

Granville Township
Minutes of Regular Meeting April 11, 2012

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary
Department Heads: Travis Binckley and Jeff Hussey
Guests: Brian Miller, Granville Sentinel
Bill Habig, Granville Resident
Robert Lawler, MORPC

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

In order to accommodate guests to the meeting, Trustee Bill Mason requested guests be permitted to speak first. Bill Habig introduced Robert Lawler with the Mid-Ohio Regional Planning Commission, MORPC.

Mr. Lawler addressed the Trustees about the benefits of a MORPC membership. Mr. Lawler stated MORPC is a voluntary association of local governments with governmental and non-profit status. MORPC consists of a twelve central Ohio counties, has 44 members, and 85 board members. Mr. Lawler discussed benefits of belonging to MORPC such as, discussion of important regional issues, ability of members to help guide the direction of MORPC's work, networking opportunities with other local leaders to discuss common problems and possibly share services, help providing input on funding issues, possibility of attending educational forums and training, technical assistance and data, etc.

Trustee VanNess questioned how many of the 44 local governments were Townships, and Mr. Lawler responded there are three Townships; Violet, Etna, and Granville, plus the Franklin County Trustees Association. Trustee VanNess referred to upcoming Township budgets in which the Township may be in dire straits financially. As the Township has so many unfunded mandates it is looking at every expense and is trying to justify the \$1,290 spent to belong to MORPC. The cost of membership in MORPC is based on population and is currently \$0.31 per capita. Trustee VanNess asked if the fee was negotiable, and Mr. Lawler responded, it is not. Trustee Mason said he has received good information from MORPC and redistributed to the Fiscal Officer and other Trustees. After further discussion, Trustee Mason thanked Mr. Lawler for his time and information and stated the Trustees would take the matter under advisement, follow up and respond to MORPC.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meeting on March 28, 2012 and the special meeting held on April 9, 2012 were approved as submitted and revised.

Correspondence:

Fiscal Officer Miller stated he received a notification from Frank Gates about seminars which are being held to meet the BWC Rule which requires employers to attend two hours of safety training. He will be attending one of the seminar or a webinar.

Fiscal Officer Miller stated he received a bill from Korda and is awaiting approval from the Rotary Bridge Committee. Approval has been given by Rotary, but Trustee Jenks stated he will check with the Village Planner, Alison Terry, who is providing oversight on this project.

Elected Officials Reports:

Trustee Jenks reported he attended a community forum at Bryn Du with a presentation by Keith Myers on possible plans such as a community garden at the tennis courts.

Trustee Jenks reported the Township received a bill from Mowtivated Mowers of Granville, LLC for \$43.00 for mowing done at the rental house at Spring Valley Park. Trustee Jenks had worked with the Granville Recreation District to include the mowing of this property in the bid for the entire park. Superintendent Binckley called Michael Smith with Mowtivated Mowers to question the mowing and billing. Mr. Smith responded rudely that he was not called nor told to discontinue the mowing. It was noted by Trustee Jenks and Superintendent Binckley no seasonal contract was signed by the Township with Mowtivated Mowers. The area was mowed sooner than the Granville Recreation District began its mowing. It was noted Mr. Smith was at the Granville Recreation District meeting where their mowing was bid out, and his company was outbid. The Granville Recreation District did not originally have the Spring Valley rental house included in the original contract, but it was included later. It was confirmed three mowing's completed by Mowtivated Mowers. Trustee Jenks recommended the Township pay for the three mowing's, but not do business with Michael Smith again. Trustee Jenks stated all other companies doing seasonal work send requests for rehiring. Trustee VanNess stated because funds were not appropriated, the company should not be paid. Trustee Jenks agreed he felt the company was wrong, but to avoid having to involve the Prosecutor and the possible accrual of late fees, the invoice should be paid. Trustee Mason agreed the situation was not right, but as the area needed mowed, and the company mowed the area, the invoice should be paid. Superintendent Binckley stated the invoice included a \$3.00 gas charge which should be removed.

Trustee Jenks made a motion to pay the March invoice of \$40.00 from Mowtivated Mowers, and the April invoice for two mowing. Trustee Mason seconded the motion. After a vote with Jenks-Yes, Mason-Yes, and VanNess-No, the motion was passed.

Trustee Jenks reported a complaint from Mike Rapp concerning the Winters' property was received. Mr. Rapp was advised the Township is working with the Health Department on the situation.

Trustee Jenks reported brush was being placed on the Township property at the corner of SR 37 and James Rd. The adjacent property owner stated she was cleaning up the brush around the Townships fence which was on her property. It was mutually agreed to take the fence down. Two fence posts have been installed to identify the approximate location of the property line. Superintendent Binckley has asked the Engineer's office to survey the property.

There was an issue regarding Township land on River Road. The owner of property next to it stated the Township gate was on her property. The Township moved the fence and gate. Superintendent Binckley reported the property pins were located and fence posts and cable was installed. The owner is now concerned people will drive on her property to get around the Township's garage. She is also concerned about potholes on River Rd. Trustee VanNess stated it looked like 99% of the potholes were at the edge of the road. Superintendent Binckley stated there is a 40 ft. easement in that location. The Village is responsible to fix the potholes adjacent to the right away. Trustee VanNess suggested the next time the roads department is in the area they use gravel to fix any potholes in the Township drive. Trustee VanNess suggested the Trustees should put River Rd. garage property on their to-do list and have some discussion of what to do with the building.

Trustee Jenks reported there was a complaint from neighbors of the Rows reporting there was a well being drilled on the property. It was determined the work being done was fixing and replacing field tiles. There did not appear to be an oil well drilled which would be a violation of the land easement/contract.

Trustee Mason reported he and Trustee Jenks met with a Denison international student and answered questions about Township Government.

Trustee Mason reported the reception for retired Fiscal Officer Kennedy was a success and thanked Trustee VanNess for planning it.

Trustee Mason also reported he met with Chief Hussey on a regular basis concerning ongoing issues.

Trustee VanNess stated all his issues were covered elsewhere in the agenda.

Road District:

Superintendent Binckley stated at the last meeting bids for the paving project were opened and the Shelly Corp. submitted the only bid. The bid has been reviewed by the Prosecutor's office and no problems were found.

Trustee Mason moved to accept the bid by the Shelly Corp. for the paving work. Trustee Jenks seconded the motion. Further discussion concerned why there was only one bid received. Superintendent Binckley responded another company experienced a change of employment with the estimators and also the paving project was not a large

enough project. Trustee Jenks also mentioned the paving project involves chip and seal and some companies do not do chip and seal. Superintendent Binckley stated they do want a company that can handle the job. There was discussion whether the Township should try to work with other local governments next year to try to get a better rate. Superintendent Binckley stated the roads department has tried to work with the Village and other nearby Townships (McKean and Union) but the problem is the paving programs may be slightly different. Superintendent Binckley stated he will try to work with Terry Hopkins in the Village for future programs. Trustee Mason moved to accept the bid by the Shelly Corp. for the paving work. Trustee Jenks seconded the motion. When the discussion ended, a vote was taken, and the motion passed by a unanimous vote.

Superintendent Binckley reported the parking area for Salt Run Park has been completed.

The new roads truck is ready to be delivered. They will be scheduling delivery and should have the truck before the next Trustee's meeting.

Superintendent Binckley is accepting applications for the vacant equipment operator's position. He is working with Trustee Mason on interview questions, and hopes to start interviewing next week.

Superintendent Binckley reported he spoke to the engineer's office regarding the Chelsea Drive and Vale Drive issue. The Engineer Office stated Vale Drive was never assigned a road number and was never accepted for public maintenance. It was dedicated for public use, but not public maintenance. Therefore it's the developer's responsibility to maintain. The residents could petition to the board for public maintenance, but as of now, the Township has no responsibility for it. Trustee Jenks stated there shouldn't be a problem, as the two landowner's have maintained it. Trustee Jenks stated that retired Fiscal Officer Kennedy searched through old Township Trustee meeting minutes and found where Chelsea Drive was accepted for maintenance, but discovered the description of Chelsea Drive is wrong, so the acceptance of Chelsea Drive is incorrect. The Engineer's Office said to do it properly; the Township would have to redo the description, but suggested it would not be a problem. The error was South East was listed when it should have been South West. The Engineer's Office noted the correction on their records. Regarding Chelsea Drive, messages have been left for the landowners and if there are any questions, they will be directed to the Engineer's Office.

Superintendent Binckley reported the James Rd. and SR 37 property farm lease contract has been signed by all parties.

Superintendent Binckley reported he met with the contractors who are doing the work at Kendal. They are using the Township driveway as access to the retention pond. Originally they were anticipating having several cubic yards of dirt to dispose of, but plans have changed and there will be very little, if any, dirt left. Trustee Jenks stated he was asked if the Township would be upset if it was not given any dirt, and he told them

the Township would accept any dirt left, but would not be bothered if none was provided.

The roads department is working on preparation work for this year's paving project.

Trustee Jenks discussed the interior walls of the Township building's garage are decaying and this was discussed previously with Jeremy Johnson of Robertson Construction. This past fall, Robertson Construction cut out small sections of the metal wall panels which had damage and shipped them off to the metal company to have them evaluated. We have heard nothing back on this issue, as the company states they are waiting on the test results. Trustee Jenks stated the Township building is a new building, and he would like permission to have Austin Lecklider with the Prosecutor's Office look into a warranty claim. Trustees Mason and VanNess agreed to permit Trustee Jenks to pursue this issue.

Cemetery Department:

Superintendent Binckley reported there have been two funerals, and the cemetery workers will be starting to dig foundations for the Spring pour. Also, two graves sold and one deed needed to be signed.

Superintendent Binckley requested permission to accept applications for the part time summer position in the cemetery department. The employee hired for the past two years has expressed interest again this year, but he is also one of the applicants for the full time position in the roads department. Trustee Jenks moved to allow Superintendent Binckley to accept applications, Trustee VanNess seconded the motion, and after no further discussion, it was approved by a unanimous vote.

Trustee Jenks reported there was an e-mail received regarding issues with the Old Colony Cemetery. In past years the Fannins were hired to work on headstone repair and preservation, but they are getting older and maybe retiring soon. Old Colony is going to employ them for three weeks this summer, and discuss how to get as much work done as possible.

Trustee Jenks also reported Robert Drake has resigned from the Union Cemetery Board effective immediately, and they have requested Lynn Boone be appointed as the third member to the board.

Trustee Jenks reported the annual joint meeting of Granville Township Trustees and the Granville Village Council concerning the Union Cemetery is being scheduled for May 2, 2012 at the Bryn Du Mansion.

Trustee Jenks discussed the 2011 charges sent to the Union Cemetery Board, to pay for mowing and maintenance of the Old Colony Cemetery. The bill included charges for labor and equipment depreciation expenses. It was discussed the Union Cemetery Board had not anticipated the equipment depreciation expenses. Trustee Jenks made a motion to remove from the bill \$4724.20 for equipment expenses associated with work at Old

Colony. The motion was seconded by Trustee Mason, and after a brief discussion, the motion was approved by a unanimous vote. Fiscal Officer Miller will prepare a new bill and forward to Jim Patin, Union Cemetery Board Treasurer. Mr Jenks also indicated he had asked the Union Cemetery Board to review the entire funding mechanism for the Union Cemetery since the only current funding comes from the Township

Parks Department:

Trustee Jenks reported there is a list of items to be incorporated with the Township and the Granville Recreation District (GRD) land use agreement, primarily concerning legal issues. Trustee Jenks reported the Gun Club at McPeck Lodge requested to be co-insured with the Township and they would be co-insuring the Township. Trustee VanNess discussed the Township includes two-thirds of the residents in the school district and they rent the use of the parks facilities to the GRD for one dollar per year. He questioned whether Granville Township residents were subsidizing the other third who live outside the Township. Trustee Jenks stated they have tried to have an equitable division, and the Township helps with maintenance when able; the Township will deliver and spread gravel when they are able, and as the GRD does not have a chainsaw, the Township will assist with cutting trees when necessary. Trustee Jenks discussed the added value for the Township's residents of the GRD. Trustee VanNess discussed the usage and maintenance of the parks. Trustee Mason recognized Andy Wildman does a great job with the GRD of making sure everything is taken care of and the GRD is fortunate to have him.

Fire Department:

Chief Hussey reported he was late to the Trustee's meeting as he was attending a forum on underage drinking at the Granville High School.

Chief Hussey reported he has been working with Denison on fire safety programs such as a remedial program for fire safety violators.

EMS Billing:

Chief Hussey reported he has been working on the upcoming EMS billing. He met with McKean and Union Townships. The contractual Townships need to have EMS billing authorizing language adopted. McKean Township has done this, but he is still working with Union Township. They will be working with the Prosecutor's Office and plan to meet this Monday.

Chief Hussey reported he sent out several RFPs for the EMS billing. He received proposals back from PMMG; a local company, Med 3000; a larger national company, and Med Bill; a company based in Newark. Chief Hussey stated it was hard to compare the companies because while they are close in cost percentages, but they have different collection rates and different ways of interacting with the public. Chief Hussey stated he believes PMMG has the strongest track record. Their rate is 8% of the total received, which is higher than the lowest RFP which was from Med3000 at 6 1/2%,

but PMMG has a strong track record for collection.

Trustee VanNess questioned whether this aspect as the proposal was for soft billing; the agency wasn't supposed to be going after residents who do not pay the bills. Chief Hussey stated the proposal is for soft billing, but the company would make sure they follow through with insurance companies. Chief Hussey stated he talked with references from the companies and with all factors considered feels PMMG is the best company for the job. Chief Hussey stated he believes PMMG will pay close attention to details and make sure the residents are treated properly.

Trustee Jenks made a motion to accept the proposal from PMMG and allow Chief Hussey to sign an agreement to employ them as the EMS billing company. The motion was seconded by Trustee VanNess, and was approved by a unanimous vote.

Chief Hussey is expecting a May 1, 2012, kick off date for the billing to begin if there are no obstacles. Trustee VanNess questioned whether billing will be done back to when the original decision to begin billing was made. Chief Hussey replied they will not be able to bill prior to May 1, 2012, as they need a clean date to curtail the exchange of supplies with the hospitals.

Gas Reimbursement:

Trustee Mason reported when Chief Hussey was hired, he lived in Gahanna. The emergency vehicle purchased for him to use as Chief, was also permitted to be used for travel from his home to work and work related functions provided Chief Hussey paid for the gasoline. Chief Hussey not only paid for gasoline traveling from his home to work, but for all the gasoline for the vehicle. Chief Hussey now lives in the area, and the Trustees want him to have the emergency vehicle available at his home to be able to respond to emergency situations.

Trustee Mason made a motion for the Township to stop receiving gas reimbursement from Chief Hussey effective from when his last payment was received. Trustee VanNess seconded the motion. Trustee VanNess questioned what is done with the vehicle when the Chief is on vacation, and Chief Hussey replied it is left with whomever is in command of the department. Upon conclusion of the discussion, a vote was taken with Mason-Yes, VanNess-Yes, and Jenks- Abstaining.

Zoning/Land Issues/Open Space:

Open Space:

There are two nominees to the Open Space committee. The Village sent a letter nominating Jackie O'Keefe, and from the School District, Jeff Brown.

Trustee Jenks made a motion to appoint Jeff Brown to the Open Space Committee for a three year term to begin January 1, 2012. Trustee Mason seconded the motion, and after no further discussion, the motion was approved by a unanimous vote.

Trustee Jenks indicated back when Village Manager Steve Stilwell notified a replacement for Deb Tegtmeyer was necessary, the Township requested the Village look for a candidate with skills sets such as having real estate, land trust, property appraisal, legal or property development experience. Trustee Jenks described Jackie O'Keefe as a well-respected member of Village Council and does not question her work with the Council. She is well thought of and respected, however the Township was looking for a candidate with specific skill sets. Trustee Jenks suggested the Township question the Village as to why it did not accommodate the Township's request.

Trustee Jenks made a motion to table the Village's request to appoint Jackie O'Keefe to the Open Space Committee pending a response from Village Officials. The motion was seconded by Trustee Mason and was passed by a unanimous vote.

FRPP:

As discussed at the Trustee's special meeting on April 9, 2012, a draft of an engagement letter for the Farm and Ranch Lands Protection Program (FRPP) standards has been prepared. Jim Murr and Rob Schaadt looked over the letter and approved it. A copy has been forwarded to Matt Harbage.

Zoning Commission:

Trustee VanNess reported the Zoning Committee is scheduled to meet Monday, April 16, 2012, at the Granville Township Building. The meeting has been announced in the Granville Township website. Meetings should be ongoing.

Comprehensive Plan:

Nothing new to report, as the Township is waiting for the Village to adopt the plan on April 18th.

Old Business:

Rotary Bridge Project- Status

The river bank stabilization is being evaluated. Borings are being analyzed to tell what it will take to stabilize the bank.

Enterprise Pipeline-ATEX

Trustee Jenks reported he had good news to report thanks to Danielle Vandergriff, a legislative aide in Senator Tim Schaffer's office, regarding the ATEX pipeline. Trustee Jenks noted the ATEX pipeline had proposed a modified routing to a more rural location to the Ohio Power Siting Board, but proposed Senate Bill 315 could move the oversight to the Ohio Department of Natural Resources. This would have allowed the pipeline to again pursue the original route. Danielle Vandergriff with Senator Schaffer's office has a letter on file from an ATEX lawyer stating the company will not pursue the original route for the pipeline.

Friends of the Welsh Hills Cemetery-

Trustee VanNess talked with Austin Lecklider of the Prosecutor's Office concerning whether the Township could donate to the group from the Cemetery Fund. He was advised this was a gray area and any donation should probably come from the General Fund. Trustee VanNess stated he would instead personally donate \$100 to the Friends of the Welsh Hills Cemetery and was challenging the other Trustees to do likewise. No other action was taken.

Row Property-

Austin Lecklider is still working looking over the Row property issue and is waiting for correspondence from the recorder's office.

Financial Matters:

Fiscal Officer Miller presented the March 31, 2012 bank reconciliation for Trustee review and approval.

Amended Certificate and Revised Revenue and Appropriation Amounts:

F.O. Miller presented the following information which is reflected on an Amended Certificate of Estimated Resources issued by the County Auditor dated March 29, 2012:

As the Inheritance Tax revenue received to date is more than the amount of the original estimate and the first half Kendal TIF receipt figure is now known, he proposed the following revisions to revenue and appropriation accounts:

REVENUES

1000-531-0000 General Fund - Inheritance Tax	\$40,000.00
2901-199-0000 Kendal TIF Fund – other local taxes	41,198.59

APPROPRIATIONS

1000-110-599-0004 General Fund – c/o	40,000.00
2901-760-700-0000 Kendal TIF – capital outlays	41,198.59

On a motion by Trustee Jenks, and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees agreed with the amended certificate received from the County Auditor and the revised revenue and appropriation amounts as recommended by Fiscal Officer Miller.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E4810	Bain	134.87	N/A	Barnhill	.00
E4811	Binckley	1490.17	E4812	Borden	476.72
E4813	Bowman	2112.68	E4814	Bryan	1003.48
E4815	Butt	749.98	E4816	Clemens	1249.28
N/A	Connor	.00	E4817	Coyle	276.40
E4818	Curtis	2285.98	E4819	DuBeck	461.82
E4820	Duncan	245.73	E4821	Essick	899.36
E4822	Gottfried	144.40	E4823	Hall	1512.42

E4824	Hampton	129.33	E4825	Henry	636.31
E4826	Hill	1235.77	E4827	Huhn	1479.69
E4828	Hussey	2506.72	E4829	Jenks	1076.55
E4830	Jones, A	246.12	E4831	Jones, B	254.32
E4832	Kindell	350.80	E4833	Leckrone	312.95
E4834	Lynn	487.12	E4835	Mason	941.18
E4836	May	667.26	E4837	Mersenhelder	582.96
E4838	Miller	1617.26	E4839	Monroe	1622.86
E4840	Poe	285.55	E4841	Reece	1237.55
E4842	Saunders	863.41	N/A	Riley	.00
E4843	Smith	261.89	E4844	Thompson	1415.91
E4845	Tracy	257.11	E4846	VanNess	1158.77
N/A	Watling	.00	8547	Tom Bowman	24.72
8548	Travis Binckley	300.00	8549	Tyler Bryan	75.00
8550	Josh Butt	75.00	8551	Kevin Henry	75.00
8552	Zach Huhn	80.77	8553	Abe's Automotive	407.77
8554	Certified	3618.51	8555	Elan	912.50
8556	Elm Recycling	879.49	8557	Fire House	597.60
8558	Granville Lumber	134.87	8559	Jan Packard	50.00
8560	KPS	523.31	8561	Wince Welding	74.80
8562	Ross'	56.71	8563	Cintas	394.92
8564	Fire Safety	400.00	8565	OH Health	127.50
8566	J Miller	100.00	8567	J Miller	199.00
WV99	IRS	6367.72	WV100	Deferred Comp	1605.00

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

On a motion by Trustee Jenks, and a second by Trustee Mason, with Mason yes, Jenks yes and VanNess yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) for the purpose of discussing possible property acquisition.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Jenks, with Mason yes, Jenks yes and VanNess yes the meeting was returned to regular session.

The meeting was adjourned at 9:30 PM.