

Granville Township
Minutes of Regular Meeting October 24, 2012

Present: Trustees Bill Mason, Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey
Guests: Brian Miller - Granville Sentinel

The meeting was called to order by Trustee Mason at 7:00 p.m. followed by the Pledge of Allegiance.

On a motion by Trustee Mason and a second by Trustee Jenks, by a unanimous affirmative vote the minutes of the regular meeting on October 10, 2012, were approved as submitted.

Correspondence:

Fiscal Officer Miller reported he received notice from the Licking County Area Transit Study Group which stated on December 31, 2012, Earthworks and Licking County Transit will combine. Earthworks Transit will close and Licking County Transit will continue to service all of Licking County.

Fiscal Officer Miller received a notice from Jon Husted, Ohio Secretary of State, reminding the Township November 6th is Election Day. The election will determine the next president and decide a number of different issues such as State Issues 1 and 2.

Fiscal Officer Miller reported the Township received correspondence from the Licking County Health Department concerning Ohio's open burning regulations. The letter included a list of what people should and should not do. Chief Hussey thought it would be helpful to have a link concerning the open burning regulations on the Township website. Chief Hussey reported the Fire Department carries brochures from the EPA at the Fire Department and hands them out to violators. The Fire Department does not do any actual enforcement, and does not pass out any permits. If someone violates the regulations the Fire Department gives them a brochure, and if the person violates the regulations twice the Fire Department notifies the EPA which visits the resident.

Trustee VanNess questioned whether there are any violators in the Granville Township area. Chief Hussey responded there are, and commented there have been two already this week. Chief Hussey also commented there are people who are chronic violators and he keeps a file with details. Chief Hussey reported, in the last five years, there have been approximately 20 people who are chronic offenders. It was noted residents are not permitted to burn leaves.

Fiscal Officer Miller stated there was no other correspondence received.

Public Comment:

There was no public comment.

Elected Officials Reports:

Financial Matters:

Fiscal Officer Miller:

River Rd. Barn Demolition:

Fiscal Officer Miller reported the barn on River Rd. was torn down. Previously the Trustees had requested Fiscal Officer Miller research and determine whether green space funds could be used to pay for the demolition of the barn. Fiscal Officer Miller reported Assistant Prosecuting Attorney Austin Lecklider stated the Township can use green space funds to pay for the barn demolition. Fiscal Officer Miller requested a motion to pay the \$6,500 bill to River Bend Construction for the demolition of the barn.

Trustee VanNess moved to approve payment of the \$6,500 bill to River Bend Construction from the green space fund. Trustee Jenks seconded the motion and with no further discussion it was approved by a unanimous vote.

Trustee Jenks reported Superintendent Binckley had the Township Road Crew complete grading at the barn site and put dirt over the pad. Trustee Jenks questioned whether Superintendent Binckley could turn in a worksheet indicating the number of hours worked, etc., and have the money for the work done internally transferred from the green space fund to the Roads Department. Superintendent Binckley will put together a work force sheet with the information and provide it to Fiscal Officer Miller.

Trustee VanNess questioned if Superintendent Binckley had an estimate of the costs. Superintendent Binckley responded he estimated the amount to be slightly above \$500. The employees spent eight hours at the site with two trucks and an excavator. Trustee VanNess commented he went to the site and it looks better without the barn and the barn demolition has improved the quality of the Township's open space.

Trustee Jenks questioned whether a motion was needed to transfer the money from the green space funds to the Road District funds. Fiscal Officer Miller responded the transfer of funds could be done internally.

Trustee Jenks requested Fiscal Officer Miller find out whether there needs to be a formal Road District meeting once a year to approve their budget separately or if it may be approved with the Township's budget. Trustee Jenks commented he wants to know if anything procedurally must happen to keep the Township and Road District compliant.

Trustee VanNess also suggested when the land rent check is received for the farm property it should be broken down and some put into the open space fund.

Kendal Farming:

Fiscal Officer Miller reported the agreement has been completed and is in the process of being signed. In the past the funds from it have gone into the green space funds. It will be split now and part will go into the general fund. Fiscal Officer Miller requested to pay the \$1547.47 out of the green space funds for farming of Kendal property.

Trustee Jenks made a motion to approve paying the \$1547.47 to Kendal from the green space funds. Trustee VanNess seconded the motion and with no further discussion it was approved by a unanimous vote.

Employee Health Insurance:

Fiscal Officer Miller reported there have been several e-mails back and forth regarding employee medical insurance. Fiscal Officer Miller is in the process of getting the employees set up with Form Fire. Fiscal Officer Miller indicated he spoke to Gretchen Floyd with Wichert Insurance and they are setting up something for employees and Trustees to sign should they not wish to be insured. Fiscal Officer Miller commented all full time employees and the Trustees (Elected Officials) must complete the Form Fire and if they do not wish the insurance they would need to sign off they do not want it. There were comments concerning whether Trustees who do not wish employee health insurance need to complete any information or sign something indicating they do not want insurance coverage through the Township.

Trustee Jenks questioned why the Trustees would have to sign something this year when they have not had to do so the previous two years. Fiscal Officer Miller indicated the instruction letter had some clarification concerning why someone has to sign indicating they do not want coverage. Fiscal Officer Miller indicated the forms are still in process.

Trustee Jenks commented Chief Hussey and he were in negotiations with Jeff Cashman (Wichert Insurance) the previous two years and the Trustees did not have to sign anything indicating they did not want coverage. Trustee Jenks reported the Township specified the universe of employees to be insured. The company is now asking for medical information for people who were not included in the universe specified. Trustee Jenks reported he would call Mr. Cashman. Fiscal Officer Miller will provide the phone number.

Trustee VanNess reported he takes vision and dental insurance. Trustee Jenks reported he does not take vision or dental. Trustee Mason indicated he takes dental insurance.

Fiscal Officer Miller reported the Township received a notice from PMMG concerning EMS billing. PMMG is seeking approval for PMMG to act as the Township's lawful representative when dealing with employee's claims for Tricare Management's activity. Tricare is one of the companies doing VA (veterans' affairs) billing. The Township needs to sign the letter to give PMMG the right to work with Tricare. Fiscal Officer

Miller reported he gave the letter to APA Lecklider to review and determine who should sign the letter. APA Lecklider indicated the Trustees should sign the letter. This is one of the technical aspects to EMS billing. Chief Hussey indicated other similar agreements have been signed, but were able to be signed by him. The Township has to have a relationship with every potential insurance provider. All three Trustees signed the document, and Fiscal Officer Miller witnessed and notarized it.

Trustee Jenks questioned whether Chief Hussey was comfortable the letter limits PMMG's authority. Chief Hussey responded the letter looks similar to the other letters signed and simply authorizes PMMG to act as the Township's agent with the particular company. Trustee Jenks questioned whether an end date should be included to the agreement so it does not go beyond PMMG's contract with the Township. Chief Hussey responded it could be done, but he did not think it was necessary.

Trustee VanNess questioned what the end date of the PMMG contract is and commented he believed the idea to include an end date was good so it would match up to the contract date. The Trustees will sign the form and Fiscal Officer Miller will add the end date.

Fiscal Officer Miller passed out a sheet which listed appropriation transfers. There was a transfer due to roads striping and one due to OPERS. Fiscal Officer Miller requested approval of the appropriation transfers.

On a motion by Trustee Jenks and a second by Trustee VanNess, by a unanimous affirmative vote the following appropriation transfers were approved:

From	2141-330-420-0001	Paint for Road Striping	1500.00	
To	2141-330-323-0000	Road District – Repairs	1500.00	
From	1000-110-410-0000	Office Supplies	300.00	
To	1000-130-211-0000	Zoning PERS	300.00	
From	2141-760-740-0000	Vehicles/Equip	1000.00	
To	2141-110-211-0000	Admin OPERS	1000.00	

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos and EFT's were approved for payment and processing:

E5312	Bain	304.20	E5313	Binckley	1531.13
E5314	Borden	438.44	E5315	Boudinot	869.47
E5316	Bowman	1574.00	E5317	Bryan	987.45
E5318	Butt	737.81	E5319	Clemens	1559.31
N/A	Coyle	.00	E5320	Curtis	1956.80
E5321	DuBeck	461.82	E5322	Duncan	215.79
E5323	Essick	744.69	E5324	Gottfried	288.04
E5325	Hall	1374.13	N/A	Hampton	.00
E5326	Harrison	487.71	E5327	Henry	636.31

E5328	Hill	1357.78	E5329	Hussey	2506.72
N/A	Jenks	.00	E5330	Jones, A	606.11
E5331	Jones, B	259.54	E5332	Kindell	625.38
E5333	Laatsch	527.69	E5334	Leckrone	185.32
E5335	Lynn	247.39	E5336	Martell	144.40
N/A	Mason	.00	E5337	May	447.92
E5338	Meisenhelder	582.96	E5339	Melick	262.67
N/A	Miller	.00	E5340	Monroe	1374.27
E5341	Poe	143.15	E5342	Poole	389.04
E5343	Reece	1360.61	E5344	Riley	278.05
E5345	Saunders	500.37	E5346	Smith, D	500.37
E5347	Smith, S	280.87	E5348	Thompson	2134.13
N/A	Tracy	.00	N/A	VanNess	.00
E5349	Watling	273.09	DM141	Medical Mutual	8156.38
WV184	Deferred Comp	1510.00	WV185	OCS-Knox Co	1088.91
WV186	IRS	6073.80	WV187	Granville IT	1092.85
WV188	OH IT	2261.73	WV189	School IT	199.74
WV190	OPERS	5651.34	WV191	OP&F	17080.13
8863	Bound Tree	1041.02	8864	Elm Recycling	71.76
8865	EmergiData	3090.00	8866	Finley Fire	82.10
8867	Fire House	865.00	8868	Indoff	3960.00
8869	KE-WA-PA	416.66	8870	Lake's End	145.95
8871	MT Business	12.88	8872	Motorola	28.00
8873	OH Health	124.00	8874	PMMG	1399.02
8875	Pinkerton	65.00	8876	SE Equipment	1579.61
8877	USPO	110.00	8878	V Catalogna	640.00
8879	Dish Network	49.19	8880	Sprint	103.28
8881	PNB-FSA	1153.78	8882	Delta Dental	942.10

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Kendal MOU

Trustee Jenks reported the Memorandum of Understanding (MOU) with Kendal is okay. Trustee Jenks spoke with Doug Helman who is currently out of town. Mr. Helman will sign the MOU when he returns. The amount Fiscal Officer Miller referenced is the correct amount. Trustee Jenks reported he will have copies of the MOU at the next meeting.

Health Insurance

Trustee Jenks questioned whether the other Trustees were asking for health insurance. Trustee VanNess asked what the policy concerning health insurance was and what the cost would be. Trustee Jenks commented in the past Retired Fiscal Officer Kennedy had taken the position the Trustees were not going to take health insurance. Trustee Mason indicated he had STRS and therefore health insurance was not an issue for him. Trustee Jenks also indicated he was previously in STRS, but no longer is.

Trustee Jenks asked Fiscal Officer Miller if there was a policy, as Trustees previously did not take health insurance and whether it was still available to them or if they were voting themselves a new privilege. Fiscal Officer Miller reported he requested an opinion from APA Lecklider when he was taking office as he is receiving benefits through his full time position with the State of Ohio. Fiscal Officer Miller knew he was going to retire from his State of Ohio position during his four year term as Fiscal Officer. APA Lecklider indicated Fiscal Officer Miller would be able to pick up dental and vision when he retired as long as it was something which was offered when he was elected. Based on this logic, Fiscal Officer Miller stated health insurance is something the officials may pick up any time during their term.

Chief Hussey commented he believed the Ohio Revised Code specifically requires the Township Trustees (Elected Official) to be offered health insurance although all Trustees in Granville Township have declined the insurance benefit since he has worked for the Township.

Trustee Jenks questioned whether health insurance was offered to the other Trustees. Trustee Mason stated he signed off on health insurance. Trustee Jenks commented the Trustees therefore may need to sign off on something waiving insurance coverage if it is something they could enroll in. Trustee Jenks reported he was under the impression no one would use the insurance and no forms were filled out last year.

Trustee VanNess stated he wanted to know what the cost would be. Fiscal Officer Miller commented he cannot state what the cost will be for next year, but he can tell what the cost for similar coverage would be this year. Chief Hussey commented the costs were based on the number of people in a family, etc.

Trustee VanNess commented he saw something from the prosecutor's office indicating a change with health coverage policy. The change concerns reimbursement of the cost of the insurance if someone waives coverage. Information concerning the change was sent by Deborah Bickle. Trustee VanNess commented the change did not apply to the Township because all the Township employees had a Township approved plan.

Trustee Jenks reported everything else he had is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he had lunch with Chief Hussey at Kendal on Monday.

Trustee Mason was also at Kendal on October 18, 2012, and looked at their building program. Trustee Mason reported Kendal is significantly increasing their capacity. They are only half built and can double their capacity.

Trustee Mason reported he attended a safety forum at Denison with Chief Hussey. There was a lot of good information and Chief Hussey did a great job with his presentation. There were people present from Capital, Otterbein, Oberlin, Wooster and Kenyon College.

Trustee Mason reported he has been spending most of his time working on the employee handbook. Trustee Mason reported he sent an e-mail 20 minutes prior to this evening's meeting containing more changes. Trustee Mason commented everything recommended has been incorporated, however some questions have been received which are not answered.

Trustee Mason suggested the elected officials and department heads meet one day in the afternoon next week to review the entire document. This should prevent any loose pieces, prevent questions, and make easier any language changes.

Trustee Mason reported on the Township's status to the insurance company. The Township has been given until the next Trustee meeting and if any problems occur we are to let the insurance company know. The goal was to have the handbook completed by tonight. Trustee Mason commented the Township could approve the handbook tonight, but he would prefer someone else go through the handbook and going through the handbook together would be best.

Trustee VanNess said the Trustees could meet together to go through the handbook but it would need to be a special meeting as all would be present. Fiscal Officer Miller will advertise it in the Newark Advocate as a special meeting to review work rules and policies and to vote on approval at the end of the meeting. The Trustees and department heads agreed to meet on Wednesday, October 31st, at 1:00. Trustee Mason requested the Trustees and department heads review what has been done to date prior to the special meeting.

Trustee VanNess:

Livestock:

Trustee VanNess reported he received a call from the Sheriff's office concerning livestock out near County Lane. Superintendent Binckley helped return the livestock. They were able to round up the livestock, returned them to the appropriate property, and mended the fence. Trustee VanNess reported he had a difficult time contacting the owner of the property. He was finally able to stop at the residence, 2488 Silver St., and the resident has new fence panels ready to put up.

Trustee Mason questioned whether this was something the Township should be doing. Trustee Jenks commented he also questioned it and Superintendent Binckley indicated

there is a part of the law requiring the Township to be responsible for moving livestock out of the roadway. Trustee Jenks commented in this instance the livestock was in someone else's property, not on the road. Superintendent Binckley will obtain a copy of the ordinance to be read and reviewed.

Road Visibility:

Trustee VanNess also reported on the zoning regulation concerning road visibility at right of ways. Trustee VanNess provided a copy of the regulation to Superintendent Binckley. Trustee VanNess explained and diagramed the zoning regulations.

Green Space Easement Concerns:

Trustee VanNess reviewed an e-mail received by the Trustees from Gary Sitler. They are considering two new wells, one on the Klema property and one on Klark property on Loudon. Trustee VanNess presented a map with the properties highlighted. Trustee Jenks questioned whether there are green space easements on either of the properties and Trustee VanNess responded there are no easements. Trustee VanNess commented Mr. Sitler said they have purchased a 1995 pipeline easement for the Row property from Clinton Oil and Gas. Trustee VanNess forwarded the e-mail to APA Lecklider but he has not yet looked at it.

Trustee VanNess reported earlier in the summer APA Lecklider rendered the Trustees a determination the pipeline across the southern part of the property would violate the green space easement. If they have a legitimate pipeline easement, they can put a pipeline on the property. Trustee VanNess indicated the Township is trying to find out what the company can do with the pipeline easement.

Trustee Jenks commented the pipeline easement is outlined very specifically geographically. Trustee VanNess reported the easement refers to a certain number of acres. Trustee VanNess believed it was a blanket easement. Trustee Jenks questioned whether the Township knew there was a blanket pipeline easement when the green space easement was bought.

Trustee VanNess responded the Township did not know, and if there is a situation where it was not brought forward during title inspection the Township will need to get the prosecutor's opinion.

Trustee Mason announced the e-mail also referenced the White property and questioned whether the Township has a green space easement on the White property. Trustee VanNess responded it is the White property and the Homestead property and the Township does have green space easements on these properties. There wasn't anything stated about the wells there now. Trustee Mason questioned whether the Township has a provision against drilling on the green space properties. It was decided drilling would have to be approved by the Trustees.

Trustee Jenks commented he is frustrated that the Township spent green space money for the properties. It was decided if the property owners did not disclose the pipeline

easements they were at fault, but the Township should have done the proper research. Trustee VanNess commented the Township did do title searches. Trustee VanNess was not a Trustee at the time the Row property green space easement was purchased, but he reported on the Robb property no issues were found. Trustee VanNess commented the Trustees should first let APA Lecklider review the situation. Trustee Jenks agreed, however he felt the Township should be aggressive with the property owners where green space easements were purchased and now prior easements are coming to light. Trustee Jenks reported he believes the property owners should owe the Township money.

Trustee VanNess commented he told APA Lecklider if the company is allowed to drill, then it is okay, but if the conservation easement prohibits the drilling, then the Township has to enforce the conservation easement and do what it can to preserve the integrity of the program.

Township Garage:

Trustee VanNess reported he and Superintendent Binckley met with Christian Robertson concerning the Township garage. He will discuss it later in the agenda.

LCR 70-67:

Trustee VanNess reported on the November 6, 2012, hearing on Licking County Resolution 70-67 concerning subdivision regulations. Trustee VanNess researched the proposed regulations which concern lot splitting. If a person has 7 acres and wants to split 2 off and if they dedicate it to permanently agricultural use or open space without any buildings they would not need to go through the zoning commission and pay the variance fees, etc. It would be an automatic procedure.

Trustee VanNess reported Brad Mercer's concern is how to keep track of the lots which were split. If the regulation is approved it could be something to add to the list of land to be preserved in Granville Township.

MS-4:

Trustee VanNess reported he has an MS-4 meeting on Monday morning.

Superintendent's Report:

Roads District:

Superintendent Binckley reported Tim Church is still working on the Granville Township Logo. The old decals are off of the trucks and they are waiting on him to fit the Township into his schedule.

Superintendent Binckley reported they have all the bad spots dug out and drainage tile installed along Battee Rd. All that is left to do is asphalt the patches. They are trying to complete this while the weather is still good.

Superintendent Binckley reported they replaced the driveway culvert at 1575 River Rd. this afternoon.

Superintendent Binckley stated he was previously granted permission to begin obtaining estimates for the replacement of the 1979 pickup. Superintendent Binckley reported he searched for used and new vehicles. New trucks, with the state bidding process and with the Township receiving almost 20% off the price, were within a few thousand dollars of the price of a used 2006-2012 truck.

Superintendent Binckley reported Coughlin Automotive in Pataskala has the best deal. It is a \$35,825 truck, but with the state discount the price dropped to \$26,646.11. It has a cabin chassis and is equipped with a snow plow package in case needs change in the future. There is also a second purchase request for a steel flatbed for the new truck from Beveridge Truck and Trailer Sales for \$2,150.

Trustee Mason questioned whether the Township would haul salt in the truck. Superintendent Binckley responded it is a possibility if needed in the future. Currently plans for the truck are to use it to pull things such as the excavator, signs, etc. Trustee Mason questioned whether the flat bed would need to be stainless steel. Superintendent Binckley responded steel would be the better way to go as it will be able to be maintained and painted. Aluminum would be nice, but the steel bed will be able to be protected and maintained.

Trustee VanNess questioned whether the truck already has a hitch and trailer hook up and Superintendent Binckley responded it does. Superintendent Binckley stated the only thing the truck will not have is the emergency lighting on the top.

Trustee VanNess questioned whether an extended warranty should be purchased. Superintendent Binckley responded there is an option to purchase an extended warranty and he will get the amount. The Township has until the end of the original factory warranty to purchase an extended warranty for the truck. Trustee VanNess commented he believes the Township should look into the extended warranty.

Trustee Mason made a motion to approve the purchase request for the 2013 Chevrolet 3500HD 4WD Reg Cab and Chassis under State Bid for \$26,646.11 from Coughlin Automotive. Trustee Jenks seconded the motion and with no further discussion it was approved by a unanimous vote.

Trustee Mason made a motion to approve the purchase request for a steel flatbed for the new truck from Beveridge Truck and Trailer Sales (\$2,150.00). Trustee Jenks seconded the motion and with no further discussion it was approved by a unanimous vote.

Superintendent Binckley requested permission to place the 1979 truck on GovDeals.com.

Trustee Mason made a motion to permit Superintendent Binckley to place the 1979 truck on GovDeals.com. Trustee Jenks seconded the motion and with no further discussion it was approved by a unanimous vote.

Cemetery Department:

Superintendent Binckley reported the Township has been busy mulching leaves.

Superintendent Binckley reported they have completed the fall foundation pour.

Superintendent Binckley indicated he is waiting to hear back from Debbie McPeck regarding cemetery rules and procedures.

Parks Department:

Spring Valley Lower Shelter House:

Superintendent Binckley reported he is waiting to hear back from Granville Recreation District (GRD) with regard to the Spring Valley lower shelter house roof. Trustee Jenks requested this be put on the agenda under old business so the Township can remind the GRD to take care of the issue and send a reminder letter if necessary.

Trustee Mason reported he has been in Spring Valley Park twice including once at 9:00 p.m. and has not seen anything amiss either time. Superintendent Binckley reported he is in the park once or twice per day and also has not seen anything inappropriate happening; no groups of kids and no fires lit in the fireplace. Trustee VanNess reported he has been through ten times and has not seen anything out of the ordinary. Trustee VanNess suggested they knew they were being watched more closely and have moved on.

Fire Department:

Chief's Report:

Denison Forum:

Chief Hussey reported he participated with Trustee Mason in the Denison Forum. There were college and public safety representatives from several colleges such as Otterbein, Wooster, Oberlin, Capital, etc. There were 50-60 people in attendance. The meeting focused on college campus issues which they are working to deal with. Chief Hussey stated he appreciated Denison hosting the forum.

Kendal:

Chief Hussey reported he went to Kendal last week in the evening to speak and gave a power point presentation to 40-50 residents. The residents are interested in and appreciative of the Granville Township Fire Department Services.

Donated Generator:

Chief Hussey reported the Trustees were informed earlier this week through e-mail the Township was offered the donation of a surplus 20K Kohler generator from the State of Ohio. The generator was available if the Department could pick it up within 24 hours.

Chief Hussey reported Superintendent Binckley helped with the loan of a dump truck and Lt. Curtis and Capt. Thompson helped retrieve the generator. The generator is worth approximately \$10,000 and was a donation. Chief Hussey commented the generator is probably slightly bigger than the one the Township is going to buy and has a 4 cylinder Ford engine. The generator came with the transfer equipment. Chief Hussey reported he is trying to work with the vendor to see if the generator may be used to power the fire house buildings. There will be a permit process with the Village. Chief Hussey requested approval to accept the donation.

Trustee Jenks made a motion to accept the donation of the 20 K Kohler generator from the State of Ohio. Trustee VanNess seconded the motion and with no further discussion it was approved by a unanimous vote.

Trustee VanNess questioned whether there was a possibility of cancelling the order of the generator to the Township. Chief Hussey reported he and Superintendent Binckley are working through the process and are trying to make sure they have the best solution in place. There is a possibility of obtaining another donated generator. Trustee Jenks commented the Township has tried to contact the vendor the Township has already ordered the generator from, but has not been able to reach him. The Township does not therefore know if it can cancel the previous order. Chief Hussey questioned whether the Trustees want him to act if he receives another similar opportunity, and Trustee VanNess responded he should.

Physicals:

Chief Hussey reported the Granville Township Fire Department employees will be completing their annual physicals. This is a requirement for any employee who does not complete a physical at another job. Chief Hussey reported some of the employees who work full time at another fire station will complete the required physical there. Chief Hussey reported the cost will be close to \$15,000. The Fire Department has budgeted for the physicals. There will be an invoice in November. The line item in the budget is for \$20,000.

Fiscal Officer Miller indicated the expense of the physicals was included in the budget which was approved in February and does not need separate approval.

Chief Hussey stated the physicals are completed by a mobile unit from Cincinnati. They are 30% less expensive than the company previously used. Trustee VanNess questioned whether insurance covers part of the expense. Chief Hussey responded it does not as the physical has many different requirements and is more comprehensive.

Trustee VanNess questioned what happens if someone fails the physical. Chief Hussey replied if the employee has an issue they are given a 90 day corrective action notice and will have to go to their family physician for a follow-up. If there is something major going on, the company will provide a letter taking the employee off duty.

Trustee VanNess questioned whether successful passing of the physical is tied into any contracts or employee guidelines. Chief Hussey stated they have taken people off duty because they weren't able to be medically cleared and the employees know they have to be medically cleared annually as a condition of appointment. Chief Hussey did not know whether a section concerning the issue is needed in the employee handbook. Chief Hussey responded there is a letter given by a physician who serves as the Department physician which will state the employee is cleared to return to duty.

Out of Township:

Chief Hussey reported he will be out of the Township from November 3-6, 2012, for a trip to Florida. Captain Otter will be in command.

Land Management/ Zoning/ Open Space:

Comprehensive Plan:

Trustee VanNess reported he has had an interesting time working with the Licking County Commissioners, Planning Committee, and Prosecutor's Office concerning the comprehensive plan. Trustee VanNess commented he has been trying to determine exactly where the comprehensive plan is in the process. The comprehensive plan is not on the agenda and no notices have been sent out for a public hearing. The Commissioner's Office was waiting on the Prosecutor's Office for guidance. At one point they said they needed a public hearing, and then they said they did not need a public hearing. The Township is coming close to 30 days from when the Licking County Planning Commission Board approved the plan and the Commissioners have to approve or deny the plan. Trustee VanNess reported the Commissioners had the plan on the agenda on October 2, 2012, but then took it off.

Trustee VanNess reported he spoke to Commissioner Doug Smith this afternoon and he is going to bring the issue up with the Commissioners tomorrow. The Commissioners have never before had a public hearing on comprehensive plans.

Trustee Jenks questioned whether Trustee VanNess is going to contact Commissioner Tim Bubb. Trustee VanNess replied he is waiting for Commissioner Doug Smith to respond. He had been advised the Commissioners were waiting on the Prosecutor's Office, but when he contacted the Prosecutor's Office they indicated Tony Stocco, who is out of the office until next week, is working on the issue.

Zoning Committee:

Trustee VanNess reported as soon as the comprehensive plan is approved it will go to the Township Zoning Committee to determine changes.

Old Business:

Rotary Bridge Project- status

Trustee Jenks reported there is nothing new in the Rotary Bridge status.

Barn Roof:

Superintendent Binckley reported Riverbend Logistics, LLC completed the demolition and removal of barn on Tuesday, October 16. The Township has fenced the area in and covered it with dirt as well as spread seed and straw.

Trustee Jenks requested Fiscal Officer Miller remove the barn issue from the next agenda.

Township Garage- Rust Issue:

Trustee VanNess reported he, Jeremy Johnson, Superintendent Binckley, and Christian Robertson met on Monday to go over options for fixing the liner panels in the shop. A scenario was determined. They are going to cut off to the girt level which is waist high, about 3 ft off the ground. The Township will replace the angle at the bottom with stainless steel. Trustee VanNess obtained a price for the stainless steel today of \$4.60/ft. This could be less if 2x2 can be used. Along the south wall, in the wash bay area, they will use a concrete gutter. It will be recessed in 4 inches to the wall. It will stick out 1/2 farther than the siding. The Township wants concrete around the wash bay area but for the rest of the building stainless steel will work for the bottom. Trustee VanNess will report again with estimates. There will be a z-channel on top of the concrete. It will be approximately \$1,000 for the Township to pay for the stainless steel. Robertson will cover the labor and the siding.

Weaver Drive Annexation- Road maintenance:

Trustee Jenks requested Weaver Drive be taken off the agenda as the maps were passed out last week and there is nothing new.

Union Cemetery:

Trustee Jenks reported there is nothing new concerning Union Cemetery.

First Energy:

Trustee Jenks reported he talked to the Village. The only way the Township may enter into an agreement is if the entire Township area votes on the issue. The Village of Granville is not interested and therefore it is a dead issue.

Personnel Policies:

Trustee Mason stated the personnel manual has been covered. The meeting will be Wednesday, October 31, 2012, at 1:00 p.m at the Township Service Complex.

New Business:

There was no new business.

Calendar Reminder:

Trustee Mason reported the next regular meeting of the Granville Township Trustees will be on a special meeting on October 31, 2012 and the general meeting on November 14, 2012.

Executive Session:

Trustee VanNess stated Jim Murr will be arriving at 8:00 to give an update on the Wolf property appraisal. It did not pass the FRPP review. Mr. Murr has been working with Phillip Swartz and wants to provide an update to the Trustees.

On a motion by Trustee Mason, with Mason-yes, Jenks- yes and VanNess-yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) for the purpose of discussing possible property acquisition.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee VanNess with Mason-yes, Jenks-yes and VanNess-yes the meeting was returned to regular session. No further action was taken.

The meeting was adjourned at 8:35 PM.