

Granville Township
Minutes of Regular Meeting May 11, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott.

Guests: Travis Binckley
 Jeff Hussey
 Brian Miller, Sentinel
 Andy Wildman, Granville Recreation District

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the April 13, 2011 meeting were approved as previously submitted and revised.

Correspondence:

Notice from the Granville American Legion Post inviting the elected officials to the Memorial Day Ceremony parade, leaving from the Centenary United Methodist Church at 10:40 AM, arriving at Maple Grove Cemetery at 11:00 AM. The American Legion auxiliary has requested permission to sell poppies at the entrance to Maple Grove as it in prior years.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to permit the American Legion Auxiliary to again sell poppies at the Cemetery entrance on Memorial Day.

F.O. Kennedy stated he has received correspondence from Warren May regarding weeds on a property in the Township backing up to a lot in the Village on Wildwood Drive. This information will be forwarded to the Trustees.'

The City of Pataskala has filed an appeal with the County Budget Commission requesting a change in the Local Government Fund distribution formula which would result in it receiving more money based upon increased population.

Public Comments:

None.

Elected Officials Reports

F.O. Kennedy indicated he attended a Workers' Compensation seminar in Powell. Of note is in 2013 the Bureau intends to begin including frequency of medical only claims as a factor in its computation of employer rates. Using current figures this change could increase the Township's annual premium cost from \$8,000 - \$10,000 beyond what is presently being paid.

Trustee Mason reported he attended meetings of the Joint Recreation, the Chamber of Commerce, the Joint Communication Committee and the Licking County non-motorized transportation committee. He also handled a complaint about trash pickups and a high grass situation.

Roads Department:

Trustee Jenks reported the Trustees' are working on a water issue at the end of the Denbigh Drive cul de sac. The County Engineer is consulting on this matter.

Trustee Jenks stated as a result of annexations and requirements of the Ohio Revised Code there has been some confusion over road maintenance responsibilities between the Township and Village on sections of River Road and James Road. He met with Interim Village Manager Paul Feldman and determined the various areas to be covered by each entity marked in purple (Village) and yellow (Township) on the map he distributed.

F.O. Kennedy indicated there is a supplemental agreement between the Village and Township for snow removal. The Township plows all of River and James, both out of and in the Village so its snow plows do not make the trip into the S.E. quadrant of the Township for a small section of roadway. In return the Village plows the Township roads which run south from Newark Granville Road.

Superintendent Binckley reported two dumpsters were used for "Clean-Up Week". The employees have begun culvert replacement on Cambria Mill and Hankinson in anticipation of the forthcoming paving scheduled to begin on May 25th.

Superintendent Binckley indicated the Township has participated in the ODOT State salt purchasing program for a number of years. This program requires a guaranteed purchase of at least 80% of the amount submitted and no more than 120% of the amount at the contract award price. There had been earlier discussion about joint purchasing with the School District in a similar manner to that done with McKean Township. Binckley indicated the ORC was amended earlier this year and effective April 2011 School Districts were permitted to submit their own purchase requirements directly to ODOT. He sent this information to Chuck Dilbone, the purchasing agent for the School. Binckley indicated he has tried to reach Mr. Dilbone several times and received no return telephone call. The deadline for submitting the expected purchase quantities for the 2011-2012 salt contract is May 27th. He expects Granville Township to purchase 570 tons, along with McKean's 80 tons for a total submission of 650 tons.

Trustee VanNess said he would call Mr. Dilbone and find out by May 23rd what the School District is planning to do. Absence any response F.O. Kennedy would submit the quantity form so the Township does not miss out on the savings from the State contract verses having to purchase salt on the spot market.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed submitting the 2011-2012 salt contract form for a

total of 650 tons of salt on May 23rd. F.O. Kennedy will modify this request if the School District is to be involved with the Township verses purchasing directly.

Cemetery:

Superintendent Binckley reported there has been one funeral since the last meeting. The employees are working on preparation for Memorial Day. Weather permitting the spring foundation pour will occur next week.

Trustee Jenks reported he met with fellow Old Colony board members to discuss the work being done at Old Colony. He explained when the Union Cemetery was first formed there was separate person hired to perform mulching, weeding, planting etc with a Township cemetery person doing the general grass cutting and weed whacking. At some point those positions were combined with the same Township cemetery person performing both functions. With a retirement and change in Township Trustees the more specific maintenance was not performed in 2010. The Old Colony board is working to find someone to do the flower beds.

Fire Department:

Chief Hussey reported there were approximately 90 runs during the past month and the employees had about 380 hours of training.

With respect to the proposed Public Safety Complex project Chief Hussey indicated he would be meeting with Interim Village Manager Paul Feldman and Police Chief Mason to consider other possible locations. In his opinion the community seems supportive of the facility needs and likes the idea of a partnership with the Village and Township. There was discussion about the possibility of holding a public meeting with respect to the project. Trustee Jenks suggested if such a meeting were held it should be at the present fire station location. No decision was reached as to a time or location for such a meeting.

Trustee VanNess indicated he has some questions with respect to the station study. Chief Hussey stated, as he indicated previously, he will make himself available to answer any questions the Trustees may have with respect to the information included within the report.

Chief Hussey presented several personnel changes for approval:

- 1) Resignations of John Hill, Sam Harcourt and Stuart Landstreet.
- 2) Appointment as probationary intermittent employees – Bradley Leckrone and Tyler Poe.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to accept the resignations of John Hill, Sam Harcourt and Stuart Landstreet and to appoint Bradley Leckrone and Tyler Poe as intermittent employees.

Chief Hussey presented the following requests to purchase three sets of turnout gear from Finley Fire for \$6,480 and a radio repeater from D&R Communications for \$5,940.17. He indicated the gear purchase is part of an annual program to replace worn protective clothing and the repeater purchase is necessary to correct a serious local portable radio communication problem. Both items were budgeted in the 2011 appropriations.

After a short period of discussion, on a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' agreed to purchase three sets of turnout gear from Findley Fire for \$6,480.00 and a radio repeater from D&R Communications for \$5,940.17.

Chief Hussey requested approval to pay for FFII training classes for Ashley Ebel and Max Newton at a cost of \$2,500 each. He indicated this cost should be reimbursed by the State as part of its tuition reimbursement program.

On a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote, it was agreed to pay the Ohio Fire Academy \$5,000 for FFII classes for Ashley Ebel and Max Newton.

Chief Hussey reported the St. Albans Township Trustees hired Ron Butcher to fill its Fire Chief position and there will be no need for any type of management contract as previously discussed.

Chief Hussey indicated the Fire Department capital assets plan calls for the replacement of the 1992 tanker in 2012. This tanker would be configured differently and have sufficient pump capacity to fulfill an ISO deficiency and permit the sale of the current reserve engine. He requested permission to begin developing specifications for the tanker as this is expected to be a five to six month process.

It was asked if the existing vehicles could be traded in or perhaps the chassis of the present tanker could be used in the Roads department. Chief Hussey indicated these options, as well as outright sale would be explored.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote, the Trustees' agreed to begin the specification development process to permit the ordering of a new tanker.

Old Business:

Rotary Bridge Project

Trustee Jenks reported six companies submitted qualification proposals to perform engineering design work for the proposed Rotary Bridge connecting the TJ Evans Bicycle Path with Raccoon Valley Park. In accordance with ORC requirements for the purchasing of professional services two of the submissions were accepted by the committee for possible negotiations.

SW Quadrant Pathway Project:

Trustee Jenks reported the Southwest Pathway group hit its target amount of \$220,000 - \$230,000 in April. In accordance with authorization received at the last Trustee meeting he executed the grant application and mailed it to ODOT prior to the deadline.

New Business:

Joint Recreation District Survey

Andy Wildman, Granville Recreation District Executive Direct was present to update the Trustees about the resolution with Golf Land and provide information about the community needs assessment survey conducted by the GRD.

Approximately 1/3 of the blocking work has been completed. Today a fence company marked the location where Golf Land is going to install its fencing. These fields have not been scheduled for use until later in the summer which will permit Golf Land to complete this work.

With respect to the community needs assessment survey the GRD attempted to obtain as much information from the community as possible. The survey work was conducted by Dr. Angela Eckhardt of RecEnomics. The assessment work took about five months to complete. Interviews were held with a number of people and groups. He stated GRD board was pleased with the process and information obtained. Mr. Wildman stated the top eight “community wants” were identified in the following order:

- Outdoor Leisure Pool
- Community Recreation Center
- Indoor Pool/Natatorium
- Additional Flex Sport Fields
- Indoor Sports Courts
- Maintain/Develop Trails/Pathways
- Senior Center
- Year-round Restrooms at Parks

Trustee Mason thanked him for completing this survey. The results will also give the Trustees’ some direction and help prioritize Township efforts.

Trustee Jenks indicated he found it interesting that the term “pathway” actually is meant for a trail within a park. When people voted – they were voting on connectivity, such as connecting a park to the downtown or a path to Raccoon Valley. Trustee Jenks stated that people also voted on more trails within existing facilities. He added that “pathways” and “trails” are words which shouldn’t be used interchangeably.

Trustee Jenks indicated another area of confusion was identified during the course of the survey work. A number of people in the community think the Bryn Du Mansion, out buildings and front field are owned by the Recreation District and don’t understand why they are being asked to pay for construction of a recreation center or why they need to pay to use the facility. Mr. Wildman agreed this was a topic which came up at just about every survey meeting. It was pointed out the Mansion is owned by the Village of

Granville overseen by the Bryn Du Commission. It must raise money to pay off the debt issued to buy the facility. The Township owns the front 16.1 acres of field along Newark Granville Road which was paid for with Green Space money. It must be explained why there is a charge for use of the facility. Trustee Jenks said the Township representatives on the Bryn Du Commission should be aware of these concerns and how the Trustees' wish them to respond.

One of the recommendations is the Recreation District find a way to partner with the Bryn Du Commission so all of the activities are seamless to the community. Mr. Wildman said the Granville Recreation District ought to look for ways to be able to access every facility in the community for recreation purposes. Trustee VanNess agreed and stated Bryn Du is not an inexpensive facility to operate and is not readily adaptable to what the community needs in a community center.

Comprehensive Plan:

Trustee VanNess stated the committee met on May 2nd to work through proposed revisions to the plan. A final draft is to be ready on June 10th and hopefully a public hearing can be scheduled in late June. He gave the Open Space Committee a copy of the proposed Chapter 5 which discusses maintaining the rural character of the community. Trustee Jenks said the Trustees' recently asked the Open Space Committee to develop a scoring system to help rank prospective Green Space properties. He added they also discussed mapping and Bill Wernet is working to have a GIS layer available that will include conservation easements, parks, and various other layers that could be superimposed over a map of the community.

Land Management Committee:

Trustee Jenks stated they are working with GIS mapping. F.O. Kennedy reported letters were sent to eleven property owners, with Conservation Easements, advising them the LMC would be contacting them for a site visit of their property. The Trustees' agreed Judy Preston should be recognized for her time and dedication to the LMC.

Pohm Property Issue

Trustee VanNess stated the Prosecutor is planning to complete his review of the matter by May 28th. Trustee Jenks asked what the Prosecutor was doing since the Trustees know after the County Engineer resurveyed the Pohm property that Mr. Beckman is encroaching on Township land. Trustee VanNess indicated the Prosecutor will opine as to a recommendation about damages and how to best cure the problem. He suggested the Trustees should decide their position on this issue at the next Trustee meeting.

Buy Local Purchasing Resolution:

There was discussion about the Chamber requesting the Trustees consider adopting a Resolution with respect to local purchasing by the Township. The Trustees had agreed at the time it would be a good idea to adopt such a Resolution.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed the following Resolution should be adopted:

RESOLUTION 11-_____

WHEREAS the Board of Granville Township Trustees recognize the Granville Area Chamber of Commerce is an advocate for local Granville businesses, and

WHEREAS the GACC has approached the Trustees with a request to give first consideration to Granville businesses when making purchasing decisions, and

WHEREAS the Trustees agree in principle with local purchasing and have typically followed this principle in reaching purchasing decisions, now

THEREFORE BE IT RESOLVED that absent over riding requirements as set forth in the Ohio Revised Code, when feasible, the Board of Granville Township Trustees agree to give first consideration to Granville businesses, as well as businesses owned by residents of Granville which may be located in other communities, when reaching purchasing decisions, and

BE IT FURTHER RESOLVED that the Board of Trustees will also encourage contractors with whom the Township does business to also attempt to give first consideration to these same businesses.

Paul Jenks, Trustee

William R. Mason, Jr., Trustee

Daniel VanNess, Trustee

Resolution Vote

Aye – Jenks, Mason & VanNess

Nay - None

May 11, 2011

Norman S. Kennedy
Granville Township Fiscal Officer

New Business:

Granville Township Sanitary District (a/k/a Mosquito Control District)

Trustee Jenks reported the Granville Township Sanitary District was formed by order of the Licking County Common Pleas Court in 1971 under ORC Section 6115 based upon a petition of freeholders in the Township. Despite its name the GTSD has nothing to do with the Board of Granville Township Trustees and is a separate, standalone entity.

Henry Marsh, the Director since 1971 has recently submitted his resignation from this position. As Director he was able to periodically levy an assessment of up to .3 mill on

the Granville Township tax duplicate (both the Village and unincorporated Township). This money was used to control mosquitoes and pay the expenses of the District. Assessments have not been levied each year and the County Treasurer has confirmed the last assessment in 2009 raised approximately \$42,000.

Trustee Jenks indicated Judge Marcelain has requested a meeting of various parties, including the Trustees, to discuss how to proceed with the Sanitary District. The County Health Commissioner provided information to Jenks which indicates there has been less money spent on mosquito fogging in the past three years than the overhead associated with running the program. The Trustees' discussed if this District also results in a duplication of government services with a great of overhead as it is presently structured. There also is little to no local accountability. After a further period of discussion the Trustees decided the function needed to be performed, but at a lower cost and should therefore be turned over to the County Health Department for administration.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote, the Trustees' agreed to request F.O. Kennedy prepare and deliver a letter to Common Pleas Judge Marcelain recommending the Granville Township Sanitary District be dissolved and turn mosquito fogging and placement of larvicide over to the Licking County Department of Health.

Financial Matters

Fiscal Officer Kennedy presented the April 30, 2011 bank reconciliation for review and approval by the Trustees. F.O. Kennedy also distributed May 1 financial statements followed by a discussion about the year to date figures. Kennedy indicated the proposals from the Governor's Office and Legislature to reduce State provided funding to the Township are still a moving target. Assuming the legislature completes the budget for the next biennium by its required June 30th date he anticipates providing information to the Trustees in July about the impact on the Township's five year financial plan.

On a motion by Trustee Jenks and a second by Trustee VanNess by a unanimous affirmative vote the following appropriations transfers were approved:

From 2191-220-599-0004 Fire – Beg yr C/O balance	800.00
To 2191-220-321-0000 Fire – Copier lease	800.00
From 1000-110-599-0004 General – Beg yr C/O balance	4,000.00
To 1000-110-599-0000 General Other	4,000.00
From 2191-110-230-0000 Fire – Workers' Comp Prem	600.00
To 2191-760-740-0004 Fire – Pers. Gear	600.00

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and

if applicable, then and now purchase order certificates were approved for payment and processing:

E3915	Barnhill	206.86	E3916	Binckley	1475.46
E3917	Borden	1476.16	E3918	Bowman	1677.15
E3919	Bryan	983.85	E3920	Butt	735.48
E3921	Clemens	1144.05	E3922	Connor	132.84
E3923	Coyle	122.65	E3924	Curtis	1911.82
E3925	DuBeck	452.50	E3926	Duncan	542.93
E3927	Essick	895.68	E3928	Hall	1361.60
E3929	Harrison	360.52	E3930	Henry	629.02
E3931	Hill, B	1164.28	n/a	Hill, J	.00
E3932	Huhn	867.71	E3933	Hussey	2537.50
n/a	Jenks	.00	E3934	Jones, A	309.51
E3935	Jones, B	783.28	n/a	Kennedy	.00
E3936	Kindell	423.63	E3937	Lynn	477.68
n/a	Mason	.00	E3938	May	591.40
E3939	Meisenholder	570.87	E3940	Monroe	1148.40
n/a	Pack	.00	E3941	Reece	1443.92
n/a	Riley	.00	n/a	Schott	.00
E3942	Smith	377.00	E3943	Thomas	256.86
E3944	Thompson	1424.10	n/a	VanNess	.00
E3945	Watling	376.56	7850	GIT	1379.39
7851	Deferred Comp	1605.00	7852	AFLAC	1144.26
7853	Delta Dental	967.99	7854	Sprint Communications	218.51
7855	Wichert Ins	100.00	7856	INT Information Systems	1762.50
7857	County Treas Educational Fd	100.00	7858	LCPC	364.00
7859	ELM Recycling	761.90	7860	Environmental Specialists	159.00
7861	Dish Network	134.97	7862	Columbus Builders Supply	101.92
7863	Boundtree Medical	619.74	7864	Fire House	240.00
7865	Motorola	1007.00	7866	Office Equipment Finance	99.00
7867	Alpha Link	32.50	7868	Verizon Wireless	88.06
7869	Downey Enterprises	289.00	7870	Granville Exempted Village Sch	65409.75
7871	Kendal at Granville	29113.01	WV11	PNB – IRS	5222.15
WV12	OIT	3046.60	WV13	SDIT	317.26
WV14	PNB - OPERS	5400.68	WV15	PNB –O&FPP	16100.93
DM39	Windstream	421.55	DM40	AEP	589.32
DM41	Village Granville	113.30	DM42	Columbia Gas	1409.80
DM43	Medical Mutual Ohio	7363.44	E3946	Bain	169.53
E3947	Barnhill	206.86	E3948	Binckley	1475.46
E3949	Borden	2407.81	E3950	Bowman	2469.38
E3951	Bryan	983.85	E3952	Butt	735.48
E3953	Clemens	1166.13	E3954	Connor	132.84
E3955	Coyle	276.40	E3956	Curtis	2293.26
E3957	DuBeck	343.14	E3958	Duncan	132.65
E3959	Essick	482.05	E3960	Hall	1790.88
E3961	Harrison	250.20	E3962	Henry	629.02
E3963	Hill, B	1554.91	n/a		.00
E3964	Huhn	867.71	E3965	Hussey	2537.50
E3966	Jenks	1075.23	E3967	Jones, A	446.67
E3968	Jones, B	815.66	E3969	Kennedy	5.48
E3970	Kindell	626.53	E3971	Lynn	216.58
E3972	Mason	939.37	E3973	May	599.27
E3974	Meisenholder	570.87	E3975	Monroe	1290.60
n/a	Pack	.00	E3976	Reece	1488.92
E3977	Riley	425.76	E3978	Schott	65.28
E3979	Smith	367.48	E3980	Thomas	256.86
E3981	Thompson	1424.10	E3982	VanNess	1158.72
E3983	Watling	140.10	7872	Deferred Comp	3005.00
7873	Elan Financial	2262.99	7874	USPO	88.00
7875	MT Business Tech	34.90	7876	Granville American Legion	25.00
7877	Granville Milling	235.55	7878	Pinkerton Real Estate Services	130.00
7879	Wright Bros Power	464.47	7880	KPS/NAPA	339.57
7981	Granville Lumber	75.43	7882	Ross' Granville Market	50.98
7983	Cintas Corporation	384.60	7884	Certified Oil	3218.27
7985	Hope Timber	975.00	7886	Max Newton	136.17

7887	Ohio Fire Academy	290.00	7888	Bound Tree Medical	261.74
7889	CVS Pharmacy	22.48	7890	Jan's In Stitches	30.00
7891	Ohio Health Behavior Health	119.85	7892	Capital Consulting	221.00
7893	Auto Trim Design	1087.00	7894	Physio Control	272.00
7895	Keith Barnett	865.00	7896	Legend Electric	188.22
7897	Ohio Clean Air	1110.00	7898	Fackler Country Gardens	383.20

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Distribution of Financials for 2011:

F.O. Kennedy distributed the financial operations through the end of the first one third of 2011 to the Trustees.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 9:12 PM.