

Granville Township
Minutes of Regular Meeting December 12, 2012

Present: Trustees Bill Mason, Paul Jenks, and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Chief Jeff Hussey, Superintendent Travis Binckley

Guests: Brian Miller, Granville Sentinel

Joseph White, 2551 Loudon St., Granville

Gary Sitler, 20 Old Farm Rd., Granville

Jim White, 2839 Loudon St., Granville

The meeting was called to order by Trustee Mason at 7:00 p.m. followed by the Pledge of Allegiance.

On a motion by Trustee VanNess and a second by Trustee Jenks, and by a unanimous vote the minutes of the regular meeting on November 28, 2012, were approved as submitted.

Correspondence:

Fiscal Officer Miller reported he received a notice from the Licking County Land Trust asking Granville Township to renew its membership at the \$150 Honorary Level. Fiscal Officer Miller questioned whether the Trustees wished to continue to support the Licking County Land Trust.

Trustee VanNess commented he did not recall voting for the membership in the past. It was discussed Fiscal Officer Miller could research the issue. Fiscal Officer Miller clarified the notice is a renewal notice as the current membership expires December 31, 2012. The notice was sent to Granville Township, Attn.: Norm Kennedy.

Trustee Jenks stated Granville Township has dealings with the Licking County Land Trust as they hold rights on some of the Township's properties, and the Township should support the Licking County Land Trust.

Trustee Jenks made a motion to renew Granville Township's \$150 Honorary Level membership in the Licking County Land Trust. Trustee VanNess seconded the motion and with no further discussion the motion passed by a unanimous vote.

Trustee VanNess questioned whether the money for the membership would come from the general fund and Fiscal Officer Miller affirmed the fee would be paid from the general fund.

Fiscal Officer Miller reported he received a notice from the Licking County Township Association concerning the 2013 organizational meeting which will be held January 5, 2013, at Highwater Church. The Trustees and Fiscal Officer generally attend. Fiscal

Officer Miller reported the annual dues for the Licking County Township Association which included membership in the Ohio Township Association are \$260.

Trustee VanNess made a motion to approve payment of the \$260 dues to the Licking County Township Association. The motion was seconded by Trustee Jenks and was unanimously approved with no further discussion.

Trustee VanNess requested Fiscal Officer Miller RSVP with his attendance. Trustee Mason indicated he will attend the meeting but only be able to remain for an hour due to a previous engagement and has already informed Phyllis by e-mail. Trustee Jenks indicated he will not be attending the meeting. Fiscal Officer Miller will RSVP his and Trustee VanNess' attendance.

Fiscal Officer Miller reported he received a notice from the Licking County Auditor's Office with an estimate of the Undivided Local Government Funds. Fiscal Officer Miller reported the estimated amount for Granville Township for 2013, is \$21,508. In 2012, Granville Township received \$26,500, and received \$39,500 in 2011 and 2010. Fiscal Officer Miller noted the pattern for the amount received is less each year. He also indicated State Representative Jay Hottinger who was present at a recent meeting, had reported the funds may go away all together. Fiscal Officer Miller commented this money goes into Granville Township's general fund. Trustee Mason commented the general fund will be hurt in the future. It was also noted the loss of the inheritance tax at the end of 2012 will also hurt the general fund in the future.

Public Comment:

Mr. Joseph White, 2551 Loudon St., Granville, addressed the Trustees and presented a memorandum detailing specific sites for the proposed wells discussed at the last Township meeting. The memorandum listed where the driveway locations will be. There is a memorandum for Homestead Farm, Unit 1, and a memorandum for White Farm, Unit 1.

Trustee Mason indicated he received the memorandums via e-mail and has read them. Trustee Mason commented the memorandums appear very complete. Trustee VanNess reported he will take the memorandums to the Licking County Prosecutor's Office for review. Trustee VanNess also will go with Judy Preston, Granville Township Land Management Committee Chair, and visit the locations after the Prosecutor's Office has reviewed the memorandums. Trustee VanNess reported Mr. Gary Sitler offered to escort them when visiting the site. Trustee VanNess hopes to have everything completed by the next Trustee meeting so the Trustees will be able to provide the Whites with a decision. .

Mr. White provided signed copies of the memorandums to the Trustees. Mr. Sitler will e-mail corrected copies to Trustee VanNess to be forwarded to the Prosecutor's Office.

Mr. White responded to concerns over the possible widening of the driveways and reported he drives trucks and a 16 ft wide combine in and out of the driveways without any problems.

Trustee VanNess commented the main concern is the visibility and landscaping. Mr. White responded the well at the Homestead Farms location will not be visible from the road.

Trustee Jenks asked if there is another well proposed would Mr. White come back and request permission from the Township again. Mr. White assumed they would but did not think there would be more than the two proposed wells.

Trustee VanNess reported the current applications are for Homestead Farms, Unit 1, and White Farm, Unit 1. Mr. Sitler clarified the reason for the labeling concerns the royalties being paid. Unit means there are combined/shared royalties.

There was a brief discussion of the well and pump locations, and the landscaping which will be done. Mr. Sitler indicated his employer, David R. Hill, Inc., is trying to address the Trustees' concerns about visibility and landscaping. They are trying to minimize the effect on agriculture and will drill during the off season. Mr. Sitler reported this is the first well David R. Hill, Inc. is drilling on a green space easement and wants to do it right.

Trustee VanNess commented the Trustees appreciate the efforts being made to keep things screened and landscaped.

There was no other public comment.

Elected Officials Reports:

Financial Matters:

Fiscal Officer Miller:

Kendal TIF:

Fiscal Officer Miller reported he attended a meeting at the Licking County Auditor's Office. Present at the meeting were; Licking County Deputy Auditor Chad Fuller, Retired Granville Township Fiscal Officer Norm Kennedy, Jennifer Boback from Kendal, and Granville Schools Treasurer Mike Sobul. The meeting focused on the Kendal TIF. Fiscal Officer Miller reported Kendal has probably received more money than it should have. Once an amount is agreed upon, there will be a payment back to the County Auditor's Office which will disburse the funds to the schools. The schools are short the funds.

Trustee Jenks questioned whether Granville Township would be receiving any money back. Fiscal Officer Miller reported Granville Township will get some money back.

The money is part of the debt on which the Township continues to pay interest. Fiscal Officer Miller reported the Township has paid more than the original TIF based on the interest schedule pay down. Due to the overpayment the Township will get some money back. The amount may be \$100,000, but it is money that eventually goes to Kendal.

Fiscal Officer Miller reported part of the overpayments to Kendal has been due to the property valuations. When Kendal put in improvements, such as medical facilities, Kendal was able to file for a reduction in the property valuation. The Auditor's Office took the reduction from both the TIF and non-TIF portions of the property valuation. .

Trustee Jenks commented the regular land is not part of the TIF, only improvements to the land. Fiscal Officer Miller agreed.

Trustee VanNess questioned whether the new construction is separate from the original TIF. Fiscal Officer Miller stated it is separate and changes the value of the land and the taxes paid. Trustee VanNess questioned whether the new construction is open yet. It was determined it is not open yet and Kendal will not be taxed until it is open and will be prorated for the balance of the year. Trustee VanNess questioned what the value of the new construction would be. Fiscal Officer Miller did not know the value and stated it would likely not be available until construction is completed. The Township will receive valuations of all properties at the end of the year.

Trustee VanNess questioned whether Kendal was part of the business district which will be impacted by the recent decision to grant Cherry Valley Lodge's tax appeal. Trustee Jenks commented Kendal is a part of the business district, but is listed as three entities on the worksheet he previously provided to the Trustees concerning the possible impact of the tax appeal. Trustee Jenks also reported the amounts listed on the worksheet are wrong as it was for 5.5 million, and the settlement amount was around 5 million. The actual impact on local businesses is worse.

Year End State Auditor's Meeting:

Fiscal Officer Miller reported he and Susan Bain attended the year end State Auditor's meeting at the Fawcett Center. They received updates on the new software and year end processes.

Licking County Township Association meeting:

Fiscal Officer Miller reported last Friday he attended the Licking County Township Association meeting hosted by Bill Lozier, Licking County Engineer. The meeting was informative. At the meeting the Engineers Office distributed a draft copy of a new Township request for engineer's assistance form. Fiscal Officer Miller provided the draft copy of the form for the Trustees and Superintendent Binckley. The Licking County Engineer's office is asking for formal requests so they may better prioritize their work. This will allow them to schedule their work in portions of the County so they are not traveling all over the County. Trustee Mason reported it has been hard for the Engineer's Office to budget due to not knowing what requests will be forthcoming.

Trustee VanNess reported on a \$700 road sign cost reimbursement grant which the County Engineers Office is coordinating for the townships. A form for requesting the reimbursement was given to Superintendent Binckley.

Trustee VanNess also reported the Engineer's Office wants Townships to still provide the culvert inspection reports. Superintendent Binckley advised Granville Townships culvert inspection reports are filed every year.

Amended Certificate and Revised Revenue and Appropriation Amounts:

REVENUES

APPROPRIATIONS

Fiscal Officer Miller passed out a sheet which listed details for the appropriation transfers. Fiscal Officer Miller requested approval of the appropriation transfers.

Appropriation Transfers

From	1000-110-599-0004	Carryover	999.96
To	1000-110-121-0000	Fiscal Officer Salary	999.96
From	2141-330-353-0000	Gas	250.00
To	2141-330-341-0007	Telephone Alarm line	250.00
From	2141-330-360-0000	Contracts/Paving	1700.00
To	2141-330-323-0000	Repairs	1700.00
From	2191-220-599-0004	Carryover	700.00
To	2191-220-251-0001	Uniforms	700.00
From	2191-220-599-0004	Carryover	110.00
To	2191-110-212-0000	Vol FICA Social Security	110.00
From	2191-110-420-0000	Squad Supplies	100.00
To	2191-110-420-0001	Fire House Sup	100.00
From	2191-220-599-0002	Squad Supplies	500.00
To	2191-110-190-0000	Fire House Sup	500.00

Trustee VanNess made a motion to approve the appropriation transfers. Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.

Fiscal Officer Miller also provided a list of the warrants and payroll checks previously issued. Fiscal Officer Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E5429	Bain	270.05	E5430	Binckley	1969.39
E5431	Borden	1082.41	E5432	Boudinot	874.70
E5433	Bowman	3479.72	E5434	Bryan	928.33
E5435	Butt	1167.44	E5436	Clemens	1403.37
E5437	Coyle	276.40	E5438	Curtis	3057.03
E5439	DuBeck	211.42	E5440	Duncan	353.69
E5441	Essick	1074.68	E5442	Gottfried	192.43
E5443	Hall	2052.29	E5444	Hampton	129.33
E5445	Harrison	597.50	E5446	Henry	625.81
E5447	Hill	2234.36	E5448	Hussey	2922.35
E5449	Jenks	1076.62	E5450	Jones, A	490.77
E5451	Jones, B	380.82	E5452	Kindell	262.05
E5453	Laatsch	406.21	E5454	Leckrone	12.01
E5455	Lynn	242.12	E5456	Martell	144.40
E5457	Mason	941.24	E5458	May	483.11
E5459	Meisenhelder	582.96	E5460	Melick	135.87
E5461	Miller	1617.26	E5462	Monroe	2242.53
E5463	Poe	585.55	E5464	Poole	254.37
E5465	Reece	2691.24	E5466	Riley	500.36
E5466	Saunders	500.37	E5467	Smith, D	280.87
E5468	Smith, S	3938.31	E5469	Thompson	3938.31
N/A	Tracy	.00	E5470	VanNess	1158.85
N/A		.00	8945	Berger	180.22
8946	Dutton	426.55	8947	Ebel	1216.28
8948	Ford	514.48	8949	Hagstad	834.36
8950	Hussey, R	1925.29	8951	Keefe	215.51
8952	Kennedy	392.65	8953	Kishler	695.94
8954	Kuhnash	362.05	8955	Newton	1167.24
8956	Nicodem	501.37	8957	Otter	989.65
8958	Scheiderer	714.64	8959	Sidders	936.86
8960	Barns	106.79	8961	Evans	54.40
8962	Gentle	118.88	8963	Holland	92.68
8964	Markee	96.71	8965	Stuart	42.31
8966	Bound Tree	3758.30	8967	Certified	3130.38
8968	Cintas Corp	619.97	8969	CVS	68.44
8970	ELM Recycling	1618.31	8971	Fire Chief Assoc	50.00
8972	Granville Lumber	70.79	8973	Heritage Pharmacy	25.49
8974	Kokosing	82.65	8975	KPS/NAPA	1272.22
8976	Lawson Products	518.19	8977	MT Business	40.14
8978	Newark Fire Ext.	503.40	8979	OH Pub Entity Cons	176.00
8980	PMMG	1908.19	8980	Pub Safty Hlth-Well	12,742.50
8982	Ross' Market	66.80	8983	Super Duty Truck	319.00
8984	Treasurer, OH	1125.00	8985	GovDeals	228.82
8986	Elan/PNB	1572.97	8987	Time Warner	97.49

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported everything he has is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he attended the Joint Communications Meeting.

Trustee Mason reported he met with Chief Hussey and with Lt. Curtis. Trustee Mason commented he was pleased with the newspaper report concerning the Fire Department's response regarding Denison University written during Lt. Curtis' command.

Trustee Mason reported he checked Spring Valley Park a number of times. At 10:00 p.m. Monday, December 10, there was a car in the parking lot, however no one was visible. Trustee Mason recorded the license plate number of the vehicle. The vehicle was gone the next morning. Trustee Mason indicated he has not heard any reports of damage however he still has the plate number if needed.

Trustee Mason reported he met with Retired Fiscal Officer Norm Kennedy concerning the Township's past insurance.

Trustee Mason attended the Denison business breakfast on behalf of Granville Township. Trustee Mason reported the breakfast was very well done and held in the new pool area and Hall of Fame Room. President Dale Knobel spoke.

Trustee Mason also attended the Engineer's luncheon with Fiscal Officer Miller and Trustee VanNess.

Trustee VanNess:

Trustee VanNess reported he attended the Chamber luncheon on December 5, 2012. The luncheon was well attended. Denison President Dale Knobel was the speaker.

Trustee VanNess reported he attended the Engineer's luncheon. Trustee VanNess indicated the highlights from the meeting have already been discussed.

Trustee VanNess reported he conversed with Christian Robertson about the drains to be put in the Township building. Trustee VanNess e-mailed the Trustees information concerning the drains. Trustee VanNess has asked Christian Robertson more questions

concerning slope, etc. As soon as Trustee VanNess receives feedback from Christian Robertson he will request the Trustees' approval.

Trustee VanNess reported he spoke with Matt Harbage from the Farm Ranch Protection Program (FRPP). Mr. Harbage has not heard anything from the appraisal reviewer. Mr. Harbage sent a formal request for an update. Trustee VanNess indicated this is a good sign as a rejection normally occurs in a few days.

Trustee VanNess reported everything else he has to discuss is covered later in the agenda.

Roads District:

Superintendent's Report:

Winter Season:

Superintendent Binckley reported all snow fences have been put up.

Generator:

Superintendent Binckley reported Hittle Electric delivered the generator for the Township garage and will hook it up tomorrow morning.

Tree Trimming:

The Roads Department is in the process of trimming trees on Old Columbus Rd.

Equipment Servicing:

Superintendent Binckley reported they spent rainy days painting, cleaning up and servicing equipment.

1568 Silver St.:

Superintendent Binckley reported he received an e-mail forwarded by Trustee VanNess from Jack Hire, 1568 Silver St., concerning his driveway. Superintendent Binckley looked at the driveway and tried to contact Mr. Hire to set up a meeting but he has not replied back.

Superintendent Binckley reported there a couple options for the driveway. There is not a culvert in the driveway. A culvert could be put in, however, Superintendent Binckley believes a culvert will not resolve the problem. The driveway is elevated off Silver St. There is asphalt failure going into the driveway which is typical due to where the water lies. Superintendent Binckley discussed the Roads Department could make things a little better, but he does not believe there is a permanent fix unless the home owner redoes the driveway to have a 0 or a negative slope.

Superintendent Binckley indicated in the Spring the Roads Department could cut the bank down to get the water to leave faster, but there is no true fix the Township can do.

Trustee Mason questioned whether there is a ditch on the side of the road with the driveway in question. Superintendent Binckley responded there is a swale. There would need to be 6 or 8 inches cut from where it comes off Silver St.

Trustee Jenks commented Mr. Hire's driveway comes down very steeply, approximately 5 or 6 feet, and the road is crowned. Due to the steep driveway and the crown of the road the water stands. Trustee Jenks commented the steepness of the driveway is more to blame and the water is also damaging the road, not just the driveway. Trustee Jenks commented the whole area would need re-graded. Trustee Jenks recommended Trustee VanNess also view the area so he will be able to discuss the issue. Trustee Jenks stated short of major work there is not much the Township can do.

Trustee VanNess suggested the first thing to do is meet with Mr. Hire, which Superintendent Binckley is attempting to do.

Trustee Jenks reported the driveway would not be approved by today's code which requires a negative slope away from the road for 20 ft. Trustee VanNess agreed the Township has to look at what it can do to protect the road. Trustee Jenks stated the best solution would be an expensive solution of putting concrete and a trench drain in, but he did not feel this action should be done. Trustee Jenks agreed with Superintendent Binckley that a culvert will not work. Trustee Jenks indicated if the road and the driveway are fixed, the water will stand and will freeze into ice.

MS4 Training:

Superintendent Binckley reported the Roads Crew will be attending MS-4 training at 1:00 p.m. December 13, 2012, at the County Garage, and will therefore be unavailable.

Trustee VanNess stated he sent a note indicating there would be six employees attending the training and he may also attend. Superintendent Binckley reported the training is normally for 2 hrs. Trustee VanNess stated if the training is at 1:00 p.m., the employees may wish to take their vehicles to be able to go home after the training as they end work at 3:00 p.m.

Cemetery Department:

Superintendent Binckley reported they have sold two graves and there is one deed to sign.

Superintendent Binckley reported they have brought all the flower pots and benches down to be cleaned, sanded, and repainted. This is done every few years and they will be put back in the spring.

Superintendent Binckley reported the grave blankets will be put out Friday.

Parks Department:

Raccoon Valley Park:

Superintendent Binckley reported the snow fence at Raccoon Valley Park was installed. Superintendent Binckley met with Andy Wildman and Jeff Jackson on Friday to discuss the proposed land swap. Superintendent Binckley reported everyone is on the same page. Superintendent Binckley is going to meet with County Engineer Bill Lozier and Assistant Engineer Kurt Simross to provide a preliminary drawing they can review before they meet. They will meet at Raccoon Valley Park.

Fire Department:

Chief's Report:

Chief Hussey reported while he was on vacation the Fire Department responded to four major structure fires in neighboring areas such as West Licking, New Albany, and McKean Township.

Chief Hussey reported today has been a difficult day for the Fire Department as their first call was at 5:00 a.m. for a fatal car accident in which a local resident was lost. It was a difficult day for the responders.

Chief Hussey read a declaration he received in the mail from a local resident, Gloria Hoover. The declaration commended the Granville Township Fire Department for their professional skills and caring attitude during their response and transport of Ms. Hoover to the Licking Memorial Hospital on November 27th and November 29th, 2012.

Chief Hussey appreciated Ms. Hoover for taking the time to write the declaration to thank the Granville Township Fire Department. Receiving the declaration made a bad day a little better.

Fleet Insurance Renewal:

Chief Hussey reported at the previous Township meeting Trustee Jenks questioned whether the fleet insurance should be for replacement costs of the vehicles. Chief Hussey contacted the insurance agent and the savings for insuring the vehicles at depreciated value would be small, approximately \$2,000 per year. Chief Hussey recommended continuing to insure the vehicles at replacement costs. Chief Hussey sent an e-mail to the Trustees with the information. Trustee Jenks reported he saw the e-mail and concurs with Chief Hussey's decision.

Trustee Jenks made a motion to approve the Granville Township Fire Department fleet insurance coverage renewal cost of \$20,370 for 2013. The coverage will be for replacement value of the vehicles. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Land Management/ Zoning/ Open Space:

Committee Appointments:

Trustee VanNess reported he received appointments for the different committees. This will be discussed later in the agenda.

Comprehensive Plan:

Trustee VanNess put the Township Zoning Commission on notice they will need to start working with the comprehensive plan and look for possible changes which will need to be made. This will be a main agenda item for the Zoning Commission next year.

Trustee VanNess advised Fiscal Officer Miller he was unable to link to the Township's version of the comprehensive plan through the Township website, and he was unable to print the comprehensive plan from the Granville Village website. Fiscal Officer Miller advised the link is still to the Granville Village's version and will be updated after the end of year as he has many tasks to complete.

ORC 505.87

Trustee Mason questioned whether the Township Zoning Committee should review ORC 505.87, Abatement Control and Removal of Vegetation, Garbage, Refuse, and Debris. Trustee Mason reported almost every time there is a citizen complaint there is not much the Township can do about the issue and Warren (Township Zoning Inspector) is not willing to check it as the Township does not have anything on the books. Trustee Mason wondered if the Zoning Committee can look at the ORC and draft some kind of zoning regulation.

Trustee VanNess indicated Trustee Mason's suggestion will be forwarded to the Zoning Committee and request their review and their suggestions. The Township Trustees may push for the review however the Zoning Committee will need to draft any changes.

Old Business:

Rotary Bridge Project-

Trustee Jenks reported there are several items to discuss concerning the Rotary bridge project. The first issue concerns the Land Trust Easement. The bridge could not be put in due to the Land Trust Easement. The Township requested changes to the easement. The Land Trust holds easements to three of the Township's properties. The easement was re-written for all three properties, however it included language that took away rights from the Township with which Trustee Jenks disagreed. Trustee Jenks requested the rights be returned, and the Licking Land Trust agreed. Trustee Jenks now has a consolidated easement document which gives the Township the right to build the bridge. Trustee Jenks presented the easement agreement for the Township Trustees' signatures. Fiscal Officer Miller will notarize the easement and will file a copy. The signed copy will be returned to Trustee Jenks to give back to the Land Trust to file with the court.

Trustee Jenks reported the second Rotary bridge project issue concerns the 4-F, the commitment the Township has to make concerning federal funds spent on the park. This issue was stuck with the GRD (Granville Recreation District). The GRD has Attorney

Craig Predieri working with APA Austin Lecklider to draw up a new agreement. The GRD intends to vote on a resolution and give it to Granville Township before the last meeting of the year.

Trustee Jenks reported at the last meeting it was discovered there is a 6-F. The Township received money for a swing set when the GRC (Granville Recreation Commission) ran the park which gave the Department of Natural Resources rights on the park. Nothing may be built in the park without the Department of Natural Resources' approval. Trustee Jenks requested APA Lecklider incorporate the 6-F language into the 4-F language for the Rotary bridge. Trustee Jenks also requested APA Lecklider to include language so if the GRD builds anything in the parks in the future they complete the 6-F.

Trustee Jenks indicated the Granville Rotary is deficient on their matching funds for the bridge project. It is not know how much they are deficient. Alison Terry, Granville Village Planner, identified an ODNR grant which may be applied for. This grant can fund up to the construction cost which is \$235,000. There is no penalty or matching funds required. Trustee Jenks did not know the chance of receiving the grant. There is a comprehensive application for the grant and it needs to be in the Township's name. Village Manage Steve Stillwell has agreed to allow Ms. Terry to complete the application and give to the Township to send. If the Township is successful in all or part of the application it would help eliminate any Township risks with the project.

Trustee VanNess stated it is hard to believe there is a grant to help with a grant. Trustee Jenks commented he was in a meeting with Randy Comisford, Amy Touhy, Dr. Weigand, and others where that question was discussed and they said the grant could be awarded. The Trustees will need to review the application and possibly take it to APA Lecklider.

Trustee VanNess questioned whether the Township is still waiting on the GRD to sign their agreement with the Township. Trustee Jenks responded the agreement with the GRD is the 4-F/6-F.

Trustee Jenks summarized the issues and added the Township needs an easement from the Thomas J. Evans Foundation. Ms. Terry is working with the Thomas J. Evans Foundation to obtain the easement. Trustee Jenks stated it is nice Ms. Terry is helping the Township with some responsibilities concerning the bridge project.

Trustee VanNess questioned whether the Thomas J. Evans Foundation would waive the \$2,000 easement fee. Trustee Jenks responded they will not waive the fee, and it was discovered the Township has to hire an outside lawyer and state approved surveyor. The Rotary knows they will have to make up the money. Ms. Terry is obtaining an estimate on the fees.

Ms. Terry is taking care of the easement issue with the Thomas J. Evans Foundation and the grant application, and Trustee Jenks is taking care of the 4-F and 6-F requirements.

Trustee Jenks reported Randy Comisford called the meeting to find out where things were with the requirements to move the project. They were about to stop the project if the requirements are not completed.

Union Cemetery:

Trustee Jenks reported the Township did not make its second payment this year as it was arguing the Village had pulled out inappropriately from the Union Cemetery agreement. Trustee Jenks reported the Township has agreed to maintain the Cemetery in terms of trimming, mowing, etc. The Township will not send any more money for restoration. Trustee Jenks announced possible Daughters of the American Revolution (DAR) grant for up to \$10,000 with an equivalent amount in matching funds. Lynne Boone is taking the lead with this and took the grant to the Granville Historical Society to see if they would be willing to make the grant request, and they have responded they will make the request. Trustee Jenks has responded on behalf of the Township to match up to \$5,000 of the grant with the hope the Village will match the other \$5,000. Trustee Jenks had Lynne Boone write an introduction, which he presented to the Trustees:

Granville's Old Colony Burying Ground

The Old Colony Burying Ground (OCBG) is one of Granville's premier historic and cultural treasures. The plot of almost three acres was set aside in the original plan for the Village when Granville was founded in 1805, and sadly, its first use, the burial of a baby girl, came within one year. Over its half-century of active use, approximately 2,000 burials in the OCBG would include many of Granville's original settlers and other 19th-century residents, including many veterans from five American wars. Like the Granville of today and yesterday, both prominent citizens and ordinary folk populate the graveyard, and all of their fascinating stories are a reminder to modern Granvilleans that their lovely village was not easily built and will always take conscientious effort to preserve.

Over the years, the Old Colony grounds and stones suffered significant deterioration. At the beginning of the 20th century, the local chapter of the DAR undertook the first clean-up efforts. However, it was in 1992 that extensive restoration of the memorial stones was initiated by a coalition of interested parties, led by community leaders Carl Frazier and Florence Hoffman and funded in large part by the Granville Township Trustees from the Opera House settlement fund. The effort has been continued each summer since, under the direction of the stone conservation firm of Fannin-Lehner of Concord, Massachusetts. Although Opera House funds have long been exhausted, allocations from tax revenues have helped sustain the project, along with a sustained community commitment in the form of volunteer service, grants from the Granville Foundation, Rotary and Kiwanis Clubs, and donated equipment and expertise from local businesses.

The results of these decades of effort have been remarkable. Today the OCBG is a stunning example of local historic preservation, an outdoor museum of Granville history that attracts and educates citizens, schoolchildren, tourists, genealogists, and history buffs alike. In 2005, the site was named to the National Register of Historic Places, and in 2010 the project's volunteers were recognized with the Oakley Award of the Association for Gravestone Studies, an international organization. The OCBG project is within just a few years of completion, although of course maintenance will always be required. But even as the lion's share of the work approaches

completion, funding has become ever more difficult to secure. In 2013, a possible grant from the National DAR is a significant potential source of support – one which will, however, require matching funds from local Granville sources.

Granville's dedication to the preservation of its history, as epitomized in the OCBG, endows the town with a sense of historical heritage and local memory that truly makes it so much more than an ordinary place to live. It is, rather, a genuine community, always aware of its shared past, its formative experiences, and its enduring values. The creation of its living museum, the Old Colony Burying Ground, has demanded both vision and sacrifice, but has given the community a priceless resource for as long as we will preserve it.

Ms. Boone will attach the introduction to the grant. Trustee Jenks indicated the Township is only at risk for \$5,000 if the grant is received. Trustee Jenks stated the Township did not make the second payment so there is money available.

Fiscal Officer Miller questioned whether Trustee Jenks was stating the Township will no longer make the annual \$20,000 payment, but is responsible for maintaining the cemetery. Trustee Jenks responded affirmatively, and reported the Township is not making a payment until there is an agreement with the Village.

Trustee VanNess questioned whether the \$20,000 is officially off the table. Trustee Jenks said it is until there is an agreement with Village participation. Trustee VanNess questioned with the money off the table if the Township is still \$90,000 short of cemetery funds. Trustee Jenks responded the Township only needs to cut \$15,000 per year to make up the deficit. Beginning in 2013, if the Township contributes only \$5,000 per year it will be okay.

Trustee VanNess noted of the \$20,000 given to the Union Cemetery, the Township received \$3,000 back, however it actually cost the Township \$7,000 after depreciation was calculated. Trustee Jenks commented he did not think it cost the Township that much and the amount was incremental dollars, not hard dollars.

Trustee VanNess commented he likes the idea of the grant but is wondering if the Township will be okay with its cemetery fund. Trustee Jenks said it depends on the deal made. If the Village responds and indicates they will put \$10,000 per year in the fund, and Granville Township also puts \$10,000 per year in the fund, the Township will be in trouble. Trustee Jenks indicated Superintendent Binckley is also watching costs. Trustee Jenks indicated he believes the Township is on the right path.

Trustee VanNess commented the Township was fortunate this year that it did get money from estate taxes. Trustee VanNess commented the cemetery fund is marginal and questioned whether the \$5,000 should come from the general fund. Trustee Jenks commented he believed the \$5,000 should be taken from the cemetery fund as it is already allocated. Fiscal Officer Miller also recommended the \$5,000 be taken from the cemetery funds. Fiscal Officer Miller stated if the cemetery fund is strapped the

Township may go to the general fund, but if the general fund is strapped the Township cannot go to the cemetery fund.

Trustee Jenks made a motion, to commit \$5,000 as a match to the proposed DAR grant in support of the grant and in the form of matching funds. Trustee VanNess seconded the motion and with no further discussion it was approved by a unanimous vote. Trustee Jenks requested Fiscal Officer Miller send a copy of the resolution to Lynne Boone. Lynne Boone will attach the resolution to the grant.

Trustee Jenks

Trustee Jenks reported he, Superintendent Binckley, Lynne Boone, and Jim Patin, met today with Mark Masterson who will be giving a quote on repairing some of the headstones. Mr. Masterson is local and used to own Felumlee Monument and is now with Grant Monument. Mr. Masterson does this type of work. They chose twenty stones for Mr. Masterson to look at and possibly repair. Superintendent Binckley has had Mr. Masterson repair headstones. Only the severely damaged stones would be given to the Fannin's. Trustee Jenks indicated he and Superintendent Binckley had to leave before the meeting ended. Trustee Jenks will call and find out how the rest of the meeting went. Trustee Jenks reported there is good cooperation with the old colony board members. They are working with Mr. Masterson, trying to get the grant, and do things more efficiently. The headstones will be repaired, the cemetery maintained, and they are finding ways to do this within budget.

Employee Benefits/ Open Enrollment:

Fiscal Officer Miller reported there have been discussions on the different types of insurance. The Trustees need to discuss life insurance, vision insurance, dental insurance, and medical insurance.

Vision Insurance:

Fiscal Officer Miller reported the vision insurance for the employees for 2013 will not have an increase in price. Fiscal Officer Miller requested a motion to continue to have VSP be the Granville Township vision care insurance provider for 2013.

Trustee Jenks made a motion to continue with VSP as the Granville Township Vision Care insurance provider for 2013. The motion was seconded by Trustee VanNess and with no further discussion was approved by a unanimous vote.

Dental Insurance:

Fiscal Officer Miller reported the current dental insurance provider, Delta Dental, is quoting a 4% increase for 2013. Fiscal Officer Miller recommended the Township continue with Delta Dental for 2013. Trustee VanNess questioned whether Fiscal Officer Miller knew of any other options. Fiscal Officer Miller responded there were not a lot of other options and due to the small increase other options were not explored.

Trustee VanNess made a motion for Granville Township to continue with Delta Dental as the dental insurance provider for 2013. Trustee Jenks seconded the motion and the motion was approved. Trustee Mason abstained from voting as he takes part in the dental insurance program.

Life Insurance:

Fiscal Officer Miller reported he received a note from the Ohio Public Entities Consortium/ Hartford concerning life insurance for the employees. There was a three year rate guarantee with Hartford. The rate guarantee was supposed to end this year, but is extended until next year. The rate is \$11 per month and gives our employees \$50,000 coverage. There is not an increase. Fiscal Officer Miller requested a motion to approve continuing the life insurance coverage through Hartford.

Trustee Jenks made a motion for Granville Township to continue with Hartford as the life insurance provider for 2013. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Flexible Savings Account:

Fiscal Officer Miller reported the Flexible Savings Account program was new for the employees last year. In 2012, nine employees signed up for the plan, and this year four employees have signed up for the plan. It was reported some employees may have had more withheld than they used. Chief Hussey remarked this is a good benefit to the employees. Fiscal Officer Miller indicated there would not be any additional costs to the Township for the program and requested approval for the Township to continue to offer the Flexible Savings Account program to the Township employees.

Trustee Jenks made a motion for Granville Township to continue to offer the Flexible Savings Account (FSA) program to the Granville Township employees for 2013. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Medical Insurance:

Fiscal Officer Miller reported the medical insurance coverage issue had more discussion and research due to the numbers provided. Fiscal Officer Miller provided the Trustees with the numbers for the possible plans being considered. Trustee Mason commented he requested Chief Hussey research the issue as he is more familiar with the actual plans.

Chief Hussey compared the revised Medical Mutual of Ohio (MMO) proposal with the Starmark proposal. The providers have virtually identical products. They are both high deductible plans with a \$2,500 individual deductible and a \$5,000 family deductible. Starmark was an unknown provider for the Township. Chief Hussey asked for feedback from the employees. The employees at first did not want to have to change providers, obtain new cards, etc. There has been a lot of change the past few years.

There was research on Starmark and they received good reviews. Starmark's plan will provide coverage through the Aetna network. Chief Hussey worked with his employees

and upon their review they were comfortable with the Aetna network. The Township had coverage through Aetna in the past. It is a similar network to Medical Mutual of Ohio.

There will be a \$6,000 savings going with Starmark. This will be an increase of approximately 3% from last year's costs. The quote from Medical Mutual of Ohio is 8% more than last year. Both amounts are within the financial plan for the Township. The projection allowed for a 10% increase. Chief Hussey stated he did not feel strongly about either plan.

Trustee Jenks reported last year Medical Mutual of Ohio last year initially quoted a 10% increase in for medical coverage costs, but later came down to 5%. This year the initial estimate was for a 15% increase, but after the Township said it would go out for bids so the price came down to an 8% increase. Starmark's initial estimate is for a 3% increase. Trustee Jenks indicated he is frustrated with MMO. They only drop when a competitor is involved and did not drop to match Starmark. Trustee Jenks stated the problem with not awarding the contract to Starmark is they will get tired of giving quotes to be used to get lower bids from MMO. Trustee Jenks stated there are only two weeks left in the year, Chief Hussey has determined Starmark's product is as good as MMO and therefore he supports changing to Starmark. This will let MMO know they cannot come in high and then drop after the Township has a better price. The Township will also have a good product at a good price with a lower percent increase than last year's increase. Instead of a 15% increase there will be only a 2.87% increase. Trustee Jenks commented the lower increase will be good for the Township and good for the employees. If the cost went up 15%, the employees' cost would also go up as they pay 16% of the insurance cost.

Trustee VanNess indicated Starmark also has a 20% co-pay for out of network providers versus a 40% co-pay for out of network providers under MMO. Trustee VanNess also noted the out of pocket maximums for Starmark are less. Trustee VanNess stated Starmark appears to be the better product.

Trustee Jenks was concerned the Township would not find a quality product and employees would have difficulties finding network doctors and hospitals, but Chief Hussey has determined that will not be the case with Starmark. It is an apples to apples product.

Trustee VanNess questioned whether the Township compared higher deductibles. Fiscal Officer Miller stated the Township did not compare deductible amounts. Fiscal Officer Miller indicated Retired Fiscal Officer Kennedy previously adjusted the deductible amounts to obtain the best possible deals. The \$5,000 deductible is the highest offered. Chief Hussey thought there are fewer such plans being offered.

Trustee Jenks thanked everyone who was involved and stated the Township did a nice job negotiating.

Trustee Jenks made a motion to award the Granville Township Medical Insurance Coverage provider contract to Starmark. Trustee VanNess seconded the motion and with no further discussion it was approved by a unanimous vote.

Fiscal Officer Miller reported he had already sent an e-mail to Wichert Insurance advising them the Trustees were moving in the direction of approving Starmark. Fiscal Officer Miller will work with Wichert to get the changes made.

Trustee Jenks reported Mr. Cashman with Wichert who handled the MMO account is also handling the Starmark account. It is the same agency with a different company. Mr. Cashman knows Granville Township and knows the programs. This will need to be completed in two weeks and cards prepared for the employees. The Township is not dealing with a new agent, just a new company. Chief Hussey reported in the past the Township has switched companies with less time to process everything. This time as the agent is the same, everything should go well. Chief Hussey commented in the past there were temporary cards e-mailed to the employees, and they worked.

Committee Appointments for 2013:

Open Space Committee:

Trustee VanNess stated he spoke to Bill Wernet and he is ready for another three year term. Trustee VanNess stated the Land Management Committee appointments were done at the last Trustees' meeting.

Trustee VanNess made a motion to reappoint the following members to the appropriate terms on the listed Granville Township Committees:

Bill Wernet: three year term, Granville Township Open Space Committee,
 Steve Brown: five year term, Granville Township Zoning Commission,
 John Gordon: five year term, Granville Township Board of Zoning Appeals,
 Judy Preston: first alternate, one year term, Granville Township Zoning Commission,
 Tara Parsley, second alternate, one year term, Granville Township Zoning Commission,
 Andy Crawford, first alternate, one year term, Granville Township Board of Zoning Appeals,
 William Brady, second alternate, one year term, Granville Township Board of Zoning Appeals.

Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.

2013 Board Appointments

Zoning Commission

Member: (5 year term)	Term Expires (12/31)
Greg Davis	2013
Brian "Chip" Blanchard	2014
Tom McCullough	2015
Vince Paumier	2016
Steve Brown	2017

Alternative (one year term):

Judy Preston	2013
Tara Parsley	2013

Zoning Appeals Board

Member: (5 year term)	Term Expires (12/31)
Jonathan Downes	2013
Stacy Engle	2014
Jim Larimer	2015
Leonard Hubert	2016
John Gordon	2017
Alternatives (one year term):	
Andy Crawford	2013
Bill Brady	2013

Land Management Committee:

Member: (3 year term)	Term Expires (12/31)
Judy Preston	2013
Grace Gordon	2013
Dick Kinsley	2013
Mickey Smith	2014
Andy McCall	2014
Greg Dixon	2015
Lynn Connelly	2015
Craig Connelly	2015

Open Space Committee:

Member: (3 year term)	Term Expires (12/31)
Doug Wagner	2013
Jackie O'Keefe	2013
Leonard Hubert	2014
Vince Paumier	2014
Jeff Brown	2014
Bill Wernet	2015

FEMA Update:

Fiscal Officer Miller reported he met with the FEMA and signed the final documents. The total project cost \$51,219.82. The Federal Government will reimburse up to 75% of this cost. The State of Ohio may match up to 12.5%.

New Business:

Employee Wages:

Trustee Jenks reported Superintendent Binkley did a salary survey which was presented to the Trustees. There is a bracket issue for one employee which will be discussed later.

Madison Township employees will be receiving between a 2.75% and 3% increase this year. Granville Village employees will be receiving a 1.5% raise this year. From the range of people surveyed, they are receiving between 1.5% to 3% wage increase in 2013. It was reported Franklin and Union Townships have not had raises for 4 years, however the employees have not had to pay any increase for health insurance costs. The Union and Franklin Township employees do not pay for medical insurance; the Townships pay 100% of the costs.

Chief Hussey presented a pay study to the Trustees. Chief Hussey discussed the pay study with the Trustees, including the pay for a top fire fighter with a pension pick up plan. Chief Hussey commented the Granville Township does not have a pension pick up plan. The study gave the total amount for wages, pension pick up, etc. The Township is a regional workplace and many employees drive from other areas to work for Granville Township Fire Department. We are competing with the Central Ohio area for firefighters. Chief Hussey commented he wants to make sure the compensation package is competitive and appropriate. Granville is not the highest or the lowest. Chief Hussey stated he is comfortable there is not a need for any major adjustments to the pay scale. The employees feel good about the salaries and they are also appropriate for the community. Chief Hussey said the study included information for different ranks, such as several levels for supervisor pay. Granville Township only has one level of supervisor pay which controls some costs.

Chief Hussey reported he also reviewed external factors such as the Consumer Price Index (CPI). The CPI for the last 12 months is 2.27%. Chief Hussey reported in 2013 the employees will see pension reform and increases in money taken from their checks. There will be 3/4% taken from their checks for pension. Chief Hussey stated the Township should not have to bear pension cost, but it is something to consider.

Chief Hussey also reviewed other fire departments in contract negotiations and fact finding. For those departments, a 2% wage increase is often occurring. Chief Hussey recommended a 2% wage increase for the Township employees. Chief Hussey stated a 2% wage increase matches with the CPI, keeps the Township competitive, but is not a large raise. Chief Hussey commented the employees are aware and are respectful of the fact times are tough economically.

Trustee VanNess questioned how difficult it is to replace employees and questioned whether there are many applications. Chief Hussey responded the Department rarely has a full time open position. There has not been an open full time position in 6 years. When there have been positions, there have been 60-70 people applying. It is a competitive job market. Chief Hussey commented one of the things Granville Township does well is training. A lot of training is invested in the employees and they become valuable after several years which make retention critical. Chief Hussey reported if Granville Township does not maintain a competitive wage scale it is at risk of losing experienced employees. With a new employee the training must be repeated; which is lengthy and the cost is rising. When the employees remain they become connected with

the community as in the Gloria Hoover case. Chief Hussey stated there are soft skills resulting from employee retention which are not only about dollars and cents.

Trustee VanNess commented he is aware of that but was trying to get an idea concerning the supply and demand for firefighters and whether there is saturation. Chief Hussey responded there are always a lot of people who wish to become fire fighters and paramedics.

Trustee VanNess also asked Superintendent Binckley whether the situation is the same with Roads District employees and whether it is easy to replace workers. Superintendent Binckley responded there is a lot of unemployment and individuals looking for work, however the difficulty is finding qualified candidates to match what the District needs. The Township also must ensure the candidates are people who may be trusted on the roads with the equipment. Superintendent Binckley commented the Roads District also has time and training invested in its employees. Superintendent Binckley stated there are more Fire Department candidates than roads candidates. It may be tough to find someone with a CDL license who may be trusted with the Township equipment on the Township roads. Superintendent Binckley stated he values the employees he has and they are very loyal to the Township. Superintendent Binckley reported a 2% wage increase for the Roads District employees is \$550 per year. This is a small price to pay to keep the Township's investment in its employees. Superintendent Binckley stated the last employees who left the Township did so for monetary reasons. One left to begin his own business, however the others left as Granville Township was not competitive with the surrounding areas.

Trustee VanNess questioned whether the other areas in the comparison study were the same size as Granville Township and Superintendent Binckley responded they are smaller areas. The Granville Township employees are more diverse with the work they perform. The other Townships contract out a lot of their work. The other townships also do not have the improved roads Granville Township has. The Granville Township Roads District employees take care of many jobs the other Townships have to contract out.

Trustee Mason thanked Superintendent Binckley and Chief Hussey for the wage comparisons and the information provided.

Trustee VanNess suggested a 1 1/2% wage increase for 2013.

Trustee Mason indicated his question is “what is fair, what is competitive, and what keeps the Township employees from looking elsewhere for employment?”

Trustee VanNess stated with today's economy, there are many residents struggling and to even give a small pay raise lets the employees know they are appreciated. These are tough times and Granville Township provides its employees a good working environment. Trustee VanNess commented sometimes a good working environment is worth more than money.

Trustee Mason stated after reviewing what the Granville Village is providing, he supports a 2% wage increase.

Trustee VanNess commented the Granville Village wage increase is 1 1/2%. Trustee Jenks stated the Village raise is part of the AFSME labor agreement. Superintendent Binckley commented Granville Village also has step increases in place which is an additional 1% to 1 1/2% through 12-14 years of service. The Village has contract raises and step increases. Due to the step increases the employees are receiving more than a 1 1/2 % wage increase for 2013.

Trustee Jenks reported he was prepared to make a motion for a 1 3/4% wage increase, however he could support a 2% wage increase after reviewing the information provided by Chief Hussey and Superintendent Binckley. Trustee Jenks commented a 2% wage increase is within the Township's budget forecast.

Trustee VanNess questioned whether there could be a compromise with the 1 3/4% wage increase. Trustee VanNess stated every year each part of a percentage compounds and any time the Township can save a little is beneficial.

Trustee Jenks restated Superintendent Binckley's point that a 2% wage increase results in \$500 more to an employee per year. Trustee Jenks commented \$500 doesn't buy much.

Trustee VanNess stated longevity pay must also be discussed. Trustee Jenks stated longevity pay should be discussed separately. Trustee VanNess questioned whether longevity pay should be discussed first and then the wage increase discussed. Trustee Jenks commented the base salary should be discussed first, then the longevity pay.

Trustee Mason commented the wage increase is the cost of doing business in the day and age in which we live.

There was discussion concerning the CPI, the increase in medical insurance payments, etc. Trustee VanNess questioned whether Fiscal Officer Miller had determined how much a 2% wage increase would cost the Township. Fiscal Officer Miller responded the current payroll is approximately \$800,000. A 2% wage increase would be \$16,000. Superintendent Binckley commented a 2% wage increase for the Roads District would be approximately \$3,900 plus any additional costs for the benefits such as PERS.

Trustee Jenks reported 2% is within the range forecast in the Township's six year model. Chief Hussey commented the Township has been using a 3% estimate. Trustee VanNess questioned what raise was given last year. Chief Hussey responded last year the employees received a 2% raise, and a 1 1/2% raise the year before.

Trustee Jenks commented he would like to see the employees' raises keep up with the CPI.

Fiscal Officer Miller questioned how the salary of a Granville Township Roads District employee with five years experience compares with the other Townships' salaries for employees with similar experience. Superintendent Binckley said with the exception of one employee the salaries are not far off and are competitive. Superintendent Binckley stated some differences with employees in other areas such as Granville Village are the Villages tree trimmers who only trim trees, while the Granville Township employees do a combination of everything.

Trustee VanNess commented if the discussion is either 1 1/2% or 2%, 1 3/4% would be right in the middle. Trustee Mason commented he is okay with either percent wage increase.

Trustee Jenks referred again to the CPI. Trustee Jenks stated he does not want the employees going backwards by working for Granville Township. It could be they are going backwards by .3% if they are given a 2% wage increase. Trustee Jenks stated a 2% increase will not harm the Township as it is within the forecasted budget range.

Trustee Jenks made a motion to provide a 2% wage increase for Granville Township employees with the exception of Chief Hussey for 2013. It was decided the individual pay range issue would be discussed separately in executive session. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Mason made a motion to provide a 2% wage increase for Chief Hussey for 2013. Trustee VanNess seconded the motion and it was approved with VanNess-Yes, Mason-Yes. Trustee Jenks abstained from voting.

Letter of Resignation:

Trustee Jenks presented a letter of resignation to Trustee Mason and provided a copy to the other elected officials. Trustee Jenks requested acceptance of his resignation from the Granville Township Board of Trustees effective December 31, 2012. Trustee Jenks indicated he has enjoyed working with the Trustees, Township staff, and the community. Trustee Jenks offered to support the Township during the transition period and wished the Board the best in the future.

Trustee Mason stated the Trustees knew the resignation was coming and appreciated Trustee Jenks being upfront with the Board. Trustee Mason commented when he was appointed a Trustee, Trustee Jenks approached him with an offer to help in any way he could. His background training was reviewed and Trustee Mason immediately asked for his assistance. The first area Trustee Jenks assisted with the trash hauling proposal. Trustee Jenks even wrote the specifications for the proposal. Trustee Jenks also provided help to all the Trustees. When there was a Trustee vacancy, Trustee Mason suggested Trustee Jenks run for the position. Trustee Jenks approached the candidacy with gusto and although he was not well known and did not win, received the third highest number of votes out of the six candidates. When another Trustee position

became available, Trustee VanNess and Trustee Mason appointed Trustee Jenks. Trustee Jenks then ran for election and was overwhelmingly elected.

Trustee Mason reported Trustee Jenks has the kind of energy, knowledge and expertise the Granville Township needs. Together the Trustees have accomplished a great deal in a short period of time. Trustee Mason stated in his opinion, Trustee Jenks has done more on behalf of the Township than any single person, with the exception of Retired Fiscal Officer Kennedy. Trustee Mason commented Trustee Jenks has given much and made the job full time. Trustee Mason commented Trustee Jenks forced the Trustees to think, consider, weigh, and contemplate without regard to politics, friendships and relationships. Trustee Mason told Trustee Jenks he is personally appreciative of all Trustee Jenks has done for Granville Township and thanked him. Trustee Mason stated how established Trustee Jenks has become not only in Granville but in the Licking County government. Trustee Mason commented if Trustee Jenks remains in the area there are numerous people who will be requesting his assistance.

Trustee VanNess stated in the last two years Trustee Jenks has helped identify problems and resolved them. Trustee Jenks provided a new set of eyes and his many years of business experience helped focus the Township. Trustee VanNess commented Trustee Jenks made the Township more efficient. Trustee VanNess thanked Trustee Jenks for his service and agreed he will probably be taken up on his offers of assistance. Trustee VanNess thanked Trustee Jenks personally for all his help.

Trustee VanNess made a motion to regrettably accept Trustee Jenks' resignation from the Granville Township Board of Trustees effective December 31, 2012. Trustee Mason reported he called the Prosecutor Office and questioned what would happen if no action is taken or the motion is not seconded. Trustee VanNess commented the Township cannot force someone to come to work and if someone wishes to resign and has other goals they would like to achieve the board should not prevent them. The motion to accept Trustee Jenks' resignation died for lack of a second.

Trustee Mason will contact APA Austin Lecklider to request he research what will happen.

Calendar Reminder:

Trustee Mason reported the next regular meetings of the Granville Township Trustees will be on December 26, 2012.

Executive Session:

On a motion by Trustee Mason, and a second by Trustee Jenks, with Mason-yes, Jenks-yes and VanNess-yes the meeting was moved into Executive Session under ORC section 121.21(G)(2) to discuss acquisition of property and under 121(G)(1) to discuss employee compensation. Superintendent Binckley and Fire Chief Hussey were asked to attend.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Jenks, with Mason yes, Jenks yes and VanNess yes the meeting was returned to regular session.

Superintendent Binckley determined during his time reviewing the pay scales of other local entities, his assistant equipment operator; Josh Butt was not being compensated fairly, based upon his current duties and years of experience. After a period of discussion Trustee Jenks made a motion to increase Josh Butt's pay rate to \$14.20 per hour, Trustee Mason seconded and it was unanimously passed.

Superintendent Binckley expressed concern over the recently passed (10/31/2012) Township Personnel Manual which placed the maximum sick leave accrual limit of 800 hours for the Road and Cemetery workers as compared to the 1500 hour limit for a 40 hour a week firefighter and 2000 hours for a 56 hour firefighter. Fire Chief Hussey reported these numbers are normal in the firefighting industry. Superintendent Binckley said it was hard to explain the differences to his employees. He also has one employee who was over the 800 hours limit when the new personnel manual was handed out. After a period of discussion, Trustee Jenks made a motion to have the Road and Cemetery sick leave accrual limit increased to 1000 hours. Trustee VanNess seconded and without further discussion, was unanimously passed.

Superintendent Binckley reported on another issue with employee Ralph Meisenhelder who upon review of the manual, felt he had been shorted in Longevity Pay and his vacation accrual was incorrect. Trustee Jenks agreed to meet with Superintendent Binckley, Mr. Meisenhelder and Mr. Meisenhelder's sister and to correct the issues. Trustee Jenks made a motion to pay up to \$3500 in missing longevity payments to Mr. Meisenhelder, Trustee Mason seconded and without further discussion was unanimously passed.

The meeting adjourned at 10:20 pm.