

Granville Township
Minutes of Regular Meeting August 8, 2012

Present: Trustees Bill Mason, Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Jeff Hussey

Guests: Brian Miller, Granville Sentinel

The meeting was called to order by Trustee Mason at 7:00 p.m. followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meetings on July 25, 2012, were approved as submitted and revised.

Public Comment:

There was no public comment.

Correspondence:

Fiscal Officer Miller reported he did not have correspondence other than people calling about the storm clean-up.

Trustee Jenks also commented he received calls from a few residents complaining because they brought out their debris late and wanted the Township to come back. Trustee Jenks discussed they were advised the Township would stay with the schedule. Once the Township went back for one, they would be going back all over the Township. Trustee Jenks discussed the clean-up was scheduled for almost a month after the storm, and it was published.

Elected Officials Reports:

Fiscal Officer Miller:

Fiscal Officer Miller stated some of his items will be covered elsewhere in the meeting agenda.

Financial Matters:

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following appropriation transfers were approved:

From 1000-110-599-0004 General Fund Carryover	50.00
To 1000-110-323-0001 Tornado Sirens	50.00

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E5095	Bain	263.83	E5096	Binckley	1632.82
E5097	Borden	450.89	E5098	Boudinot	887.24
E5099	Bowman	1731.11	E5100	Bryan	1003.48
E5101	Butt	749.98	E5102	Clemens	1465.03
E5103	Coyle	122.65	E5104	Curtis	1620.12
E5105	DuBeck	345.54	E5106	Duncan	379.93
E5107	Essick	904.52	N/A	Gottfried	0.00
E5108	Hall	1443.28	E5109	Hampton	129.33
N/A	Harrison	0.00	E5110	Henry	673.80
E5111	Hill	1304.88	E5112	Hussey	2506.72
E5113	Jenks	1076.55	E5114	Jones,A	490.77
E5115	Jones,B	833.77	E5116	Kindell	107.99
N/A	Leckrone	0.00	E5117	Lynn	375.52
E5118	Mason	941.17	E5119	May	513.80
E5120	Meisenhelder	582.96	E5121	Miller,J	1617.26
E5122	Miller,A	556.45	E5123	Monroe	1474.47
E5124	Poe	143.15	E5125	Reece	1424.94
N/A	Riley	.00	E5126	Saunders	920.56
E5127	Smith	379.49	E5128	Thompson	1760.06
N/A	Tracy	0.00	E5129	VanNess	1158.77
E5130	Watling	273.09	8737	Delta Dental	916.21
WV149	OCS?Knox Co	1088.91	DM103	Windstream	340.19
DM104	AEP	681.34	DM105	Granville Water	209.04
DM106	Columbia Gas	184.08	DM107	HRA	468.06
WV150	IRS	6280.68	WV151	Deferred Comp	1585.00
WV152	OPERS	6090.22	WV153	OP&F	16845.54
8738	Buckeye Backflow	140.00	8739	Certified Oil	3708.36
8740	Cintas	425.36	8741	Data Talk	785.40
8742	Elan	1303.47	8743	Finley Fire	1770.08
8744	Fire House	80.00	8745	Granville Lumber	57.95
8746	Jan Packard	43.69	8747	KE-WA-PA	294.57
8748	KPS/NAPA	1244.63	8749	MT Business	40.14
8750	Newspaper Network	208.81	8751	OH Health	127.50
8752	Paumier Med Mgmt	1230.24	8753	Pinkerton	65.00
8754	Quality Fire	241.00	8755	Ross'	158.07
8756	Super Duty Truck	91.53	8757	Time Warner	54.94
8758	Treasurer, OH	180.00	8759	Verizon	80.10
8760	Wright Brothers	208.98	8761	Zach Huhn	79.46

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Township Service Complex Loan:

Fiscal Officer Miller reported he had received the annual Township Service Complex construction loan bill. Fiscal Officer Miller said the Township makes one annual payment on the loan for the garage. Fiscal Officer Miller reported the Township currently owes about \$288,000 for the garage. Fiscal Officer Miller discussed the cash flow for the garage. Fiscal Officer Miller reported the interest rates being received on the Township money in the bank, and the interest rate being paid on the loan. Fiscal Officer Miller provided written details to the Trustees concerning the cash flow from 2012, 2013, 2014, and 2015, and the Road District cash balance which is over \$500,000.

Fiscal Officer Miller recommended the Township pay off the loan on the garage building. The amount to be paid would be \$288,333.87. Currently there is \$29.78 in interest which will continue to accumulate each day until the loan is paid. If the loan is paid off, the balance in the Road District Fund would be reduced to just over \$200,000, but the Township would catch back up during the next four years as there would be no more loan payments. Fiscal Officer Miller indicated over the life of the loan the Township would be saving approximately \$20,000 in interest whereas the money in the bank is barely earning any interest. From a fiscal perspective, Fiscal Officer Miller recommended the Township pay off the loan for the Township building.

Trustee Jenks commented he spoke to Fiscal Officer Miller earlier and he believes it is fiscally responsible to pay off the loan. Trustee Jenks did request Fiscal Officer Miller first speak to Retired Fiscal Officer Kennedy as he had not paid off the loan fearful the payoff would cash strap the Township. Trustee Jenks said according to the information provided by Fiscal Officer Miller the Township would still have over \$200,000 in reserve. Trustee Jenks does not see anything which would cause the kind of cash flow problem Retired Fiscal Officer Kennedy was worried about. Trustee Jenks concurred with Fiscal Officer Miller.

Fiscal Officer Miller reported he did speak to Retired Fiscal Officer Kennedy who supported the idea of paying off the loan earlier. Paying off the loan became feasible thanks to the Township making additional principal payments over the past few years. Now thanks to good fiscal management, the funds are available to pay off the remaining balance.

Trustee Jenks stated unless someone can think of a good reason not to pay off the loan, as it will not put the Township in a cash crisis, it should be paid off as there is money in reserve if there is an emergency.

Trustee Jenks made a motion to pay the remaining loan amount on the Granville Township Garage.

Trustee VanNess questioned the principal amount. Fiscal Officer Miller indicated the amount continues to go down as payments are made. Fiscal Officer Miller reported last year's principal was \$321,000. Fiscal Officer Miller reported last year the Township made a payment of \$65,000. The Trustees approved an additional \$7,700 payment on the loan last year. The balance is now down to \$272,000. Trustee VanNess questioned when the loan would be paid off if the Township continued to make the required payments; whether it would be paid off in 2016. Fiscal Officer Miller said if we only paid the principal amount it could be paid off in four or five years. The original maturity date was 08/13/2024, but since the Township has made extra payments, the payoff will be sooner. Trustee VanNess commented he wondered about the effect of the savings on years up to 2024, but it appeared the Township had already paid enough the future years would not be effected. Trustee Jenks commented every year the Township has paid more on the loan, but not always the same amount. The loan would be paid off before 2024.

Trustee VanNess seconded the motion to pay the remaining loan amount on the Granville Township Garage, and after no further discussion the motion was passed by a unanimous vote.

Fiscal Officer Miller discussed the payment method. Fiscal Officer Miller reported he would like to get the check to the bank by Monday. Trustee Jenks reported he will be going out of town on Friday, but could try to sign the check before he leaves if the check is ready. Trustee VanNess stated he is going out of town Thursday. It was agreed a check may be processed in an emergency with only two signatures.

Fiscal Officer Miller commented he could do an electronic transfer of the payment based on the approved resolution. Trustee Jenks commented the sooner the payment is made the less money is spent, therefore he approved of the electronic transfer. Trustee VanNess commented \$29 could be saved with the electronic transfer. Fiscal Officer Miller will contact the bank and see if an electronic transfer to pay off the loan can be made. Trustee Mason also agreed to the electronic transfer.

Trustee Jenks:

Trustee Jenks reported he researched the situation concerning the Ultra Concrete building on River Rd. Trustee Jenks contacted the Licking County Treasurer's Office to see if the property could be put in foreclosure. The property is already in foreclosure. The owner is bankrupt and the IRS is trying to obtain back tax money. The building is being foreclosed upon but the bankruptcy is slowing the process. The Treasurer advised nothing will happen short term.

Trustee Mason questioned whether the Township should send an abatement letter to the owner. Trustee Jenks responded the owner does not care. Sending an abatement letter may let the Township be paid for work, however due to the bankruptcy it is unlikely the Township will ever receive any reimbursement as Treasurer Ryan has stated there are many creditors.

Trustee Jenks reported he discussed the issue with Superintendent Binckley and questioned whether a roads mower could stop by and mow around the house. Superintendent Binckley would have a rough cut done.

Trustee Mason and Trustee Jenks indicated the law does give the Township rights. Trustee VanNess discussed the law with the Prosecutor's Office last year. The Prosecutor advised Etna Township tried to apply the law last year. A committee had to be formed, inspectors had to be hired, architects had to look for structural damage, etc.

Trustee Mason commented the law put things in the Township's hands. Trustee Mason indicated the law states the board has to determine the number of months the property has been a nuisance, etc.

Trustee Jenks commented if Trustee Mason would like to go through the process, he will support it. Trustee Jenks believes it will be a long process and the situation could be handled in a simpler way through Superintendent Binckley.

Weaver Drive:

Trustee Jenks reported he met with the Village concerning Weaver Drive. The annexation is now official. He has a map to give to Superintendent Binckley. Weaver Drive will now be like River Rd. From McCullough Tree to the East, the properties are still in the Township. The Trustees discussed the boundaries of the annexation. There is an odd piece which stayed in the Township. All of Weaver Drive will belong to the Village. They will be responsible for paving, mowing, plowing, and trash pick-up.

Trustee Jenks will meet with Superintendent Binckley and advise him he may put the area on the swap table if the Village would like to trade responsibility, however the Village will still do any blacktopping. Trustee Jenks discussed the swap deal which Superintendent Binckley has made with the Village needs to be memorialized in case there is injury. The deal is complex and needs to be written and kept on record. Trustee Jenks will bring the map to the next meeting.

Trustee Jenks commented everything else is covered elsewhere in the meeting.

Trustee Mason:

Trustee Mason reported he attended the Joint Communications meeting on August 3, 2012. Trustee Mason reported he held a job performance meeting with Chief Hussey.

Trustee Mason reported he climbed the hill and inspected the barn on River Rd. which will be discussed later on the agenda.

Trustee VanNess:

MS-4

Trustee VanNess reported he attended the River Round Up meeting on July 26, 2012. They have scheduled the River Round Up for September 8, 2012. The River Round Up will be a County wide effort. This will help fulfill part of the MS-4 outreach component for the district. Trustee VanNess presented a copy of the River Round Up proclamation. They are trying to have all the counties, townships, villages, etc., pass the proclamation to support the river clean up.

Trustee VanNess made a motion the Granville Township Trustees resolve September 8, 2012, be County River Cleanup Day. There will be a group of Denison students, and boy scouts participating. Trustee VanNess reported they are looking for different areas to bring debris out. There will be dumpsters in Newark. Trustee VanNess said the Monday after the clean up the Township employees could pick up the debris piles brought out of the river and take to the dumpsters in Newark.

Trustee Jenks seconded the motion and with no further discussion the motion passed by a unanimous vote. Fiscal Officer Miller has a copy of the proclamation and will include it in the minutes.

It is with great pride they we celebrate the Licking County River Round Up, today, September 8, 2012; and,

WHEREAS: This is an opportunity for us to create an awareness about clean water in Licking County; and,

WHEREAS: We hope to energize our community by holding a hands-on clean up of our waterways throughout the entire Licking County; and,

WHEREAS: The committee representing Licking County Soil & Water Conservation District, Licking County Recycling, Licking County Health Department, City of Newark Stormwater Utility and City of Newark Water Department pledge to work together with the communities of Licking County to provide assistance in the clean up ; and,

WHEREAS: With the Licking County River Round Up we want to get everyone in the community, from families and organizations to public officials and senior citizens working together to help keep our water clean; and,

BE IT RESOLVED BY THE BOARD OF GRANVILLE TOWNSHIP TRUSTEES, COUNTY OF LICKING, STATE OF OHIO: That we do hereby proclaim September 8, 2012 as:

“Licking County River Round Up Day”

in Licking County.

We have hereunto set our hand and affixed the great seal of Licking County on this 8th day of September in the year of our Lord, Two Thousand and Twelve.

Porsche Show:

Trustee VanNess reported he attended the Porsche car show on July 28, 2012.

Maple Leaf 5K:

Trustee VanNess reported the Granville Kiwanis have requested 10 road barricades and 10 construction cones to use for their Maple Leaf 5K run on August 18, 2012. The Kiwanis have used them in the past without any problems. Trustee VanNess will get the barricades and cones to Don Lewis with the Kiwanis, and Don Lewis will bring them back Monday. If the barricades and construction cones are at Don Lewis, Trustee VanNess will bring them back to the Township garage on Monday. Trustee Jenks reported Superintendent Binckley also had the Kiwanis request on the Superintendent's report. Trustee Jenks will let Superintendent Binckley know Trustee VanNess is taking care of the barricades and cones for the Kiwanis.

Roads Department:

Superintendent's Report:

Storm Clean-up:

Trustee Jenks reported Superintendent Binckley has advised the storm clean up is going well. The Township began south of Welsh Hills and believes the Township will be done by Monday. Superintendent Binckley reported the Village of Granville is behind on their clean-up and questioned whether the Township should therefore clean up the Township areas which were part of the swap agreement with the Village. The streets are Villedge, Clouse, etc. Trustee Jenks reported he advised Superintendent Binckley to begin on the swapped Township roads when the rest of the Township cleanup has been completed. The other Trustees were in agreement. Superintendent Binckley will move from the Township plan to the other roads within the Township. Fiscal Officer Miller commented the roads in question are on the list and the Townships website.

Striping:

Trustee Jenks reported Griffin Striping has almost finished all the striping and will be done by the end of the week.

Paving:

The Shelley Co. has completed the chip and seal on Beechwood and Thornewood. Trustee VanNess commented the chip and seal looks good.

Wall at 507 Stublyn:

Trustee Jenks stated Superintendent Binckley reported the resident at 507 Stublyn Drive contacted him and requested a written response from the Township concerning the wall located in the Township's easement. Trustee Jenks reported he advised Superintendent Binckley to tell the resident to make his request in writing so the Trustees will know what his request is and they will respond to his formal request. The resident believes the wall prevents his property from sliding into the road.

Trustee Jenks said upon receipt of his formal request, the Township will get the County Engineer involved with the Township's response. Trustee Mason and Trustee VanNess agreed this was the appropriate course of action.

Part time Employee:

Trustee Jenks reported the summer part-time employee, Alex Miller, has requested the Township accept his resignation effective at the end of next week so he may prepare for school.

Trustee Jenks made a motion to accept the resignation of Alex Miller effective August 17, 2012, and to thank him for his service. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Cemetery Department:**Superintendent's Report:**

The Township has had two funerals.

Trustee Jenks reported he has had two meetings scheduled with the Union Cemetery Committee, August 1 and August 8, which have both been cancelled due to illness and committee members being out of town. There has therefore been no progress in trying to find a way to fund the cemetery. Trustee Jenks requested it be added to old business on the next meeting agenda.

Parks Department:**Superintendent's Report:**

Trustee Jenks reported the Licking County Engineer's office has completed surveying the drive at Spring Valley. The service drive which goes back by the houses will become the Township's.

SWIF Grant- Salt Run Restoration Project

Fiscal Officer Miller reported the SWIF Grant expired at the end of May. Fiscal Officer Miller received an e-mail from Doug Spieles, who had helped to coordinate the grant on behalf of the Township, stating the project is complete. Martha Spurbeck of the Ohio EPA has provided forms which need to be completed to close out the project. Fiscal

Officer Miller has not yet reviewed the forms, but will work with Doug Spieles to get them completed.

Trustee VanNess indicated he spoke with John Klauder regarding trees and grass in the Spring Valley Park. Two or three of the trees are dead. John Klauder will replace the trees in the fall. In the spring, the grass was seeded. The grass next to the river is marginal. Trustee VanNess asked Fiscal Officer Miller if the area could be re-seeded in the fall, but as the grant is expired, they will not be able to re-seed.

Storm Cleanup/ Generator:

Trustee Mason reported Brian Miller, with the Granville Sentinel, had asked questions concerning what the Township thought it could do better if another major storm hit. Trustee Mason commented they discussed the fuel situation and the need for generators in the fire station and in the Township building. The Township is in the process of obtaining quotes for generators.

Chief Hussey reported to Mr. Miller the Township was near an emergency situation due to diesel fuel access. No one who had diesel fuel had energy to pump it out. Trustee Jenks reported Superintendent Binckley had difficulty due to lack of diesel fuel. Chief Hussey did find gas stations with diesel fuel, but there were long lines, etc.

Chief Hussey reported he is meeting with Englefield Oil tomorrow, August 9, regarding emergency and routine fueling. They are also looking into the generator situation. Chief Hussey reported the current generator appears to be able to be extended to some of the other Fire Department buildings. Chief Hussey reported the generator is a 35 K generator and should be able to support the other buildings.

Trustee Jenks reported Superintendent Binckley received a quote of \$8,500 for a 20 K generator. Trustee Jenks was going to propose the purchase of the generator, however Trustee VanNess had some questions, and there still needed to be some references and background checks for the contractor. Trustee Jenks also questioned whether it made sense to put a larger generator in the Fire Department and move that generator to the garage building. Trustee Jenks suggested the generator issue be pulled from tonight's agenda to allow time for Chief Hussey and Superintendent Binckley to discuss generator moving and answer questions. Chief Hussey replied he is also waiting to hear from the same contractor as Superintendent Binckley and will discuss the issue with Superintendent Binckley.

Trustee Mason questioned whether a 20 K generator would be large enough for the Township building if running a welder. Trustee Jenks responded the question was asked of the contractor and 20 K would be large enough as long as the air conditioning was not running. It did not make sense to buy a larger generator to run air conditioning and a welder at the same time. Trustee VanNess agreed as the Township crews are not in the building often, the air conditioning is more for use during Township meetings.

Trustee Mason questioned whether the Township building was natural gas. Trustee Jenks responded the building has natural gas, and Chief Hussey commented the generator is a natural gas generator. Trustee VanNess questioned what size line was run. Chief Hussey was not sure what size line was run. Trustee Jenks commented the electrician looked at the line here and was satisfied a 20 K could be run from it.

When Superintendent Binckley and Chief Hussey are both returned from vacation, they will discuss the generator situation and will make a recommendation to the Trustees. Trustee Jenks commented he believes the result will be a purchase of a 20 K generator for the Township building/garage, but wants to make sure everyone is in agreement and all questions are first answered.

Storm Clean Up/ FEMA:

Fiscal Officer Miller reported he and Chief Hussey met with FEMA concerning the storm clean up last Friday. At the State level they are still accumulating the storm costs, but hope to be done very soon. Then the Governor will send a formal request for assistance to Washington. If we are to get any FEMA help, it will likely be awarded sometime in September.

Fire Department:

Chief's Report:

EMS billing:

Chief Hussey reported the Fire Department received a month end report on EMS billing. It takes approximately six weeks for the invoices to be paid. Billing was begun the first of May, and three months have been billed to date. To date the Township has received about \$20,000, but due to the six week delay, the amount is really for six weeks of collection. This is close to what was expected. Chief Hussey reported there are some things not paying due to some administrative items, Medicare issues, etc.

Trustee VanNess questioned whether the Township receives the full payment amount in and then pays Katy Paumier (PMMG). Chief Hussey affirmed Katy Paumier sends in a report and so far there have been no problems with reconciliation. Fiscal Officer Miller agreed there has only been one time there was something off with the report and it had to do with the timing of our deposit at the end of the month.

Chief Hussey commented the EMS billing program is what was expected and Katy Paumier has been good to work with. Chief Hussey reported the Township is providing monthly reports to our contract Townships (Union and McKean).

Trustee VanNess questioned whether there are many cases of non-payment. Chief Hussey responded there are some, and there are people who are uninsured. There have been some who were slow to pay. There were cases where the insurance company sent the payment to the individual, and they were slow to pay the Township. Katy Paumier contacted the people and obtained the payment.

Pelatonia:

Chief Hussey discussed the Pelatonia bicycle ride. The ride will come through Granville on August 11, 2012. They expect 6,200 riders. The route begins in Columbus. There is a rest stop at Granville Intermediate School. The Township will provide a special medic at the rest stop. The ride is well organized with hundreds of responders involved. Depending on speed, riders will go through Granville between 9:30 a.m. and 3:00 p.m. The roads will be open to traffic during that time.

Tornado Sirens:

The Fire Department has been doing maintenance on the tornado sirens. Chief Hussey stated, "We learned how to do our own maintenance on the tornado sirens as they are like the siren in a fire truck". They changed the speaker driver on the siren at the Intermediate School. It was \$600 for the speaker driver. There are 3 or 4 speaker drivers per siren, and they burn out frequently. Chief Hussey commented he would like to find the speaker drivers cheaper and is looking for less expensive ones. The Fire Department also changed out all the tornado siren communication boards. Chief Hussey reported they also volunteered to change out the Village tornado siren communication boards. All the tornado sirens are fully operational.

Trustee VanNess questioned whether the tornado siren drivers can be repaired. Chief Hussey responded they have talked about whether they can be rebuilt. No one has suggested that, but the Chief is going to talk to Whalen again about the drivers and he will ask if it is a possibility.

Chief Hussey reported the tornado sirens are working 100% and the Village was grateful for the help. The Fire Department saved the Village several thousand dollars.

SAFER Grant:

Chief Hussey reported he had previously provided the Trustees with names and biographies for the people he is recommending be hired for six new SAFER Grant peak time firefighter appointments and for two new additional intermittent employee appointments. Chief Hussey provided another copy of the information to the Trustees. Chief Hussey stated there were great applicants and he is pleased to have the candidates he is presenting. They have a great deal of experience, are very professional, and some possess additional skills sets such as hazardous materials technician, IT skills, etc. which will be useful to the Township Fire Department.

The SAFER Grant will pay for 100% of their salaries. The six candidates for the peak time appointments are; Josh Harrison, Michael Laatsch, Troy Melick, Aaron Robbins, Andy Saunders, and Todd Poole. The candidates for the additional intermittent employee appointments are; Josh Martell and Scott Smith. Chief Hussey recommended the hire of the above listed employees contingent upon their successful completion of the necessary physicals and background checks. Their start date would be the end of September however Chief Hussey requested he be given some latitude concerning the start date so he can make sure they are in the system as to comply with the terms of the

SAFER Grant. It was discussed they will have a scheduled work shift, working two days per week, 12 hours per day. They will work 24 hours per week. Their shift will be a dedicated shift. The other part time employees work on a sign up basis.

Chief Hussey identified two intermittent employees, Josh Martell and Scott Smith. Two of the current intermittent employees are moving to the new peak time positions, so there are two intermittent positions to be filled. Chief Hussey stated he would answer any questions about the proposed candidates. Several of the candidates have degrees, many have years of experience.

Trustee VanNess questioned how many people applied for the position. Chief Hussey replied there were twenty applications. Chief Hussey commented recruiting is changing. It begins with the organization's reputation, and much is done through word of mouth. The Department used Facebook to advertise the position to do the recruiting. The information was put on Facebook- the Fire Department's page and was sent throughout the State. Med Flight reposted the position, etc. It was distributed widely. Many people called and asked about the position and job description, but were not interested in the dedicated schedule. The job description was sent to at least fifty people.

Trustee VanNess made a motion to appoint six new SAFER Grant peak time firefighters for two years: Josh Harrison, Michael Laatsch, Troy Melick, Aaron Robbins, Andy Saunders, and Todd Poole, and to appoint two new additional intermittent employees: Josh Martell and Scott Smith. The motion was seconded by Trustee Jenks and with no further discussion was passed by a unanimous vote.

Chief Hussey related the Fire Department has never had its employees work on a set schedule. Chief Hussey asked the Trustees to consider allowing the employees the ability to accrue two weeks paid time off per year. The grant would pay for the time off. As they have a set schedule the employees will not have the ability to take time off. Chief Hussey requested as an incentive to the employees they be allowed to accrue up to four shifts off per year.

Trustee Mason questioned whether this would set a precedent for when the grant ends. Chief Hussey stated the issue would need to be reconsidered when the grant ends. Chief Hussey commented there will be a benefit to the employees working on a regular schedule. If the employees do not work, they will not accrue the leave time. This is only for the new SAFER Grant employees. Chief Hussey indicated the other part time employees sign up as they are available to work so when they need time off, they do not sign up to work.

Trustee Jenks questioned the rules for the leave accrual. If the employees do not show up for work they will be charged against their vacation time. Trustee Jenks questioned whether the employees would have to work a set time period before they accrued vacation. Chief Hussey would determine an accrual rate. When they begin working they will be at zero. If they work for six months they will have accrued two shifts off.

Trustee VanNess questioned if the employees call off, whether Chief Hussey will have to call someone to replace them in the shift. Chief Hussey responded if there is a vacancy he will try to have another peak time employee fill in. Chief Hussey will not be able to have another employee who is not a peak time employee fill in due to the grant restrictions. The Fire Department will try to make sure all the hours are billed to the grant. Trustee VanNess questioned if a replacement cannot be obtained will the position remain vacant for the day. Chief Hussey responded they may leave the position vacant for the day. Standard man power is four employees. On a rare occasion the Department may go down to three employees for a few hours. Chief Hussey commented the new peak time employees understand they may trade shifts, but the shifts must be covered by another peak time employee. FEMA will only allow the peak time employees to be paid by the grant funds. Chief Hussey is able to count them as one employee if they work the date. Chief Hussey is going to try to make sure the Department receives 100 % of the grant and is compliant.

Trustee VanNess questioned whether there was anyone else who could be hired who would work an occasional shift. Chief Hussey responded he cannot due to the grant rules.

Trustee VanNess made a motion to allow the SAFER Grant part time employees to accrue four paid shifts off per year. Trustee Jenks seconded the motion.

Fiscal Officer Miller questioned whether there was a difference with the part time and intermittent employees concerning their eligibility to apply for unemployment at the end of the two year period. Chief Hussey responded he believes a part time employee is one who has a regular schedule and an intermittent employee is one who works less than full time without set hours.

Trustee Jenks also questioned whether terminology will change whether the employee can qualify for unemployment. Chief Hussey did not believe there is any different risk, if positions are eliminated there could be exposure. Trustee Jenks commented there would seem to be less exposure with intermittent employees as they do not have a set schedule. Trustee Jenks wondered whether the new part time employees with a set schedule would be eligible for unemployment. Chief Hussey reported he has had unemployment claims from intermittent employees who left. Chief Hussey did not think the different classifications make a difference in unemployment compensation and there is the same risk as when hiring any new employee, but the risk is minimal as the employees have other full time positions.

Trustee Jenks questioned whether the Prosecutor would have anyone on the staff who could answer labor law questions. It was discussed whether the Prosecutor's input should be obtained before the employees are hired. Chief Hussey commented he does not believe the risk can be changed depending on classification. Chief Hussey also commented he brought the hiring recommendations to the Trustees this evening as he is going to be out of town and needs the employees working by the end of September due

to the terms of the grant. Chief Hussey stated he could talk to the Prosecutor's Office to see if there is a way to minimize the risk.

Trustee Jenks commented how the employees are scheduled will be what makes the difference. The concern is there was previously a part time summer employee who was hired knowing it would be for a specific period of time, but due to the government's extension of benefits received unemployment for three years after.

Chief Hussey discussed the case he referred to previously was where an intermittent employee lost his full time job and unemployment was also paid by the Township. He never stopped working for the Township, but the Township paid unemployment.

Chief Hussey also reported all the workers being hired have other full time jobs. When these positions are eliminated in two years they will not be unemployed. Trustee VanNess commented worker's compensation benefits would also be a possible issue. Trustee Jenks commented he does not want to have the grant money end and the Township support the individuals for another three years due to unemployment benefits. The risk should be minimal as they are employed by other departments.

Chief Hussey stated he will reach out to the Department of Hours and Wages to see if they know any way to minimize the Township's risk. He will e-mail the Trustees with the information he receives.

After no further discussion the motion to allow the SAFER Grant part time employees to accrue four paid shifts off per year was passed by a unanimous vote.

Tanker on GovDeals:

Chief Hussey reported the tanker the Township placed on GovDeals has sold for \$49,050. The purchaser also paid the administrative fees for a total of \$53,000. It is going to a dealer in Saskatchewan, Canada. The advertisement said the tanker would be kept until August 27, 2012, when the new truck will arrive from Florida. Fiscal Officer Miller discussed the title for the tanker will need to be signed over to the purchaser. Fiscal Officer Miller requested Chief Hussey be given the authority to sign the title over for the Township.

Trustee Jenks made a motion to allow Chief Hussey to sign the title of the tanker to the purchaser. The motion was seconded by Trustee VanNess and with no further discussion was passed by a unanimous vote.

Florida trip:

Chief Hussey reported he will be traveling to Florida August 14-24 to take his daughter to college and to inspect the new tanker in Bradenton. For the ten day period, Bob Otter will be the acting chief. Chief Hussey will e-mail Captain Otter's phone number.

Land Management/ Zoning/ Open Space:

Zoning Resolution Changes:

Trustee VanNess reported the Zoning Commission had a meeting the first Monday of August. They made a motion to pass the zoning resolution changes. The public hearing is scheduled for September 10, 2012. They will get the hearing notice information to Fiscal Officer Miller to be placed in the Granville Sentinel by August 23, 2012. Chip Blanchard will be given a word document to create a red line document.

Comprehensive Plan:

Fiscal Officer Miller will be placing the notice in the Granville Sentinel for the Township's comprehensive plan hearing on August 22, 2012. The comprehensive plan documents are in the Library. Fiscal Officer Miller reported he spoke to Jeannette with the Licking County Planning Commission and the comprehensive plan is on their calendar for August 27, 2012. The Village does not need to send anything to the Licking County Planning Commission as they have the final authority for their plan.

Trustee Jenks commented the Trustees will want to vote on the comprehensive plan after the public hearing as then it will go to the Licking County Planning Commission, and then to the County Commissioners to be approved. The plan should move fluidly through the system unless something happens at the public hearing.

Old Business

Rotary Bridge Project- status

Trustee Jenks reported in order for the grant to move forward ODOT needs to be sure the Township has the right to build a bridge across the Land Trust easement. The Land Trust has allowed for it in a draft easement, but other changes were made to which the Township has objected. Trustee Jenks reported the Land Trust has not yet responded, but will make the requested changes by August 15, 2012. Trustee Jenks commented ODOT will meet tomorrow to review the draft of the land trust agreement that allowed for construction of the bridge within the trust area. Trustee Jenks has a meeting with the ODOT real estate manager at 11:00 a.m.

Barn Roof:

Trustee Mason reported he and the Land Management Committee members have inspected the barn. Trustee VanNess reported he checked with the Auditor's Office and if the barn is removed it will save \$700 in taxes. \$185 will also be saved on the insurance. The barn is costing the Township \$885 per year. The Land Management Committee is meeting next week. Trustee VanNess recommended the Trustees hold off on making a decision on the barn until after a report from the Land Management Committee. Trustee Jenks agreed to wait for the Land Management Committee to make a recommendation. Trustee VanNess sent the committee information on the financial situation of the Township. If the Land Management Committee would want to save the barn they should understand the financial aspect.

Township Garage- Rust Issue:

Trustee Jenks reported the Prosecutor, Superintendent Binckley, and Christian Robinson will meet on August 15, 2012. They have the results from the analysis.

Flood Warning Project:

Trustee Jenks thanked Fiscal Officer Miller for his efforts in the Flood Warning Project issue. Trustee Jenks requested Fiscal Officer Miller meet with Brian Miller of the Granville Sentinel concerning the issue. Trustee Jenks commented it previously appeared the Township reneged on an agreement but now it seems the Township already paid its obligation.

Trustee Jenks reported the Township had already honored the contract it voted to abandon. Trustee VanNess commented the Township learned what exactly the project involved and what the Township paid for.

New Business

Subdivision regulations:

Trustee Mason questioned whether the Trustees had reviewed the subdivision regulation modifications. There will be a public hearing on September 24, 2012. Trustee Jenks commented the County is changing something and recommended Trustee VanNess bring the changes to the zoning committee. Trustee VanNess will attend the meeting and see if it requires zoning changes for the Township.

Trustee Meeting Schedule:

Trustee Mason reported the Township received a note from the Chamber of Commerce regarding their 2013 community events calendar. The Chamber of Commerce requested the Township send its meetings and events schedule to be included on the calendar. They would like name, date, location, and time for Township events. The deadline is August 24, 2012.

Trustee Jenks questioned whether the Trustees would be able to only have one meeting per month for certain months. Fiscal Officer Miller also questioned whether the Township needed two meetings every month. Trustee Mason commented Fiscal Officer Miller would be most affected as he has bills to pay and would need checks signed. Fiscal Officer Miller commented the bills would still be able to be paid, and checks signed. Trustee VanNess questioned how appropriations transfers would be handled. Fiscal Officer Miller commented appropriations transfers do not happen often.

Trustee Jenks stated if the Township decides to only have one meeting per month, that could be increased, but once the calendar is published the Township will be set at whatever is on the calendar. There was discussion the Township has resolved many major issues and the meetings have been shorter. Meetings are now one hour. Now is the time to decide the issue.

Chief Hussey commented there are other Townships who have monthly meetings, but sometimes only one meeting per month is problematic if there are issues or problems.

Chief Hussey discussed at Gahanna, there is one monthly meeting and also a daytime meeting (workshop) once a month.

Trustee VanNess commented Retired Fiscal Officer Kennedy had a schedule where the Trustees only met one time for certain months. This was for vacation time. Trustee VanNess commented two meetings serves the Township, however there has not been much public attendance.

Trustee Jenks recommended having the first meeting of the month scheduled, and if necessary schedule a special meeting as the second meeting. If it does not work the Township could go back to meeting more often. Trustee Jenks suggested they could commit to one meeting per month for the calendar and try it. Trustee Jenks suggested guaranteeing one, but not committing to two meetings per month. If it doesn't work go back to two meetings.

There was further discussion of the issue; budgeting process times, storms in the summer. It was discussed the Trustees can add a meeting, but it is difficult to cancel a meeting after it has been published.

Trustee VanNess made a motion for the Granville Township Trustees to continue to meet on the second and fourth Wednesdays of each month. Trustee Mason seconded the motion and with no further discussion the motion was passed by a unanimous vote.

Fiscal Officer Miller will provide the Chamber of Commerce with the meeting dates and times.

Trustee Mason reminded the Trustees the next Township meeting and the comprehensive plan public hearing meeting is on August 22, 2012.

The meeting was adjourned at 8:16 p.m.