

Granville Township
Minutes of Regular Meeting November 28, 2012

Present: Trustees Bill Mason, Paul Jenks, and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Chief Jeff Hussey

Guests: Brian Miller, Granville Sentinel,

Joseph White, 2551 Loudon St., Granville

Jarad White, 2551 Loudon St., Granville

Gary Sitler, 20 Old Farm Rd., Granville

John Suhar, David R. Hill, Inc.

Charles Dilbone, 975 W. Church St

Judy Preston, Chair, Granville Township Land Management Committee

The meeting was called to order by Trustee Mason at 7:00 p.m. followed by the Pledge of Allegiance.

On a motion by Trustee Mason and a second by Trustee VanNess, by an affirmative vote the minutes of the regular meeting on November 14, 2012, were approved as submitted. Trustee Jenks abstained as he was absent from the November 14, 2012, meeting.

Correspondence:

Fiscal Officer Miller reported he did not receive any new correspondence.

Fiscal Officer Miller reported he will be attending the annual meeting of the Licking County Township Trustees and Fiscal Officers Association meeting on December 7, 2012. The meeting is held by the Licking County Engineer, Bill Lozier.

Fiscal Officer Miller also reported he declined an invitation to the Denison annual business industry breakfast on December 7, 2012, as he is not able to attend.

Fiscal Officer Miller reported he contacted Licking Memorial Hospital concerning an invitation to a corporate breakfast on December 4, 2012. There is not a need for Granville Township to be represented at the meeting.

Public Comment:

Mr. Joseph White, 2551 Loudon St., Granville, addressed the Trustees concerning his negotiations with David R. Hill, Inc. to drill a gas/oil well on his property and on Homestead Farms. Mr. White indicated he was representing himself, his wife, and Homestead Farms. Mr. White brought the issue before the Trustees to make sure they comply with a conservation easement on the properties granted by Granville Township.

Mr. White indicated Mr. Sitler will present the facts on the proposed location of the well sites and the access to the sites. Mr. White indicated existing roadways on the property

will be used for access to the sites. There will only be improvements made to the roadways.

Trustee Mason questioned Mr. White as to his understanding of oil rights when the conservation easement agreement was signed.

Mr. White responded when the easement was negotiated, all oil and mineral rights for the properties were reserved. Mr. White stated at the time of the easement agreement the main concern was maintaining the green space on the surface of the properties. Mr. White indicated there was not a big concern with the subsurface. Mr. White said due to the wording of the conservation easement agreement for the properties there should be no problem with drilling a well.

Trustee Mason discussed and read section 2.41 of the easement.

2.41. To the extent permitted under 170(h)(5) of the IRS code and applicable Treasury Regulations, Grantor(s) may undertake subsurface exploration, development and extraction of oil and gas on such portion of the Property that the respective Grantor(s) owns, provided the subsurface activity meets the following conditions:....

Trustee Mason questioned if Mr. White was familiar with the section.

Mr. White affirmed he was familiar with the section.

Trustee Jenks questioned whether Mr. White had put together a plan. Mr. White indicated Gary Sitler has the plan with the well sites.

Gary Sitler, working for David R. Hill, Inc., indicated the conservation easement requires submission of a subsurface well plan. Mr. Sitler introduced John Suhar, a supervisor with David R. Hill, Inc., who would be detailing the subsurface well plan being proposed. Mr. Sitler indicated he would provide copies of maps for the proposed sites to the Trustees and the amount of land being taken over.

Mr. Suhar presented a subsurface plan for two different wells to the Trustees for Homestead Farms, Unit 1, and Mr. White's farm, Unit 1. Mr. Suhar reported David R. Hill, Inc., has been drilling wells in the area. They have drilled 7 wells in the last 3 years in Granville Township. Mr. Suhar indicated the company does not have much leeway concerning sub surface plans as they are regulated by the Ohio Department of Natural Resources. Mr. Suhar stated the company does want to comply with the conservation easement, the ODNR rules, and leases. Mr. Suhar indicated the company does its best to minimize the view of tank batteries and permanent installations. Mr. Suhar presented a written description of the subsurface plans to the Trustees and read through the plans. One plan is for a vertical well, and the second for a directional well.

Mr. Suhar presented the drilling dimensions and outlined the casing requirements to protect ground water. Mr. Suhar indicated more stringent regulations were recently signed into Ohio law by Governor Kasich.

Trustee Jenks announced the Trustees' concern is not that there is going to be a gas well drilled, as the Whites do have the right to drill a well. Trustee Jenks indicated the Township's concern is whether it is consistent with the intent of the original easement. Trustee Jenks indicated he would like to see a plan where the wells will be put, how it will be landscaped, the roads, and how the land will be restored. Trustee Jenks indicated he is not sure the Township can regulate the subsurface plan.

Trustee VanNess agreed the subsurface plan is regulated by government (Federal and State) and the Township does not want to alter any such plan. Trustee VanNess commented the Township is concerned with what is on top of the ground that goes with the subsurface plan.

Trustee Jenks commented the Township is more concerned with 2.41(b), which is what Mr. Sitler will report.

Mr. Sitler reported the most recent easement granted by the Granville Township required the list of the well owner, the restoration plan, calculation of the acreage involved, etc. Mr. Suhar stated the company looked at recent conservation easements to determine what the Township would require.

Trustee Jenks questioned whether the company knows the well locations. Mr. Sitler responded and gave a map and a description of the first well location, White farm, Unit 1. It will be accessed through the main, existing road used to purchase Christmas Trees on Homestead Farms. Mr. Sitler indicated there were be some improvements and alterations to the road. Mr. Sitler reported the site was chosen because it is far off the road. He reported concerning the amount of land being used for the well. Mr. Sitler indicated the disturbed area will shrink after the well is completed and the production phase begins. He indicated the report showed the amount of land disturbed is below the 2 acres limited by the conservation easement. Mr. Sitler announced there may be one minor change in the location after the White family discusses the location. Mr. Sitler commented the best location for the well would be behind the barn as it would not be seen from the road.

Trustee Jenks questioned whether there were any plans for berming or landscaping.

Mr. Sitler responded there could be a wooden fence, pine trees, etc., to block the pump from view.

Trustee VanNess questioned at what point the company would know whether the site for the pump was being moved. Mr. Sitler responded they would know this weekend. Mr. Sitler discussed the favorable location of a well being drilled currently by the company on the Klema property.

Trustee VanNess questioned the location of the second well, and Mr. Sitler announced the possible location, access, and roads for the Homestead Farms well. Mr. Sitler commented this well would be invisible from Loudon Street. Mr. Sitler reported the company would be using 90% existing roads for the wells. Mr. Sitler referenced the section of the report which gives a breakdown of the disturbed area for the wells.

Trustee VanNess questioned whether the roads would remain the same width? Mr. Sitler responded the roads would remain the same width except at the entrance, and the road would need to be extended north.

Mr. Jarad White commented semi-trucks are able to go in and out of the current road, and the road may not need to be widened.

Trustee VanNess stated he questioned the road width as section 2.8 of the conservation easement agreement prohibits building of new roads, parking lots, or paved surfaces or widening without the Township's approval. Trustee VanNess also indicated the agreement says the Township's approval should not be unreasonably withheld.

Mr. Jarad White discussed the current width of the roads in question, and commented he currently drives a dump truck on portions of the road. Mr. White stated the road already is wide.

Mr. Sitler stated the most recent easement granted by Granville Township has requirements which are not required of the White and Homestead easement. Mr. Sitler commented the company is trying to incorporate those requirements too. Mr. Sitler said the topsoil will be scraped off, saved, and later returned so the area may still be farmed. Mr. Sitler recommended the Trustees look at the Klema well site as an example.

Trustee Jenks suggested a possible course of action. Trustee Jenks stated the Township's agreement is with the Whites. For the Joseph White farm, the agreement is with Mr. White, and for the family farm the agreement is with all the signees of the agreement. Trustee Jenks suggested the Whites submit a written proposal which includes items such as the reclamation, landscaping, where the road will be widened, etc. Mr. White will be able to sign on behalf of his farm, and the written proposal for the family farm will need to be signed by the appropriate parties. Trustee Jenks suggested Mr. Sitler could write the agreement, but as the agreement is not with Mr. Sitler, there needs to be a formal proposal and request from the Whites. Trustee Jenks requested the proposal be in narrative form, and pictures attached as exhibits.

Trustee Jenks commented there did not seem to be anything unreasonable with the well proposals, but there needs to be something formal. The Trustees will then be able to respond with something formal. Trustee Jenks referenced the portion of the proposal dealing with the subsurface and requested what is known be included, and the proposal may state that laws and regulations will be complied with. Trustee Jenks stated Trustee VanNess had concerns if something is added to the subsurface details and the Township

approves it, there could be a problem for the Township if the addition is not in compliance with the law.

Trustee Jenks concluded the Trustees are more concerned with the surface and would like to see a narrative of what will be done there. Trustee VanNess and Trustee Mason agreed with Trustee Jenks suggestion. Trustee Jenks advised the Trustees will have the Prosecutor's Office review the request and the Township's decision. Trustee Jenks reported the review may take longer as it may become a pattern for future such requests.

Trustee Mason commented the Township's concern is protecting the integrity of the green space and the easement.

Mr. Joseph White stated the Homestead Farm has been in the family for almost 100 years. He is not coming in and trying to take everything out of the land. Mr. White stated he was born and raised in the house he is living in.

Trustee Jenks responded the Trustees understand Mr. White's position and the easement agreement anticipated such a request.

Mr. Sitler commented on a portion of the agreement requiring compliance with IRS regulations. Trustee Jenks believed that portion was apparently to prevent strip mining.

Trustee VanNess questioned whether Judy Preston, Chair of the Granville Township Land Management Committee, had any concerns or questions. Ms. Preston did not have any concerns but requested to see the maps and proposal. Trustee Jenks commented the Township will probably run the proposal past the Granville Township Land Management Committee before a formal response is provided.

Fiscal Officer Miller advised from a records standpoint, if there are documents presented and signed, there is then a record to store and refer to. If there is a question 10-20 years later, there will be a formal record. Mr. Joseph White agreed a formal record will also be to the White family's benefit.

There was no other public comment.

Elected Officials Reports:

Financial Matters:

Fiscal Officer Miller:

Fire Department Insurance:

Fiscal Officer Miller reported he met with Brad Bush concerning insurance renewal for the Granville Township Fire Department. This will be discussed further in the agenda under the Fire Department report.

Medical Insurance:

Fiscal Officer Miller reported he met with Jeff Cashman concerning the medical insurance for Granville Township. Wichert Insurance is in the process of getting some new numbers for 2013 health insurance coverage. Fiscal Officer Miller reported last year when Granville Township applied for medical coverage Wichert Insurance initially received an 8.8% price increase offer from Medical Mutual of Ohio (MMO). Retired Fiscal Officer Kennedy and Trustee Jenks worked with Wichert and requested MMO provide their lowest price possible, and if so received, the Township would not seek other bids. MMO price increase came in below 5%.

Fiscal Officer Miller reported currently MMO insurance price increase being projected is between 15% and 16%. Fiscal Officer Miller reported Jeff Cashman with Wichert recommends the Township go to market, obtain quotes from different medical insurance providers, and attempt to let competition drive down the insurance price. Mr. Cashman is aware the Trustees are targeting the first meeting in December to make a final decision on employee health insurance. Within the next few weeks the Township should receive bids from other companies. Fiscal Officer Miller will provide the Trustees with the best information possible to allow them to make a good decision regarding employee health insurance.

Trustee Jenks reported there are companies such as Madison Collins Stephens, which the Township already does some business with who may be interested in bidding. Trustee Jenks also reported Ohio Insurance Services called three days before the Township made its decision last year regarding insurance, but was too late to be considered. Chief Hussey commented Ohio Insurance Services was the previous insurer for the Township, before Wichert. Ohio Insurance Services bids the same three insurer providers as Wichert. There was discussion as to whether there were customer service issues while working with Ohio Insurance Services. Trustee Jenks believed there also was someone who represented the same carriers who believed they could get a better price.

Trustee Jenks stated once an underwriter or company gives a quote, then everybody has to work with the same quote. Chief Hussey agreed that was what the Township was told, but variations were seen.

Trustee VanNess questioned how large of a pool the bid requests will encompass. Trustee Jenks commented anyone the Township asks can now view the information on FormFire. Wichert pays for the membership to FormFire, but anyone in the business may view the information and submit bids.

Trustee VanNess questioned whether the information automatically goes out to different companies. Trustee Jenks responded the companies must request the information. The problem is there is a limited number of primary carriers and the insurance companies must work with the carrier's best quote.

Trustee Jenks announced Granville Township has worked and modified its employee insurance plan to obtain the lowest possible costs. There currently is a huge deductible

which the Township covers part of. The Township may already have the best deal possible. Trustee Jenks suggested the Township obtain quotes for a program similar to what it currently has, and request bids for a program with good coverage for the employees which will save the Township money. Trustee Jenks said the bids should not be limited to only the coverage the Township currently has.

Fiscal Officer Miller reported he would reach out to Ohio Insurance Services and stated someone had called him. Fiscal Officer Miller called back, but they haven't returned his call. Chief Hussey commented the Township severed the relationship with Ohio Insurance Services due to service issues.

Trustee VanNess questioned whether the Ohio Township Association would have a list of possible insurance providers. Chief Hussey responded Ohio Insurance Services is used by many Ohio Townships, and so is Wichert. Trustee Jenks remembered he spoke with Jeff Cashman from Wichert at last year's Ohio Township Winter Conference.

Trustee Jenks stated the cost of health insurance is going up. Trustee Jenks reported he spoke with other public entities last year and they reported increases of 10%-20%. The Township did a good job last year at keeping the increase under 5%. This year the Township is back to the 10%-20% increase range. Trustee Jenks concluded it may increase by that amount.

Chief Hussey reported last year the Township had one of the lowest premium levels of other municipalities. Chief Hussey reported some other governmental agencies were paying almost double what Granville Township was paying. Trustee Jenks stated there may be a day of reckoning, but he does not want to assume it. Trustee Jenks reported the Village of Granville, which does have a pricey program, is paying a lot more than Granville Township. Trustee Jenks reported other entities which have pooled together have had some catastrophic health issues which have broken up the pool. Chief Hussey reported it was the Central Ohio Health Consortium, which had been around for many years and served several Central Ohio suburbs. Chief Hussey reported there are still some agencies which use the consortium.

Trustee Jenks advised the biggest problem is the clock is ticking and the Township has a lot of work to complete. The Township needs quotes for similar programs, recommendations for programs which could possibly provide savings, etc. This must be done quickly so the Township will have insurance coverage in place by January 1, 2013.

Trustee VanNess questioned what the deductible currently is. Trustee Jenks responded it is a strange deductible. Chief Hussey reported there is a \$5,000 family deductible and there is a health reimbursement account. Chief Hussey reported the Township pays the first 50%, the employee pays the next 25%, and the Township pays the last 25%. Trustee Jenks stated the Township pays 75% of the deductible incrementally. The deductible is administered by MedBen. There is a high deductible, but a lower premium. Trustee Jenks believed this is attractive to the Township employees. Trustee VanNess commented an increase in the deductible could be reviewed. Trustee Jenks commented

the Township should look at it, but it would not be popular. All aspects must be reviewed. Most employers are not carrying a \$5,000 deductible but it would be difficult for an individual to cover. Trustee Jenks commented Retired Fiscal Officer Kennedy increased the deductible over the years to obtain the best premium.

Chief Hussey commented the deductible is a separate issue. What the Township is pricing is a plan based on a \$5,000 deductible. The health reimbursement account is separate.

Trustee VanNess questioned whether coverage after the \$5,000 deductible is at 100% and Chief Hussey affirmed it is. Trustee Jenks reported Retired Fiscal Officer Kennedy set aside the entire amount for the employees' deductibles. Trustee Jenks commented the whole amount was never used, however the liability was there and the amount must be set aside.

Trustee VanNess indicated the Township's only option is to submit as many names as it wants bids and see what numbers are quoted. Fiscal Officer Miller will keep working with Mr. Cashman, obtain bids, and try to obtain the best possible price. Fiscal Officer Miller reported the Township does get stuck with time concerns as it must wait until November 1st, to begin entering the information into FormFire. It was suggested last year the Township pushed for quotes early, but the company would not give quotes earlier than eight weeks as they wanted the most current information.

Fiscal Officer Miller reported the target date to present multiple proposals is the next meeting. Fiscal Officer Miller reported there is no increase for vision insurance, and the projected increase for dental is 4%.

Comprehensive Plan:

Fiscal Officer Miller reported he met with Village Planner, Alison Terry concerning the Comprehensive Plan changes. The Villages copy is different than the Township's copy do to some changes made by the Township. Fiscal Officer Miller reported he did not have a copy of the Comprehensive Plan. What was on the Township's website was a link to the Village's website and was the Villages version. Fiscal Officer Miller obtained a copy from the Village and will upload it to the Township's website with the Township's changes. Fiscal Officer Miller spoke with Village Manager Steve Stilwell who indicated the Village is not planning to incorporate the Township's changes into their version of the comprehensive plan. There were changes to the maps, which the Village and the Township both made, and two other changes made by the Township.

Trustee VanNess questioned whether Fiscal Officer Miller asked about sharing the cost of printing with the Village. Fiscal Officer Miller responded he has copies of the maps, and will work with Trustee VanNess to see what copies need to be disbursed. A copy will be on the website for people to print with their own printers. Fiscal Officer Miller has copies of the maps and if someone needs to see the maps they may come view them and there will also be a copy placed at the library.

Fiscal Officer Miller passed out a sheet which listed details for the appropriation transfers. Fiscal Officer Miller requested approval of the following appropriation transfers.

From	1000-110-599-0004	Carryover	1000.00
To	1000-130-211-0000	Zoning PERS	1000.00
From	2041-410-599-0000	Other	5.00
To	2041-410-599-0002	Concrete	5.00
From	2141-330-599-0000	Other Expense	500.00
To	2141-330-323-0000	Repairs	500.00
From	2141-330-599-0000	Other Expense	50.00
To	2141-110-213-0000	Admin Medicare	50.00
From	2141-330-420-0000	Supplies	55.00
To	2141-330-223-0000	Dental Insurance	55.00
From	2191-220-599-0004	Carryover	500.00
To	2191-220-251-0000	Uniforms	500.00
From	2191-220-599-0004	Carryover	900.00
To	2191-220-251-0000	Uniforms	900.00
From	2191-220-251-0001	Gear Repair	2300.00
To	2191-220-251-0000	Uniforms	2300.00
From	2191-220-599-0005	Beg Next Yr C/O cash balance	225.00
To	2191-220-341-0001	Mobile Communications	225.00
From	2191-110-420-0002	Fire Op Supp – (Foam-etc)	250.00
To	2191-110-420-0001	Fire House Sup	250.00
From	2195-110-319-0002	Mowing	1500.00
To	2195-110-321-0000	Rents and Leases (Kendal)	1500.00

Trustee Jenks made a motion to approve the appropriation transfers. Trustee VanNess seconded the motion and it was approved by a unanimous vote with no further discussion.

Fiscal Officer Miller also provided a list of the warrants and payroll checks previously issued. Fiscal Officer Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E5392	Bain	270.05	E5393	Binckley	1451.78
E5394	Borden	595.57	E5395	Boudinot	869.47
E5396	Bowman	1753.56	E5397	Bryan	983.34
E5398	Butt	737.81	E5399	Clemens	1425.65
E5400	Coyle	122.65	E5401	Curtis	1620.12
E5402	DuBeck	577.16	E5403	Duncan	379.93
E5404	Essick	816.86	E5405	Gottfried	144.40

E5406	Hall	1374.13	NA	Hampton	0.00
E5407	Harrison	401.25	E5408	Henry	636.31
E5409	Hill	1432.97	E5410	Hussey	2506.72
N/A	Jenks	0.00	E5411	Jones, A	246.12
N/A	Jones, B	0.00	E5412	Kindell	259.09
E5413	Laatsch	468.09	E5414	Leckrone	57.01
E5415	Lynn	257.94	E5416	Martell	282.06
N/A	Mason	0.00	E5417	May	855.01
E5418	Meisenhelder	582.96	E5419	Melick	501.93
N/A	Miller	0.00	E5420	Monroe	1402.60
E5421	Poe	403.62	E5422	Poole	389.04
E5423	Reece	1220.36	E5424	Riley	433.99
E5425	Saunders	384.34	N/A	Smith, D	0.00
E5426	Smith, S	404.01	E5427	Thompson	1415.91
N/A	Tracy	.00	N/A	VanNess	0.00
E5428	Watling	513.23	WV196	IRS	5748.37
WV197	Deferred Comp	1510.00	WV198	OCS-Knox Co	1088.91
WV199	OH IT	2199.79	WV200	School IT	190.35
WV201	Granville IT	1036.80	WV202	OPERS	5876.84
WV203	OP&F	16319.83	WV204	AFLAC	724.76
8925	FSA W/H	1153.78	8926	Bound Tree	2135.01
8927	Dish Network	49.19	8928	Fire House	1078.00
8929	Fire Safety	3427.01	8930	Granville Builders	8.75
8931	Jefferson Twp	5000.00	8932	LC Health Dept	220.00
8933	Madison Collins	6944.00	8934	Mercer Door	139.00
8935	Mini Mix	201.50	8936	Shelly Materials	1122.02
8937	Smith Springs	73.44	8938	Sprint	103.28
8939	Tire Centers	1045.32	8940	Delta Dental	1071.94
8941	MT Business	56.62	8942	Korda	37094.00
8943	Kendal	1495.26	8944	Verizon	152.42

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

FEMA:

Fiscal Officer Miller reported he is still working with the FEMA representative, John Hurst. Fiscal Officer Miller believes Granville Township is one of the last entities the representative is working with. The representative has moved from the Heath area. Fiscal Officer Miller is continuing to provide the representative with the information needed, such as where the debris was hauled, providing certification the debris removal was in compliance with emerald ash borer requirements, etc. Chief Hussey provided

pictures of the fire trucks and Township road equipment which were used. There is still not a final decision on the reimbursement.

Trustee Jenks:

Trustee Jenks reported everything he has to report is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he has checked Spring Valley Park on a regular basis and hasn't seen anything destructive.

Trustee Mason reported he met with Chief Hussey on several different occasions. Trustee Mason reported he went to Knoll Drive one more time concerning a property issue. Trustee Mason was still awaiting pictures from the person who logged the complaint.

Trustee VanNess:

MS-4 Training:

Trustee VanNess reported he spoke with Dan Blatter concerning scheduling the MS-4 training required for the Township's employees. Mr. Blatter is coordinating with other Townships also needing the training and will respond back. The Roads Department employees will need to complete the training by the end of the year. Trustee VanNess reported he requested an alternate date be provided in case there is a conflict which arises on the planned date. The training will take approximately two hours. The training is annual. There is one new employee who has never had the training, and the other employees need recertified.

Planning Commission:

Trustee VanNess reported there were lots re-plotted on Granview. A person had three lots and sold part of one lot to a person whose septic system was on the lot. The two people worked together and the planning commission approved the plan. There are now two lots instead of three. These were grandfathered lots. Warren May has a copy and Trustee VanNess gave Fiscal Officer Miller a copy with maps to file.

Roads District:

Superintendent's Report:

Trustee Jenks presented Superintendent Binckley's report as he is on vacation.

Gov Deals Update:

Trustee Jenks reported the 1979 pickup was placed on GovDeals.com and sold for \$3,051. Trustee VanNess commented this is over 10% the cost of a new truck.

Winter Season:

Trustee Jenks reported the trucks are ready for winter. Snow plows have been installed, and almost all of the snow fence posts are driven. They will be able to put the snow fences up quickly.

Potholes:

The roads crew filled in potholes on James Rd. and River Rd. and did berming.

Generator:

Trustee Jenks reported the generator for the Township garage will be installed next week by Hittle Electric.

Cemetery Department:

Trustee Jenks reported there were two funerals.

The crew is wrapping up mulching leaves, blowing leaves from headstones, etc.

Trustee Jenks reported Superintendent Binckley will be working with Debbie McPeck concerning updating maintenance rules for the cemetery. Ms. McPeck has been on holiday and they haven't been able to talk, but they will be working on the project.

Parks Department:**Proposed Land Swap:**

Trustee Jenks reported he received a call late today from Andy Wildman, with the Granville Recreation District (GRD). Director Wildman indicated his board has authorized him to negotiate the development of a property lease for all of the Township owned park properties. Director Wildman would like to meet to begin the process.

Trustee Jenks reported GRD has the outline of a tentative agreement with Granville Golf Land concerning the proposed land swap. This is the remaining part of an agreement where if Granville Golf Land invested some money in solving a problem the Township would sell them or swap them a small sliver of land. Director Wildman wanted to come and propose approval of the agreement, however Trustee Jenks requested the Trustees be provided information outlining the proposal; the cost of the land involved, what associated costs would be, etc.

Director Wildman is going to measure the properties. Superintendent Binckley will help with measuring and staking the properties. Trustee Jenks advised Director Wildman there is no point to making a commitment until the board agrees with what is being proposed. The land needs to be measured and staked so the Trustees know exactly what is being proposed. Then if the GRD board agrees, have the County survey the properties. Director Wildman is going to try and work with Superintendent Binckley next week to have the properties measured. Director Wildman hopes to come to the next Trustee meeting to present the agreement for approval.

Trustee VanNess questioned whether the proposal is similar to the one from four months ago, and Trustee Jenks responded he believes it is. Trustee Jenks reported he spoke to County Engineer Bill Lozier to see if the County would be willing to do the land swap surveying for the Township at no cost. The County will do the surveying at no cost when there is time in their schedule. If the surveying needs to be done privately, Trustee Jenks suggested the GRD or someone else pay the costs.

Rotary Bridge:

Trustee Jenks reported there are two issues concerning the rotary bridge currently being discussed. The first issue is the agreement the state wants the Granville Township to sign agreeing to certain activities during the construction of the bridge. Trustee Jenks reported the Township could not sign the agreement as the GRD controls the property. The GRD needed to commit the activities to the Township so the Township could form an agreement with the State. Assistant Prosecuting Attorney Austin Lecklider drew up an agreement for the GRD to sign. Justin Lodge with the GRD did not like the agreement. The GRD is working with Attorney Craig Predieri, who will work with APA Lecklider to draw up a new agreement. Once the agreement is created, the GRD will sign the agreement and give it to the Township so the Township can sign the agreement with the State of Ohio. The State has been notified things are on hold until the GRD approves an agreement.

The second issue concerning the rotary bridge involves a portion of the trail accessing the bridge which intersects the TJ Evans Trail. An easement needs to be issued by the Thomas J. Evans Foundation. The T.J. Evans Foundation no longer grants free easements and is charging for the easement. Trustee Jenks reported he spoke to Dr. Weigand and Village Planner Alison Terry to determine the cost, but the lawyer for the T.J. Evans Foundation has not yet given a cost. It is estimated the easement will cost \$1,000 to \$2,000.

Trustee Jenks believed the T.J. Evans Foundation donated a considerable amount of money to the original rotary bridge project; arguing with them over the cost of the easement does not seem to make sense. Dr. Weigand believes the easement costs should be paid, and then made up some other way. The problem is if the easement is paid the project will not have enough money from Rotary. Trustee Jenks will have to go to Rotary to ask for the additional amount. Trustee Jenks commented the amount should be small and should not be a deal breaker.

Trustee Mason questioned whether Trustee Jenks was sure the Township could not negotiate with the T.J. Evans Foundation. Trustee Jenks responded Sarah Wallace is aware of the situation and their position is the Foundation used to grant free easements all the time, but there were too many people asking for them and it became too expensive and it cut into their ability to fund other projects. Dr. Weigand was going to approach Rotary and ask for more money to make up for the deficit. Dr. Weigand wants to pay for the easement now and ask for more money in the future.

Trustee VanNess commented Dr. Weigand's advice seems logical. Trustee VanNess stated the Township is only on the hook for \$10,000, if the rest of the group does not come up with the extra money the project will be cancelled.

Fire Department:

Chief's Report:

Chief Hussey reported the last two weeks were quiet for the Fire Department.

Arson Fire:

Chief Hussey reported the Department continues to work on the arson investigation of the fire in Beaver Hall at Denison University. The investigation is taking a great deal of his time.

Fire Department Physicals:

Chief Hussey reported the Fire Department staff completed all their physicals.

Trustee VanNess questioned whether everyone passed his or her physical. Chief Hussey indicated if there is a major problem the doctor will tell the chief immediately, and nothing was immediately reported.

Fleet Insurance Renewal:

Chief Hussey reported Fiscal Officer Miller sent an e-mail to the Trustees regarding the renewal of the Fire Department's fleet insurance. The premium for the current year was \$19,500; it will go up to \$20,370 for 2013. This is a 4 1/2 % increase. Some of the increase is due to fleet changes. The amount is close to what the Fire Department has budgeted for insurance for 2013. Chief Hussey indicated he is comfortable with the quote. The fleet is insured at current replacement cost for new apparatus, not depreciated apparatus.

Trustee Jenks questioned the coverage cost for the new tanker as it replaced two vehicles. Chief Hussey affirmed the tanker replaced an engine and a pumper. The engine came out of the fleet more than a year ago however, so it was not included in the current year premium. It was discussed the savings of having one less truck in the fleet were realized in the last year's premium.

Trustee VanNess commented he was unsure if it is practical to insure the trucks at new replacement cost. Chief Hussey indicated Westerville had ladder truck which was purchased in 1987 for \$580,000 totaled as it touched some high voltage power lines. To replace the truck today is 1.2 million and Westerville must pay the additional amount as the truck was not insured for replacement cost. Chief Hussey reported the Fire Department insures for the full amount as fire equipment is very specialized and greatly increases in cost.

Trustee Jenks stated the Township sets aside money in a fund every year for replacement of the trucks. Trustee Jenks commented if a truck has a 20 year life cycle, and a truck is destroyed half way through the period, the Township would receive 50% of what the truck was worth with a traditional policy, but would also have accrued 50% of the money to replace the truck. Trustee Jenks questioned whether there should be a discussion if the Fire Department needs a full value replacement policy for the fire trucks when the Township is setting aside money for the replacement of the trucks.

Chief Hussey responded the question can be asked. Chief Hussey stated he is not sure how much the insurance cost would go down if the fleet is insured for a depreciated value. Chief Hussey stated he did not believe there would be a 50% savings on the insurance. It was discussed saving for the replacement is similar to self insuring for the additional amount needed to buy a new truck.

Trustee VanNess commented the Township is saving for the new vehicles and is putting the funds in a separate account. It is a different scenario than the Westerville example as Granville Township would already have the extra money for the new truck.

Trustee Jenks commented if insuring for the depreciated amount does not save the Township much, then the Township should continue to insure for the replacement amount. Chief Hussey will try to find out the difference between insuring for the replacement amount and insuring for the depreciated amount. Chief Hussey questioned Fiscal Officer Miller whether there is a deadline for renewing the insurance. Fiscal Officer Miller advised the renewal approval may wait until the next Township meeting.

Fiscal Officer Miller questioned if whether there were a major event at the fire station damaging multiple vehicles would there be enough money to cover replacement of multiple vehicles if the department does not have replacement cost insurance coverage? Trustee Jenks responded if the correct amount of money for replacement is being set aside, there should be enough to pay for replacement of multiple vehicles. As long as the insurance company gives the Township the straight line depreciated amount, and as long as the Township has put the correct amount for replacement into the fund, the Township should be okay if multiple vehicles are destroyed. The funds being reserved are for Chief Hussey's estimated future cost of the trucks. If the truck today may be purchased for \$400,000, but Chief Hussey believes the truck will cost \$450,000 in 20 years, the amount being reserved is for the \$450,000 cost.

Terrorism Insurance:

Chief Hussey reported there is insurance coverage being offered to cover major terrorism events. Chief Hussey reported in the past the Township did not purchase the terrorism coverage. The insurance would cover a piece of apparatus damaged when responding to a federally declared terrorist event.

Chief Hussey indicated in the past the Fire Department rejected the coverage, but after speaking to the insurance agent thought the issue should be discussed by the Trustees.

Fiscal Officer Miller and Chief Hussey believe the possibility of a federally declared terrorist event damaging apparatus belonging to the Granville Township Fire Department is slight, and the additional \$700 expense is not necessary. The Trustees agreed with Chief Hussey and Fiscal Officer Miller and determined no action was necessary concerning the issue.

Salary:

Chief Hussey reported there will need to be a discussion regarding salary pay along with insurance costs. Chief Hussey requested permission to begin a payroll study and compare comparable agencies. He will present the report at the next meeting.

It was noted the second meeting for the Township is scheduled for December 26th, which is the day after Christmas. Trustee Jenks commented the payroll discussion should happen at the next Township meeting as there may not be a meeting on December 26th. Fiscal Officer Miller commented there are many things which have to happen in December to prepare for 2013.

Chief Hussey will look at 8 comparable communities to find out what their salary and benefit packages are. Trustee Jenks questioned whether Chief Hussey can find out the communities intentions concerning raises for 2013. Chief Hussey responded many of the agencies are collective bargaining agencies and therefore he will be able to find out the information.

Trustee Jenks indicated he spoke to the Village of Granville and found out what the street workers will be receiving. They are still negotiating with the police, but know what their targeted amount is.

Out of Office:

Chief Hussey reported he will be taking vacation from December 2-8, 2012. Lieutenant Curtis will be in charge during that time. Lt. Curtis has not been in charge before, but Chief Hussey is very comfortable leaving Lt. Curtis in charge.

Land Management/ Zoning/ Open Space:

Trustee VanNess stated there is nothing new to report.

Old Business:

Rotary Bridge Project-

This was previously discussed under parks.

Township Garage- Rust Issue:

Trustee VanNess reported the MOU with Robertson Construction was covered at the last meeting. Trustee VanNess indicated the drains in the garage will need to be discussed.

Trustee Jenks spoke with Superintendent Binckley concerning the drains. Superintendent Binckley appreciates the plan worked on by Trustee VanNess. Superintendent Binckley also thinks drains should be put in if the Township can afford them. Superintendent Binckley asked the Trustees to consider scheduling as trucks with salt on them will soon be in the garage, and if the drains should be placed in first. The drains need a 28 day cure period. Superintendent Binckley would like the project sequencing discussed.

Trustee Mason questioned whether Superintendent Binckley had a recommendation. Trustee VanNess reported concerning the walls, the schedule outlined in the MOU with Robertson should remain, since it is the company's slow time. Trustee VanNess reported Robertson quoted \$25,000 for the drains. Trustee VanNess stated he spoke to Superintendent Binckley who reported there was only \$12,000 in the building fund. If the project goes into 2013, there will be a different budget. Fiscal Officer Miller will need to see if the Township has the money to do the drains.

Trustee Jenks stated one way to fund the project would be to have it begin in December, so the first part of the cost is taken from the 2012 budget. Trustee VanNess stated the 2012 money could also be carried forward in to 2013. Trustee Jenks reported there is plenty of cash, but the issue is the Township would be over budget. Trustee Jenks commented he thinks getting drains is essential.

Trustee VanNess commented it is complicated in the winter when the trucks will need to be off for 30 days, but winter is when the trucks need to be in at night.

Fiscal Officer Miller will look at the money issue, and Trustee VanNess will talk to Christian Robertson to see what he can do as there will be salt water in the garage and the Township does not want to have the new walls destroyed.

Union Cemetery:

Trustee Jenks indicated some good things are happening concerning the Union Cemetery. Trustee Jenks reported Lynne Boone and Jim Patin were going to speak with Mark Masterson of Felumlee Monument to see if he could do some work at a lower cost than the Fannins. They will meet with Superintendent Binckley and Mr. Masterson on December 12, 2012. Ms. Boone and Mr. Patin have marked about 25 headstones for Mr. Masterson to see if he believes he can do some repairs and work on the headstones.

Lynne Boone met with the DAR who is allowing the Union Cemetery Committee to submit for a grant for headstone repair. A 501 C-3 must apply for the grant. Lynne Boone has reached out to the Granville Foundation to see if they would be willing to make the grant request, and they have responded they will make the request.

They are looking for alternative funding and less expense. No answers yet.

Employee Benefits/ Open Enrollment:

This was covered earlier in the agenda.

Committee Appointments for 2013:

Trustee Mason reported the Trustees have a copy of the committee appointments. Trustee Jenks requested the Township look at the appointments by committee as the Township only has to appoint the people whose appointments have expired.

Trustee VanNess commented the Trustees also need to vote on alternates. Trustee VanNess commented Judy Preston has indicated all the Land Management Committee Members want to stay on the committee.

Trustee Jenks moved the Committee Members presented (Dixon, Conley) be appointed to new terms. Trustee Mason seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Trustee Jenks questioned whether Bill Wernett wanted to be renewed for the Open Space Committee. Trustee VanNess did not speak to him, but will. His appointment will wait. Trustee Jenks also questioned Steve Brown on Zoning and his appointment will wait.

New Business:

Calendar Reminder:

Trustee Mason reported the next regular meetings of the Granville Township Trustees will be on December 12, 2012, and December 26, 2012. Trustee Mason discussed the meeting on December 26th will depend upon what happens at the December 12th meeting. Trustee Mason commented the Trustees may want to change the December 26th meeting date.

Executive Session:

On a motion by Trustee Jenks, and a second by Trustee Mason, with Mason-yes, Jenks-yes and VanNess-yes the meeting was moved into Executive Session under ORC section 121.22(G)(1) to discuss an employee's compensation (benefits).

After a period of discussion on a motion by Trustee Mason and a second by Trustee Jenks, with Mason yes, Jenks yes and VanNess yes the meeting was returned to regular session.

No further action was taken.

The meeting was adjourned at 9:00 PM.