

Granville Township  
Minutes of Regular Meeting April 24, 2013

Present: Granville Township/Road District Trustees\* Paul Jenks, Bill Mason and Dan VanNess,  
Fiscal Officer (FO) Jerry Miller and Betsey Hampton, Recording Secretary

Department Heads: Travis Binckley and Jeff Hussey

Guests: Brian Miller, Granville Sentinel

Steve Murray, Gambier, Ohio

Ross Kirk, The Shelly Co., Thornville, Ohio

Michael Duncan, 6 Clover Ct., Granville, Ohio

Chris Duncan, 6 Clover Ct., Granville, Ohio

Mary Blue, Kokosing Construction

Judy Preston, 54 Towpath

Ryan Packer, The Shelly Co., Thornville, Ohio

Matt, Montague, Denison University

Molly Willingham, Denison University

Piper Tompkins, Denison University

Ashley Graef, Denison University

Rima Jurjis, Denison University

Sarah Post, Denison University

Jenna Marchese, Denison University

Olivia Snow, Denison University

Chase Nichols, Denison University

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Jenks indicated the deadline for opening bids for the 2013 Township road paving projects was 7:00PM. Four bids were received. Fiscal Officer (FO) Miller opened and read the bids:

- |                                      |              |
|--------------------------------------|--------------|
| 1) Mid-Ohio Paving:                  | \$211,878.57 |
| 2) Smalls Asphalt Paving Inc:        | \$209,940.75 |
| 3) The Shelly Company of Thornville: | \$199,444.00 |
| 4) Kokosing:                         | \$209,465.55 |

Trustee Jenks requested FO Miller confirm there was a bond with each of the bids. FO Miller reviewed the bids and confirmed there was a bond with each bid.

Trustee Jenks reported FO Miller and Superintendent Binckley will go through the bids in depth. Trustee Jenks advised the contractors the Trustees will notify them when a decision has been made and stated formal action would likely be taken at the next Granville Township Board of Trustees' meeting, May 8, 2013. Trustee Jenks thanked the contractors for submitting bids.

A company's representative questioned whether copies of the bids would be made available and if a bid tab would be available. FO Miller advised if anyone wants any information he or she may submit a request and the information will be sent. FO Miller reported he will scan the bids

and send out any information requested. FO Miller provided the Granville Township Business Office e-mail address.

#### Minutes of April 10, 2013:

Trustee Mason made a motion to approve the April 10, 2013, minutes as submitted. Trustee VanNess stated the minutes incorrectly reported a question he made as a statement rather than a question. The wording needed changed from "they should" to "should they." FO Miller advised he would make the correction.

Trustee Mason made a motion to approve the April 10, 2013, minutes as corrected. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

#### Correspondence Received or Sent:

FO Miller reported he sent the notice to the Roseview Homeowners' Association and to the Roseview residents.

FO Miller reported he sent a notice to Don Martin regarding hunting on the Township property. FO Miller reported he spoke to Mr. Martin today and Mr. Martin received the notice. FO Miller reported Mr. Martin agrees with the fact he cannot hunt on the property as long as the deer hunting problem is resolved. FO Miller advised Mr. Martin the Township will be placing the property in the Village's deer hunting program.

Trustee Jenks reported he spoke to Molly Prasher today and was assured the property is on the deer hunting program. Ms. Prasher advised Trustee Jenks notification will be sent in the fall. Trustee VanNess questioned whether the property would only be in the program for the fall or if it would be for nuisance also. Trustee Jenks advised it would be for nuisance also and the Village is committed.

FO Miller reported he sent the Township's application to participate in ODOT 2013/14 winter road salt program. The application was to purchase 550 tons of salt.

FO Miller reported he received an invitation from Rick Black, Union Township Trustee, regarding their joint fire district discussions. FO Miller reported Chief Hussey will provide further details later in the agenda.

FO Miller received a notice from the Licking County Planning Commission they will be having a public hearing on May 23<sup>rd</sup>, 2013, concerning the text amendments for section 4.7: open space provisions. Trustee VanNess reported he is planning to attend the May 20<sup>th</sup> meeting.

#### Public Comment

Chris Duncan, Eagle Scout candidate presented an Eagle Scout project proposal to the Trustees. Scout Duncan provided each of the Trustees with a detailed project proposal and discussed highlights of the project. Scout Duncan requested he be allowed to create a memorial scatter

garden at Maple Grove Cemetery. Scout Duncan stated a memorial scatter garden is something the community does not have. Scout Duncan reported he came up with the idea for a community scatter garden when his grandfather's ashes were scattered at a national cemetery. This project therefore holds sentimental value for Scout Duncan. Scout Duncan stated a scatter garden would fulfill a need in the community for a ceremonial and special place to scatter a loved one's ashes as well as a place to visit similar to a traditional site with a headstone.

Scout Duncan stated the question had been brought up whether it was the right time to create a memorial scatter garden at Maple Grove Cemetery. Scout Duncan commented he believes it is always the right time to complete a project which is both helpful and benefits the community. Scout Duncan reported beyond the sentimental value of the scatter garden, a scatter garden would also have a financial benefit for the Township. Scout Duncan reported grave purchases have dropped and it is shown when a point of reference is built in a cemetery graves are purchased around the point of reference. Scout Duncan also reported there would be a chance to purchase space for memorial headstones to commemorate the location where the loved one's ashes were scattered.

Scout Duncan indicated there was a schematic of the scatter garden plan in the project proposal. Scout Duncan reviewed the layout of the proposal and the list of materials he plans to use.

Scout Duncan requested the Trustees' approval of the overall project and the donation of the land to create the scatter garden. Scout Duncan stated most of the labor would be provided by the Boy Scouts. One Township employee would be required to operate a bobcat, and stone needed to act as a base layer underneath the walkway stone. Scout Duncan reported he already spoke to local landscapers Mr. Ellinger and Mr. Klauder. Mr. Ellinger will donate the shrubbery and the memorial tree. Scout Duncan reported he is negotiating with Grand Monuments to purchase some sort of memorial plaque. Scout Duncan is also in negotiations for stone for the walkway with Quikrete in Worthington.

Trustee VanNess questioned whether there was a timeframe for Scout Duncan's project. Scout Duncan responded the project needs to be completed before his 18<sup>th</sup> birthday. Scout Duncan stated he would like to begin construction June 10<sup>th</sup>, and complete before the end of June.

Trustee VanNess reported the Trustees previously discussed a memorial scatter garden and planned on seeing how scatter gardens were done in other places. Trustee VanNess commented the Trustees want to make sure when such a project is begun it is done properly. Once the project is completed the location, etc. can't be changed. The Trustees have to make sure the project is needed and desired. Trustee VanNess stated he is not sure the Trustees can quickly approve the scatter garden proposal within the next few weeks for Scout Duncan to begin the project by the end of June. Trustee VanNess questioned whether the Trustees would have enough time to look into the whole project and see if there are any possible pitfalls.

Scout Duncan reported he has been speaking to Superintendent Binckley for several weeks concerning the project and is hoping Superintendent Binckley will be his project advisor. Scout Duncan stated he will be in close contact with Superintendent Binckley and the Trustees during the project. If any problems arise they could be quickly handled.

Trustee Mason commented Scout Duncan did a nice job with his presentation and his proposal was very impressive. Trustee Mason questioned how Scout Duncan determined the footage, design, etc. for the scatter garden. Scout Duncan reported the footage of the base circle and the walkway is based on a similar garden in another section of the Maple Grove Cemetery which was similar size to the garden he was hoping to have. Scout Duncan provided a picture of the similar garden in the written proposal. Trustee Mason questioned how this size garden would compare to other scatter gardens in cemeteries similar in size to Maple Grove. Trustee Mason questioned if Scout Duncan had any information concerning the size of scatter gardens in other cemeteries.

Scout Duncan responded a scatter garden does not get much bigger or smaller than the one he has proposed. His proposed scatter garden is roughly a standard sized garden.

Trustee Jenks reported six months ago Superintendent Binckley started investigating scatter gardens for the Trustees and questioned whether any progress was made. Superintendent Binckley reported he made several phone calls and could not find any scattering gardens in the immediate area. Superintendent Binckley reported the gardens fluctuate regarding the number of ashes which are scattered and the vegetation, styles etc. Superintendent Binckley reported some scatter gardens can be elaborate and some are basic.

Trustee Jenks reported Granville Township has never had a request for a scattering of ashes at Maple Grove. Trustee Jenks commented there has not been a demand in the past, but it does not mean there will not be a demand in the future. Trustee Jenks noted once the land has been given up the Township has given up the income from the grave sites forever. In considering the project, the Trustees should consider whether the size is right, whether it is the right time for the project as there has not been a request, etc. Trustee Jenks reported there have been two requests for scatterings at the Old Colony Cemetery.

Trustee VanNess suggested the Trustees table the project approval or denial until Superintendent Binckley finds cemeteries with scatter gardens to visit. Superintendent Binckley reported there is a scatter garden at Green Lawn Cemetery in Columbus. Trustee VanNess commented he would like the opportunity to visit the scatter garden at Green Lawn Cemetery.

Michael Duncan, father of Scout Duncan, commented his son has been in contact with the American Cremation Association and with their landscape architects. Scout Duncan has received their advice concerning depth of stone, etc., but the architects have advised most cemeteries have come up with their own ideas for scatter gardens. Scout Duncan's scatter garden is modeled closely after the scatter gardens at the national cemeteries. The proposal is about the same size as the one in Kentucky where Scout Duncan's grandfather's ashes were scattered. Mr. Michael Duncan commented the Township will still have the opportunity to sell graves for smaller markers around the scatter garden so income is not given up, it is different. Instead of selling a 4'X8' section for a grave, there would be several 2'X2' sections for smaller markers. Michael Duncan advised the Trustees the main reason for Chris' timeline is he has that period free this summer, but if the project is tabled, he could still complete the project later. Scout Duncan needs the Trustees approval so he may ask approval from the scouts.

Trustee Jenks asked when is Scout Duncan's 18<sup>th</sup> birthday and was informed March of 2014. Trustee Jenks reported the Trustees typically receive one or two requests from Eagle Scout candidates per year. Judy Preston with Land Management often brings Eagle Scouts to present projects for park areas, etc. Trustee Jenks commented Scout Duncan has done an immense amount of work and research. Trustee Jenks reported unlike the projects brought by Ms. Preston, if the scatter garden is done badly it cannot be reversed after the first scattering. Some of the projects brought by Ms. Preston have needed fixed or changed. For example a bridge has been fixed and moved. The Trustees therefore want to make sure a scatter garden is done correctly. Trustee Jenks stated the Trustees have been thinking about a scatter garden, but the timing may not be exactly right. Trustee Jenks suggested Scout Duncan may want to talk to Ms. Preston or Superintendent Binckley about a backup project. Trustee Jenks commented he did not want to be discouraging, but once the scatter garden is completed, it cannot be changed.

Scout Duncan provided his phone number to the Trustees in case they wish to contact him with any questions.

Trustee Mason commented Scout Duncan still needs to follow through steps with the Scouts and questioned whether the Trustees could give him approval to talk to the Scouts even though they cannot give him the go ahead with the project and that the dimensions may be modified, etc.

Trustee Jenks questioned whether the process is linear and Scout Duncan needs the Trustees' approval before the Boy Scout's approval.

Michael Duncan commented if the Township agrees the scatter garden is a good idea and with more research this type of project would be approved, Chris could submit his project idea to the Scouting Board. Michael Duncan commented the dimensions could change and the location could be moved in Maple Grove.

Trustee Jenks stated he did not want to conditionally approve the plan. Michael Duncan commented if the Trustees table the discussion until the next meeting to obtain more information Scout Duncan would still have some time to obtain approval from the scouting board. If the Trustees decide not to approve the project it will be disappointing, but there would still be time for Chris to choose and complete another project.

Trustee VanNess commented there are advantages to the concept and it may fill a void for people financially and provide a place to scatter ashes. Trustee VanNess reported now the Township does not have a space problem, but sometime in the future there will be. Trustee VanNess stated he is concerned with making sure a scatter garden is done right. With more time the Trustees can look at the Green Lawn Cemetery and ask them what they would possibly do differently. Trustee VanNess commented he likes the concept.

Michael Duncan stated the comment previously made, "there have not yet been any requests for scattering". There may not have been requests because there has not been a place to scatter ashes. Trustee Jenks commented Old Colony also does not have a place to scatter ashes, but there have been requests.

Scout Duncan commented there may not have been requests because people do not know about scatter gardens. Scout Duncan commented he did not know about the gardens until his grandfather's death. Scout Duncan noted there is ignorance with the concept. It may not be requested because people do not know about it, however, once it is in place people will use it.

Trustee Jenks asked Superintendent Binckley to talk to the cemetery manager at Green Lawn and ask about the pitfalls or advantages to a scatter garden. Trustee Jenks also requested Superintendent Binckley talk to Bill Hoekstra with the McPeek-Hoekstra Funeral Home to see what he thinks the demand would be. Superintendent Binckley reported he and Mr. Hoekstra have talked previously. Trustee Jenks requested Superintendent Binckley, as the Township's cemetery expert, report with his thoughts concerning the project at the next meeting. This would include research with other cemeteries, and discussions with Mr. Hoekstra.

FO Miller commented the area of Maple Grove where the scatter garden is being proposed is restricted as to what can be put there. The Township needs to make sure any structures that are part of the scatter garden would be approved. Trustee Jenks commented everything would be flush. Trustee Jenks requested FO Miller talk to Art Morrow concerning the scatter garden proposal. Superintendent Binckley commented the proposal includes flush markers, but future pillars with names would be above ground and should be reviewed with Mr. Morrow.

Trustee Mason instructed FO Miller keep the scatter garden proposal on the Township's agenda. Trustee Jenks requested reports back during the next meeting.

Trustee VanNess questioned whether Superintendent Binckley knew what the percentages were for burials and cremations. Superintendent Binckley responded the national average fluctuates, but now the average is approximately 45% cremation and 55% burial. Trustee Jenks commented the cemetery's policy allows for up to 4 cremation urns per burial site. Trustee Jenks stated there are people bringing urns and not scattering. Superintendent Binckley reported it is hard to get information about how many urns are currently buried in the cemetery. Superintendent Binckley commented the scatter garden would provide a way to keep those records.

The Trustees thanked Scout Duncan for his presentation and advised him they would be in touch.

#### Elected Official Reports:

Fiscal Officer Miller:

Water Bill:

FO Miller reported he has not received the official bill for March but it will likely be under \$7,000. FO Miller stated he will wait until he receives a definite amount. FO Miller reported the Township was accidentally charged the amount which was due and the Village did a reversal of the \$16,341.68 debit. FO Miller thanked Trustee Jenks for discovering the error.

**Kendal TIF:**

FO Miller reported during the previous Township meeting Trustee VanNess requested he look into the possibility of paying the Kendal TIF early. The Township owes over \$60,000. FO Miller reported he is in the process of working with the Licking County Auditor's Office to understand exactly what the TIF is and the details. FO Miller provided the Trustees with a receipt from the Auditor's Office and a Final Determination letter from the Ohio Department of Taxation. The letter states "... and ending on the earlier of 30 years from such date of passage or the date on which the Township can no longer require semiannual service payments in lieu of taxes ...". FO Miller reported he is unsure what this means and has asked the Auditor's Office for guidance. FO Miller contacted Assistant Auditor Brad Cottrell who has agreed to provide assistance. Assistant Auditor Cottrell needs some time to get up to speed on the TIF as it had previously been handled by Chad Fuller who is no longer with the Auditor's Office. Additionally, the Auditor's Office is currently working on their annual State Audit, so his time is limited.

FO Miller reported he also talked to Mike Sobul, Treasurer for the Granville School District. FO Miller stated he, Mr. Sobul, and Mr. Cottrell need to meet and make sure they all understand the TIF details. FO Miller said there is a question about what would happen if the TIF is paid off early and requested the discussion be tabled until he has more details from the Auditor's Office.

Trustee Jenks stated he agreed with Trustee VanNess' suggestion at the last meeting, but after more research is not certain it makes sense to pay off the TIF early. It is not paid out of Township money. Trustee Jenks reported the unimproved part continues to be taxed and the improved part pays equivalent tax, but is called a payment in lieu of tax. They pay full taxes. One is tax and one is payment in lieu of tax. The payment in lieu of tax goes to the Township. Approximately 75% of the payment goes to the schools and 25% goes back to Kendal. The Township is, therefore, not really paying the money out of Township funds, but out of taxes which Kendal pays.

Trustee VanNess agreed this is true, but questioned if the Township is being charged 5% interest. Trustee Jenks said the 5% interest is being charged against the payment in lieu of taxes. Trustee Jenks further explained the TIF and gave possible examples of the taxes and payments. Trustee Jenks stated 8% is the portion of taxes which are normally taken by the Township. The TIF is not being paid with Township money. The Township simply passes the money through. If the Township pays the TIF early with Township money it may go to a tax situation. If the TIF is paid early, Kendal would stop paying in lieu of taxes and just pay taxes. The Township would just receive 8% and would be at a disadvantage.

Trustee VanNess thought maybe the Township will come out with a better understanding of how the TIF works. FO Miller will meet with the Auditor's Office and the school and find out exactly what happens if the TIF is paid early. The Township will then know the appropriate course of action to take.

FO Miller reported at some point he will stop receiving a check and the Auditor's Office will receive the taxes and make disbursement to the entities such as the schools, GRD, etc.

Trustee Jenks noted the reason for the \$400,000 note was to upgrade the sewer system. This would benefit anyone who tapped into the sewer system. Kendal paid for the installation of the sewer along Columbus Rd. FO Miller will learn all he can and report back.

Financial Matters:

FO Miller reported he did not have any supplemental appropriation transfers.

FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E394	Bain	240.13	E395	Baughman	480.63
E396	Binckley	1520.46	E397	Borden	517.55
E398	Boudinot	861.93	E399	Bowman	1665.29
E400	Bryan	944.36	E401	Butt	795.99
E402	Clemens	1420.92	E403	Coyle	119.29
E404	Curtis	1630.71	E405	DeSimone	372.84
E406	DuBeck	105.42	E407	Duncan	300.13
E408	Essick	213.32	E409	Gottfried	428.20
E410	Hall	1482.83	N/A	Hampton	0.00
E411	Harrison	555.92	E412	Henry	595.36
E413	Hill	1430.98	E414	Hussey	2568.33
N/A	Jenks	0.00	E415	Jones, A	377.64
E416	Jones, B	587.11	E417	Kindell	249.49
E418	Leckrone	131.22	E419	Lynn	383.32
E420	Martell	138.08	N/A	Mason	0.00
E421	May	167.41	E422	Meisenhelder	596.31
E423	Melick	499.15	N/A	Miller	0.00
E424	Monroe	1585.58	N/A	Poe	0.00
N/A	Poole	0.00	E425	Reece	1215.59
E426	Riley	271.45	E427	Saunders	602.34
E428	Smith, D	592.90	E429	Smith, S	458.09
E430	Thompson	1495.71	N/A	Tracy	0.00
N/A	VanNess	0.00	E431	Watling	142.48
WV391	IRS	7171.41	WV392	Deferred Comp	1560.00
WV393	OCS-Knox Co	1088.91	9209	Alpha Link	47.50
9210	Bound Tree	556.62	9211	Dave Riley	65.00
9212	Fackler	78.84	9213	Finley Fire	1974.00
9214	Fire House	779.00	9215	GT Tire	960.36
9216	Heritage Pharm	236.64	9217	Jae's Towing	149.50
9218	KE-WA-PA	214.93	9219	OH Health	182.00
9220	OH Public Entity	176.00	9221	PMMG	2053.32
9222	SE Equipment	90.39	9223	United Aggregates	1446.12

9224	Treasurer-OH	1125.00	WV433	IRS	6123.53
WV434	Deferred Comp	1535.00	WV435	OCS-Knox Co	1088.91
9225	PNB-FSA	573.82	WV436	OH IT	2293.33
WV437	Granville IT	1117.85	WV438	School IT	195.33

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks stated everything he has to report is covered elsewhere on the agenda.

Trustee Mason:

Trustee Mason stated everything he has to report is covered elsewhere on the agenda.

Trustee VanNess:

Trustee Mason VanNess everything he has to report is covered elsewhere on the agenda.

Roads District:

Superintendent's report:

Road District:

Superintendent Binckley reported the crews started ditching along River Rd. (South) in preparation for paving.

Superintendent Binckley reported they replaced three cross culverts and two catch basins and one driveway culvert which were failing along Spring Valley Dr.

Superintendent Binckley reported they replaced a section of collapsed culvert off Old River Rd.

Superintendent Binckley thanked the Fire Department for helping to flush the pipe.

Superintendent Binckley reported the crews graded and touched up the unimproved portion of Miller Ave. as well as the service drive at Spring Valley Park. This still has not been surveyed by the County (Engineers Office), but hopefully will be in the near future.

Superintendent Binckley reported the Trustees previously approved the Shelly Co. to park their office trailer down at the old garage on River Rd. while they are working on SR 16. The trailer has been parked.

Cemetery Department:

New Cemetery Rules and Regulations:

Superintendent Binckley reported he is still working on the rules and regulations for the cemetery. Superintendent Binckley reported in the near future he will be ready to meet with Trustee Jenks and then prepare a presentation for the Township Board.

Trustee Jenks reported Deb McPeek called to see where the Township was regarding the cemetery rules and offered to help with the rules.

Superintendent Binckley reported the crews have started mowing and putting mulch down. They have put down about 30 yards of mulch so far at the cemetery.

Superintendent Binckley reported he has completed interviews for the part time summer labor position. Superintendent Binckley recommended the Board hire Colton Kreager for the position and pay him at a rate of \$10.00/hr. Mr. Kreager is a college student attending ATI of Ohio State in Wooster. Mr. Kreager lives east of Newark. Mr. Kreager will be able to begin working May 06, 2013. Superintendent Binckley stated Mr. Kreager will be taking classes on Mondays and Wednesdays from 10:00 a.m. until 12:00 p.m. and will be working 35 hours per week. Mr. Kreager will work until the third week of August.

Trustee Jenks made a motion to hire Colton Kreager for the part time summer labor position at a rate of \$10.00 per hour. Trustee VanNess seconded the motion and after no further discussion the motion was approved by a unanimous vote.

Superintendent Binckley reported there have been two funerals since the last Trustee meeting and there was one deed transfer to sign.

Trustee VanNess advised Superintendent Binckley he was at a construction site in Akron where they were getting rid of concrete culverts and snow fences. Trustee VanNess questioned whether Superintendent Binckley was interested in obtaining the culverts or snow fences. The only cost would be the cost of picking them up. Superintendent Binckley responded the Township always needs snow fencing but they have switched from concrete culverts to plastic. Superintendent Binckley stated he would like to see the snow fencing. Trustee VanNess will try to arrange something.

#### Parks Department/ Granville Recreation District:

##### Snow Fence:

Superintendent Binckley reported they have put up the snow fence between Golfland and the ball fields (Raccoon Valley Park).

Superintendent Binckley reported he received notice of a dead walnut tree which will be removed at the beginning of next week from Spring Valley Park near the lower shelter house. Trustee Jenks stated the Licking County Land Trust's position concerning the tree removal was, if something similar arises in the future it is okay to take care of it. Judy Preston suggested Superintendent Binckley keep Director Wildman in the loop. Superintendent Binckley thanked Ms. Preston for helping with the situation.

#### Fire Department:

Fire Chief's report:

#### Spring cleaning/ Maintenance:

Chief Hussey reported the Fire Department has several spring cleaning and maintenance projects. They will be painting the back side of the red house. They are also finishing the kitchen remodeling and painting trim at the station.

Trustee Mason commented the remodeled kitchen looks great, is a nice improvement, and thanked the Fire Department staff for their work.

#### GovDeals.com

Chief Hussey reported there were some items for sale on GovDeals.com such as old fittings and old nozzles from the 1970's. The items sold for \$3,150. Chief Hussey reported this was revenue from things which were just taking up space in cabinets. Chief Hussey commented GovDeals.com has been good for the Fire Department.

#### Personnel Matter:

Chief Hussey reported he received a resignation request from a volunteer firefighter/ paramedic Alex Keefe who has accepted a full time position in Pickaway County and is moving out of the area.

Trustee VanNess made a motion to accept the resignation of Alex Keefe. Trustee Jenks seconded the motion and with no further discussion the motion passed by a unanimous vote.

#### Union Township Fire District Meeting:

Chief Hussey reported there will be a meeting on the possibility of creating a new joint fire district which could include Union Township. There was an article in the newspaper (Newark Advocate) about the meeting over the weekend, which was the first time the Township heard about the meeting. Chief Hussey reported he called Union Township Trustee Rick Black. Trustee Black stated they (Union Township Trustees) are going to have a meeting on May 6, 2013 which will start at approximately 7:45 p.m. after the regular meeting. The meeting will be a discussion of an early plan for a potential joint fire district. Mr. Black has invited Buckeye Lake, Hebron, Heath, Union Township, and Granville Township to the discussion. If Union Township joins a joint fire district it will affect the Granville Township Fire Department's coverage area, but Mr. Black stressed the discussion is in a very early exploration stage.

#### Out of Office:

Chief Hussey reported he will be out of the state from Sunday, April 28 to Wednesday, May 1, 2013. Captain Otter will be in charge while Chief Hussey is gone.

#### Zoning/Land Management/Open Space:

##### Conservation Easement Inspections:

Judy Preston reported the Land Management Committee has completed all but one of the conservation easement inspections for the year. The last inspection of the property on River Rd. being leased by Stanley Tataranowicz will be completed on Saturday.

Ms. Preston reported there was one item they were not sure of on the Homestead and the White properties. Ms. Preston reported there are flags marking a pipeline along the road. Jim White told the Land Management Committee this pipeline will take the gas from the wells. This pipeline is not in any of the plans submitted to the Trustees.

Trustee Jenks questioned if the pipeline was in the easement. Ms. Preston responded the pipeline is not in the easement and is behind the power poles. Trustee Jenks reported Gary Sitler talked to the Trustees about putting a pipeline down the road which will tie into Columbia Gas. Trustee VanNess reported there was a pipeline discussed which would come across a corner of an easement.

Trustee Jenks said they also talked about a pipeline which would come down the road and the Township does not have any jurisdiction over. Trustee VanNess reported the pipeline would be completely in the County right of way. Ms. Preston commented the pipeline is not very far off the road. Trustee Jenks commented if the pipeline is in the County's right of way the Trustees do not have any jurisdiction over it unless it crosses an easement. Trustee Jenks reported out of the wells from which they were taking gas, it will be offered to the homeowners living near the pipeline and the residual would go to the pumping station in the New Burg area.

Trustee VanNess asked Superintendent Binckley if he knew how wide the county easement was at that location. Superintendent Binckley responded he thought the County easement was 60'. Superintendent Binckley reported he spoke to Gary Sitler regarding the pipeline. Mr. Sitler advised Superintendent Binckley the flags are for the pipeline being discussed. Superintendent Binckley reported Mr. Sitler has talked to all the homeowners in the area and all are in favor of the pipeline except for one. The pipeline is in the County's jurisdiction, not the Township's.

Trustee Jenks requested Superintendent Binckley check the easement the County has on Loudon and make sure all the flags are within the County easement.

#### Tataranowicz Lease:

Trustee VanNess questioned whether Superintendent Binckley knew if Stanley Tataranowicz currently has cows on the River Rd. property. Superintendent Binckley responded there are not cows currently on the property. Superintendent Binckley advised the Trustees Mr. Tataranowicz has paid the lease through June 15, 2013. Superintendent Binckley reported he spoke to Mr. Tataranowicz in March and he was not sure if he would be getting cows this year or would forego the lease after it ends in June.

Trustee VanNess noted something needs to be done to ensure he qualifies for CAUV. Trustee VanNess reported he had a phone call from Steve Finlayson, who is interested in more ground to bale hay and wanted to know if the Township had anything which would help him. This may be a backup if Mr. Tataranowicz does not renew his lease.

#### Old Business:

##### Rotary Bridge Project-status

Trustee Jenks reported there is nothing new concerning the Rotary Bridge project.

**Website Redesign:**

FO Miller reported the goal is to have the website go live within the next few weeks.

**Spring Clean-up:**

Chief Hussey reported they will do the notification tomorrow for the Spring Clean-up and also next week. This will give residents a week to prepare. Superintendent Binckley reported the dumpsters will be delivered by Big O on Friday, May 3, 2013. The dumpsters will remain until May 13, 2013.

**OP&F Resolution:**

FO Miller reported he first addressed the resolution three meetings ago concerning the Ohio Police and Fire Pension Fund. FO Miller reported Chief Hussey had some questions about the resolution. FO Miller confirmed with the Ohio Police and Fire Pension Fund the resolution is required. This does not have to do with the Township picking up any employee contributions to the pension fund, but refers to the fact the employees' pension payments are pre-tax dollars. Chief Hussey reported he is satisfied with the resolution and commented the employees are paying their own pension payments. Chief Hussey noted some other public entities pay a portion of the employees' pension payments.

FO Miller presented a copy of the resolution to the Trustees. Trustee VanNess questioned whether the resolution is a State or Federal requirement. Chief Hussey advised the resolution concerns the pension costs which are going up for the employees' portions. July 1st the employees' portion will increase 3/4% and will increase each July for the next three years. This resolution allows the Township to take the employees' pension payment out of their paychecks. FO Miller reported the resolution is a procedural act the Trustees need to pass so the fire fighters continue to have the employees' share of retirement taken pre-tax. FO Miller reported the Village passed their resolution several months ago. Every public entity which has police and/or fire department in the State has to pass the resolution.

Trustee Mason made a motion to approve the resolution as presented to the Trustees. Trustee VanNess seconded the motion and after no further discussion the motion was passed.

**PICK-UP RESOLUTION  
EXISTING PICK-UP PLAN  
RESTATED RESOLUTION OF THE BOARD OF GRANVILLE TOWNSHIP  
TRUSTEES**

The Board of Granville Township Trustees, Licking County, Ohio met at a duly called and authorized meeting of the Board on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Board members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

**WHEREAS**, the eligible employees of the Granville Township Fire Department participate in the Ohio Police & Fire Pension Fund;

**WHEREAS**, the Board desires to pick up all of the mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating employees of the **Fire Department** who are members of the Ohio Police & Fire Pension Fund;

**WHEREAS**, Ohio Police & Fire Pension Fund has adopted new procedures for reporting picked-up contributions in order to properly prepare 1099-R forms for its members;

**WHEREAS**, the Board wishes to reaffirm, amend and/or restate its prior resolution in order to continue the pick-up under the new procedures;

**NOW, THEREFORE, BE IT RESOLVED**, that effective as of **July 14, 2013, July 13, 2014 and July 12, 2015**, the Board has determined to continue to pick-up all of the mandatory contributions by the employees who are members of the Ohio Police & Fire Pension Fund **by paying the contributions through a payroll reduction.**

**BE IT FURTHER RESOLVED**, that said picked up contributions paid through a payroll reduction, even though designated as employee contributions for state law purposes, are being paid by the Board of Granville Township Trustees in lieu of said contributions by the employee;

**BE IT FURTHER RESOLVED**, that said picked up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police and Fire Pension Fund;

**BE IT FURTHER RESOLVED**, that said picked up contributions will be included in the gross income of the employees, for employment tax purposes, as the contributions are made to the Ohio Police and Fire Pension Fund; and

**BE IT FURTHER RESOLVED**, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Board of Granville Township Trustees to the Ohio Police and Fire Pension Fund.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Secretary or Authorized Signature[s])

\_\_\_\_\_  
(Name[s])

\_\_\_\_\_  
(Title[s])

New Business:

## Fire House Building Fund:

Trustee Mason reported before he became a Granville Township Trustee and after Granville Township purchased two additional houses on College St. for the Granville Township Fire Department, he attended a Granville Township Trustee meeting where it was discussed the two houses purchased were only a band aid as the Fire Department had outgrown its volunteer status. The Fire Department became a paid department with volunteer assistance. Trustee Mason reported the Trustees at that meeting discussed they would think about building a new fire station. At the time the Trustees needed a new Roads Department Building more.

Trustee Mason reported the new Roads Department Building was built and was designed for the future. The Township is not occupying the entire building. Trustee Mason reported the Fire Department continues to grow out of necessity and has outgrown the temporary fix. Trustee Mason stated the Trustees have done little to think about the Fire Department's future. The Trustees have done a great job building the Township Service Complex, putting the purchase of trucks and equipment on a rotating schedule, and ensuring trucks and equipment funding. Trustee Mason commented the Trustees have not taken any action to ensure the funding of a new fire house.

Trustee Mason stated the time is right for the Trustees to take action to begin funding for a new fire house. Trustee Mason reported an opportunity to begin funding a new fire house also exists. Trustee Mason reported Granville Township just received inheritance taxes of \$417,981.42. Trustee Mason commented the money is available to begin a fund for a new fire house. Trustee Mason noted this money was unexpected. The Township cannot budget for something which is not anticipated and, therefore, inheritance taxes have not been budgeted over the years as the Township did not know what it would receive.

Trustee Mason recommended placing the amount of inheritance tax received after expenses into a fire department account with a separate line item earmarking it for a future fire house building. Trustee Mason reported this motion will do several things:

1. It will show the Township is serious about saving specifically for a new fire house building.
2. It will demonstrate to the public there is a real need for a new fire house building.
3. At the time a decision is made to build a new fire house building, the dollars needed will be reduced.
4. It will also provide money needed for planning.

Trustee Mason commented the Township has done a great job managing available dollars and ensuring there is adequate funding projected. There is adequate funding until 2017 in most of the Township accounts. Trustee Mason reported he was assured by FO Miller the general fund will be fine until 2019 or 2020, without the \$417,981.42 and without having to go to the taxpayers. Trustee Mason reported the Township is currently spending \$250,000 per year from the general fund. The greatest expense in the general fund is salaries, but there is money in the general fund to meet the necessary expenses. Trustee Mason reported in 2017, the Township will have a cash balance of \$428,645.

Trustee Mason made a motion to make a new miscellaneous capital projects fund and place the entire amount of inheritance tax received after expenses into a fire department account with a separate line item earmarking it for a new fire station.

Trustee VanNess reported the Township Trustees just heard about a meeting for a possible joint fire department district which would affect the Granville Township Fire Department's coverage area. It could eliminate the need for Granville Township to cover Union Township. Trustee VanNess commented the Township needs to see how the issue progresses. Trustee VanNess stated the money sitting in the general fund is safe and is not going anywhere. Trustee VanNess reported the Township has talked about doing a study to see what it would take to remodel the current fire house. Trustee VanNess thought this would be done with the Village, but there has not yet been any feedback from the Village.

Trustee VanNess commented the general fund is the most stressed fund going into the future and he does not see a reason to take the money out of the general fund. The money can be taken out in the future and the Township can be diligent in not spending the money. Trustee VanNess commented if the general fund now can go to 2019 or 2020, it could possibly go to 2023 with the inheritance tax being discussed. Trustee VanNess stated until it is proven the Township needs to spend the money he does not think the money should be moved. Trustee VanNess suggested the Township could still come up with plans for what the Township needs to do regarding the fire house, but there is no need for the money to be taken out of the general fund at this point. Trustee VanNess stated once the money is taken out of the general fund it would be difficult to put it back in.

Trustee Jenks reported this was checked with the Licking County Auditor's Office and the money can be repatriated. Trustee Jenks stated he does not see a downside as the money can be repatriated. FO Miller confirmed as long as the money in the capital projects fund is tagged as coming from the general fund, it may be returned. FO Miller reported there would be a new fund called a miscellaneous capital project fund for the Fire Department. In that fund it would have to be noted where the money came from. There would be a line for the transfer. This would be similar to the fund 4903 which is the capital fund used for fire truck replacements. It was noted if funds coming from a fire levy would not be mixed with this fund. Trustee Jenks stated one of the primary missions for the Township is planning for the future and a new fire station will be needed within the next 5 years regardless of what happens in Union Township. Trustee Jenks reported the current fire station is at maximum use and if money is set aside it will lessen the burden of a bond issue down the road. A bond issue might be unnecessary or be reduced. Trustee Jenks commented the inheritance tax was unexpected when the budget was prepared and this is a prime opportunity to start moving toward a new fire station.

Trustee Jenks seconded the motion. Trustee VanNess questioned what would be the downside to leaving the money in the general fund. Trustee Jenks stated the Trustees are sending an important message a new fire station will be needed. Trustee VanNess stated the Trustees also need to send a message they need to be strict with the general fund money. Trustee Jenks commented he thinks the Trustees are being strict with the general fund money. Trustee VanNess reported the inheritance tax received just gave the Township two extra years before the

Township has to go to the taxpayers for money. Trustee VanNess also spoke about EMS billing and questioned whether a portion of it could be put into the fund. Trustee Jenks commented the Township should look at putting some of the EMS billing into the fund. Trustee VanNess commented the EMS billing money is coming from the Fire Department, etc., but he is against putting general fund money into the fire station building fund. Trustee VanNess commented the Trustees do not know what disaster may come up. Trustee VanNess stated the Trustees should be very conservative with the Township's money and should not take the money out to start the fund and just create more paperwork.

Trustee Mason reported a new fire station is something the Township has been talking about before he became a Trustee. The Trustees have not sent a message to the public that a new fire station is something the Township needs. Trustee Mason commented the Fire Department currently is struggling with people bumping into each other and the Fire Department is not going to get any smaller. Trustee Mason reported each year Fire Department runs increase. Trustee Mason reported additional work has been done to show the general fund is good until 2019. Trustee Mason reported the Trustees should show the public they are serious and earmark the money for the fire station.

Trustee VanNess commented he is in favor of studying the needs of the fire station, etc., but just because the Township has \$417,000 it should not proceed like it is burning a hole in its pocket. Trustee Mason disagreed with Trustee VanNess' statement and Trustee VanNess stated it is just a figure of speech, but the money should be left where it is, the Township should be very diligent, and progress with planning.

Trustee Mason commented he accepts Trustee VanNess' opinion but holds a different opinion. Trustee VanNess reported due to the economy he is reluctant to spend money and in five years have to ask for more money. Trustee VanNess commented he hopes the Trustees always find ways to be more efficient, but that may not be a reality.

Trustee Mason commented the Township is not spending the money, they are moving the money to show what it is for and to account for it. The money may be taken back out if needed, but is earmarked for the purpose of constructing a new fire station.

Trustee Jenks noted Trustee VanNess' objections and called for a vote on the motion. The motion to make a new miscellaneous capital projects fund and place the entire amount of inheritance tax received after expenses into a fire department account with a separate line item earmarking it for a new fire station passed with Jenks-Yes, Mason-Yes, and VanNess-No.

The meeting was adjourned at 8:10 PM.

#### Calendar Reminder:

Regular Township meetings, 05/08/13, and 05/22/13 starting at 7:00 PM

Annual Joint Cemetery Meeting: 05/15/13, in the Village council chambers.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.