

**Granville Township**  
Minutes of Regular Meeting July 13, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott.

Guests: Travis Binckley  
Jeff Hussey  
Judge David Stansbury  
Brian Miller, Granville Sentinel

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the June 8, 2011 meeting were approved as previously submitted and revised.

Correspondence:

F.O. Kennedy reported the following correspondence was received or sent since the last meeting:

- 1) A number of letters were received from the Village planner notifying the Township Trustees of various hearings to be conducted for proposed changes to properties contiguous to land owned by the Township.
- 2) The Interim Village Manager wrote several communications: a) the matter of possible sewer tap fee due the Village was resolved when it was determined the sewer line is still owned by Kendal and has not been turned over to the Village. A tap fee based upon an average 3,000 gallons of water usage a month is due to Kendal. b) Village water department personnel have removed one of the water meters at Spring Valley Park while a leak is investigated by the Township. This removal and subsequent reinstallation is being done without cost.
- 3) The noxious weed letters authorized at the last Trustee meeting were not sent as the property owners mowed the properties in question.
- 4) A letter from the County Commissioners authorizing the closing of Loudon St on September 11 for a Kiwanis Club charity run.
- 5) A letter from the St. Alban's Township Trustees' commending assistance provided by Chief Hussey during their search for a new Fire Chief.

Public Comments:

Municipal Court Judge David Stansbury was present to inform the Township Trustees' regarding the Licking County Community Service Program. Judge Stansbury indicated there are some misconceptions about participants using the program. In order to participate in the program offenders must have been guilty of only misdemeanor offenses and they are dressed in civilian attire, not jailhouse uniforms, which make them presentable to the general public. F.O. Kennedy indicated the Township has used the program, but not since the 2006 ice storm. Judge Stansbury indicated the people

performing community service are supervised by Steve Harrington (740.670.7827) or (740.814.3724) in his office. Mr. Harrington's office hours are 8:30AM-3:00PM on Monday, Thursday, and Fridays.

Judge Stansbury stated the Township can also contact him about the program at (740.670-7842.) Types of community service jobs include picking up trash, doing landscaping, cleaning parks, maintenance in cemeteries, painting, removing furniture, cleaning garages, etc. Judge Stansbury stated the Township would be responsible for paying for any supplies. Food, water, and gloves are provided by the court.

Questions regarding injury liability coverage for those individuals performing community service will be addressed by Mr. Harrington.

Elected Officials Reports:

F.O. Kennedy reported he will not be running for an eighth term after 28 years in office. The deadline to file petitions to run for election in November is August 10, 2011 at 4:00PM. The term for the Fiscal Officer position ends March 31, 2012.

Trustee VanNess reported he and Trustee Jenks both attended an all day EPA Sustainability seminar at the Village Offices in late June, and then an Open Space Committee meeting the same evening. He also met with Jim Scott from Columbia Gas and Tony Stucco and to work on the proposed utility easement. He participated in the July 4<sup>th</sup> parade along with Trustee Mason and F.O. Kennedy.

Trustee VanNess indicated he was contacted by a property owner who owns land next to the former Gordon property purchased by the Township. She had concerns about maintenance of trees and location of the property lines. F.O. Kennedy indicated there had been a great deal of consternation over property lines and locations when this property was purchased by the Township. Both the seller of the land and the property owner who talked to Trustee VanNess engaged the services of professional surveyors and came to a resolve as to where the lines are located. Kennedy will provide this information to VanNess before anymore time is spent on the matter.

Trustee VanNess further reported Appalachian Geophysical Services is going to be performing seismic testing in the northwest quadrant of the Township for Flint Ridge Energy Company. The monitoring units are connected by wires and they were seeking permission to place a wire (similar to an extension cord) across Philipps Rd for one day later this summer or in early fall.

Trustee Jenks reported he, Trustee Mason & F.O. Kennedy attended mock disaster training led by Chief Hussey at the Village Hall. He indicated it was worthwhile to see Village and Township personnel working together to solve a community emergency problem. There is another meeting scheduled with the AEP and the Village regarding tree trimming in the community. Jenks indicated AEP has said they cannot move on their position, but they would participate in the meeting.

Trustee Jenks stated he received a phone call about Marathon Oil working on a pipeline west of Wildwood Park and south of West Broadway. He contacted Interim Village Manager Feldman and was told Marathon might be putting in additional valves, but they actually had found an anomaly in the line which they were in the process of repairing. He asked Trustee VanNess to ask Marathon in his discussions with them if they would be willing to provide pre-notification to the Township when they are working on projects such as this.

**Trustee** Mason reported he has been diligent about checking on various properties in the Township which had complaints regarding cleanliness and weeds. He also attended a meeting at the Licking County Administration Building, walked Township property with Superintendent Binckley which Kendal would like to use in conjunction with its expansion project and attended the Licking County Wellness Fair as a representative from the Township.

**Roads Department:**

Superintendent Binckley reported Kokosing Construction completed paving with the project coming in slightly under budget. He also stated Griffin Striping has completed striping work and the newly paved roads have been bermed. Superintendent Binckley also reported the recently approved fire and intrusion security system has been installed. Superintendent Binckley stated the Sunset Drive drainage project has been completed and seems to be working satisfactorily. The employees worked on Monday to clean up after storm damage.

Superintendent Binckley reported the 2011 appropriations included funding to replace two Township trucks. He had hoped to purchase at least one used truck, along with plow, hydraulic controls and spreader from Licking County, which has been done in the past. The County is now disposing of its equipment on GovDeals.com which necessitates having to bid for the equipment. He requested authorization to bid on two County trucks, with primary emphasis on the 2003.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' authorized Superintendent Binckley to bid on a used Licking County truck on GovDeals.com up to the amount appropriated, including the 5% bidder fee and any estimated repair costs to make the truck usable.

Superintendent Binckley indicated while he is on vacation from July 15 through July 23<sup>rd</sup> Tyler Bryan would assume his responsibilities.

Trustee Jenks reported he met with Beechwood Drive residents to discuss three possible options to resolve a complaint regarding water flow in the ditch line. It appears the neighbors would like to have the ditchline cleaned out and have the riprap replaced. Superintendent Binckley will look into the matter.

Trustee Jenks stated since the last meeting McKean Township Trustee Jeff Wintermute contacted Superintendent Binckley to determine if a Granville Township employee would again be available to assist them in paving work for about 7 to 8 days. This was done last year for several weeks to enable McKean to use its paving equipment. The employee stayed on Granville's payroll, but reimbursed the Township for the labor cost and benefits.

Trustee Jenks felt he needed to bring this request to the Trustees as there is no policy in place to cover such requests. Also, the employee who assisted McKean Township last year is to be on vacation during this time period, as well as Superintendent Binckley - so he directed Superintendent Binckley to let them know Granville Township would be unable to provide them this assistance at this time. F.O. Kennedy explained this does not occur often with last year being the first time. Trustee Jenks suggested Superintendent Binckley should have the leeway to make the decision himself, but if a Township employee were to be gone for more than ten days the Trustees' should be consulted. Trustee VanNess indicated as long as Granville Township work is done and all of the expenses are covered - he doesn't see anything wrong with letting employees help out surrounding Townships. Trustee Jenks explained ten days should be cumulative number with a cap in place. Trustee Mason indicated he agreed. Trustee Jenks asked Mr. Wintermute be contacted to be made aware of this new policy.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to authorize the Roads Superintendent to approve/disapprove on whether a Township Roads employee is made available to work for another Township if it is a request for less than ten (10) days of work. Any request for a worker to work over ten (10) days should be presented to the Township Trustees. The Township is to be reimbursed for the costs associated with the employee during the time he is working for another Township.

Cemetery:

Superintendent Binckley reported Mr. May is wrapping up computer input in Section 1b leaving Section 1a to be completed. There have been three funerals since the last meeting.

On July 11<sup>th</sup> Jenks and Trustee Mason met with the Fannins while they were working at Philipps Cemetery. They indicated there was an additional \$30,000 of restoration work which could be done at Philipps Cemetery.

Trustee VanNess asked if the other Trustees thought the Municipal Court Community Service Program might provide some free labor to work with the Fannin's at Philipps Cemetery. Trustee Jenks recommended against this idea because of the special skill set involved in tombstone restoration. He indicated an intern from the Village has been helping the Fannin's with mortar projects. Trustee Mason stated there are some tombstones in the southwest tree line at Phillipps Cemetery which should be cleaned up.

Parks Department:

Superintendent Binckley indicated Romei Plumbing will be doing pressure testing for water line leaks at Spring Valley Park on July 14<sup>th</sup>.

Trustee Jenks reported he met with Kendal Director Doug Helman to discuss construction which will be taking place at Kendal beginning later this month. Mr. Helman had several requests: 1) could the heavy equipment used during the construction make use of the Township's driveway back to its Service Complex Building to access the new construction site at Kendal? This would limit equipment competing with residential vehicular traffic on Kendal's roadways. Kendal would agree to repair any use damage to the driveway. 2) Did the Township have any need for the soil which will be removed in conjunction with the project? Trustee Jenks indicated the dirt and some topsoil could be used across the street in Spring Valley Park as fill over the former bathhouse site and at the lo-head dam demolition project site. He asked if the Trustees would approve these two requests which he outlined in a draft Memorandum of Understanding. The Trustees concurred with these two requests. Trustee Jenks indicated Kendal would also reimburse any damage, including to crops, resulting from this project.

On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' authorized Trustee Jenks to finalize an MOU between the Township and Kendal for use of Township property and to accept the dirt from the project.

Trustee Jenks reported he is working to try and get the Granville Recreational District to take over efforts at Spring Valley Park. He stated there are several items which need to be addressed prior to them making this happen. 1) The water line back to the lower shelter appears to have a leak which as reported earlier is going to be fixed by Romei Plumbing. Once fixed and the meter is reinstalled the Rec District would take over responsibility for the water bill. 2) The pedestrian bridge to the platform tennis area must be repaired and 3) work needs to be done around the upper shelter house. Trustee VanNess thought the grass driveway should be mowed. F.O. Kennedy indicated that mowing had been stopped last year to save money. If it is mowed periodically it would keep down the scrub trees.

Trustee Jenks reported Judy Preston has requested the Trustees purchase some tools for use by the Land Management Committee to do basic trail maintenance at Spring Valley Park. The Committee is presently borrowing tools from Denison University. Trustee VanNess asked where the tools would be kept since there could be turnover among Land Management Committee members and he wants to ensure the tools aren't lost. Trustee Jenks suggested the Township contribute to the purchase of the needed tools along with the GRD and then allow the GRD to maintain and keep track of them. Trustee VanNess agreed this could work.

Fire Department:

Chief Hussey reported things went well during the recent July 4<sup>th</sup> festivities with numerous hours being put in by volunteer members. There were about a dozen emergency calls as a result of Monday's storm. The Village poured a new slab of concrete in front of the fire station bays to replace the broken up apron.

Chief Hussey indicated the County Commissioners have asked him to serve on a new committee for the 911 center representing fire and EMS services. He indicated he is eager to work on this committee and has previous experience from his work experience in Franklin County. Unfortunately this commitment will take about eight hours per week, but the results should be worth the time devoted to the project.

Chief Hussey stated two volunteer members have just completed their Firefighter II classes and one volunteer has just passed his paramedic certification. Trustee Mason asked how these individuals could be recognized. Chief Hussey indicated he would invite them to a Township meeting and would also look at a certificate of appreciation for their personnel file. Cost of this training should be reimbursed via State grants.

Chief Hussey requested the Trustees approve sending volunteer Ben Hagstad to paramedic school at a cost of \$4,009, which too should be reimbursed through a grant.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' authorized Ben Hagstad to attend paramedic school training at a cost of \$4009.

Chief Hussey indicated the Fire Department received a \$4,000 training grant and a \$480 Shriner's grant for EMS equipment. He indicated he would like to receive approval to accept these grants and he would be sending a letter of thanks to them.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' accepted a \$4,000 State training grant and a \$480 Aladdin Shriner's grant for children related EMS equipment.

Trustee Jenks indicated he has received some telephone calls from people frustrated about Reverse 911 telephone calls they are receiving from the Township, at all hours, for thunderstorm warnings. Chief Hussey explained at this time they are following the National Weather's Service's lead when to make calls. He acknowledged it is sometimes a tough decision, but you only know for sure what should have been done after the event is over. He has received positive feedback about the calling notification system.

He has determined the company which provides the Reverse 911 system now can provide an automated alert system, tied to the National Weather Service alerts, for \$2,500 per year. He has spoken with the Village about sharing the cost of this service and he recommends the purchase of the automated alert system. The automated alerting could be set up to send text and email alerts for thunderstorms and telephone calls for

tornados and more severe thunderstorms. He thinks this additional step would alleviate some of the resident's concerns about becoming desensitized from too many alerts.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' approved payment of one-half the cost of the automated alerting system tie in if the Village pays the other half.

Old Business:

Rotary Bridge Project:

Trustee Jenks explained Korda Engineering has reduced its estimated price by about \$18,000. Trustee Jenks stated Dr. Weigand is continuing to seek grants and contributions to fill this gap and he feels confident he can get it. He also explained the Bridge Committee will likely ask the Township to award the contract to design the bridge to Korda after the Granville Rotary Foundation has provided the money. Jenks indicated entering into a contract with Korda Engineering would still not mean the Township has to build the bridge. Trustee VanNess inquired what the add ons are. Trustee Jenks said as an example, there was \$43,000 in add-ons the State has indicated may not be needed. Furthermore Dr. Weigand is working with former Rotary Club President Connie Hawk and the TJ Evans Foundation for addition funding to fill the gap. Trustee Jenks indicated he is not troubled in awarding the contract to Korda as long as the Township receives the money from Rotary to fund the engineering. Trustee VanNess agreed.

Comprehensive Plan:

Trustee VanNess reported the Village has completed a rewrite of the Comprehensive Plan and that the document is in the editing phase. He anticipates it will be distributed after the new Village Manager starts in late July. After copies have been distributed the committee will schedule a public hearing for community input.

Columbia Gas:

Trustee VanNess provided the Trustees with a copy of the prosecutor's recommendation with respect to the wording of the proposed utility easement between the Township and Columbia Gas. He hopes the Prosecutor will have the contract completed by the next Township meeting.

Golfland:

Trustee Jenks indicated he has not received any more communications from the owner of Golfland. Trustee VanNess expressed concern about a large amount of Canadian thistle noxious weeds growing on the Township's property immediately north of the Golfland property. Trustee Jenks indicated the GRD is hiring Ernie Cordray to mow this area. It was suggested the GRD work with Golfland on the mowing of this properties in the immediate area.

Beckman – Pohm Property:

Trustee VanNess indicated Mr. Beckman is still within the agreed upon 60 day timeframe following the June 8<sup>th</sup> meeting to remove his fencing from the Township's property.

Granville Township Sanitary District (a/k/a Mosquito Control District which is an independent organization, not operated by Granville Township):

F. O. Kennedy indicated he was contacted by the State Auditor's Office to learn how they might reach Wes Sargent to begin an audit of the Granville Township Sanitary District. Mr. Sargent indicated the audit will tentatively be done in August. Trustee VanNess stated he continues work on a letter to Judge Marcelain regarding this matter.

New Business:

F.O. Kennedy explained the Federal Medical Leave Act allows employees in certain situations to take up to twelve weeks unpaid time away from the job. He has received a proposal from CareWorks to provide administration for the Township's FMLA program which will meet Federal requirements. Based upon 50 employees the cost would be – initial setup fee \$500 and a monthly charge of \$2 per employee. Kennedy expressed concern about possible financial exposure for improperly administering this program and recommended the Trustees' contract with CareWorks to limit the Township's possible liability. Trustee Mason indicated large corporations outsource such programs and in this case the Township has no staff to administer such a program. F.O. Kennedy indicated he called several references and the proposed fees seemed comparable to what other public entities were paying.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' authorized F.O. Kennedy to contract with CareWorks to administer the Township's Federal Medical Leave Act program.

Worker's Comp:

F.O. Kennedy indicated the Township is a participant in the Ohio Township Association's group rating program administered by Frank Gates company which helps reduce the BWC premium and saves a great deal of money each year. A renewal form has been received for Granville Township to participate again for the year 2012.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the Trustees' authorized F.O. Kennedy to execute BWC Form AC26 requesting the Township be a participant in the OTA group rating program administered by the Frank Gates Worker's Company.

Financial Matters:

F.O. Kennedy presented the June bank reconciliation for review and approval by the Trustees. Kennedy asked if the Trustees had any questions about the July 1 cash basis financial statements he presented to them in early July. None were presented. Kennedy indicated he plans to update the Township's five year plan after all of the revenue



changes made by the legislature are known. The Ohio Township Association has been sending out information and he hopes to have this done by the end of August.

Park National quarterly Pooled Securities report was received.

On a motion by Trustee Jenks and a second by Trustee VanNess by a unanimous affirmative vote the following appropriations transfers were approved:

From 2041-410-599-0004 Cemetery – C/O	250.00
To 2041-410-420-0001 Cemetery – Due from Old Colony	250.00
From 1000-110-599-0004 General – C/O	1,500.00
To 1000-110-319-0000 General - Prof Serv (IT)	1,500.00
From 1000-110-599-0004 General – C/O	3,000.00
To 1000-130-211-0000 General, zoning – OPERS	3,000.00
From 2011-330-420-0001 MVL – Materials	5,000.00
To 2011-330-420-0000 MVL – C/O	5,000.00

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

DM60	Granville Twp	1868.10	DM61	Granville Twp	.01
E4016	Bain	301.35	E4017	Barnhill	206.86
E4018	Binckley	1643.29	E4019	Borden	2237.02
E4020	Bowman	2192.48	E4021	Bryan	1163.66
E4022	Butt	781.80	E4023	Clemens	1298.23
E4024	Connor	132.84	N/A	Coyle	.00
E4025	Curtis	1853.13	E4026	DuBeck	447.74
E4027	Duncan	525.90	E4028	Essick	865.33
E4029	Hall	1457.65	E4030	Harrison	250.20
E4031	Henry	629.02	E4032	Hill, B	1395.43
E4033	Huhn	916.31	E4034	Hussey	2537.50
E4035	Jenks	1075.22	E4036	Jones, A	212.94
E4037	Jones, B	838.79	E4038	Kennedy	5.48
E4039	Kindell	843.02	E4040	Leckrone	246.31
E4041	Lynn	363.38	E4042	Mason	939.37
E4043	May	830.93	E4044	Meisenhelder	605.04
E4045	Monroe	1285.83	N/A	Pack	.00
E4046	Poe	280.12	E4047	Reece	1349.38
E4048	Riley	142.62	E4049	Schott	65.28
N/A	Smith	.00	N/A	Thomas	.00
E4050	Thompson	1424.10	E4051	VanNess	1158.72
E4052	Watling	140.10	E4053	Bain	298.28
E4054	Barnhill	554.02	E4055	Binckley	1475.46
E4056	Borden	1724.46	E4057	Boudinot	331.48
E4058	Bowman	2146.63	E4059	Bryan	983.85
E4060	Butt	735.48	E4061	Clemens	1144.05
E4062	Connor	256.86	E4063	Coyle	122.65
E4064	Curtis	2131.88	E4065	DuBeck	217.11
N/A	Duncan	.00	E4066	Essick	743.96
E4067	Hall	1361.60	E4068	Harrison	126.91
E4069	Henry	629.02	E4070	Hill, B	1155.30
E4071	Huhn	867.71	E4072	Hussey	2537.50
N/A	Jenks	.00	E4073	Jones, A	602.14
E4074	Jones, B	579.60	N/A	Kennedy	.00
E4075	Kindell	601.08	E4076	Leckrone	90.48
N/A	Lynn	.00	N/A	Mason	.00

E4077	May	841.89	E4078	Meisenhelder	570.87
E4079	Monroe	1077.55	N/A	Pack	.00
E4080	Poe	140.42	E4081	Reece	1259.31
E4082	Riley	284.56	N/A	Schott	.00
E4083	Smith	377.00	E4084	Thomas	256.86
E4085	Thompson	1424.10	N/A	VanNess	.00
E4086	Watling	140.10	7948	GIT	993.32
7949	Deferred Comp	1605.00	7950	AFLAC	762.84
7951	NIT	179.21	7952	HIT	3.75
7953	RITA	168.87	7954	CIT	38.04
7955	Granville Twp	4444.99	WV23	PNB – IRS	5316.23
7956	OH Public Entity	176.00	7957	Frank Gates	3101.00
7958	Sprint	175.53	7959	Medical Benefits	232.80
7960	ELM Recycling	1920.34	7961	Burden Machine	75.00
7962	Super Duty Truck	263.11	7963	Lawson Products	420.42
7964	Village of Granville	376.87	7965	Hope Timber	78.00
7966	Stypula Bros	1016.50	7967	OH Fire Academy	5112.84
7968	ResponseSoft LLC	500.00	7969	KE-WA-PA	648.43
7970	Jan Packard	109.00	7971	Vince Catalogna, Capital Consulting	199.00
7972	US Bankcorp	99.00	7973	Verizon	86.12
7974	OH Fire Chief's Assn	75.00	7975	Fackler Country Gardens	401.22
7976	A Quality Fire Protection	235.90	7977	JD Johnson Sales	6202.00
N/A	-	.00	E4087	Bain	304.40
N/A	Barnhill	.00	E4088	Binckley	1712.71
E4089	Borden	1600.42	E4090	Boudinot	555.21
E4091	Bowman	1944.90	E4092	Bryan	1043.07
E4093	Butt	795.27	E4094	Clemens	1166.13
N/A	Connor	.00	E4095	Coyle	556.89
E4096	Curtis	2051.19	E4097	DuBeck	654.69
E4098	Duncan	337.57	E4099	Essick	850.16
E4100	Hall	1519.81	E4101	Harrison	478.44
E4102	Henry	688.12	E4103	Hill, B	1172.22
E4104	Huhn	926.76	E4105	Hussey	2537.50
E4106	Jenks	1075.23	E4107	Jones, A	254.71
E4108	Jones, B	131.69	E4109	Kennedy	5.48
E4110	Kindell	620.18	E4111	Leckrone	122.67
E4112	Lynn	703.81	E4113	Mason	939.37
E4114	May	867.46	E4115	Meisenhelder	570.88
E4116	Monroe	1215.86	N/A	Pack	.00
E4117	Poe	674.37	E4118	Reece	1723.78
E4119	Riley	142.62	E4120	Schott	130.57
E4121	Smith	132.84	N/A	Thomas	.00
E4122	Thompson	1424.10	E4123	VanNess	1158.76
E4124	Watling	394.33	WV28	PNB – IRS	6589.53
7978	Deferred Comp	3005.00	DM65	Medical Mutual	7363.44
DM66	Windstream	343.95	DM67	AEP	1484.61
DM68	Village of Granville	109.80	DM69	Columbia Gas	565.44
7979	Elan	1915.69	7980	MT Business Technologies	34.90
7981	Auto Trim	25.00	7982	OH Public Entity	176.00
7983	Elm Recycling	3524.80	7984	KPS/NAPA	796.01
7985	DMO Security	3290.00	7986	Ross' Granville Market	85.16
7987	Granville Lumber	121.76	7988	Cintas	542.56
7989	Certified Oil	4239.25	7990	Granville Milling	324.29
7991	Old Colony	9000.00	7992	Wright Brothers	5363.15
7993	C-TEC	1070.00	7994	Wince Welding	43.90
7995	CVS	2.19	7996	Bound Tree	144.76
7997	Time Warner	164.82	7998	Motivated Mowers	300.00
7999	Kokosing Construction	252,641.97			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

Executive Session:

On a motion by Trustee Jenks and a second by Trustee Mason, with Trustee Mason yes, Trustee VanNess yes, and Trustee Jenks yes, the meeting was moved into executive session under ORC Section 121.22(G)(2) for the purpose of discussing the possible acquisition of property.

After a period of discussion, on a motion by Trustee VanNess and a second by Trustee Jenks, with Mason yes, VanNess yes, and Jenks yes, the meeting was returned to regular session.

The meeting was adjourned at 9:35 PM.