

Granville Township
Minutes of Regular Meeting May 8, 2013

Present: Board of Township Trustees* Paul Jenks and Dan VanNess; Fiscal Officer Jerry Miller;
Recording Secretary Betsey Hampton
Department Heads: Travis Binckley and Jeff Hussey
Absent: Trustee Bill Mason
Guests: Brian Miller, Granville Sentinel
Chris Duncan, 6 Clover Ct., Granville, Ohio

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of April 24, 2013:

Trustee Jenks requested a motion to approve the April 24, 2013, minutes as submitted. Trustee VanNess made a correction to the minutes and provided the correct spelling of Steve Finlayson's name.

Trustee VanNess made a motion to approve the corrected April 24, 2013, minutes. Trustee Jenks seconded the motion and it was approved by a unanimous vote after no further discussion.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

Fiscal Officer Miller reported he received several phone calls within the past two weeks concerning the Spring Clean-up. The calls were forwarded to Superintendent Binckley.

Fiscal Officer Miller reported Lyn Boone needed a revised letter regarding the DAR grant. The revised letter has been prepared and Ms. Boone will pick up the letter tomorrow.

Fiscal Officer Miller reported he received the \$100,000 surety bond for Big O. The bond is valid from March 31, 2013, until March 31, 2014.

Elected Official Reports:

Fiscal Officer Miller:

New Fire House Fund:

Fiscal Officer Miller reported during the previous meeting when the Township approved the creation of a new fund for a fire house, he had reported it would be fund number 4903. After the meeting FO Miller went into the UAN system to create fund 4903, but the UAN system forced the fund to be numbered 4901. Fund 4901 had been used by Granville Township in past years. Since the old 4901 fund is not being used anymore, FO Miller decided the new fire house fund

could be fund number 4901 as required by the UAN system. Trustee Jenks commented there was no action required. FO Miller reported the information was for clarification.

Water Bill:

FO Miller reported he received the official water bill from the Village and provided a copy for the Trustees. FO Miller reported the Village is waiving the sewer portion of the bill. The total bill was for \$23,291.92. The sewer portion was \$13,008.44. The Village estimated the normal sewer bill for the two month period was \$48.12 per month. The amount due is therefore \$10,331.60. The payment will come out of the Township's account on May 15, 2013. FO Miller reported he prepared an appropriation transfer for the amount.

Chief Hussey questioned whether there could be an insurance claim against the amount. FO Miller agreed insurance may cover the loss. Trustee VanNess commented it would be worth making a phone call and it was requested FO Miller check to see if a claim could be filed.

Trustee VanNess questioned whether there had been any attempt to negotiate with the Village concerning the amount of the bill. Trustee Jenks reported the Village's position is that waiving the sewer amount is what has been done for other people. Trustee Jenks commented the Village produced the water and there is a cost to producing the water. Trustee Jenks reported the Village is afraid if they do more than they have already done they might set a precedence. Trustee Jenks spoke with former Village Manager Doug Plunkett who agreed this is what has been done for other people in the past.

FO Miller reported he spoke to current Village Manager Steve Stilwell and suggested the Village should do what has been done for other businesses and be consistent. The Township should not be treated any differently.

Trustee Jenks reported he spoke to Doug Helman with Kendal. Kendal had a similar situation and the Village treated it in the same manner.

Trustee VanNess questioned what the Township could do to prevent the water leak and high bill from happening again. Trustee VanNess reported he spoke to someone in the Village Water Department who said there is a device where if a certain flow rate is set and the rate goes above the water flow is cut off.

Trustee Jenks reported he and Superintendent Binckley met with Village Manager Steve Stilwell, and asked him to ask the water department the same question. Trustee Jenks reported Mr. Stilwell advised no such device exists. Trustee Jenks commented he wouldn't mind if the device shut off the water and had to be reset. Trustee Jenks reported the Village did offer to sell the Township a meter reader so the Township could read the meter each night. If there was an anomaly with the water used the Township would quickly know. Trustee Jenks reported he and Superintendent Binckley asked specifically for a device which would give notification if an excessive amount of water was used.

Trustee VanNess said he would talk to Larry at the Water Department concerning the issue. Trustee Jenks commented the Township would also need one at the cemetery as there have been

leaks there in the past. Trustee Jenks stated the Township asked for such a device where, for example the limit could be set at 1,000 gallons within a certain time frame. One could be put at the cemetery and the Township building so this problem does not occur again, but the Township was told such a device does not exist.

Trustee Jenks opined on the idea of the electric reader for the meter, but thought it would be cumbersome for the employees to read the meter each night. Trustee VanNess commented it would be more beneficial to have something in the building which could be looked at each evening. Trustee VanNess summarized he will call and check to see if a device exists. Trustee Jenks reported Mr. Stilwell said he would check where he used to work in Shelby, Ohio to see if there was anything.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented the appropriations transfers sheet which included an \$11,000 transfer from the Roads District Carryover Account to the Water Fund to pay this water bill.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose
04/28/2013	04/28/2013	2041-410-319-0008	\$20.00		Permanent	
04/28/2013	04/28/2013	2041-410-599-0102	-\$20.00		Permanent	
04/28/2013	04/28/2013	2191-110-319-0008	\$100.00		Permanent	
04/28/2013	04/28/2013	2191-220-599-0004	-\$100.00		Permanent	
05/01/2013	05/01/2013	1000-110-221-0000	\$1,000.00		Permanent	
05/01/2013	05/01/2013	1000-110-599-0004	-\$1,000.00		Permanent	
05/01/2013	05/01/2013	2041-410-221-0000	\$6,000.00		Permanent	
05/01/2013	05/01/2013	2041-410-599-0102	-\$6,000.00		Permanent	
05/01/2013	05/01/2013	2141-110-211-0000	\$1,500.00		Permanent	Roads employee charged to this. UAN unable to correct (software
05/01/2013	05/01/2013	2141-330-221-0000	\$7,000.00		Permanent	
05/01/2013	05/05/2013	2141-330-341-0000	\$850.00		Permanent	
05/01/2013	05/05/2013	2141-330-341-0007	-\$850.00		Permanent	
05/01/2013	05/05/2013	2141-330-352-0000	\$11,000.00		Permanent	Water Leak at TWP Garage
05/01/2013	05/05/2013	2141-330-360-0003	-\$11,000.00		Permanent	Water Leak at TWP Garage
05/01/2013	05/01/2013	2141-330-360-0003	-\$1,500.00		Permanent	Roads employee charged to this. UAN unable to correct (software
05/01/2013	05/01/2013	2141-330-360-0003	-\$7,000.00		Permanent	
05/07/2013	05/07/2013	2191-220-310-0006	\$300.00		Permanent	
05/07/2013	05/07/2013	2191-220-599-0004	-\$300.00		Permanent	

Trustee VanNess made a motion to approve the supplemental appropriation transfers, Trustee Jenks seconded the motion and they were approved after no further discussion.

FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Jenks, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E447	Bain	283.70	E448	Bassetti	95.61
E449	Baughman	720.45	N/A		0.00
E450	Binckley	1521.09	E451	Borden	779.88
E452	Boudinot	861.93	E453	Bowman	1840.93

E454	Bryan	944.36	E455	Butt	795.99
E456	Clemens	1443.64	E457	Coyle	269.68
E458	Curtis	1661.25	E459	DeSimone	602.35
E460	DuBeck	468.59	E461	Duncan	291.29
E462	Essick	385.52	E463	Gottfried	275.44
E464	Hall	1471.10	E465	Hampton	155.21
E466	Harrison	484.86	E467	Henry	595.36
E468	Hill	1574.69	E469	Hussey	2568.33
E470	Jenks	1077.32	E471	Jones, A	135.01
E472	Jones, B	133.81	E473	Kindell	385.80
E474	Leckrone	380.06	E475	Lynn	246.28
E476	Martell	281.41	E477	Mason	941.88
E478	May	656.01	E479	Meisenhelder	596.31
E480	Melick	393.32	E481	Miller	1506.32
E482	Monroe	1437.95	E483	Poe	593.69
N/A	Poole	0.00	E484	Reece	1239.41
E485	Riley	145.10	E486	Saunders	377.64
E487	Smith, D	677.97	E488	Smith, S	523.51
E489	Thompson	1526.24	N/A	Tracy	0.00
E490	VanNess	1042.51	E491	Watling	154.36
9226	Ashcraft Machine	80.98	9227	BGSU	295.00
9228	Delta Dental	1143.85	9229	Dish Network	54.20
9230	Elm Recycling	1266.00	9231	Finley Fire	880.00
9232	Fire House	202.00	9233	Granville Lumber	20.80
9234	Granville Milling	123.45	9235	Hope Timber	647.50
9236	Infinisource	675.00	9237	Jan Packard	78.69
9238	MedBen	95.55	9239	MT Business	55.00
9240	N Children's Hos	1600.00	9241	PRD/Mr Rooter	435.00
9242	Verizon	160.04	9243	Wright Brothers	23.50
9244	Scioto Materials	68.04	9245	Starmark	10710.53
WV439	AFLAC	872.20	WV440	OPERS	5788.21
WV441	OP&F	17139.12	WV442	Township - HRA	4650.10
WV443	Windstream	354.39	WV444	AEP	1956.60
WV445	Village Granville	100.46	WV446	Columbia Gas	1478.28
WV493	IRS	7022.66	WV494	Deferred Comp	1535.00
WV495	OCS-Knox Co	1088.91	9246	Ace Truck	9710.00
9247	Bound Tree	718.25	9248	Certified	4089.23
9249	Cintas	636.37	9250	Elm Recycling	745.36
9251	Finley Fire	1266.96	9252	Fire House	93.00
9253	Granville Lumber	459.29	9254	Granville Milling	87.75
9255	GovDeals	497.63	9256	Heritage Pharmacy	233.92
9257	Hope Timber	721.50	9258	KPS/NAPA	1546.52
9259	Lawson Products	756.31	9260	Local Services	90.00
9261	MT Business	46.16	9262	Newark Winnelson	123.59
9263	OH Public Entity	176.00	9264	PMMG	1634.57

9265	Physio Control	655.20	9266	Ross	78.53
9267	Super Duty	47.62	9268	Time Warner	97.49
9269	Wince Welding	108.00	9270	Wright Brothers	276.36
9271	Elan	2037.06	9272	James Murr	640.00

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Bill from Jim Murr:

FO Miller presented a bill he received from Jim Murr for some consultation and preparation work. Mr. Murr attended a February 2013 Township meeting and in executive session provided some analysis concerning the possible appraisal of a particular property. Mr. Murr billed the Township at a rate of \$80.00 per hour, for a total of 8 hours. FO Miller reported he had not seen prior approval for this bill from the Trustees. FO Miller requested approval to pay the \$640 bill and to include a note to Mr. Murr reminding him any work done must first be approved by the Trustees.

Trustee VanNess reported he was not aware Mr. Murr had started work. Trustee VanNess reported he did not approve anything or give the go ahead to begin any work. Trustee VanNess commented Mr. Murr has done a remarkable job for Granville Township. Trustee VanNess questioned whether Trustee Jenks has had any discussion with Mr. Muir.

Trustee Jenks reported he has not had any discussions with Mr. Murr other than asking him to the Township meeting for discussion about the property. Trustee Jenks commented he believes the work done would have been part of Mr. Murr's appraisal fee, but the Township did not do an appraisal. Mr. Murr therefore charged the Township for the time he put into the review of the property. Trustee Jenks said he thinks the bill is reasonable. Trustee Jenks commented the Township cannot ask Mr. Muir to come to Township meetings and talk for free when an appraisal is not done. Trustee Jenks stated the bill was fair and Mr. Murr put time into the review. Trustee Jenks reported Mr. Murr put time into consulting with the Farm and Ranch Appraiser after the fact. Trustee VanNess reported it was reviewed three different times. Trustee Jenks stated the Farm and Ranch Appraiser called and discussed how the Township could do the property. Mr. Murr called the Farm and Ranch Appraiser to make sure he knew what needed done concerning the Rutherford property.

Trustee VanNess made a motion for FO Miller to pay the \$640 bill from Jim Murr, but to include a clear and specific note that in the future, what is being done and charged has to be previously approved. Trustee Jenks seconded the motion and it was approved after no further discussion.

FO Miller will pay the bill and send a note indicating if Mr. Murr is doing work the Trustees have to be clear what is being done.

EMS Billing:

FO Miller reported there has been an outstanding item concerning EMS bills. There have been some individuals who have received insurance reimbursement money who did not forward the money onto the Township. The Township asked the Licking County Prosecutor's office for help with the collection. FO Miller reported he received a proposed letter from the Prosecutor's Office to send to people who owe the Township insurance money. FO Miller reported if no response is received from the individuals, he will come back to the Trustees for further direction.

Trustee Jenks questioned whether the Trustees need to take any action concerning the letter. FO Miller responded the letter is informational.

Chief Hussey commented there was a situation where the Township was not in network with one insurance provider. Therefore the payments were going to the patient to pay the Township rather than directly going to the Township. The patients were supposed to pay the Township. This has been corrected and will not occur again. Chief Hussey reported there were only a handful of cases, and one person has made a partial payment and should therefore be treated differently.

Trustee VanNess questioned whether the payment always goes to the service provider or do they go to the patients. Chief Hussey reported the payments typically go to the Township, but there were approximately 6 cases where the company sent the check intended for the Township to the patient. The patient was supposed to provide the check to the Township, but did not.

Trustee Jenks commented it is his understanding this situation will not happen again as the Township has signed documents which is now in the insurance provider's network.

Trustee VanNess questioned whether the patients definitely received the payment and cashed the check. It was discussed the patients did receive the payments. Trustee Jenks commented the letter states if the patients did not receive the payment they should contact the Township. The Township is not asking for money the patient did not receive. Trustee VanNess stated the Township agreed to have a soft billing process. Chief Hussey commented this situation is one where some other type of collection process might be used when people received and kept a payment which was not theirs.

Trustee VanNess questioned whether the issue with McKean Township was resolved. Chief Hussey responded a couple of the patients are from McKean Township. Chief Hussey commented this situation should not happen in the future. There are only a handful of cases which need addressed.

FO Miller stated this was one of the growing pains of beginning a new program.

Trustee VanNess questioned whether the situation is something the Trustees have to act on. Trustee Jenks reported the Trustees will probably have to act if some of the people do not pay and the Township wants to utilize a collect service to facilitate payment. Sending this letter does not require any action.

FO Miller agreed and noted as FO he sends out bills which need to be paid as these are government funds. Trustee Jenks commented if the Township has to hire a collection agency, action would be required by the Trustees.

Chief Hussey commented the letter being sent is a pre-collection letter. Chief Hussey stated the intent of the letter is to inform the individual they have a legal obligation to pay the money to the Township. A copy of the letter was provided to Brian Miller with the Granville Sentinel.

FO Miller stated the letter is more formal as it is coming from the Granville Township FO rather than just PMMG (Township EMS billing partner) and it lets them know a copy is being sent to the Licking County Prosecutor's Office. FO Miller reported the service dates for the patients were all from June of 2012. Chief Hussey commented this was the beginning of the EMS billing program.

Trustee Jenks emphasized the Township is not billing the people. The people received money from the insurance company earmarked for the Township and did not forward the money to the Township.

Trustee Jenks:

Trustee Jenks reported he attended the Union Township Joint Fire District meeting on May 6, 2013. Chief Hussey will report on the meeting later in the agenda.

Trustee Jenks reported he had two grass and weed complaints. One was on Clouse Lane and the other was at 3264 Raccoon Valley. Trustee Jenks reported the one on Clouse Lane is in the process of being resolved. Trustee Jenks spoke to the realtor. The house was a repossessed home.

Trustee Jenks reported the house at 3264 Raccoon Valley also has an abandoned vehicle. The house is two houses from Granville Township Zoning Inspector Warren May's house. Trustee Jenks reported there has been some discussion that the Township is limited on what it can do. The section of the law covering these issues is ORC 505.87. The Licking County Prosecutor has requested if the Township tries to invoke ORC 505.87, the Trustees first send pictures and talk about the issue with the Prosecutor's Office to make sure he is comfortable and supports the Township's actions.

Trustee Jenks reported pictures of the property at 3264 Raccoon Valley were e-mailed to the Trustees today. Trustee VanNess reported he received the e-mail but could not open up the pictures. Superintendent Binckley will resend the pictures to Trustee VanNess. Trustee Jenks commented the site is pretty bad. Trustee VanNess questioned whether anyone had talked to the resident and perhaps he or she is elderly or sick. Trustee Jenks reported he spoke to Zoning Inspector May who advised the resident is reclusive. It was determined a letter would be the best course of action.

Trustee Jenks reported the Prosecutor Office will review the pictures and provide a draft of a letter the Township may use to notify the resident. Trustee Jenks stated the problem is not just

vegetation, but also an abandoned vehicle in the driveway without plates, etc. Trustee Jenks recommended Trustee VanNess drive by the property. Trustee Jenks reported he walked by the property and it was bad.

Trustee Jenks stated ORC 505.87 can be used by the Township. The Prosecutor Office has asked the Township to check with him before it is used. Trustee Jenks commented Granville Township is a rural Township and must be careful how it uses ORC 505.87, whether the property is in a residential or rural neighborhood, etc. Trustee Jenks noted he received a complaint last year concerning long grass in a cornfield. Trustee Jenks commented Granville Township is a farming community.

Trustee VanNess reported the Granville Township Zoning Commission had ORC 505.87 on the agenda for its meeting on May 6, 2013. Trustee VanNess was unable to attend the zoning commission meeting as he attended the joint fire district meeting which was the same night.

Trustee Jenks reported he spoke to Assistant Prosecuting Attorney Lecklider and he requested the pictures be sent. After his review if he believes it is a viable case he will send a draft of a letter to send to the resident.

Trustee Mason:

Trustee Mason was out of state.

Trustee VanNess:

Trustee VanNess reported he received a call on April 26, 2013, from Nadia Bashir, a reporter with NBC Channel 4, Columbus, Ohio. Ms. Bashir interviewed Trustee VanNess concerning the EMS ambulance service at Denison. Trustee VanNess reported he believes he handled the interview well. There was a short segment on the news. Trustee VanNess reported he advised Ms. Bashir it is not the Township's decision and the Township has to stand back and see how things go. The Township cannot control what Denison University does.

Trustee VanNess reported he attended Dr. Kaplan's Environmental Dispute Class on May 3, 2013. Trustee VanNess commented the students did a fantastic job and he left with a good feeling about the next generation.

Trustee VanNess reported he attended the Union Township Joint Fire District meeting on May 6, 2013. It was an interesting meeting. Chief Hussey will elaborate on the meeting later in the agenda.

Trustee VanNess reported he received a call from Laurel Kennedy and met with her this morning. Ms. Kennedy wanted to make sure Trustee VanNess was up to speed with the EMS situation. Trustee VanNess reported it was a nice, informative meeting.

Trustee VanNess reported he stopped at the Township garage with a dozer and root rake and cleaned out some of the debris along the driveway. Trustee VanNess reported there was more debris than he expected. Trustee VanNess reported things are good on the right side of the driveway and everything was consolidated on the left side.

Trustee VanNess commented there are a number of Kendal residents who walk over from their bridge and suggested the Township mow once or twice a month so they have a path. Trustee Jenks agreed keeping a pathway open is a good idea. Trustee Jenks commented he was concerned about what the Township can and cannot do with the debris.

It was noted EPA regulations will not allow the debris be burned. One option discussed was to chip as much as possible and to bury the rest. Another option is to put the debris in a dumpster and haul it away.

Superintendent Binckley commented he is concerned about the amount of dirt in the debris and it may cause excess wear and tear on the equipment. Trustee VanNess suggested Superintendent Binckley chip what he can without jeopardizing the equipment.

FO Miller reported the Kiwanis were there a couple days last week to get as much wood out as they could. Superintendent Binckley stated what is left is the pile of brush. Trustee VanNess questioned whether the Kiwanis would want any of the trees/wood for firewood. FO Miller reported he would talk to Bob Warner, but did not think Mr. Warner would be interested in the wood. FO Miller stated there are certain types of wood Mr. Warner does not want to burn at his maple syrup shack, due to the way it burns or the smell.

Trustee VanNess reported the Township Zoning Commission met Monday, May 6, 2013.

Trustee VanNess reported the Township did get the FRPP contract easement back from their reviewer. Trustee VanNess sent the easement to APA Austin Lecklider for review. Trustee Jenks questioned what they are trying to accomplish. Trustee VanNess reported what they had is in blue. Trustee Jenks questioned what the point was in pulling it out. Trustee VanNess responded he is not sure. One of the concerns was with the FRPP program there is a building envelope they can build on with capital improvements, such as a house. The Township had in there earlier that would not be part of the value established if the easement was dissolved in the future. Trustee VanNess thought maybe it is already built into the easement. Trustee VanNess commented it made the landowners feel easier. Trustee VanNess advised the Township should wait and see APA Lecklider's review and go from there.

Trustee Jenks requested Trustee VanNess brief the Trustees after he speaks with APA Lecklider. Trustee VanNess commented he hopes to have a review back before the next Township meeting. The next step will be to put together a purchase agreement to forward to the Wolfe's. Trustee Jenks requested this be put on the agenda under executive session for the next meeting.

Trustee VanNess reported there is an MS-4 meeting May 21, 2013. The meeting will be held at 9:30 a.m. in the basement of the County building. Trustee VanNess requested Superintendent Binckley attend the meeting. They will be talking about various issues and what the Township needs to do regarding areas the Township is not in compliance.

Trustee VanNess reported he will be attending the joint cemetery meeting on May 15, 2013.

Roads District:

Superintendent's Report:

Clean-up Week:

Superintendent Binckley reported the Clean-up week has been good so far. The dumpsters were delivered and two containers have been filled thus far.

Tree Removal:

Superintendent Binckley reported they removed two dead pine trees from Carmarthen Way.

Spring Valley Paving:

Superintendent Binckley reported they are wrapping up the preparation work for paving near Spring Valley Dr. The crew replaced one driveway culvert and added about 300' of drainage tile along Spring Valley Dr.

Mowing:

Superintendent Binckley reported the crews have mowed the vegetation back along the north side of River Rd. near Lake Hudson.

Award Road Paving Contract:

Superintendent Binckley reported at the last Township meeting bids for the paving projects were opened. Superintendent Binckley reported he and FO Miller reviewed the bid documents.

Superintendent Binckley recommended the Township award this year's paving contract to the lowest bidder, the Shelly Company.

Trustee VanNess made a motion to award the 2013 road paving contract to The Shelly Company of Thornville for \$199,444.00, and for FO Miller to sign the contract on behalf of the Trustees. Trustee Jenks seconded the motion and with no further discussion the motion was approved.

The Shelly Company of Thornville will be notified and FO Miller will sign the contract on behalf of the Trustees.

Cemetery Department:

Superintendent Binckley reported he and Trustee Jenks met to go over the rules and regulations for the Cemetery. Superintendent Binckley commented he believes it is a good document. The rules and regulations have been sent to have Debbie McPeek review as she had earlier concerns. Superintendent Binckley reported he hopes to have the rules and regulations back next week and they will then be forwarded to the Trustees for review.

Trustee Jenks stated he and Superintendent Binckley went to a cemetery meeting at the Ohio Township Association's Winter Conference where they were advised the law requires the Township to have a more expansive set of rules. A sample 12 page set of rules was passed out at the meeting. Superintendent Binckley pulled out things which did not make sense for Granville Township, including some things Ms. McPeek asked for, but not many changes were made.

Superintendent Binckley reported the document was written by the Ohio Cemetery Association which based the rules and regulations on what the Ohio Revised Code requires. Trustee Jenks

stated they will seek Ms. McPeek's approval and then bring the rules and regulations to the Board of Trustees for their approval. Trustee Jenks reported a pamphlet has acted as the cemetery rules in the past. The new rules are too lengthy for a pamphlet. Superintendent Binckley is beginning to create a new pamphlet which will highlight the important rules and note there is a more detailed copy available from the Township. There will be two documents; the pamphlet will include important rules and there will be another complete set of rules and regulations. Trustee Jenks advised both will hopefully be ready for the Trustees to review before the next meeting. When the pamphlet is approved it will be reprinted. Trustee Jenks reported the rules are not complicated and include such items such as "do not drive off the road," etc.

Trustee VanNess suggested the rules also be posted on the Township website. Superintendent Binckley commented the cemetery information is an area of the website which is often used.

Funerals:

Superintendent Binckley reported there has been one funeral.

New Employee:

Superintendent Binckley reported Colton Kreager; the part time cemetery employee started on May 6, 2013, and is doing a good job. Superintendent Binckley commented he is very comfortable with Mr. Kreager's work and believes he will work out well.

Cemetery Fees:

Superintendent Binckley reported FO Miller brought to his attention the fact the cemetery fees have not been addressed for 2013. Superintendent Binckley reported he reviewed the fees and did comparisons with other cemeteries. Superintendent Binckley reported the fees for the Granville Township Cemeteries are in line with other cemeteries in similar areas. Superintendent Binckley recommended the Township not increase any of the cemetery fees this year.

Trustee Jenks stated the cemetery fees were raised in 2012 and in 2011. Trustee VanNess questioned whether a motion was needed as the cemetery fees were set at the beginning of the year. Superintendent Binckley reported a motion was needed as FO Miller determined the cemetery fees were skipped over. FO Miller stated the subject was not yet addressed this year.

Trustee Jenks made a motion to keep the 2013 Granville Township Cemetery fees the same as they were in 2012. Trustee VanNess seconded the motion and it was approved after no further discussion.

Old Colony Cemetery:

Trustee Jenks reported the Old Colony Cemetery Board has prepared a Memorandum of Understanding which they want the Granville Township Trustees to sign. The MOU talks of the Township's joint responsibility to maintain the Old Colony Cemetery, etc. Trustee Jenks reported he has seen a draft, but does not have a final copy for the Trustees to review. Trustee Jenks commented he does not believe there is an urgent need to pass the MOU. When Trustee Jenks receives a final copy, he will forward it to the Trustees for review. The MOU is consistent with the action taken by the Township, but the Trustees should not feel compelled to sign the

MOU at the joint meeting on May 15, 2013. Trustee Jenks reported the Old Colony Board wants the Trustees to sign what they have already committed.

Trustee Jenks reported the Old Colony Board has been looking for cost effective ways to repair the headstones. They are looking at Stonehugger Cemetery Restoration Inc. from Indiana which is substantially cheaper than the Fannins. They have also asked a local person, Mark Masterson of Grande Monument, to do more of the simple stone repairs. Mr. Masterson was given a stone to repair. Trustee Jenks received a picture of the stone which Mr. Masterson repaired and it looks great. The bill was for \$275. The Fannins have been charging an average of \$1,000 per stone. Some of the gravestones being repaired by the Fannins are much more complex, but some are easy. Trustee Jenks commented he liked the picture of the stone repaired by Mr. Masterson and forwarded the picture to the other Trustees.

Trustee Jenks believes the simpler headstones should be repaired locally by Mr. Masterson if it is done in the \$300 range. Trustee VanNess questioned if any of the Old Colony Board members were going to go to see some of the work done by Stonehugger's. Trustee Jenks reported Stonehugger will be doing repairs in Marysville this summer. Jim Patin has arranged to take Connie Barsky and others to see the work they are doing in Marysville. Trustee Jenks advised Trustee VanNess he will find out the date for Trustee VanNess. Trustee Jenks advised the Marysville Cemetery is not a historical site, but the Union Cemetery Board will be able to meet and talk to the Stonehugger employees. Trustee Jenks provided the website address for Stonehugger where there are pictures of work they have done.

Trustee VanNess commented he would like to go with Jim Patin when they visit Marysville. Trustee Jenks will make sure he is notified. Trustee Jenks commented he was impressed with Stonehugger and spent half an hour talking to them at the OTA Winter Conference. The Fannin's charge travel and per diem. Stonehugger requests \$6,000 in work be available. Stonehugger brings 6 people who will work for 3 or 4 days. Stonehugger did work in Hilliard last summer, but they are not well known in Central Ohio. Trustee Jenks commented Mr. Masterson did a good job on the stone he repaired for Old Colony. Trustee VanNess commented it is great there are options for the cemetery work. Trustee Jenks reported he likes the Fannins, but believes the Old Colony Board has been paying a premium price and the money is not there anymore.

Parks Department/ Granville Recreation District:

Tree Removal:

Superintendent Binckley reported the crews removed the dead walnut tree at Spring Valley near the lower shelter house. Trustee VanNess questioned whether the tree was rotten inside. Superintendent Binckley reported there was a piece of the tree in the shop. Superintendent Binckley reported the first 8 feet of the tree was a shell and was full of pine cones, etc. Superintendent Binckley commented the top half of the tree was in great shape, but the support was gone and the tree could have gone anytime.

Fire Department:

Fire Chief's report:

Runs:

Chief Hussey reported there have been several noteworthy runs made by the Fire Department in the last weeks. The Department responded to a crash on Columbus Rd which required extrication. Chief Hussey reported the trapped motorists did fairly well.

Chief Hussey reported the Department responded to a fire at Stone Quarry Bridge which involved a County truck with a tar kettle, etc. This job was dangerous and the staff did a good job responding. The EPA was also involved as there was a waterway.

Chief Hussey reported there was a motorcycle crash this past week where an individual was flown to a hospital but a good outcome is expected.

Union Township Fire District Meeting:

Chief Hussey reported he attended the Union Township Joint Fire District meeting with Trustee VanNess and Trustee Jenks. Chief Hussey commented the meeting was informational. Chief Hussey reported right now the proposal does not have benefits for Granville Township, but potentially could impact people currently being served by the Granville Township Fire Department. Chief Hussey commented he appreciated being invited to the meeting and being allowed to be part of the process. Chief Hussey reported he wants to continue to be involved in the discussions as he feels the Granville Township Fire Department is well situated to serve the northern portion of Union Township which it currently is serving. Chief Hussey stated he thinks the Union Township Trustees also realize this. Chief Hussey reported his main focus is to make sure the people in the northern part of Union Township continue to receive good service.

Chief Hussey stated he felt his message was presented and he heard from residents in the area who support his message. Chief Hussey reported he is not sure there will be additional meetings but requested permission to participate if there are. Chief Hussey requested feedback from the Trustees concerning the meeting.

Trustee VanNess reported he spoke to two of the three Union Township Trustees and they indicated the cost of going to a joint fire district would be higher. Trustee VanNess stated he felt the Union Township Trustees he spoke to were skeptical the northern part of Union Township, which is currently being served by the Granville Township Fire Department, could receive better service with a joint fire district. Trustee VanNess also reported the Union Township Trustees he spoke to realize about 1/3 of their voters come from the area being served by Granville Township. Trustee VanNess commented he does not visualize a change in the fire service for that area, but perhaps additional area could be added to what is currently being served by Granville Township.

Trustee Jenks stated the Township is happy with the service being provided by the Granville Township Fire Department and the joining a fire district does not make sense. Contracting with a fire district to serve the area in Union Township which is currently being served by Granville Township could be an option, if a joint fire district is created. Trustee Jenks reported he spoke to Union Township Trustee Rick Black before the meeting and Mr. Black had similar thoughts.

Trustee Jenks commented Mr. Black and others at the meeting did not expect Granville Township to join the fire district, but the Township would hear how things are progressing and have interaction, etc.

Chief Hussey opined the northern part of Union Township should not be included in the joint fire district. Granville Township has a direct contract with Union Township. Chief Hussey reported that 30 years ago in Jersey Township one half of the Township was put into a joint fire district, but one half was left out and continues to contract with Monroe. Trustee VanNess commented County Commissioner Doug Smith elaborated on that issue.

Trustee Jenks commented on the newspaper article headline which read "Granville Participates in Fire District Talks". Trustee Jenks reported he had calls from residents concerned Granville Township was going to join the fire district. The residents thought the Granville Fire Department provided good service at a good millage, etc. Trustee Jenks felt a fire district would limit Trustee input, etc. Trustee Jenks commented his intent when attending the meeting was not to be part of the joint fire district, but to be part of the discussions, etc.

Trustee VanNess commented Granville Township went to the meeting because it has a contract with Union Township to service the northern part of the Township and has concerns about how a joint fire district would affect Granville Township and the residents of the area Granville services. Trustee VanNess stated some of the residents of the northern part of Union Township consider themselves Granville residents, especially those in the Granville School District. Trustee VanNess commented Granville Township's involvement in the meeting was to find out what is going on, etc. Trustee VanNess commented there are pros and cons to both sides of the issue, but does not see any advantages to change in service for the northern part of Union Township.

Trustee Jenks commented Granville Township's role is to listen and answer questions, and he did not go to the meeting with the intention of possibly joining the joint fire district. Trustee VanNess commented County Commission Doug Smith detailed the creation of the West Licking Fire District which took 6 years. It was noted the current joint fire district being proposed could also take a long time to create.

Personnel Matter:

Chief Hussey reported he received a resignation request from a part time employee, Nick Watling. Chief Hussey requested the Trustees approve Mr. Watling's resignation with regrets as he has been a good employee for the past 5 years.

Trustee Jenks made a motion to accept the resignation of Nick Watling, effective May 8, 2013. Trustee VanNess seconded the motion and with no further discussion the motion passed by a unanimous vote.

Zoning/Land Management/Open Space:

Zoning Meeting:

Trustee Jenks commented Trustee VanNess already spoke of the Granville Township Zoning Commission meeting. Trustee VanNess reported he was glad the Zoning Commission met, but was unable to attend as he was at the fire district meeting. It was reported the Zoning Commission announces its meetings on the Granville Township website. FO Miller commented there was an advertisement for the Granville Township Zoning Appeals Board, but he had not seen anything else.

Trustee Jenks reported he tried to talk to APA Lecklider to see where the Prosecutor's Office was regarding some outstanding issues for Granville Township. Trustee Jenks stated once in a while something falls through the cracks. While discussing this issue with APA Lecklider, Trustee Jenks learned there were legal opinions being rendered for Zoning Inspector Warren May. Trustee Jenks questioned whether APA Lecklider copies the Trustees when he provides his opinion to Zoning Inspector May. APA Lecklider responded he does not copy the Trustees, and Trustee Jenks requested he do so in the future. Trustee VanNess stated he had not heard anything about the issue. Trustee VanNess commented he spoke to Zoning Inspector May and asked what was happening concerning the chickens.

Trustee Jenks commented if there is a complaint about an issue it would be nice for the Trustees to know if a legal opinion has already been provided. In the future APA Lecklider will copy the Trustees on any opinions or decisions. The Trustees will not influence any decisions, but will be informed if any decisions have been made.

Trustee VanNess stated ORC 519 prohibits the Trustees from regulating any agriculture on properties with 5 or above acres. There are a few exceptions for plotted subdivisions. Trustee Jenks reported this is on 1 ½ acres and the person requesting the information did not provide an address. It is not known if it is a plotted subdivision. Trustee VanNess reported the Township has not done anything to regulate agriculture on properties with 5 or more acres. Trustee Jenks stated the person has been told it is okay, but wondered if neighbors would complain. Trustee VanNess commented if there are complaints they will handle them and it may be an isolated incident, but if there becomes a pattern the issue can be reviewed.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported there is nothing new concerning the Rotary Bridge project.

Website Redesign:

FO Miller reported the redesign is still in process and he has been working on it the last two weeks. There were issues with the way the minutes would be displayed. FO Miller reported with notices concerning the Spring Clean-Up on the website it was decided not to transition yet.

Spring Clean-up:

Superintendent Binckley reported the dumpsters will be picked up on May 12, 2013.

Boy Scout Project- Scattering Garden:

Superintendent Binckley reported he contacted Greenlawn Cemetery in Columbus who reported they only do 1-2 scatterings a year. Superintendent Binckley reported Greenlawn Cemetery used

the scatter garden more for advertising. Superintendent Binckley also reported he talked with Bill Hoekstra, local funeral director. Mr. Hoekstra doesn't feel there is much demand in this area at this time for a scattering garden. Mr. Hoekstra did not feel the timing was right for a scattering garden.

Superintendent Binckley also prepared information concerning potential income loss due to the creation of a scatter garden. Superintendent Binckley reported 45-56 graves would be lost with the currently proposed site. This would result in a loss from \$31,500 to \$67,200 in grave sales.

Trustee Jenks reported it was said the national cemeteries are moving to cremation for two reasons; because they are running out of space, and because veterans who lived a long distance have a great cost in transportation of a body to a national cemetery, but it is much less expensive to transport cremains.

Trustee VanNess commented Superintendent Binckley contacted him last week and explained what he learned. Trustee VanNess stated he had a concern with the yearly maintenance cost for the scatter garden above and beyond what is done now. Superintendent Binckley responded he struggled to determine an accurate cost. There would be a maintenance cost for the scatter garden, but it is not easy to determine. There would be a few more man hours, mulch, trimming, weeding, etc. Superintendent Binckley did not feel the upkeep maintenance cost would be significant.

Trustee VanNess commented he thought it could be from \$500 to \$1,000 per year. Trustee VanNess stated he thought about the maintenance cost and whether there was a need at this time for a scatter garden. Trustee VanNess commented from what was found out from Greenlawn Cemetery a scatter garden may not be as big of an issue. Trustee VanNess reported he hated to come to that conclusion as the Township has someone volunteering and ready to go on the project. Trustee VanNess commented it may be too early for the Township to create a scatter garden.

Trustee Jenks agreed and commented the timing is wrong. Trustee Jenks complimented Boy Scout Chris Duncan on what he did. Trustee Jenks advised Scout Duncan he prepared a great presentation which was one of the better presentations to come before the Trustees. Based on Superintendent Binckley's research Trustee Jenks recommended the Township Trustees reject the scatter garden project at this time.

Trustee Jenks made a motion to deny Boy Scout Chris Duncan's request to create a scatter garden at Maple Grove Cemetery. Trustee VanNess seconded the motion and after no further discussion the motion was approved.

Trustee Jenks commented Scout Duncan has a passion to do something in a cemetery and Superintendent Binckley is willing to meet with Scout Duncan to see if there is another cemetery project the Trustees could support. Trustee Jenks advised Scout Duncan if he is still interested in a project in a cemetery, to call Superintendent Binckley to see what can be done. Trustee Jenks commented the Trustees were very impressed with the work Scout Duncan has done, but the timing is wrong for the scatter garden. A need should exist before Scout Duncan's efforts and

the Township's efforts as it is a permanent project. Trustee Jenks concluded the Trustees hope Scout Duncan can work something out with Superintendent Binckley as the Trustees would like to work with Scout Duncan.

Trustee VanNess commented he worries about Kendal residents who travel along a creek and wondered if a walking bridge could someday be a possible project. It could help provide good access to the Spring Valley Nature Preserve.

Kendal TIF:

Trustee Jenks reported the Kendal TIF was one of the items which fell into a black hole now moving. FO Miller reported the issue was with the Licking County Auditor's office which was busy with an audit. Trustee Jenks was at an event with County Auditor Mike Smith. Trustee Jenks reported Auditor Smith is going to prepare a letter and provide information to the Trustees on what to do when the TIF is over. FO Miller reported what will likely happen once the Township has collected enough money to pay off the TIF loan, the Township will send the Auditor's Office a check with whatever money is left over. The Auditor's Office will then collect the tax and disburse it to the appropriate entities such as the Fire Department, schools, etc.

Trustee Jenks reported he spoke to Auditor Mike Smith and the letter is a preliminary draft and the loan could pay off within the next 12 months. FO Miller reported by the time the Township receives the March 2014 payment it will be paid off. Trustee Jenks stated the money will be paid out of the payments in lieu of taxes and there will be excess. The letter will say to send the excess to the Auditor's Office and it will go according to the original tax recipients based on the proper ratios. At that point there will be a tax instead of a payment in lieu of tax. The letter will be prepared and sent to FO Miller. It was concluded the Township needs to know what to do with the excess and the school needs to know what to expect in the future.

Trustee VanNess questioned whether the Granville School District is on board with the numbers for the TIF. FO Miller reported last fall he attended a meeting with School District Treasurer Mike Sobul, Kendal (Jennifer Boback and Doug Helman), Retired Fiscal Officer Kennedy, the Auditor's Office (Chad Fuller). The TIF numbers were reviewed and it was determined the School was short money. Kendal was billed for the additional funds and they wrote a check to the Auditor's Office who disbursed the money to the School and to the Township. The Township applied the money toward the loan.

New Business:

There was no new business.

Executive Session:

There was no need for an executive session.

The meeting was adjourned at 8:04 PM.

Calendar Reminder

- a) Regular Board* meetings 5/22 and 6/12 starting at 7:00PM
- b) Annual Joint Union Cemetery meeting 5/15 at the Village Council Chamber.
- c) Memorial Day Parade/Ceremony – 5/27

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.