

Granville Township
Minutes of Regular Meeting June 27, 2012

Present: Trustees Bill Mason, Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary
Department Heads: Jeff Hussey, Travis Binckley
Guests: Brian Miller, Granville Sentinel

The meeting was called to order by Trustee Jenks at 7:00 p.m. followed by the Pledge of Allegiance.

Trustee Jenks presented corrections to the June 13, 2012, minutes concerning the approximate number of graves in Maple Grove Cemetery. On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the minutes of the regular meeting on June 13, 2012, were approved as amended with the correct information.

The corrected information is as follows:

Approximate Number of Graves in Maple Grove Cemetery:	17,000
Number of Graves Available:	5,100
Number of Graves Occupied:	5,409
Number of Graves Sold, but Not Occupied:	6,303
Number of Graves Available with Restrictions:	4,322
Number of Graves Available without Restrictions:	778

Chairman Mason arrived at 7:02 and accepted leadership for the meeting.

Correspondence:

Fiscal Officer Miller reported he received a zoning notice which will be discussed further in the meeting.

Fiscal Officer Miller indicated the certificate from the Auditor's Office concerning the cemetery levy would be discussed later in the meeting.

There was no other correspondence.

Public Comment:

There was no public comment.

Elected Officials Reports:

Fiscal Officer Miller:

Fiscal Officer Miller presented the Trustees a copy of the Licking County Flood Warning System bill which had been requested by the Trustees. The bill amount is \$355.99. F. O. Miller reported the Township paid \$922.00 for the service in 2010, \$868.00 in 2011, and already this year paid \$355.60.

Amended Certificate and Revised Revenue and Appropriation Amounts:

On a motion by Trustee VanNess, and a second by Trustee Jenks, by a unanimous affirmative vote the following appropriation transfers were approved:

From 2191-220-599-0004 Fire Fund Carryover	100.00
To 2191-110-312-0000 State Auditor Fee	100.00
From 1000-110-599-0004 Gen Fund Carryover	750.00
To 1000-110-323-0001 Tornado Sirens	750.00

On a motion by Trustee Jenks, and a second by Trustee VanNess, by a unanimous affirmative vote, the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E4988	Bain	285.63	E4989	Binckley	2103.62
E4990	Borden	440.92	E4991	Boudinot	480.23
E4992	Bowman	1544.08	E4993	Bryan	1058.51
E4994	Butt	749.98	E4995	Clemens	1208.69
E4996	Coyle	122.65	E4997	Curtis	1657.54
E4998	DuBeck	227.19	E4999	Duncan	414.95
E5000	Essick	333.49	E5001	Gottfried	144.40
E5002	Hall	1397.17	E5003	Harrison	213.30
N/A	Hampton	.00	E5004	Henry	636.31
E5005	Hill	1199.51	E5006	Hussey	2506.72
N/A	Jenks	.00	E5007	Jones,A	130.18
E5008	Jones,B	259.54	N/A	Kindell	.00
E5009	Leckrone	339.61	E5010	Lynn	373.09
E5011	May	980.97	N/A	Mason	.00
E5012	Meisenhelder	582.96	N/A	Miller,J	.00
E5013	Miller,A	627.12	E5014	Monroe	1330.75
E5015	Poe	285.55	E5016	Reece	1224.89
E5017	Riley	290.09	E5018	Saunders	524.40
E5019	Smith	372.22	E5020	Thompson	1400.95
E5021	Tracy	257.11	N/A	VanNess	.00
E5022	Watling	273.09	WV126	IRS	4992.80
WV127	Deferred Comp	1585.00	WV128	OCS – Knox Co	1088.91
WV129	OH IT	2059.71	WV130	School IT	156.79
WV131	Granville IT	964.89	DM82	Medical Mutual	7681.44
WV132	Columbus IT	80.59	WV133	Heath IT	4.22
WV134	RITA IT	138.39	WV135	Newark IT	66.35
DM85	J&FS – Unemployment	428.79	8664	PNB – FSA	1153.78
8665	Granville Twp	3978.85	8666	Abe's Automotive	176.96
8667	Big O	58.00	8668	Bound Tree	142.13
8669	Critical Info	3105.00	8670	Dish Network	49.19
8671	Elm Recycling	408.82	8672	EMSAR	386.00
8673	Jan Packard	122.00	8674	Korda	18105.37
8675	Lake's End	119.99	8676	MT Business	55.00
8677	ResponseSoft	500.00	8678	Ross' Market	17.98

8679	Shelly Materials	131.00	8680	Sprint	103.24
8681	Verizon	80.10	8682	Wichert Insurance	58.26
8683	Wright Brothers	243.92	8684	Delta Dental	985.38
WV136	AFLAC	701.72			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Workers' Compensation

Fiscal Officer Miller received a notice from the Frank Gates company informing the Township it qualifies for re-enrollment in the January 1, 2013 Workers' Compensation Group Rating Program. Fiscal Officer Miller reported the Township is eligible to participate in a group rating plan based upon the Township's positive claims history. The Frank Gates Company estimated the individual premium would be around \$36,000, but the group rated premium would be around \$23,000, saving the Township around \$13,000.

Trustee Jenks questioned the previous year's premium amount. Fiscal Officer Miller was uncertain of the previous amount but would check on it and report back. There is a \$3,101 fee paid to Frank Gates to administer the program. Fiscal Officer Miller reported the administrative fee is due in July 27. Fiscal Officer Miller requested permission to continue to participate in the Frank Gates Group Rating Program. Trustee Mason commented the Township does not have much choice. Trustee Jenks commented there are other companies the Township could work with, but he recommended the Township continue with Frank Gates. Fiscal Officer Miller reported the Township has been with Frank Gates for a number of years.

Trustee Jenks made a motion to approve the Township's participation in the Workers' Compensation Group Plan offered by Frank Gates and to pay the associated administration fees. Trustee VanNess seconded the motion, and after no further discussion it was approved by a unanimous vote.

Cemetery Levy

F.O. Miller discussed the Cemetery Levy with the Trustees. Fiscal Officer Miller reported he received the Certificate from the Licking County Auditor. The dollar amount of revenue from the half mill renewal levy is \$154,600 annually. F.O. Miller reported the next step for the Trustees is to pass a resolution in favor of placing the issue on the November 2012 ballot.

Fiscal Officer Miller presented copies of a resolution to the Trustees.

Trustee Jenks emphasized the renewal levy is not a new tax levy and conforms to the Trustees' goal of no new taxes. Trustee Jenks reviewed the discussion at the previous Township meeting where it was determined Granville Township would seek a renewal levy even though the Township estimates its cemetery expenditures will exceed its income by \$90,000 over the life of the levy. Trustee Jenks commented the Township, especially Superintendent Binckley and himself will endeavor to find ways to eliminate \$90,000 from the cemetery expenses. Trustee Jenks commented the estimate of future cemetery expenses takes into consideration increases in fuel costs, vehicle purchases, etc., and is conservative. Trustee Jenks commented he believes the Township can find the \$90,000. Trustee Jenks again stated the renewal levy, rather than a new levy, stays consistent to the Trustees' goal of trying not to raise taxes.

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

5705.19(T)

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in general session on the 27 day of June, 2012, with the following members present:

Trustee Mason

Trustee Jenks

Trustee VanNess

Trustee Jenks moved the adoption of the following:

RESOLUTION

BE IT RESOLVED, and it is hereby determined, by the Board of Township Trustees of Granville Township, Licking County, Ohio, that the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Granville Township, and it is necessary to levy a tax in excess of such ten mill limitation for the purpose of maintaining and operating cemeteries, as provided in Section 5705.19(T) of the Ohio Revised Code.

BE IT FURTHER RESOLVED that a renewal levy of five-tenths of one mill (.5 mill) for each year be placed upon the tax duplicate for such purposes, pursuant to Section 5705.19 of the Ohio Revised Code, said levy to be for a period of five years; and,

BE IT FURTHER RESOLVED that said levy be placed upon the tax list beginning with the tax year 2013, and for the tax years 2014, 2015, 2016 and 2017 to be first collected in calendar year 2014; and,

BE IT FURTHER RESOLVED that the question of such levy be submitted to the electors of Granville Township, Licking County, Ohio at the same time as the General Election, to be held in the usual voting places within said Township on the 6th day of November, 2012; and,

BE IT FURTHER RESOLVED that the form of the ballots cast at such election shall be:

A majority vote shall be necessary for passage.

A renewal of a tax for the benefit of Granville Township, Licking County, Ohio, for the purpose of maintaining and operating cemeteries at a rate not exceeding .5 mills for each one dollar of valuation which amounts to five cents (\$.05) for each one hundred dollars in valuation for a period of five years commencing in tax year 2013, first due in calendar year 2014.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

BE IT FURTHER RESOLVED that the Fiscal Officer of Granville Township be, and hereby is, directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, along with copies of the Resolution and certified information from the Licking County Auditor pursuant to R.C. 5705.03(B), and cause notice of the same to be given as required by law.

Trustee Mason seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Mason, Trustee Jenks, Trustee VanNess

Nay: None

Dated this 27 day of June, 2012.

Jerry A. Miller
Granville Township Fiscal Officer

TO THE BOARD OF ELECTIONS OF LICKING COUNTY, OHIO:

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 27 day of June, 2012, at its regular meeting. I have attached hereto copies of the Resolution and Auditor's certified response required by R.C. 5705.03(B).

Dated this 27 day of June, 2012.

Jerry A. Miller
Granville Township Fiscal Officer

APPROVED:

Kenneth W. Oswalt
Licking County Prosecutor

Fiscal Officer Miller reported he and Trustee Jenks met with Licking County Auditor Mike Smith and Deputy Auditor Cindy Haas, to discuss the .1 mill levy which supports the Townships General Fund. Attorney Rick Hoffman, who has provided the Granville Township with legal assistance in the past and is very familiar with all taxation issues, will do research for the Township and review the history of how the Township arrived at the current .1 mill amount. Attorney Hoffman will also review what options the Township may have regarding its general fund. Trustee Jenks commented Attorney Hoffman is on retainer with the County, who is providing his services to the Township without cost. Trustee Jenks stated Attorney Hoffman is an expert concerning this issue. Trustee Jenks commented Attorney Hoffman stated there is a methodology for calculating the amount and he will take the Auditor's worksheet and go through it to see if there are any errors. Trustee Jenks reported there is a hierarchy. Schools receive a certain amount, villages get a minimum of so much, the county gets a minimum of so much, and townships are at the bottom and, therefore, receive what is left of the 10 mills. Fiscal Officer Miller sent Attorney Hoffman an email containing the worksheet. Trustee Jenks commented the Township is not hopeful of a windfall, but the attorney will do the research and the Township will then be officially informed.

Trustee Jenks:

Trustee Jenks reported there are deteriorating walls on the inside of the Township building's garage and last fall the Township asked the builder to repair the walls under warranty. The builder pulled samples out and shipped them off to the steel manufacturer to have them evaluated in October or November, but nothing has been done. It is now about nine months since the Township contacted the builder. E-mails have been sent and the builder says they are still looking into the matter. Trustee Jenks stated he asked the Prosecutor to look into the situation. The Prosecutor asked if the Township could find the original warranties. Superintendent Binckley did find the warranties and delivered them to the Prosecutor's Office. The Prosecutor believes the Township does have rights in the situation and would like to write a letter to the builder. The Prosecutor requested Trustee Jenks confirm with the other Trustees that he send a letter to the builder. Trustee Jenks forwarded the Prosecutor's e-mail to the other Trustees. The Prosecutor believes the warranty is with the building company, not with the steel manufacturer.

Trustee Jenks stated he did speak with former Trustee Fred Abraham as he had contact with the building company and Mr. Abraham agreed the letter from the Prosecutor is the appropriate action as it has already been nine months.

Trustee Mason and Trustee VanNess each stated they believed the letter from the prosecuting attorney is appropriate and should be sent. No motion was needed.

Trustee Jenks reported he attended the Chamber meeting where he made a presentation concerning Granville Township's position on development within the community. Trustee Mason stated Trustee Jenks did an admirable job representing the Township and

presenting the Township's position in contrast to the Village. Trustee Mason was pleased with the presentation and people's response to it.

Trustee Mason:

Trustee Mason reported he travelled both Thornewood and Hankinson on June 20th, due to the complaint from a resident about the rise in the road on Thornewood. Trustee Mason stated he looked at the driveways on both roads and cannot see any difference regarding the paving done on either road and the way it was smoothed into driveways. Regarding the particular piece of driveway, Trustee Mason stated he cannot see a problem. Trustee Mason reported he is confident the paving was done correctly.

Trustee Mason reported he received a call from Jeremy Hittle with the Licking County Planning Commission bringing him up to date on the Flood Warning Program.

Trustee VanNess:

Trustee VanNess reported on June 15th he finished the FRPP application for the Rutherford property and it was sent certified mail and a copy given to Fiscal Officer Miller.

Trustee VanNess reported he attended the Chamber of Commerce meeting and also thanked Trustee Jenks for his presentation.

Trustee VanNess reported he met with Jim Murr and the Wolfe's last week and the meeting went well. Trustee Jenks questioned whether they were ready to proceed with the land appraisal and Trustee VanNess reported he believes they are. Trustee Jenks questioned whether Trustee VanNess hired Mr. Murr to appraise the property based on the previous discussion and Trustee's approval for Trustee VanNess to hire him if everything went well. Trustee VanNess reported he hasn't officially hired Mr. Murr as he wanted to make sure no one had any second thoughts or feedback.

Trustee Mason questioned whether the Township was still within the timeline. Trustee VanNess reported the Township is in good shape and still has two years for the FRPP. Trustee Jenks and Trustee Mason reported they are comfortable hiring Jim Murr to appraise the property.

Trustee VanNess reported he met with the Planning Committee and will discuss it further in the meeting.

Trustee VanNess reported he spoke last week with a salesman from First Choice Energy and discussed fuel taxes with him. Trustee VanNess called Superintendent Binckley and the salesman also spoke to him. Trustee VanNess reported it appears the Township is in line to receive fuel tax money back. Trustee VanNess requested Superintendent Binckley meet with Fiscal Officer Miller and go over all the details. Trustee VanNess

reported the Township most likely has been paying taxes for years which it was not required to pay.

Trustee Mason questioned whether most of the taxes would be from work done in the cemetery. Trustee Jenks responded the taxes would be from when any work is done off the roads. Trustee VanNess stated even mowing along the roads would be tax exempt.

Trustee Jenks related situations where garbage trucks are on and off the road and the garbage company was able to prove a percentage of time where the trucks were working off the road, lifting and compacting, and therefore, was exempt from paying a percentage of the taxes. Trustee VanNess stated the Township will need to keep track of gallons used, not mileage.

Trustee Jenks indicated the Fire Department may have a similar fuel tax situation. If the Fire Department could prove with certainty a percentage of time its vehicles are used off road such as while pumping at a fire, the time would be PTO time and the Department could receive a percentage of fuel tax back. Chief Hussey commented he was already under the impression the Fire Department receives a rebate on its fuel taxes, but he was unsure if the rebate was a different tax. Trustee VanNess indicated there may already be exemptions for fire and emergency vehicles. Fiscal Officer Miller will check with retired Fiscal Officer Kennedy concerning the issue.

Trustee VanNess reported the salesperson he spoke to from First Energy sells to ten different Townships and is knowledgeable concerning the issue.

Roads Department:

Superintendent's Report:

Roads District:

F-550 Truck:

Superintendent Binckley reported the F-550 truck which was sold on Gov.Deals.com has been paid for and picked up. It was sent on a trailer to Omaha, Nebraska.

Spring Valley Barn:

Superintendent Binckley reported Russ Olderman completed demolition of the old barn at Spring Valley and did an excellent job. Mr. Olderman hand raked the nails, etc.

Paving:

Superintendent Binckley reported the Shelly Company has completed paving. They still have to chip and seal Beechwood and Thornewood. Superintendent Binckley does not have a confirmed date of when they will be back, but the paving has to cure several weeks first. Superintendent Binckley reported he only received one complaint so far regarding the paving. The complaint was from Beechwood area resident Carolyn Blum, who expressed concerns the driveway aprons were not taken back far enough. Ms. Blum

does not want to feel the transition coming off the road into her driveway. Superintendent Binckley stated there will be a transition anytime a layer of asphalt is added. Superintendent Binckley stated many others in the neighborhood were out and expressed enthusiasm for the paving.

Superintendent Binckley reported the Township is in the process of berming the newly paved roads. They will try to have the berming completed by the Fourth of July.

Barn on former Woods property:

Superintendent Binckley reported he received a second estimate to repair/replace the barn roof on the former Woods property. \$17,003 was the first estimate. The second estimate from Ed Bogan was \$14,500 to replace the roof. The cost to repair the roof was \$4,500 plus the replacement of any damaged plywood at \$35 - \$40 a sheet. Trustee Jenks stated the question is whether the Township wants to fix the roof at all, or tear down the barn. Trustee Mason discussed previous thoughts were the barn was worth saving, but is it worth saving at any cost. Trustee VanNess commented the Trustees now have estimates and should spend the next thirty days trying to determine why the Township should spend the money to repair the barn and if there could be any potential use for the barn.

Trustee Jenks requested Trustee VanNess look at the possible restrictions for the property and see whether the Township is restricted in the use of the building. Trustee VanNess stated he will review the restrictions and will report back. Trustee Jenks indicated there may not be much the Township can do with the building depending on the restrictions. Trustee VanNess questioned whether green space money could be used to repair the roof as the property was purchased with green space money. Fiscal Officer Miller stated he would have to look into what could be done with a green space property. Trustee Mason discussed the Township couldn't build a building on green space property and possibly couldn't fix a building on the property.

Thank you letter:

Superintendent Binckley reported he was requested at the last Trustee's meeting to send a thank you letter to Bill Lozier concerning the installation of the guardrail on Welsh Hills Rd. Superintendent Binckley wrote the letter and forwarded it to Fiscal Officer Miller who sent the letter.

Superintendent Binckley reported the Township patched the holes on River Rd. and Jones Rd.

Logo:

Superintendent Binckley reported he is still working with Tim Church regarding the Granville Township logo. Tim Church is having trouble with the file Superintendent Binckley sent as it does not match his system. Superintendent Binckley reported Fiscal Officer Miller is trying to obtain the original file from Doug Wagner with the Open Space Committee.

Stonewall in Maplewood Subdivision:

Superintendent Binckley discussed he received a complaint from a resident at 507 Stublyn concerning maintenance of a stone wall within the Township right of way (ROW). Superintendent Binckley reported he and Trustee Jenks looked at the sandstone wall and determined part of the wall has deteriorated. The Township has a 60' ROW and the stonewall is well within the Township's ROW. The wall is within a platted subdivision (property pins at ROW instead of middle of the road.) The wall appears to be as much for landscaping as to hold the embankment. Trustee Jenks indicated the entire wall is not on the resident's property, it is in the Township's. Superintendent Binckley stated the resident was told by the developer the wall is on the Township's property. Superintendent Binckley stated the resident believes if the wall is not maintained, the bank may slide and damage his house sometime in the future.

Trustee Mason questioned who put in the wall? Superintendent Binckley reported the developer likely built the wall. Superintendent Binckley reported the wall is 10 feet from the road, and the Township has 30 feet from the center of the road. Trustee Jenks reported the resident has put some plantings within the Township's right of way. Superintendent Binckley recommended that as the wall deteriorates, the Township regrade the property to the ditch. The Township would take out 25-30 feet of the wall and regrade in the easement. Trustee Jenks reported the resident will want the wall as it is a landscape wall. Trustee Jenks stated he believes the Township's position should be to take out the wall as it deteriorates and regrade to the ditch. Trustee Jenks stated on the other side the wall is considerably higher and the Township will not be able to take that wall out. Trustee Jenks recommended the other Trustees drive up and look at the wall and the decision be tabled until the next Township meeting.

Trustee Mason questioned whether it would be cheaper to patch the wall. Superintendent Binckley responded if the wall is patched, the Township would be setting the precedent the wall is the Township's to be maintained. Trustee Jenks discussed it would be cheaper to take a backhoe up and regrade it. Trustee VanNess stated Crown Vetch could be used to hold the soil on the steep grades.

Trustee VanNess questioned the age of the subdivision and the age of the wall. It was discussed the subdivision was likely from the 1970's. Superintendent Binckley reported the wall is not part of the entryway. The discussion was tabled until the next Trustee meeting.

Spring Valley:

Superintendent Binckley reported a dangerous tree was removed from one of the paths at Spring Valley.

Superintendent Binckley reported the Township purchased a couple of tools for the land management team to help with park maintenance.

Superintendent Binckley discussed the restoration of the area. Many of the trees planted are looking rough. There is a two year warranty on the trees. The Township has been

watering the trees at Spring Valley. Superintendent Binckley has said there were two trees which are dead and one which likely will die. John Klauder is the contractor who planted the trees.

Vacation:

Superintendent Binckley reported he will be leaving Thursday, July 05, on vacation and will be back to work on Monday, July 16. If there are any emergencies Tyler Bryan should be contacted. Superintendent Binckley will send an e-mail with Tyler Bryan's contact information to the Trustees.

Cemetery Department:

Superintendent Binckley reported the Township had three funerals, sold three graves and there are two deeds to sign.

Parks Department:

There was nothing new to report concerning the parks department.

Fire Department:

Staffing for Adequate Fire and Emergency Response (SAFER) grant:

Chief Hussey reported he received notice from Senator Portman's and Senator Brown's offices today informing him the U.S. Department of Homeland Security has awarded the Granville Township Fire Department an \$188,100 Staffing for Adequate Fire and Emergency Response (SAFER) grant.

Chief Hussey stated the SAFER grant will provide the fire department two additional people during peak times. Chief Hussey stated he was extremely pleased the department was selected to receive this highly competitive federal staffing grant. Previously the award went to many large metropolitan areas and was used to rehire laid off employees. Chief Hussey was happy Granville Township Fire Department received the award this year and was one of a few organizations (approximately 6 per state) to receive the award. The objective of this award is to increase daytime staffing by adding two additional firefighter paramedics; thus allowing the Department to operate with six personnel during daytime "peak" hours. By staffing with six firefighter/paramedics, the Department will be able to operate two fully staffed trucks instead of one. The Granville Township Fire Department will continue to operate with four personnel on duty overnight and on weekends, and will fully utilize its volunteer members during these periods.

Chief Hussey stated it is the second time the Granville Township Fire Department has applied for the grant. Chief Hussey credited Lieutenant Casey Curtis with submitting the successful grant request. Chief Hussey reported Lt. Curtis took the previous grant request and reworked it. The funding award will pay 100% of the new personnel costs

for the next two years. Chief Hussey reported he has prepared a press release announcing the details of the grant. The positions will be filled by part-time employees sharing the two fulltime positions. New employees will work from 8:00 a.m. until 8:00 p.m. on weekdays. Chief Hussey discussed he has proposed a job sharing plan where three people will share these new positions. As such, there will be no pension costs, benefits costs, and very few peripheral costs. They would not have to work on holidays or weekends as there is increased volunteer availability then.

The Department had previously identified the need for peak time staffing. Emergency calls have increased by 27% in the past four years, while daytime volunteers have become less available. Chief Hussey stated this flexible staffing model is a new concept for fire and EMS departments. The peak time program will help meet an increasing daytime workload, while still covering emergency calls with volunteer personnel when they are more readily available.

Chief Hussey discussed the Granville Fire Department is only obligated to continue the program for the two years of the grant. Although there is no future obligation, Chief Hussey stated he plans to maintain this staffing level after the two year grant period by utilizing some of the revenues generated from EMS transports.

According to the Chief, the Granville Fire Department has had a great deal of success with grant applications in recent years. Since early 2007, the department has been awarded nearly \$825,000 through various local, state, and federal grant programs.

Chief Hussey stated these grant programs are targeted at reducing risk for communities like Granville. Chief Hussey related he believes FEMA recognizes the Granville Township area has many risks, many bad traffic accidents, etc and it's staffing level is low. We are pleased FEMA agreed with our assessment of community needs, and we are pleased to bring this higher level of service to the Granville Township residents through this important federal program. Chief Hussey intend to have the program up and running in about 90 days.

Trustee VanNess questioned whether the program start date would begin in 90 days, or begin now. Chief Hussey responded he has not received the actual paperwork yet, and will review it when he receives it, but when the Township was awarded a previous SAFER grant, they were given 90 days to recruit before the first money was drawn. Chief Hussey stated the grant will create additional work for Fiscal Officer Miller as he will have to prepare a semi-annual report. It is a great opportunity to bring additional services to the community at no additional initial cost.

Trustee Jenks made a motion to accept the Staffing for Adequate Fire and Emergency Response (SAFER) grant. The motion was seconded by Trustee VanNess, and with no further discussion was approved by a unanimous vote.

Trustee Jenks thanked Chief Hussey and Lt. Curtis for their work on the grant. Trustee Jenks discussed he believes the reason Granville Township is being awarded grants is

due to the work of Chief Hussey and Lt. Curtis as they do a nice job of writing the grant requests. Chief Hussey reported they work very hard at writing the grants and there are many grants the Township applies for which are not received, but they keep trying. Trustee Mason also thanked Chief Hussey and Lt. Curtis for their work.

Chief Hussey provided copies of the press release he prepared concerning the Staffing for Adequate Fire and Emergency Response (SAFER) grant announcement.

Ohio EMS Grant Award:

Chief Hussey also reported on a \$4,000 training and equipment grant the Granville Township Fire Department received from the Ohio EMS. Chief Hussey reported the Department usually uses the grant to send a volunteer to paramedic school. Ashley Ebel is in line for paramedic school.

Trustee VanNess made a motion to accept both the SAFER grant and the \$4,000 training and equipment grant from Ohio EMS. Trustee Jenks seconded the motion, and with no further discussion, it was passed by a unanimous vote.

Surplus Equipment:

Chief Hussey reported the department has had success selling surplus equipment on GovDeals.com. Chief Hussey requested permission to declare fire hose of a size and age which is not usable by the Township any longer as surplus. Chief Hussey also requested additional used radios be declared as surplus.

Fiscal Officer Miller requested clarification concerning the current tanker which was discussed at the last Township meeting. Chief Hussey stated the tanker is to be declared surplus and placed on Govdeals.com with a reserve of \$20,000. Fiscal Officer Miller indicated he reviewed the previous minutes and could not find where the tanker was declared as surplus. Trustee Mason related the tanker was discussed and the ad would be placed with the tanker to be sold at a specified time and would not be available until August. Fiscal Officer Miller requested the tanker also be officially declared surplus so it may also be placed on Govdeals.com.

Trustee VanNess made a motion to declare the fire hoses, radios, four inch adapters, and tanker as surplus equipment to be sold on GovDeals.com. Trustee Jenks seconded the motion, and with no further discussion it was approved by a unanimous vote.

Staffing:

Chief Hussey reported he received an application for an intermittent position from Troy Melick. Troy Melick is a twenty-five year veteran of the Newark Fire Department. He is a lieutenant at Newark Fire Station 3. Lt. Melick lives in Park Trails and is interested in working for Granville Township Fire Department a day or two per week and may fill one of the peak time spots. Chief Hussey requested the Trustees approval to add Lt. Melick to the Granville Township Fire Department roster, pending the completion of his background check.

Trustee Jenks made a motion to accept Troy Melick's appointment to the intermittent Granville Township Fire Department position, contingent upon the successful completion of his background check. The motion was seconded by Trustee VanNess, and with no further discussion was approved by unanimous vote.

Chief Hussey discussed it will take six part-time people to fill the Staffing for Adequate Fire and Emergency Response (SAFER) grant positions. Chief Hussey stated he expects to have two-four internal employees who wish to move into the SAFER positions. The SAFER positions have to be separated out from the employees and accounted for. Chief Hussey stated he will prepare job descriptions for the positions and will advertise them.

Land Management/ Zoning/ Open Space:

Trustee VanNess commented Superintendent Binckley resolved the dangerous tree situation.

Zoning Resolution Changes:

Trustee VanNess reported the Township does have some of the information concerning the resolution for zoning changes. Fiscal Officer Miller has been provided with the information. Trustee VanNess discussed the resolution with Fiscal Officer Miller and believes they do not have all the information to qualify as a completed document. Trustee VanNess stated what the Trustees would like is a red-lined copy indicating what changes were made and what was added and deleted. Trustee VanNess also reported they Committee is missing the filled in timeline chart showing the step by step procedures and dates which must be followed. Trustee VanNess discussed as soon as the completed document and timelines are received then that will be the date the Trustees will begin their thirty day review.

Trustee Mason questioned whether the commission is aware of what is needed. Trustee VanNess responded he spoke to Chip Blanchard and told him exactly what was needed and Chip is going to get the information to the Trustees within the next few days.

Fiscal Officer Miller reported retired Fiscal Officer Kennedy had previously prepared a checklist for zoning amendments. Fiscal Officer Miller gave Chip Blanchard a copy of the checklist and requested he follow it as the Township does not want all the work to be completed and then find something had been done incorrectly or a deadline had been missed.

Fiscal Officer Miller also reported Retired Fiscal Officer Kennedy also provided a checklist for the comprehensive plan.

Trustee VanNess reported Chip Blanchard was provided a copy of the zoning amendment checklist and timeline around March 2, 2012. Trustee VanNess has referred Chip Blanchard back to that date in an e-mail. Fiscal Officer Miller will also send Chip Blanchard another copy so he will not need to search for the first.

MS4:

Trustee VanNess reported he went to the MS4 meeting this morning. This fall they will have new maps. Granville Township will gain a small amount of area. Etna Township will gain a great deal of area. Trustee VanNess reported he talked to Dan Blatter and recommended they discuss how fees are calculated as they seem to be disproportional due to the difference in areas.

Trustee VanNess requested Superintendent Binckley make sure employees attend the required annual MS4 training. Even if the employees have the training one year, they must complete it every year. Trustee VanNess also requested Superintendent Binckley check the Township's drains. Trustee Jenks questioned the use of the plastic signs concerning prohibition of dumping in catch basins. Trustee VanNess questioned whether something similar could be done by the Township in order to be proactive. Trustee VanNess indicated the Township does not have run off sewers, but the MS4 Committee states all ditches are catch basins, and the Township does have some subdivisions which may have some sewers with 50 feet of pipe. Trustee VanNess reported the next MS4 meeting is October 24th.

Comprehensive Plan:

Trustee Jenks reported he spoke to Mayor Hartfield, Constance Barsky, and Jacqueline O'Keefe. The Village is going to hold a public meeting on July 18th and they feel confident the comprehensive plan will pass at the meeting. The Township will then be able to begin its public hearing process.

Row/Robb Properties:

Trustee Jenks stated the Township had questions concerning two previous issues with the Robb's and Row's. Trustee questioned whether a letter was sent to the Robb's informing them the Township was not going to permit them to put a pipeline through their property. Trustee VanNess responded the Robb's themselves were never involved. The attorney was involved and received the e-mail from the Prosecutor's office. The determination from the Prosecutor's office was sent to Attorney Bob Erhard who is the pipeline representative for Don Hill, Inc. Trustee VanNess reported the Robb's were never very sure what was occurring.

Trustee Jenks also questioned whether a letter was sent to the Rows. Trustee VanNess said a letter was sent to the Rows. Trustee Jenks requested a copy of the letter sent to the Rows. Trustee VanNess will provide a copy of the letter and stated the Prosecutor's office sent the letter out. Trustee Mason questioned whether the Prosecutor copied any of the Trustees. Trustee VanNess responded he believed the Prosecutor did copy the Trustees but will double check. Trustee Jenks stated he would also like a copy of the e-mail sent from the Prosecutor to Attorney Erhard.

Old Business

Rotary Bridge Project- status:

Trustee Jenks reported he attended the Rotary Bridge meeting today. Korda reported on the current status of the project. Korda reported their initial estimate to build the bridge was \$887,000. Korda has now revised the estimate upwards by \$162,000. Trustee Jenks presented a copy of the cost differential from Pre-Engineering to Stage 1 for the bridge.

Trustee Jenks discussed in comparing the estimates the Trustees can review the various line items which have gone up or down. Trustee Jenks stated the bad news is the cost has gone up. The good news is all of the items in the estimate were part of the original grant for the bridge and is still under what was requested in the grant. The Rotary will only need to come up with 20% of the \$162,000. The increase in the amount which needs to be funded is \$33,000. Trustee Jenks reported when the Trustees last looked at the project it was under funded by \$42,000. The Rotary Club now has to come up with \$78,534. Trustee Jenks reported he spoke to Doug Eastman, the new president of the Rotary Club, and he stated Rotary is committed to the project and will fund the \$78,534 amount in time for the project to continue.

Trustee Jenks reported there are two more meetings with Korda, a stage 2 and stage 3 meetings, where the estimates could change. Trustee Jenks stated one of the things Korda needs from Granville Township is the ability to armor the creek bank. Don Wiper, who now has gone on vacation, sent a proposed modification to the easement allowing armoring in three properties. Retired Fiscal Officer Kennedy reviewed the modification and found other changes taking rights back from the Township including restrictions on recreation in land trust areas. Trustee Jenks needs to have the easement changed to allow for armoring before August 15th. Trustee Jenks reported since Don Wiper is out of town, he has left a message for Candy Moore questioning why the land trust took some rights back not in the original document. Trustee Jenks will work with Candy on the issue.

Trustee Mason commented the Township will need the Rotary money for the project. Trustee Jenks reported he told the Rotary the Township will need the money in hand by certain points in the project or the Township will not be able to continue with the project. Trustee VanNess stated the last time to pull out of the project would be right before the work begins. Trustee Jenks stated if the project is more than 10% over when the final estimate is done the Township can pull out at that point also.

Trustee Jenks discussed the requirements of the bridge. The bridge had to be 10 ft. wide with 2 ft berms on both sides. A letter by Jerry Comisford was written to the State of Ohio citing what other states are doing and stating 14 ft bridge is not needed and is too expensive. The State called and questioned who the person is writing the letters and why is he questioning our requirements. Trustee Jenks reported he informed the State the person is not with the Township. Trustee Jenks discussed the bridge is for a path which is not 14 ft wide. Trustee Jenks reported the federal government is now allowing for a 10 ft bridge with 1 ft berms, however the State has not decided whether they will allow for the new government standards. The government standards could be a potential

savings of \$25,000. Trustee VanNess stated the savings would not be very big. Trustee Jenks responded the biggest costs are in the trusses for the bridge. Trustee Jenks reported the bridge meeting related the bridge must be built to support a truck loading weight of a 30,000 lb. This is for an emergency vehicle to be able to get onto the bridge for a rescue. Chief Hussey commented as the trail is only a certain width, the only way the Fire Department would be able to access it is with a pickup truck. Chief Hussey commented the Fire Department has been down the bike path before, and was down it last week.

Flood Warning System:

Trustee VanNess reported he met with Jarrod Hittle with the Licking County Planning Commission, Jeff Walker with EMA, and Scott Jackson with the USGS (U.S. Geological Survey) last Thursday. They were concerned there were misconceptions with the Flood Warning System program. They had heard through the Granville Sentinel's reporting there were flash flood warnings sent without rain and they said those warnings were strictly through the Weather Service and had nothing to do with the flood gauges. Their program will not start up for another thirty days. Trustee VanNess reported the program looks as though it will be a good system.

Trustee VanNess went to the meeting and was updated on possible problems which caused poor warnings and was directed to have Chief Hussey contact Julie with the Weather Service. Trustee VanNess reported he discussed the issues with Chief Hussey and he is fairly sure the parameters are set up right. Julie is on vacation and will contact the Township after she returns to try to find out why poor warnings happened.

Trustee VanNess discussed his concern with the system is that a few years ago when the Township began with the program the Township's finances looked good. Now, due to the state's elimination of the inheritance tax, the biggest chunk of the Township's general fund is being eliminated. Trustee VanNess reported Scott Jackson understands the Township's budget constraints and if the Township does decide to opt out of the program he would like a letter stating the Township supports the system but is financially unable to participate. Trustee VanNess reported Scott Jackson said the gauges would not go away and the USGS would find other ways to fund the gauges.

Trustee VanNess reported he learned there are quite a few of the gauges in Licking County. There are some in Kirkersville, Hebron, Utica, etc and those communities do not add any funds to the system. Some are covered by the USGS, some are paid by Licking County, some by the Ohio Water Development Authority. Heath and Newark also pay for some of the gauges. Newark is in a situation where there are three waterways coming together, South Fork, Licking River, and Raccoon Creek. In 1959 the city was flooded.

In Granville, currently there are 3 different entities funding the system, Denison, Granville Village and Granville Township. Village residents are paying Township taxes and are also paying income tax to the Village, so they are paying twice. Trustee VanNess stated he believes the best way to resolve the issue is for the Township to opt

out. Trustee VanNess also mentioned the Township is assessed by the Muskingum County Watershed District and some of that money also goes toward paying for the system. There are many different funds which go into paying for the Flood Warning System. Trustee VanNess indicated the Township is not going to have money for such projects in future years. Trustee VanNess suggested the Township pay the current bill and sends a letter telling the Licking County Planning Commission the Township supports the program 100% but is financially unable to continue to support the program as the Township will operate in the red in a few years.

Trustee VanNess discussed the Township has to look at things to cut and if putting things into categories of needs and wants, this is not a need. Trustee VanNess suggested people go online and look at the gauge or any gauge in the state and see the water levels.

Trustee Jenks questioned the breakdown of the costs paid by the Village, the Township, and Denison. Trustee VanNess responded he is not sure the breakdown, but the Township was spending around \$1,500. Trustee VanNess believed they split a \$9,500 cost. Denison's main concern is their heating plant. The Village's concern is the apartments and some low lying areas. Trustee VanNess indicated the Township has done a good job with zoning and keeping building out of the flood plain.

Trustee Jenks questioned whether it would be a disadvantage to Chief Hussey to be out of the system. Chief Hussey stated he felt he did not have enough information until after the discussion with the Weather Service representative to discuss. Trustee Mason questioned whether there would be effects on the roads and the Fire Department's availability and travel. Chief Hussey stated the Fire Department has good situational awareness.

Trustee Mason and Trustee Jenks indicated the Township should pay the current bill as it was committed to the program and if leaving the program give notice. It was discussed whether a decision to leave the program now should be made or to wait until later. Trustee Jenks questioned when the next bill is due. Fiscal Officer Miller stated the bill is due quarterly therefore the next payment would be in September. Trustee VanNess stated he would like to make the decision now as to provide the service notice.

Trustee VanNess made a motion the Township release the current check for the flood warning system and he will draft a letter to send the USGS thanking them for putting together the flood warning system, but that financially the Township will be unable to support the system. Trustee Jenks seconded the motion and with no further discussion it was passed by a unanimous vote.

New Business

There was no new business to discuss.

The meeting was adjourned at 8:14 p.m.