

Granville Township
Minutes of Regular Meeting March 9, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott.

Guests: Travis Binckley
 Jeff Hussey
 Brian Miller, Sentinel
 Phil Watts
 Jim White
 Mindy Kishwanis, GACC
 Maggie Barno, GACC

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the February 9 and 21, 2011 meetings were approved as previously submitted and revised.

Correspondence:

F.O. Kennedy reported he received a possible zoning complaint inquiry for property on Lancaster Road. The complaint was forwarded to the Zoning Inspector who is the enforcement agent for the Township's Zoning Resolution.

Trustee VanNess indicated he received correspondence from Gary Sitler stating he will not be able to conduct seismic testing at Raccoon Park due to scheduling issues, but would like to do it in the Fall. Fiscal Officer Kennedy asked if the earlier agreement between the Trustees' and Mr. Sitler was open ended. Trustee Jenks stated he thought the agreement should be renegotiated if Sitler requests to conduct testing at Raccoon Valley Park in the Fall. Trustee VanNess agreed to relay this information back to Mr. Sitler.

Public Comments:

None.

New Business:

Maggie Barno, Granville Area Chamber of Commerce, indicated the Chamber is an advocate for local businesses. Its strategic plan is to encourage local entities, including Granville Township, to buy locally. She also plans to address the Granville Recreation District, Village of Granville, and Granville Schools regarding this matter. Ms. Barno presented a sample Resolution for consideration. Trustee Mason stated the Trustees' have always tried to support local businesses. However, sometimes items are not available locally or state law requires bidding of the product or services. Trustee Jenks concurred he supports buying locally, but he is not certain they can do this in every case. Trustee VanNess stated the Trustees are spending tax dollars and find they must weigh

the price spread with purchasing locally or buying elsewhere for less. Inquiring if the Township has a protocol to buy things Ms. Kishwanis was told the Township follows state law with respect to purchasing. F.O. Kennedy indicated different sections of the ORC cover purchasing and determining when purchases must be bid. Kennedy added the Trustees also find there are businesses in other communities which are owned by residents of the Township (which includes the Village). Those individuals also pay taxes. Trustee Mason thanked Ms. Barno and Ms. Kishwanis for their comments and indicated the Trustees would consider a Resolution covering this request at their next meeting.

Elected Officials Reports

Trustee VanNess stated he has been working with the Prosecutor and two local attorneys to develop a new purchase agreement which resolved all concerns raised by the Prosecutor for acquisition of development rights on the Robb property. He requested the Trustees accept this new agreement contingent upon it also being executed by the sellers of the easement and indicated the purchase price was the same as approved last November.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote, it was agreed to execute the revised purchase agreement for the conservation easement to be placed on the Robb property.

Trustee VanNess inquired about the up-coming county-wide emergency preparedness drill to be held on March 23rd. Chief Hussey stated this is a training exercise designed to coordinate local response to disaster events from the County Emergency Operation Center local at the Sheriff's Office. Trustee VanNess expressed concern because he understood warning sirens were burned up during the last county wide drill. Chief Hussey indicated the tornado sirens are typically only sounded during Tornado Warning Week and this drill would not include the use of the tornado siren system. He added the local sirens have been repaired and should be in good working order.

Trustee Jenks reported he received a letter from the Fannin's requesting the Trustees rescind their decision to not have them back in 2011 to continue their work on cemetery tombstones. Trustee Mason asked if it would make sense to allow the Fannin's to finish up work they thought they could complete this year. Trustee Jenks stated he has visited Philipps Cemetery and while there appear to be more stones in need of repair, he is not familiar with the progress the Fannin's have made and what would be accomplished during one more summer. Trustee VanNess said the Trustees' must know what they are getting for the requested \$10,000-\$12,000. He feels the Fannin's should provide a list of what they would be accomplishing so as not to have an unending contract with them. Trustee Jenks indicated he will obtain additional information and report back to the Trustees' regarding this matter.

Trustee Mason reported since the last Trustee meeting he attended a non-motorized transportation survey meeting and a Joint Communication meeting.

Roads Department:

Superintendent Binckley reported the employees have worked on taking down the snow fence and cleaning up wind storm damage throughout the Township. He and Trustee Jenks continue to work on the Sunset Drive drainage matter and believe they may have a good resolution to the problem.

F.O. Kennedy indicated the following bids were received for the Township's proposed 2011 Roadwork at per ton rates from \$51 to \$84 applied.

Contractor	Primary Bid	Alternate Bid
Decker	\$310,435.14	\$310,435.14
Kokosing	220,372.80	218,972.80
Small's	276,964.42	276,964.42
Shelly Company	234,743.40	234,743.40
Neff Paving	359,662.68	none
Mid-Ohio Paving	249,102.21	none

Superintendent Binckley indicated the Primary Bid figures were to be stand alone figures as if the Village and Township bid their respective 2011 roadwork separately. The Alternate Bid was to be the price a contractor was willing to charge if they obtained the work from both the Village and the Township. F.O. Kennedy stated the Village specified a different type of asphalt than the Township resulting in the Village's low bid coming from a contractor other than the Township's low bidder. For this reason the Village will be going with a different vendor than the one which makes financial sense for the Township. Binckley stated he has reviewed the bid documents and found Kokosing to have the lowest and most responsible bid for the Township and recommended it receive the 2011 paving contract.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to enter into a contract with Kokosing Construction for the Township's 2011 paving work.

Trustee Jenks indicated the contractors at the bid opening said the wide range in per ton prices was caused by the unknown future cost of petroleum. Kokosing's bid is \$24,000 less than Superintendent Binckley and County Engineer Lollo estimated it might be. Under State law the Trustees may negotiate up to \$45,000 of additional work at this same price and hope to have a supplemental proposal for the next Trustee meeting to include work on a road scheduled for 2012 which is in a position to be moved up to 2011 for this known per ton price.

Superintendent Binckley indicated with the change to daily savings time the road and cemetery employees have typically moved to four ten hour days to improve project efficiency. Trustee VanNess asked if there would be some flexibility in choosing the day off due to anticipated rainy weather. Superintendent Binckley indicated it is a misconception there is nothing for the crew to do on a rainy day. He uses this time to service trucks, clean up the facilities etc.

Cemetery:

Winter grave decorations are being removed in anticipation of good weather and the beginning of the mowing season.

Parks:

No Report.

Fire Department:

Chief Hussey requested the Trustees consider holding a joint meeting with the Village Council on April 6th for the public safety complex study firm to make its presentation. After a short period of discussion, on a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to holding a joint meeting with the Village of Granville on April 6, 2011 to hear a presentation on the public safety complex location study.

Chief Hussey presented the following purchase request:

Five (5) Generation II self contained breathing apparatus (SCBA) brackets to replace existing brackets in Engine 201 at a cost of \$495.00 each, totaling \$2,475.00.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustee' agreed to purchase five (5) Generation II self contained breathing apparatus (SCBA) brackets to replace existing brackets in Engine 201 at a cost of \$495.00 each, totaling \$2,475.00.

Old Business:

Comprehensive Plan:

Trustee VanNess reported he has been working with Councilmember O'Keefe's revisions to the Comprehensive Plan draft.

Designated Terms for Green Space and Land Management Committee Members:

Trustee VanNess stated that this hasn't been finalized, but he will meet with the Land Management Committee on March 10th. He has requested staggered three-year terms be developed. Trustee VanNess reported Richard Kinsley has been proposed for membership on the Land Management Committee. He remarked Mr. Kinsley has an impressive resume as well as being the sole applicant who inquired about the vacancy.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' appointed Richard Kinsley to the Land Management Committee.

SW Quadrant Pathway Project:

Trustee Jenks stated Bill Hoffman expects to receive information regarding their request in the next 4-5 days.

Rotary Bridge Project:

Trustee Jenks indicated the State had posted the project on their website and that in about three weeks we would have the opportunity to review the qualifications of the respondents and possibly select a design and engineering company.

Farm Lease:

Trustee VanNess stated he negotiated a rent increase for Township land currently leased by Phil Watts. Mr. Watts was willing to pay an increase of 25% on the lease rate [postscript – The actual final amount negotiated was \$55,000 for a 3 year period which is a 28.2% increase over the present \$42,900 being received by the Township]. Trustee VanNess indicated just today he was talking to his good friend Don Martin [postscript – Mr. Martin is presently leasing the Kent property from the Township] who expressed interest in leasing the properties and offered more money to lease than Mr. Watts. Trustee VanNess stated he let Mr. Martin know he had been negotiating a deal with the existing leaseholder. VanNess stated in light of the request by the GACC to shop locally, he would appreciate any help from the Trustees' on how he should proceed from this point forward.

Trustee Jenks stated he believes the Trustees' do have responsibility to maximize the rental return to Township residents. He further indicated in this particular case, the Trustees may have "painted themselves into a box" as he understood Trustee VanNess and Mr. Watts had struck a deal. Mr. Watts who was in attendance at the meeting and upon questioning by Trustee Jenks, agreed a deal had been reached. Trustee Jenks indicated it was a matter of ethics to honor what was agreed upon and it would be unethical to abandon an agreement negotiated with the current lessee. Trustee Jenks indicated in the future it would probably be best to bid all leases to maximize the return to the Township. Trustee Mason agreed the Trustees should honor the agreement with the current leaseholder of the properties.

Trustee Jenks suggested a three-year lease for the farmland lease and perhaps when the 2011-2013 lease expires the Trustees' will choose a different route. Trustee VanNess indicated he wanted all of the facts on the table. Trustee Jenks stated it would be awkward to bid this lease out now that Trustee VanNess has discussed numbers with people involved. Trustee VanNess stated he indicated at the previous Township meeting he felt at least a 25% increase could be negotiated and he was successful in doing this [see postscript above]. Trustee Jenks stated this was a targeted amount proposed by Trustee VanNess. Trustee VanNess indicated because he negotiated the lease with Mr. Watts and also purchased products from Watts at the local mill he planned to abstain from voting on this lease agreement. Trustee Mason indicated an abstention is recommended by law if one is receiving products at a special price in return for a favor. Mr. Watts commented this lease agreement should also be looked at from the perspective of taxes to Granville. He stated the property in question has a potential to bring in somewhere around \$160,000 for grain income to the local mill. He stated if this lease agreement were to go to someone in say Knox County, a Granville business

could potentially lose this sale and it would be a substantial loss in income to the local mill, which also pays Granville taxes.

On a motion by Trustee Mason and a second by Trustee Jenks, with affirmative votes by Trustee Mason and Trustee Jenks, and abstention by Trustee VanNess, the Trustees' agreed to a three-year lease for properties located at on Burg St (130acres) and River Rd (23acres) for a total of \$55,000 to be paid 1/3 annually over the term of the 2011 – 2013 lease.

Financial Matters

Fiscal Officer Kennedy presented the February 28, 2011 bank reconciliation for review and approval by the Trustees.

On a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

WV 1	PNB – OPERS	6376.90	WV 2	PNB – OP&FPP	15715.78
DM16	PNB –MMO	7324.11	DM17	PNB - Windstream	420.24
DM18	PNB – AEP	1237.47	DM19	PNB – Village Granville	393.75
DM20	PNB – Columbia Gas	2567.73	n/a		.00
E3778	Barnhill	365.05	E3779	Binckley	1736.51
E3780	Borden	1471.30	E3781	Bowman	1618.47
E3782	Bryan	1196.60	E3783	Butt	735.48
E3784	Clemens	1144.05	E3785	Connor	377.00
E3786	Coyle	276.40	E3787	Curtis	1559.70
E3788	DuBeck	324.11	E3789	Duncan	346.16
E3790	Essick	970.68	E3791	Hall	1361.60
E3792	Harrison	321.86	E3793	Henry	629.02
E3794	Hill, B	1225.16	E3795	Hill, J	116.80
E3796	Huhn	986.47	E3797	Hussey	2537.50
n/a	Jenks	.00	E3798	Jones, A	482.69
E3799	Jones, B	486.28	n/a	Kennedy	.00
E3800	Kindell	495.57	E3801	Lynn	368.15
n/a	Mason	.00	E3802	May	697.14
E3803	Meisenhelder	570.88	E3804	Monroe	1077.55
n/a	Pack	.00	E3805	Reece	1314.13
E3806	Riley	142.62	n/a	Schott	.00
E3807	Smith	122.45	E3808	Thomas	256.86
E3809	Thompson	1424.10	n/a	VanNess	.00
E3810	Watling	279.16	WV3	PNB – IRS	5066.73
7746	Deferred Compensation	1505.00	7747	VOID	.00
7748	Elan Financial	4790.38	7749	Daniel VanNess	103.85
7750	Sprint	196.62	7751	MT Business Technologies	30.55
7752	Rotary Club of Newark	5000.00	7753	Chromate Industrial Corp	341.88
7754	Burden's Machine	25.00	7755	KPS/NAPA	714.39
7756	Mr. Rooter Plumbing	635.00	7757	Granville Milling	164.50
7758	Certified Oil Company	3730.69	7759	Fannin/Lehner	5700.00
7760	Boundtree Medical	729.61	7761	Nightingale-Alan Medical	104.99
7762	Fire House	654.00	7763	Corporate Health of Ohio	1725.00
7764	Finley Fire	118.41	7765	Verizon Wireless	88.88

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

Executive Session:

On a motion by Trustee Mason and a second by Trustee Jenks, with Trustee Mason yes, Trustee VanNess yes, and Trustee Jenks yes, the meeting was moved into executive session under ORC Section 121.22(G)(2) for the purpose of discussing the possible acquisition of property.

On a motion by Trustee VanNess and a second by Trustee Mason, with Trustee VanNess yes, Trustee Mason yes, and Trustee Jenks yes, the meeting was returned to regular session

The meeting was adjourned at 8:55 PM.