

Granville Township  
Minutes of Regular Meeting March 27, 2013

Present: Granville Township/Roads District Trustees\* Paul Jenks, Bill Mason and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary

Department Heads: Travis Binckley and Jeff Hussey

Guests: Brian Miller, Granville Sentinel

Olivia Thorp, Licking County Municipal Clerk of Courts Candidate

Denison University Students

Emily Siegel, 8775 Slayter Union

Harold Sussman, 9320 Slayter Union

Ryan, 7082 Slayter Union

Loren White, 8536 Slayter Union

Matt Koester 9319 Slayter Union

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Jenks reported last year the Township created a Roads District. The Roads District Trustees are the same as the Granville Township Trustees. Trustee Jenks reported the Township Trustees received a recommendation concerning the Roads District from the Licking County Prosecutor's Office. The Prosecutor's Office recommended that when the Township Trustees meet they annotate they are acting as both the Roads District Trustees and the Granville Township Board of Trustees. There will be a footnote on any website, agendas, minutes, and any notices concerning future meetings stating the Board is acting in both capacities.

Trustee Jenks reported the budget for the Roads District which was reviewed during the previous meeting will be voted on tonight. Trustee Jenks reminded everyone the Roads District was created to clear up a taxing issue.

Trustee VanNess requested approval of the March 13, 2013, minutes be tabled until the next meeting as he experienced internet trouble and was unable to review. Trustees Mason and Jenks agreed to table approval of the minutes until the next meeting.

Public Comment:

Mrs. Olivia Thorp introduced herself and stated she is currently a chief deputy clerk for Gary Walters, Licking County Clerk of Courts. Mrs. Thorp reported she is running for Licking County Municipal Clerk of Courts. Mrs. Thorp told the Trustees she is a lifelong resident of Licking County and currently lives in Franklin Township. Mrs. Thorp advised the Trustees she loves her current position and believes her work knowledge will transfer well to the Municipal Clerk of Courts' office. Mrs. Thorp stated she is looking forward to the challenge and thanked the Trustees for allowing her to speak.

There was no other public comment.

## Correspondence:

### Historical Society Meeting:

Fiscal Officer Miller reported he received a notice from the Granville Historical Society. The Historical Society will hold its annual meeting Tuesday, April 16, 2013, at 7:30 p.m. in the Bryn Du Mansion. Fiscal Officer Miller reported they have a slate of candidates to be elected. Fiscal Officer Miller passed the invitation to the Trustees. Fiscal Officer Miller also reported they will be introducing authors who have written four books about Granville. He recognized one of the authors as Kevin Bennett of Granville.

### Water Bill:

Fiscal Officer Miller reported he received communication from the Village regarding a utility bill. There was a water leak at the Township garage. A notice was sent advising the Township of an extra high water usage. Fiscal Officer Miller reported he and Trustee Jenks met with the Village concerning the bill. The Township is going to wait until the next bill is received and the total amount of lost water is determined. The Village has a program where the Township may ask for some forgiveness on the bill.

Trustee Jenks stated there was a half month of excessive water usage not in the above mentioned bill. Trustee Jenks reported he questioned the Village whether the Township would petition for forgiveness one month and then again the second month. Village Manager Steve Stilwell decided to wait until the entire amount was determined. Typically in these situations, the Village has the customer pay the whole bill then provides a credit for the amount forgiven. In this case the amount is too high, so the Village wants to see the whole bill, determine any forgiveness and settle with one payment. Mr. Stilwell believes the Village is willing to give back the sewage costs, as none of the waterline break went through the Villages sewer system. The Village will probably not refund the water costs. Trustee Jenks reported the Village has been very cooperative. The Village will determine the Township's average sewage costs for the last year and take off anything above the average amount. The water costs require further discussion.

Trustee VanNess questioned what the Township's average water bill is. Fiscal Officer Miller responded an average bill is around \$50. The current bill is over \$16,000.

Fiscal Officer Miller reported he received phone calls from the Direct Energy Company concerning possible reduced prices for utilities. Fiscal Officer Miller reported the Township is currently paying 7.91 cents. The company is offering rates of 6.49 cents for twelve months, 6.69 cents for 24 months, etc. Fiscal Officer Miller advised the Trustees he is going to do some analysis of rates and check rates offered by other companies. Fiscal Officer will bring a recommendation to the Trustees concerning how much the Township may be able to save. Fiscal Officer Miller reported the Township does not have a lot of utilities, such as street lights, etc., but it may be able to save some money.

### Elected Officials Reports:

Fiscal Officer Miller:

Bond:

Fiscal Officer Miller reported he received a notice for a bond renewal for Susan Bain, the Township's payroll clerk. The bond renewal is due May 2, 2013. The bond amount is for \$25,000 and the renewal will cost \$200.

Trustee Mason made a motion to approve the \$200 cost of the renewal bond for Susan Bain. Trustee VanNess seconded the motion and after no further discussion it was passed by a unanimous vote.

Taxes received:

Fiscal Officer reported he received the first half tax collections: \$1.6 million was deposited in the Township's checking account. Fiscal Officer Miller reported the money comes from all the different Township levies such as the fire department levy, open space levy, cemetery levy, road district, etc. Fiscal Officer Miller reported he has a breakdown of the money received in each fund for the Trustees to review.

Trustee VanNess questioned whether the tax collections included any inheritance taxes. Fiscal Officer Miller responded he did not see any inheritance tax included in the first half tax collections. Fiscal Officer Miller reported the inheritance tax previously provided revenue for the Township. If a resident with an estate above a certain amount passed away, he or she was assessed an inheritance tax. In 2012, Granville Township received \$400,000 from the inheritance tax. Since there is no longer an estate tax on the estates of individuals who passed away after December 31, 2012, this will have a big impact on the Township's future revenue.

Budget:

Fiscal Officer Miller reported he, the Trustees, and the department heads have previously met and discussed the budget proposals. The Roads District Budget Proposal was reviewed in depth at the last Township Trustee meeting. The Fire Department and Cemetery budgets have already been approved. During the past week, Fiscal Officer Miller met with each Trustee separately to go over the Open Space Fund budget, General Fund budget and to answer any of their questions. Fiscal Officer Miller provided the Trustees with copies of the proposed budgets, including the following highlights.

Granville Township General Fund  
2013 Budget Planning Highlights

1. Customary inflation factor 3%
2. Payroll inflation factor 3%
3. Benefits inflation factor 10%
4. Health Insurance cost increase due to new FO and one Trustee taking benefits
5. Website Redesign
6. River Monitoring Project completed in 2012

7. Reverse 911 system charges distributed between Fire Department, Roads District and General Fund
8. Color Copier budgeted
9. Money set aside for newsletter, should Trustees wish to create in 2013.
10. Inheritance taxes ended on 12/31/2012.

Fiscal Officer Miller reported the General Fund included a customary inflation factor of 3%, a general inflation factor of 3%, and a benefits inflation factor of 10%. Fiscal Officer Miller reported there is an increase in the insurance costs and explained he retired from the State of Ohio at the end of 2012 and is taking the medical insurance benefit this year. One of the Trustees is also taking the medical benefit this year. The medical benefit costs are increasing \$17,000 this year. There are other Trustees up for election this year, and Fiscal Officer Miller included possible additional costs of medical insurance benefits for the other Trustee positions in his five year budget.

Fiscal Officer Miller noted the Township's website redesign began last year and has continued into this year. The website redesign should be finished in about a month.

Fiscal Officer Miller reported the river monitoring project was completed last year. There was money budgeted for future years but the project was completed.

Fiscal Officer discussed there is \$4,000 budgeted for the Reverse 911 system. The budgeted amount is split between the Roads District Fund and General Fund.

Fiscal Officer Miller reported he budgeted \$500 for a color copier as the Township has struggled with copying and occasionally has to have printing done by others.

Fiscal Officer Miller reported money for a newsletter is included. Trustee VanNess stated it has been 4-5 years since a newsletter was done. Trustee VanNess was concerned about the \$5,500 cost vs. the benefits. Trustee Jenks advised the cost may not be as much if e-mail and other distribution methods are used. Trustee Jenks questioned how many homes have provided their e-mail addresses. Chief Hussey reported the Township only has 35% of the Township residents' e-mail addresses. Trustee VanNess advised many residents use the Township website for information.

Fiscal Officer Miller highlighted the loss of the inheritance tax on the general fund and detailed the Township's income versus expenses for 2013.

Fiscal Officer Miller reported on the Open Space Funds. There is a balance of over \$4 million in the Open Space Fund. If no properties are purchased the fund in 2013, we will have \$5 million at the end of 2013. There are two levies which support the Open Space Fund. There is a 1 mil levy and a 2.5 mil levy. The 2.5 mil levy will be collected thru 2015. The 1.0 mil levy was just renewed and will collect thru 2019. The levies may be renewed.

Fiscal Officer Miller questioned whether the Trustees had questions about any other areas of the budget. Trustee VanNess noted part of the general fund expenditures included the Rotary Bridge. This is \$60,000 which is not part of our normal expenses. Trustee VanNess commented \$60,000 is a large percentage of a \$220,000 budget. Trustee Jenks stated the Township is carrying the Rotary Bridge expense for someone else and is just the middleman. The Township is writing the checks for the project but not actually funding the project. Trustee Jenks reported the Rotary Bridge expenditures should end within the next 90 days.

Fiscal Officer Miller presented the following annual appropriation resolution:

Granville Township  
Township Annual appropriation Resolution  
Rev. Code, Sec. 5705.38

The Board of Trustees of Granville Township, Licking County, Ohio, serving in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees met in general session on the 27 day of March, 2013 at the Township Service Complex meeting room with the following members present:

Paul Jenks

William R. Mason, Jr.

Dan VanNess

Mr. Mason moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Granville, Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows;

Account No.	Title	Amount
GENERAL FUND		
1000-110-111-0000	Salaries – Trustees	30000
1000-110-121-0000	Salaries – Fiscal Officer	15000
1000-110-190-0000	Other Salaries	7000
1000-110-211-0000	OPERS – Employer portion	7410
1000-110-213-0000	Medicare – Employer portion	754
1000-110-221-0000	Medical Premium Deductible	17000
1000-110-223-0000	Dental Insurance	3000
1000-110-224-0000	Vision Insurance	900
1000-110-230-0000	Workers' Compensation	1799.29

1000-110-230-0001	DFWP – Prof Services	1200
1000-110-311-0000	Accounting and Legal Fees	5000
1000-110-312-0000	Auditing Services	0
1000-110-313-0000	Uniform Accounting Network Fees	3000
1000-110-314-0000	Property Tax Collection Fees	450
1000-110-314-0001	Property Tax Collection Fees	100
1000-110-314-0002	Property Tax Collection Fees	0
1000-110-314-0003	Estate tax collection fees	6000
1000-110-315-0000	Election Expenses	2500
1000-110-319-0000	Professional & Technical Services	3200
1000-110-319-0001	Professional Services – Op Space	500
1000-110-319-0002	Professional Services – COBRA	750
1000-110-319-0003	Professional Services – Computer/IT	1000
1000-110-319-0004	Professional Service – NPDES	4500
1000-110-319-0008	Professional Services - FSA	350
1000-110-319-0010	Professional Services – Reverse 911	950
1000-110-322-0000	Garbage and Trash Removal	1000
1000-110-323-0000	Maintenance & Repairs	1000
1000-110-323-0001	M&R – Tornado Sirens	250
1000-110-330-0000	Travel and Meeting Expenses	2000
1000-110-341-0000	Telephone	1300
1000-110-342-0000	Postage	600
1000-110-351-0000	Electricity	275
1000-110-382-0000	Liability Insurance Premiums	17000
1000-110-383-0000	Fidelity Bond Premiums	1300
1000-110-410-0000	Office Supplies	2000
1000-110-410-0001	Copier	500
1000-110-430-0000	Small tools & equipment	1000
1000-110-519-0000	Dues – MORPC	1800
1000-110-591-0000	Contributions to Other Organizations	25
1000-110-599-0000	Other Expenses	5000
1000-110-599-0001	Other – demolition expenses	0
1000-110-599-0002	Other –	0
1000-110-599-0003	Other – Newsletter	5500
1000-110-599-0005	Other – River monitoring	0
1000-110-599-0007	Other – real estate taxes	2000
1000-130-190-0000	Zoning Salaries	12200

1000-130-211-0000	OPERS	1738.50
1000-130-213-0000	Medicare	0
1000-130-230-0000	Workers' Comp	400
1000-130-311-0000	Accounting and Legal Fees	1500
1000-130-317-0000	Planning Consultants	2500
1000-130-341-0000	Telephone	0
1000-130-599-0000	Other Expense	2000
1000-310-360-0000	Contracted Services	625
1000-330-360-0000	Contracted Services	0
1000-420-370-0000	Payment to Another Political Subdiv	26250
1000-610-110-0000	Parks – Trustee salary	0
1000-610-190-0000	Park – Wages	6000
1000-610-211-0000	Parks –OPERS	855
1000-610-213-0000	Parks - Medicare	87
1000-610-230-0000	Workers' Comp	240
1000-610-319-0000	Park Mowing	0
1000-610-319-0001	Rental Housing Mgt fee	850
1000-610-351-0000	Electricity	150
1000-610-352-0000	Water & Sewer	0
1000-610-353-0000	Natural Gas	0
1000-610-599-0001	Contribution to Rotary Bridge	2500
1000-610-599-0007	Other – real estate taxes	13000
1000-760-710-0003	Land	1500
1000-760-730-0003	Site Improvements – parks -LMC	0
1000-760-730-0004	Engineering fee – Rotary Bridge	55172.33
1000-760-740-0000	Machinery, Equipment & Furniture	0
1000-760-740-0002	Machinery, Equip & Furn – Cemetery	0
1000-760-740-0003	Machinery, Equip & Furn – Parks	0
1000-760-740-0004	Machinery, Equip & Furn – Rd & Br	0
1000-910-910-0000	Transfers – Out	0
	Subtotal General Fund	282,481.12
1000-110-599-0006	Beg year cash carryover	62,000.00
1000-110-599-0004	Carryover current year	948,274.35
	Total 2013 General Fund	1,292,755.47
Motor Veh License		
2011-330-360-0000	Contracted Services	0

2011-330-420-0000	Operating Supplies	13520
	Subtotal Motor Veh Lic	13520.00
2011-330-420-0001	Carryover current year	16,696.02
	Total 2013 Motor Veh Lic	30,216.02
Gasoline Tax		
2021-330-190-0000	Salaries – regular	16000
2021-330-190-0001	Salaries – overtime	6000
2021-330-211-0000	OPERS – Employer Portion	3135
2021-330-213-0000	Medicare – Employer Portion	319
2021-330-221-0000	Medical Insurance Premiums	3000
2021-330-221-0002	Medical Premium Deductible	0
2021-330-221-0003	Pr Yr Med Prem Deductible	0
2021-330-222-0000	Life Insurance Premiums	0
2021-330-223-0000	Dental Insurance Premiums	0
2021-330-224-0000	Vision Insurance	0
2021-330-230-0000	Workers’ Comp Premiums	0
2021-330-230-0001	DFWP	0
2021-330-319-0008	HRA & FSA Admin	0
2021-330-341-0006	Cell reimbursement	300
2021-330-360-0000	Contracted Services	60000
	Subtotal Gasoline Tax	88,754.00
2021-330-599-0001	Beg year cash carryover	50,000.00
2021-330-599-0002	Carryover current year	75,434.69
	Total 2013 Gas Tax Fund	214,188.69
Cemetery		
2041-110-111-0000	Trustee wages	2700
2041-110-120-0000	Fiscal Office wages	1225
2041-110-190-0000	Fiscal Officer wages	700
2041-110-211-0000	OPERS – Employer portion	659.06
2041-110-213-0000	Trustee Medicare – Employer portion	67.06
2041-410-190-0000	Salaries	70000
2041-410-190-0001	Overtime	2700
2041-410-190-0005	Old Colony wages	3000
2041-410-211-0000	OPERS – Employer portion	10787.25
2041-410-213-0000	Medicare – Employer portion	1097.65



2041-410-221-0000	Medical/Hospitalization	7000
2041-410-221-0002	Medical deductible	3515
2041-410-221-0003	Pr Yr Med Prem Deductible	1175
2041-410-222-0000	Life Insurance Premiums	325
2041-410-223-0000	Dental	1200
2041-410-224-0000	Vision	500
2041-410-230-0000	Workers' Comp	2692.50
2041-410-230-0001	DFWP	600
2041-410-313-0000	UAN fees	325
2041-410-314-0000	Tax collection fees – county	2500
2041-410-314-0001	Tax collection fees – state	300
2041-410-315-0000	Election Expenses	2500
2041-410-316-0000	Engineering Services	0
2041-410-319-0000	Prof & Tech Services	500
2041-410-319-0008	HRA & FSA Admin	130
2041-410-323-0000	Repairs	4000
2041-410-323-0001	Repairs – waterline	750
2041-410-341-0000	Telephone	0
2041-410-341-0006	Cell Reimb	300
2041-410-351-0000	Electricity	600
2041-410-352-0000	Water & Sewer	1500
2041-410-353-0000	Natural Gas	750
2041-410-410-0000	Office Supplies	125
2041-410-420-0000	Operating Supplies	500
2041-410-599-0000	Other	5000
2041-410-599-0001	Mulch	2600
2041-410-599-0002	Concrete	1500
2041-410-599-0003	Topsoil	1500
2041-410-599-0004	Payment to Old Colony	6000
2041-410-599-0005	Fuel	5000
2041-410-599-0006	Flowers	2000
2041-410-599-0007	RE Taxes	100
2041-410-599-0008	Tree Maintenance	1000
2041-410-599-0100	Uniforms	2000
2041-410-599-0101	New Trees	2200
2041-760-710-0000	Land	1000
2041-760-730-0000	Improvement of Site	25000

2041-760-740-0000	Machinery & Equipment	8500
	Subtotal Cemetery	188,123.52
2041-410-599-0009	Beg year cash carryover	25,000.00
2041-410-599-0102	Carryover current year	190,603.95
2041-760-710-0001	Carryover for future land purchases	274,950.00
	Total 2013 Cemetery Fund	678,677.47
Road District		
2141-110-111-0000	Trustee Wages	7000
2141-110-121-0000	Fiscal Officer wages	2450
2141-110-190-0000	Fiscal Officer wages	3100
2141-110-211-0000	Trustee OPERS – Employer portion	1788.38
2141-110-213-0000	Trustee Medicare Match	181.98
2141-330-190-0000	Salaries	133000
2141-330-190-0001	Overtime	18000
2141-330-211-0000	OPERS – Employer portion	21517.50
2141-330-213-0000	Medicare – Employer portion	2189.50
2141-330-221-0000	Medical/Hospitalization	17000
2141-330-221-0002	Medical deductible	8435
2141-330-221-0003	Pr Yr Med Prem Deductible	2815
2141-330-222-0000	Life Insurance	528
2141-330-223-0000	Dental Insurance	1800
2141-330-224-0000	Vision Insurance	675
2141-330-230-0000	Workers' Compensation	3400
2141-330-230-0001	DFWP	750
2141-330-312-0000	Audit Fees	0
2141-330-313-0000	UAN fees	650
2141-330-314-0000	Property Tax Collection Fees	5000
2141-330-314-0001	Property Tax Collection Fees – State	1000
2141-330-315-0000	Election Expenses	0
2141-330-318-0000	Training Services	2500
2141-330-319-0000	Professional Services – garage/misc	0
2141-330-319-0001	Professional Services	0
2141-330-319-0002	Professional Services - IT	1000
2141-330-319-0008	HRA & FSA Admin	340
2141-330-319-0010	Reverse 911	950
2141-330-323-0000	Repairs & Maintenance	29000

2141-330-330-0000	Travel & Meeting Expense	1000
2141-330-341-0000	Telephone	1200
2141-330-341-0006	Cell reimbursement	1900
2141-330-341-0007	Real Estate Taxes	850
2141-330-351-0000	Electricity	6000
2141-330-352-0000	Water & Sewer	500
2141-330-353-0000	Natural Gas	4500
2141-330-360-0000	Contracted Services – roadwork	190000
2141-330-360-0001	Issue 1 match	0
2141-330-360-0002	Contracted Services	0
2141-330-360-0003	Contracted Services – c/o	0
2141-330-360-0004	Contracted Services – Snow fence	750
2141-330-360-0005	Contracted Services – Other	0
2141-330-360-0006	Contracted Services – culverts	6500
2141-330-360-0007	Contracted Services – tree services	5000
2141-330-360-0100	Special Projects	4000
2141-330-360-0101	Alarm Monitoring fee	300
2141-330-381-0000	Property Insurance	23500
2141-330-410-0000	Office Supplies	1000
2141-330-410-0001	Copier	365
2141-330-420-0000	Operating Supplies	2000
2141-330-420-0001	Operating Supplies – Road paint	18000
2141-330-430-0000	Small Tools & Equipment	5000
2141-330-430-0001	Street sign replacement	5000
2141-330-430-0002	Tires	4000
2141-330-430-0003	Snowplow equipment	2000
2141-330-599-0000	Other	10500
2141-330-599-0001	Towing expenses	1500
2141-330-599-0002	Uniforms	5200
2141-330-599-0003	No. 9 shot	4000
2141-330-599-0004	salt	31000
2141-330-599-0005	Other – fuel	30000
2141-330-599-0007	Other – real estate taxes	250
2141-330-599-0008	Safety equipment	3000
2141-330-599-0009	Refund Right of way permit fee	0
2141-760-720-0000	Building	0
2141-760-720-0001	Building Improvements	35000

2141-760-740-0000	Machinery & Equipment	56500
2141-760-740-0001	Narrowband radio upgrade	4200
2141-810-820-0000	Debt Payments – Principal	0
2141-830-830-0000	Debt Payments – Interest	0
	Subtotal Road & Bridge	729,585.36
2141-330-360-0005	Beg year cash carryover	115,000.00
2141-330-360-0003	Carryover current year	487,213.41
	Total 2013 Rd & Br Fund	1,331,798.77
Fire		
2191-110-111-0000	Trustee wages	2500
2191-110-120-0000	Fiscal Office wages	5000
2191-110-120-0001	Fiscal Officer wages	4000
2191-110-190-0000	Volunteer Incentive	12000
2191-110-211-0000	Trustees OPERS – Employer portion	1638.75
2191-110-212-0000	Volunteer Social Security – Empl Port	744
2191-110-213-0000	Tr & Vol Medicare – Employer Port	340.75
2191-110-230-0000	Workers' Compensation	20000
2191-110-230-0001	DFWP	1000
2191-110-230-0200	SAFER Workers' Compensation	5000
2191-110-311-0000	Accounting and Legal	500
2191-110-312-0000	Auditing Services	1800
2191-110-313-0000	UAN fees	750
2191-110-314-0000	Property Tax Collection Fees	17000
2191-110-314-0001	Property Tax Collection Fees State	1200
2191-110-315-0000	Election Expenses	0
2191-110-318-0000	Fire Training	14000
2191-110-318-0001	Squad training	12000
2191-110-318-0002	Medic Training	10000
2191-110-319-0000	EMS Software licensing	550
2191-110-319-0003	MECC Map licensing	500
2191-110-319-0006	MARCS Radio Licensing	6300
2191-110-319-0008	HRA & FSA Admin	767.35
2191-110-330-0000	Travel & meeting	250
2191-110-410-0000	Office Supplies	1000
2191-110-420-0000	Squad Supplies	17500
2191-110-420-0001	Firehouse Supplies	4000

2191-110-420-0002	Fire Operation Supplies	3000
2191-110-599-0000	Other	1500
2191-220-190-0000	Full-time hourly wages	485000
2191-220-190-0001	FT – FLSA OT	10100
2191-220-190-0002	FT – OT Worked	30000
2191-220-190-0003	FFIC	2000
2191-220-190-0004	Inspections	12000
2191-220-190-0005	Intermittent hourly wages	160000
2191-220-190-0007	Term Life Premium	0
2191-220-190-0200	SAFER FT hourly wages	179000
2191-220-190-0201	SAFER FT – FLSA OT	4700
2191-220-190-0202	SAFER FT – OT worked	10000
2191-220-190-0300	SAFER II hourly wages	80000
2191-220-212-0005	SS– Intermittent employ - Employer	10700
2191-220-212-0300	SAFER II - Soc Sec - Employer	5000
2191-220-213-0000	Full Time – Medicare - Employer	7600
2191-220-213-0005	Medicare – Intermittent employees	2500
2191-220-213-0200	SAFER FT – Medicare	2800
2191-220-213-0300	SAFER II - Medicare	1150
2191-220-214-0000	Volunteer Firefighter's Dependent Fd	450
2191-220-215-0000	OP&FPP – Employer Portion	126500
2191-220-215-0200	SAFER OP&FPP – Employer Portion	46500
2191-220-221-0000	Medical Ins Premiums	69300
2191-220-221-0001	Health & Wellness	3000
2191-220-221-0002	Medical Ins deductible	19000
2191-220-221-0003	Pr Yr Med Prem Deductible	2000
2191-220-221-0200	SAFER – Medical Ins Premiums	15500
2191-220-221-0203	SAFER Medical Ins Deductible	7500
2191-220-221-0204	Pr Yr Med Prem Deductible	1000
2191-220-222-0000	Life Ins	1250
2191-220-222-0200	SAFER Life Ins	475
2191-220-223-0000	Dental Ins	6500
2191-220-223-0200	SAFER Dental Ins	2000
2191-220-224-0000	Vision	3000
2191-220-224-0200	SAFER Vision	750
2191-220-229-0000	Other Insurance – disability	8500
2191-220-229-0001	Other Insurance	0

2191-220-230-0300	Workers Comp (SAFER-2)	2400
2191-220-240-0000	Unemployment Ins	1500
2191-220-251-0000	Uniforms	14750
2191-220-251-0001	Gear repair	1500
2191-220-251-0002	Reflective coats	3500
2191-220-310-0000	Prof & Tech	3600
2191-220-310-0001	Physicals and testing	20000
2191-220-310-0002	Ladder testing	1500
2191-220-310-0003	Background checks	2800
2191-220-310-0005	Pump testing	1000
2191-220-310-0006	SCBA/Compressor testing	3700
2191-220-310-0007	Annual monitor testing	3200
2191-220-310-0009	Hydraulic tool testing	1000
2191-220-310-0100	Station study	5000
2191-220-310-0101	EMS Billing Admin Fee	17600
2191-220-319-0010	Reverse 911	2400
2191-220-321-0000	Copier machine	1500
2191-220-322-0000	Trash	0
2191-220-323-0000	Vehicle repairs & maintenance	16000
2191-220-323-0001	All other repairs & maintenance	4000
2191-220-323-0002	Fire Station Repairs	3700
2191-220-323-0004	Ins Reimbursement M&R	0
2191-220-323-0005	Equipment certification	1500
2191-220-323-0006	Cot maintenance	600
2191-220-323-0007	Telephone system maintenance	1000
2191-220-323-0008	Generator maintenance	1000
2191-220-323-0009	Fire hydrant parts	2750
2191-220-330-0000	Travel & Meeting Expense	0
2191-220-341-0000	Telephone	4250
2191-220-341-0001	Aircards	4500
2191-220-342-0000	Postage	350
2191-220-351-0000	Electricity	10000
2191-220-352-0000	Water & Sewer	1200
2191-220-353-0000	Gas	6500
2191-220-359-0001	Other Utilities (see worksheet)	1200
2191-220-360-0000	Contract Services	0
2191-220-380-0000	Insurance	23000

2191-220-420-0000	Operating Supplies	2300
2191-220-430-0000	Small tools & equipment	4000
2191-220-430-0001		0
2191-220-510-0000	Dues & Subscriptions	200
2191-220-599-0000	Misc Exp	13085
2191-220-599-0001	Fire Prevention	3000
2191-220-559-0002	VIP	1800
2191-220-599-0003	Fuel	22000
2191-220-599-0007	Real Estate taxes	100
2191-220-599-0009	Responding Notification licensing	1100
2191-760-323-0000	Building Improvements	0
2191-760-720-0000	Building	0
2191-760-740-0000	Capital Purch – Emergency Squads	0
2191-760-740-0001	Capital Purch – Machinery & Equip	0
2191-760-740-0002	Capital Purch – Fire Equipment	5500
2191-760-740-0003	Capital Purch – Radio Equipment	5500
2191-760-740-0004	Capital Purch – Personal Gear	9350
2191-760-740-0005	Capital Purch – Specific items	95800
2191-760-740-0006	Grant program	10000
2191-760-740-0007	Grant program	0
2191-760-740-0100		0
2191-760-750-0000	Reserve for future equipment purch.	0
2191-910-910-0000	Transfer out	175000
	Subtotal Fire	1,977,850.85
2191-220-599-0005	Beg year cash carryover	300,000.00
2191-220-599-0004	Carryover current year	1,559,301.19
	Total 2013 Fire Fund	3,837,152.04
Parks & Recreation		
2192-110-111-0000	Trustee wages	2000
2192-110-211-0000	OPERS – employer portion	285
2192-110-213-0000	Trustee Medicare – employer portion	29
2192-120-230-0000	Workers Comp	80
2192-120-319-0000	Prof Services – Mowing	500
2192-120-323-0000	Repairs and Maintenance	1000
2192-120-351-0000	Electricity	1000
2192-120-599-0000	Other	2500

2192-760-730-0000	Site Improvements	2000
	Subtotal Parks	9,394.00
2192-120-599-0002	Beg year cash carryover	0
2192-120-599-0003	Carryover current year	3,724.18
	Total 2013 Parks Fund	13,118.18
Opera House		
2193-110-599-0000	Other	10000
2193-330-323-0000	Repairs & Maintenance	0
2193-610-351-0000	Electricity	1000
2193-610-352-0000	Water & Sewer	1000
2193-610-353-0000	Natural Gas	0
2193-610-380-0000	Insurance	0
2193-760-710-0000	Land	0
2193-760-720-0000		0
2193-760-720-0001		0
2193-760-730-0000	Improvement of Sites	0
2193-810-810-0000	Principal payment	15000
2193-830-830-0000	Principal payment	1350
	Subtotal Opera House	28,350.00
2193-110-599-0001	Carryover current year	68,343.91
	Total 2013 Opera House Fund	96,693.91
Green Space Preservation Levy		
2195-110-111-0000	Trustee wages	12000
2195-110-120-0000	Fiscal Office wages	3600
2195-110-121-0001	Fiscal Officer wages	0
2195-110-211-0000	OPERS – employer portion	2223
2195-110-213-0000	Trustee Medicare – employer portion	226.20
2195-110-230-0000	Workers' Comp	624
2195-110-311-0000	Legal	10000
2195-110-313-0000	UAN fees	1200
2195-110-314-0000	Property Tax Collection Fees	17000
2195-110-314-0001	Property Tax Collection Fees – State	700
2195-110-315-0000	Election Expense	750
2195-110-319-0000	Appraisals	10000
2195-110-319-0001	Environmentals	10000



2195-110-319-0002	Mowing	4200
2195-110-321-0000	Rents and Leases (Kendal farming)	500
2195-110-430-0000	Small Tools & Minor Exp	0
2195-110-430-0001	Small Tools & Minor Exp	750
2195-110-599-0000	Other Expenses	1000
2195-110-599-0007	Real Estate Taxes	9000
2195-760-710-0000	Land	1000000
2195-760-710-0001	Land – Notes for purchases	0
	Subtotal Preservation Levy	1,083,773.20
2195-110-599-0008	Carryover current year	4,098,361.20
	Total 2013 Green Space Pres Fund	5,182,134.40
Kendal TIF		
2901-760-311-0000	Accounting and Legal	0
2901-760-314-0000	Tax collection fees - County	0
2901-760-314-0001	Tax collection fees - State	0
2901-760-700-0000	Capital Outlay	7787.98
	Subtotal for Kendal TIF	7787.98
Cem Beq – UnRestr		
2902-410-599-0000	Other	1500
	Subtotal Unrestr Cem Beq	1500.00
2902-410-599-0001	Carryover current year	10,838.00
	Total 2013 Cem Beq (Unrestr) Fund	12,338.00
FEMA Fund		
2903-220-599-0000	Other- Other Expense – Fire Dept	1,574.57
2903-220-599-0001	Other-Other Expense – Roads Dept	42,163.43
	Subtotal for FEMA Fund	43,738.00
Fire Dept Equip Res		
4902-760-740-0000	Current equipment purchase	20000
	Subtotal Fire Dept Equip Res	20,000.00
4902-760-740-0002	Carryover current year	1,470,166.80
	Total 2012 Fire Dept Equip Res Fund	1,490,166.80
Cem Beq – Restrict		

4951-410-740	Non-expendible	176,758.78
	Subtotal Restrict Cem Beq	176,758.78

Mr. Jenks seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Jenks, yes

Mr. Mason, yes

Mr. VanNess, yes

Adopted March 27, 2013

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Jerry A. Miller, Fiscal Officer

Amended Certificate and Revised Revenue and Appropriation Amounts:

Fiscal Officer Miller reported there was a \$200 carryover appropriation transfer due to the hydrostatic testing which was done by the Fire Department.

From 2191-220-599-0004 Carryover	200.00	
To 2191-220-310-0006 SCBA/Compressor testing		200.00

Trustee Jenks made a motion to approve the appropriation transfer, Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Fiscal Officer Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued and reviewed by the Trustees.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E289	Bain	278.25			
E290	Binckley	1694.48	E291	Borden	747.22
E292	Boudinot	861.93	E293	Bowman	1588.99
E294	Bryan	944.36	E295	Butt	795.99
E296	Clemens	1420.92	E297	Coyle	232.15
E298	Curtis	1630.71	E299	DeSimone	487.99
E300	DuBeck	105.42	E301	Duncan	245.18
E302	Essick	747.36	E303	Gottfried	239.68

E304	Hall	1529.85	N/A	Hampton	0.00
E305	Harrison	446.97	E306	Henry	608.34
E307	Hill	1367.36	E308	Hussey	2568.33
N/A	Jenks	0.00	E309	Jones, A	763.05
E310	Jones, B	359.82	E311	Kindell	143.28
E312	Leckrone	344.60	E313	Lynn	235.79
N/A	Martell	0.00	N/A	Mason	0.00
E314	May	670.66	E315	Meisenhelder	596.31
E316	Melick	422.28	N/A	Miller	0.00
E317	Monroe	1685.12	E318	Poe	130.93
E319	Poole	355.53	E320	Reece	1215.59
E321	Riley	307.47	E322	Saunders	492.76
E323	Smith, D	483.24	E324	Smith, S	402.42
E325	Thompson	1526.22	E326	Tracy	152.09
N/A	VanNess	0.00	N/A	Watling	0.00
9151	BoundTree	654.93	9152	Breathing Air	2289.75
9153	Cargill	10711.99	9154	Finley Fire	308.00
9155	JEMS	74.00	9156	MedBen	95.55
9157	OH Health	182.00	9158	OH Public Entity	176.00
9159	Pinkerton	65.00	9160	Starmark	10710.33
9161	USPS	54.00	9162	Time Warner	97.49
9163	United Aggregates	337.20	9164	Raccoon Valley Con	16350.00
9165	Delta Dental	1143.85	9166	D Skeen	1053.30
9167	Famous Dist	1837.53	WV328	IRS	6234.62
WV329	Deferred Comp	1560.00	WV330	OCS-Knox Co	1088.91
WV331	AFLAC	1308.30	9168	PNB/FSA	860.73
9169	Granville Twp	6069.13	WV332	OH IT	3342.49
WV333	Granville IT	1575.66	WV334	School IT	282.02
WV335	Columbus IT	105.61	WV336	Heath IT	5.36
WV337	Lancaster IT	24.84	WV338	Newark IT	98.89
WV339	RITA	177.27	WV340	OPERS	6202.45
WV341	OP&F	17048.29			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Water Bill:

Trustee Jenks commented he has already reported on the Township's water bill.

Denison Class:

Trustee Jenks reported he will be meeting with Dr. Kaplan's Environmental Dispute Resolution Class at Denison University. The class does a case study every year on something contemporary in the community. Last year the class studied the development of SR 16 and SR 37 near Alexandria. Trustee Jenks commented he does not see any wrong or right in the current issue being discussed. There has been a change and people have taken various positions concerning the change. The issue is how to make the new dynamic make sense to people.

Trustee Jenks introduced the Board of Trustees to the Denison Students in attendance and advised them they may ask questions after the meeting.

Trustee Jenks stated everything else he has to report is covered elsewhere on the agenda.

Trustee Mason:

Trustee Mason stated everything else he has to report is covered elsewhere on the agenda.

Trustee VanNess:

Township History:

Trustee VanNess reported he gave the Granville Township history and pictures which were prepared by Kevin Bennett to Jerry Newton with the Licking County Planning Commission. Trustee VanNess reported the history was well done. Trustee VanNess reported he is unsure what will be done with the history. Trustee Jenks reported he had lunch with Mr. Bennett and thanked him for his work.

Land Management:

Trustee VanNess reported there has been discussion with the Land Management Committee concerning damaged trees which were taken down near the Roseview Subdivision. Trustee VanNess met with Mr. Riegert. Mr. Riegert indicated he took it upon himself to clear out an area which was damaged in the June 2012 windstorm. Trustee VanNess visited the site with Mr. Riegert and saw there were many trees which had been uprooted. There were some trees which were on Township property but fell onto Roseview property. When those trees came down they destroyed everything in the middle. Mr. Riegert had the area cleaned up and intends to plant more trees when the weather is better. Mr. Riegert is not going to mow the area or plant grass. Trustee VanNess reported he had a good conversation with Mr. Riegert and advised him that if he had let the Township know his plans there would not have been an issue.

Trustee VanNess stated he would like a letter sent to the Roseview Homeowners' Association and copied to the homeowners reminding them of the buffer area. Trustee VanNess suggested such a letter be sent to the residents every few years. Trustee Jenks questioned whether Trustee VanNess would draft the letter, and Trustee VanNess affirmed he would. Trustee VanNess will work with the Land Management Committee and will bring a draft of the letter to the next Trustee meeting. Trustee VanNess

reported he will contact and share the information gained from meeting with Mr. Riegert with Judy Preston.

#### Roads District:

Superintendent's report:

GovDeals.Com:

Superintendent Binckley reported the Township's old mower and street sweeper have been placed on GovDeals.com, as was approved at the previous Township meeting. Bidding on the mower is at \$1,800, which is above the trade in value. Bidding on the street sweeper is under \$400. Bidding will end next Monday (4/1). Superintendent Binckley reported he believes the bids for the mower will go higher.

Snow Fences:

Superintendent Binckley reported the snow fences have been removed from Burg Street.

Street Signs:

Superintendent Binckley presented an example of a new reflective street sign with the design and colors chosen by the Village of Granville. The Township will need to choose colors and a design for the Township's street signs. Superintendent Binckley requested the Trustees provide him with a direction to begin the process of choosing street signs. The first decision will be the colors and the second will be the design. The Trustees reviewed the sample sign, discussed colors, and whether the signs should include 'Granville Township'. It was reported the font size for the street name is mandated by federal law, but the font size for 'Granville Township' may be smaller. Pricing was discussed. A 9 inch sign which includes 'Granville Township' will cost approximately \$47.

Trustee Jenks reported it will cost \$20,000 for the posts and signs and he requested \$5,000 per year be budgeted to replace the signs. It will be a 4 year project to comply with the federal reflectivity requirement.

Trustee Mason questioned whether the Township has any current signs, such as the Spruce Hill sign, which are in compliance. Superintendent Binckley responded there are signs on County Roads which are in compliance, but Granville Township Roads are not yet in compliance. The Spruce Hill sign is on a County Road. The Township will be responsible for the signs within the subdivision and they are not compliant as the font size is not correct.

Trustee Jenks stated according to the federal law the signs must be in compliance right away, however no one is going to check the signs for 4 years. He is comfortable with taking 4 years to replace all of the signs. Trustee Jenks commented he would like the Township's signs to be consistent with the Village's signs.

Trustee Jenks advised the Township Trustees need to decide the following:

1. Whether the Trustees are okay with the 4-5 year plan to replace the signs.
2. What shape/design the Township should use, domed or not domed.
3. What colors to use for the signs.
4. Whether to print 'Granville Township' on the signs.

The Trustees discussed the number of signs to be replaced and the costs. Trustee Mason advised he is ambivalent whether 'Granville Township' is included on the signs. Superintendent Binckley reported he could pay for samples signs with 'Granville Township' included and not included. Trustee Jenks reported there would not be much saved by purchasing signs with the Village as price breaks come when 50 signs are ordered and each sign is printed individually. Trustee VanNess questioned whether there was a price break with 100 signs. Superintendent Binckley advised he was told there was not a break with 100 signs, but he will ask again.

Trustee Mason made a motion for Granville Township to purchase a domed sign in the colors on the sample sign without 'Granville Township'. Trustee VanNess seconded the motion and it was passed by a unanimous vote without further discussion.

#### Resurfacing Estimates:

Superintendent Binckley reported he presented resurfacing estimates at the last meeting. He has received the engineer's estimate from Licking County Engineer Bill Lozier Office. Superintendent Binckley reported on the area to be resurfaced and reminded the Trustees a portion of River Rd is within the Village. The Village has agreed to reimburse the Township for their portion of the road.

Trustee Mason made a motion to accept the resurfacing estimate and put the project to bid. Superintendent Binckley will work with Fiscal Officer Miller to bid the project at a convenient time. Trustee VanNess questioned the length of the road being resurfaced and Superintendent Binckley advised it is approximately 2 1/2 miles. Trustee Jenks advised the Township is on a 10 year resurfacing schedule. This year the Township may be behind schedule on mileage but will catch up in a future year. Trustee VanNess seconded the motion and it was approved by a unanimous vote with no further discussion.

#### Morse Rd.:

Superintendent Binckley reported the Board of Trustees attended the County Engineers meeting concerning maintenance of Morse Rd. One item discussed at the meeting was snow plow route efficiency. Superintendent Binckley provided the Trustees with a map of Licking County which showed the current snow plow routes for the townships, cities, villages, etc. Trustee Jenks commented the goal is to work with the County and adjacent townships to plow equivalent distance roads in a more efficient way. The County Engineer's Office is going to act as the facilitator and will convene meetings with the superintendents. Superintendent Binckley advised this will be a long process, but he believes there could be some beneficial changes.

Trustee VanNess reported the snow removal project began as a part of the meeting concerning the possibility of Morse Rd being given to the appropriate townships. Trustee VanNess commented if Granville Township does take part of Morse Rd. and General Griffith Rd. the Township should determine what the cost of owning those roads will be: paving, plowing, etc.

Superintendent Binckley stated there are two separate issues; the snow removal efficiency project, and the takeover of Morse Rd. and General Griffith Rd. Superintendent Binckley has not heard anything back concerning the roads being given to the Township. Superintendent Binckley emphasized the Township is not trading snow route maintenance for maintenance of Morse and General Griffith Roads.

Trustee VanNess stated during the Morse Rd. meeting, County Engineer Bill Lozier indicated they would help the Townships with additional salt. Superintendent Binckley commented he believes the Township has not been told what the County expectations will be for the Townships if Morse Rd. is given to the townships to maintain and what the township's expenses will be. Superintendent Binckley reported Engineer Lozier will meet with the individual townships to discuss the issues.

Trustee VanNess commented on the e-mail sent by Engineer Lozier regarding Raccoon Valley and Loudon Streets. Trustee Jenks reported there are issues such as liability for accidents, etc., which still need to be reviewed. Engineer Lozier and Assistant Engineer Kurt Simross will schedule meetings to review all issues.

Barn Removal from Township property:

Superintendent Binckley reported he spoke to Bob Warner regarding the barn debris. Mr. Warner said he appreciates the Trustees' patience and will finish cleaning up the barn debris when the weather improves.

Cemetery Department:

Superintendent's report:

New Cemetery Rules and Regulations:

Superintendent Binckley reported he is still working on the cemetery rules and regulations.

Cemetery Realignment:

Superintendent Binckley reported they have located all the pins in section 19 of the Maple Grove Cemetery. They will be shifting the graves which run east and west to north and south. The next step will be to set the new pins. This will require renting surveying equipment. The project is moving along well.

Seasonal Employee:

Superintendent Binckley reported he will be interviewing for the part time seasonal employee position. There are four college student applicants. Superintendent Binckley advised the Trustees he should have a recommendation at the next Trustee meeting.

Parks Department:

Superintendent's report:

Spring Valley Shelter House Roof:

Superintendent Binckley reported the roof of the lower shelter house at Spring Valley was repaired. The Granville Recreation District (GRD) supplied the materials, and the Township repaired and stabilized the corner of the roof. Superintendent Binckley also reported the Township cleaned up a large number of carpet rolls which were dumped at Spring Valley.

Operating Lease:

Trustee Jenks reported GRD Director Andy Wildman contacted him and advised he will add comments to the bullets on the operating lease and return it 3 days prior to the next Township meeting.

Fire Department:

Fire Chief's report:

ODOT Meeting:

Chief Hussey reported he attended a class at the District 5 ODOT office on March 26. The class taught how to better manage freeway accidents and is federally mandated. Chief Hussey reported ODOT District 5 Deputy Director Joe Rutherford has been good at reaching out to fire departments and providing information.

Denison Ambulance Service:

Chief Hussey reported he has been speaking to Denison University concerning their new policy of having a private ambulance service. This issue was covered by the media. Chief Hussey provided an update and commented it was unfortunate the situation was addressed in the newspapers rather than face to face. Chief Hussey reported he made multiple attempts to reach out to Denison University to discuss issues. Chief Hussey reported the Fire Department's focus is providing the best emergency medical care to students.

Chief Hussey reported that since the newspaper article, some Denison personnel have contacted him to work out the particulars of the arrangement. They will try to come up with a solid plan.

Denison Ad Hoc Committee:

Chief Hussey reported he met with the Denison Ad Hoc Committee on Alcohol Consumption. Chief Hussey explained the Ad Hoc committee was begun at the end of



the first semester to study alcohol consumption and alcohol culture on the campus. They also look at peripheral issues such as community impact, etc. The committee is meeting with many groups of people to make an analysis of alcohol culture. Chief Hussey and 6 volunteer firefighters/EMTs spoke to a group of 14 students and faculty members about their experiences. The EMTs had a powerful story to tell to the committee of the impact.

Trustee VanNess commented he read Chief Hussey had given Denison some information concerning how communities in Columbus utilize alternative means to alleviate some non-emergency situations. Chief Hussey reported he presented some examples of alternative responses to non-emergency situations. There is a system in Franklin County where, after an emergency medical team has seen a patient who does not need to go to a hospital, a volunteer will take the patient to an alternative destination such as a doctor's office. Chief Hussey commented that information was changed to something different and he was misquoted.

#### Personnel Changes:

Chief Hussey reported one of the SAFER grant employees, Todd Poole, is having a change of life situation and has requested a 90 day leave of absence and to return as an intermittent employee after his absence. Mr. Poole is a software engineer who has helped with technology solutions for the Fire Department and is a great employee.

Chief Hussey reported he would like to replace Mr. Poole with Andrew Bachman. Mr. Bachman resides in Heath and previously worked in South Carolina. Mr. Bachman works full time for the Heath Fire Department.

Chief Hussey requested the Township hire Chris Bassetti as an intermittent employee. Mr. Bassetti has been a Columbus Fire Fighter for 11 years and works at one of the busiest Columbus stations. Mr. Bassetti is a local resident who would like to work on an intermittent basis.

Trustee VanNess made a motion to grant Todd Poole a 90 day leave of absence, to reclassify Mr. Poole as an intermittent Fire Department employee, to hire Andrew Bachman as a part time SAFER Grant employee, and to hire Chris Bassetti as an intermittent Fire Department employee. Trustee Mason seconded the motion and the motion was passed by a unanimous vote after no further discussion.

#### Fire Department Kitchen:

Chief Hussey reported he had budgeted \$4,000 to remodel the Fire Department kitchen. At the previous Township meeting the Trustees approved Chief Hussey's request for \$3,800 to begin the project. Chief Hussey requested an additional \$250 be approved to replace the stove in the kitchen. The employees are doing a beautiful job on the kitchen and the project is coming along nicely. When the old stove was pulled out, it was in very bad condition.

Trustee Mason commented he is fine with the additional \$250 expense if it was in the original budget. Trustee Mason made a motion to amend and add \$250 to the

appropriation amount for the Township Fire Department kitchen remodeling project. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks questioned whether Chief Hussey had the emergency squad back in order. Chief Hussey advised a truck was out of service as its compressor exploded and it had a small fuel leak. Chief Hussey reported the repair cost \$3,200. The truck was out of service for four days and the Department borrowed a backup truck from Heath.

Trustee VanNess questioned how old the emergency squad was and was told it was 6 years old. Chief Hussey reported the truck is due to be replaced at 10 years. Trustee VanNess suggested perhaps a different replacement schedule should be examined. Chief Hussey commented he committed to a 10 year rotation. Trustee VanNess commented with the EMS billing program and with the additional calls being received, Chief Hussey might think about replacing one of the trucks sooner. Chief Hussey agreed maybe one truck could be replaced sooner and the other squad replaced later. Trustee VanNess said the newer truck could then be used more often. Trustee VanNess commented the first truck replaced would likely sell at auction for a higher amount. Chief Hussey said the trucks have normally been replaced at the same time, but it is not as important as it was when the Fire Department was mostly volunteers. Chief Hussey will review the replacement plan and see if there could be an alternative plan.

Zoning/Land Issues/Open Space:

This was covered previously in the agenda.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported as part of building the Rotary Bridge the Township had to hire a consultant to make a proposal to the Army Corp of Engineers. This was required as there was something being built in a floodway which could possibly change the potential for a flood. A CLOMR/ LOMR study needed to be prepared and presented to the Army Corp of Engineers. Trustee Jenks gave a diagram of what a typical flood would look like before the bridge is built and what a typical flood would look like after the bridge is built.

After reviewing the map, Trustee Jenks reported the plan shows adding the bridge will make little difference to the existing flood plain. Trustee Jenks stated the impacted property owners must be contacted and approve the changes in the flood conditions. This included the Township, the Village and Granville Golfland. Village Planner Alison Terry is handling the coordination of this effort and will notify the Army Corp of Engineers with approvals.

Trustee VanNess made a motion to provide a letter to Alison Terry to tell the Army Corp of Engineers Granville Township does not have any objections to the change in the flood plain. Trustee Mason seconded the motion and it was approved by a unanimous vote

with no further discussion. Fiscal Officer Miller will drop off the letter at the Village office tomorrow morning.

Trustee VanNess questioned whether Trustee Jenks thought there would be any issues with Golfland. Trustee Jenks said Golfland should not have any problem signing the letter as the bridge makes only a slight difference in the flood plain. Trustee Jenks advised if Golfland does have any issues he will talk to Jeff Jackson.

Trustee Jenks reported he thinks the Corp of Engineers will approve the plan. The housekeeping items for building the bridge are being resolved and now only more money is required. Fiscal Officer Miller reported he received \$500 from Seth Patton (Granville Rotary Foundation). Trustee Jenks continued it was for payment of a \$500 bill from Reese, Pyle, Drake & Meyer, P.L.L. for legal work done to obtain an easement from the TJ Evans Foundation. Trustee Jenks appreciated Reese, Pyle, Drake & Meyer, P.L.L. for discounting their bill from \$900 to \$500.

#### Hunting Near Township Garage:

Fiscal Office Miller reported he contacted Don Martin who is leasing the farm property near the Township garage. Fiscal Officer Miller provided the Trustees with a copy of the lease for the property. It is a 4 year lease which began in 2010. The lease will end this year. Mr. Martin pays the Township \$6,696 each year. Fiscal Officer Miller reported the issue is the language change concerning permission to hunt on the property. The current lease says the leaser allows the lessee to obtain nuisance hunting permits. Fiscal Officer Miller reported Mr. Martin is willing to put the property into the deer bow hunting program. Fiscal Officer Miller told Mr. Martin the Township would like to change the contract to include that change. Fiscal Officer Miller questioned whether groundhogs were a big issue and Mr. Martin indicated groundhogs were a big issue. Mr. Martin asked if the contract could be extended for another year or two, and he is willing to pay a higher fee.

Trustee Jenks commented he is amenable to extending the contract, but would like to know how long and how much.

Trustee VanNess reported all of the Township's leases, with the exception of the property on James Rd., expire at the end of the year. Trustee VanNess commented the grain market has a large impact on farm lease prices. The forecast this year is for a bumper crop which may lower prices from \$7 to \$4 per bushel. Trustee VanNess commented the Township may want to lock in a price on one property now. This would improve the marketability of the leases and lessen risk to the Township in the fall. Trustee Jenks agreed staggering the leases makes sense.

Trustee Jenks commented he would like Fiscal Officer Miller to talk to Trustee VanNess and Superintendent Binckley to determine what they think the value of leasing the land should be and see what the Martins will offer.

Trustee Mason questioned whether the Township should let the contract expire and renegotiate at that time. This would allow another bidder to possibly offer more. Trustee VanNess commented the Township could wait, but prices could go down and if all the properties are up for new leases the Township may not get the offers they had the last time the properties were bid. Trustee Mason commented he heard the property was not being kept in a good condition, mowing wasn't being done etc. Trustee Jenks indicated Fiscal Officer Miller talked to Mr. Martin about the mowing.

Trustee Jenks commented he does not mind extending the contract as Mr. Martin has agreed to keep long guns off the property. Trustee Jenks stated the Township needs to determine how long to extend the contract, see how much they offer to pay, and compare the amount to the other properties. Fiscal Officer Miller will make a recommendation at the next meeting. Fiscal Officer Miller reported he invited Mr. Martin to attend tonight's meeting, but he was not present.

#### Website Redesign:

Fiscal Officer Miller reported he is still working on the website redesign. He met with the website person from Alphalink for 3 hours on March 14, 2013. Fiscal Officer Miller advised Carla Carson from Alphalink the Township would like to go live with the website on May 1, 2013.

Trustee Mason reported he had a conversation with Alphalink today because he keeps receiving a bogus e-mail from a person from a foreign country. The e-mail came in under Wes Sergeant's name and Alphalink removed Wes Sergeant's name so the e-mail should not come again. The Trustees discussed other e-mail problems they have had and what needs done if a computer has been updated to Explorer 10.

#### Spring Clean-up:

Fiscal Officer Miller reported the Village is doing the Spring Clean-up for two weeks, and the Township will participate the second week. The clean-up will begin Saturday May 4th and last all week. Superintendent Binckley reported the dumpsters will be delivered by Big O. They will deliver five thirty yard dumpsters on Friday, May 3, 2013. The dumpsters will be placed near the Township garage. The dumpsters will be picked up by Big O on May 13th. The dumpsters will be in place for two weekends.

Trustee Jenks questioned how the Township residents will be advised of the clean-up. Chief Hussey reported last year an evening phone call was made through the reverse 911 system. There will also be something placed on the website. Fiscal Officer Miller will be the coordinator for the Spring Clean-up.

Trustee VanNess reported he took a load of old tires to a certified recycling center in Columbus. He was advised by a Franklin County Sherriff's Deputy it is a federal offense to haul more than ten scrap tires unless it is for an agricultural operation. Trustee VanNess commented the Township may want to include this information on the website when posting about the Spring Clean-up.

New Business:**Licking County Engineer's Request to Raise License Plate Tax by \$10**

Trustee Jenks reported Licking County Engineer Bill Lozier spoke to the Trustees concerning funding setbacks in his office. He requested Granville Township's support a \$10 license plate tax increase. Trustee Jenks reported the Township Trustees could adopt a resolution and give it to the Licking County Commissioners, or may decide to do nothing. The County Commissioners are the governing body which decides whether to have an additional license plate tax.

Trustee Mason reported today's Newark Advocate stated two Commissioners, Tim Bubb and Duane Flowers, favor the additional license plate tax. Trustee Mason commented Engineer Lozier was seeking the Trustees' support to get the Commissioners to act, and it looks like they will. The Trustees reviewed the issue and decided not to take any action at this time. Superintendent Binckley will tell Kurt Simross what the Trustees decided and see if the Engineer's Office still needs the Trustees help.

**FRPP:**

Trustee VanNess reported he spoke to Jerry Hines regarding an FRPP appraisal. Mr. Hines has taken the FRPP class, but is very busy until the later part of May. Mr. Hines has never done an FRPP appraisal but has been a reviewer for many FRPP appraisals. Trustee VanNess told Mr. Hines about the situation the Township had and Mr. Hines stated he knows what the reviewers are looking for. Mr. Hines said he can provide the Township with a quote if they want one, but is not available to do an appraisal until the end of May. Trustee Mason stated the Township does not have to make a decision on Mr. Hines now. Trustee VanNess gave Mr. Hines' phone number to Trustee Jenks.

**Executive Session:**

There was not a need for an executive Session.

**Calendar Reminder:**

Regular Township meetings, 04/10/13 and 04/24/13, starting at 7:00 PM

Annual Joint Cemetery Meeting, 05/01/13, in the Village council chambers

The meeting was adjourned at 8:12 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.