

Granville Township
Minutes of Regular Meeting March 23, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, Melanie Schott

Guests: Brian Miller, Sentinel
Flo Hoffman
Craig Koester
Phil Watts
Judith Preston
Bill Hoffman
Justin Lodge

The meeting was to order at 7:00 PM followed by the Pledge of Allegiance.

Approval of the Minutes:

Trustee Mason commented there were some changes to the March 9th minutes proposed by Trustee VanNess which Mason did not feel needed to be made. He feels the proposed changes do not reflect what was actually said at the meeting and has a problem with Trustee VanNess changing the wording, percentages, dollar amounts, and changed emphasis. He feels the original draft minutes sent out by F.O. Kennedy accurately reflect what was said and he only had a few grammatical issues. Trustee Mason went on to explain the reason he has a problem with the minutes is because he feels minutes should reflect that Trustee VanNess asked to negotiate with Mr. Watts and it was VanNess who thought he could get 25% more than the previous contract amount. He stated the Trustees' only approved him negotiating with Mr. Watts and he believed Trustee Jenks did not want to put a percentage on the rent increase Trustee VanNess was attempting to negotiate. He went on to say "you (Trustee VanNess) came back from negotiations saying you got 25% and asked how we should handle the fact you are friends with Don Martin who offered more." Trustee VanNess indicated he didn't feel the minutes sent out by F.O. Kennedy reflected what was going on and he did change some verbiage indicating Mr. Watts would be paying an increase. He stated he wanted the minutes to reflect actual numbers so they were correct. Trustee Mason agreed Mr. Watts was paying an increase, but a dollar amount was not stated. Trustee Mason read aloud the minutes as originally presented for March 9th pertaining to the lease agreement with Mr. Watts. Trustee VanNess stated he thought they should be more precise and reflect an actual account of what happened after the March 9th meeting. Trustee Mason stated Trustee VanNess' added changes in language which don't reflect what actually happened. Trustee VanNess stated he would not have said language like "my good friend Don Martin." Trustee Mason questioned how Don Martin - off the top of his head could have quoted an amount he would have given for the land rent in excess of the negotiated amount. Trustee VanNess stated he told Don Martin the Township was already in negotiation on the property lease. He also stated the Township "got a good deal." Trustee Mason stated the deal isn't the problem, but rather the ethics involved in this situation are the problem. Trustee Jenks stated he also recalled the minutes as proposed by F.O. Kennedy to be the actual occurrence, except a statement that was

attributed to Trustee VanNess was actually stated by him. Trustee VanNess stated this is one example of something wrong in the minutes and there could also be other things as well. VanNess said he has provided an exact recollection as he remembers it. Trustee Jenks stated he prefers to approve these minutes tonight and move forward. He stated he recalls the amount of \$55,000 being discussed, but this is the first time he has seen some of the other figures presented by Trustee VanNess for the minutes. He stated he also recalls Don Martin's name being mentioned. Trustee Jenks stated Trustee VanNess didn't commit the Trustees' to anything, but VanNess said he would recommend the Watt's agreement to the Trustees. Trustee Jenks stated he thought 28.2 % was a hefty increase and he was surprised Trustee VanNess didn't recommend approval of the agreement that night. F.O. Kennedy indicated for clarification purposes they could put the exact numbers presented by Trustee VanNess in the minutes as a postscript. Trustee Mason and Trustee Jenks agreed to the postscript.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the minutes from the March 9, 2011 meeting were approved as previously submitted and revised.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the minutes from the March 5, 2011 special financial planning and appropriation meeting were approved as previously submitted and revised.

Trustee Jenks stated that Trustee VanNess has stated to people the reason that he and Trustee Mason voted the way they did was to keep the business local. Trustee Jenks stated if one reads the minutes he actually says the contrary. He stated that they do want to keep business local and Trustee VanNess's comments are not a true reflection of the circumstances in this case. He stated that he would appreciate that when Trustee VanNess is talking to people that he provide an accurate reflection of what happened. Trustee Jenks stated that he does support buying local when possible, but he didn't bring this up in this particular circumstance. He also stated that Trustee VanNess has stated that the Trustees' "left money on the table" and that we wanted to buy local and not maximize return for residents. He stated they talked about past precedent with the person who handled the land properly for this particular lease and it was natural to go to that person who was already leasing the property. Trustee VanNess stated the Trustees' had to consider that if they open up the bids they could get someone out of the county. Trustee Jenks stated this was not ever discussed. Trustee VanNess stated that the Trustees' "probably did leave money on the table." Trustee Mason stated that Trustee VanNess is missing the point and he is attempting to make other people look bad by insinuating they said stuff that they didn't say. Trustee Mason stated that they didn't say things that Trustee VanNess is stating.

Correspondence:

Budgeting

F.O. Kennedy stated the County Auditor's Office distributed a worksheet of how it felt the Governor's budget proposal with respect to Local Government Funds would affect the various taxing authorities in the County. Kennedy indicated: 1) the Governor's

proposal, which is confusing at best because of wording and fiscal year (the State) and calendar year (the Township) timing issues, still had to pass in the legislature before its true impact could be measured and 2) the proposal to modify the distribution of the phasing out of Tangible Personal Property tax subsidies would have a bigger impact on the Township than that of the Local Government Fund.

To be conservative, during preparation of the recently adopted five year plan, he had used a 50% LGF estimate for 2011 and zeroed out the revenue source for the remaining four years. Unfortunately he did not modify the previously published phase out schedule of TPP subsidy payments from the State as there had been no previous discussion about modification of these payments to assist in balancing the State's budget. He recommended for the time being the five year plan stay in place until more is known about what is actually approved by the legislature. It will be important to follow what is happening in Columbus.

Notices

ODOT meeting in Zanesville April 12th.

LCATS is accepting comments on their survey document from April 4 – April 22.

ODOT indicated it will accept an application seeking funding for the SW Pathway project. A copy of this letter will be provided to Bill Hoffman.

Public Comments:

Phil Watts stated he would like to reflect on the conversation he had with Trustee VanNess regarding the farmland lease agreement. He indicated Trustee VanNess came to his office to discuss the land lease. Watts indicated he would be willing to pay 25% more for the lease agreement, which would be somewhere around \$53,000 and VanNess indicated he would like to get \$55,000 which they ultimately both agreed would be acceptable. As far as he was concerned Watts felt he had reached a deal with Mr. VanNess which he understood would need to be voted on by all of the Trustees. He is now concerned when he hears Trustee VanNess has been saying "there was money left on the table." He questioned how money was left on the table when they had a deal, other than the final approval by the Trustees. Trustee VanNess responded someone else subsequently said they would have offered more money for the lease of the farmland and this is why he says money was left on the table. Mr. Watts stated this is irrelevant because VanNess and he had a deal. Trustee Mason stated he doesn't agree with doing business in this manner and had made several attempts to get in touch with Trustee VanNess to let him know this, but his phone calls were not returned until earlier today. Trustee Mason stated he thinks "a deal is a deal" and they have been through other situations with Trustee VanNess, one involving a Kubota tractor and a number of other things. There was no further discussion regarding this matter.

Craig Koester, Granville Recreation District, indicated he wanted to update the Trustees' on the community needs assessment currently being conducted by the GRD. He stated the results will be made public on May 5th during a community meeting at the Granville

School District building. Approximately 400 individuals have been interviewed for their opinions on capital projects to be considered. Trustee Mason indicated the Trustees look forward to the outcome of this survey, as it will be valuable information for the Trustees.' Mr. Koester also indicated construction work on the two new fields at Raccoon Valley Park should be completed by April 29th. Trustee Jenks indicated the Trustees have asked the County Engineer to locate the property pins along the west boundary of the Phase 2 property in Raccoon Valley Park.

Elected Officials Reports:

F.O. Kennedy reported he attended a two-hour safety-training program required by the Bureau of Worker's Compensation which was conducted in Zanesville by Frank Gates Company. If they have had any claims in the previous two years an employer is required to attend these annual safety-training programs in order to remain in a Premium Group Rating Program.

Trustee VanNess reported on March 18th he and F.O. Kennedy attended a closing on the Conservation Easement placed on the 52.096 acre Robb Loudon Street property. 90.4% of the farm property will be protected in its natural state at a cost of \$294,500 paid from Green Space Funds.

Trustee VanNess also reported he attended an Open Space meeting last night. The committee is reviewing the logo contest entries which are on display at the library until March 30th for voting.

Trustee VanNess stated that on March 16th he met with Jackie O'Keefe to review her work on the Comprehensive Plan. She wants to wait until the new Village Manager is put in place before scheduling any additional committee meetings. Trustee Mason stated there is now an interim Village Manager in place. Trustee VanNess suggested the Trustees read through the revised documents which he will provide to Mason and Jenks.

Trustee VanNess has just received the proposed Columbia Gas pipeline easement document and plans to send it to the County Prosecutor for review.

Trustee VanNess stated on March 14th he met with Chuck Dilbone who has requested the Trustee's consider allowing the school bus garage to be relocated from New Burg Street to the lower site of the Township garage property. He stated this is the same property that the Humane Society requested to build on. This would allow the school district to use the present bus parking site for more athletic fields. Trustee VanNess stated they also discussed the idea of the school district renting part of the Township garage building for their two full time mechanics to use when maintaining buses. They also discussed the school district being able to buy salt in bulk. The District uses approximately 48 tons of bagged salt each year and they would like the Trustees' to consider allowing them to buy salt from the Township. Trustee Jenks indicated they want to do all they can to help the school district although with respect to salt purchasing there are some matters, such delivery system which would need to be resolved. Trustee Jenks suggested investigating if such sales can legally be made by a township to a school

district. F.O. Kennedy indicated there are sometimes strange Ohio Revised Code impediments to collaboration efforts such as these. Trustee Mason suggested finding out this information and then having further discussion on these requests by the school district. Chief Hussey said he is aware of a collaboration effort with the township and school bus garage in Gahanna.

Trustee Mason reported at his request he met with Doug Wagner and Debbie Tegtmeier from the Open Space Committee. He is impressed with the direction and progress made by the Committee. Mason sent them a list as to what he sees as being the different responsibilities of the Trustees and the Open Space Committee.

Trustee Mason indicated since the last meeting he and F.O. Kennedy interviewed four candidates for the clerical position for the Township Fiscal Office. Mason also gave a presentation to the Kiwanis on the current state of the Township.

Roads Department:

Superintendent Binckley reported on the proposed solution for the Sunset Drive drainage issue. Once work has been done in the right of way by the Township the homeowner will, at his expense, install tile to an open swale out to SR16.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to complete work for the drainage issue on Sunset Drive.

Superintendent Binckley indicated the County Engineer has begun working on the Trustees' land survey requests and hopes to have them completed within the next few weeks if the weather holds.

Superintendent Binckley indicated Kokosing has responded favorably to the Trustee's request to conduct an additional \$45,000 in 2011 paving at the favorable price received when the initial bids were opened. Performing this supplemental paving will permit asphalt to be applied on a segment of Hankinson Road south of Cambria Mill. Trustee Jenks indicated this segment of Hankinson Road was scheduled to be paved in 2012, but will be moved into 2011 because of the favorable bid. The remainder of Hankinson should be done in 2012 as originally scheduled.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed in accordance with the Ohio Revised Code to have Kokosing complete an additional \$45,000 of unbid paving in 2011, using the bid amounts from the bids opened on March 9, 2011.

Superintendent Binckley stated that he and Trustee Jenks met with Alison Terry and the new Interim Village Manager, Paul Feldman to discuss maintenance responsibilities for Old River Road, River Road, and James Road which were affected by two annexations of land into the Village. ORC section 709.033(A)(6) provides for changes in maintained responsibilities in situations where a street or highway will be divided or segmented by

the boundary line between a township and the municipal corporation. If a street or highway will be so divided or segmented, the municipal corporation has agreed, as a condition of the annexation, that it will assume the maintenance of that street or highway. He plans to meet with Terry Hopkins who is responsible for road matters in the Village in order to clarify which entity will be responsible for what.

The employees have been working to repair roadway berm damage caused by winter snow removal. They also replaced a driveway culvert.

Cemetery Report:

Superintendent Binckley there have been three funerals since the last meeting.

Superintendent Binckley requested permission as in prior years to employ a seasonal worker in the cemetery at the same \$10 per hour. He hopes the college student who worked for the Township will be available again this summer. The Trustees' agreed to seek someone for this seasonal position.

The Fannins, who had performed tombstone repairs in the past, had asked the Trustees reconsider their earlier decision to not use them this year. Trustee Jenks reported he and Superintendent Binckley looked at Philipps Cemetery and determined there were approximately 15 stones which had already been repaired, and 15-16 more in need of repair. After this review, he does not believe the roughly \$10,000 to have the Fannin's back at Philipps would be well spent. Trustee VanNess said in past years it cost approximately \$1,000 per tombstone so they still would not finish Philipps this year. He suggested passing on their offer this year and trying to find other companies that also do this type of work. Trustee VanNess stated the Trustees need to know exactly what type of work would get done for the money proposed to be spent. Trustee Jenks stated the Fannin's will be working at the Old Colony Union Cemetery which is being paid by the Union Cemetery Board.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to send a letter to the Fannin's indicated they have discussed the Fannin's proposal and affirmed their earlier decision to not have the Fannin's do any work in 2011.

Fire Department:

Chief Hussey reported

- 1) The Ohio EPA is handling follow up with respect to a barn fire on SR661 last week.
- 2) The County EMA conducted a countywide disaster drill last week which he and several department officers participated in.
- 3) He gave a presentation to Granville Rotary about the fire department and also the Licking County Health Department.
- 4) He will be distributing station study materials to the various participants in the joint Village/Township meeting coming up on the 6th of April.

- 5) He attended a St. Albans Township Trustee meeting last night to present them with information about the operation of a fire department. St. Albans has had challenges in retaining leadership at its fire department and he started preliminary dialogue for a potential partnership to collaborate in finding a solution to its problem. He is looking into consulting with their Trustees to perhaps provide for contract management on their department. He will report more as this matter unfolds.

SW Quadrant Pathway Project:

Bill Hoffman noted there is no second Township meeting in April. The pathway application which ODOT indicated could be submitted by April 30th must have an authorizing Township Trustee Resolution and transmittal cover letter from the Trustees for their project in order to be complete. F.O. Kennedy indicated this matter must be addressed at the April 13th Township meeting. Trustee Jenks indicated he is still working with representatives of Kendal to obtain a Memorandum of Understanding.

Rotary Bridge Project:

Trustee Jenks stated RFQs for possible bridge engineering firms will be opened in early April. He appreciates the assistance being provided on this project by Village Planner Alison Terry.

Purchasing Resolution:

F.O. Kennedy read a Resolution prepared by the Township to support buying locally. Trustee Mason indicated he wanted to give a copy of this Resolution to Maggie Barno at the Chamber before it is voted upon by the Trustees. It will be brought up for consideration at the next Trustee meeting.

New Business:

F.O. Kennedy stated that the Ohio Revised Code requires an annual Union Cemetery joint meeting with Village Council. This special meeting has been tentatively scheduled for May 4, 2011 at 7:30 PM in the Village Offices.

On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote the annual Union Cemetery joint meeting with Village Council will be May 4, 2011 at 7:30 PM in the Village Offices.

Financial Matters:

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following supplemental appropriation transfer was approved:

From	2031-330-360-0003	R&B – C/O	2,501.00
To	2031-330-599-0006	R&B – Special Projects	2,501.00

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, debit memos, withholding vouchers, EFT's and

if applicable, then and now purchase order certificates were approved for payment and processing:

E3811	Barnhill	191.37	E3812	Binckley	1475.46
E3813	Borden	1651.40	E3814	Bowman	1823.86
E3815	Bryan	983.85	E3816	Butt	735.48
E3817	Clemens	1298.23	E3818	Connor	132.84
E3819	Coyle	276.40	E3820	Curtis	1589.05
E3821	DuBeck	186.17	E3822	Duncan	3357.57
E3823	Essick	722.58	E3824	Hall	1384.20
E3825	Harrison	224.57	E3826	Henry	629.03
E3827	Hill, B	1251.24	n/a	Hill, J	.00
E3828	Huhn	867.71	E3829	Hussey	2537.50
E3830	Jenks	1075.24	E3831	Jones, A	160.69
E3832	Jones, B	593.60	E3833	Kennedy	5.48
E3834	Kindell	873.28	E3835	Lynn	487.15
E3836	Mason	938.04	E3837	May	642.45
E3838	Meisenhelder	570.87	E3839	Monroe	1099.34
n/a	Pack	.00	E3840	Reece	1359.65
n/a	Riley	.00	E3841	Schott	130.57
E3842	Smith	353.22	E3843	Thomas	132.84
E3844	Thompson	1424.10	E3845	VanNess	1158.72
E3846	Watling	140.10	WV4	PNB –IRS	5536.49
7766	Deferred Comp	2905.00	7767	Whelen Engineering	276.72
7768	Treasurer State of Ohio	175.00	7769	Sprint Communications	196.62
7770	Media Network	111.95	7771	Medical Benefits	232.80
7772	Muskingum Tractor	416.16	7773	Lawson Products	244.10
7774	Granville Lumber	221.36	7775	Ross' Granville Mkt	52.86
7776	Cintas	368.05	7777	Cargill Inc	13313.44
7778	Village of Granville	10328.65	7779	Angeletti Overhead Door	176.77
7780	Wright Bros Power	200.00	7781	Fackler County Gardens	54.24
7782	Village of Hebron	495.00	7783	Wince Welding	71.30
7784	CVS Pharmacy	5.49	7785	Jan's in Stitches	30.00
7786	Firehouse	837.00	7787	Alpha Link	42.50
7788	Ohio Health/Behavior Health	119.85	7789	Howell Rescue Systems	890.00
7790	Office Equipment Finance	99.00	7791	Super Laundry Equipment	989.00
7792	Frank Romei & Son	80.36	7793-02	Void	.00
7803	Dish Network	44.07			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 8:30 PM.