

Granville Township
Minutes of Regular Meeting February 9, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott.

Guests: Travis Binckley
Jeff Hussey
Bill Habig, 3708 Raccoon Valley Rd
Roger Dunifon, 3464 Loudon St
Later in the meeting
Leonard Hubert, 3808 Columbus Rd
Bill Wernet, 347 Granger ST
Doug Wagner, 300 Pinehurst Dr
Deb Tegtmeyer, 132 Thresher
Kim Miles, 2058 Welsh Hills Rd
Brian Miller, Sentinel

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the minutes of the January 26, 2011 meeting were approved as previously submitted and revised.

New Business:

Bill Habig, as the Township's representative to the Mid-Ohio Regional Planning Commission, was present to discuss the various services provided by MORPC and the benefits for the Township's continued membership. Questions were asked and answered: 1) MORPC has taken the position it is opposed to eliminating the estate tax without an acceptable revenue substitute because of what that would do to local government budgets, 2) MORPC has not yet taken a position on the recommended "fixes" submitted by the various State public pension plans, 3) the annual MORPC dues are under \$1,300 per year.

Trustee VanNess indicated he would rather wait to vote on the annual dues payment until after the Trustee's 2011 financial planning session. F.O. Kennedy indicated the dues appropriation line item in the temporary appropriations includes both the money earmarked for MORPC and for the Granville Area Chamber of Commerce. The Township has been a member of both of these entities for a number of years.

On a motion by Trustee Mason and a second by Trustee Jenks, with Mason (yes), Jenks (yes), and VanNess (no), the Trustees' agreed to pay \$1,256 for 2011 membership to MORPC.

Correspondence:

1. At the request of Trustee Mason, information was sent to Dan Blatter for inclusion in the regional MS4 annual report to the Ohio EPA. Mason discussed the local notebook bound report he received at the last meeting MS4 meeting.
2. Trustee Jenks reported the Granville Recreation District passed a Resolution concurring with seismic testing at Raccoon Park and requested a copy of the test results.

Public Comments:

None.

Elected Officials Reports

Trustee VanNess reported he met with Randy Roton to continue discussions about the location of the gasline testing pipe. After learning a portion of the middle field area being farmed may be on the Kendal property Mr. Roton determined running the bleed off line to the east could not feasibly be done. Roton did agree with Trustee VanNess the value of the utility easement should be based upon a per acre value of \$10,000 as opposed to \$5,000. F.O. Kennedy indicated the County Prosecutor has opined the Township has the ability to enter into a utility easement with Columbia Gas Transmission regardless of the source of funding used to purchase this particular property.

During Trustee VanNess' discussions a question arose about the possible overlapping of the Township's farming operation onto a small portion of the northern part of Kendal's property. As the County Engineer's tax map property boundary lines are not necessarily accurate, it was agreed the Engineer should be asked to survey the property and stake the boundary lines. After this is completed, if it is necessary, further discussions can be held with Mr. Helman at Kendal.

Trustee Jenks indicated he worked on several different projects which will be reported later in the meeting.

Trustee Mason attended a Joint Communication meeting on January 28th. He also attended a meeting with Rob Schaadt on February 6th to obtain insights about the Township's Open Space program and operation of its Land Management Committee.

F.O. Kennedy reported he attended an educational seminar at the Ohio Township Association's annual conference earlier this afternoon.

Roads Department:

Superintendent Binckley reported the road crew had been out eight times since the last meeting using some 100 tons of salt and 135 tons of #9 gravel. A significant amount of overtime is being used for snow and ice control. The continuing below freezing

temperatures with the resulting ice has been a real challenge this year. Between storms the road crew has begun patching potholes.

Superintendent Binckley distributed a worksheet detailing paving history and future plans, as well as detailed information about each of the Township's roads. He and Trustee Jenks evaluated the condition and status of Township roads and recommend approximately 3.7 miles of road for resurfacing in 2011. This work should take roughly 4,000 tons of asphalt. Trustee VanNess indicated he has reviewed roads with Superintendent Binckley.

There was discussion about the escalating cost of petroleum based materials and the increased expense of maintaining roads as expected by residents. For several years there have been discussions with the Village about jointly bidding material quantities in an attempt to obtain a better material cost. Binckley and Jenks have worked with the Village Service Director and the Acting Village Manager to jointly bid the 2011 work. Vendors would be asked to submit Primary Bids for each entity's roadwork and an Alternate Bid for the same work, but taking into consideration the combined quantities. Each entity would still have its own specifications, supervision, and contract, but it would be appealing to the bidders to know they had a larger volume of work in the same general location within the same timeframe.

Trustee VanNess asked if the School District could be included in the bidding process. Superintendent Binckley indicated the asphalt companies use different crews for road resurfacing than parking lot applications. F.O. Kennedy suggested the School District be referred to the Acting Village Manager as the Bryn Du Commission is thinking of repaving its parking lot this year.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to have the proposed 2011 projects presented by Superintendent Binckley advertised for bid in conjunction with the Village, with work to start after school is over in June and completed by July 29th.

Trustee Jenks informed the Trustees' about a situation on Sunset Drive regarding a resident having aeration system discharge problems. They anticipate talking with former Trustee King to determine what corrective actions might have been taken in past years. They will continue to work on the project.

Cemetery Department:

Superintendent Binckley reported there were two funerals since the last meeting.

Parks Department:

It was reported Superintendent Binckley and Trustee Jenks continued meetings with Judith Preston, LMC, and Justin Lodge, GRD, to discuss responsibilities and expectations for Spring Valley Park.

Trustee VanNess inquired about power lines still going to the old barn at Spring Valley which is being dismantled and a tree limb which has fallen on the roof of the upper

shelter house. Superintendent Binckley indicated he would verify those lines were disconnected at the brown rental house and see about having the shelter roof repaired. VanNess further inquired about the dilapidated barn in the woods immediately north of the Township Service Complex. Chief Hussey indicated he would ask Mr. Claggett if he might also be interested in dismantling this barn in exchange for the wood to remove this active nuisance structure.

Trustee Jenks stated he continues to meet with the Granville Recreation District representatives regarding management of Spring Valley Park, Raccoon Park, and McPeck Lodge. He anticipates closure on these meetings in the next few months.

Fire Department:

Chief Hussey reported the recent bad weather and icy conditions resulted in a number of slip and fall injuries. Unfortunately one of those falls was a Township employee who fell and injured his knee during an emergency run. He is off duty while his condition is being evaluated. There have been several major mutual aid fires including fires at the OSU Newark dormitory complex in Newark and the Croton Egg Farm in Hartford Township.

Chief Hussey indicated he has been asked to be one of the facilitators for the upcoming county-wide emergency drill on March 16th. He will also be speaking to a group of Nationwide Insurance Company underwriters and be a presenter at the Ohio Township Association annual conference.

Chief Hussey presented a budget request to send up to four people to the multi-day annual Howell Rescue School training session in Dayton at a cost of \$2,175. Each year since he has been Chief several people have attended this session and he provides for this cost in his training budget. He believes the training obtained at this school is invaluable in gaining the skills used during extrication work at accidents.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to send four members of the fire department to the Howell Rescue School from April 30 – May 1 at a total cost of \$2,175.

Rotary Bridge Project

Trustee Jenks stated he attended a Rotary bridge committee meeting. The next step is to advertise for Requests for Proposal (RFP) from engineering companies for design of the bridge which he will do in conjunction with the Acting Village Manager. The RFP's will be used to select an engineer. Should the costs for the design work exceed original expectations this will be another opportunity to re-address the matter. It was also decided Dr. Weigand will begin soliciting 50% of pledged donation money for use in paying these design costs.

Financial Matters

Fiscal Officer Kennedy presented the January 31, 2011 bank reconciliation for review and approval by the Trustees.

F.O. Kennedy indicated he would like to hold the financial workshop for the Township on Monday, February 21, starting at 5:00 PM prior to the rescheduled Trustee meeting on the same date. On a motion by Trustee Jenks and a second by Trustee VanNess it was agreed to start the next Trustee meeting at 5:00PM instead of 7:00PM at the Township Service Complex. This will be a public meeting for the purpose of conducting a financial workshop to discuss Township finances.

Trustee Mason stated the Trustees' have discussed for some time the need for a back up person to perform various functions for F.O. Kennedy. For example a bi-weekly payroll must be prepared to pay the employees and as there is no one else in the finance department, Kennedy is the only person who knows how to perform this task. There has also been a significant increase in the volume of work involved since the assimilation of the Fire Department's operation. He envisions the need for a part-time employee working from 5 up to 20 hours per week depending on the work to be performed. The pay rate would range from \$11-\$15 per hour, depending upon experience. Kennedy indicated while the Attorney General has indicated the Fiscal Officer must be paid from the General Fund it is possible the new position could be paid from various funds depending on the time spent in each area. He will research this question before the person is hired.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' authorized F.O. Kennedy to hire a part-time employee to assist the fiscal officer with various job duties, for 5 to 20 hours per week at a pay rate of \$11-\$15/hour depending on experience.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the follow appropriation transfers were approved:

From:	2021-330-221-0002	Gas – Med Ins Deduct	2,000.00
To:	2021-330-230-0000	Gas – Workers' Comp Prem	2,000.00
From:	2191-220-599-0005	Fire – other	16,000.00
To:	2191-110-230-0000	Fire – Workers' Comp Prem	16,000.00
From:	2191-110-410-0000	Fire – office Supplies	5,000.00
To:	2191-110-230-0200	Fire, SAFER – Workers' Comp P	5,000.00
From:	2195-760-710-0000	Green Space – land	250.00
To:	2195-110-230-0000	Green Space – Workers' Comp P	250.00
From:	2191-220-599-0000	Fire – other misc	1,400.00
To:	2191-220-599-0009	Fire – I Am Responding Service	1,400.00

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E3709	Barnhill	82.84	E3710	Binckley	2034.90
E3711	Borden	1446.46	E3712	Bowman	1618.47
E3713	Bryan	1199.62	E3714	Butt	860.51
E3715	Clemens	1144.05	E3716	Connor	453.08
E3717	Coyle	276.40	E3718	Curtis	1559.70
E3719	DuBeck	347.89	E3720	Duncan	397.64
E3721	Essick	283.50	E3722	Hall	1361.60
E3723	Harrison	365.24	E3724	Henry	629.02
E3725	Hill, B	1225.16	E3726	Hill, J	257.87
E3727	Huhn	1186.24	E3728	Hussey	2537.50
n/a	Jenks	.00	E3729	Jones, A	92.29
E3730	Jones, B	723.16	n/a	Kennedy	.00
E3731	Kindell	536.60	E3732	Lynn	278.66
n/a	Mason	.00	E3733	May	677.61
E3734	Meisenhelder	570.88	E3735	Monroe	1077.55
n/a	Pack	.00	E3736	Reece	1280.44
E3737	Riley	272.75	n/a	Schott	.00
E3738	Smith	328.89	n/a	Thomas	.00
E3739	Thompson	1423.55	n/a	VanNess	.00
E3740	Watling	267.88	7677	PNB – IRS	5013.47
7678	Deferred Compensation	1505.00	7679	PNB – OPERS	2401.78
7680	PNB – OP&FPP	7502.53	7681	Medical Mutual of Ohio	7398.28
7682	OIS Agency	176.00	7683	Delta Dental	795.39
7684	Bureau Workers' Comp	26068.01	DM6	AEP	656.39
DM7	Windstream	418.42	DM8	Village Granville	276.65
DM9	Columbia Gas	2109.64	7685	Elan Financial	533.66
7686	MT Business Technologies	30.35	7687	Granville Area CC	110.00
7688	John Gordon	70.00	7689	William Brady	35.00
7690	Leonard Hubert	70.00	7691	Jonathan Downes	70.00
7692	James Larimer	35.00	7693	Stacy Engle	82.74
7694	Licking Cty Planning Comm	785.21	7695	Kokosing Materials	74.70
7696	Super Duty Truck Parts	19.16	7697	McDonald Auto & Truck Repair	269.78
7698	Muskingum Tractor	281.67	7699	Wince Welding	121.00
7700	KPS/NAPA	954.62	7701	Granville Lumber	30.68
7702	Ross' Granville Mkt	103.70	7703	Cintas Corporation	370.20
7704	United Aggregates	289.20	7705	Certified Oil	4093.90
7706	Licking Memorial Hospital	10.68	7707	Nightingale-Alan Medical	115.41
7708	Jan's In Stitches	109.00	7709	Fire House	166.00
7710	Ohio Health/Behavior Health	114.75	7711	ACS Firehouse	1035.00
7712	Capital Consulting	1154.00	7713	Verizon Wireless	88.84
7714	I Am Responding.com	800.00	7715	Joseph & Terese White	21356.00
7716	Raccoon Valley Cons Club	17250.00	7717/18	VOID	.00
7719	Howell Rescue School	2100.00	7720	Frank Gates Company	40.00

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

Executive Session:

On a motion by Trustee Mason and a second by Trustee VanNess, with Trustee Mason yes, Trustee VanNess yes, and Trustee Jenks yes, the meeting was moved into executive session under ORC Section 121.22(G)(2) for the purpose of discussing the possible acquisition of property.

On a motion by Trustee VanNess and a second by Trustee Mason, with Trustee VanNess yes, Trustee Mason yes, and Trustee Jenks yes, the meeting was returned to regular session

The meeting was adjourned at 10:00 PM.