

Granville Township
Minutes of Regular Meeting February 22, 2012

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy and Betsey Hampton, Recording Secretary (employed during meeting).
Department Heads: Travis Binckley and Jeff Hussey
Guests: Brian Miller, Granville Sentinel
Jerry Miller, Fiscal Officer Elect

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Fiscal Officer Kennedy indicated the deadline for opening bids for farming of the 9+ acres of Township property on James Road at SR37 for 3 years (2012-14) was 7:00PM. Two bids were received. Kennedy opened the bids which were tabulated as follows:

1. Watts Farms bid \$2,525.00 total for the three year lease term.
2. Donald Martin of Triple M Grain Farms, LLC, bid \$2,970 total for the three year lease term.

After a short period of discussion, on a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote it was agreed to accept the bids and have them reviewed by Superintendent Binckley for final recommendation at the next regular meeting.

Trustee Mason asked a moment of silence be observed for the passing of Eric Glaser, a lifetime Granville Township resident who passed away Monday. Eric is the son of Dutch and Connie Glaser, and although he was disabled, was a great supporter of Granville sports including the Blue Aces and Denison Sports. He was a regular around town and was a hero to everyone who he met. Trustee Mason said Eric will be greatly missed in the community.

Fiscal Officer Elect Jerry Miller introduced Betsey Hampton who had attended the last Trustee meeting to observe the duties of the Recording Secretary. Miller requested the Trustees employ Ms. Hampton for the Recording Secretary position, to begin this evening, at a rate of \$75 per meeting. After a short period of discussion on a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to employ Ms. Hampton as Recording Secretary to the Board at a rate of \$75 per meeting with no other benefits other than mandated participation in OPERS.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote, the following minutes were approved as submitted and revised: Regular Meetings on 1/11/12 and 2/8/12.

On a motion by Trustee Mason and a second by Trustee VanNess, with Jenks abstaining as he did not attend either meeting, the following minutes were approved as submitted and revised: Special Meetings on 1/17/12 and 1/26/12.

Correspondence:

Fiscal Officer Kennedy reported he had received a letter from Richard Downs of Loudon Street regarding oil and gas drilling. F.O. Kennedy said the letter looked like the same letter which appeared in the Granville Sentinel on February 16, 2012. Trustee Jenks noted in 2004, the State Legislature passed HB 278 which took control over drilling regulations away from townships and gave the responsibility to the Ohio Department of Natural Resources.

An invitation was received for the County Health Department District Advisory Committee meeting and luncheon to be held on March 7th. Trustee Jenks indicated he would be attending.

Elected Officials Reports:

Trustee Mason reported he as well as the other elected officials, along with Mr. Miller and Ms. Bain, attended the Ohio Township Association Winter Conference in Columbus. Mason indicated he found the educational seminars put on at the conference to be very informative.

Trustee Jenks noted his contact at Big O, Seth Ellington, is running for County Commissioner and during the campaign John Peckscamp is acting as Mason's contact while Mr. Ellington's is on a leave of absence.

Other reports are reflected elsewhere in the minutes.

Public Comment:

There was no public comment.

Roads District:

Superintendent Binckley reported following a meeting with the resident whose property abuts the unimproved portion of Miller Avenue he had the Township Road District employees put down asphalt grindings on the unimproved portion for a distance of approximately 50 feet. The firmer base and surface will make for a smoother transition from the unimproved to improved portion of the road. The resident indicated to Binckley this action will resolve the matter.

Superintendent Binckley presented the proposed 2012 paving program along with the ten year paving plan for review by the Trustees. There was a great deal of discussion about the possible use of chip and seal for the Beechwood/Thornewood roads. Binckley indicated the property owners on these two streets expressed a preference for chip and seal which is the type of road surface they presently have. While chip and seal is less expensive to apply, it does not last as long as asphalt. Binckley indicated he is working with the County Engineer regarding chip and seal as the County is anticipating using this

resurfacing method in order to save money. Binckley believes besides saving on the initial cost there are other benefits to using chip and seal on shaded roads which have a steep grade. Should the Trustees decide to experiment with chip sealing these roads Binckley proposes using a combination of asphalt base coat (1 and ½ inches) covered by chip seal. The seal material is of a different composition than was used in prior years and does not tend to bleed quite as much as the old tar during hot weather. Binckley indicated this will be part of the experiment.

As it is still early in 2012 and the petroleum market has been very volatile Binckley stated it is difficult to obtain good estimates for paving at this time as he is unable to get solid numbers from the county office due to changing oil prices. Both ODOT and the Village will soon be opening bids which will give Binckley a better idea of the per ton costs being used by the paving contractors at the present time.

Trustee Jenks commented he would like to get the numbers and value from the County Engineer's Office, but he likes the idea of trying the chip and seal. Trustee VanNess commented on the previous Trustee meeting where it was discussed whether Granville Township could use Madison Township for the chip and seal work in Maple Grove Cemetery. Superintendent Binckley indicated due to warranty and liability issues he would prefer to use an independent contractor for the Township roads and perhaps use Madison Township as an option for the cemetery if they are available. Binckley hopes to have sufficient information for the Trustees to put the proposed 2012 roadwork out to bid at the next meeting.

Cemetery:

Superintendent Binckley reported there was one funeral and 12 graves were sold since the last meeting.

Parks Department:

Trustee Jenks indicated he has asked the GRD to include the Township's Spring Valley Park rental house property in its mowing bid specifications for 2012. In this manner he hopes to obtain a better price for mowing.

Superintendent Binckley reported he discussed the matter of creating a small parking area for Salt Run Park off Spring Valley Drive with Judy Preston and Mickey Smith who are members of the Township's Land Management Committee. Superintendent Binckley estimates the cost of putting in drain tile and about 80 tons of stone to be about \$1,200. Trustee VanNess asked if there had been a previous resolution by the Trustees about this matter and F.O. Kennedy indicated there had not been.

On a motion from Trustee VanNess and a second by Trustee Jenks, by a unanimous vote, it was agreed to create a small parking area in Salt Run Park off of Spring Valley Drive for approximately \$1,200 to be paid from the Parks Fund.

Rotary Bridge Project: Trustee Jenks reported there was a meeting between KORDA, ODOT, the Bridge Committee and the Corp of Engineers concerning amount of creek bank erosion control armoring which would be approved for protecting the northern bridge

approach. The Corp and ODOT have indicated they will allow up to 325 feet of armoring. Because the engineering firm has indicated 325 feet is the amount it thinks will be needed and ODOT indicated this amount is permissible, the project is a go again. Trustee Jenks indicated he must still obtain concurrence from the Licking Land Trust which has a conservation easement along Raccoon Valley Creek at this point to determine the Trust will also sign off on 325 feet of armoring. If the Land Trust concurs it will probably be necessary to modify the conservation easement in place to provide for the armoring.

Fire Department:

Fiscal Officer Kennedy stated he received a letter forwarded by Chief Hussey from the Licking County Homeland Security Emergency Management Agency Director Jeff Walker concerning a request for support of an interest free loan the County Commissioners are applying for to expand the 911 dispatch center. Chief Hussey requested the Trustees provide a letter of support for the loan application. Kennedy presented a draft of a letter he prepared supporting the loan request to permit expansion of the dispatch center. Trustee Jenks proposed approval of the letter, Trustee VanNess seconded the motion, and it was approved by a unanimous vote.

Zoning/Land Issues/Open Space:

Trustee Mason reported two property owners communicated with him and he sent their information onto the Open Space Committee.

Comprehensive Plan: Fiscal Officer Kennedy presented a copy of the “final version” of the Granville Comprehensive Plan which was received yesterday along with the Committee recommendation for the Village and Township to approve the Plan. Kennedy indicated the next step is for the Trustees to schedule a Public Hearing to be held within 30 days (no later than March 23). Fiscal Officer Kennedy and the Trustees discussed the timeline, the required steps and the resulting required dates.

Trustee Jenks made a motion to set March 14, 2012 at 7:00 P.M., as the Township Trustee required Public Hearing to obtain public input with respect to the Comprehensive Plan and depending upon the comments received at the hearing consider adopting the Plan at the regular meeting on the same date, seconded by Trustee VanNess. The motion was approved by a unanimous vote. Fiscal Officer Kennedy indicated he has placed a link on the Township’s website to the Village’s site where the Plan is displayed. He will place a copy of the Plan in the Granville Public Library and also place a notice in the paper.

In further discussion of the Comprehensive Plan adoption process, Fiscal Officer Kennedy stated at the March 14th regular meeting following the Public Hearing the Trustees may vote to adopt the Plan and refer it onto the Licking County Planning Commission (LCPC). Kennedy has already forwarded a copy of the document to the LCPC staff enabling them to begin their review process. Any changes approved on March 14th along with the Township Trustee’s recommendation would be forwarded to the LCPC staff on March 15th. The Licking County Planning Commission would vote

on the plan at its March 26th meeting. It was noted, the Village of Granville adoption process does include participation by the Planning Commission.

The Licking County Commissioners (LCC) will meet April 3rd and will then vote on the plan if there were no changes made March 26th. If the LCC approve the plan, the Trustees must then forward the Plan to the Township's Zoning Commission to begin the amendment process. The Zoning Commission (ZC) must have advertised public meetings when it meets to determine what portions of the Zoning Resolution must be amended in order to implement the Comprehensive Plan. After the amendments have been identified the ZC will begin the approximately 120 days of ORC required steps to amend a township zoning resolution. [Found in ORC Section 519 and in Article 6 of the Zoning Resolution] Fiscal Officer Kennedy noted as the Trustees must eventually accept, deny, or modify the ZC's recommended amendments as part of this process the Trustees should not be involved in the ZC efforts. However, they probably need to at the least monitor the ZC's progress. It was discussed alternate ZC board members should probably participate in the series of meetings to ensure timeliness and the ZC must advertise its meetings unless they set a regular scheduled time and date to meet and publicize it in advance.

Fiscal Officer Kennedy stated all requirements and the timeline is driven by the ORC. Without any changes, and with the zoning commission keeping to timelines, the earliest completion date for amendment of the Zoning Resolution would probably be December 2012.

MS4 program: Trustee VanNess reported he is working with Superintendent Brinckley on the MS4 (municipal separate storm sewer systems) report which is due next week. Trustee VanNess had a list of minimum control measure questions which he was researching.

FRPP grant program: Trustee VanNess indicated he has been in communication with Austin Lecklider at the Prosecutor's Office regarding the proposed FRPP documents received from Matt Harbage.

Conservation easement: VanNess also reported on the matter of the Row's executing a document permitting an energy company to put install a pipeline across the Row property on which the Township has a Conservation Easement. It was decided to work with the County Prosecutor on this matter as the attorney previously being used has a conflict of interest among the various parties.

Open Space Program: Trustee VanNess reported the open space property signs, to advertise the location of properties or conservation easements acquired with Open Space Levy money, have been received. He will be working with Superintendent Binckley, members of the Open Space Committee and of course the property owners to determine where these signs should be placed and have them installed.

Pipeline Project: Trustee Jenks reported it appears the company doing the Appalachia to Texas pipeline project, (ATEX), is seriously considering installing its new pipeline in a different location in Licking County to avoid heavily populated areas.

Property Maintenance Complaint: Superintendent Binckley reported there continues to be a property maintenance complaint about litter and trash at 150 Thornewood Drive. There is now a great deal of litter blowing onto various other neighboring properties from the offending property. Binckley indicated Zoning Inspector May has followed up without success and the matter was referred to Licking County Health Department because the matter in question is outside the Township's legal authority. Trustee Jenks contacted the head of the Health Department who indicated the Township should contact one of his inspectors, Joe Garrett. This was done and the Health Department contacted the resident and ordered him to clean up the property. The resident did not clean up the property, and the neighbors were not satisfied because they believe no action was taken by the Health Department. One of the neighbors has apparently taken it upon himself to pick the litter throughout the neighborhood.

Trustee VanNess stated the Ohio Revised Code 505.73 does give townships authority to enact a property maintenance code. Trustee VanNess is going to look into the details of ORC 505.73. Trustee Jenks suggested it be found out if the county has a property maintenance code and what action can be taken. Trustee VanNess stated he will find out from the planning commission. Trustee Jenks will continue to work with the Health Department.

Sole Residential Trash Hauler Program Extension: Trustee Jenks requested a clause be added to allow the new contract (2012- 2015) which would also permit the new contract to be extended for an additional three years if the negotiated cost increase was less than 10%. On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to amend the new three year sole residential trash hauler contract with Big O, to include an option to negotiate an additional three year contract under the same terms and conditions as the original contract.

New Business:

After a brief period of discussion, Trustee Jenks moved and Trustee Mason seconded the motion and it was unanimously approved, to recommend to Granville Village Council, the reappointment of Candi Moore and Laurence Bicking as the Township representatives to the Bryn Du Commission.

Financial Matters:

Fiscal Officer Kennedy requested the Trustees appropriate up to \$100 to permit Fiscal Officer Elect Miller to become a notary public. On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to reimburse Mr. Miller up to \$100 in costs to become a notary public to be able to notarize Township documents.

Fiscal Officer Kennedy stated the Township’s bi-annual audit was continuing and was going well. There have been no findings noted and they are presently working on the footnotes for the statements.

On a motion by Trustee VanNess and a second by Trustee Jenks and by a unanimous affirmative vote the following appropriation transfers presented by F.O. Kennedy were approved:

From 1000-110-599-0004 General, c/o 100.00
 To 1000-990-990-0000 General – payroll clearing account 100.00

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT’s and if applicable, then and now purchase order certificates were approved for payment and processing:

E4664	Bain	349.18	E4665	Barnhill	90.78
E4666	Binckley	1918.15	E4667	Borden	694.11
E4668	Bowman	2539.11	E4669	Bryan	1205.23
E4670	Butt	749.98	E4671	Clemens	1376.56
E4672	Connor	284.79	E4673	Curtis	1620.12
E4674	DuBeck	345.54	E4675	Duncan	406.20
E4676	Essick	636.00	E4677	Gottfried	288.04
E4678	Hall	1374.13	E4679	Harrison	482.93
E4680	Henry	636.31	E4681	Hill	1211.60
E4682	Huhn	975.76	E4683	Hussey	2506.72
E4684	Jenks	1076.55	E4685	Jones, A	291.64
E4686	Jones, B	371.22	E4687	Kennedy	13.72
E4688	Kindell	279.78	N/A	Leckrone	.00
E4689	Lynn	370.65	E4690	Mason	941.17
E4691	May	678.98	E4692	Meisenhelder	582.96
E4693	Miller	129.71	E4694	Monroe	1307.20
E4695	Poe	769.45	E4696	Reece	1269.64
E4697	Riley	145.40	E4698	Saunders	461.90
N/A	Smith	.00	E4699	Thompson	1415.91
E4700	VanNess	1158.77	E4701	Watling	284.79
WV76	IRS	7510.65	8464	Deferred Comp	1605.00
8465	OCS Knox Co	1088.91	8466	OCS Knox Co	96.30
8467	AFLAC	680.53	8468	Village of Granville	974.92
8469	PNB: FSA	1153.78	WV77	SDIT	186.82
WV78	OIT	2423.93	8470	N Kennedy	50.29
8471	Newspaper Network	211.51	8472	Kleem Signs	137.79
8473	Treasurer State of OH	180.00	8474	KE-WA-PA	256.35
8475	Boehm	140.61	8476	Jan Packard	10.00
8477	OH Health	127.50	8478	ACS Firehouse	1035.00
8479	B&C Communications	888.00	8480	Finley Fire	157.27
8481	LC Twp Assoc	260.00	8482	MT Business	95.61
8483	Emergency Services	36.43			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

 Norman S. Kennedy, Fiscal Officer

On a motion by Trustee VanNess, and a second by Trustee Jenks, with Mason yes, Jenks yes and VanNess yes, the meeting was adjourned at 8:33p.m.