

Granville Township
Minutes of Regular Meeting August 24, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy, and Melanie Schott, Recording Secretary.

Guests: Travis Binckley
Jeff Hussey
Jerry Miller, W. Broadway
Butch Curtis, 1942 Columbus Rd
Judy Preston, Land Acquisition Committee
Brian Miller, Granville Sentinel

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee Jenks and a second by Trustee Mason, with Jenks, Mason, and VanNess yes, the minutes of the August 10, 2011 meeting were approved as previously submitted and as revised.

Correspondence:

F.O Kennedy stated the Township for the past several years has registered some of its properties for participating in the Village Bow Hunting. Under this program the Village registers hunters by verifying credentials and qualifications and then assigns them to properties in the program for specific periods of time. Paperwork has been received to register for the 2011/2012 season and Kennedy recommended the Township participate again.

On a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees' agreed to participate in the Village of Granville Bow Hunting program for the 2011/2012 season and authorize F.O. Kennedy to execute the appropriate paperwork.

F.O. Kennedy reported he forwarded the Government Entity Certification form he had ordered from the IRS to the Licking County Foundation which should complete the paperwork needed to obtain the \$10,000 donation made to the Township by the Havens Family Foundation.

Trustee Jenks stated the Open Space Committee would like to place information signs on all properties either acquired or on which conservation easements were placed with funding from the Open Space levy program. The signs would not cost too much, but would be an ongoing reminder the vista had been preserved as a result of the program. It will be necessary to determine if levy funds can be used for this purpose. As an alternative it was suggested perhaps a portion of the Havens Family Foundation contribution could be used to purchase the signage. F.O. Kennedy indicated he will contact Jim Havens to discuss the suggestion.

Elected Officials Reports:

Trustee VanNess

Trustee VanNess reported he attended several meetings last week.

Trustee Jenks

(reported under Old Business)

Trustee Mason

Trustee Mason stated he attended a several meetings and fielded a trash hauling concern.

Roads Department:

Superintendent Binckley thanked Chief Hussey for assistance received from the Fire Department during this past week. Revamping of the Beechwood Drive drainage project has been completed to the satisfaction of the residents. A drainage issue was fixed on Whipkey Drive and other residents were advised a water issue between their two properties was a private matter which could not be addressed by the Township as it did not have jurisdiction. The employees have also been working on roadside mowing. There will be repairs made to the chip seal drive around the garage and to several potholes in the lane back from SR16 during the next week.

Superintendent Binckley reminded the Trustees he was unsuccessful in the recent attempt to acquire a used Licking County dump truck with spreader and plow via govdeals.com. He has determined Madison Township plans to sell an older model of the same truck, with fewer miles, at an auction on September 6th. He believes this truck would be an acceptable substitute for the County Truck, although it would require some repairs to the dump body and the purchase of plow equipment. Trustee Jenks asked Binckley to determine if the Madison Township Trustees would consider pulling the truck from the auction and selling it directly to Granville Township if a reasonable price could be negotiated.

After further discussion, on a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees' agreed to give Superintendent Binckley or in his absence Trustee Jenks permission to enter into negotiations for this truck with the Madison Township Trustees should they be so inclined, for up to the amount budgeted discounted for needed repairs. Further, should the truck go to auction authorize any of the Trustees bid up to this same amount in Superintendent Binckley's absence.

Trustee Jenks reported the Federal Highway Department has mandated installation of new reflective roadway signage over various time periods during this next decade. The Township has already begun the process by completing installation of reflective Stop

Money was saved by purchasing the majority of the stop signs through a grant obtained by the County Engineer. Superintendent Binckley plans to work with the Village in an attempt to obtain a better price for additional signage still to be converted.

F.O. Kennedy reported the County Commissioners have scheduled a viewing of a segment of the County portion of Welsh Hills Road which was previously abandoned, but apparently never vacated. They have been petitioned to complete this process which should result in the private Welsh Hills Cemetery and other contiguous property owners receiving some additional land. The Trustees have no role to play in this action.

Trustee Mason stated he was contacted about having reflectors placed on SR37 at its intersection with Silver Street as it hard to know where to turn on a dark night. The Township has no jurisdiction on a State roadway, but Superintendent Binckley is to determine if anything can be done.

Refinance of Township Garage:

F.O. Kennedy indicated in 2009 the Township entered into a 15 year loan agreement with Park National Bank to pay for the construction of the new garage. The simple interest commercial loan calls for fixed interest rates which re-prices every five years based upon an index. The current rate is 4.8%. When recently approached PNB agreed, for a \$500 processing fee, to reduce this rate to 3.94% which would be in effect through the payment due August 13, 2014. Kennedy calculated this rate reduction would save approximately \$7,400 in interest over these three years which would be a net savings of approximately \$6,900 after payment of the fee. Kennedy indicated he is pleased PNB is willing to work with the Township on this transaction. He recommended the Trustees accept this new lower rate and continue the annual loan payment amount of \$57,000+ which has been paid for each of the last two years along with some additional amounts applied to principal.

After some additional discussion, on a motion by Trustee VanNess and a second by Trustee Jenks, with Jenks, Mason, and VanNess yes, the Trustees agreed to refinance the loan for the Township garage to 3.94% and continue with the same payment amount used up to this date.

Cemetery:

Superintendent Binckley reported there have been three funerals, and two graves sold. He stated a deed also needs to be signed. Superintendent Binckley stated Warren May is working data entry for Section 1b.

Parks Department:

Judy Preston, Land Management Committee, was present to discuss the purchase of tools for use in park projects. They have been borrowing tools from Denison and would like to acquire approximately \$500 of tools which would be stored at the Township Garage to always available when a project needed to be done. The Trustees agreed they appreciated Denison's generosity, but the LMC should have its own tools. Trustee Jenks indicated his support for the purchase and indicated he would approach the GRD for

reimbursement of one-half the amount to share in the cost as it is managing the Township's parks. F.O. Kennedy asked Ms. Preston to work with Superintendent Binckley on purchasing the equipment to ensure the transaction is sales tax exempt.

On a motion by Trustee Jenks and a second by Trustee Mason, with Jenks, Mason, and VanNess yes, the Trustees agreed to authorize Ms. Preston to purchase tools not to exceed \$500 for clearing pathways on Township owned property.

Superintendent Binckley indicated a catch basin wash out was repaired in Salt Run Park near the Kiwanis sugar bush project and the employees would be trimming trees along a drive leading to the east side of the Spring Valley Park property. Trustee VanNess asked him to notify the nearby property owner about the trimming.

Trustee Jenks indicated at the last meeting he mentioned the present tenant in the rental property house in Spring Valley Park had inquired about the possibility to purchase the house. The Trustees had not been inclined to sell this property as it is located right at the main entrance to the park and they would lose control of the property if it was sold. He did follow up with the Licking Land Trust as this organization has an Easement over the park property and its Chair replied they did not believe the property could be sold as the Park was acquired in its entirety and could not be broken up.

Butch Curtis was present to express concern over the weeds growing at Bi-Centennial Park in the landscaping donated by the Kiwanis Club. Superintendent Binckley indicated the park was weeded earlier this year and will be weeded again before the end of the year.

Fire Department:

Chief Hussey reported on the Department's recent response to two heart attack victims. The Department's paramedics have the ability to quickly send an EKG to the hospital which, in turn if the circumstance warrant, can activate the Licking Memorial Hospital heart team prior to the arrival of the squad at the ED. This program results in rapid intervention by a surgical team which reopens blocked coronary arteries and limits damage to the heart muscle. In both recent cases, these individuals had excellent medical outcomes as a result of the efforts by Granville Township paramedics and the staff at LMH.

Chief Hussey also reported he continues to work with Licking County Officials on the development of a new 911 Center. His committee is currently working on a regional federal grant from the Assistance to Firefighter Program. This technology grant would serve over 300,000 people in Licking and eastern Franklin Counties. If successful, this grant would provide for shared dispatching technology between the Licking County 911 Center and the Franklin County MECC Center located in Gahanna.

Chief Hussey stated he received a resignation notice from intermittent employee, Larry Thomas and requested the Trustees accept this resignation

On a motion by Trustee VanNess and a second by Trustee Jenks, with Jenks, Mason, and VanNess yes, the Trustees' accepted the resignation of intermittent employee, Larry Thomas.

Chief Hussey requested approval for the following capital expenditures:

- 1) Two five inch intake appliances to replace existing four inch connectors from Finley Fire Equipment for \$2,910.00 for use with five inch hose.
- 2) Two Hydra Ram II hydraulic forcible entry tools from Finley Fire Equipment for \$3,460.00 for use in multiple door forcing situations, and
- 3) A PortCount Pro Respirator Fit testing machine with SCBA face piece adapter from TSI Health & Safety Instruments for \$8,525.00 to conduct in-house FIT testing of personnel. This testing is done annually at a cost of approximately \$2,000 which should pay for the equipment in a little over four years.

On a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees' approved the purchase of the following items:

- One (1) 5" pump intake valve/pressure relief device, jumbo ball intake valve for Rescue 201 rear intake, \$1,380.00, from Finley Fire Equipment Company;
- One (1) 5" waterway intake valve/pressure relief device. Low profile intake valve for Ladder 201 waterway; \$1,530.00, from Finley Fire Equipment Company
- One (1) Port Count Pro Respirator Fit Tester for SCBA facepiece fit testing; \$8,335.00, from TSI Health and Safety Instruments;
- One (1) Scott SCBA face piece adapter, \$190.00, from TSI Health and Safety Instruments;
- Two (2) Hydra Ram II hydraulic forcible entry tools, one for Engine 201 and one for Rescue 201, \$3,460.00, from Finley Fire Equipment Safety.

Chief Hussey reported a neighboring Township is interested in purchasing several surplus pieces of equipment from the Township – Engine 202 which is being held in reserve status until replaced by the new tanker and a Motorola radio repeater recently replaced by a new repeater installed on top of the Denison library building. He has an appraisal for the engine ranging from \$30,000 - \$35,000 by an independent fire equipment appraiser. The Motorola repeater was valued at \$2,500 by the Department's radio vendor. He asked the Trustees to declare both of these pieces of equipment to be surplus and permit him to negotiate a price for them with the assistance of Trustee Mason.

On a motion by Trustee VanNess and a second by Trustee Jenks, with Jenks, Mason, and VanNess yes, the Trustees authorized Chief Hussey to sell surplus equipment which includes a Motorola radio repeater and reserve Engine 202 to another governmental entity.

Chief Hussey reported Ohio Department of Natural Resources approved Granville Township for a \$4,500 grant to acquire communication equipment. He has applied for this particular grant several times and finally has been successful. He anticipates the money will be used for purchase of several 800 MHz portable radios.

On a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees to accept a grant from the Ohio Department of Natural Resources in the amount of \$4,500 for the purchase of radio communication equipment.

Old Business:

Rotary Bridge Project:

Trustee Jenks stated the Granville Rotary Foundation has sent the Township a check for \$100,975 for the Rotary Bridge Project which will be reported on later by F.O. Kennedy.

Comprehensive Plan:

Trustee VanNess stated the CP steering committee will hold its required public hearing on September 1, 2011. Hopefully, after this hearing they will refer a recommendation to the Village Council and Township Trustees. F.O. Kennedy indicated the Trustees are required to receive this recommendation at a public meeting which should be the regular meeting on September 14th. He will recommend the Trustees hold their public hearing on the CP at the beginning of their regular meeting on October 12th as there is no second Township meeting in September. The October date will comply with a 30 day hearing requirement. The Trustees must then submit a recommendation to the County Planning Commission which will in turn make a recommendation to the County Commissioners. All of this is required under the Ohio Revised Code to formally adopt a Comprehensive Plan.

Columbia Gas Utility Easement:

Trustee VanNess indicated he emailed the proposed easement and farm lease modification to the other Trustees for their review. He stated Columbia Gas and the lessee would work out crop damage issues and the Trustees' would not be involved in this aspect of the easement.

On a motion by Trustee Mason and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees agreed to amend the Township's farm lease with Donald Martin, per the Prosecutor's suggestions and to also execute the Easement Agreement with Columbia Gas when it has been finalized.

Beckman – Pohm Property:

Trustee VanNess reported Judy Preston, in behalf of the LMC, met with Mr. Beckman where he presented a tree planting proposal. VanNess indicated the LMC subsequently approved the plan, which he suggested the Trustees not approve until the fence is taken down. Trustee Jenks stated that if Mr. Beckman wants to leave a portion of the fence up he needs to be made aware he has to come back to the Township for approval. Trustee Mason stated the Township needs to get something in writing to Mr. Beckman and he stated this matter needs to be resolved before the next meeting.

SWIF Grant –

F.O. Kennedy reported eight contractors interested in the demolition work and six contractors interested in the landscaping project, of which two overlapped, attended a

pre-quotation on site meeting on August 22nd. Quotes for the projects are due by August 29th at noon. He and Trustee VanNess plan to review the quotes and if the price is good, the paperwork is in order and the references check out he hopes to have a recommendations ready for a special meeting on the 31st. He would like the Trustees to also schedule a special meeting for September 7th as a fall-back date in the event recommendations are not available by the 31st.

On a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees agreed to schedule two special Township meetings to choose contractors for Phases 1 and 2 of the SWIF grant implementation on August 31th and September 7th, to be held at the Township Garage at 7:00 PM. These meetings may or may not be held depending on the completion of the quote evaluations or acceptance at a prior meeting.

Zoning Occupancy Matter:

Trustee VanNess stated he spoke with Zoning Inspector May regarding the Christman property on Lancaster Road. As Mr. May has just returned from vacation he has not yet acted on this matter. VanNess asked him to work with Prosecutor on this matter. Trustee VanNess stated the Township's Zoning Resolution clearly states one dwelling per five acres.

Financial matters:

F.O. Kennedy stated he has received an Amended Certificate of Estimated Resources from the County Auditor which includes the \$100,975 received from the Granville Rotary Foundation. In addition, the money must be appropriated in the General Fund so a purchase order may be written for the contract with Korda Engineering.

On a motion by Trustee Jenks and a second by Trustee VanNess, with Jenks, Mason, and VanNess yes, the Trustees accepted the donation of \$100,975 from the Rotary Foundation to pay for the bridge engineering design, the Amended Certificate of Estimated Resources from the County which reflects this amount and to appropriate \$100,975 in General Fund [1000-760-730-0004 RVP Bridge Project].

On a motion by Trustee Jenks and a second by Trustee VanNess by a unanimous affirmative vote the following appropriations transfers were approved:

From 2031-330-599-0003 R&B, C/O	8,000.00
To 2031-330-599-0005 R&B – fuel	8,000.00
From 2191-220-599-0004 Fire, C/O	2,000.00
To 2191-220-599-0003 Fire – fuel	2,000.00
From 2192-120-599-0003 Parks, C/O	550.00
To 2192-760-730-0000 Parks – site improvement	550.00
From 2192-120-599-0003 Parks, C/O	250.00

To	2192-110-111-0000	Parks – Trustee compensation	250.00
From	2192-120-599-0003	Parks, C/O	50.00
To	2192-110-211-0000	Parks – OPERS	50.00
From	2192-120-599-0003	Parks, C/O	10.00
To	2192-110-213-0000	Parks – Medicare	10.00
From	1000-110-599-0004	General, C/O	250.00
To	1000-610-190-0000	General, Parks – wages	250.00
From	2192-120-599-0003	Parks, C/O	700.00
To	2192-120-190-0000	Parks – Wages	700.00
From	2031-330-360-0003	R&B, C/O	800.00
To	2031-330-360-0100	R&B – Special Projects	800.00
From	1000-110-599-0004	General, C/O	8.40
To	1000-420-370-0000	General – Annual Health Dept Assessment	8.40
From	2901-760-311-0000	TIF – Acc’t & Legal	946.27
To	2901-760-314-0000	TIF – County Auditor collection fees	946.27
From	2031-330-360-0003	R&B, C/O	500.00
To	2031-830-830-0000	R&B – note interest	500.00

On a motion by Trustee Jenks and a second by Trustee VanNess by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT’s and if applicable, then and now purchase order certificates were approved for payment and processing:

E4193	Bain	298.28	E4194	Barnhill	199.11
E4195	Binckley	1475.46	E4196	Borden	1458.07
E4197	Boudinot	254.58	E4198	Bowman	1618.47
E4199	Bryan	984.03	E4200	Butt	735.48
E4201	Clemens	1235.13	E4202	Connor	132.84
E4203	Coyle	122.65	E4204	Curtis	1559.70
E4205	DuBeck	343.14	E4206	Duncan	302.97
E4207	Essick	743.96	E4208	Hall	1361.60
E4209	Harrison	365.24	E4210	Henry	629.02
E4211	Hill, B	1235.71	E4212	Huhn	867.71
E4213	Hussey	2537.50	E4214	Jenks	1075.23
E4215	Jones, A	542.42	E4216	Jones, B	392.37
E4217	Kennedy	9.51	E4218	Kindell	386.05
E4219	Leckrone	110.97	E4220	Lynn	120.61
E4221	Mason	939.38	E4222	May	885.73
E4223	Meisenhelder	570.88	E4224	Monroe	1161.50
N/A	Pack	.00	E4225	Poe	418.90
E4226	Reece	1204.04	N/A	Riley	.00
E4227	Schott	156.69	E4228	Smith	262.01
N/A	Thomas	.00	E229	Thompson	1775.64
E4230	VanNess	1158.77	E4231	Watling	140.10
WV35	PNB – IRS	6779.42	8051	GIT	966.02
8052	AFLAC	762.84	8053	Deferred Comp	1605.00
8054	Delta Dental	1935.98	8055	Susan Bain	34.41

8056	Sprint	175.34	8057	Warren May	49.15
8058	Buckeye Backflow	140.00	8059	Ross' Market	65.74
8060	United Aggregates	1991.70	8061	Wright Bros	178.84
8062	Ohio Health/BH	114.75	8063	Fire House	660.50
8064	Finley Fire	1248.00	8065	MT Business Tech	77.82
8066	Data Talk	785.40	8067	Generator Systems	327.00
8068	Paisley's Rental	35.00			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 8:25 PM.