

**Granville Township**  
Minutes of Regular Meeting April 13, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott.

Guests: Travis Binckley  
Jeff Hussey  
Brian Miller, Sentinel  
Doug Helman, Kendal at Granville  
Flo and William Hoffman, Kendal at Granville  
Jeff Jackson, Golf land  
Vonda Welch, Golf land  
Candace Moore, East College Street  
Andy Wildman, Granville Recreation District  
Rob Schaadt, 2523 Burg Street  
T. David Price, 3145 Burg Street  
James White, 2839 Loudon Street  
Bart & Beth Beckman, 15 Towpath Lane  
Anthony Campolo, 3475 Burg Street

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the March 23, 2011 meeting were approved as previously submitted and as revised.

Correspondence:

F.O. Kennedy stated he received an information request from West Licking Fire District regarding Granville Township which he completed and returned.

F.O. Kennedy indicated, as requested, he sent the Granville Rotary Foundation one-half the Township's ten thousand dollar Bridge Project support pledge.

F.O. Kennedy reported he received a request from Rufus Hurst regarding the possible use of New Burg Street on June 11<sup>th</sup> to hold the annual Kayla Hurst 5K race to raise scholarship funds. F.O. Kennedy explained the route of the race started at the high school, followed New Burg to the Intermediate School on Burg Street and back. The request is the same as that approved in prior years - to close the road for several hours in the morning only during the time of the race. Neighbors would be notified and law enforcement will be provided for traffic control.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to permit the use of New Burg and part of Burg Street for the Kayla Hurst 5K on June 11, 2011.

F.O. Kennedy reported an application had been received for the transfer of a 5D liquor permit from the former Wine Cache to Atwood Builders LTD LLC d/b/a Snapshots Lounge & patio at 925 River Rd. The applicants are Steven and Julie Atwood. The Trustees role in this process would be to request a hearing before the Division of Liquor Control if they were aware of any reasons this transfer should not be approved. The Trustees have no actual authority over the issuance of liquor permits. Trustee VanNess asked if this property was in the Village. F.O. Kennedy indicated this property was not included in the recent Lancaster Rd annexation.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to not request a hearing regarding the transfer of a D5 liquor license from the Wine Cache to Snapshots (Steven and Julie Atwood).

**Public Comments:**

Candace Moore indicated she was in attendance in her capacity as President of Bryn Du Commission to present a copy of the Commission's annual report to the Trustees. She encouraged anyone with questions or comments to contact her.

Rob Schaadt, Burg Street, indicated after reading an article in the paper he was concerned the new three year farm lease for the 130 acres owned by the Township immediately south of the Intermediate School had been negotiated and not bid. He thought the bidding process used in 2010 for leasing of the former Quisenbery property worked well and had believed the Trustees were going to continue to follow the same procedure for future leases. Trustee Jenks indicated the Trustees were ready to advertise for bids when Trustee VanNess, who is a farmer, told the other the Trustees at their meeting on March 5<sup>th</sup> he thought he could obtain at least a 25% increase in rent from the present lessee and asked if the Trustees would permit him to do so. Jenks indicated he knew prior to his being on the Board, the Trustees had sometimes bid and sometimes negotiated for these leases. The Trustees concurred with VanNess' recommendation, but did not give him a specific percentage he had to obtain. Trustee VanNess reported back at the next Trustee meeting he had met with Phil Watts who leased the property for the past three years. He had been able to obtain a 28.2% increase from \$42,900 to \$55,000 for the three years. Trustee Jenks indicated perhaps the Trustees should have gone to bid as originally proposed, but they followed Trustee VanNess' suggestion and he was able to obtain more money than he originally thought. Jenks thinks if there is an individual who would have paid more he should have come to a meeting and stated his objection. Nor did Mr. VanNess state an amount, so the Trustees have no way of knowing, what if any money was "left on the table". This did not happen and besides it was not fair to have negotiated a deal and use that deal to then leverage another amount with a different person. For this reason the Trustees had voted to accept this negotiated three year lease with Mr. Watts.

Trustee VanNess stated the Sentinel article about the leasing of the Township property next to the Intermediate School was incorrect and he never suggested the Township Trustees should renege on the "deal" he had negotiated and brought to the Trustees for

approval. He only mentioned the possibility of another offer so no one would later accuse him of “not saying anything”.

Mr. Schaadt raised the issue of buying locally. Trustee Jenks said there was no discussion by the Trustees on “buying locally”. He personally feels buying locally should be done whenever possible, but it was not discussed in the deal negotiated by Trustee VanNess and voted on by the Trustees.

Trustee Mason indicated he concurred with Trustee Jenks comments. Trustee VanNess stated he wants to do business locally if all things are equal. He stated he asked to negotiate the deal with a minimum of 25% in mind because of high commodity prices.

Trustee VanNess indicated Mr. Watts came to a Trustees’ meeting and stressed the importance of the farming of this property to the local Granville Mill. Mr. Schaadt indicated he disagrees with giving preferential treatment in order to buy locally. Trustee Jenks stated prior to his joining the Board of Trustees had previously permitted a 10% value bidding credit for property owners in the Township as they paid property taxes some of which were used to acquire this property. Mr. Schaadt indicated he was on the Land Management Committee when the 10% credit was considered by the Trustees in 2010 and he did not agree with it at the time. This was not a recommendation by the Land Management Committee.

#### Elected Officials Reports

F.O. Kennedy reported he attended the State Auditor sponsored Local Government Conference in Columbus last week.

Trustee VanNess stated there would be a Comprehensive Plan Steering Committee meeting on May 2<sup>nd</sup> at 7:00 PM. He reported the Green Space logo design contest winner was Dan Tamkin who will be receiving a \$100.00 prize contributed by an anonymous donor. Trustee VanNess reported the agent from Marathon Oil contacted him about clearing of the right of way.

Trustee Jenks reported on April 5<sup>th</sup> he attended Elected Official required HB9 Public Records Training conducted by the State Auditor. A copy of his certificate of attendance was provided to the Fiscal Officer. On April 6<sup>th</sup> Jenks and Trustee Mason attended a presentation by Chief Hussey about the possible Public Safety Complex. Henry Marsh has provided a letter authorizing the Township to turn his Mosquito Sanitary Control District records over Tom Cummiskey.

Trustee Mason reported he attended a Joint Communication meeting on March 25<sup>th</sup>. On March 26, 27, and 28 visited the Granville Intermediate School to look at the water flow issue raised at the last meeting. School district Superintendent Jeff Brown is aware the water backup situation is being caused by a blocked culvert on school property. On April 4<sup>th</sup> he talked with Mr. Brown regarding the matter raised by Trustee VanNess about the school district moving its bus garage to the Township’s service complex on Columbus Road. He indicated to Mr. Brown there is no traffic control light at the

Township's driveway and the property could not facilitate an entire fleet of buses trying to pull onto busy SR16 in a short period of time to meet the school bus route schedule. He indicated his comments were not because the Trustees don't wish to work with the schools and wondered if there wasn't more suitable property elsewhere.

Old Business:

SW Quadrant Pathway Project:

Doug Helman, Executive Director at Kendal, distributed a handout about the SW Quadrant Pathway Project which indicated the estimated cost to be \$1.788 million (a total of both eligible and ineligible costs). Mr. Helman stated the group working on this project currently has \$318,000 pledged toward it, which is a little over the 20% needed to move forward with submission of the grant application to ODOT. They are still working on obtaining additional pledges for the ineligible costs which cannot be paid for by the grant.

Included with the handout was a proposed Memorandum of Understanding (MOU) (between Kendal and the Township), including an action, threshold timeline). Trustee Jenks indicated he has reviewed drafts of both the timeline and MOU and found them to be acceptable and recommended the MOU along with its timeline be accepted by the Trustees. There was discussion that the ODOT grant application was just about finished and must have a Resolution adopted by the Trustees attached in order to be complete for submission by April 30th. As there will be no second Trustee meeting in April Jenks proposed the Trustees also pass the Township's Authorizing Resolution, contingent on satisfactory completion of the application, so it may be executed in time for submission. Mr. Helman indicated they agree to the contingency of achieving their funding goals and they are not opposed to this condition. F.O. Kennedy indicated he or his designee was required to sign the Application. As he will be out of town when all the paperwork is completed he wished to designate Trustee Jenks as an authorized signatory.

Trustee Mason indicated he appreciates all of the work done on this project by Bill Hoffman and Doug Helman. Trustee VanNess indicated the Comprehensive Plan stresses interconnectivity with pathways which this project will do by connecting the existing TJ Evans Bicycle Path with the Township's Spring Valley Park Property.

There was also discussion about the future maintenance of the pathway, bridge and tunnel under SR37. Mr. Helman indicated the Kendal organization could pledge \$20,000 toward the maintenance requirement. Trustee VanNess indicated he is not concerned about moving forward and having a portion of the maintenance money up front is a win-win situation. Mr. Helman explained they are seeking Federal and State funds and the state requires this pathway be maintained. Trustee VanNess indicated the State's expectation is for at least twenty years of maintenance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to allow Trustee Mason to be able to sign a Memorandum of Understanding with ODOT for the proposed Southwest Pathway.

Mr. Helman indicated that they agreed to the contingency of hitting their funding goals and they are not opposed to this condition.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to:

- 1) Accept the following Memorandum of Understanding with its related timeline of goals.
- 2) Approve the Resolution authorizing the Local Public Agency to prepare and execute an application for Transportation Enhancement funds for the stated described project and to submit same to the State of Ohio, Department of Transportation, contingent upon the Kendal group achieving its needed goals by April 30<sup>th</sup> submission date.
- 3) To accept F.O. Kennedy's designation of Trustee Jenks as his [Kennedy's] designee to execute the application in Kennedy's absence.

### Memorandum of Understanding

This Memorandum of Understanding is created between the Granville Township Trustees [the ODOT required public sponsoring entity] and Kendal at Granville [a 501(c) (3) corporation and the non-public sponsoring entity]. Kendal is leading the effort for the construction of a pathway in the Southwest quadrant of Granville Township. Granville Township is the governmental sponsor for the application for support from the Ohio Department of Transportation's Transportation Enhancement Program.

1. At their meeting on 26 January 2011 the Board of Granville Township Trustees passed a motion indicating their willingness, at the request of Kendal at Granville, to transmit a Letter of Interest (LOI) to the ODOT Transportation Enhancement Program for consideration as a prelude to a possible grant application. The Township Trustees believe this is a good project for the Granville Community.
2. The Township Trustees have no identifiable funds to commit to the funding of this project. Kendal at Granville acknowledges it is accepting the public grant sponsorship of Granville Township without expecting financial funding from Township monies.
3. Kendal at Granville agrees to conduct fund raising for this project and perform all the associated bookkeeping for donations, pledges, and contributions received.
4. A timeline for the project is enclosed as Attachment 1.
5. The project proposal includes \$20,000 to establish a fund for maintenance of the SW pathway. Kendal at Granville will work with Township officials to identify maintenance sponsors of the Southwest Pathway. Basic maintenance of the pathway shall be accomplished by volunteers from the parties of interest, i.e., Kendal at Granville, Granville Township Trustees, Licking Land Trust, Village

of Granville, and service organizations. Long term maintenance of the pathway, shall be subject to the guidelines set out with the construction of the TJ Evans pathway between Licking County Commissioners, Licking County Park District, and the governmental entities through which the path passes.

For the Granville Township Trustees

Signed \_\_\_\_\_

Date \_\_\_\_\_

For Kendal at Granville

Signed \_\_\_\_\_

Date \_\_\_\_\_

(Attachment 1)  
Timeline of Events for Grant

Eligible Costs: \$1,538,000: 80% ODOT (\$1,230,400); 20% applicant (\$307,600)

Ineligible Costs: \$250,000\*

- |                    |  |
|--------------------|--|
| 30 April 2011      | 20% of Eligible Costs confirmed as pledges or cash (\$307,600)   |
| Sept.-Dec. 2011    | Grant funding to be confirmed/denied by ODOT   |
| 90 days from grant | 50% of Ineligible Costs confirmed as cash or pledges (\$125,000*)<br>1/3 of all pledges collected (\$144,200)  |
| Winter 2012        | Select design engineer & determine cost of design<br>Validate budget of the pathway<br>If approved, confirm remainder of Ineligible Costs (\$125,000*)<br>Another 1/3 of remaining pledges collected (\$137,800) |
| Winter/Spring 2012 | ODOT approval of engineering, design, environment & cost   |
| Spring 2012        | Receive cash from remaining pledges (\$275,600)  |
| Spring/Summer 2012 | Construction begins  |

\*Depending on actual engineering costs, Ineligible Costs are subject to change. Current estimate for Ineligible Costs is believed to be conservative.

**RESOLUTION**

The following is a Resolution enacted by Granville Township, Licking County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Transportation Enhancement Projects through the State of Ohio, Department of Transportation; and

WHEREAS, LPA's can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the Southwest Granville Pathway project, an approximately one mile in length asphalt path, ten feet wide, with two foot shoulders, along with bridge and tunnel components, is a transportation activity eligible to receive federal funding; and

WHEREAS, if requested funds are granted, Granville Township shall be responsible for at least twenty (20%) percent of the construction costs, and for 100% of all other costs associated with the architecture/engineering plans, environmental studies and documentation, right-of-way plans, and right-of-way acquisition, if necessary.

NOW, THEREFORE BE IT ORDAINED by the Granville Township Trustees, State of Ohio, that:

**SECTION ONE:** The Fiscal Officer of said LPA or his designee is hereby empowered on behalf of the LPA to prepare and execute an application for Transportation Enhancement funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

**SECTION TWO:** The total construction cost of the project is estimated to be \$1,538,000, of which the LPA, if awarded the funds, commits to pay at least twenty (20%) percent (hereinafter known as the local portion) of the actual construction cost, estimated to be \$307,600. The LPA further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with design, environmental and right-of-way activities. The local portion will be funded by the LPA using General Fund Revenues and contributions from other local public agencies, non-profit organizations, and the general public.

**SECTION THREE:** Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

**SECTION FOUR:** If the application is approved for the funding the Fiscal Officer, as contractual agent for the LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

**SECTION FIVE:** This resolution shall take effect from and after the date of its passage, the earliest period allowed by law.

Passed: April 13, 2011.

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Paul Jenks, Township Trustee

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William R. Mason, Jr. Township Trustee

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Dan VanNess, Township Trustee

I hereby certify the aforementioned Resolution is a true and exact copy of the Resolution which appears in the April 13, 2011 meeting minutes of the Board of Granville Township Trustees.

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Norman S. Kennedy  
Granville Township Fiscal Officer

Golf land:

Trustee Jenks indicated the Granville Recreation District (GRD) and Golf Land representatives have continued to work on resolving the possibility of persons using Township owned property for GRD programs being injured by errant golf balls from the Golf Land driving range. Jenks distributed a proposal to the Officials which he thinks could lead to a resolution of this possible. This agreement would ultimately lead to preparation of a legal document with respect to the matter and he would like the Trustees to consider agreeing to it tonight.

Trustee VanNess indicated this agreement does not contain an option for Golf land to lease the property which had been in an earlier draft he reviewed. Jenks indicated the option to lease had been dropped because of concern expressed by Justin Lodge (an attorney/CPA on the GRD Board of Directors) the property could lose its exemption status on the property tax duplicate if it was leased to Golf land. Trustee VanNess indicated he believed there was only risk with a substantial lease. He does not agree with selling this piece of Township property and thinks a lease agreement, perhaps even at no cost, is more appropriate.

F.O. Kennedy indicated he was looking at the proposed agreement distributed by Trustee Jenks and thinking about the matter just discussed with respect to the SW Quadrant Pathway and the MOU entered into with Kendal. This documents calls only for the signatures of the Trustees and while it mentions both the GRD and Golf land they are not bound to its terms because they are not signatories to the document. Kennedy said he thinks entering into an MOU with these other parties, leading up to a legal document would be more appropriate.

Trustee Jenks indicated he picked up this project from the Township side when he assumed office as a Trustee last December; however, he had been involved with the negotiations from the GRD side prior to that time. He thought it had been the Trustee's position that the sale of the sliver of property a viable option. It is approximately one-half acre in size.

Trustee VanNess asked if this matter had been presented to the Prosecutor for review. Trustee Jenks indicated the agreement terms changed at 3:00 today, and the Prosecutor is aware of this option. Trustee Jenks said a sale or swap was always on the table in every draft discussed. Trustee VanNess stated a lease was also discussed. Trustee Jenks explained the agreement says the Township will not agree to anything until the problem with the golf balls hitting the ball fields is fixed. The Golf land owners have taken the position if the Trustees' do not commit to a possible sale the deal is dead, and all three Trustees' are needed to sign the agreement in order for it to go through. Trustee VanNess indicated he would like more time to discuss a lease. Trustee Jenks asked Andy Wildman, GRD Executive Director, what a delay would do to the field plans for 2011. Mr. Wildman baseball season opens next Monday. Trustee Jenks said he appreciates Trustee VanNess's desire to further look at lease options, but if Trustees don't reach an agreement tonight the problem of errant golf balls remains. Jenks said the Prosecutor has stated leasing the land for a dollar a year is not in the best interest of the Township because they shouldn't give Township land away for free on any long-term basis. The agreement specifies a test period to see what will or won't work. Trustee VanNess expressed concern the agreement does not specify a sale price. Vonda Welch [a principal with Golf land] said the agreement speaks to fair market value of the land and this is the only fair way to determine the price. Trustee Jenks concurred. Ms. Welch stated they are only interested in a sale/purchase of the property. Trustee VanNess expressed concern the fair market value would be next to nothing because this parcel is a land locked piece of property. Trustee Mason said this problem has already been created and it is now a safety issue for kids using the field. He added the Township has been working on this agreement for a very long time and it's now "D Day." Mr. VanNess said he thinks the Trustees will lose control over the use of the property. Ms. Welch stated the property is zoned Recreational – so the use is somewhat defined. Trustee Jenks stated the GRD expects to be in this location in perpetuity.

Trustee VanNess asked if the owners of Golf land would consider a land swap. Ms. Welch stated she prefers to purchase as there might not be an equal swap. Mr. Jenks stated the swap or buy options would be negotiated after they see if the problem has been solved. Trustee VanNess stated he is comfortable with a swap of land and he would like the record to indicate he is being forced into this vote. Trustee Mason stated Trustee VanNess votes with his own mind. Trustee VanNess stated he is forced into a yes vote because if he doesn't vote 'yes' then the proposed agreement is dead [as the sale of land requires the affirmative vote of all three Trustees].

On a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to create a Memorandum of Understanding using the following outline of terms signed by all the parties and authorize the Prosecutor to prepare a formal agreement with Golf land.

#### Points for MOU

1. Golf land would be allowed to lease the requested land area until December 31, 2011 for one dollar and other valuable considerations.

2. Golf land will modify the driving range as they have proposed and continue to work with the Granville Recreation District (GRD) to better protect the two softball fields being constructed from errant golf balls.
3. Golf land agrees to make no claim or rights of ownership to the Township property as a result of this use.
4. At the end of the test period, and that in the opinion of the Granville Recreation District, no further enhancements are needed, Golf land, will:
  - a. Purchase, or swap for other property the land needed for Golf land to operate safely in close proximity to the ball fields operated by the Granville Recreation District. Some combination of a sale or swap would be allowed. Such purchase or swap would be at the current fair market value at the time of the transaction. [Any such transaction would be done in accordance with ORC Section 505.10(A)(6)]

At the end of the test period, and in the opinion of the Granville Recreation District more action is needed, the Trustees would extend the lease on the property at no more than its fair market lease value, so long as Golf land continues to work with the Granville Recreation District to resolve the open issues.

5. It would be understood that, based on the ball dispersion pattern noted in the test period, small changes to the aforementioned triangular piece of land might be necessary to keep balls on Golf land's property

#### Roads Department:

Trustee Jenks reported on the proposed solution to the drainage problem along the north side of Sunset Drive. He explained the Township employees will set a catch basin with intake and discharge pipes, at a point in the right of way. They will also disconnect the other pipes running to a different catch basin in the yard at 51 Sunset. In a signed agreement the property owner at 51 Sunset, who also owns a contiguous parcel facing SR16, agreed to create and maintain a swale to carry the discharged water from the new catch basin to the ditch along SR16. Jenks believes this solution will solve this particular problem at the least possible cost with the most benefit to all the parties.

Superintendent Binckley reported the employees have been performing prep work, which includes ditching, installation of cross culverts and trimming of trees, along various roads to be paved. He thanked Chief Hussey and the Fire Department personnel for helping to flush out a culvert at Heidi Court and Welsh Hills Road.

He stated the annual Township cleanup week will be April 30 through May 9<sup>th</sup>. Dumpsters will again be located behind Fred Abraham's building on South Main Street to the west of the Village waste water plant. F.O. Kennedy reminded people batteries, tires, paint; appliances containing Freon, etc. are not being accepted. He asked for this information to be put in the Sentinel and plans to put it on the Township's website.

Superintendent Binckley indicated he and Trustee Jenks, in conjunction with the County Engineer and the Prosecutor have been working on a water matter at the end of Denbigh Drive.

Superintendent Binckley presented a purchase request for the striping of roads, other than those being paved this year. He stated this work was outsourced last year because the vendor had a lower cost for materials than the Township so it was cheaper than doing it in-house. Superintendent Binckley stated he obtained several quotes for the work to be performed. Griffin Striping, which did the work, last year, was least costly at \$12,294.80 which is below the amount budgeted. Trustee VanNess asked what the State requirement is for white lines on the edges of roadways. Superintendent Binckley stated Griffin Striping would follow all State requirements for Township road striping. F.O. Kennedy indicated the County Engineer has stated the white edge lines should be painted before the center yellow lines as the edge lines keep motorists on the road and out of the ditch.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to enter into an agreement with Griffin Striping for striping of Township roadways specified by Superintendent Binckley (excluding those being paved) in the amount of \$12,294.80.

#### Cemetery:

Superintendent Binckley reported there have been four funerals since the previous meeting. There is one deed to be signed.

Superintendent Binckley presented a proposal to replace one cemetery zero turn Ferris mower purchased in 2006 with 1,300+ engine hours on it. He indicated he received quotes from four different vendors, two of which were local businesses, on three different mowers. Mowers differed in cost, horsepower and comfort as well as durability for a commercial use application like the cemetery. Wright Bros. Power quoting on a comparable new Ferris offered the best trade in at \$2,300 with the other two dealers offering \$500 or less. Wright Bros. is also willing to provide free oil and filter changes for the first year along with a set of blades. Superintendent Binckley stated the total cost would be \$5,363.15 which is the best net price to stay with the same manufacturer. Trustee Mason thanked him for his work on this. Trustee Jenks added that the cost of the new mower came in under the amount budgeted.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to enter into an agreement with Wright Bros. Equipment for a new Ferris IS20000ZKAV 26/52 for a net total of \$5,363.15 and to declare the existing mower to be unneeded so it may be used as a trade-in on the new mower.

Trustee Jenks reported after the last meeting he sent a letter to the Fannin's indicating the Trustees did not wish to have any tombstone repairs performed by their company this year.

#### Parks Department:

Superintendent Binckley reported the former bathhouse debris at Spring Valley Park has been removed by the employees.

SWIF Grant:

F.O. Kennedy indicated he is working on specifications for work to be performed at Spring Valley Park in conjunction with this grant. All of the required permits appear to be in place and the work should be started in late summer to coincide with low water levels in the creek leading into the early fall to allow for seeding of grass and planting of trees.

Fire Department:

Trustee Mason indicated it was necessary for Chief Hussey to leave the meeting to participate in a fire department call.

In Chief Hussey's absence F.O. Kennedy indicated the Chief had planned to request a six month leave of absence for intermittent employee John Hill and a return from leave for Denison student Kasi Eastep.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote, the Trustees' agreed to grant a leave of absence for intermittent employee John Hill and to reactive the employment of Kasi Eastep in the Fire Department.

F.O. Kennedy also stated Chief Hussey needs direction on how to proceed with the public safety complex planning report he presented on April 6<sup>th</sup> to the Trustees and Village Council. Trustee Jenks indicated the new interim Village Manager has indicated the Council will probably have a public hearing to obtain feedback from Village residents. He suggested the Township do so as well. Trustee Mason agreed, however no specific date was set as Chief Hussey needs to be consulted.

Old Business:

Comprehensive Plan:

Trustee VanNess stated a Steering Committee meeting is May 2<sup>nd</sup>.

Terms for Open space and land management:

F.O. Kennedy reported he had occasion to talk with Kim Miles on the Green Space committee who is interested in filling a one-year term. Trustee VanNess indicated he would follow up on the terms and who would fill them for each of these committees.

Rotary Bridge Project:

Trustee Jenks reported on the pedestrian/Rotary bridge. Statements of Interest and Qualifications were received from a number of engineering firms. They will be ranked and the top few will be interviewed.

Purchasing Resolution:

Trustee Jenks indicated Maggie Barno from the Chamber of Commerce was unable to attend tonight's meeting and hopes to come to a future meeting when the Trustees finalize their policy with respect to local purchasing.

New Business:

Trustee VanNess indicated he met with Todd Beckman, 15 Tow Path Ln, regarding his infringement on Township property [the Pohm parcel] and Mr. Beckman wants to remedy this situation. Mr. Beckman stated he erected a fence in December to keep the deer out and he hadn't meant to encroach on Township property. He wanted to start new trees, which they have started planting, to help with blockage from traffic on Route 16. He apologized for the encroachment and requested discussion to possibly lease the property. He indicated in his discussions with Trustee VanNess they discussed the possibility of leasing land for possible a couple hundred dollars per year – for maybe five years. Trustee VanNess stated he did a calculation and the amount of land would be 1/7 of an acre and he figured \$1,400 per acre is the amount they get to farm ground. Trustee VanNess indicated this could be a good viable option and at the end of the lease the fence would have to come down and no yard waste piled on the property. Mr. Beckman asked if a lease were likely whether he could continue planting trees since this is good planting time. Trustee Mason indicated the Trustees are unable to commit to at this time and would take the proposal under advisement as the Prosecutor's Office had requested it handle the matter. Trustee VanNess indicated he was working on gathering these facts for the Prosecutor. Trustee Mason said the Prosecutor's Office handles matters similar to this all the time and they would be getting back to Mr. Beckman once a decision has been made on how to proceed forward. The Trustees' agreed Mr. Beckman should not proceed forward with any further planting of trees.

Financial Matters

Fiscal Officer Kennedy presented the March 31, 2011 bank reconciliation for review and approval by the Trustees.

F.O. Kennedy indicated he submitted a request to the County Auditor for an Amended Certificate of Estimated Resources which has been provided. This request covered several revenue categories including reclassification of Fire Fund revenues between 2012 and 2011 discussed at the March 5 financial planning meeting, settlement of first half Kendal TIF taxes – the figures not being known until settlement occurs and receipt of refunded taxes. He proposes the revenues be posted as follows;

Road & Bridge	2031-891-0009	Ref RE Taxes	\$ 14,453.95
Fire	2191-511-0001	SAFER grant	84,500.00
	2191-539-0001	Fire training gt	9,500.00
	2191-539-0002	EMS training gt	5,000.00
	2191-803-0001	Kendal payment	8,000.00
	2191-891-0001	Fuel reimb	1,000.00
Kendal TIF	2901-199-0000	TIF taxes	95,737.04

With the posting of these revenues he also proposed the following appropriation entries be made, effective April 13:

Road & Bridge	2031-760-720-0001	Garage improvements	\$ 14,453.95
Fire	2191-220-599-0004	C/O	108,000.00
Kendal TIF	2901-760-700-0000	Other taxes	95,737.04

After a short period of discussion, on a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to approve the receipt of the Amended Certificate of Estimated Resources provided by the County Auditor and post the Township's revenue and appropriation accounts as proposed by F.O. Kennedy.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote, the following appropriation transfers were approved:

From 2901-760-311-0000	TIF – Legal fees	1,500.00
To 2901-760-314-0000	TIF – Auditor Collection fees	1,500.00
From 2191-220-229-0000	Fire – Disability Premiums	448.20
To 2191-220-223-0200	Fire – SAFER Dental Ins Prem	448.20
From 2031-330-360-0000	R&B – 2011 Contract work	1,000.00
To 2031-330-360-0001	R&B – 2011 Special Road Projects	1,000.00

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E3847	Barnhill	209.43	E3848	Binckley	1475.46
E3849	Borden	1501.00	E3850	Bowman	1618.47
E3851	Bryan	983.85	E3852	Butt	735.48
E3853	Clemens	1144.05	E3854	Connor	377.00
E3855	Coyle	122.65	E3856	Curtis	1735.77
E3857	DuBeck	222.27	E3858	Duncan	337.57
E3859	Essick	190.91	E3860	Hall	1361.60
E3861	Harrison	250.20	E3862	Henry	629.02
E3863	Hill, B	1305.78	E3864	Hill, J	116.80
E3865	Huhn	867.71	E3866	Hussey	2537.50
n/a	Jenks	.00	E3867	Jones, A	309.51
E3868	Jones, B	486.28	n/a	Kennedy	.00
E3869	Kindell	403.06	E3870	Lynn	584.13
n/a	Mason	.00	E3871	May	634.64
E3872	Meisenholder	570.87	E3873	Monroe	1077.55
n/a	Pack	.00	E3874	Reece	1341.50
E3875	Riley	178.28	n/a	Schott	.00
E3876	Smith	580.46	E3877	Thomas	256.86
E38878	Thompson	1424.10	n/a	VanNess	.00
E3879	Watling	241.79	7804	GIT	902.21
7805	AFLAC	762.84	7806	Deferred Comp	1605.00
7807	Granville Township	3828.75	7808	NIT	127.32
7809	HIT	3.61	7810	RITA	137.22
7811	City of Columbus	19.53	WV5	OIT	2012.41
WV6	SDIT	201.29	WV7	PNB – OPERS	5434.28
WV8	PNB – OP&FPP	15607.75	WV9	PNB – IRS	4935.08
7812	Delta Dental	967.99	7813	Treasurer State of Ohio	150.00
7814	Elan Financial	2433.36	7815	MT Business Technologies	34.90
7816	Compu-fax systems	120.14	7817	Capital Consulting	211.00
7818	ELM Recycling	5277.05	7819	Ohio Public Entity Cons	176.00
7820	Muskingum Tractor	134.03	7821	Applied Industrial Technologies	54.25
7822	KPS/NAPA	699.97	7823	Dish Network	44.99
7824	Ross' Granville Mkt	54.11	7825	Certified Oil	2884.56
7826	Kuhn Turf Equipment	132.43	7827	TR Sawyer Tree Co	1200.00
7828	Safe Kids Greater Cleveland	150.00	7829	CVS Pharmacy	7.68
7830	Boundtree Medical	321.72	7831	Finley Fire Equipment	3314.87

7832	West Coast Life Insurance	307.50	7833	Jan's in Stitches	90.00
7834	Sir Speedy	368.10	7835	The Fire House	558.00
7836	Verizon Wireless	88.54	7837	Morrow & Erhard	1087.20
7838	CLC Labs	55.00	n/a		.00
E3880	Barnhill	450.32	E3881	Binckley	1712.71
E3882	Borden	1693.57	E3883	Bowman	1647.81
E3884	Bryan	1042.90	E3885	Butt	795.27
E3886	Clemens	1166.13	E3887	Connor	256.86
E3888	Coyle	263.61	E3889	Curtis	1765.10
E3890	DuBeck	452.50	E3891	Duncan	500.38
E3892	Essick	487.84	E3893	Hall	1519.81
E3894	Harrison	239.93	E3895	Henry	688.12
E3896	Hill, B	1446.39	n/a	Hill, J	.00
E3897	Huhn	926.76	E3898	Hussey	2537.50
E3899	Jenks	1075.24	E3900	Jones, A	602.14
E3901	Jones, B	598.26	E3902	Kennedy	5.48
E3903	Kindell	769.06	E3904	Lynn	123.23
E3905	Mason	939.38	E3906	May	575.66
E3907	Meisenhelder	570.87	E3908	Monroe	1256.51
n/a	Pack	.00	E3909	Reece	1529.73
n/a	Riley	.00	E3910	Schott	130.57
E3911	Smith	132.84	n/a	Thomas	.00
E3912	Thompson	1424.10	E3913	VanNess	1158.72
E3914	Watling	267.88	WV	PNB –IRS	6093.44
7839	Deferred Comp	3005.00	7840	Data Talk Telecom	240.00
7841	S Bain	50.00	7842	Ohio Public Entity Consortium	176.00
7843	ELM Recycling	1020.00	7844	Cintas	474.90
7845	LMH	38.84	7846	Ohio Health/Behavior Health	119.85
7847	Time Warner	164.82	7848	I Am Responding	13.83
7848	VOID	.00			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Norman S. Kennedy, Fiscal Officer

**Part-time Secretarial/Accounting Specialist**

F.O. Kennedy indicated he and Bill Mason conducted interviews of the people who responded to an ad for this position who met the specified qualifications desired to be a successful candidate. In addition to the interviews software/computer utilization skill testing was done. References were checked and a background investigation conducted. Kennedy recommends hiring of Susan Bain for this position. He stated Ms. Bain has a degree in accounting and passed all other aspects of the interview process, including being able to obtain a fiduciary bond. The part-time position would be for an average of 15 hours per week at \$14.50 per hour and eligible only for the State required membership in the OPERS system. He also recommended bonding of the position in the amount of \$25,000. Trustee Mason indicated this position has been needed for some time and believes it is advantageous for the Township to have someone who can backup F.O. Kennedy with some of his job responsibilities, specifically preparation of the bi-weekly payroll.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to the hiring of Susan Bain for the part-time secretarial/accounting specialist position, for an average of fifteen hours per week at an hourly rate of \$14.50 per hour with a \$25,000 fiduciary bond to be paid for by the Township.

F.O. Kennedy reported the annual joint meeting with the Granville Village Council for the Union Cemetery was coming up on May 4, 2011. On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to hold a joint meeting with the Granville Village Council on May 4, 2011, in the Council Chambers at 7:30PM for the purpose of conducting the annual ORC required Union Cemetery meeting.

The meeting was adjourned at 9:15 PM.