

## **Granville Township**

Minutes of Regular Meeting November 9, 2011

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Norman Kennedy and Melanie Schott, Recording Secretary.

Department Heads: Travis Binckley and Jeff Hussey

Guests: Doug Wagner, Pinehurst Drive, Open Space Committee  
Jerry Miller, W. Broadway, Granville  
Brian Miller, Granville Sentinel

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, with Jenks, Mason, and VanNess yes, the minutes of the October 26, 2011 meeting were approved as previously submitted and as revised.

### Correspondence:

Copies of applications to ODNR for well drilling permits were received from David R. Hill Inc. (Petroleum Geologist). The properties are Shurtz/Hill Unit 1 on the west side of Loudon St across from the Intermediate school and Davis Tr/Yearling Tr Unit 1 southwest of the intersection of Loudon St and Battee Road. F.O. Kennedy explained the State of Ohio has a procedure for taxing the value of mineral rights from producing wells. At the end of each year the producer reports the quantity of oil and/or gas extracted from a well. Upon receipt of this information the State makes a calculation as to the "taxable value" of the production site based upon these quantities. This information is provided to the County Auditor who places the value on the tax duplicate for taxation the following year. For calendar 2011 there is about \$14,000 of mineral value on the tax duplicate in Granville Township. While this is not a significant amount at the present time, Kennedy indicated mineral rights could grow in value depending on the level of activity and the price of oil and gas.

Trustee Jenks stated the Township received confirmation Christmas trees left near the recycling bins at the rear of the Sunoco Station at SR 661 and Weaver Drive will be picked up by the County for recycling. This information has been conveyed to the individual who asked about tree recycling in the Township.

### Elected Officials Reports:

Trustee Jenks reported he continues to work with F.O. Kennedy on renewal of the Township's health care and insurance benefit programs. The next step will be meeting with the two department heads to discuss various options. He also reported Village officials made him aware Enterprise Pipe has contacted them regarding putting in a 24" gas pipeline through the northern part of the Township. He suggested Dan or Travis get in touch with them and find out more about the project.

Trustee VanNess reported he has been meeting with the Open Space Committee and Columbia Gas easement check has been received.

Trustee Mason reported he attended the monthly Joint Communications meeting and learned the Denison University pool is now back on schedule after being 25-30 days behind. He stated there is hope for the community to have some access to the pool, and perhaps the high school swim team will be able to use it. Mason further reported he completed a formal job description for the Township Zoning Inspector position.

Roads Department:

Superintendent Binckley reported he met with Jeremy Johnson, Robertson Construction, regarding a possible warranty claim resulting from the deterioration of metal wall panels at the Township garage.

Superintendent Binckley stated he and Chief Hussey have posted the surplus dump truck on the GovDeals.com website. The bids submitted to date exceed the Township's reserve amount so he anticipates the truck will sell for more than this amount. There have been 1200+ individual "visitors" to the site and several interested parties have made arrangements to stop by the garage and actually look at the truck. The bidding closes the evening of November 15<sup>th</sup>.

Superintendent Binckley stated as requested at the last meeting he obtained an estimate for mowing of the River Road property. As this property has been mowed by the Township's employees, Trustee Jenks asked the amount of the estimate be used to bill the property owner. F.O. Kennedy indicated he would contact the Prosecutor's Office regarding the matter. Trustee VanNess had previously inquired about the mowing of the Raccoon Valley Park property. Trustee Jenks indicated the Granville Recreation District has made arrangements to have this done and the work has been held up by the contractor.

Superintendent Binckley indicated the employees have been patching bad spots on Battee Road.

A letter was received from ODOT which indicated they studied the intersection of SR37 and Silver Street to evaluate concerns about lack of warning for northbound drivers approaching the intersection. After this study they believe "additional warning signs seem to be the most appropriate mitigation measure for this concern.

Trustee Jenks reported he followed up with the Land Management Committee regarding the naming of the existing service drive immediately north of Spring Valley Park as "Salt Run Lane" and they concurred. On a motion by Trustee Jenks and a second by Trustee VanNess, by unanimous affirmative vote, the Trustees' agreed to request the Licking County Commissioner's name the service drive "Salt Run Lane" when it is turned over to the Township for public maintenance.

Cemetery:

Superintendent Binckley reported they have continued to mulch leaves, completed the fall tombstone foundation cement pour and turned the water off at Maple Grove for the winter. There has been one funeral since the last meeting.

Trustee Mason reported he met with Superintendent Binckley and Trustee Jenks regarding a cemetery situation.

Trustee Jenks reported he attended an Old Colony Burial Ground meeting. He stated there was a recommendation by an arborist from Dawes Arboretum to trim some trees near headstones to prevent possible stone damage from falling limbs and to install a lightning rod on the large oak tree. The Union Cemetery Board members agreed to fund this program by having the Fannin's for one week instead of two during 2012. Trustee Jenks stated he had a conversation with the Board about the possibility there may be less funding from the Township in the future.

Parks Department:

No Report.

Fire Department:

Trustee Mason indicated he received a call from a friend who had been to a recent "Monday Talks" program held in Newark attended by women from throughout Licking County. She indicated Fire Chief Hussey was the speaker and his program was both informative and professional in its presentation. Chief Hussey indicated he is happy to have the opportunity to talk with the public about the Township's Fire Department and the Fire Service.

Chief Hussey reported the fire department dealt with a significant gas leak at Kendal due to construction damage to the main supply line to the complex. He stated they were able to turn off a master valve and control the incident within about fifteen minutes. Trustee VanNess asked if there is a specific plan for evacuation of the complex facility. Chief Hussey indicated there are general plans in the County for mass evacuations of large numbers of people, but nothing specific for Kendal. In this particular instance the people were protected on site, because the leak was right at the intersection of the main driveway to and from the complex.

Chief Hussey reported he has filed criminal charges with the Village Mayor's Court as it was discovered a smoke detection device was tampered with in a dormitory room. The covering and defeating of a smoke detector in a residential building puts all of the occupants of the building at risk and he considers this to be a very serious matter. During first year orientation, at the beginning of each school year, all students are told about the possible consequences of tampering with life safety detector equipment. He is unsure if this matter will ultimately be heard in Mayor's court or referred to the County Municipal Court. Chief Hussey stated this may not seem like a big deal, but the State Fire Marshall's Office is very concerned about these types of situations as there are usually

one or more dormitory fires in Ohio each year, each with the possible loss of life or serious injury.

#### Purchase Request:

Chief Hussey presented a purchase request for a new Pierce tanker/pumper unit to replace two pieces of equipment. This purchase is being made under the auspices of a state contract and therefore does not need to be bid as the State has already bid the truck and its various options. The existing tanker is a 1992. Hussey indicated the pumper aspect of the truck gives Granville its third engine for ISO insurance rating purposes as well as providing a better water supply for rural area fires. Trustee VanNess asked if insurance premium costs would go down any further. Chief Hussey indicated the Department has already obtained its best rating and the purchase of this combination piece of equipment will permit this rating to be maintained and not lost in the future due to inadequate pump and water capabilities. It will also provide better fire fighting capability for the entire community.

Hussey indicated the amount budgeted in the equipment replacement plan was \$335,000, and the actual cost is \$326,682. In addition, the Township may obtain an \$11,091 discount if the cost of the chassis is prepaid, as has been done in the past, which would reduce the net cost to \$315,591. Hussey stated he would like to acknowledge Lt. Casey Curtis who spent significant time developing the vehicle's specifications. This piece of equipment had to be designed to fit within the existing fire station space limitations. F.O. Kennedy clarified this was a budgeted capital equipment expenditure and the funds are in the Fire Department Equipment Reserve Fund to make this purchase. Chief Hussey stated he expects delivery of the vehicle sometime in the summer of 2012 if an order is placed early in the New Year.

On a motion by Trustee Mason and a second by Trustee VanNess, by unanimous affirmative vote, the Trustees' agreed to the purchase of a new tanker for the fire department at a cost of \$326,682 less a prepayment discount of \$11,091 for a net cost of \$315,591 to be paid from the Fire Department Equipment Reserve Fund.

#### Old Business:

##### Comprehensive Plan:

Trustee Jenks stated he and Trustee VanNess attended recent Comprehensive Plan Committee meetings. The individual charged with the responsibility of condensing the Plan is making good progress having already reduced it from 140 to 80 pages with some additional work yet to be done. Jenks explained the condensed Comprehensive Plan will go to the full committee which will then conduct another public hearing. He stated there would be two reports. There were several items that the subcommittee thought needed to be changed, but felt this should only be done by the Committee of the whole. So, there will be the final report and one with the recommended changes. Trustee VanNess stated his proposed change is referring to the document making mention of the Suburban Residential District and where it is and is not in the Township.

#### Rotary Bridge Project:

Trustee Jenks reported the Bridge Committee received a letter from Korda Engineering, which indicated it is possible an exemption could be obtained from FEMA regarding the bridge being built in the flood plain. He stated the letter proposes a fee increase for additional engineering work to be done, which could be offset by reduced cost to construct the bridge. The Committee is going to meet to discuss this new information.

#### SWIF Grant Project:

Trustee VanNess stated the project has been completed, however because of timing with the weather, the grass has not germinated. He has asked Klauder Landscaping to make inquiry with the seed manufacturer. F.O. Kennedy reported the expenditures to date are under the amount of the grant and the OEPA SWIF grant administrator has agreed to permit a Phase 3 to reseed in the Spring should the already spread grass seed fail to germinate.

#### Sole Residential Trash Hauling Program:

Trustee Jenks stated the original three year Township contract for trash hauling will expire at the end of the first quarter 2012. The contract includes terms which permit a mutually negotiated three year extension at a maximum fixed increase of 10%. He has received a letter from Big O Refuse indicating the company would be willing to extend this contract for an additional three years for a fixed 3% increase. The increase would continue to be exclusive of any subsequent external tax increases passed along by governmental units such as the Solid Waste District. Jenks believes the program has been successful and suggested the Trustees should hold a public hearing at the first meeting in December to give residents an opportunity to comment on the program and provide input on negotiating a renewal with Big O. Trustee Mason agreed this should be open for public comment. F.O. Kennedy suggested the contract should be reviewed to determine if there are any Township pickup locations which should be updated or added. There was some discussion about hazardous waste pickup in the County. Trustee Jenks asked Superintendent Binckley to obtain information on Licking County Hazardous Waste.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to hold a public hearing at the beginning of the regular Trustee meeting on December 14th regarding the matter of renewing the Sole Residential Trash Hauler program with the existing contractor.

Brian Miller was asked to include an article in the Sentinel about the public hearing and invite the public to attend.

#### MS4 Storm Water Management Training Seminars:

The County is offering a Storm Water Management Training seminar for public entities participating in the MS4 Program in the County. The Trustees asked Superintendent Binckley to attend and bring back information concerning this matter.

### 1.0 Mill Open Space Levy:

Trustee VanNess reported the Township's Open Space Committee has been discussing the status of existing one mil Open Space levy which will last collect in calendar 2012. He indicated there are ten different properties the Committee is in the process of evaluating. He believes the existing levy should be renewed which would have the levy continue to be collected without an increase in taxes being paid. Trustee Jenks stated the Township is going to have to find ways to do more with less. He stated people are going to have to decide how they want their tax dollars spent. Trustee Jenks stated he agrees with putting the levy on the ballot as a renewal and leaving it up to the people to decide if they want to spend the money on green space or elsewhere and Trustee Mason agreed..

F.O. Kennedy explained there is a multistep process to place a levy on the ballot for consideration by the voters and that the filing deadline for the March 6, 2012 primary is December 7, 2011 at 4:00PM. The first step is a Resolution requesting the County Auditor provide a certification of the current property valuation in Granville Township and the estimated amount of money a particular levy would raise from the tax duplicate. Once the Auditor's certification is received the Trustees would consider a ballot issue at their next meeting and pass a Resolution directing the Board of Elections to place the issue on the ballot for the voters to consider. Trustee Mason indicated Township funds may not be used for levy campaigning purposes and inquired how the campaign would be funded. Fiscal Officer Kennedy indicated the cost of funding a campaign for Open Space is unique. The elected officials (Trustees and Fiscal Officer) have personally paid for the cost of all levy campaigns (Cemetery, Roads, Fire/EMS and Recreation - when the Township had its own Recreation levy) with the exception of Open Space. Trustee VanNess indicated a campaign committee had previous been formed for the Open Space levy effort which raised money and put forth the materials to inform voters about the levies. He anticipates that will happen again. Dr. Wagner, Chair of the Township's Open Space Committee, arrived at a later point in the meeting and confirmed Committee members are in favor of the renewal issue being placed on the ballot in March for the voters to consider.

F.O. Kennedy indicated because of the rapidly approaching deadline he had taken the liberty of requesting Resolution paperwork from the County Prosecutor to either replace or renew the 1.0 mil levy. As the Trustees were inclined to request a renewal of the levy the following Resolution was proposed:

**RESOLUTION TO REQUEST THAT  
THE COUNTY AUDITOR CERTIFY VALUATION  
AND REVENUE INFORMATION PURSUANT TO R.C. 5705.03(B)**

The Board of Trustees of Granville Township met in regular session at the Granville Township House on November 9, 2011, with the following members present:

Paul Jenks, William Mason Jr., and Dan VanNess

Mr. Mason moved adoption of the following resolution:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR PROTECTING OR PRESERVING "GREENSPACE" AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A ONE MILL RENEWAL LEVY.

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Granville Township and it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Granville Township:

Section 1. This Board declares that it is necessary to levy a greenspace preservation property tax outside of the ten-mill limitation for the purpose of acquiring, other than by appropriation, an ownership interest in land, water, or wetlands, or to restore or maintain land, water, or wetlands in which the board has an ownership interest, not for purposes of recreation, but for purposes of protecting and preserving the natural, scenic, open, or wooded condition of the land, water, or wetlands against modification or encroachment resulting from occupation, development, or other use as authorized by Section 5705.19(HH) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at an election on March 6, 2012.

Section 2. This Board requests the Licking County Auditor to certify to it both (i) the total current tax valuation of the Township and (ii) the dollar amount of revenue that would be generated by a one mill renewal levy.

Section 3. The Township Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr. VanNess seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Jenks, Mason, VanNess

Nay: None

Dated this 9 day of November, 2011.

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Norman S. Kennedy  
Granville Township Fiscal Officer

#### FISCAL OFFICER'S CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Board of Township Trustees of Granville Township in \_\_\_\_\_ session on \_\_\_\_\_, 2011.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Norman S. Kennedy  
Granville Township Fiscal Officer

#### APPROVED AS TO FORM:

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Kenneth W. Oswalt  
Licking County Prosecutor

#### Farm Leases:

F.O. Kennedy stated the Township attempts to lease properties whenever possible to allow for a revenue stream for the property. He stated several leases are about to expire and he needs to know if the Trustees' want to advertise and/or negotiate with the current lessee. F.O. Kennedy stated Trustee VanNess has shared with him that at least one of several parcels up for renewal could also be used for corn or beans, rather than hay. VanNess indicated he wished to recuse himself from some decisions regarding these particular leases and agreements. He did add he would like to see the Township get the maximum amount of dollars possible and suggested going to the local FSA Office to determine what it considers the total tillable acreage. Trustee Jenks stated he and Superintendent Binckley would further review this issue and report back to the Trustees'.

#### Financial Matters

F.O. Kennedy presented the October 31, 2011 bank reconciliation for the Trustees' review and approval.

2011 and five year plan to 2016:

F.O. Kennedy indicated he would like to present an update of the Township's 2011 results and discuss the framework for the Township's five-year plan, which will now incorporate figures for 2016, at the first Trustee meeting in December. As the Township is a cash basis reporting entity it will not be possible to finalize 2011 or 2012 and therefore the remaining four years of the plan until shortly after December 31st. As in prior years he thinks a special financial planning session should be held in January.

On a motion by Trustee Jenks and a second by Trustee VanNess by a unanimous affirmative vote the following appropriations transfers were approved:

From 2191-220-599-0004 Fire – C/O	1,000.00
To 2191-220-351-0000 Fire – Electric	1,000.00
From 1000-110-599-0004 General – C/O	2,000.00
To 1000-130-190-0000 General, zoning – wages	2,000.00
From 2011-330-420-0001 MVL – C/O	2,000.00
To 2011-330-420-0000 MVL – Operating Supplies	2,000.00
From 2191-220-599-0004 Fire – C/O	2,000.00
To 2191-220-251-0000 Fire - Uniforms	2,000.00
From 1000-110-599-0004 General – C/O	2,000.00
To 1000-110-319-0004 General – NPDES (MS4)	2,000.00

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

8191	Granville Village IT	1069.02	8192	Deferred Comp	1655.00
8193	AFLAC	762.84	8194	OCS	1088.91
E4411	Bain	243.31	E4412	Barnhill	82.84
E4413	Binckley	1475.46	E4414	Borden	509.36
E4415	Bowman	1794.51	E4416	Bryan	984.03
E4417	Butt	735.48	E4418	Clemens	1194.54
E4419	Connor	236.22	E4420	Coyle	122.65
E4421	Curtis	1574.39	E4422	DuBeck	222.27
E4423	Duncan	474.85	E4424	Essick	243.66
E4425	Gottfried	279.61	E4426	Hall	1488.19
E4427	Harrison	250.20	E4428	Henry	629.02
E4429	Hill	1235.71	E4430	Huhn	867.71
E4431	Hussey	2537.50	E4432	Jenks	1075.24
E4433	Jones, A.	694.62	E4434	Jones, B.	574.94
E4435	Kennedy	9.29	E4436	Kindell	81.90
E4437	Leckrone	96.33	E4438	Lynn	112.80
E4439	Mason	939.37	E4440	May	744.02
E4441	Meisenhelder	570.87	E4442	Monroe	1388.54
N/A	Pack	.00	E4443	Poe	140.42
E4444	Reece	1281.52	E4445	Riley	284.56
E4446	Schott	156.69	E4447	Smith	377.00
E4448	Thompson	1423.55	E4449	VanNess	1158.77

8195	Deferred Comp	1655.00	8196	OCS	1088.91
WV53	IRS	6989.75	8197	Elan Financial	1633.93
8198	Delta Dental	967.99	8199	Licking Cty Commissioners	1496.00
8200	Norman Kennedy	14.99	8201	Licking Cty Planning Commission	355.60
8202	Motivated Mowers	200.00	8203	Ross' Market	61.03
8204	Wright Bros	128.34	8205	Tire Centers	218.40
8206	KPS/NAPA	2018.37	8207	Erie Insurance	14554.00
8208	Granville Milling	189.50	8209	Granville Township Sanitary District	25.00
8210	Granville Lumber	146.82	8211	Cintas	420.65
8212	Certified Oil	3043.30	8213	Lawson Products	235.09
8214	Lake's End	140.00	8215	Granville Builders Supply	70.00
8216	Old Colony	11712.37	8217	Ohio Fire Academy	940.00
8218	Wince Welding	43.90	8219	Treasurer State of Ohio	150.00
8220	Licking Memorial Hospital	7.48	8221	MT Business Technologies	34.90
8222	M&H Screening	937.50	8223	The Fire House	556.00
8224	Ohio Health/Behavior Health	132.60	8225	Physio-Control	3170.76
8226	Jae's Towing	897.76	8227	Finley Fire Equipment	125.00
8228	Robotronics	391.00	8229	Dave Riley	95.00
8230	Verizon Wireless	86.14	8231	CVS Pharmacy	110.49
8232	Columbia Gas	77.15	8233	Rainbow International	68.20

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Jenks and a second by Trustee Mason, with Mason yes, Jenks yes and VanNess yes, the meeting was moved into executive session under section 121.22(G)(1) to discuss employment of a public employee and 121.22(G)(2) for the acquisition of property.

After a period of discussion, on a motion by Trustee VanNess and a second by Trustee Mason, with Mason yes, Jenks no vote cast (as Mr. Jenks had to leave prior to the end of the executive session) and VanNess yes, the meeting was returned to regular session.

The meeting was adjourned at 10:05PM.