

Granville Township  
Minutes of Regular Meeting March 28, 2012

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy and Betsey Hampton, Recording Secretary, Jerry Miller Fiscal Officer-Elect

Department Heads: Travis Binckley and Jeff Hussey

Guests: Brian Miller, Granville Sentinel

Janet Procida, Friends of the Welsh Hills Cemetery, 600 Richards Rd. Newark, Ohio

Zach Huhn, Granville Township Employee

Ross Kirk, Shelly Corp., Thornville, Ohio

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Fiscal Officer Kennedy indicated the deadline for opening bids for the 2012 Township road paving projects was 7:00PM. Only one bid was received. Fiscal Officer Kennedy opened the bid:

- 1) The Shelly Company of Thornville bid \$172,805.80

It was discussed that the Shelly Co. has worked with the Township on projects before and has been around for a long time. The price was in line with what Superintendent Binckley and County Engineer Lozier estimated, noting the higher price of oil. Trustee Jenks estimated the price per ton, was about 17% higher than last year. No problems with the bid are anticipated.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to hold the bids for a period of up to 30 days for the paperwork to be reviewed and a recommendation to be made by Superintendent Binckley.

On a motion by Trustee Jenks, and a second by Trustee VanNess, by a unanimous affirmative vote the minutes of the regular meeting on March 14, 2012 were approved as submitted and revised.

Correspondence:

F.O Kennedy reported he had received a request from the District 17 Integrating Committee requesting the Trustees to vote collectively for three committee board member nominees. The nominations need to be returned no later than March 30th, 2012. Discussion occurred noting four of the candidates were from Licking County; Karen Barger, Dave Miller, Alan Reeves, and Dave Langton and all of the nominees look like good, quality nominees. After some discussion, Trustee VanNess recommended nominating Karen Barger, Dave Miller, and Alan Reeves to the District 17 Integrating Committee. Bill Mason seconded the motion, and after no further discussion, the motion was approved by a unanimous vote.

There was no other correspondence.

Public Comment Period:

There was no public comment.

### Elected Officials Reports:

Trustee Jenks reported he attended the oil, gas, and fracking seminar at Denison University on March 20, 2012. The meeting was primarily attended by people opposing fracking.

Trustee Jenks stated he is working on an agreement/lease with the Granville Recreation District (GRD) for the use of Township lands for parks and recreation. He sent a draft of bullet points for approval by the GRD and hopes to have their response by the next meeting. Once the GRD and the Township come to an agreement, it will be sent to the County Prosecutor for review and inclusion into an agreement.

Trustee Jenks reported he attended a Village annexation meeting with Chief Hussey with the goal of trying to protect the Township's Fire Levy from any TIFs which may be granted. This has been sent onto Austin Lecklider with the Prosecutor's Office who will provide comments for Trustee discussion.

Trustee Mason reported he has been responding to telephone calls.

Trustee VanNess reported that everything he had to report was covered elsewhere in the agenda.

### Road District:

Superintendent's report: Superintendent Binckley stated the new Township truck would be delivered next Wednesday or Thursday. Fiscal Officer Kennedy gave Superintendent Binckley the check to pay for the truck after all the appropriate action and titling is done. It was also reported the Township crews worked on storm clean up during the past two weeks. They have been cleaning ditches and culverts and replaced two under driveways, one at Cambria Mill and one at Beechwood. They have also worked on cleaning up the bridge area at Raccoon Creek, clearing a log jam and can see improvement in the creek flow already.

Superintendent Binckley also reported he received a call from a resident about Chelsea Drive questioning who had the responsibility for maintaining a short leg of a drive. Superintendent Binckley reported he called Craig Smith with the County Engineer's office and he is checking on whether the Township is responsible or not. It was discussed the leg of the drive could be the Township's responsibility and it runs back toward Carmathen, but it may be a private drive.

Trustee Mason questioned whether the resident understood the process of determining responsibility may take time. Superintendent Binckley responded the resident was aware the process will take time, but they are working on the answer. Trustee Mason questioned how the Township would be able to access the drive to plow it. Superintendent Binckley reported it would be difficult to plow, but they do have 30 ft. access on Chelsea. Trustee Jenks questioned whether, if the leg is the Township's responsibility, there is a way to abandon it to the landowners on either side. Trustee VanNess stated there is an ornamental fence on one side of the drive which he was surprised to see if it was a public road. Superintendent Binckley will check on this with the Engineers Office to see if the road is the Township's responsibility.

Trustee Jenks stated he had received a call from Mr. Dorman on Beechwood who stated the gas company left a mess after they completed work there. Superintendent Binckley reported he contacted the contractor who stated they planned to be back by the end of April to seed and clean up. Superintendent Binckley stated he has the contractor's contact information to follow up if the area is not cleaned up.

Trustee Jenks stated there is a problem with the property the Township owns at James Rd and SR 37. A woman is dumping shrubs and clippings there. The prosecutor has been contacted and will give the correct violation codes and possible citations to be included in a letter to send to her. Trustee Jenks will contact the property owner in an attempt to resolve the issue.

Superintendent Binckley stated due to the inclement weather and the severe storm the new parking area on Spring Valley Drive at the maple tree grove was postponed until this Friday.

Personnel matter: Superintendent Binckley reported he had received a resignation letter from Zach Huhn. Superintendent Binckley stated Mr. Huhn had worked his way up within the Township and has been one of the hardest workers within the Department. Superintendent Binckley reported that Mr. Huhn is leaving the Department to pursue other interests and is going to be missed, but he wishes him well. Trustee Jenks stated he had often heard Zach was referred to as a hard worker. Trustee Mason thanked Mr. Huhn for his service and wanted him to know he was appreciated.

Trustee Jenks moved to accept the resignation of Zach Huhn effective April 6, 2012. Trustee VanNess seconded the motion, and after no further discussion, the motion was approved by a unanimous vote.

Superintendent Binckley reported he would begin looking for a replacement for Zach's position. He stated there may be several interested people and he should be able to fill the position. Trustee Mason advised Superintendent Binckley to set up a structured interview based upon the skills and work habits needed for the position. Trustee Mason advised the same questions should be asked of all candidates and stated he would be available to help set up the questions. Superintendent Binckley stated he would first try to fill the position through internal applicants and would not need to run an ad at this point. Trustee VanNess questioned whether there was a timeframe in which the position would need to be filled. Superintendent Binckley stated he did not have a timeframe but wanted to make sure he had the most qualified candidate for the position.

Cemetery Department:

Superintendent Binckley reported there has been one funeral. He also reported they have begun mowing. Due to the storm and heavy rain a gutter needed to be replaced on the Sexton Building.

Parks Department:

Superintendent Binckley stated he would like to start the process to hire a part time summer employee. Trustee Jenks made a motion to allow Superintendent Binckley to begin the process to hire a part time summer employee. Trustee VanNess seconded the motion. There was further discussion as to how the Township could protect itself from having to pay unemployment for a

seasonal employee. It was discussed that perhaps the college student who held the position the previous year may be again interested. Fiscal Officer Kennedy stated, as a reimbursing public employer the Township does not have a way to protect itself from the situation they are currently dealing with. There is no way to add a memorandum. Trustee Jenks discussed whether the Township should attempt to hire the employee through a temporary agency. Fiscal Officer Kennedy stated employees have been hired through temporary agencies in the past to work on a records project. It was discussed the employee could be selected by the Township and given to the agency to be hired through them. This would take worker's compensation, payroll, overtime, and unemployment benefits out of the Township's responsibility. Upon conclusion of the discussion, a motion by Trustee Jenks and a second by Trustee VanNess, was approved by unanimous vote to hire a part time summer employee.

#### Fire Department:

Chief Hussey reported due to the heavy rainfall they had to conduct a water rescue at the mobile home park on Weaver Drive. They were assisted by Newton Township. There was also a fire caused by a lightning strike at a fire department employee's house that morning. The fire department also assisted in a hazardous materials accident on SR 70. Chief Hussey also reported on an accident on North Street after a dump truck which had delivered a load of topsoil became stuck in a yard. A crane was helping to get the dump truck out when the crane broke and threw the operator. The operator was transported to Grant Hospital.

Chief Hussey reported he and Lt. Curtis have been working on the EMS billing. They are sending an RFP to vendors. They expect to get back three proposals. Chief Hussey thought the proposals may be received before the next meeting. Chief Hussey reported he received a call from Garrett Moore with Denison University who was concerned about the possible impact on Denison students and that students may be less inclined to call for emergency help. Chief Hussey responded that historically EMS billing has not resulted in fewer EMS calls. Chief Hussey reported he met with contracting agencies, Newton Township and McKean Township, to discuss the EMS billing and to give information from the prosecutor. He anticipates a May 1, 2012, kick-off date, but is not sure the system will be ready, and the date may be pushed back.

Chief Hussey reported he re-presented to Village Council a proposal for exploring a joint safety complex. New Village Manager Steve Stilwell and two newly elected Village Council members had not seen the presentation previously. Chief Hussey stated he had not heard any response from Village Council regarding the proposal. Brian Miller with the Granville Sentinel reported Council said they were not interested. Chief Hussey reported the Township needs to know if the Village doesn't want the partnership so the Township can plan accordingly. Trustee Mason stated he will contact Steve Stilwell to see what their official response is.

#### Zoning/Land Issues/Open Space:

A letter was received from the Village of Granville addressed to the Township Trustees. F.O. Kennedy read the letter to the Trustee. The letter thanked the Township Trustees for their outreach and support concerning possible future development of the Granville Golf Course and

the possible future use of open space money to prevent development of the area. Trustee Mason stated he was disappointed in the response provided by the Village to the Township's question of whether the Village recommended the feasibility of pursuing restriction on possible future development of the Granville Golf Course. Trustee Mason stated the Village did not answer the question the Trustees had asked. Trustee Mason said he would craft a response back to Village Administrators.

Trustee VanNess reported the Zoning Committee has set up a bi-monthly meeting schedule and will be meeting on the first and third Mondays of each month. They will be meeting in the Township Service Complex meeting room. Trustee VanNess requested Superintendent Binckley provide the Zoning Committee Chairperson with the key to the meeting room and their own building security entrance access code to be able to track the room's usage.

The Trustees went on to discuss the use of the Township meeting room, especially by Township Committees. They asked Superintendent Binckley to be in charge of scheduling the room.

Trustee Mason indicated while in his position with the Township, soon to be former Fiscal Officer, Norman Kennedy assisted in the enforcement of the sign section of the Township's Zoning Resolution. Mr. Kennedy has volunteered to continue this task when he is in town and requested authorization by the Trustees to do so. On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to create a new, non-compensatory position, for the removal of extraneous signage from the Township in accordance with the Zoning Resolution, to be filled by Mr. Kennedy until changed by the Trustees.

#### Comprehensive Plan - Update

Trustee Jenks reported the Village made a few changes to the comprehensive plan. They made a change to the map and Trustee Jenks called Brad Mercer to make the same changes. As changes have been made the Township now has to recall the comprehensive plan. The Township will have to wait to approve the plan April 18, 2012, and will have to have another open meeting. This will delay the plan by one month. Trustee Jenks recommended having the two plans married and identical. He did not recommend changing anything else. Trustee VanNess questioned whether the Township wanted to take the opportunity to make some changes suggested by the Licking County Planning Commission's review. He referred to recent changes in transportation policy- changes to federal and state roadwork policies which may potentially be damaging to the plan. Trustee Jenks stated that it would be more important to get the comprehensive plan done at this time, then put the changes in the next comprehensive plan.

Trustee VanNess reported he met with Andy McCall last week who was recommended by Judy Preston for appointment to the Land Management Committee. Andy McCall had been on the committee two or three years ago. Mr. McCall works at Denison University in biology. He is interested in helping with an ash borer program now that the emerald ash borer has been found in Granville.

Trustee VanNess made a recommendation to appoint Andy McCall to the vacant Land Management Committee position for the term ending 12/31/2014. Trustee Jenks seconded the motion, and it was approved by a unanimous vote.

#### Old Business:

##### Rotary Bridge Project:

Fiscal Officer Kennedy received the check from the Granville Rotary and paid the bill for the additional work.

##### Enterprise Pipeline:

Trustee Jenks reported that gas, oil wells, drilling, and pipelines have been under the authority of the PUCO Ohio Siting Board since 2004. Senate Bill 315 will remove the pipeline out of the province of the Ohio Power Siting Board and move it to Ohio Department of Natural Resources. ODNR will be authorized to approve pipeline routes. Although the pipeline committee has another route proposed and is currently pursuing that route, it is conceivable if SB 315 passes they could petition ODNR to put the pipeline route again through the village.

##### Row property:

Austin Lecklider e-mailed possible conservation easement violations. The Trustees agreed at this date they are unaware of any actual violations, it is the possible pending violation they are dealing with. Trustee Jenks said the Rows' will be put on notice should they act on the well they will be in violation. Trustee VanNess said the notice will come from the prosecutor's office. It was discussed whether all conservation easement owners should be sent a mailing, however, as there are not any other owners who have signed leasing agreements, they should not be treated as though they have done something wrong. Trustee VanNess stated the Township Land Management Committee will also be going through deed research annually, to ensure there is no other recorded leasing occurring after conservation easements are granted.

##### FRPP Cooperative Agreement:

Trustee VanNess talked to Matt Harbage to see whether the Township was approved for the FRPP program. Washington has approved our entity (Granville Township) and an e-mail was sent with the cooperative agreement and forwarded to everyone and to Austin Lecklider's office. Next step will include hiring an appraiser to get the parcels appraised. Matt Harbage will come to the April 11, 2012 Trustee meeting to provide more details to the Trustees.

#### New Business:

Trustee Jenks reported Village Manager Steve Stilwell contacted the Township and stated the Village is planning on conducting a survey and wanted to see if the Township was interested in also participating. If so, Mr. Stilwell believed he could incorporate Township questions with the Village survey. The Trustees discussed this and it was determined the Township does not have a need for a community survey at this time. It was decided to send the Village an e-mail thanking them for their inquiry but the Township would not participate in the survey. No motion was required.

Janet Procida with the Friends of the Welsh Hills Cemetery thanked the Trustees for allowing her to discuss her group's attempt to obtain an Ohio Historical Marker for the Welsh Hills Cemetery to honor the pioneers who settled this area in 1802 and all those who helped build Granville. Ms. Procida provided some historical details about the cemetery and the people who

were buried there. Ms. Procida asked the Trustees to consider making a donation to the Friends of the Welsh Hills Cemetery historical marker project. The group is 45% into their fundraising project. The total amount required for the marker is \$2,500. Trustee Mason asked who owned the cemetery and Ms. Procida responded the Cemetery Association owns the cemetery and is responsible for the maintenance. Trustee Mason stated he was not sure if the Township was able to spend public funds on a private cemetery. Trustee VanNess stated he would check with the Prosecutor's Office to see if the Township was allowed to spend funds on a private cemetery. Trustee VanNess proposed trying to make a \$250.00 token donation to the project from the Cemetery Fund. Trustee VanNess referred to the fact that if the cemetery group disbanded the Township would have the responsibility of maintaining the cemetery. F.O. Kennedy stated he e-mailed Ms. Procida's request to Brian Miller of the Granville Sentinel with the hope he would help get their story out. Trustee Mason proposed the Trustees check the legality of making a donation. Trustee VanNess will check on the legalities and the issue was tabled until the next Trustee meeting.

Adopt updated Resolution for Fire Insurance Claim proceeds ORC 505.86-  
F.O. Kennedy reported on a past fire in Granville Township there was \$20,000.00 of debris was left behind. Although the situation was resolved by a lien placed on the property, the Township passed an ordinance to protect the community from having to pay for clean-up not done by the homeowner or business. It was discussed there is a state ordinance addressing the same issue, and the Township should pass a resolution to align with the State ordinance.

**RESOLUTION TO ACCEPT SECURITY PAYMENTS AND TO  
FOLLOW THE PROCEDURES OF DIVISIONS (C) AND (D)  
OF SECTION 3929.86 OF THE OHIO REVISED CODE**

**OHIO REVISED CODE SECTION 505.86  
(10/09)**

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 28 day of March, 2012, with the following members present:

Bill Mason

Paul Jenks

Dan VanNess

Mr. Jenks moved the adoption of the following:

**RESOLUTION**

WHEREAS, it is in the best interest of Granville Township, Licking County, Ohio to deter the commission of arson and related crime, to discourage the abandonment of fire damaged property, and to prevent urban blight and deterioration; and,

WHEREAS, O.R.C. §505.86 authorizes townships to provide for the removal, repair, or securance of buildings or other structures in the township that have been declared insecure, unsafe, or structurally defective by any fire department under contract with the township or by the county building department or other authority responsible under Chapter 3781. of the Revised Code for the enforcement of building regulations or the performance of building inspections in the township, or buildings or other structures that have been declared unfit for human habitation by the board of health of the general health district of which the township is a part; and,

WHEREAS, O.R.C. §3929.86 sets forth certain procedures and processes related to fire loss claims incident to privately owned structures; and,

WHEREAS, O.R.C. §3929.86 authorizes a board of township trustees to accept security payments and compensation under certain identified circumstances to insure that the total cost of removing, repairing, or securing improvements damaged by fire is defrayed without public expense; and,

WHEREAS, O.R.C. §3929.86(C) provides that the provisions for security payments and compensation under Section 3929.86 are available only to townships that have duly adopted a resolution authorizing the procedures described in divisions (C) and (D) of said enactment, which resolution must also designate an officer of the township who is authorized to carry out duties under the code section; and,

WHEREAS, O.R.C. §3929.86(C) requires the township to file a certified copy of this resolution for public record with the superintendent of insurance and further states that the provisions of the code section apply only to fire losses that occur after the filing of the certified copy; and,

WHEREAS, as a means to recover and or secure payment of costs and expenses incurred by the township in removing, repairing, or securing buildings or other structures in the township damaged by fire, the board of trustees may accept payments and follow the procedures set forth in divisions (C) and (D) of Section 3929.86 of the Ohio Revised Code whenever:

1) a policy(ies) of insurance is/are in force providing coverage against peril of fire on a building or structure, and

2) the loss agreed to between the named insured(s) and the insurance company(ies) is more than five thousand dollars (\$5,000.00) and equals or exceeds sixty percent (60%) of the aggregate limits of liability on all fire policies covering the building or structure on the property; and,

WHEREAS, O.R.C. §3929.86(A) provides that no insurance company doing business in this state shall pay a claim of a named insured for fire damage to a structure located within a municipal corporation or township in this state where the amount recoverable for the fire loss to the structure under all policies exceeds five thousand dollars, unless the company is furnished with a certificate pursuant to division (B) of that section, and unless there is compliance with the procedures set forth in divisions (C) and (D) of that section; and,

WHEREAS, O.R.C. §3929.86(C) provides that when the loss agreed to between the named insured or insureds and the company or companies equals or exceeds sixty percent of the aggregate limits of liability on all fire policies covering the building or structure, the insurance company or companies in accordance with division (D) of section 505.86 of the Revised Code,

shall transfer from the insurance proceeds to the designated officer of the township in the aggregate:

1. Two thousand dollars (\$2,000.00) for each fifteen thousand dollars (\$15,000.00), and each fraction of that amount, of a claim; or,
2. If, at the time of a proof of loss agreed to between the named insured or insureds and the insurance company or companies, the named insured or insureds have submitted a contractor's signed estimate of the costs of removing, repairing, or securing the building or other structure, shall transfer from the insurance proceeds the amount specified in the estimate; and,

WHEREAS, O.R.C. §3929.86(C) requires the transfer of proceeds to be on a pro rata basis by all companies insuring the building or other structure; and,

WHEREAS, O.R.C. §3929.86(C) also allows the named insured or insureds to submit a contractor's signed estimate of the costs of removing, repairing, or securing the building or other structure after the transfer, which requires the designated township officer to return the amount of the fund in excess of the estimate to the named insured or insureds, provided that the township has not commenced to remove, repair, or secure the building or other structure; and,

WHEREAS, O.R.C. §3929.86(D) directs that upon receipt of proceeds by the township as authorized by that section the designated officer shall place the proceeds in a separate fund to be used solely as security against the total cost of removing, repairing, or securing incurred by the municipal corporation or township pursuant to section 505.86 of the Revised Code; and,

WHEREAS, O.R.C. §3929.86(D) requires that when transferring the funds as required in division (C) of that section, an insurance company shall provide the township with the name and address of the named insured or insureds, whereupon the township shall contact the named

insured or insureds, certify that the proceeds have been received by the township, and notify them that the following procedures will be followed:

1. The fund shall be returned to the named insured or insureds when repairs, removal, or securing of the building or other structure have been completed and the required proof has been received by the designated officer, if the township has not incurred any costs for the repairs, removal, or securing. However, the fund shall be returned to the named insured or insureds no later than sixty (60) days after the designated officer receives the required proof;  
or
2. If the township has incurred any costs for repairs, removal, or securing of the building or other structure, the costs shall be paid from the fund, and if excess funds remain, the township shall transfer, no later than sixty (60) days after all such costs have been paid, the remaining funds to the named insured or insureds.
3. Nothing in this resolution shall be construed to limit the ability of the township to recover any deficiency under section 505.86 of the Revised Code.
4. Nothing in this resolution shall be construed to prohibit the township and the named insured or insureds from entering into an agreement that permits the transfer of funds to the named insured or insureds if some other reasonable disposition of the damaged property has been negotiated.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES FOR  
Granville TOWNSHIP, LICKING COUNTY, OHIO AS FOLLOWS:

**SECTION 1.**

The Board of Trustees of Granville Township, Licking County, Ohio authorize the procedure described in divisions (C) and (D) of Section 3929.86 of the Ohio Revised Code to be implemented as it currently exists, and as it may hereafter from time to time be amended by the Ohio General Assembly, whereby no insurance company doing business in the State of Ohio

shall pay a claim of a named insured for fire damage to a structure located in Granville Township, Licking County, Ohio unless the applicable provisions of O.R.C.§3929.86 are fully complied with; and,

**SECTION 2.**

The Board of Trustees of Granville Township, Licking County, Ohio hereby designate the Fiscal Officer of this Township as the officer to carry out the duties imposed by this Resolution and O.R.C.§3926.86; and,

**SECTION 3.**

The current Fiscal Officer as of the date of adoption of this Resolution is Norman S. Kennedy, who is hereby authorized and instructed to file a certified copy of this Resolution with the Superintendent of Insurance for the State of Ohio at the following address:

Superintendent  
Ohio Department of Insurance  
50 W. Town Street  
Third Floor – Suite 300  
Columbus, Ohio 43215  
Attn: Property/Casualty Division

The motion was seconded by Trustee Mason, and after no further discussion, was approved by a unanimous vote.

Financial Matters:

Fiscal Officer elect Miller presented a copy of his fidelity bond and oath of office. On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to accept Miller’s bond for him to take office effective April 1, 2012.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfers were approved:

|   |          |
|---|----------|
| From 2191-220-599-0004 Fire – c/o                         | 1,000.00 |
| To 2191-220-510-0000 Fire – dues and subscriptions        | 1,000.00 |
| From 2192-120-599-0003 Parks – c/o                        | 800.00   |
| To 2192-120-351-0000 Parks – electricity                  | 800.00   |
| From 2191-220-599-0004 Fire – c/o                         | 1,000.00 |
| To 2191-220-310-0101 Fire – EMS billing expenses          | 1,000.00 |
| From 2901-760-700-0000 Kendal TIF                         | 1,100.00 |
| To 2901-760-314-0000 Kendal TIF – auditor collection fees | 1,100.00 |
| From 1000-110-599-0004 General – c/o                      | 3,604.20 |
| To 1000-760-730-0004 General – Rotary Bridge expend       | 3,604.20 |

|  |       |
|--|-------|
| From 1000-110-599-0004 General – c/o               | 80.00 |
| To 1000-110-383-0000 General – fidelity bond       | 80.00 |
| From 2191-220-222-0200 Fire – SAFER Life Insurance | 40.00 |
| To 2191-220-222-0000 Fire – Life Insurance         | 40.00 |

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

|       |                         |          |       |                               |          |
|-------|-------------------------|----------|-------|-------------------------------|----------|
| E4776 | Bain                    | 319.55   | n/a   | Barnhill                      | .00      |
| E4777 | Binckley                | 1632.82  | E4778 | Borden                        | 325.35   |
| E4779 | Bowman                  | 1544.08  | E4780 | Bryan                         | 1003.48  |
| E4781 | Butt                    | 749.98   | E4782 | Clemens                       | 1208.69  |
| E4783 | Connor                  | 142.83   | E4784 | Coyle                         | 276.40   |
| E4785 | Curtis                  | 2024.12  | E4786 | DuBeck                        | 227.19   |
| E4787 | Duncan                  | 95.62    | E4788 | Essick                        | 357.27   |
| E4789 | Gottfried               | 288.04   | E4790 | Hall                          | 1351.09  |
| n/a   | Hampton                 | .00      | N/A   |                               | .00      |
| E4791 | Harrison                | 239.41   | E4792 | Henry                         | 636.31   |
| E4793 | Hill                    | 1235.74  | E4794 | Huhn                          | 884.87   |
| E4795 | Hussey                  | 2506.72  | n/a   | Jenks                         | .00      |
| E4796 | Jones, A                | 618.64   | E4797 | Jones, B                      | 722.95   |
| n/a   |                         | .00      | E4798 | Kindell                       | 250.23   |
| E4799 | Leckrone                | 339.61   | E4800 | Lynn                          | 722.35   |
| n/a   | Mason                   | .00      | E4801 | May                           | 659.45   |
| E4802 | Meisenhelder            | 582.96   | N/A   | Miller                        | .00      |
| E4803 | Monroe                  | 1273.35  | E4804 | Poe                           | 285.55   |
| E4805 | Reece                   | 1217.08  | E4806 | Riley                         | 133.29   |
| E4807 | Saunders                | 177.76   | N/A   | Smith                         | .00      |
| E4808 | Thompson                | 1385.99  | E4809 | Tracy                         | 98.31    |
| N/A   | VanNess                 | .00      | n/a   | Watling                       | .00      |
| WV86  | IRS(Fed, Med & SS)      | 5144.45  | WV87  | Deferred Comp                 | 1605.00  |
| WV88  | SDIT                    | 253.22   | WV89  | OIT                           | 3464.94  |
| WV90  | OPERS                   | 5848.40  | WV91  | OP&FPP                        | 16869.80 |
| WV92  | AFLAC                   | 1085.94  | 8516  | OCS                           | 96.30    |
| 8517  | GTWP – FSA              | 1730.67  | 8518  | Granville Township            | 4618.01  |
| WV93  | OCS                     | 1088.91  | 8519  | Delta Dental                  | 898.82   |
| 8520  | Bain                    | 7.98     | 8521  | Norman Kennedy                | 123.77   |
| 8522  | Old Republic            | 200.00   | 8523  | Newspaper News Network        | 180.49   |
| 8524  | Korda/Nemeth Eng        | 3604.20  | 8525  | Elm Recycling                 | 914.39   |
| 8526  | Ohio Public Entity Cons | 176.00   | 8527  | Ohio Dept Jobs & Family Serv  | 571.72   |
| 8528  | Southeastern Equip      | 2837.37  | 8529  | Environmental Specialists     | 159.00   |
| 8530  | Abe's Automotive        | 397.60   | 8531  | Dish Network                  | 97.98    |
| 8532  | Cargill Inc             | 14221.69 | 8533  | Miami Valley International    | 50389.00 |
| 8534  | Ctec                    | 4608.00  | 8535  | West Licking Joint Fire Distr | 175.00   |
| 8536  | West Coast Life Ins Co  | 307.50   | 8537  | Mt Business Technologies      | 65.31    |
| 8538  | Verizon Wireless        | 86.10    | 8539  | CLIA Laboratory Program       | 150.00   |

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer (effective 4/1/12)

Jerry Miller, Fiscal Officer elect stated in order to keep up with the numerous e-mails and telephone calls he will be receiving concerning Township business he is requesting reimbursement funds to purchase a cell phone and cell phone plan. The cell phone cost is \$199.00, and the monthly plan fee will be \$30.00. A motion was made by Trustee Jenks to approve the reimbursement of the cell phone cost and the payment of the monthly plan. The motion was seconded by Trustee Mason and passed by a unanimous vote.

The following is from remarks made by Norman Kennedy:

Tonight is Norman Kennedy's final meeting of the Board of Granville Township Trustees as Fiscal Officer of the Township as he did not seek re-election in 2011. He has been in office since January 1, 1984 having completed seven terms in office over the past 28+ years, almost three decades. Fiscal Officer Kennedy indicated he finds himself at tonight's meeting with mixed emotions. On one hand he is glad for an opportunity to slow down a little from the rigors of this 'part-time' elected position. On the other he is going to miss the daily involvement in what's going on in the community and perhaps helping to shape the future - just a little. He has worked with eleven different Trustees during this time period - Bob Hill, Eric Jones and Lyle King, who initially taught him about Township government; then Paul Treece, Jim Havens, Wes Sargent, Bill Habig, Fred Abraham, and now Bill Mason, Dan VanNess and Paul Jenks. Kennedy indicated he will miss working in his capacity as Fiscal Officer with all of the good Township employees who endeavor every day to fulfill the mission to provide the services the residents of the community desire and are willing to fund. He indicated there are too many of those people to name.

Kennedy said he has lived through a number of changes. As the record keeper for the Township everything was initially prepared in pen, and pencil with a little help from a typewriter and a ten key adding machine. In the mid-1980's Kennedy used his own Osborn computer to "automate" the tedious task of adding and re-adding columns of figures on the various spreadsheets. Fortunately in 1990 the real introduction of personal computers permitted the State of Ohio to create software tailored to provide accounting and payroll for Townships. After taking the first training class held in the State he never looked back. The workload of this office has continued to grow throughout the years both because of growth in the community leading to demands for additional services, as well as the absorption of the Fire Department as a direct Township responsibility in 2007. The Fiscal Office function has also become more complex because of new external mandates which never seem to end.

Kennedy wanted to thank both his wife, Suzanne, and his daughter, Anne, for putting up with all the missed and truncated events because there was just one more Township item which needed to be done. He has appreciated their support.

Kennedy said he is particularly proud of the five year financial planning being done by the Township, which was implemented during his tenure. He feels he is leaving the Township in good fiscal condition. He wishes Granville Township and the Granville community well.

Trustee Mason thanked Fiscal Officer Kennedy for teaching all of the Trustees about the role of Township government. He stated it was really good to work with F.O. Kennedy and that he did

not know anyone who could have given any more service to the Township than Kennedy did. Fiscal Officer Kennedy made a name for himself with the outstanding work that he did for the Township. F.O. Kennedy kept the Township in good financial health. All the Trustees thanked F.O. Kennedy for his years of service.

On a motion by Trustee Jenks, and a second by Trustee Mason, with Mason yes, Jenks yes and VanNess yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) for the purpose of discussing possible property acquisition.

Trustee Jenks excused himself from the executive session and left the meeting, as the matter to be discussed would have created a conflict of interest.

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Mason yes and VanNess yes the meeting was returned to regular session.

The meeting was adjourned at 9:15 PM.