

Granville Township  
Minutes of Regular Meeting June 13, 2012

Present: Trustees Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Jeff Hussey, Travis Binckley

Guests: Louise King, Royalty Enterprises, Inc.  
Brian Miller, Granville Sentinel  
Joseph Komara, Consumers Gas Cooperative

The meeting was called to order by Trustee Mason at 7:02 p.m. followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meeting on May 23, 2012, were approved as submitted and revised.

Correspondence:

Fiscal Officer Miller gave Trustee VanNess a letter written by Claire Savage, 21 Edgewood Dr. Trustee VanNess read the letter to the Trustees. Miss Savage's letter requested the Trustees consider more sidewalks in the Raccoon Valley Road area and the area around Wildwood Park. The Trustees discussed there is a sidewalk to Wildwood Park although it ends on one side of the road and continues on the other side. The Trustees also discussed a part of the area is in the Village of Granville. F.O. Miller agreed to forward Miss Savage's letter to the Village of Granville and to respond to Miss Savage.

F.O. Miller received a final determination from the Ohio Department of Taxation granting Granville Township tax exempt status for the land at Spring Valley, other than the house which is sitting on the property. Granville Township had previously filed a request for tax exemption for 45 acres in the Spring Valley Property which was purchased in 2007. The request was filed in 2010. The Township will still pay taxes for the house. There is a sixty day appeal process if the Township disagrees with the finding, but as Granville Township does not disagree, no action is required on the part of the Township. F.O. Miller stated the finding was a good one in favor of the Township. F.O. Miller stated the Township will be getting a refund for prior year taxes which were paid. The refund will be for taxes paid in 2008-2011. A portion of the 45 acres was purchased with general fund money and a portion was purchased with open space money. F.O. Miller stated the Township will be saving around \$15,000 to \$18,000 per year and the Township will receive back the money paid in the previous years. Trustee VanNess questioned how many years the Township has been paying the taxes and F.O. Miller responded the first he saw payments was in 2008.

There was no other correspondence.

Public Comment:

Ms. Louise King, Vice President of Marketing for Royalty Enterprises, Inc., addressed the Trustees. Ms. King stated she has been working in the oil field for thirty years. Ms. King discussed her belief there is currently a fiasco in the oil industry in Ohio. Ms. King indicated there is some true information and some false information concerning mining and drilling. Ms. King provided written information to the Trustees. She presented copies of a 2010 Report on Ohio Mineral Industries which was prepared by the State of Ohio. Ms. King stated her company, a brine producer, is mentioned in the handout. There are only five salt-brining producers in the state. Ms. King claimed 50 years ago the Township was using brine on their roadways to melt the ice.

Ms. King stated oilfield brine can still be used on the roadways. Ms. King advised the company providing the brine must keep a record of where the brine came from, amounts, what well head was used, and where the brine is distributed. Ms. King discussed the different types of wells and how brine is produced. Ms. King stated this is important as brine from contaminated wells might be a Township's responsibility. Ms. King also discussed the importance of owners' maintaining mineral rights to their property.

Ms. King offered the Trustees could contact her with any questions they may have and provided her business card. Ms. King also referred to recent newspaper articles concerning well issues.

Mr. Joseph Komara, Director of Marketing and Facility Development for the Consumers Gas Cooperative, spoke to the Trustees concerning a proposed project for his company. Mr. Komara provided an overview of the company. The company is a member owned gas cooperative. It is a registered utility with the Public Utilities Commission and is active in 38 Ohio counties. The company is located in Orrville, OH. Consumers Gas strives to serve rural communities and bring the many benefits of natural gas to more areas. As a cooperative it provides safe and reliable natural gas at competitive rates. The company's niche is rural service. They have approximately 4600 customers, but are not currently in Licking County. They also work with thirteen different school districts.

Mr. Komara stated the company is proposing a pipeline along Loudon Street, north of Raccoon Valley Rd, extending up through Dry Creek Rd. The company did an informal survey of 70 homes and had 30 responses in favor of getting the pipeline for natural gas. Mr. Komara stated the company's business model is unique as it attempts to get local gas. Ninety percent of the company's gas comes from local sources. There has been interest in this area previously. Mr. Komara stated Columbia Gas, a large retailer, is not interested in adding 40-60 new customers; however his company would like to service the area. Consumers Gas Cooperative just built a big system in the New Albany area. The company's goal is to link to its system on SR 62. Mr. Komara stated if Consumers Gas Cooperative enters the area, most of the gas is from local sources, but they would need a backup with Columbia Gas transmissions. The company's goal is to create a system through the Township. Consumers Gas Cooperative believes property values for

the residents would be increased and residents could save as much as \$1,000.00 per year compared to propane and fuel oil use.

Mr. Komara stated 99% of the proposed pipeline is on private land; however it would need to come across a green space parcel owned by Granville Township. Mr. Komara stated the company would directional drill as close to the roadside as possible when crossing the Township's parcel.

Mr. Komara stated he was unsure which Township property he was discussing. Trustee Jenks recommended Mr. Komara meet with Superintendent Binckley who would be able to advise which roads were county roads, and which were Granville Township roads. Trustee Jenks stated there were properties the Township has which have easements on them. The easements prohibit certain things from happening. Trustee VanNess stated Dave Hill previously asked for permission to have a pipeline cross the Robb property. Trustee VanNess questioned whether the property in question was the Robb property. Mr. Komara believed it was. Trustee VanNess stated the request was sent to the Licking County Prosecutor to determine if a pipeline would be a violation of the conservation easement and the Prosecutor stated the pipeline would be an easement violation. Trustee VanNess stated the decision was forwarded to attorney Robert Erhard who was representing Dave Hill Inc. Trustee VanNess stated any modification of the conservation easement would be difficult to do.

Trustee Jenks stated the easements were purchased and general restrictions were written. Trustee Jenks stated if Granville Township allows anyone to change the easement they may have many other owners trying to change the easements. The Township paid the owners for the conservation easements and the Prosecutor has determined the pipeline would be a violation. Trustee Jenks stated the Township does not want to open Pandora's Box. Trustee Jenks and VanNess questioned whether there is any other way the pipeline may be routed as the portion in question is only a small corner of the Robb property. Mr. Camera stated the project is stalled at this point, but they are trying to find another route. Trustee Jenks emphasized the Township is not against creation of the gas pipeline and is supportive of home grown energy. Mr. Komara stated he would check and provide an accurate map. Trustee Jenks stated if the property in question is the Robb property, the Township has already had a determination from the Prosecutor the pipeline would be a violation, has already made the decision not to allow the pipeline, and has notified the property owner.

#### Elected Officials Reports:

Fiscal Officer Miller presented the Trustees with a copy of the 2012 - 2<sup>nd</sup> Qtr Portion of the Licking County Flood Warning System invoice which had been requested by the Trustees. The bill amount is \$355.99. F. O. Miller reported the Township paid \$920 for the service in 2010, \$1868.81 in 2011, and already this year paid \$355.60.

Trustee VanNess stated the fees have all been paid from the general fund. Trustee VanNess stated he has not been impressed with the system. Trustee VanNess stated the

Township received two flash flood warnings since the previous Trustee meeting; however there was not a drop of rain either time. Trustee VanNess claimed the Township is receiving bogus information and he discussed the one time there was enough rain, there was a flood in the trailer park, and there was no warning from the system. Trustee VanNess stated the system is not giving good information for the Township to make decisions and is a waste of money from the general fund.

Trustee Mason stated the Township Trustees will need to make a decision on the flood warning system. Trustee Mason stated the system is something the Trustees previously voted to support and join. Trustee Mason indicated the Township owes the Flood Warning System a heads up if the Township decides no longer to participate. Trustee Mason stated the Township should contact the System for more information as the Township previously agreed to participate in the Flood Warning System.

F. O. Miller stated the bill was from the Licking County Planning Commission and, therefore, they could be contacted for more details. Trustee Mason stated he believes the Township should contact them and let them know they have concerns and in the future may not continue to participate in the system. Trustee Mason stated he did not believe the Township has a choice to not pay a bill which the Township previously agreed to pay.

Trustee VanNess stated he will contact the Licking County Planning Commission to obtain details. Trustee VanNess claimed the Township is paying for something not providing a good service. Trustee Mason stated he did not have a problem with what Trustee VanNess was stating, but the Township cannot renege on something they previously agreed to support.

Trustee VanNess requested the subject be tabled and the check for April through June be held until the next meeting. The Trustees agreed to table the discussion and to hold the check until the next Trustee meeting. Trustee VanNess will meet with the Licking County Planning Commission to obtain more details and to express his concerns.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

8629	C-TEC	1310.00	8630	Delta Dental	916.21
8631	Derwin Clemens	200.00	8632	Dish Network	48.99
8633	Elan Financial	1434.12	8634	Fackler's	11.05
8635	Fire House	103.00	8636	Granville Lumber	184.29
8637	Granville Milling	429.35	8638	KPS/NAPA	2533.56
8639	Lawson Products	60.72	8640	MT Business	40.14
8641	Newark Flag Co.	198.00	8642	Newark Winnelson	18.04
8643	Newspaper Netwrk	68.29	8644	Omega Pest Control	95.00
8645	Shelly Meterials	772.25	8646	Mercer Door Sales	750.00
8647	Stypula Brothers	1216.85	8648	Verizon Wireless	80.10

DM72	Granville Twp - HRA	3063.00	DM73	Windstream	364.25
DM74	AEP	1630.88	DM75	Village of Granville	111.36
DM76	Columbia Gas	410.16	DM77	Granville Twp – HRA	.60
WV123	IRS	5576.91	WV124	OPERS	1585.00
WV125	OSC Knox	1088.91	8649	Certified Oil Company	3881.52
8650	Cintas Corp	464.94	8651	DMO Security	220.00
8652	ELM Recycling	1027.25	8653	Finley Fire Equipment	1000.00
8654	Fire House	167.00	8655	Granville Sentinel	26.22
8656	Hope Timber	50.00	8657	LC Planning Comm	355.59
8658	Mini-Mix Inc.	604.50	8659	Ohio Fire Chiefs' Assoc.	75.00
8660	Ohio Health/Behavior H	127.50	8661	Ohio Public Entity Consort	165.00
E4949	Bain	266.95	N/A	Barnhill	.00
E4950	Binckley	1490.16	E4951	Borden	593.11
E4952	Bowman	1753.56	E4953	Bryan	1003.48
E4954	Butt	749.98	E4955	Clemens	1232.87
N/A	Connor	.00	E4956	Coyle	276.40
E4957	Curtis	1620.12	E4958	DuBeck	345.54
E4959	Duncan	353.69	E4960	Essick	498.67
E4961	Gottfried	144.40	E4962	Hall	1374.13
E4963	Hampton	129.33	E4964	Harrison	255.09
E4965	Henry	636.31	E4966	Hill	1370.59
E4967	Hussey	2506.72	E4968	Jenks	1076.55
E4969	Jones, A	177.76	E4970	Jones, B	380.82
E4971	Kindell	250.23	E4972	Leckrone	149.51
E4973	Lynn	252.67	E4974	Mason	941.17
E4975	May	474.34	E4976	Meisenhelder	582.96
E4977	Miller	1617.26	E4978	Miller, V	556.45
N/A	N/A	.00	E4979	Monroe	1308.38
E4980	Poe	285.55	E4981	Reece	1640.54
E4982	Riley	290.09	E4983	Saunders	314.46
E4984	Smith	261.89	E4985	Thompson	1415.91
N/A	Tracy	.00	E4986	VanNess	1158.77
N/A	Watling	.00			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

#### Cemetery Levy

F.O. Miller discussed the cemetery levy with the Trustees noting the current .5 mill levy ends in 2012 (final collection in 2013). In order to place a levy on the November 2012 ballot, a resolution from the Trustees and a Certificate from the County Auditor must be filed with the Board of Elections by August 8, 2012. A resolution specifying the millage amount and levy type (new, replacement, renewal), must be approved by the Trustees to request a Certificate from the Auditor.

F.O. Miller presented a spreadsheet with cemetery income and expenses. It showed actual amounts for 2010 and 2011, and estimated amounts for 2012 through 2018. For

discussion purpose the 2014 thru 2018 “Taxes Collected” amounts are based upon the passage of a half mill renewal.

Granville Township	2010	2011	2012	2013	2014	2015	2016	2017	2018	Notes
Title	Actual	Actual	Estimate							
Taxes Collected	150564	152802	151965	151965	152880	152880	152880	152880	152880	Actual (C.Y/10/11); Others est. less 2% uncollectable
Burial Fees	26880	24159	24000	25000	26000	27000	28000	29000	30000	
Other Income	3527	1269	2671	3000	3000	3000	3000	3000	3000	Old Colony (FY 10 Famin Lodging + Expense)
<b>subtotal est. income</b>	<b>184497</b>	<b>179499</b>	<b>181307</b>	<b>179965</b>	<b>181880</b>	<b>182880</b>	<b>183880</b>	<b>184880</b>	<b>185880</b>	
Sale of Lots	8550	18000	30000	15000	15000	15000	15000	15000	15000	Future land purchases - Not factored into this cash flow
Salaries	81634	70810	88700	87880	90328	92847	95439	98105	100848	Salaries 3% annually. Small increase for Elected.
Benefits	18283	18613	32203	35179	37141	39142	41339	43401	45676	2012 & beyond \$10K + 10% incr annually for Health Ins
Utilities	2262	1529	3250	3250	3500	3500	3750	3750	4000	
Operating Expense	26075	16548	42975	29100	32225	33110	35231	36302	38837	reopening 2012 - \$12,000
Equipment Purchase	18895	5363	7500	7500	0	0	8500	8500	8500	fixed amounts
Old Colony	20712	20712	20712	20712	20712	20712	20712	20712	20712	fixed amount
<b>subtotal est expense</b>	<b>167862</b>	<b>133576</b>	<b>195340</b>	<b>183621</b>	<b>183907</b>	<b>189311</b>	<b>204971</b>	<b>210770</b>	<b>218573</b>	
Yearly Net Income	16635	45923	-14033	-3656	-2027	-6431	-21091	-25890	-32693	
Carry Over			160000	145967	142310	140283	133852	112761	86871	
Account Balance			145967	142310	140283	133852	112761	86871	54178	

Note: Salary increase in 2012 due to Elected Officials expense charged to Cemetery Fund.

F. O. Miller presented levy options to the Trustees. Estimates obtained from the Auditor’s Office suggest a half mill renewal levy would generate \$156,000 and a replacement levy would generate \$157,400. Each 1/10<sup>th</sup> of a mill produces around \$30,000 in taxes.

F. O. Miller continued to explain the revenue sources including burial fees, and other income which were reimbursements from the Union Cemetery Board. F. O. Miller noted the sale of cemetery plots has traditionally gone into a separate fund to be used for the purchase of land and is not included in the “Yearly Net income”. It was noted, the Township has sold more plots this year.

Trustee VanNess questioned how much money was in the fund to purchase land, and F. O. Miller responded he believed it was approximately \$200,000. Trustee Jenks stated he recently approached an owner about selling land for the cemetery and is going to be approaching other land owners about possibly selling land. Trustee VanNess also questioned how many vacant burial spots the Township currently has available.

Trustee Jenks and Superintendent Binckley reported the Township currently has 5,409 occupied graves. He also reported the Township has 5,100 available graves. Of the 5,100 available graves there are 778 which have unrestricted (upright, horizontal, or flush) headstones. The remaining 4,322 available lots are in the restricted (horizontal and flush) headstone area of the cemetery. There are 6,303 lots which have been sold, but not yet occupied and may be returned at some point in the future, for varying reasons. Superintendent Binckley stated he would put the information on a spread sheet for the Trustees.

Trustee VanNess questioned how many lots are being sold per year, and Superintendent Binckley responded the Township sold 56 lots this year, but in the past the average has been twenty to twenty-five per year. Trustee Jenks noted this year has been an odd year as more have been sold and the normal average is 50.

It was noted the lots with restricted headstones are more difficult to sell. Trustee VanNess questioned whether those lots could at some point be change to unrestricted headstones, however Trustee Jenks noted when the property was purchased from the Morrors the flush headstones were part of the deed contract. They did not want to look out at headstones. A restriction for flush headstones was part of the deed. Trustee VanNess questioned whether the Township should look at lowering the cost for the restricted lots. Superintendent Binckley responded he did not believe the price would make a difference as the issue is one of personal preference on the part of the owner.

Trustee VanNess stated it will take the Township 100 years before the cemetery runs out of lots. Trustee VanNess questioned whether the totals include cremations. Superintendent Binckley responded the information is for the sale of lots. Trustee Jenks reported the Township allows four cremations for each lot and one body per grave.

Trustee VanNess questioned what percentage of burials are Township residents and the cost for burial for Township and non-township residents. Superintendent Binckley responded he believes sixty percent are residents, but he will double check and add to the spreadsheet. Trustee VanNess stated he believes the Township has more money in the kitty than is needed. Trustee VanNess stated the Township should look at utilizing some of the money in the fund.

Trustee Jenks stated he disagreed as the Township will need to have money available should land become available because as Trustee VanNess stated, you can never buy land as cheaply as today. Trustee Jenks stated he believes money should remain in the account in case the Morrow's or someone else decided they are willing to sell. If the money has been used elsewhere the Township may never have the opportunity to buy the land.

Trustee Jenks stated after the spreadsheet has been reviewed he will make some recommendations and the Township should be able to avoid raiding the cash balance for land. Trustee Jenks stated Trustee VanNess is correct the Township cemetery has a lot

of property, but it is reduced if the flush graves are eliminated. Some graves also are singles next to graves other people have bought, and may be difficult to sell.

Trustee Jenks requested the spreadsheet first be reviewed to determine first if the Township has made good projections concerning the cemetery expenses. Trustee VanNess stated the 5,000 graves equal 4 million dollars. Trustee Jenks stated there is a cash balance as well, and if something should be raided, he suggested the cash balance be used before the land holding dollars.

F.O. Miller returned to the spreadsheet and explained the actual expenses in 2010 and 2011, and the estimated expenses through 2018. In 2010 the salaries were higher by about \$11,000 due to cemetery tree trimming by our road employees. A 2011 legislative change allows a percentage of the time spent by elected official to be charged against the cemetery fund starting in 2012. F. O. Miller projected this change and a 3% annual increase in the cemetery employees' salaries be reflected in appropriations thru 2018.

F.O. Miller discussed the benefits expenses and projections. F.O. Miller stated currently the Township is paying \$4,000 per year in health insurance, but this may go up as both current employees are single. One has to budget for family coverage which is a higher cost to the Township. There is also a 10% projected increase in health insurance costs each year. F.O. Miller stated the utilities have been fairly consistent.

F.O. Miller reported operating costs go up and down. \$42,000 in expense was projected for 2012, but this included \$12,000 for cemetery road repaving which will not need to be done again until after 2018. Starting in 2012 the cemetery gasoline expense is being charged against the cemetery funds and is estimated to cost \$5,000. The Township will request gasoline tax refunds since this is used for mowing. Employee uniforms are now being charged to the cemetery fund.

Trustee VanNess stated in regards to the gas tax refunds the Township will have to keep track of the gallons of gas used, not just the mileage. Rather than dollars they will need to keep track of gallons and the refund is due to the off road use.

F. O. Miller stated he discussed the equipment expenses with Travis. There is a five year replacement rotation for mowers. F.O. Miller also stated the Old Colony expenses are on the spreadsheet. For the last year the Old Colony expense was \$20,712. This expense remains constant. The spreadsheet has a subtotal for expenses, and the yearly net is provided. There was a positive balance in 2010 and 2011, but starting in 2012 and going forward the projections show deficit spending. There was a \$160,000 fund balance starting at the beginning of 2012. If all expenses work out as projected, the Township's fund balance will drop down to \$54,000 by 2018.

Trustee Jenks stated the first question is whether the Township estimated correctly given the information provided. There was a 3% salary increase estimate, a 10% health benefits increase benefit, a 10% fuel increase estimate, and stayed true to the equipment replacement schedule. The assumption was that Old Colony will still cost \$20,712,

which may not be true. These estimates indicate the Township will invade the cash balance by about \$92,000 over six years if the Township cannot find a way to save \$15,000 per year. Trustee VanNess stated this is with the renewal levy. Trustee Jenks stated the spreadsheet is based on no new taxes, just the renewal levy as there is such a small difference between a renewal and a replacement levy, only \$1,400.

Trustee Jenks stated if the estimates are assumed correct, the Township may either: Raise taxes, try to find at least \$15,000 per year to cut per year, or invade the cash balance.

Trustee Jenks stated the Township may do a combination of the above solutions. Trustee Jenks discussed he would like not to invade the cash balance, or if done, not invade it much because if the Township has made any wrong assumptions there will not be a cash balance to help out and he does not want to go back to the public and ask for additional millage. Trustee Jenks would like to see the land balance held for land, but in a real crisis it could be used to help out. Trustee Jenks would like not to invade those funds today. Trustee Jenks stated the problem is tonight the Trustees will be asked to request estimates from the Auditor's Office for either a renewal or replacement levy. Fiscal Officer Miller stated the levy has to be to the Board of Elections by August 8th.

The Trustees discussed the levy issues. Trustee Jenks and Trustee VanNess both stated they do not want new taxes. Trustee VanNess stated he would like to find a way to cut taxes. Ways to cut expenses for the cemeteries were discussed. The Trustees debated the land fund needs and costs. Superintendent Binckley stated the fuel cost estimate is not definitive, and the Township will have a better estimation at the end of this year. Old Colony expenses were discussed, and Trustee Jenks reported he met with the Union Cemetery Board today and told them it was unlikely the Township could continue the current rate of support.

Trustee Jenks recommended the Township renew the levy and for each Trustee to look at ways over the next sixty days to cut expenses and find \$15,000 per year. If the Township is slightly wrong, the cash balance will cushion it. Trustee Jenks stated the Township Trustees will probably have to go to the public regarding the general fund and he would rather not ask for help with the cemeteries.

Fiscal Officer Miller presented a resolution to send to the Licking County Auditor to ask him to provide certified estimate for money generated by a cemetery renewal levy. This information must be provided to the Licking County Board of Elections.

It was discussed the spreadsheet had a roll up area where more information for each line item was provided. Mowing expenses and other expenses were further discussed. Trustee Jenks stated he hopes any article in the Sentinel concerning the cemetery levy indicates the Trustees are moving in the direction of no new taxes even though it will cost \$90,000.00 more over the next six years.

Trustee VanNess stated he would like to approve requesting the information from the Auditor's Office contingent upon finding ways to come up with the \$90,000.00 before sending the levy to the Board of Election in August. This could not be done because the timing is wrong as some of the savings could come from Old Colony, and its committee will not have their part done before the levy must be certified to the Board of Elections. There was further discussion concerning Old Colony Cemetery expenses, including the cost for headstone repair. There was also discussion concerning the amount of money needed for the land reserve and the cost for land.

Fiscal Officer Miller requested permission to request the estimate for money generated by a .5mill renewal levy from the County Auditor. Trustee VanNess made a motion to permit Fiscal Officer Miller to request the estimate from the auditor's office. Trustee Jenks seconded the motion and the motion was approved with Mason-Yes, Jenks-Yes, and VanNess-Yes.

RESOLUTION TO REQUEST THAT  
THE COUNTY AUDITOR CERTIFY VALUATION  
AND REVENUE INFORMATION PURSUANT TO R.C. 5705.03(B)

The Board of Trustees of Granville Township met in regular session at the Granville Township House on May 9, 2012, with the following members present:

Bill Mason                      Paul Jenks                      Dan VanNess

Trustee VanNess moved adoption of the following resolution:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR MAINTAINING AND OPERATING CEMETERIES AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A .5 MILL RENEWAL LEVY.

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Granville Township and it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Granville Township:

Section 1. This Board declares that it is necessary to levy a cemetery property tax outside of the ten-mill limitation for the purpose of maintaining and operating cemeteries, and that it intends to submit the question of the addition of that levy to the electors at an election on November 6, 2012.

Section 2. This Board requests the Licking County Auditor to certify to it both (i) the total current tax valuation of the Township and (ii) the dollar amount of revenue that would be generated by a .5 mill renewal levy.

Section 3. The Township Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Trustee Jenks seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Mason, Jenks and VanNess

Nay: None

Dated this 23rd day of May, 2012.

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Jerry Miller  
Granville Township Fiscal Officer

#### FISCAL OFFICER'S CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Board of Township Trustees of Granville Township in regular session on May 23, 2012.

Dated this 23rd day of May, 2012.

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Jerry Miller  
Granville Township Fiscal Officer

APPROVED AS TO FORM:

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Kenneth W. Oswalt  
Licking County Prosecutor

Trustee Jenks stated there will be an issue with the general fund as for the past five years the Township has averaged \$236,000.00 per year in inheritance tax which will go away next year. Trustee Jenks stated Fiscal Officer Miller intends to put together a similar spreadsheet for the general fund.

Fiscal Officer Miller stated he attended a required Workers Compensation presentation which was presented by representatives from the Frank Gates company.

Elected Official reports:

Trustee Jenks:

Trustee Jenks reported he met with Old Colony Cemetery members to talk about how to balance the budget with the help of the Old Colony members.

Trustee Jenks and Superintendent Binckley met with the County Engineer on June 4th, to talk about brine use. Nothing was discussed Trustee Jenks and Superintendent Binckley did not already know. Louise King was also at this meeting, so Trustee Jenks and Superintendent Binckley have already seen her materials.

Trustee Jenks reported he was in the Memorial Parade on May 28th, and attended the historical society's grand opening of their new building on June 2nd.

Trustee Jenks reported he had a request from a resident on Hickory Hills concerning maintenance of the bridle path median. Superintendent Binckley was able to provide information showing the home owner's own the bridle path and they are responsible for the maintenance.

Trustee Jenks reported there was a complaint from an owner on Columbus Rd. concerning water in their basement. Trustee Jenks stated he returned the gentleman's call twice, but the owner has not returned the call.

Trustee Jenks stated everything else is covered elsewhere in the meeting.

Trustee Mason:

Trustee Mason reported he attended a local Joint Communications meeting on May 25th.

Trustee Mason reported he attended and service co-master of ceremony along with Village Manager Hartfield at the Memorial Day Service on May 28th.

Trustee Mason reported he has had a great deal of communication with Denison officials, one of whom is going to contact Trustee Mason to set up a meeting.

Trustee Mason reported he attended the dedication of the museum.

Trustee VanNess:

Trustee VanNess reported he attended the Memorial Day service, which was nice, and he thanked Superintendent Binckley and Trustee Mason for a job well done.

Trustee VanNess stated everything else is covered elsewhere in the agenda.

Roads Department:

Superintendent's Report:

Road District:

Superintendent Binckley reported the F-550 truck sold on Gov. Deals last night for \$18,250 plus an administrative fee of \$1,368.75 - total \$19,618.75. It is going to a plumbing contractor in Omaha Nebraska.

Trustee Jenks reported he was talking with the Village today and they were impressed with the Township's sale of the truck. Trustee Jenks advised them to contact Superintendent Binckley and Chief Hussey for information concerning using Gov.deals.com. They are currently bidding everything out themselves.

Russ Olderman is going to start tearing the barn down at Spring Valley on Friday or Saturday and the dumpster was delivered today.

Pine Tree Dr. Resident:

Superintendent Binckley reported he met with the resident at 345 Pine Tree Dr. in Evergreen Hills about drainage. The Township was able to do some things to help her. Most of her concerns were well outside the Township's right of way, but Superintendent Binckley did explain to her what she could do as a homeowner to improve the situation. Superintendent Binckley reported the owner was pleased with the work done by the Township, and understands the work she will need to do.

Logo for the trucks:

Superintendent Binckley met with Tim Church on the logo for the Township. Tim Church needs the file containing the open space logo from the Open Space Committee. Superintendent Binckley reported they are using the same system, so with the file everything should be easy.

Paving:

The Shelly Company is going to start paving this Friday on Hankinson Rd. then move to Beechwood, Thornwood and Edgewood Dr. Depending on the weather, they should be

completed next week. Superintendent Binckley reported he is working with Chief Hussey to let the residents of the area know the schedule.

Former Woods property barn roof:

Superintendent Binckley reported he obtained an estimate from Mickey's Roofing to repair/replace the barn roof on the former Woods property. (\$17,003) Mickey's Roofing's assessment was it would cost as much to repair as to replace the roof.

Superintendent Binckley is trying to get a second estimate just to patch the holes but as of yet has not been able to get a company to come to give an estimate. Superintendent Binckley questioned whether Trustee VanNess had anyone in mind who could give an estimate.

Trustee VanNess discussed he does not have anyone in mind. Trustee VanNess reported the Township does not have a use for the barn and should make a decision what to do with the barn. If the Township does nothing with the roof, the barn will be rotted and destroyed, and be useless. Trustee VanNess stated the Township will need to consider if they should try to have someone come in now and take down the barn while the barn is still worth something. Trustee VanNess stated he does not want to put money into a roof, as was done at Spring Valley, and then later have the barn torn down.

Trustee Mason stated he would provide Superintendent Binckley with the name of a company which may be interested in providing a second estimate. Trustee Mason reported the company did work on the Sigma Chi house, provided good work, and had a much lower estimate. Superintendent Binckley will contact the company.

Drainage Tile:

Superintendent Binckley reported the Township installed approximately 400' of drainage tile in the Maplewood Subdivision.

Mowing:

Superintendent Binckley reported the Township completed one round of mowing as well as the spraying.

New Employee Salary:

Superintendent Binckley reported Mathew Boudinot started on Monday. Superintendent Binckley requested approval for his starting salary to be \$14.58, and be moved up to \$15.58 once he gets his CDL. Mr. Boudinot has his CDL permit, but does not have his license yet. This will put Mr. Boudinot at the same level Zack was when he left.

Trustee VanNess questioned whether this was comparable with where Zack was when he started. Superintendent Binckley responded Zack began at a lower level and worked his way up. Trustee Mason indicated this employee is different as he is a college graduate and is coming into the position knowing the equipment.

Trustee Mason made a motion to support Superintendent Binckley's recommendation for Matthew Boudinot's salary. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

Superintendent Binckley stated in the roads budget appropriations, \$20,000 was budgeted to replace the 1979 pickup truck. Superintendent Binckley requested permission to start exploring replacement of the 1979 pickup with a new or used 3/4 ton truck. He would like to purchase a new truck, but does not think they will be able to buy new for \$20,000. Superintendent Binckley reported there are a couple of auctions he would like to attend.

Trustee Jenks made a motion to allow Superintendent Binckley to begin exploring replacements in the \$20,000 price range. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

#### Spring Valley Bridge

Superintendent Binckley reported his crew placed chunks of concrete to stabilize it until it can be fixed permanently. The Township should be able to more permanently fix the bridge in two weeks. It is now safe for usage.

Trustee Mason commented on Welsh Hills Rd., which is a County road. Trustee Mason discussed the guard rails which are being placed there. Trustee Mason suggested the Trustees thank County Engineer Bill Lozier for the guard rails as there have been many accidents and the road was a safety hazard. Superintendent Binckley will dictate a letter to F.O. Miller to send to Bill Lozier on behalf of the Trustees in appreciation of the needed improvements.

#### Cemetery Department:

Superintendent Binckley reported the Township had three funerals, sold six graves, and he presented three deeds to sign.

#### Parks Department:

#### GRD Survey

Trustee Jenks reported the GRD has their survey in the mail. Trustee Jenks reported he has had comments from about ten or eleven residents indicating the survey was confusing and hard to understand particularly in the area of how much they would be willing to pay.

Trustee Mason commented he thought it was poorly written. Some questions didn't provide a choice for "none of the above", and there is no way to opt out.

Trustee VanNess commented he thought the survey was to go to all registered voters, and Trustee Jenks commented it was to go to 2,000 randomly selected voters who would represent the community. Trustee Mason commented he went online to complete the survey.

#### Fire Department:

#### Narrow Band Radios

Chief Hussey stated he had surplus radios on hand which were put on Gov.deals.com and sold for \$688.

#### Training

Chief Hussey reported the Fire Department participated in the DuPont Hazardous Materials training this week over in Heath.

#### EMS Billing

Chief Hussey reported the EMS billing project is going well. Payments are coming in on a fairly regular basis. PMG has been very good to work with.

#### FEMA Workshop

Chief Hussey reported he attended a FEMA workshop last week. He is working on applying for the large firefighter's assistance grant. This is a grant which the fire department has received in the past. He is trying to write a grant request for assistance in transitioning over to the MARCS system.

#### Auto Accident

Chief Hussey reported the fire department responded to an auto accident on SR 661 involving a horse which died and six loose horses.

#### Resignation

Chief Hussey reported he received a resignation request from one of the department's very good part time fire fighters, Tom Barnhill. Chief Hussey stated Mr. Barnhill has been with the Department since the beginning of the part time program in 2005, and has been a great asset to the Department. Chief Hussey requested the Trustees accept Mr. Barnhill's resignation.

Trustee Jenks made a motion to accept Tom Barnhill's resignation. Trustee VanNess seconded the motion, and the motion was approved by unanimous vote. Trustee VanNess suggested a letter be sent thanking Mr. Barnhill for his service to the Township. Trustee Jenks requested a letter be written on the Trustee's behalf by Chief Hussey.

#### Purchase Requests

Chief Hussey had two purchase requests. The first was for loose equipment pieces for the new tanker. The tanker is on track for inspection the third week of August. The total amount of the loose equipment pieces was \$2,878.50. Chief Hussey also budgeted for shipping, for a total amount of \$3,128.50.

Trustee VanNess asked whether Chief Hussey utilized most of the equipment from the old tanker, and Chief Hussey responded they did, but some of the equipment did remain with the old tanker to make it saleable, and the holding tank would be a different size.

Chief Hussey also reported the Fire Department typically replaces three sets of turnout gear to maintain an ongoing rotation. The gear is a line item in the budget. The total cost is \$6,600.00.

Trustee VanNess made a motion to approve Chief Hussey's purchase requests. The motion was seconded by Trustee Jenks, and was approved by a unanimous vote.

#### Tanker

Chief Hussey reported he is beginning to think about the sale of the current tanker truck. He prepared an ad which he is holding in Gov.Deals.com right now. Chief Hussey would like to put the ad out in July for sell the first of August with a pick up around the end of August.

Trustee VanNess made a motion to allow Chief Hussey to place the ad for the future surplus tanker truck to be placed on Gov.Deals.com with a pick-up date at the end of August. Trustee Jenks seconded the motion, and it passed by a unanimous vote.

#### Grant

Chief Hussey reported the Department received a grant from the Energy Co-op as part of a program they call Operation Round Up. Customer's round up their bills to the nearest dollar, and the extra money goes into a community fund. The Township Fire Department applied for funding for two new radios, and received a grant for \$5,000 which will cover one radio. Chief Hussey requested the Trustees accept the grant and approve a purchase order for the radio.

Trustee Jenks made a motion to accept the grant and to approve the purchase order for the radio. Trustee VanNess seconded the motion, and it was approved by a unanimous vote.

#### Tornado Siren

Chief Hussey reported there was a problem with the narrow band radio system concerning tornado sirens. Chief Hussey sat in on a meeting with a local tornado siren vendor. The sirens need pulled out and changed to narrow band. Chief Hussey reported the cost to have the vendor come out, pull the radio, and send it in to be rebuilt and put back in is close to \$500. The cost could possibly be closer to \$300 if we pull the sirens ourselves. The cost for both sirens could be kept to \$600 to \$1,000. Chief Hussey reported the problem is the sirens will be out of service for 6-8 weeks at a time. Chief Hussey also discussed the costs of borrowing a circuit board and replacing the sirens one at a time. The cost would be \$1,000 per siren. Another option would be to buy another circuit board and use it as an add on. The price for that would be \$1,300. Chief Hussey questioned whether the Trustees were comfortable with taking the sirens out of service for six weeks. Chief Hussey reported there are two tornado sirens in Granville Township, one on River Rd., and one by the Intermediate School.

Trustee VanNess stated the sirens are far apart, and do not overlap. Trustee VanNess questioned whether the vendor has a loaner board, and Chief Hussey responded they do

not. Chief Hussey also discussed they talked about going in with the Village and purchasing one board, but if that were done, they do not believe they could finish all 8 sirens by the end of the year as required. The Village has not made a decision on what they will do.

Trustee Jenks stated he believes the Township can take the sirens down and send in both boards at once. Trustee Jenks stated the Township is out of the worst of the tornado season, and the Township does have the reverse 911 system. Trustee Jenks requested Chief Hussey send an e-mail to the residents letting them know the sirens are being taken down for maintenance and upgrading, and requested Brian Miller put the information in the Sentinel. Chief Hussey reported the EMA deadline is July 1, 2012. This has begun due to an FCC requirement everyone go to narrow banding.

It was discussed to begin soon as the manufacturer will be hit hard at the end of the year and customers will not be able to make the deadline. Trustee Jenks also discussed tornado sirens are most useful for people outside as the insulation and air conditioning of homes often prevent hearing the sirens inside. The sirens are backed up by the 911 system.

Trustee Jenks made a motion to have the fire department pull the circuit boards from the tornado sirens and replaced. Trustee VanNess seconded the motion and it was passed by a unanimous vote.

#### Land Management/ Zoning/ Open Space:

Trustee VanNess reported Judy Preston contacted him concerning an audit of the conservation easement on the Gutridge property. Judy requested Trustee VanNess go to the engineer's office for a clarification of the deed. After Trustee VanNess researched the deed, he determined the open space sign is not on the easement. Trustee VanNess requested Superintendent Binckley have the sign moved to the correct part of the property. Trustee VanNess stated it is good this audit program is being done by the Land Management Committee.

#### Files

Trustee VanNess also reported the Land Management Committee is developing some files, and he requested they be given file space at the Township office. As the files are developed, Trustee VanNess does not want them to be lost between members. Fiscal Officer Miller stated the files would be official Township records, and he should take control of those records and would provide file space for them. Fiscal Officer Miller will contact Judy to obtain the files and to allow them access to the files.

#### Zoning Resolution Changes

Trustee VanNess reported the Zoning Commission had a meeting last week. They approved all of the recommended changes. They will be forwarding the recommendations to Fiscal Officer Miller. The changes will then come to the Trustees who will have to have a public hearing.

#### Row property

Trustee VanNess reported the Row property may be taken off the agenda, as this issue has been closed.

#### Comprehensive Plan Status

Trustee Jenks reported Councilwoman Barsky and others from the Village contacted him and the Village has not passed the Comprehensive Plan. The Village has decided to have another public hearing. The public hearing is scheduled for July 18th. The Village has asked the Township to be patient. The Village has already had one public hearing. Trustee VanNess stated the Village would have had to make a decision within thirty days of the public hearing, and they are already past that and would need another public hearing due to the timeline. Trustee Jenks reported he responded to the Village that the plan took six years to develop and the Township is willing to wait sixty days if the Village believes it can pass the plan. Trustee Jenks reported the Township would like to see the Comprehensive Plan passed so the Township can move forward. The Township would like to see the same plan implemented in the Village and the Township. Trustee Jenks reported he has committed the Township to wait to see what the Village does.

#### Old Business

##### Rotary Bridge Project- status

Trustee Jenks reported he received an invoice today from Korda for \$18,015. Alison Terry has approved the invoice, and it is part of the original project. He will forward the invoice to F.O. Miller.

Trustee Jenks reported previously the Land Trust was not going to allow armoring of the land near the bridge. They have now agreed to allow the armoring and Don Wiper has graciously rewritten the easement they have which will now allow not only the Rotary Bridge armoring, but other Township property armoring. Don Wiper has consolidated all the property easements. Trustee Jenks reported he sent a copy of the rewritten easements to retired Fiscal Officer Kennedy who noticed some other changes in the easement language. Trustee Jenks is going to schedule a meeting with Don Wiper to go over the other changes.

#### New Business

Trustee Mason requested Fiscal Officer Miller prepare a purchase order for needed Fourth of July signs and for changing retired Fiscal Officer Kennedy's name to current Fiscal Officer Miller's name. There was no motion needed. There was no other new business to discuss.

#### Executive Session:

On a motion by Trustee Jenks, with a second by Trustee VanNess, with Trustee Mason yes, Trustee VanNess yes, and Trustee Jenks yes, the meeting was moved into Executive Session under ORC section 122.21(G)(2) for the purpose of discussing possible property acquisition.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Jenks, with Trustee Mason yes, Trustee Jenks yes and Trustee VanNess yes the meeting was returned to regular session.

Trustee VanNess reported the Wolfe property is now ready to move to the next step of the Open Space and FRPP programs. The Trustees agreed Trustee VanNess would be their representative on the Wolfe property. Trustees discussed the hiring of appraiser Jim Murr for a few hours at \$80 per hour to review the appraisal process with the Wolfe's. If Trustee VanNess and Mr. Murr felt the meeting went well, then hire Mr. Murr to complete the required FRPP land appraisal.

Trustee Mason made a motion to hire Mr. Murr to provide a few hours of consultant services and to conduct the appraisal if needed. Trustee Jenks seconded the motion and it was passed by a unanimous vote.

The meeting was adjourned at 9:45 PM.