

Granville Township
Minutes of Regular Meeting February 13, 2013

Present: Trustees Bill Mason, Paul Jenks, and Dan VanNess, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary
Department Heads: Chief Jeff Hussey, Superintendent Travis Binckley
Guests: Brian Miller, Granville Sentinel

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes:

On a motion by Trustee Mason and a second by Trustee VanNess and without further discussion, the minutes from the January 23, 2013 meeting were unanimously approved by signature of the Trustees.

Public Comment:

There was no public comment.

Correspondence:

Fiscal Officer Miller reported he received a notice from the Licking County Court of Common Pleas on the behalf of the Sanitary District. The notice indicated the Sanitary District financials have been filed and published. Norm Kennedy took care of this on behalf of Wes Sargent.

Fiscal Officer Miller reported he received notice for a meeting of the Licking County Soil and Water Conservation District. The meeting will be February 26th. Trustee VanNess is unable to attend and Trustee Mason will attend in his place. The meeting will cover dam ownership and dam safety.

Fiscal Officer Miller reported he received a letter from Pat Deering, Farmland Preservation Coordinator & Information Specialist, Licking County Soil and Water Conservation District. They want to apply to the Ohio Department of Agriculture to be a certified local sponsor. They would like a resolution from Granville Township to support them. The Trustees were copied on the letter. Fiscal Officer Miller provided each Trustee with a copy of a resolution to support the Licking County Soil and Water Conservation District in their bid to be a certified local sponsor.

The Trustees discussed the proposed resolution. Trustee Mason commented his issue is a philosophical one as this is another government program. Trustee Mason also commented if the Trustees do not support the bid, Licking County could lose those dollars.

Trustee VanNess stated the Licking County Soil and Water Conservation District is trying to become an entity, as was Granville Township when it sought to become an

entity which was cleared with the Farm and Ranch Protection Program. Trustee VanNess questioned whether the approval of the Licking County Soil and Water Conservation District would prohibit Granville Township from also becoming a certified local sponsor.

Trustee VanNess discussed the Licking County Soil and Water Conservation District program and how they attain their percentages. Trustee VanNess reported it is a great program and does not believe the Licking County Soil and Water Conservation District being approved as a certified local sponsor would prohibit Granville Township from possibly also being a certified local sponsor later.

Trustee Jenks reported the Licking County Soil and Water Conservation District (LCSWCD) is only asking for \$375,000. They may not be able to do much with \$375,000. Fiscal Officer Miller reported they have a history of participating in the program as LCSWCD participated in 2008, 2009, 2011, etc. Trustee Jenks reported Fiscal Officer Miller has an electronic copy of the letter sent by Ms. Deering.

Trustee VanNess made a motion to adopt the following resolution in support of the Licking County Soil and Water Conservation District's application to be a certified local sponsor through the Ohio Department of Agriculture and to allow Fiscal Officer Miller to sign the letter on behalf of the Granville Township Trustees. The motion was seconded by Trustee Mason, and with no further discussion the motion was passed by a unanimous vote.

GRANVILLE TOWNSHIP TRUSTEES

RESOLUTION

A RESOLUTION IN THE MATTER OF SUPPORTING THE LICKING COUNTY SOIL AND WATER CONSERVATION DISTRICT AS THE CERTIFIED LOCAL ENTITY FOR THE OHIO DEPARTMENT OF AGRICULTURE CLEAN OHIO AGRICULTURAL EASEMENT PURCHASE PROGRAM

WHEREAS the Licking County Farmland Preservation Task Force was formed on November 13, 2000 by the Licking County Board of Commissioners (Commissioners Journal 32-436) to develop the Licking County Farmland Preservation Plan; and

WHEREAS the Licking County Farmland Preservation Plan, adopted May 2002 by the Licking County Board of Commissioners, offers ways to protect the agricultural industry, community, and way of life in Licking County, while allowing for the responsible development of industry, business, and housing; and

WHEREAS, on November 10, 2008, the Licking County Soil & Water Conservation District Board of Supervisors, at its regular monthly board meeting,

adopted a new strategic plan which included the promotion of farmland preservation; and

WHEREAS, the Licking County Soil and Water Conservation District has participated in the Ohio Department of Agriculture's Agricultural Easement Donation Program since 2003 and monitors six donated easements; and

WHEREAS, since 2009, the Licking County Soil and Water Conservation District successfully applied (on behalf of landowners) for the Clean Ohio Agricultural Easement Purchase Program, and has secured \$1.5 million to be used for the purchase of development rights. The Licking County Soil and Water Conservation District currently monitors five purchased easements, with three additional pending; and

WHEREAS, in 2011, the Licking County Soil and Water Conservation District applied for the Federal Farm and Ranchland Protection Program matching funds through the United States Department of Agriculture Natural Resources Conservation Service on three farms, which will bring \$375,000 to Licking County. This money can be used to purchase additional easements and for costs associated with the program; and

WHEREAS, the Licking County Soil and Water Conservation District has received requests to submit 2013 Clean Ohio Agricultural Easement Purchase Program applications on behalf of nine farm owners; and

WHEREAS, the Licking County Soil and Water Conservation District has committed to co-hold, monitor, and enforce the terms of the easements in perpetuity; and

WHEREAS, in order to continue to participate in the Clean Ohio Agricultural Easement Purchase Program, an agency must become certified by the Ohio Department of Agriculture as a Local Sponsor; and now therefore

BE IT RESOLVED by the Granville Township Trustees, County of Licking, State of Ohio: that we do hereby support the Licking County Soil and Water Conservation District in its application to the Ohio Department of Agriculture to become a Certified Local Sponsor for the Clean Ohio Agricultural Easement Purchase Program.

BE IT FURTHER RESOLVED that preserving farmland promotes agricultural economic development in Licking County.

BE IT FURTHER RESOLVED that through passing this resolution, the Granville Township Trustees recognizes that participation in the Clean Ohio Agricultural Easement Purchase Program is important to Licking County,

supports the vision of the Granville Township Trustees, and is of value to the community at-large.

Fiscal Officer Miller reported he received a notice from FEMA/ State of Ohio concerning reimbursement from last summer's wind storm. FEMA has submitted Granville Township's request for reimbursement to the federal government. Regarding the state's portion, there are some items which remain to be completed. The first is a letter allowing Fiscal Officer Miller to be the agent for Granville Township. The letter required the Trustees' signatures. The Trustees signed the letter allowing Fiscal Officer Miller to act as their agent.

The second item concerns reimbursement for the generator usage. Originally there was to be reimbursement for the use of the generator. Then FEMA advised they would only reimburse for the gas used. They are now suggesting the Township may be reimbursed for the use of the generator if the Township validates why. Fiscal Officer Miller reported his current options are to either leave the reimbursement request as is, or file an appeal for generator reimbursement. It was agreed Fiscal Officer Miller will work with Chief Hussey to prepare a request for reimbursement for the use of the generator. Chief Hussey commented the reimbursement would be substantial as the generator ran for a number of days.

Fiscal Officer Miller reported Bob Warner, Granville Kiwanis, has been working to tear down the old barn on the Township property. Mr. Warner has removed much of the stone, metal, and has everything he wants. Fiscal Officer Miller requested Superintendent Binckley to inspect the site. Superintendent Binckley commented there is a lot of debris left at the site, and questioned whether the little building was to be knocked down. Fiscal Officer Miller responded nothing had been discussed regarding the little building. Superintendent Binckley reported other than the small building, all the big items are gone, but there is debris at the site. Fiscal Officer Miller asked Mr. Warner about the air conditioners which were at the site and Mr. Warner advised he took everything which had metal, so the air conditioners may already be gone.

Trustee VanNess questioned whether the barn at Spring Valley has been completely removed, and Trustee Jenks advised the barn has been taken down and everything was completed last fall.

Trustee VanNess reported on the river clean-up/log jam grant being handled by Bob Murphy with the LEADS program. Trustee VanNess reported he spoke with Assistant Prosecuting Attorney (APA) Austin Lecklider concerning the release form. APA Lecklider advised the Trustees not to sign the release form as currently written. If the Trustees want, APA Lecklider would re-write an acceptable release. Re-writing the release is on APA Lecklider's to-do list. Trustee VanNess reported he told APA Lecklider to wait on re-writing the release until it is determined whether the Trustees want him to proceed.

Trustee Jenks reported he spoke with Mr. Murphy's supervisor. She addressed the release issue and Trustee Jenks advised her they need to speak with the Army Corp of Engineers for permission before putting any equipment in the creek. Trustee Jenks commented he confirmed this with the Village of Granville. The Village confirmed they have to first obtain a permit from the Army Corp of Engineers. The Village indicated anywhere the Land Trust has an easement, a permit must also be obtained from the Land Trust. She advised they are not interested in cleaning up the creek at those points if they have to get permission from anyone other than Granville Township. Trustee Jenks provided her with the names, numbers, and e-mail addresses of the people she would need to contact. Trustee Jenks advised Mr. Murphy could call and the Land Trust may give permission by phone. The Army Corp of Engineers may advise that if the equipment is kept out of the creek a permit is not necessary. It is not Granville Township's responsibility to request permission as it is not a Township project. Trustee Jenks also provided her with Pat Deering's number and advised her to contact Trustee VanNess. Trustee Jenks noted she understands government agencies cannot sign releases such as the one provided. She advised the release would likely not be an issue. The big issue now is whether they are willing to get approval from the Army Corp of Engineers and from the Land Trust.

Trustee VanNess believed all the Township will do is give permission for them to go across Township land to get to the creek. The Township can work through the release. Trustee VanNess advised there should be a disclaimer in the release which says LEADS has received permission from the correct agencies. Trustee Jenks commented APA Lecklider should not work any further on the release until Trustee VanNess talks to Mr. Murphy and determines if they are going forward and obtaining the proper releases.

Trustee Jenks reported she said they have enough work to do elsewhere without doing Granville Township. Trustee VanNess will contact Mr. Murphy.

Elected Officials Reports:

Financial Matters:

Fiscal Officer Miller:

Licking County Tax Incentive Council:

Fiscal Officer Miller reported he and Trustee Jenks received a phone call from Jeff Vanatta, Licking County Auditor's Office, concerning an upcoming meeting of the Licking County Tax Incentive Council. The Township has two representatives who serve on the council, Andy Hughes and Leonard Hubert. Fiscal Officer Miller contacted Jeff Vanatta and the representatives to find out more about the Council. Mr. Vanatta advised the Council works with enterprise zones, and noted Granville Township currently does not have an enterprise zone. Fiscal Officer Miller communicated with Mr. Hubert who advised the Council does an annual review concerning exemptions from taxes. Granville Township does not participate currently in the TIRC, however the Council is a great resource concerning what is happening in Licking County regarding

job creation. Mr. Hubert advised he enjoys serving on the Council as it offers insight into the economic climate of Licking County.

Fiscal Officer Miller and Trustee Jenks questioned whether a Trustee or fiscal officer should attend. Trustee VanNess advised Mr. Hughes and Mr. Hubert were reappointed as the Township's representatives to the Council. Trustee VanNess announced he would like the appointed representatives to the various councils or committees to come to the Trustees at least once a year and report on their meetings and give updates. If not, the Trustees never hear what is happening. Trustee VanNess provided as an example where Trustee Jenks discovered Bill Wilkins has been representing the Township on the Granville Foundation.

Trustee Jenks advised the Township has to let the Licking County Auditor's office know Mr. Hughes and Mr. Hubert will be the Township's representatives for another year. Trustee Jenks requested Fiscal Officer Miller notify Mr. Hughes and Mr. Hubert they have been reappointed, ask one of them to report to the Trustees after the meeting, and also notify the Licking County Auditor's office they are the Township's representatives. This is an annual meeting. Fiscal Officer Miller stated he feels comfortable having representatives attend the meeting. Trustee Mason advised he attended the meetings in the past.

Bill Payment Notice:

Fiscal Officer Miller reported he sent a letter to Stanley Tataranowicz who leases Township property on River Rd. Fiscal Officer Miller provided the Trustees a copy of the letter. The lease requires quarterly payments to Granville Township. The December 15th payment has not been received. Superintendent Binckley has spoken to Mr. Tataranowicz about the late payment. Since we have had no response, this written notification was sent to Mr. Tataranowicz. By March 15th, another \$487.50 payment will be due. If the Township does not receive payment by March 15th, Fiscal Officer Miller will contact the Trustees and recommend the contract be terminated.

Amended Certificate and Revised Revenue and Appropriation Amounts:

Fiscal Officer Miller reported there is a new temporary appropriation transfer and two newly created temporary appropriation requests concerning the reverse 911 contract. The reverse 911 system was being paid for from the general fund. The cost is now being split between the general fund, roads fund, and fire department. The cost for the 911 contract is burdensome to the general fund, and without the inheritance tax the general fund will not have as many dollars available as in the past.

From 1000-110-319-0005 Comm Emergency-Rev 911	950.00
To 1000-110-319-0010 Reverse 911	950.00
New temporary appropriation:	
2141-330-319-0010 Reverse 911	950.00
2191-220-319-0010 Reverse 911*	2400.00

* made permanent later in the meeting

Trustee Mason made a motion to approve the new temporary appropriation. Trustee VanNess seconded the motion and it was approved by a unanimous vote with no further discussion.

Fiscal Officer Miller provided a list of the warrants and payroll checks previously issued. Fiscal Officer Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by an affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E92	Bain	330.84	E93	Binckley	1939.76
E94	Borden	449.81	E95	Boudinot	860.61
E96	Bowman	1714.49	E97	Bryan	1120.77
E98	Butt	795.24	E99	Clemens	1414.57
E100	Coyle	413.95	E101	Curtis	1628.19
E102	DuBeck	341.64	E103	Duncan	369.31
E104	Essick	740.38	E105	Gottfried	416.71
E106	Hall	1407.86	N/A	Hampton	0.00
E107	Harrison	498.32	E108	Henry	607.59
E109	Hill	1351.18	E110	Hussey	2562.96
N/A	Jenks	0.00	E111	Jones, A	357.65
E112	Jones, B	335.27	E113	Kindell	502.92
E114	Laatsch	538.01	E115	Leckrone	338.69
E116	Lynn	598.32	E117	Martell	402.09
N/A	Mason	0.00	E118	May	443.48
E119	Meisenhelder	594.99	E120	Melick	344.28
N/A	Miller	0.00	E121	Monroe	1376.72
E122	Poe	142.80	E123	Poole	386.50
E124	Reece	1291.61	N/A	Riley	0.00
E125	Saunders	634.69	E126	Smith, D	260.53
E127	Smith, S	401.72	E128	Thompson	1797.84
E129	Tracy	134.08	N/A	VanNess	0.00
E130	Watling	142.48	WV91	AFLAC	872.20
WV132	IRS	6521.63	WV133	Deferred Comp	1560.00
WV134	OCS-Knox Co	1088.91	WV135	OPERS	6098.18
WV136	OP&F	17304.58	9075	Bound Tree	165.98
9076	Cargill	5942.22	9077	Cintas	610.02
9078	CVS	39.34	9079	D&R Com	3052.77
9080	Elan/PNB	977.72	9081	Certified	3385.86
9082	Finley Fire	471.80	9083	Fire House	679.00
9084	Granville Lumber	11.61	9085	Jan Packard	50.00
9086	KPS/NAPA	1625.53	9087	M Romei	563.93
9088	Motorola	221.92	9089	MT Business	55.00

9090	MT Business	40.14	9091	OH Health	76.00
9092	PMMG	1542.07	9093	Ross'	66.26
9094	Sprint	54.09	9095	Time Warner	97.49
9096	United Aggregates	336.87	9097	Verizon	160.20
9098	WLJFD	750.00	9099	Wichert	241.78
9100	LC Treasurer	8892.52	E142	Bain	318.30
E143	Binckley	2217.81	E144	Borden	1242.96
E145	Boudinot	861.93	E146	Bowman	2417.33
E147	Bryan	1150.15	E148	Butt	795.99
E149	Clemens	1443.64	E150	Coyle	269.68
E151	Curtis	1661.25	E152	DeSimone	497.55
E153	DuBeck	501.98	E154	Duncan	255.13
E155	Essick	479.55	E156	Gottfried	552.88
E157	Hall	1435.82	E158	Hampton	155.21
E159	Harrison	437.39	E160	Henry	608.34
E161	Hill	1512.49	E162	Hussey	2568.33
E163	Jenks	1077.32	E164	Jones, A	387.28
E165	Jones, B	320.29	E166	Kindell	107.64
E167	Leckrone	409.20	E168	Lynn	484.36
E169	Martell	281.41	E170	Mason	941.87
E171	May	540.57	E172	Meisenhelder	596.31
E173	Melick	422.28	E174	Miller	1506.32
E175	Monroe	1403.89	E176	Poe	402.46
E177	Poole	263.92	E178	Reece	1279.66
N/A	Riley	0.00	E179	Saunders	578.61
N/A	Smith, D	0.00	E180	Smith, S	402.42
E181	Thompson	1953.78	N/A	Tracy	0.00
E182	VanNess	1042.51	E183	Watling	284.13
WV185	IRS	7384.27	WV186	Deferred Comp	1560.00
WV187	OCS-Knox Co	1088.91	WV188	OH IT	2460.38
WV189	School IT	190.12	WV190	Granville IT	1137.20

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

OTA Conference:

Trustee Jenks reported he attended the Ohio Township Association's Winter Conference. Trustee Jenks and Superintendent Binckley attended several sessions concerning cemeteries and roads. Some of the information learned will be discussed later.

Street Signs:

Trustee Jenks reported he and Superintendent Binckley attended a meeting with the Village of Granville to discuss street signs. This will be covered later in the agenda.

Inheritance Tax:

Trustee Jenks reported the Chamber of Commerce sent an e-mail today with a copy of an article from the Columbus Dispatch. The article reported how the loss of inheritance tax will affect the budgets of other central Ohio communities. In Bexley there is a 6% impact, Upper Arlington- 11%, Marble Cliff- 20%, etc. The article talked about what communities are doing as a result of the loss of the inheritance tax. Trustee Jenks gave a copy of the article to the other Trustees and will provide one to Fiscal Officer Miller.

Trustee Mason:

Cherry Valley Interchange:

Trustee Mason reported there was a cursory invitation to attend a meeting in the Village office. Village Manager Steve Stilwell, Planning Director Alison Terry, Dave Slatzer from ODOT and Sandy Maples from ODOT attended. The meeting focused on the future Cherry Valley Road Interchange.

Trustee Mason reported in 2016, the State Rt. 37 bridge, will have deck and back wall replacement/repair. Trustee Mason reported the bridge is in better condition than ODOT previously thought. There will be a left turn lane on the bridge heading to Newark. There may also be a slip lane to the right side of the stop sign by Sunoco.

Trustee Mason reported it does not appear there will be a lane from SR 37 going east to South River Rd. At one time ODOT thought there might be a lane to connect River Rd. to SR 37, but it is too expensive. Trustee Mason reported they are discussing having a gate with a garage door opener for Emergency Medical Services/Fire Department. This would occur when the corridor is revamped and the highway becomes limited access. Chief Hussey commented access to River Rd. is critical for the Fire Department/EMS. Chief Hussey reported a letter was sent to ODOT expressing concern for Fire Department/EMS access to that quadrant of Granville Township when access is cut off. Chief Hussey commented he had not heard of the gate solution.

Trustee Mason reported ODOT is well aware of the EMS/ Fire Department concerns and they are still in the talking stages.

Trustee Jenks questioned whether the SR 37 bridge, would close during the construction work. Trustee Mason responded they did not say the bridge would close. The reconstruction work is scheduled for 2016. They did not say how long the construction would last. It was reported the bridge may close for the work, but that the decking could be done with only one lane closed.

Union Township

Trustee Mason reported he and Chief Hussey met with officials from Union Township. They reviewed the contract and the EMS service provided. Trustee Mason reported

Union Township is pleased with the EMS services. They committed to meeting on an ongoing basis. If questions come up they will sit down and answer them.

Welsh Hills Road complaints:

Trustee Mason reported there have been complaints from people on the north side of the Township about water running across Welsh Hills Rd. and creating icy conditions.

Trustee Mason forwarded the complaints to Superintendent Binckley and he followed through with the Licking County Engineer's Office. It is an issue they have addressed twice already. They are taking baby steps to correct the problem, and have placed it at the top of their list. Superintendent Binckley reported they are aware it is an issue and are going to try to address it more aggressively.

Trustee Mason reported he will be out of town this Thursday through Saturday with the Denison Swim Team.

Trustee VanNess:

Township Garage Repair:

Trustee VanNess reported he and Superintendent Binckley met with Christian Robertson on January 24th. They began siding repair work the following week and it is progressing. They are now waiting on siding to come on Friday. The stainless is in, and after looking at the work, Trustee VanNess reported he will have them raise the sheets of siding already placed so there will be a 1" gap on the bottom.

Log Jam Site:

Trustee VanNess noted he previously reported on his conversations with Bob Murphy concerning the log jam site.

Changes to Open Space Regulations:

Trustee VanNess reported he attended the Licking County Planning Commission Meeting on January 28, 2013. The meeting was on proposed changes concerning open space regulation, 4.7. Zoning Inspector Warren May, and Zoning Commission Chair Chip Blanchard, and Zoning Commission Member Greg Davis also attended the meeting. It was decided to table the discussion concerning the proposed changes while they explore some difficulties with the language in the section. There will be more discussion at the meeting in March. The general consensus is the section needs work and should be returned to the committee.

MS-4:

Trustee VanNess reported he attended the MS-4 meeting. He is getting everything in order to submit the reports due from Townships and other entities. The reports are due by the end of February as Dan Bladder has to turn them in at the end of March.

OTA Winter Conference:

Trustee VanNess reported he attended the OTA Winter Conference on Wednesday and Thursday. Trustee VanNess stated he gained useful information and attended several seminars.

Open Space Meeting:

Trustee VanNess reported he attended the Open Space meeting on February 7, 2013.

Roads District:

Superintendent's Report:

Township garage:

Superintendent Binckley reported Robertson Construction has removed all the metal installed and installed the new stainless angle as well as the concrete curb. New metal is scheduled to be delivered on Friday. The project should be finished Monday afternoon.

Sign Replacement:

Superintendent Binckley reported he and Trustee Jenks met with Village Manager Steve Stilwell and Service Department Supervisor Terry Hopkins to review street name signs and a plan to address their replacement. Kleem Inc. is going to send samples of some street signs which meet all the new requirements. Superintendent Binckley will present the Trustees with the examples (print outs with the colors and layouts) when they are received from the vendor. Trustee Jenks advised the height of the letters, colors, etc. are all specified by law. They will meet with the Village, make recommendations, and come back to the Trustees with samples.

Trustee Jenks noted there is not a deadline to comply with the sign replacement. There previously was a deadline in 2018. The deadline was lifted, however, the problem is if signs are improper or illegal they must be replaced immediately. Trustee Jenks commented that in theory, all the signs should be replaced right away. They have been told as long as they are working on replacing the signs they are okay. Trustee Jenks reported federal government thought they were doing a favor by lifting the deadline, but instead all signs which do not meet the reflectivity requirements must now be replaced as soon as possible. Trustee Jenks reported all of the Township's control signs (yield, stop, etc.), are in compliance with the new reflectivity requirements. Only the street name signs do not comply.

Salt:

Superintendent Binckley reported he took delivery of 200 tons of salt. The Township has used approximately 325 tons of salt thus far. The Township still has 300 tons of salt. The Township has an 80%-120% contract with Cargill for 450 tons (min. 360, max. 540). There is room for the additional 45 tons. Superintendent Binckley reported the Township is in good shape concerning salt usage. Trustee VanNess questioned whether the additional 45 tons would put the Township at the 100% purchase amount. Superintendent Binckley responded the additional 45 tons will put Granville Township at the 80% amount. Superintendent Binckley commented he will ask the Trustees at a

later date if they want to purchase up to, above, or below the 100% amount. Superintendent Binckley reported salt prices dropped. There are 30-45 days left for winter.

Superintendent Binckley reported the School District contracted for 40 tons of salt and has used approximately 38 tons. Superintendent Binckley will send them the bill at the end of the winter. McKean Township has taken four loads of salt, which is approximately 40 tons.

Superintendent Binckley reported he posted No Trespassing/ No Hunting signs along Township property at the Township garage.

Superintendent Binckley reported about a residence at 1115 James Rd. Trustee Jenks sent the owner a letter of notice about work done along the roadway without permit. The letter was sent two days ago, and the owner called this afternoon. Superintendent Binckley is going to meet with the owner Friday to fill out the permit request and go over expectations again. Superintendent Binckley reported he requested the owner fill out an application for a Right Of Way (ROW) permit and pay the \$500 refundable fee. Superintendent Binckley commented the owner said he was not aware he needed a permit.

Trustee Mason questioned whether there are zoning specifications on how a driveway should be installed. Superintendent Binckley responded Granville Township's zoning resolution states a zoning permit is required for any driveways or culverts. There is a sentence requiring the driveways be a zero or negative slope from the road.

Trustee VanNess reported the Township's zoning resolution also refers to Township and/or county roads. Trustee VanNess reviewed this portion with APA Lecklider. The driveway requirements are in the zoning resolutions, and the ROW permit is found elsewhere. They are similar items and there is not a place to tell the residents which they need.

Trustee Jenks commented there is zoning language which is clearly zoning and is something for the zoning inspector to review. The easement issue is in a permit portion of the law. This was also done for the oil and gas companies. Trustee Jenks stated the Trustees probably need a way to reconcile the two issues. Driveway permits are needed for driveways, and the Township wants to make sure if anything is done in a ditch, permits are also granted. Trustee Jenks indicated maybe the permits cannot be combined, but there at least needs to be something on the Township website advising the residents which permits they need to obtain. Trustee Jenks commented the resident on James Rd. was very compliant and stated he could not find anywhere in the zoning regulations where it stated he was required to obtain a ROW permit.

Trustee Jenks reported some people however have been able to determine what permits are needed. An example is a 7,000 square foot house being built on River Rd. where an easement permit was obtained without any prompting from the Township.

Superintendent Binckley stated before a new build is started Zoning Inspector Warren May is contacted. Zoning Inspector May will let builders or residence know to contact Superintendent Binckley for a permit if any culvert/ditch work needs done.

Superintendent Binckley reported the James Rd. resident did not contact Zoning Inspector May as there was an existing driveway. Trustee Jenks commented if someone is going to put a driveway across an easement, Superintendent Binckley will go to the County and find out the correct size pipe and make that a requirement.

Superintendent Binckley stated if the Township's zoning laws refer to county roads, they should be changed as he spoke to the County Engineer's Office concerning the Welsh Hills Rd. issue. The Engineer's Office advised Superintendent Binckley the Township does not have any jurisdiction regarding county roads. It is the County's ROW, maintenance, etc. and they have their own permits and policies. The only authority the Township would have on county roads would be concerning zoning violations.

Trustee VanNess reported APA Lecklider stated the Township can do what it wants with the section in question. It may be taken out or modified. APA Lecklider stated the ROW issue is an ORC issue. Trustee VanNess stated what is important is how the Township can make it easy for the residents to follow the proper protocol.

Trustee Jenks stated the first thing to do is to take out any reference to county roads if the Township does not have rights on a county road. The Township would still have zoning rights on a driveway until it reaches the county easement. Trustee Jenks reported the county has a permit for the ROW, and the Township copied the county's permit.

Trustee Jenks commented a notation should be made on the Township website advising the residents if they are going to do something in a Township road easement they have to obtain a ROW permit. Trustee VanNess suggested the notice advise residents to contact the Township Roads Superintendent. Trustee VanNess noted a change in zoning wording is not something the Trustees can do. It must be done by the Zoning Commission. It was agreed the ROW permits were previously not being applied for, but the Township now has a form and is enforcing the requirements.

Trustee Jenks commented the problem on James Rd. is the hill was taken out to improve site distance, but now mud is washing down on the road. The Ohio Revised Code (ORC) states when things are done to the topography it cannot impair the road. Superintendent Binckley will talk to the owner about having the area planted as soon as possible in the spring. Trustee Jenks commented he likes having Superintendent Binckley manage the ROW permits as it is more effective to protect the roads.

Trustee VanNess reported the cut off for construction is normally December 1st and questioned whether work done in the ROW should be done much sooner to make sure planting is done before winter. Superintendent Binckley responded the December 1st date came from the County guidelines.

Trustee Jenks summarized the discussion and said something will be noted on the website mentioning people do need to get a ROW permit and Trustee VanNess will talk to the zoning commission about removing the reference to county roads. Superintendent Binckley advised Fiscal Officer Miller the permit application could be put on the website and completed electronically.

Trustee Mason questioned what the County specifications are and Superintendent Binckley stated he will find out. Trustee VanNess reported there are requirements for the County similar to the Township's requirements. It was noted there are other driveways in the Welsh Hills area steeper than the one previously discussed but they are gravel and don't have the run off problem. In the past the issue was gravel being washed out of a driveway, but water running off the drive also can cause a hazardous situation. Fiscal Officer Miller commented he will also try to have the Township website point to a County form for County road easements so Township residents looking for information are directed to the correct forms.

ROW Easement:

Superintendent Binckley reported he issued a ROW permit for a new home being built at 1750 River Rd. They will begin working there in 45-60 days or sooner if the weather breaks. It will be a 7,000 sq ft, three story brick home.

Pot Holes:

Superintendent Binckley reported they have patched a few pot holes.

Speed Limit in Evergreen Hills:

Superintendent Binckley received an e-mail from a resident expressing her concerns about the speed limit in Evergreen Hills subdivision. Superintendent Binckley reported the speed limits for unincorporated roads within the Township are 55 mph.

Superintendent Binckley is working with the Engineer's Office. Superintendent Binckley reported they are trying to find out if the Board of Trustees has the ability to lower the speed limit. It may have to come as part of a traffic investigation. The Engineer's Office has sent the portion of the code to the Licking County Prosecutor for review.

Trustee Jenks commented in the past the County Engineer's Office has allowed the Township to lower the speed limit in a subdivision and post signs. The current Engineer wants a legal opinion as he thinks a traffic study may be required. Trustee Jenks will call the resident back and update her, the Township is working with the County Engineer on the issue. Trustee VanNess questioned whether the home owner's association would have any control over the speed limit. Trustee Jenks responded they do not have any rights over roads maintained by the Township.

Cemetery Department:

Superintendent Binckley reported he attended the Ohio Township Association Winter Conference. He received a set of general rules and regulations for the cemetery from the Ohio Cemetery Association. It is 15-16 pages and is very in-depth. Superintendent

Binckley reported he is going to use the material from the Ohio Cemetery Association as a starting point to update Granville Township's current rules and will continue to work with Debbie McPeck regarding the rules.

Superintendent Binckley reported the conference spoke about deeds, internment rights, etc. Superintendent Binckley sent a copy of the Township's deed templates to the Prosecutor's Office for review. There is an issue concerning re-entry. Some of the language needs to be changed. Superintendent Binckley reported the Township should be selling burial or interment rights, not deeds.

Superintendent Binckley reported Warren May finished entering all of the Maple Grove Cemetery information into the computer system last Friday. Superintendent Binckley thanked Brian Miller for writing an informative article about the cemetery records project.

Superintendent Binckley reported one of the cemetery employees, Kevin Henry, has been working on a realignment project for section 19 of Maple Grove Cemetery. The grave sites are being realigned due to the hill and will run north and south rather than east and west. Mr. Henry has completed the project on the computer and Superintendent Binckley will present it to the Trustees at the next Township meeting. With a change done on the north side of section 19 there would be three more grave sites. If the change is done on the south side there would be 30 more grave sites.

Parks Department:

Superintendent Binckley reported he is working with Granville Recreation District (GRD) to make repairs to the lower shelter house. The GRD is going to purchase the material and the Township will supply the labor. This should be done before the next Township meeting.

Trustee Jenks reported there has been a lease discussion with the GRD. The GRD has the Township's suggestions and recommendations but have not yet responded.

Trustee Jenks reported the GRD expressed an interest in the rental house at Spring Valley Park. They would like to take over the house and make it the GRD's headquarters. The GRD requested they be called if the renter moves out.

The GRD passed a resolution at their last meeting which Trustee Jenks forwarded to the other Trustees. The resolution has set fees for the use of baseball fields, other sports fields, etc. Trustee Jenks checked with the Auditor's Office and Prosecuting Attorney's Office to determine if this would put Granville Township back into a taxable situation. Trustee Jenks is waiting for an opinion, however they believe as long as the GRD is not making money the tax status will not change. Trustee Jenks did not want the GRD to start charging fees and if an audit was done in five years that might cause the Township owe back taxes. This is being investigated. Other places which have athletic fields which are government property and charge for use do not have taxable property.

Trustee VanNess reported the Eagle Scout who wants to do a project putting up trail markers at Spring Valley gave a presentation at the Land Management meeting. Trustee VanNess questioned whether the Eagle Scout could come to the next Trustee meeting to present his plan to the Township. Trustee Jenks advised Andy Wildman, Director, Granville Recreation District, should also be invited as Spring Valley is a GRD park. Trustee VanNess commented Land Management has already heard the presentation and approved the project. Trustee Jenks commented the request should first have been to the GRD, but the problem can be remedied by now involving the GRD.

Trustee VanNess reported some of the Land Management Committee members were in the Spring Valley Nature Preserve and were looking for possible trail sites. A Roseview resident approached them and claimed they were on his property. The committee members thought they were on Spring Valley property. Trustee VanNess reported Judy Preston has requested a survey of the back of the Spring Valley property.

Trustee Jenks stated the property was surveyed a few years ago. Trustee Jenks and Superintendent Binckley reported there are pins marking the Spring Valley property, and commented the pin is close to the resident's property. Trustee Jenks commented it is more difficult to have the county survey property and the survey request form must be completed. Trustee Jenks asked Superintendent Binckley go to the property and try to find the pin.

Superintendent Binckley will try to find the pin, and if he cannot find it there will be a survey request completed. Superintendent Binckley reported at the back of the Roseview properties there is a 60 ft buffer. Superintendent Binckley reported they have been waiting two years for some survey requests to materialize.

Trustee Mason suggested if the pin is found, a post be put in similar to what was put in at the Bryn Du field. Trustee Mason noted since the posts were put in at the Bryn Du field there have not been any questions about the property line. Trustee Mason concluded there have been questions previously about the property line at Spring Valley, it would be wise to post the line to avoid future questions.

Fire Department:

Chief's Report:

Chief Hussey reported he attended EMA Director Jeff Walker's retirement ceremony. Kevin Carver has been appointed the interim EMA Director. Mr. Carver is also the director of the 911 center.

Chief Hussey reported he and Trustee Mason met with Union Township to discuss long term planning for contracts.

Chief Hussey reported he attended the Winter Conference and attended several good seminars concerning fire contracts, etc.

Chief Hussey reported the Department responded to several major fires in the County. They responded to The Loft restaurant fire in St. Louisville and to a barn fire in Monroe Township.

Fire Department Budget Review:

Chief Hussey commented he and Fiscal Officer Miller appreciated meeting individually with each of the Board of Trustees concerning the Fire Department budget. There was good discussion regarding long term plans. Chief Hussey presented the Trustees with a summary of the proposed Fire Department Budget spreadsheets which are included at the end of the meeting minutes. Chief Hussey reviewed the financial model with the Trustees and discussed the highlights of the proposal.

Trustee Jenks reported each Trustee and Fiscal Officer Miller have met with Chief Hussey and reviewed the proposed budget. Trustee Jenks questioned whether Fiscal Officer Miller wanted the Fire Department budget approved tonight or whether he would like it approved when the entire budget is approved. Fiscal Officer Miller advised the Fire Department budget can be approved tonight. The total budget will later have to be approved by the Trustees for appropriations.

Trustee Jenks commented that all the Trustees have met with Fiscal Officer Miller and with Chief Hussey and had their questions answered. Trustee Jenks asked if there were any other questions, and there were not any further questions. Trustee VanNess commented the budget did not highlight the three levies which fund the Fire Department. Trustee VanNess indicated the levies are permanent levies for a total of 4.8 millage and they are only collecting 4.3 mills. There is a half a mill if more money is needed. If more money is needed a renewal could be requested and 1/2 mil is \$175,000 per year.

Fiscal Officer Miller advised the only change to the Fire Department budget proposal concerns the cost of the reverse 911 system. This was previously reported in the meeting. Fiscal Officer Miller commented with the addition of the reverse 911 system expense, the Fire Department budget is complete.

Trustee Mason made a motion to approve the Fire Department budget with the amendment of the Reverse 911 system expense. Trustee VanNess seconded the motion and with no further discussion the motion was passed by a unanimous vote.

Trustee Jenks summarized the Fire Department budget was adopted with the caveat of the 911 system expense.

Fiscal Officer Miller thanked Chief Hussey and the Trustees for the budget review process. It was helpful to him as a new Financial Officer to go through the budget step by step. Fiscal Officer Miller commented he is using the same process for the Roads and Cemetery District. Trustee VanNess commented he prefers this process to reviewing the entire budget at one time. It is easier to digest when everything is broken down.

Appropriations Requests:

Chief Hussey made a request to purchase structural turn out gear from Findley Fire Equipment as part of their annual replacement schedule. The purchase amount is \$9,048.

Chief Hussey requested approval to send 4 employees to the Howell Rescue School in Dayton, Ohio. Chief Hussey commented employees have been sent for the past several years and gained proficiency in removing individuals from cars in serious auto accidents. The cost for the 4 employees to attend the school and hotel is \$2,700.

Chief Hussey requested approval to purchase SCBA Bottle Hydrostat Testing. The amount is \$1,690.

Trustee VanNess questioned what is done with the old turn out equipment when new are purchased and asked if there was any value or possibility of them being sold on GovDeals.com. Chief Hussey responded the old sets are generally very worn and do not meet the current standards. Chief Hussey did not think they were safe to use and they have been destroyed in the past. Some are retained for the explorer program, and some have been donated to C-TEC for their training program. Chief Hussey commented he was hesitant to see them sold as there may be liability.

Trustee VanNess questioned whether the old ones could be sold on GovDeals.com as there is a disclaimer. Chief Hussey commented there would likely be minimal value, but he will explore the possibility of selling the old turn out equipment.

Trustee Mason made a motion to approve the three purchase requests made by Chief Hussey. Trustee VanNess seconded the motion and with no further discussion it was approved by a unanimous vote.

Personnel:

Chief Hussey reported he received a request for a 90 day leave of absence from Jordan Berger, a Denison student, to attend to medical issues at home.

Trustee Mason moved to approve the 90 day leave of absence request for Jordan Berger. Trustee VanNess seconded the motion and it was approved by a unanimous vote with no further discussion.

Hose Cart Relocation:

Chief Hussey thanked Superintendent Binckley for assisting with the hose cart relocation. The Granville Historical Society requested the Township take the hose cart from the academy building. This was done on Monday. The hose cart is now at the Township service complex. Chief Hussey reported he spoke to Marcia Downes with The Works and they do not need the hose cart as they have one, but she is checking to see if anyone else is interested. Trustee VanNess questioned whether the cart could be taken apart to get into a building. Chief Hussey reported it may be tricky to take apart the cart and put it back together.

Chief Hussey commented they would like to have a public place to display the hose cart, but it will remain at the Township building for now.

Trustee VanNess reported he spoke to Commissioner Smith who is a county history buff and he is going to think about a possible location.

150 Thornewood:

Chief Hussey reported the Fire Department was involved in the 150 Thornewood situation. Chief Hussey requested an update from Adult Protective Services, and the resident has gone to a shelter. Chief Hussey reported he was contacted by the resident's out of state family and he referred them to the guardian. There is a daughter in New Jersey who is very concerned about the situation.

Trustee Mason questioned who would handle the condition of the house. Chief Hussey reported the issue is still pending. The court has appointed guardianship over the resident, not the property. There would need to be another court hearing to determine guardianship over the estate. If guardianship of the estate is awarded, it will be up to the guardian to have the condition of the house evaluated and determine a course of action. Chief Hussey reported he advised them to look at certain issues before any clean-up is begun.

Trustee Jenks reported Superintendent Binckley received a call from the Granville Milling Company questioning if animal feed should still be delivered. They were advised not to continue delivery.

Vacation:

Chief Hussey reported he will be out of town on vacation from February 15th until March 3rd. While he is absent, Captain Thompson will be the acting chief from February 15th through February 22nd, and Captain Otter will be the acting chief from February 23rd through March 3rd. Chief Hussey advised he will still be available by e-mail and text.

Land Management/ Zoning/ Open Space:

Trustee VanNess reported the Eagle Scout will come to the next Trustee meeting.

Trustee VanNess reported he researched the driveway zoning issue and noticed the zoning changes have not been updated on the website. Fiscal Officer Miller will update the 1 house per 5 acre zoning change and the comprehensive plan when time allows.

Trustee VanNess questioned whether the Township was working with Carla Carson to update the Township website. Fiscal Officer Miller responded it is available, but he has to be trained to use it. Fiscal Officer Miller advised he first has to complete the budget process before he will be available for training and revamping the website.

Trustee VanNess questioned whether all the updates should be made if the website is going to be completely redone, or if it would be easy to transfer the information from the old website to the new website. Fiscal Officer Miller will check with Ms. Carson to see if it would be easy to transfer the information from one website to another.

Zoning Commission:

Trustee VanNess reported he received an e-mail from Chip Blanchard regarding a zoning commission member, Greg Davis. Mr. Davis wanted to know when his term expires as he has family responsibilities which are limiting his availability. Mr. Davis' term expires at the end of 2013. Trustee VanNess reported Mr. Davis may resign before or at the end of his term. The Trustees will need to think of a possible replacement for Mr. Davis.

Farm Preservation Summit:

Trustee Jenks requested Trustee VanNess report concerning the Farm Preservation Summit information he received. Trustee VanNess reported he obtained the packet Bill Habig sent and the information will come in handy for conservation easements. There was good information on oil and gas easement language.

Trustee Jenks requested when Fiscal Officer Miller signs the letter to Frances King that he copy Pat Deering.

Old Business:

Rotary Bridge Project-

Trustee Jenks reported the State did not accept the changes to the easement. APA Lecklider is working with the TJ Evans Foundation attorney to change the language and resolve the problem.

Trustee Jenks reported they have made the next to the last payment and are close to the end for the KORDA component of the project. Village Planner Alison Terry is reviewing the payments. They have implemented the CLOMR/LOMR.

Trustee Jenks reported the ODNR grant application has been submitted. The Township will find out if the grant request is approved or denied at the middle or end of this summer.

Trustee VanNess noted the 15 month period for the bridge completion begins when/if the grant is awarded and questioned whether the delay in the easement language will affect the 15 month timeframe. Trustee Jenks responded everyone is in agreement with the grant of the easement, but Sarah Wallace must approve the changes and she has been out of town.

Union Cemetery:

Trustee Jenks reported the Union Cemetery Committee has spoken with Mark Masterson from Grand Monument. They are going to give him three monuments to repair. Mr.

Masterson's prices are very reasonable and the three monuments are simple to repair. The complicated monuments will be saved for the Fannins. The committee is going to focus the Fannins on the complicated monuments and have Mr. Masterson do the simple monuments.

Trustee Jenks reported he and Superintendent Binckley spoke to a company called Stonehugger Cemetery Restoration, Inc at the Ohio Township Association Winter Convention last week. This company is based in Indiana and restores monuments. They provided a nice brochure. Trustee Jenks turned the brochure over to the Union Cemetery Committee and they are excited to talk to them. Stonehugger is going to be in Central Ohio/ Marysville. The Union Cemetery Committee was invited to see the company's work in Marysville and the company gave a list of references. Trustee Jenks reported Stonehugger's prices seem reasonable. The company told Superintendent Binckley they may be able to do the restoration for \$300-\$400 per monument compared to \$1,000 for the Fannins. Stonehugger has not seen the monuments in Granville.

Trustee VanNess questioned whether the company has a minimum charge. Trustee Jenks reported they would not come until they had \$5,000 - \$6,000 in work. Stonehugger brings its own crews, there is no per diem, no travel charges, and they would not need to use the Township's employees. Jim Patin is going to invite Stonehugger to Granville to see the markers and ask them to reassess the cost they quoted to Superintendent Binckley. Trustee Jenks reported the website for the company is www.stonehugger.com. The website shows work they have done. A lot of the work on the website is for marble markers, but they also show work done on sandstone.

Review of OIH purchasing:

Fiscal Officer Miller reported he e-mailed the Ohio Department of Administrative Services (DAS) regarding OIH purchasing. The Ohio Handicapped portion is not there yet, and there may be something else required. OIH purchasing involves the Ohio Industry for the Handicapped. DAS is sending Fiscal Officer Miller's inquiry to legal counsel for clarification and they have not responded back. Fiscal Officer Miller commented he would like to wait to discuss OIH purchasing until he hears from DAS. Fiscal Officer Miller believes the Township is okay regarding what has already been passed.

Hunting near Township Garage:

Trustee Jenks questioned the status of having bow hunting rather than long gun hunting on the property near the Township Garage. Trustee VanNess reported he has not been able to spend much time on the issue as he has been focused on easements. Trustee VanNess commented it will be a while until there is something in season. Trustee VanNess noted the issue he is concerned with is hunting with a bow will not be effective in hunting ground hogs which are a soybean varmint. No one will be able to kill the ground hogs with a bow. Trustee VanNess suggested limiting gun hunting to a .22 caliber rifle. Deer may be hunted effectively with bows, but not ground hogs.

Trustee Jenks would like to have the issue resolved to where the Township is comfortable it is protecting the neighbors. Superintendent Binckley found tree stands

with names and phone numbers when he posted the property as no hunting. Superintendent Binckley will notify the hunters to remove the tree stands as they will not be allowed to hunt the property.

New Business:

Trustee VanNess reported he received a letter from Village Planner Alison Terry talking about possible land annexation where Creno's Pizza is located. Trustee Jenks reported Creno's would like to be taken off the package sewage plant operated by the Lux Co.. Trustee Jenks stated the issue will need to be addressed in the future. Trustee Jenks questioned whether as the Village now has property on both ends of the road whether they will be responsible for the maintenance and if the bridge would be theirs.

Trustee VanNess reported he was under the impression the way the last annexation was completed would be the protocol for future annexations. Trustee Jenks advised this is correct however the previous annexation was for undeveloped property where a TIF was being requested. In the new situation, a TIF is not being requested.

Chief Hussey discussed a TIF was requested by the developer of the property, and Chief Hussey wanted to make sure the Fire Department was protected if the property was sold again so the agreement would transfer onto future owners. Trustee VanNess questioned whether if Creno's was sold or demolished if there would be a TIF. This will need to be addressed in the current annexation being discussed.

Trustee Jenks will talk to Ms. Terry concerning the possibility of the TIF language being added to the future annexation to protect against future development.

Calendar Reminder:

Trustee Jenks reminded everyone the next regular Township meetings are scheduled for 02/27/13 and 3/13/13, starting at 7:00.

Executive Session:

On a motion by Trustee Jenks with, Jenks-yes, Mason-yes and VanNess-yes the meeting was moved into Executive Session under ORC section 121.22(G)(2) to discuss the purchase of a property.

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Jenks yes, Mason yes and VanNess yes the meeting was returned to regular session.

No further business was conducted and the meeting adjourned at 9:40 pm.