

Granville Township  
Minutes of Regular Meeting April 25, 2012

Present: Trustees Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary  
 Department Heads: Travis Binckley and Jeff Hussey  
 Guests: Brian Miller, Granville Sentinel  
 Judy Preston, Land Management Committee

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meeting on April 11, 2012 were approved as submitted and revised.

Correspondence:

Fiscal Officer Miller stated he has not received any correspondence other than what will be covered later in the meeting.

Trustee Mason reported his correspondence would be covered under new business.

Public Comment:

There was no public comment.

Elected Officials Reports:

Fiscal Officer Miller presented the financials reports for approval. Trustee VanNess asked if he had seen everything. F.O. Miller presented checks which needed to be signed by the Trustees. After review by the Trustees and on a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following appropriation transfers were approved:

From 2191-220-599-0004 Fire – Other	100.00
To 2191-110-313-0000 Fire - UAN	100.00
From 1000-110-599-0004 General – c/o	81,097.70
To 1000-760-730-0004 General – Rotary Bridge expend	81,097.70
From 2195-110-599-0008 Green Space – Other	40,100.00
To 2195-810-810-0000 Green Space - Principal Payments	40,100.00
From 2195-110-599-0008 Green Space - Other	2726.00
To 2195-830-830-0000 Green Space – Interest Payment	2726.00
From 2193-110-599-0001 Opera House - Other	45,000.00
To 2193-810-810-0000 Opera House – Principal Payment	45,000.00
From 2193-110-599-0001 Opera House – Other	2700.00
To 2193-830-830-0000 Opera House – Interest Payment	2700.00

From 1000-110-599-0004 General – c/o 1450.00  
 To 1000-610-321-0001 General - Refund Escrow Deposits 1450.00

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, purchase order certificates were approved for payment and processing:

DM51	Medical Mutual	7971.24	DM53	Unemployment	565.86
E4847	Bain	288.74	N/A	Barnhill	.00
E4848	Binckley	1490.16	E4849	Borden	422.15
E4850	Bowman	1544.08	E4851	Bryan	1003.48
E4852	Butt	749.98	E4853	Clemens	1208.69
N/A	Connor	.00	E4854	Coyle	276.40
E4855	Curtis	1889.46	E4856	DuBeck	418.26
E4857	Duncan	327.42	E4858	Essick	662.00
E4859	Gottfried	299.99	E4860	Hall	1489.30
N/A	Hampton	.00	E4861	Harrison	255.09
E4862	Henry	636.31	E4863	Hill	1187.43
E4864	Hussey	2506.72	N/A	Jenks	.00
E4865	Jones, A	303.94	E4866	Jones, B	490.92
E4867	Kindell	485.35	E4868	Leckrone	309.99
E4869	Lynn	125.87	N/A	Mason	.00
E4870	May	663.36	E4871	Meisenhelder	582.96
N/A	Miller	.00	E4872	Monroe	1430.58
E4873	Poe	285.55	E4874	Reece	1211.26
E4875	Riley	145.40	E4876	Saunders	461.90
E4877	Smith	500.37	E4878	Thompson	1385.99
E4879	Tracy	119.37	N/A	VanNess	.00
N/A	Watling	.00	WV102	IRS	5059.02
8570	Elm Recycling	708.86	8571	Fire House	855.00
8572	Granville Milling	178.60	8573	OH Public Entity	165.00
8574	Pinkerton	195.00	8575	Treasurer, State of OH	1125.00
8576	Vince Catalogna	417.00	8577	Wright Bros	109.99
8578	Korda	8737.00	8579	Lake's End	245.00
8580	Lawson Products	287.68	WV103	OCS Knox Co	1088.91
WV104	Deferred Comp	1585.00	WV105	Granville IT	999.68
WV106	OH IT	2178.21	WV107	School IT	171.27
WV108	OPERS	5603.16	WV109	OP&F	16991.01
8581	PNB-FSA	1153.78	8582	MT Business	62.08
8583	Sprint	83.86	8584	Verizon	77.20

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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 Jerry A. Miller, Fiscal Officer

Trustee Jenks reported he has attended three meetings since the last Trustee meeting. Trustee Jenks attended the third and final meeting at Denison concerning oil, fracking, and brine. The speakers were an environmentalist from Northeast Ohio, and Granville Township Fire Chief Hussey who spoke about what would be done if there were a hazardous spill due to fracking. The speakers also included Licking County Commissioner Smith, and Licking County Engineer Bill Lozier.

Trustee Jenks also attended the third of the Licking County Commissioner's meetings concerning the use of brine. At the meeting the Commissioners voted to continue the use of brine over objections from many people in the room.

Trustee Jenks also met with the Granville Recreation District, (GRD) to discuss possible sites for a community pool. Trustee Jenks reported there are not a lot of sites available to meet the criteria of the GRD. The GRD would like the site to be ten acres, and be walkable; something which can be accessed by walking or the bike path. It will be a challenge to find a property. The GRD is keeping the Trustees informed, but no location has been identified at this point.

Trustee Jenks reported Fiscal Officer Miller received correspondence from the bonding company regarding Big O. Big O reached the end of the bonding period. Trustee Jenks contacted Big O who stated they are using a new bonding company and will send Granville Township a new copy of the bond. Trustee Jenks is having Fiscal Officer Miller watch for the bond and if it is not received, Trustee Jenks will follow up on it.

Trustee Mason discussed fracking issues. He stated he has been reading and keeping up with the issue and it appears there has been success without many environmental problems such as water pollution. He also stated many others are very concerned about the issue.

Trustee Jenks reported he talked for an hour by telephone to the Ohio Department of Natural Resources (ODNR) which co-ordinates fracking and brine. The ODNR representative stated there have been thousands of successful experiences with fracking in Ohio, but fracking mistakes are very unforgiving. If something fails, that is all anyone will hear about. Trustee Jenks reported Chief Hussey has done some research into problems. Chief Hussey commented there are many issues which must be looked at concerning fracking including the need for protective clothing should a spill occur, health concerns, and water table issues.

Trustee Jenks complimented Chief Hussey on the presentation he made at the Denison University meeting and on his representation of Granville Township. Trustee Jenks stated Chief Hussey did a good job of answering questions directly. Trustee Jenks reported one of the issues with fracking involves the use of brine, and that brine may only be taken from a production well. After fracking there is a wait to take brine from the production well. The problem is when will the well stop being a fracking well and become being a production well. Sixty to eighty percent stays in the well and may be a problem at sometime in the future. Trustee Jenks reported there are laws banning the collection of brine from horizontal wells.

Trustee Jenks reported he has attended all fracking meetings, including the County meetings. He has found there have been a lot of successes, but the failures are demonstrable.

Trustee VanNess questioned whether the County has come to any decision regarding use of brine. Trustee Jenks stated they voted at their third meeting to continue using brine on Licking County Roads both for dust and ice control. Trustee Jenks reported Commissioner Smith was the strongest advocate for the use of brine.

Trustee Mason reported he and Chief Hussey met with Union Township officials regarding fire service and EMS billing. Chief Hussey will be presenting a recommendation resulting from the meeting.

Trustee Mason also reported he and Superintendent Binckley interviewed five impressive candidates for the vacant equipment operator's position. Superintendent Binckley will be making a recommendation in his report.

Trustee VanNess reported on a complaint from Howard Wright at 40 Callie Court. Mr. Wright's property backs up to a property on 101 Roseview Drive where the owner has mowed down and removed some of the buffer zone. Mr. Wright knew the Roseview subdivision was a planned unit development (PUD) and part of the PUD was a requirement to leave a natural buffer zone between perimeter properties. Trustee VanNess discussed the concern saying by mowing the integrity of the buffer zone has been violated. The buffer zone was to remain natural- trees left, underbrush left,- to be a true buffer zone. Trustee VanNess has turned the issue over to Zoning Inspector Warren May for investigation. Trustee VanNess will update Mr. Wright and let him know Mr. May is working on the issue. Trustee VanNess reported the buffer zone is written into the homeowner's association, so he did not know how much control the Township has to enforce anything.

#### Road District:

##### Paving project:

Superintendent Binckley reported they are continuing preparation work for paving. He has talked to the Shelly Corporation who said they may be here as early as the end of May to pave if the Township is ready. Superintendent Binckley reported all of the cross culverts have been replaced. The Township still needs to grind and do some patch work. The Township is much further along in its schedule than in previous years.

##### New truck:

Superintendent Binckley stated the new dump truck has been received and offered to show it to people after the meeting.

##### Vacant Equipment Operator's position:

Superintendent Binckley and Trustee Mason interviewed candidates for the vacant equipment operator's position. Several candidates were well qualified. Superintendent Binckley recommended the Trustees hire Matthew Boudinot. Mr. Boudinot will be graduating from ATI at the OSU Wooster campus. He has been a summer employee with the Township for the past two years. He will have a degree in hydraulics and pneumatics and has studied equipment maintenance. Superintendent Binckley believes

Mr. Boudinot will be a good employee for the position. Mr. Boudinot will graduate the first week of June and he will be available to start at the end of final exams.

Trustee Jenks made a motion to hire Matthew Boudinot for the Granville Township vacant equipment operator's position, pending successful completion of a background check and determination he is insurable by the Granville Township. Trustee Mason seconded the motion. Discussion followed noting Mr. Boudinot has successfully passed the background check in previous years, and plans to have his commercial driver's license, CDL, prior to his start date. The pay range for the position will be revisited at a later date; after acquisition of the CDL. The motion was passed by a unanimous vote.

#### Gas Company:

Superintendent Binckley reported the gas company will be in this Thursday or Friday to reclaim the ditches which were disturbed when they installed the new gas line along Beechwood and Thornewood Dr.

#### Clean up, fix up week:

Superintendent Binckley reminded the Trustees the Township's clean up, fix up week runs between April 30 and May 5th, at the Township garage. The dumpsters will be delivered this Friday, April 27, 2012. Fiscal Officer Miller said a notice was sent to the newspaper and hopefully will be in this week's edition. Chief Hussey is going to send a reverse e-mail to the Township residents on April 27th, informing them of the clean up, fix up week, dumpster location, and the drop offs are to be during daylight hours. Chief Hussey stated there are now 1,400 e-mails registered with the notification program. Fiscal Officer Miller stated information concerning the clean up, fix up week is also on the Granville Township website. Trustee Jenks commented the location has been moved from Abe's Body Shop on South Main Street to the Township Service Complex enabling Township employees to better oversee the process. There will be a sign at the previous location informing residents about the location change.

#### Ten hour work days:

Superintendent Binckley requested permission to have the Township roads and cemetery crews begin working ten hour workdays beginning next week, April 30, 2012. It was noted Superintendent Binckley will be at the Granville Township offices on May 4, during clean up week to monitor the clean up program.

Trustee Jenks made a motion to allow the Township roads and cemetery crews to begin working ten hour workdays beginning April 30, 2012. Trustee Mason seconded the motion and it was passed by a unanimous vote.

#### River Road property:

Superintendent Binckley reported he was contacted by Stanley Tataranowicz who is leasing the pasture on River Rd. Mr. Tataranowicz stated he has sold all his cattle and will be moving out of state. The Township just approved his 3-year contract in January of this year. He will no longer be leasing the pasture on River Rd. He will be making

the first and last payment of \$487.50 this week from his \$1,950.00 per year lease agreement.

Superintendent Binckley stated the property on River Rd. is unique. It has 15-18 acres which could be used to make hay, but its best feature is the pasture which does not have water. Mr. Tataranowicz has run a water line from his well at his home address adjacent to the rental property. It was reported, Mrs. Tataranowicz is not interested in continuing to run a water line for any future tenants. Trustee Jenks reported he had handled the leasing previously as Trustee VanNess had a working relationship with Mr. Tataranowicz. As Mr. Tataranowicz is moving, the relationship issue will cease to exist, and Trustee VanNess will handle the matter and will look back over the property and make suggestions as to what can be done. Trustee VanNess and Superintendent Binckley agreed to go look at the property together.

#### Old Barn removal:

Superintendent Binckley discussed the possible removal of the old barn below the shop. Fiscal Officer Miller discussed the possible use of the barn wood with an individual familiar with re-use of barn wood. The condition of the inside of the barn is unsafe and therefore it would not be suitable for re-use of the wood. Chief Hussey stated the barn is not suitable for use by the fire department as a training burn and the EPA regulations would discourage burning of the barn by the Township. Trustee Jenks stated Trustee VanNess may be willing to take the barn down, and Fiscal Officer Miller thought the wood may be used by the Kiwanis Sugar Shack. Fiscal Officer Miller is going to contact Bob Warner to see if he can use the wood from the barn to burn in the Sugar Shack. He said the Kiwanis previously used wood from the Blackstone barn on Burg Street. Trustee VanNess discussed a similar situation with the old barn at Spring Valley and suggested Fiscal Officer Miller ask Bob Warner and the Kiwanis if they are interested in it as well. Trustee Jenks stated he looked at the barn recently and it does need to come down.

#### Thornewood Dr. one way road sign issue:

Mike Rapp whose driveway comes into Thornewood Dr. at an awkward angle is having trouble exiting the drive going the correct direction. He has asked to make the road two-way again in front of his house and to move the one way sign back to its original location. Superintendent Binckley is checking with the Engineer's office to see what could be done.

Trustee Jenks reported at the last meeting he had not received a response from Robertson Construction concerning the problems with the rusting of the interior walls of the Township's building's garage. Trustee Jenks has contacted the prosecutor who has said he would be willing to send a letter to the construction company. The Township would like to see the warranty upheld.

#### Spring Valley Mowing:

Trustee Jenks report on previous Fiscal Officer Kennedy suggestion to include the Spring Valley rental house mowing as part of the entire park mowing bid which is

contracted out by the Granville Recreation District, GRD. Last year's cost of mowing was \$40/per week and the new bid is for \$20 per week, which is a savings for the taxpayers. Trustee Jenks thanked the GRD for allowing the Township to bid the property with their contracts.

**Brine issue:**

Trustee Jenks reported the Township previously authorized putting the use of brine on hold while the safety of its use is examined. Trustee Jenks and Superintendent Binckley met with Zane Petroleum. Trustee Jenks has also done research and met with the State of Ohio concerning testing results of brine use. He has also met with Bill Habig of MORPC who has offered their assistance and is reaching out to other communities and civil organizations to find out how they are testing brine. Mr. Habig agrees with the Granville Township Trustees they cannot simply justify use brine because it is legal, but must prove it is not toxic and safe. The review will take place the summer months. The Township estimates it saves about 200 tons of salt in the winter by using brine. At a cost of approximately \$60 per ton this saves about \$12,000 dollars. Superintendent Binckley and Trustee Jenks estimate with the truck and labor cost to put down the extra salt the Township saves around \$24,000 per year. Therefore, if the Township spends money to prove brine is safe to use, it will still come out ahead.

Cemetery Department:

Superintendent Binckley reported there has been one funeral. There were eight graves sold, and there is one deed to sign.

Superintendent Binckley reported they will be pouring foundations, weather permitting, on Monday, April 30th.

**Part time summer employee:**

Superintendent Binckley reported he is accepting applications for the part time summer employee. He is working with Fiscal Officer Miller to run an ad in the "Bullsheets" at Denison University. Trustee Jenks discussed this would alleviate the concern the Township has over paying unemployment.

Trustee Jenks reported Warren May is in the final section of computerizing cemetery plots.

Trustee Jenks presented a draft of the joint Union Cemetery Annual meeting agenda. The meeting will be take place on May 2, 2012, in the Granville Village chambers. The Village and Township will both call their meeting to order at 7:00 p.m. Rob Drake will present a historical report before he resigns. Lynne Boone will be the Granville Township nominee to replace Rob Drake. Jim Patin will present the board with an audit, and the budget. Trustee Jenks stated he is working with Steve Stilwell to finalize the agenda and the resolutions to be included.

Fire Department:

Chief Hussey thanked Superintendent Binckley for providing access to the Township building in evenings for recent fire department training. Superintendent Binckley will also have his crew pouring foundations for the sidewalk at the firehouse.

Fire Department staff notes:

Lt. Casey Curtis recently graduated from the Ohio Fire Executive Leadership Program at the State Fire Marshall Academy. This was a big accomplishment, required over two years of training, over 600 hours of work, and is a master's training level. Chief Hussey recognized Lt. Curtis' accomplishment.

Brianne Hill graduated from Columbus State with her Associate Degree in Fire Science.

Maxwell Newton, one of the Denison volunteers, was the runner-up for the Kussmaul Award. Mr. Newton has been one of the department's most active volunteers. He gave up his summer last year to attend the State Fire Marshall's Academy and now plans to remain in Granville next year, attend paramedic school and continue to volunteer.

Chief Hussey stated he is pleased to see the successes of these staff members. Trustee Jenks discussed that continuing education is commendable and he would like to see volunteers recognized by the Township. Chief Hussey will write a letter on behalf of the Trustees to be given to the staff members and placed in their personnel file.

911 Center:

Chief Hussey reported he has been working closely with the Licking County Commissioners regarding the Call Center. A third party studied the county system in November and recently provided their report to the Commissioners. They are advocating the County move toward using a Multi-Agency Radio Communication System, MARCS. The Granville Fire Department has previously received a few MARCS radios thanks to a grant. They are working toward implementation of an ultimate county-wide solution. Chief Hussey is strongly supporting the project. Chief Hussey went to Lake County earlier in the week to view their 911 center.

Denison Fracking Meeting:

Chief Hussey also reported on his attendance at the Denison fracking meeting.

Union Township – Fire/EMS contract:

Chief Hussey reported he has been working on the upcoming EMS billing program. He attended a Union Township meeting with Trustee Mason where they discussed the mechanics of the current contract between Granville Township and Union Township. Chief Hussey spoke with Licking County Assistant Prosecutor (ADA), Austin Lecklider who has done a great deal of research regarding EMS billing and has created what he called a sample or model contract. Through those discussions Chief Hussey determined we will need to initiate a new contract with Union Township including references to the Ohio Revised Code, ORC, and other clarifications. It includes the ORC requirement to report monthly to the Townships. Chief Hussey said PMMG will provide monthly reports to Granville Township and our contracting Townships (Union and McKean). In

principal, Union Township Trustees were in agreement with the EMS billing and the details of the contract. Chief Hussey stated the contract is being rewritten for the remainder of this year and for the two following years (ending in 2014). After the contract is approved by the Granville Township Trustees, it would go to Union Township Trustees for their final approval. The goal remains to implement EMS billing May 1, 2012.

There was discussion about Union Township's decline in tax collections and resulting financial issues. Trustee Jenks and Chief Hussey discussed the current annual contract rate of \$80,000 and agreed it should be higher, but determined Union Township may not have extra revenue available.

Trustee Mason made a motion to replace the existing contract with a new Union Township contract for a period of two years and seven months which includes the annual fee of \$80,000, the ORC reference for monthly reporting, and allows for EMS billing. Trustee VanNess seconded the motion, and after no further discussion it was passed by a unanimous vote.

Chief Hussey will take the contract to the next Union Township meeting for approval.

#### Medicare Billing Certification:

Fiscal Office Miller indicated Katy Paumier of PMMG has a requirement for Medicare billing and needs a signed letterhead from the Township stating they will take on financial responsibility and attest to adhere to Medicare rules. This is part of the Medicare certification process. The letter was reviewed, and a change in wording was made. Trustee Mason stated the letter should state the Granville Township Trustees attest the Township is legally financially responsible. The Trustees approved the letter as modified.

#### Flood Warning System:

Trustee VanNess discussed issues with the flood warning system, and emergency warning system. Chief Hussey stated he is looking into the issue and did call with questions and was told there was no notification process in place. He will review and look into it further and determine what the original expectations were for the system. Chief Hussey stated he anticipated being able to receive some advance flood notification. Trustee VanNess inquired as to how much the Township is contributing to the cost. Chief Hussey stated he was unsure of the cost, but will check to make sure they are getting a return for the investment. Chief Hussey stated he may try to modify the reverse 911 system to put out a call for flood warnings. He stated it may have been turned off as many of the flood warnings received were not specific to Granville. They may turn it back on for flood warnings. Possibly, instead of calls, he may send e-mails to Township residents who signed up for this type of notification.

Trustee VanNess questioned whether the money for the system came from the fire department fund or the general fund. Chief Hussey stated he believed the fee came from the general fund. Fiscal Officer Miller reported there is an annual fee for the system.

Fiscal Officer Miller will research the amount of the original expense and the annual fee. Trustee Jenks requested the issue be placed on a future agenda for discussion.

#### Adoption of EMS Billing Rules:

Chief Hussey requested Trustees adopt specific rules and fees regarding EMS billing. These were recommended by Katy Paumier, PMMG. This was part of the service provided by PMMG. Chief Hussey presented the Trustees with copies of the rules and policies which include information concerning billing for residents and non-residents. The Township will not use collection agencies for hardship waivers and fees charged will be matched to the insurance coverage with a write off provision. Chief Hussey reviewed samples of other EMS billing service fees and the fees for Granville will be midrange in comparison. The fees charged attempt to capture maximum insurance fees. Most cases will be lower. There are three levels: basic life support, advanced life support, and advanced life support 2.

Chief Hussey said although the fees look expensive, hospitals previously resupplied the Township for medicines, IV bags, etc. In turn, the hospital would charge the person for the medicines and procedures. Now the person won't be charged by the hospital, but by the Township EMS.

Trustee VanNess made a motion to accept the EMS billing policies and fees. Trustee Jenks seconded the motion, and after no further discussion it was approved by a unanimous vote.

Chief Hussey stated he is going to make an EMS supply purchase April 26, 2012 and should have enough supplies.

#### Fire Department Personnel Appointments:

Chief Hussey reported he had interviews for volunteer applicants. He has selected three volunteer applicants to request approval from the Trustees; Ashley Holland, Anna Elise Gentle, and Megan Stuart. Ashley Holland and Anna Elise Gentle have applied to spend their summer as Denison interns and will go to Fire Fighter I and EMT training. They will return to Denison and plan to volunteer their junior and senior years. They will complete their programs in eight weeks. Megan Stuart attends Ohio Christian University in Circleville. The volunteers will go to CTEC to obtain their training. This will bring the staff level back up to fifty. There are ten full time employees, fifteen part time employees and twenty-five volunteers. Trustee VanNess made a motion to approve Ashley Holland, Anna Elise Gentle, and Megan Stuart as Granville Township Fire Department volunteers. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

#### Reverse 911 System:

Trustee Mason commended Chief Hussey for his work and for his good use of the reverse 911 system concerning a potential threat involving a dangerous patient who was missing from a care center. It was a good alert for the community, and he received positive feedback.

**Grant:**

Chief Hussey reported there was a \$9,840.00 training reimbursement grant received from the Ohio State Fire Marshall's Office. This is a 95% reimbursement of the costs for all of the firefighter training completed last year.

Trustee Jenks made a motion for the Granville Township Trustees to accept the \$9,840 grant. The motion was seconded by Trustee VanNess, and approved by a unanimous motion.

**Land Management/ Zoning/ Open Space:****Land Management Committee:**

Trustee VanNess reported there was a resignation on the Land Management committee. Laura Mickelson who had been a member since the beginning of the committee resigned. There are two replacements, Craig and Marilyn Connelly, 2926 Granview Rd.

Trustee VanNess made a motion to appoint Craig and Marilyn Connelly to the Land Management Committee. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Trustee Jenks requested Judy Preston provide the terms of the new committee members. Judy Preston stated she will provide the dates.

**Zoning Commission:**

Trustee VanNess reported the Zoning Commission did meet at the Township building on April 16, 2012. They will also meet the first Monday in May.

Trustee Jenks referred to an online article in the Granville Sentinel that quoted Chip Blanchard with the Zoning Commission as trying to fix the issue with the residential density issue.

**Open Space:**

Trustee Jenks reported Village Council is resolute in their recommendation for Jackie O'Keefe to the vacant Open Space Committee position.

Trustee Jenks made a motion to appoint Jackie O'Keefe to the Open Space Committee to fill the unexpired term of Deb Tegtmeier which ends on December 31, 2013. Trustee VanNess seconded the motion, and after no further discussion, the motion was approved by a unanimous vote.

**Comprehensive Plan-status:**

Trustee Jenks reported due to a technicality, the Village has put the comprehensive plan back on the table. Allison Terry called Trustee Jenks to determine if a forty-five day delay is a legal problem for the Township. Trustee Jenks checked with Brad Mercer who stated such will not be a legal problem. The Township will need to decide if it

wants to change its plan to match the Village's plan. The Township will need to provide a ten day notice, and hold another public hearing.

#### Annexation Agreement:

Trustee Jenks reported he and Chief Hussey worked with the Village on an annexation agreement for Weaver Rd. The Village is in agreement and has assured the Township if a TIF is approved it would protect the fire department income. Trustee Jenks received the agreement and sent it to Assistant Prosecutor Lecklider for review. Lecklider has been busy with many other Township projects and has not yet reviewed the document. Trustee Jenks received a call from the Village requesting approval of the document today, April 25, 2012, enabling Council to vote at their next meeting. Trustee Jenks spoke with Lecklider and asked him to move the document to the top of his work load, but he was not able to review it by tonight. Trustee Jenks had a call from a lawyer with the company who questioned the delay. The lawyer now understands the Township needs to get approval from the prosecutor.

#### Row Property:

Trustee VanNess reported Assistant Prosecutor Lecklider did receive feedback from the Licking County Recorder's office and all they had is the memorandum of lease. Lecklider will draft a letter to the Rows about a possible violation of the property easement. The letter will ask for a copy of the Row's oil and gas lease.

#### FRPP:

Fiscal Officer Miller printed and presented two copies of the Farm and Ranch Lands Protection Program (FRPP) document.

Trustee VanNess moved to sign the FRPP cooperative agreement to expire September 30, 2014. Trustee Jenks seconded the motion and after further discussion indicating the document has been approved by the Prosecutor's Office the motion was passed by a unanimous vote. All Trustees signed the document and initialed and dated each page.

Trustee Jenks questioned what the next step in the process will be. Trustee VanNess responded Trustee Jenks has worked up the draft of the appraisal process. The next step will be to get the title commitment for the property that will contain the deed description. It will need to be received before the appraisal is done. Trustee Jenks questioned the cost. Trustee VanNess was unsure of the cost. Fiscal Officer Miller will be involved in contacting a title company and will work with Trustee VanNess to initiate the process for both properties. This will ensure there are no conflicts of interest.

Trustee VanNess suggested before we spend money, he would send a draft of the conservation easement deed to the property owners and asked for feedback.

The next step will be contracting with an appraiser. The appraisal engagement letter has been prepared. There is a list of people approved by the federal government. Trustee VanNess stated the only thing which may be added to the appraisal is whether an owner wants to donate part of his land for a tax write off the appraiser will sign an IRS 8382

form. The donated land will not be part of the FRPP program. Trustee Jenks suggested attaching a copy of the IRS 8382 form.

Trustee Jenks made a motion to have Fiscal Officer Miller work with Trustee VanNess to obtain a title company contingent only upon assurance from Trustee VanNess that owners want to proceed. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

#### Old Business:

##### Rotary Bridge Project- Status

Trustee Jenks stated there is nothing new on the Rotary Bridge Project. An invoice was received for some interim work completed. Allison Terry identified some errors and a lower amount was agreed upon. Trustee Jenks presented the invoice to Fiscal Officer Miller for approval and processing.

##### Enterprise Pipeline-ATEX

Trustee Jenks reported there is nothing new on the Enterprise Pipeline.

##### Mid Ohio Regional Planning Commission (MORPC) membership decision:

Trustee Jenks reported he has had several meetings with Bill Habig of MORPC, who has helped on numerous issues. Trustee Jenks indicated Mr. Habig made himself available even if the Township is not a MORPC member however he is using MORPC's offices and information. Trustee Jenks would like the Township to again join MORPC for one year.

Trustee VanNess questioned whether the fee may be taken out of the roads fund.

Trustee VanNess stated he worries about the general fund in the year 2017. Trustee VanNess stated much of the help from MORPC concerns roads issues and there is more flexibility in that fund than in the general fund. Trustee Jenks discussed how MORPC works in two key areas; land issues and infrastructure issues. Trustee Jenks shares Trustee VanNess' concerns about the future general fund. Trustee Mason questioned as to whether the MORPC fee could be split between the road and the general fund. Fiscal Officer Miller will check to see if the MORPC fee may be taken from the roads fund or possibly split between two funds.

Trustee Mason moved to join MORPC for a period of one year, allowing Fiscal Officer Miller to research which fund should pay the fee. The fee may be all from one fund or may be split between funds. Trustee Jenks seconded the motion and it was approved unanimously.

##### Harry Winters Property:

Trustee Jenks reported there is still trash in Mr. Winters' yard. There has been a new complaint from Mike Rapp who is a neighbor. Joe Garrett with the Licking County Health Department has served Mr. Winters with several letters and is now citing him

with failure to comply, which is the first step in a legal process. There has not been a lot of improvement yet, but Mr. Garrett is working on the situation and is following up.

New Business:

Weed and refuse complaint:

Trustee Mason reported he received a complaint concerning lot four on Highgate Rd., owned by Kathy Bennett and Mark Kecksteiner. He and Trustee Jenks looked at the property and it needs mowed with broken trees branches and debris removed. Trustee Mason recommended a letter be sent from the Township Trustees asking the owners to mow and pick up the piles of brush and debris. The letter would indicate a complaint had been received from the neighbors. Trustee Mason reported the previous Fiscal Officer wrote those letters in the past. Fiscal Officer Miller will work with Trustee Mason on the letter. Trustee VanNess questioned whether the property has had complaints in the past. Trustee Mason reported the property has had complaints filed previously.

Trustee Mason stated there was no need to move into executive session.

The meeting was adjourned at 8:16 PM.