

Granville Township
Minutes of Regular Meeting September 26, 2012

Present: Trustees Bill Mason, Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Chief Jeff Hussey

Guests: None

The meeting was called to order by Trustee Mason at 7:03 p.m. followed by the Pledge of Allegiance.

Trustee Jenks indicated reporter Brian Miller is on vacation and Chuck Peterson will be covering the Granville Recreation District (GRD) Pool meeting, and are therefore unable to attend the Trustee meeting. Chuck Peterson requested Trustee Jenks advise him of any news from the meeting. Trustee Jenks also reported Superintendent Binckley is unable to attend tonight's meeting, so he will be presenting Superintendent Binckley's report.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meeting on September 12, 2012, were approved as submitted.

Correspondence:

Public Hearing Notice:

Fiscal Officer Miller reported he placed an advertisement in tomorrow's Granville Sentinel, announcing an October 10, 2012 public hearing date concerning the proposed one house for five acre zoning resolution changes.

Zoning Appeals Board:

Fiscal Officer Miller reported he was contacted by Stacy Engle who is on the Granville Township Zoning Appeals Board and also serves as the board secretary. The Zoning Appeals Board has not had a meeting in a while, but has a meeting scheduled in early October. Ms. Engle is concerned about being on the board and also serving as the secretary. As secretary, Ms. Engle advises people about filling out forms and was concerned about also hearing appeals. Fiscal Officer Miller reported he sent Ms. Engle information to post a vacancy in the paper. Fiscal Officer Miller sent her some examples of vacancy notices which were posted in the past. Ms. Engle will review and if she decides the secretary position needs filled, she will work with Fiscal Officer Miller on getting the vacancy posted.

Trustee Jenks questioned whether Ms. Engle wants to quit both positions, or just to assume one position. Fiscal Officer Miller replied he believes Ms. Engle will stay on the board, but does not want to be on the board and be the secretary. Fiscal Officer Miller is waiting for Ms. Engle to respond.

ODOT Meeting:

Fiscal Officer Miller reported he received an e-mail from Joe Rutherford, Deputy Director, ODOT District 5, which he forwarded to Trustee Jenks and Superintendent Binckley. Fiscal Officer Miller reported the notice concerned ODOT's Statewide Transportation Improvement Program. There will be a meeting October 3, 2012, in District 5. Trustee Jenks questioned whether the meeting is concerning transportation and if so, Superintendent Binckley should probably not be sent, and either Trustee VanNess or Trustee Mason should attend. If the meeting is concerning road maintenance, Superintendent Binckley should attend.

Trustee Jenks commented one of the Trustees should attend the meeting. Fiscal Officer Miller will forward the e-mail to all the Trustees.

Public Comment:

There was no public comment.

Elected Officials Reports:**Fiscal Officer Miller:
Financial Matters:**

Fiscal Officer Miller passed out a list of the payroll checks previously signed by the Trustees. Fiscal Officer Miller reported he will begin printing a sheet with the checks and transfers the Trustees will be voting on and providing it at the Trustee meetings. Fiscal Officer Miller reported there were no transfers since the last meeting. Fiscal Officer Miller requested approval for the warrants which were issued.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E5234	Bain	307.26	E5235	Binckley	1490.16
E5236	Borden	1067.51	E5237	Boudinot	885.71
E5238	Bowman	1970.51	E5239	Bryan	1003.48
E5240	Butt	749.98	E5241	Clemens	1425.65
	Coyle	.00	E5242	Curtis	1799.68
E5243	DuBeck	227.19	E5244	Duncan	432.45
E5245	Essick	51.82	E5246	Gottfried	288.04
E5247	Hall	1512.42		Hampton	.00
E5248	Harrison	244.65	E5249	Henry	636.31
E5250	Hill	1499.73	E5251	Hussey	2506.72
	Jenks	.00	E5252	Jones,A	715.70
E5253	Jones,B	718.22	E5254	Kindell	381.85
E5255	Leckrone	427.96	E5256	Lynn	125.87

E5257	Martell	192.43	E5258	May	496.26
E5259	Meisenhelder	582.96		Miller,J	.00
	Miller,A	.00	E5260	Monroe	1507.92
E5261	Poe	285.55	E5262	Reece	1451.26
E5263	Riley	145.40	E5264	Saunders	500.37
E5265	Smith	591.69	E5266	Thompson	1505.69
E	Tracy	.00	E	VanNess	.00
E5267	Watling	273.09	8817	GEVSD	152309.67
8818	Kendal at Granville	59349.12	8819	PMMG	2069.16

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he will make an addition to new business, and everything else he has to report is covered in the agenda.

Trustee Mason:

Trustee Mason reported he has checked several times during the day and at night on the Spring Valley Nature Preserve and has not seen anything out of the ordinary. Trustee Mason reported there were often people in the shelter house.

Trustee Mason also reported he checked on tall grass concerns which will be reviewed later in the meeting. Trustee Mason questioned Trustee VanNess concerning the zoning for a property which had a high grass complaint. Trustee Mason reported he contacted Zoning Inspector Warren May who said it is not a zoning issue. Trustee Mason described the property to Inspector May who was unsure if the property was agricultural. Inspector May is going to check on the zoning and respond to Trustee Mason.

Trustee VanNess commented he received an e-mail concerning the property on Burg St. Trustee VanNess indicated he believes the property is part of an 85 acre parcel owned by the Rutherford's. Trustee VanNess said the property is zoned agriculture. The Township would not have any authority over high grass at the property. Trustee VanNess reported Inspector May commented if there is a noxious weed problem the Township would have authority.

Trustee Mason questioned whether there is an extension agent. Trustee VanNess reported an extension agent was just hired last week. Trustee Mason questioned whether the Trustees can contact the extension agent if they believe there are noxious weeds. Trustee VanNess responded the extension agent could be contacted, or an unbiased

person could be contacted to identify the weeds. Trustee VanNess commented the Township's Roads Superintendent is great at determining whether there is a problem.

Trustee Mason reported he attended several meetings, but there is nothing from the meetings which needs to be reported.

Trustee VanNess:

Spring Valley Park:

Trustee VanNess reported he also spent time checking on Spring Valley Nature Preserve, looking for concerns, picking up trash, etc. Trustee VanNess reported there is a major crack in the roof of the main shelter house. Trustee VanNess commented someone will need to look at the roof. Trustee VanNess questioned whether the Trustees are maintaining the shelter house or if the GRD is responsible for the maintenance.

Trustee Jenks reported the shelter house is the GRD's responsibility. Unofficially the Township has been helping the GRD with areas the GRD does not have the capacity to maintain, such as moving the pedestrian bridge. Trustee Jenks recommended the Trustees notify the GRD there is a problem.

Trustee Jenks reported the roof at the shelter house is damaged as there are kids taking bikes or skateboards up to the roof and jumping them off the roof. Trustee Jenks reported he noticed the roof's crack in the spring. The picnic tables and shelter roof are being damaged by the skateboard and bike activity.

The Trustees will report to the GRD the damage and seek their assistance. The GRD may ask the Township for help, and Trustee Jenks commented he will not have any problem helping with the problem, but the GRD needs to be aware it is their problem. Trustee Jenks will send Andy Wildman a note concerning the damage.

Trustee VanNess reported John Klauder replaced four trees at Spring Valley. Trustee VanNess noticed there were trees in the creek which should be removed as they are upstream from the platform and could go down and do damage. Trustee Jenks suggested the trees be reported to Superintendent Binckley when he returns as his crews are good at removing the trees from the creek. Trustee VanNess will notify Superintendent Binckley when he returns from leave.

Trustee VanNess reported everything else is covered later in the agenda.

Roads Department:

Superintendent's Report:

Trustee Jenks presented Superintendent Binckley's report as he was absent.

Road District:

Township Logo:

Trustee Jenks reported Tim Church is still working on the Township logo.

Trustee Jenks reported a driveway culvert which had been flooding at 1622 Cambria Mill Rd. was replaced and the road crew also ditched from north of Hankinson to SR161.

Trustee Jenks reported the road crew improved the shoulder and extended the driveway culvert out 100 ft. at 2870 Hankinson Rd. The Township received a nice note of appreciation from the resident, Liz Shiptet. The problem occurred during a storm when Hankinson flooded. The residents were blocked from the road for a period of time. Ms. Shiptet was very appreciative of the work.

Beechwood and Thornewood:

Trustee Jenks reported the resident at 60 Beechwood Dr. is concerned with recent road improvements. The resident believes the work was not done correctly. The resident is the village engineer in New Albany. The resident insists on meeting with the Licking County Engineers Office. There was a meeting scheduled last Thursday, but it was cancelled as Superintendent Binckley was not here.

Garage Generator:

Trustee Jenks reported Superintendent Binckley is waiting on a second estimate for a generator for the Township garage as Chief Hussey indicated moving the generator from the Fire Department is not a viable option.

Salt Contract Price:

Trustee Jenks reported the Township received a letter from ODOT announcing the state salt contract price is \$49.68 per ton. Last year's price was \$60.59 per ton. This is good news as it is down approximately \$11.00. Trustee VanNess questioned whether this is what the Township bid on in the spring. Trustee Jenks clarified the contract is not bid on, it is committed to, and the Township is now receiving notice of the cost.

Stublyn Drive:

Trustee Jenks reported the issue with the Stublyn Drive resident who wants the decorative wall that is in the Township right away and adjacent to this property replaced. The resident had written the Township Trustees a lengthy letter. Trustee Jenks sent the letter to the Licking County Prosecutor to receive advice. The Prosecutor wanted the Licking County Engineer's advice before he responded. Kurt Simross from the Licking County Engineer's office went out to inspect the wall with Superintendent Binckley. After his inspection he agrees with the Township's position this is a decorative wall. Assistant Prosecuting Attorney Austin Lecklider is writing a letter to the Trustees with the information from the Engineer's Office. The letter should be completed in one or two weeks.

Barn Roof:

Trustee Jenks reported the Township is waiting on demolition estimates from Nu-Way Service and Roberts for the barn. Trustee Jenks reported Nu-Way is owned by a McKean Township Trustee, Melvin McInturff. Trustee VanNess commented Nu-Way manages the dump behind the Owens Corning Plant.

Township Garage- Rust Issue:

Christian Robertson has not responded to recent requests for information. Trustee Jenks has sent him an e-mail. The Township only has a plan for how the repair would be done using stainless steel, not one for how it could be done with a curb. Trustee Jenks will send another e-mail.

Brine:

Trustee Jenks reported after the Township voted to continue using brine there was a concern as the brine supplier, Zane Petroleum/Hopewell Gas and Oil, is getting out of the brine on roads business. Granville Township may be the last Township they are servicing. Superintendent Binckley contacted Zane Petroleum/Hopewell Gas and Oil and they agreed to apply brine to Granville Township's roads during the 2012/2013 winter season.

Cemetery Department:

Superintendent's Report:

Trustee Jenks reported there has been one funeral, the Township has sold six graves and there are two deeds to be signed.

Trustee Jenks reported Ms. McPeck previously contacted the Township concerning the appearance of the cemetery. There are bushes and flowers which were planted, but have not been maintained. She has offered to work with Superintendent Binckley and look at the policies for the Cemetery and look at other cemetery's policies to see how those issues are addressed. Ms. McPeck and Superintendent Binckley are working together to possibly revise Cemetery rules to present to the Trustees. They will look at such issues as if something is left unattended for a period of time, it will be taken out, etc. Currently Superintendent Binckley does not remove unmaintained decorative plants and it is an issue when weeding close to the headstones.

Parks Department:

Superintendent's Report:

There was nothing new to report in the Parks Department.

Fire Department:

Chief's Report:

Chief Hussey reported the Fire Department had 78 calls since the last Trustee meeting.

Peak time SAFER Grant:

Chief Hussey reported the Peak time SAFER Grant employees began working Monday. They now have six employees working during the day. The Fire Department has been busy. Today, in the first hour, the group had three runs.

Auto Accident:

Chief Hussey reported there was a serious auto accident yesterday in which a Granville resident was killed. It was a very unfortunate situation. Chief Hussey reported the staff did a good job, but it was a very tough situation for the Department.

Trustee Mason commented he was involved because it was his neighbor and reported how well the Ohio State Highway Patrol, the Granville Township Fire Department, and the Licking County Sherriff's Liaison worked together. Trustee Mason commented many people do not realize the difficult and emotional work which is done. Chief Hussey said the Fire Department always keeps the family and the victims in mind and tries to take care of the families in a time of loss.

Advocate Article:

Chief Hussey reported there was an article in yesterday's Newark Advocate which wrote of a recent spike in alcohol related incidents at Denison University. There were four alcohol overdoses at Denison over the previous weekend; on Saturday night and Sunday morning. The activity caught the attention of people who listen to scanners who then posted commentary on a website. The Newark Advocate then reviewed the story.

Chief Hussey reported the Fire Department had also recently begun new policies concerning alcohol related runs at Denison. The Granville Police Department is now also going on alcohol related runs at Denison to assist with crowd control and scene safety. The intent is to only cite persons who are combative or unruly. Previously, on alcohol related runs at Denison, there are some people who are combative and do things such as hit, scratch, bite, spit, and are uncooperative. Having Granville Police Department also attend is being done with the cooperation of the University. Chief Hussey reported there was some disconnect with the Police Department on handling the situations. Chief Hussey will be meeting with the Police Department tomorrow to make sure everything is handled smoothly.

Chief Hussey reported, due to the attention brought by the story, he spoke last night to the Denison Student Senate concerning the issue. Chief Hussey commented he is trying to do the right things for student safety. Chief Hussey announced he wants to continue to use the Police Department appropriately on campus, and continue to work with Denison. Chief Hussey commented he hopes there will not be alcohol related calls to Denison over this Big Red weekend. Chief Hussey reported there have been alcohol overdose related calls four weekends in a row at Denison. Trustee VanNess questioned whether the alcohol related calls begin high and then taper down as the school year progresses. Chief Hussey replied they often are dependent on the weather, and some is due to younger students who have not been around alcohol previously. There will

typically be a spike in the early weeks, especially if there is good weather again. There will also be more calls later in the spring when there is good weather.

Chief Hussey reported he is concerned about the number of calls. Chief Hussey said he was quoted in the Advocate as saying he was concerned about the Fire Department's ability to deliver service when both squads are tied up. Chief Hussey commented he stands by the statement and there were several hours when all resources were tied up. Chief Hussey reported several weeks ago there was the same issue resulting in a slower than normal response to a cardiac call and he worries about this type of situation. Chief Hussey indicated he is concerned because the alcohol related calls are due to a deliberate behavior, not due to a medical issue over which a person has no control, yet it is impacting the community. Chief Hussey commented he received criticism for the statement in the paper, but he asked a direct question and feels his was response an accurate statement. He is continuing to work on the issue and maintain a good relationship with the University, the Police Department, and the Community.

Purchase Request:

Chief Hussey requested approval to purchase new chairs for the Fire Department. Chief Hussey reported the current chairs came from a variety of sources, some were donated, etc., and they are in poor condition. Chief Hussey commented the Fire Department needs kitchen and office chairs which are heavy duty and have a good weight capacity. Chief Hussey found heavy duty chairs through Arwebb Office Supply. The price is \$396 per chair, for an order of ten chairs. The money would come from the capital expenditure fund. There is currently enough money in the fund earmarked to purchase the chairs.

Trustee VanNess questioned how to justify the \$400 per chair expense to the taxpayers. Trustee VanNess commented the price seemed expensive and said he looked on the internet and found less expensive chairs, although he did not know how well the internet chairs would stand up to Fire Department usage. Chief Hussey responded the Fire Department needs chairs which are better than typical office chairs and does not want something which will be broken in three or four years. Chief Hussey commented he did shop around and the current price was negotiated down from an initial price of \$600 per chair. Chief Hussey believes the chairs are a quality product and should last at least ten years.

Trustee VanNess commented he was still uncomfortable with the cost of the new chairs. Chief Hussey stated the chairs are leather as the Fire Department needs to have chairs which are washable and can be decontaminated. There are people with EMS emergencies who bleed, throw up, etc., on the chairs.

Trustee Mason made a motion to approve the purchase of new chairs for the Fire Department. Trustee Jenks seconded the motion and after no further discussion the motion was approved with Jenks-Yes, Mason-Yes, and VanNess-No.

Land Management/ Zoning/ Open Space:

Zoning Committee:

Trustee VanNess reported the Zoning Commission will have a meeting on Monday.

Land Management:

Trustee VanNess reported there was nothing new with Land Management Committee.

Comprehensive Plan:

Trustee VanNess reported he was concerned the Comprehensive Plan had not yet been on the County Commissioners' agenda. Trustee VanNess e-mailed Jerry Newton, but had not received a response. Trustee VanNess reported he went to the County Commissioners' office today and spoke to Tim Bubb who contacted Brad Mercer. Brad Mercer assured Tim Bubb the Comprehensive Plan will be forwarded to the County Commissioners this week. As soon as the plan is approved it will be in place.

Old Business:

Rotary Bridge Project- status

Trustee Jenks reported the status is still the same. At the last Trustee meeting it was reported the Land Trust needed to change the easement. This has been done but not recorded. The State wants the Township to sign a document committing to certain things the Trustees is unable to commit to as Raccoon Valley Park is managed and operated by the Granville Recreation District, and only GRD can commit to . Trustee Jenks reported the GRD will need to pass a resolution that commits to these items before the Township can sign the letter. Austin Lecklider is writing a letter agreement with the GRD that assures the Township that the GRD will comply with the components requested in the letter from the state. The issue is still open.

Trustee Jenks reported there was an issue whereby the TJ Evans Foundation did not want to give access to the trail to connect. Village Planner Allison Terry and GRD Board Member Justin Lodge met with the TJ Evans Foundation attorney. Trustee Jenks reported he received an e-mail from Planner Terry indicating the issue has been resolved.

Trustee Jenks reported there are many orders and agreements which must be worked out for the project. There aren't any deal breakers, but a lot of paperwork which must be completed.

Barn Roof:

Trustee Mason commented the barn roof was already discussed under roads, but requested Fiscal Officer Miller keep it on the next meeting agenda.

Township Garage- Rust Issue:

Trustee Mason commented the Township garage was previously discussed under Trustee Jenks' elected official report.

Weaver Drive Annexation- Road maintenance:

Trustee Jenks reported the agreement has been made. He is still waiting on corrected maps from Steve Stilwell showing the final agreement. Steve Stilwell was supposed to have the corrected maps to Trustee Jenks by tonight. Trustee Jenks requested the issue remain on the agenda until the corrected maps are received.

Union Cemetery:

Trustee Jenks reported there is no new news concerning the Union Cemetery. Trustee Jenks reported the Union Cemetery Committee met and discussed the issues. Trustee Jenks commented there are people on the Committee who still want full funding for headstone repair. The Village is unable to come up with any money for headstone repair. The Village said they may be able to come up with three or four thousand, but no more. Trustee Jenks indicated Lynne Boone did talk to the Fannins regarding possible changes to reduce headstone repair expenses. This might include having someone local, such as Mark Masterson from Felumlee Monument, helping the Fannins. Lynne Boone reported the Fannins were not in favor of having Mark Masterson assist. No one at the Village is doing anything and therefore, nothing is moving forward.

Trustee Jenks reported the question was asked if Granville Township intended to pay anymore this year. Trustee Jenks reported he responded the Township would not pay anymore to the Union Cemetery this year until there is a universal resolution to the funding issue, but believed the Township would then pay its committed amount for this year. Trustee Jenks indicated without a guarantee for the future, the Township would not be committing to any future funding. Trustee Jenks commented he spoke for all the Trustees, but would have to confirm with the other Trustees.

Trustee VanNess agreed the Township should pay its full share for this year as it committed to paying at the joint meeting in May, given there is a funding resolution. Trustee VanNess stated the Township cannot back out of paying its commitment. Currently the Township has paid \$8,000 of the \$20,700 pledged.

It was suggested to further investigate using Mark Masterson to assist with the headstone repairs. Mr. Masterson could be given a trial, have his work assessed, determine his cost and compare his work and cost with the work done by and cost of the Fannins. Trustee VanNess suggested Mr. Masterson could be employed to repair a headstone at the Phillips Cemetery as a sample of his work.

Fiscal Officer Miller reminded the Trustees, the .5 mill 5 year cemetery renewal levy which is being voted on this fall will not generate enough money to cover our current expenses and will depreciate our carry over amount by \$90,000 over the next five years. The Township cannot continue to pay \$21,000 per year.

New Business

Liability Insurance:

Trustee Jenks reported the Township's liability insurance is due to be renewed at the end of the month. Trustee Jenks reported he received a call concerning the insurance. Trustee Jenks indicated one of the questions on forms for insurance in the past was whether the Township has personnel policies. This question was accurately answered yes, as there were personnel policies voted on and approved by the Township Trustees. The problem was the policies were never handed out.

Trustee VanNess questioned when the policies were approved. Trustee Mason commented he was a Trustee when they were voted upon. It was determined the policies were approved sometime in November or December of 2009. There was a discussion of the policies. Trustee Jenks discussed the policies need reviewed, updated, and additions due to the FMLA, etc. Retired Fiscal Officer Kennedy has just combined the policy manuals, bolding everything unique to the Fire Department and italicized everything unique to the Roads Department. Trustee Jenks reported 90% of the manual is the same for both Departments.

Trustee Jenks has sent the manual to APA Austin Lecklider who has some issues with it and is re-writing some portions. He will have it completed sometime next week. The problem is this year the insurance company added an additional question concerning whether the policies have been distributed. Trustee Jenks reported initially the insurance company said unless the Trustees voted on the revised policies tonight and distributed them by the end of the month they would not be able to renew the Township's insurance policy. Trustee Jenks reported Brian Newkirk at Madison Collins Stephens Insurance assured today the company will extend the Township's insurance for thirty days while the Township gets the policies voted on, published, and distributed. Trustee Jenks called Austin Lecklider and questioned where he was with regards to the policies. APA Lecklider said he would have them completed the first of next week. They will be sent to all the Trustees, to Fiscal Officer Miller, and to the Township's department heads. The Trustees will review the policies, ask questions, make last minute corrections, and be in a position to vote on the policies by the October 10, 2012 meeting. Fiscal Officer Miller will then take them to a print shop and have them printed.

Trustee VanNess questioned why the Trustees had to vote on the policies. Trustee Jenks responded there were corrections and additions and therefore the policies need approved. Trustee Jenks indicated if there is a problem the Township could print and distribute the 2009 policies and later print the new policies, but if changes are being made, it is best to just get the revised policies done and printed.

It was reported retired Fiscal Officer Kennedy has been working on revisions and missing pieces, such as FMLA language, to the policies which were approved a few years ago. Trustee Jenks stated the length of the employee manual and perhaps a smaller set of work rules could have been developed referencing further information in a larger manual. Chief Hussey commented he has seen large employee manuals, and the Granville Township Employee Manual has a lot of good, important information in it. Chief Hussey also commented the differences between employee policies are common especially when there are different bargaining units and contracts in place.

Trustee Jenks summarized the policies are with APA Lecklider, who has promised to have them reviewed and returned to the Township early next week for the Township officials and department heads to review. The insurance company has given a thirty day liability insurance extension to the Township to have the revised policies approved, printed, and distributed. Trustee Jenks commented Brian Newkirk was great working with the underwriter.

Kendal MOU and TIF:

Fiscal Officer Miller reported he sent an e-mail to the Trustees concerning the Kendal TIF. Fiscal Officer Miller announced there are a few pieces to the Kendal TIF. One part is the money dispersed to Kendal and the Granville Exempted School District (GESD), another part is the money the Fire Department receives from Kendal. Fiscal Officer Miller reported Retired Fiscal Officer Kennedy helped with a spreadsheet concerning the money received from the Auditor's Office and how it is distributed. The spreadsheet is based on valuations. The school receives its share and Kendal receives its share.

Fiscal Officer Miller indicated there have been issues over the past five years concerning the valuations. Fiscal Officer Miller commented they determine the value of the land prior to development, and then determine the value of the land later. The Township collects money on the difference and pays off the TIF which was given to fund some of Kendal infrastructure (larger sewer system). Fiscal Officer Miller estimated the TIF is approximately \$500,000.

Trustee Jenks questioned why there is such a great difference in the money received each year. Fiscal Officer Miller agreed this was an issue. Retired Fiscal Officer Kennedy has been meeting on the Kendal TIF for several years, trying to determine the amounts. Fiscal Officer Miller stated this year for the first half tax settlement the Township received \$41,000. The payment for the second half tax settlement was \$219,000. The payments should be about the same. Fiscal Officer Miller commented Chad Fuller at the Auditor's Office determines the valuation amounts and therefore the payment amounts. Fiscal Officer Miller reported he sent a note to Mike Sobul, Treasurer with the Granville Exempted Village Schools, letting him know the school would be receiving \$152,000. Mr. Sobul responded he was expecting to receive \$50,000 more. Fiscal Officer Miller said the Township can only distribute what it receives. When Retired Fiscal Officer Kennedy returns from his current vacation, he is going to meet with Mike Sobul, Chad Fuller, and Jennifer Boback with Kendal and F.O. Miller to go over the TIF valuation issue.

Trustee Jenks questioned whether the Kendal TIF keeps the Granville Fire Department healthy. Fiscal Officer Miller reported on the payments to the Fire Department. There was a spreadsheet passed out with some TIF payment information, including Fire Department payments:

Pay year		Amounts Billed to & Paid by Kendal				Revised figures based upon TIF Val Figures corrected by the Cty					
2007	(2191-891-0000)	Twp Rec	Amount				Rev. Val	Eff. C&I Rate	Rev Amt Due		
	5/21/07	R95	8943.96								
	9/11/07	R175	8943.96	17887.92			3307.760	3.719900	12304.54	-5583.38	
2008	(2191-803-0001)										
	5/19/08	R86		9738.59			3307.760	4.055152	13413.47	3674.88	
2009	(2191-803-0001)										
	1/12/09	R7	9738.59		2nd half 2008, billed early 2009						
	7/15/09	R129	9088.46	18827.05			3259.980	3.778580	12318.10	-6508.95	
2010	(2191-803-0001)										
	3/3/10	R32	9088.46		2nd half 2009, billed in 2010						
	7/29/10	R130	9160.59	18249.05	1st half 2010, 2nd not billed		3259.980	3.807114	12411.12	-5837.93	
	Total paid by Kendal			64702.61							
2011	Total 2011						3259.940	3.883840	12661.09	12661.09	
2012	Total 2012						3261.660	3.676590	11991.79	11991.79	
										10397.48	
							Total which should have been billed		75100.09		
							Total paid by Kendal		-64702.61		
			Amount due which refunds overpayments and bills for 2nd half 2010 & all of 2011 and 2012							10397.48	

Amounts collected in the early years were found to be incorrect, as the land valuations were found to be incorrect. Revised figures based upon TIF valuation figures corrected by the County determined there was an overpayment in 2007 of \$5,583.38. In 2008 Kendal owed \$3,674.88. In 2009, there was an overpayment of \$6,508.95. In 2010, Kendal overpaid by \$5,837.93.

At that point, Retired Fiscal Officer Kennedy stopped billing Kendal for the Fire Department, as the Township had received too much money. Kennedy is now tying up loose ends and meeting with Chad Fuller to go over the valuations. They determined in 2011, the Township should have been paid \$12,661.09. In 2012, the Township should have been paid \$11,991.79. When everything is balanced, Kendal will owe the Township \$10,397.48 for Fire Department services thru the end of CY 2012.

Chief Hussey indicated the intent of the TIF was to make the Fire Department whole and takes the total effective millage, and future millage into consideration. Chief Hussey reported Kendal has had a significant effect on the number of fire and EMS runs. Ten percent of our calls are to Kendal. The agreement was a good agreement as it was forward thinking. A new addition will likely bring increased runs.

There was a discussion of the math used to calculate the Kendal TIF. Some of the differences were due to Kendal's appeal of the valuations of the buildings. Chief Hussey stated he has always expected approximately \$17,000 to \$20,000 per year. Chief Hussey said he expects the amount to go up with the new additions being constructed. It was suggested Chief Hussey should also have a better understanding of the TIF as it directly affects the Fire Department.

Fiscal Officer Miller indicated the original baseline valuation was originally set too high. The food service building was able to be written off and the common area as they were not housing. Chad Fuller with the Auditor's Office is supposed to be refiguring the valuation.

Trustee VanNess commented the issue will come down to the total property valuation, which is set by the Auditor's Office. What the Fire Department receives and the Township receives is a percentage of the millage after they set the value. All the changes are due to the property valuation changes which are out of the Township's control. Fiscal Officer Miller commented the schools and the Fire Department were not to be harmed by the TIF. If the property value goes up the schools and Fire Department should receive additional money. The only mechanic is the money is received by the Township and disbursed to Kendal to pay for the TIF, and to the schools.

Trustee Jenks commented he does not understand why it has been so difficult to determine the correct amounts to be received for the TIF. Trustee VanNess commented if the valuation is decreased, the school is the biggest loser and it is important for Fiscal Officer Miller to work with the Auditor's Office and Mike Sobul to get everyone on the same page. Fiscal Officer Miller commented he functions as the conduit to distribute the money. Chief Hussey clarified the Fire Department money is a payment directly from Kendal, it is not part of the TIF money.

Trustee Jenks requested Fiscal Officer Miller and Chief Hussey read and review the original TIF agreement so they are not working off of statements made by others which may or may not be correct. Trustee Jenks requested they become comfortable with the language of the seminal document and be able to report to the Trustees if the TIF is correct, or what changes need to be made. Chief Hussey suggested Retired Fiscal Officer Kennedy needs to be involved. Trustee Jenks stated Retired Fiscal Officer Kennedy is going to be on vacation for 6 weeks.

Trustee VanNess commented he has worked with Mike Sobul, who does this for a living with the State's Tax Department. Trustee Jenks requested Mr. Sobul and Mr. Fuller talk about what is traditional, but the Trustees do not know what was agreed to, and whether

it was traditional. Trustee Jenks commented he addressed the issue with Mike Smith last week who did not know how the TIF works. Trustee Jenks would like the issue researched from square one and built empirically.

Trustee VanNess suggested Peggy Betts, past school treasurer, could also be contacted for information concerning the issue.

Another issue between the Township and Kendal concerns the farm lease of Township property adjacent to Kendal. The lessee farmed beyond the Township property onto Kendal property. Retired Fiscal Officer Kennedy drafted a Memorandum of Understanding (MOU) between the Township and Kendal and sent it to FO Miller and the Trustees to review. The MOU would pay Kendal for a small section of land which is adjacent to the Township's land used for farming. Trustee Jenks reported he shared the MOU with Doug Helman who asked for additional language requiring the farmer to complete all regulatory compliance and governmental agency reporting. Trustee Jenks did not think it was an unreasonable request. Trustee Jenks questioned whether the Trustees objected to the paragraph. The Trustees did not object.

Trustee VanNess reported the acreage is wrong according to the agriculture farms survey. Trustee Jenks commented Tim Lolo surveyed the property and found the corner stakes. Trustee Jenks requested Trustee VanNess include Superintendent Binckley when correcting the acreage. Trustee VanNess indicated the acreage could be 3.05 or 3.28 acres. Trustee Jenks responded Tim Lolo has a computer program for the acreage. Trustee Jenks does not want the Township to provide Mr. Helman the information and then have to later correct it. The amount of the acreage and tillable acreage was discussed. The percentage could change from 4.5% to 4.53%. Fiscal Officer Miller commented if the number is rounded it would be the same dollar amount. If not rounded it would only be a ten dollar difference.

Trustee VanNess will confirm with Superintendent Binckley the acreage is correct. Trustee Jenks will let Mr. Helman know the Township is confirming the acreage and will get back to him after the next Township meeting.

Fiscal Officer Miller reported Retired Fiscal Officer Kennedy suggested if the Township is going to ask Kendal to pay on the \$10,397.48 to the Fire Department, the letter should be sent along with the \$59,000 check the Trustees signed for the TIF. Fiscal Officer Miller questioned whether he should send the bill with the check, or if everything should be reviewed first. Trustee Jenks responded the bill should not be sent until the Trustees are sure it is correct. He does not want to bill for \$10,000 and then find out they owe \$15,000.

Trustee VanNess suggested the Trustees send the information they have so Kendal knows what is coming, but let them know the Township is reviewing the numbers to make sure it is correct. Fiscal Officer Miller responded the spreadsheet contains information that is correct according to the millage information provided. Fiscal Officer Miller believed the information should be presented to Kendal, and if they are in

agreement, the bill is what is owed. Fiscal Officer Miller commented the 2012 numbers could potentially change, but the past numbers should not. It was decided to send the check and the bill. The farm check will be forthcoming.

Cherry Valley Lodge Tax:

Trustee Jenks reported he wanted to better understand valuations and taxes. He met with Licking County Auditor Mike Smith and Licking County Treasurer Scott Ryan for 1.5 hours to learn how everything worked, using the Cherry Valley tax appeal as an example. Trustee Jenks presented the information he learned with the Township Board. Cherry Valley Lodge is in tax district 56, including Park Trails, Bob Evans, and the Lodge. The school represents 80% of the total taxes in the district which is a high amount. Cherry Valley Lodge was assessed at 15 million, and the new owners purchased the property for 4.7 million. They want a 10 million dollar reduction in the appraised value. If the school has a levy for \$330,000 for 30 years, the school is guaranteed to receive that amount. All the properties in the school district pay some amount toward the \$330,000. The house values may go up and down. At the end of the year, all the house values are sent to the State, to the department formally run by Mike Sobul. The department then calculates what the proportional tax amount should be based on the current valuation. If all houses go up in value by the same amount in a year, no one's tax will be changed, because the proportion will not change. If one house goes up, and others go down, the increased value house will pay more and the decreased will pay less. If there is a roll back, the schools would have to pay back their portion of the over payment received. It is not reapportioned. If Cherry Valley Lodge wins their appeal in October, the school would need to repay the number of years times \$140,000, and in the future the \$140,000 will be reapportioned. Trustee Jenks said he was originally advised the \$140,000 would be reapportioned over everyone in the school district.

Trustee Jenks questioned what would happen if 100 new homes were built in the district. The school district would simply receive the additional money the first year, but it would be reapportioned over the whole population the next year and everyone would therefore pay less. Trustee Jenks was later advised the reapportionment of a rebate is done only within the taxing classification. A business rebate will not be reapportioned over residents. A class two commercial property such as Cherry Valley Lodge will only have its rebate reapportioned over other class two commercial properties.

Trustee Jenks indicated a lot of money would therefore be spread over a much smaller base. Trustee Jenks provided the Trustees with a hypothetical spreadsheet showing the possible tax impact on business residents in the Granville School District due to a lowered appraisal amount for Cherry Valley Lodge. Trustee Jenks was advised he can distribute the spreadsheet.

Trustee VanNess commented he was told by Auditor Smith a property bought at auction will not affect the appraisal amount of the property. Trustee Jenks responded he has talked to other people and has been advised the courts do consider auction amounts

when determining appraisal values. There is an argument auctions are the best form of appraisal amount as anyone can bid and it is public.

Trustee Jenks stated he met with Jeff Brown, Superintendent of Granville Schools, who said the all the businesses in the school district will basically have a 3 or 4 mill un-voted tax increase. There was discussion it may be difficult to find businesses to lease property if the taxes are increased. There is nothing the Township is able to do concerning the issue, but Trustee Jenks emphasized he wanted the Trustees to be aware of how the rebate will work and the possible impact on the businesses and the community.

Chief Hussey questioned why there was a three year payback. Trustee Jenks responded the appeal was begun three years ago with the previous owner, and the new owner is also appealing based on the auction amount. Money would be paid back from the date the appeal was filed.

There was brief discussion concerning whether or not this would affect the Kendal TIF, and how Township or school levies might affect the TIF.

Letter FRPP

Trustee Jenks questioned whether Trustee VanNess answered a letter from Mrs. Wolfe. Trustee VanNess responded he contacted Jim Murr regarding the appraisal. Mr. Murr has put in approximately 40 additional hours and should have it completed by next week. Trustee VanNess will contact Mrs. Wolfe and advise. Trustee Jenks questioned whether the Township would be charged for the additional hours devoted to the appraisal and addendum. Trustee VanNess responded the appraisal was done for a flat rate.

Executive Session:

There was no need for an executive session.

Calendar Reminder:

Trustee Mason reminded the Trustees the next Township meetings will be held on October 10, 2012.

The meeting was adjourned at 8:42 p.m.