

Granville Township
Minutes of Regular Meeting May 22, 2013

Present: Granville Township and Granville Roads District Trustees* Paul Jenks and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary
Department Heads: Travis Binckley and Jeff Hussey
Guests: Brian Miller, Granville Sentinel
Scott Belcastro, Trebel, LLC

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Correspondence Received/Sent

FO Miller received a request from Jennifer Welsh of the American Legion Auxiliary Unit 85, Newark, to sell poppy's at the May 27, Memorial Day celebration. Trustee Mason indicated they have done this for several years. The Trustees agreed to allow this without any formal action.

Letters were sent to the four individuals who owe the Township for EMS Billing. These are individuals who received checks from their insurance companies, but failed to forward the payment to the Township. The Licking County Prosecutor's Office was copied on these letters.

FO Miller reported he received a notice concerning a zoning issue. Granville Christian Academy has applied for permission to locate a modular classroom behind Spring Hills Baptist Church. A meeting concerning the proposed zoning change has been scheduled for May 28, in the Village Council Chambers.

The Trustees noted the church is located within the Village. Trustee Jenks stated Granville Township owns property close to the church and, therefore, has a say in the issue as a property owner. None of the Trustees had any objections to the proposal. No action was required by the Trustees.

FO Miller received a survey request from MORPC to provide Township Salary information. He will provide the information as time allows.

Minutes of May 8, 2013:

Trustee VanNess stated he had been busy and was unable to review the minutes from the May 8, 2013 meeting. He asked to delay their approval until the next meeting. Trustees Mason and Jenks agreed.

Public Comment:

Scott Belcastro, owner of Trebel LLC, presented the Granville Township Trustees with information concerning his company and energy aggregation. Trebel is an energy consulting and brokerage company. Mr. Belcastro reported there is a program available to Granville Township which was made available by Ohio law for governmental aggregation.

Trustee Jenks reported the Township looked into governmental aggregation with another company in 2012. Trustee Jenks noted the Township talked to the Village of Granville as it is part of the Township. The Township decided it was not interested in that program unless the Village was also interested, and the Village was not interested. Mr. Belcastro questioned what the Village's reasons were for not being interested in the program. Trustee Jenks reported the Village had a previous bad experience with something similar, but not with the company being considered at the time. Trustee Jenks advised the Village is part of Granville Township which surrounds the Village. Trustee Jenks reported the Township works closely with the Village concerning matters such as this one. Trustee Jenks stated the idea previously was something the Township wanted to talk about, but the Village was not interested.

Mr. Belcastro questioned whether the Township can approve something separate from the Village. Trustee Jenks responded, when it comes to certain things like taxes, if a tax is passed in the Township it also applies to the Village. Trustee Jenks reported the Township would have to determine whether the issue is something which might be done separately from the Village. Previously the Township did not want to explore the idea unless the Village was also interested. The Trustees agreed it might be possible to have the program for the Township without including the Village. Mr. Belcastro indicated he would talk to the Village concerning the program.

Mr. Belcastro shared his background and the purpose for his company. His company serves homes and businesses around Columbus. Mr. Belcastro stated AEP has always been the company which supplied and provided distribution of electricity. Mr. Belcastro stated due to deregulation, the Township has the option of choosing an alternative supplier of electricity. Generation transmission charges may be supplied by an alternative company. Distribution will continue to be supplied by AEP. AEP will also continue to manage the infrastructure and if there are problems, AEP will still be contacted. There would continue to be a single bill from AEP for electricity.

Mr. Belcastro indicated that by 2015, 100% of all AEP's generation will be served by alternative suppliers. The AEP generating plants will become subsidiaries. AEP will no longer sell customers electricity in 2015. Mr. Belcastro emphasized the Township will be forced to choose an alternative energy supplier in 2015. Mr. Belcastro stated governmental aggregation pulls together the resources of the residents to increase buying power. The difference in price between 20,000 to 30,000 households will not be substantial.

Mr. Belcastro explained the issue would need to be on a ballot and be approved by the voters. Mr. Belcastro reported the program has been adopted by Berlin, Madison, and Prairie Townships. Mr. Belcastro indicated Granville Township could put an initiative on the November 2013 ballot and reviewed various demographics of the Township.

There was further discussion of demographics and differences of existing programs. Mr. Belcastro provided highlights of the different programs offered and the benefits and savings involved. Mr. Belcastro reported if Trustees decide to place the issue on the ballot his company would assist in educating the residents about the program and its benefits. A 10% price

reduction would save Township customers \$250,000 and Mr. Belcastro reported his programs generally yield higher savings.

The Trustees asked many questions concerning the program and discussed details such as the possibility of opting out of the program, the effect on local business, generation rates, how Energy Co-op customers would be affected, etc. The program can be put together with either a fixed percentage reduction or a fixed rate. Mr. Belcastro reported it would be difficult for an individual to obtain the rates offered by the program. Mr. Belcastro provided statistics to the Trustees concerning the programs and the passage of initiatives to adopt the program. Mr. Belcastro reported on how to educate residents concerning the details of the program. Mr. Belcastro stated Granville Township could also join with other Townships to increase buying power. Mr. Belcastro talked about early termination fees and reported if there is a large enough buying group the early termination fees may be waived and there would not be a risk to the residents as they could leave the program at any time.

Mr. Belcastro reported local businesses could be part of the program, but if a local business has already contracted with another company, they would not be included in any notifications as AEP would not provide their information. The other businesses could decide to join the aggregate, or could remain with the companies they have chosen. Energy Cooperative customers would not be part of the program.

Trustee Jenks questioned how the issue could be put for referendum when some residents of the Township, such as the Energy Cooperative customers who would not benefit from the program, would be voting for a program for other people. Mr. Belcastro advised his company tailors the message which is sent to the residents and explains such issues and gave an example of what was done in another Township.

Trustee Jenks also questioned whether it would be determined that the Township would be implementing a fixed percentage off AEP's rate or a fixed rate before voting. Mr. Belcastro responded the decision whether there would be a fixed rate or a percentage off ADP's rate would be determined after the referendum and would be part of the Township's Request for Proposal (RFP).

Trustee Jenks commented if the Township passes the referendum to proceed with the program, he understands people could opt out and there would not be a cost to opting out. Mr. Belcastro confirmed people could opt out of the program and there would not be a cost. Trustee Jenks questioned the "opt out" fees which Mr. Belcastro had mentioned. Mr. Belcastro responded if a person enters into the program, has a contract with an alternative supplier, and later wants out of the contract there would be a fee for terminating the contract. Mr. Belcastro advised at the beginning of the program the residents could opt out without a fee, and once a year the residents will have the option of opting out without a fee, but if they decide in the middle of the year to cancel they would pay a \$25 fee. Mr. Belcastro also stated if the Township has a big enough group they may be able to negotiate to where the contractor waives the early termination fee.

Trebel LLC is an energy brokerage which is buying energy. Mr. Belcastro arranges for the electric loads to be supplied by aggregate suppliers. Mr. Belcastro stated his knowledge of the

electric market will keep the Township out of trouble. Mr. Belcastro discussed typically suppliers will try to tie customers up with a three year program, as there is a change in how AEP gets power, customers should not want to be in a three year program. Mr. Belcastro commented he is a consultant who would run the educational portion of the Township's program.

Trustee Jenks questioned how long the contract would be and Mr. Belcastro replied it will be for 12 months at a time. Trustee Jenks stated if this program passes and something else comes up, could the Township change at the end of the year? Mr. Belcastro affirmed this and stated the program is low risk.

Mr. Belcastro advised the Trustees his company attends the Ohio Township Association meetings. Mr. Belcastro requested a contact person he may continue to speak with.

Trustee VanNess questioned whether if the referendum passes anyone can opt out and remain with their current supplier at no cost. Mr. Belcastro affirmed anyone can opt out at no cost by law and they will have 21 days to opt out. Mr. Belcastro stated there would likely be town hall meetings to decide whether the Community wants a fixed percentage savings off AEP's rate or a fixed rate. Trustee VanNess questioned whether individuals decide if they want the flat rate or the percentage off AEP's rate. Mr. Belcastro advised the Trustees would make the final decision. Trustee Jenks commented people will have to vote on the program before they know which plan will be adopted. Trustee Jenks said it would be attractive to the voters if they knew the plan before they voted. Mr. Belcastro said an RFP could be drawn up before the referendum and provided Prairie Township as an example.

Trustee Jenks questioned how Trebel was paid, and Mr. Belcastro advised they are paid by the supplier, similar to an insurance agent. Mr. Belcastro advised his company will cover the costs of educating the residents about the referendum, will run any meetings, will run the program, will file with the PUCO, will write the RFP, etc. It will be hands off for the Trustees, except for putting information on the Township website.

Trustee VanNess questioned whether there were target loads which would provide certain price breaks, for example if there are enough customers is there a price break, more customers and a larger price break, etc. Mr. Belcastro advised he does not have target numbers, but he would pull in as many customers as possible and take it to the market. The suppliers will send in what they want to offer and the Township will make a decision. Trustee VanNess stated the more customers/businesses which can be brought in may make a big difference on the amount of savings. Mr. Belcastro advised the business' electricity is not priced the same as residential, but if there are more businesses, there may be a more attractive package for the suppliers who will then provide a better rate.

FO Miller questioned if a bigger group is better why not have this conversation with the County Commissioners? Mr. Belcastro advised the program can be done at a county level, township, etc. and his firm is talking to counties.

There was further discussion concerning the rates and savings, how long and how the other Townships have been participating in the program, etc.

Trustee Jenks proposed this is the type of a program Granville Township would like to do, but would like to do in concert with the Village of Granville. Trustee Jenks requested Mr. Belcastro contact Village Manager Steve Stilwell. Trustee Jenks stated he would attend a meeting with Mr. Belcastro and Mr. Stilwell to see if there is common interest. Trustee Jenks stated a guaranteed percentage off what AEP is charging sounds good as opposed to a program where a fixed rate is chosen and locked in even if other rates are lower. Trustee VanNess noted it is also better when anyone can opt out without a penalty. Trustee Jenks reported the largest electricity user, Denison University, is already buying electricity elsewhere and will not be part of the program. Mr. Belcastro commented only small business, below 700,000 KW, are covered under this program.

Trustee Jenks commented he would like to go to the next level. Trustee Jenks stated if the rate is 15% off AEP's rate, it would not be 15% off the whole bill, there would still be transmission and wheeling charges, etc. It will be 15% off the transmission charges. Trustee Jenks questioned what will happen when AEP is out of the transmission business and how the percentage off will be calculated. Mr. Belcastro explained currently the electricity is auctioned off and that will still be done and it will be his job to get a good rate.

Trustee Jenks advised Mr. Belcastro to contact Manager Steve Stilwell and asked for FO Miller to be the point of contact for Granville Township. Trustee Jenks stated if the Village says they are not interested it does not mean the Township is not interested, but it might be approached differently. Because the northern part of the Township is with Energy Cooperative most of the population will be in the Village. If the Village is not interested they would have to be subtracted out. It will work to the Township's advantage if the Village is included. Trustee Jenks thanked Mr. Belcastro for his presentation.

Elected Official Reports:

FO Miller:

Insurance issue:

FO Miller reported he met with Jeff Cashman, Trustee Jenks, and Chief Hussey concerning health insurance. FO Miller stated there has been an issue with the reimbursements for prescription drugs.

FO Miller reported the Township employees are having problems with reimbursements for prescription drugs. Granville Township's current health care provider is Starmark and we are seeing much higher prescription costs than in past years. A prescription drug which cost \$30 last year is now costing \$70. FO Miller reported one way to lower costs is to use a coupon program. FO Miller reported when the coupon is used to lower the cost, the claim may not get reported on Starmark explanation of benefits (EOB) for the employees. If the employee does not receive the EOB they cannot submit a claim to the Township's HRA account for reimbursement.

FO Miller reported there needs to be a change in language for the current contract to correct the problem. FO Miller requested a motion to allow him to work with Medical Benefits (Med Ben)

to put the proper language in place to allow drug reimbursements back to the employee even if they do not have an EOB.

Trustee Jenks reported he supported FO Miller's request. Trustee Jenks stated the specifications for next year's health plan also continue to be discussed to make sure the Township does not get into any similar situations.

FO Miller provided an example of the language change recommended by Med Ben, but is not sure the new language is what the Township wants.

Trustee VanNess questioned whether it is just a language issue or is also a money issue. Trustee Jenks stated it is also a money issue as current language is costing more money. Trustee Jenks reported (for family coverage) the Township covers the first \$2,500 of the employees out of pocket expense. The employee covers the next \$1,250 and the Township also covers the last \$1,250. Trustee Jenks explained right now prescriptions are costing the Township more. When the Township compared health care plans last fall, it was told it was comparing apples to apples. The health care plan is similar to what the Township had previously, but the deductible on prescriptions has gone from \$15-\$20 to \$75-\$100. The employees have the right to turn the deductible into the Township and the Township will cover the deductibles to a certain amount. There is currently not an incentive for the employees to find a cheaper program. Trustee Jenks explained there is a coupon program which will allow the employees to buy the prescriptions at a cheaper price than they can from the insurance carrier. They may pay \$50 with a \$15 copay, but right now they cannot receive back the \$15 co pay. The employees can turn in the \$100 deductible to the Township, or they pay \$15 -\$20. Trustee Jenks indicated by allowing the employees to obtain the \$15-\$20 reimbursement and using the coupon program the Township will save money until the end of the year when it can look for a better program. Until the end of the year the Township would like to provide an incentive to the employees to use the coupon program. The Township will then be able to get out of the existing prescription drug program.

Trustee Jenks made a motion to approve FO Miller to work with Med Ben to change the language of the health insurance contract and allow employees to be reimbursed their prescription drug co pay without an explanation of benefits. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks thanked Chief Hussey for his help with the issue.

Bill for Generator Gasline:

FO Miller reported he received a bill concerning the installation of the gas generator for the Township building. When the generator was installed the Trustees approved the \$8,500 cost of the generator. The quote from Hittle Electric indicated any expense to run the gas line was not included. The work to run the gas line was completed and the bill for the work has been submitted. Hittle is not responsible for the bill and it has been forwarded to the Township. FO Miller indicated there has not been approval for payment from the Trustees. Trustee Mason commented the Township was aware of the work required and the resulting bill.

Trustee Mason made a motion to pay PS Services the amount of \$447.01 for installation of the gas line for the Township building generator. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller reported there were no appropriations transfers.

FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E497	Bain	287.79	E498	Bassetti	285.47
E499	Baughman	710.88	E500	Binckley	1521.72
E501	Borden	775.98	E502	Boudinot	861.93
E503	Bowman	2321.58	E504	Bryan	1056.61
E505	Butt	795.99	E506	Clemens	1420.92
E507	Coyle	269.68	E508	Curtis	1630.71
E509	DeSimone	607.09	E510	DuBeck	105.42
E511	Duncan	115.44	E512	Essick	105.59
E513	Gottfried	382.21	E514	Hall	1412.31
N/A	Hampton	0.00	E515	Harrison	589.04
E516	Henry	595.36	E517	Hill	1374.21
E518	Hussey	2568.33	N/A	Jenks	0.00
E519	Jones, A	711.06	E520	Jones, B	624.52
N/A	Kindell	0.00	E521	Kreager	642.55
E522	Leckrone	196.72	N/A	Lynn	0.00
N/A	Martell	0.00	N/A	Mason	0.00
E523	May	471.62	E524	Meisenhelder	596.31
E525	Melick	383.66	N/A	Miller	0.00
E526	Monroe	1381.17	E527	Poe	284.81
N/A	Poole	0.00	E528	Reece	1215.59
E529	Riley	277.44	E530	Saunders	602.35
E531	Smith, D	597.62	E532	Smith, S	140.48
E533	Thompson	1495.71	N/A	Tracy	0.00
N/A	VanNess	0.00	E534	Watling	95.00
PV496	Starmark	10710.33	WV536	IRS	6424.83
WV537	Deferred Comp	1535.00	WV538	OCS-Knox Co	1088.91
WV539	Granville IT	1148.00	W540	OH IT	2332.34
WV541	School IT	192.84	WV542	OPERS	5959.07
WV543	OP&F	17329.29	9273	P S Services	447.01

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, FO

Trustee Jenks:

Annual Old Colony Joint Cemetery Meeting:

Trustee Jenks reported he and Trustee VanNess attended the Annual Old Colony Joint Cemetery meeting with the Village on May 15, 2013. Trustee Jenks reported the Trustees will receive minutes from the meeting.

Catch Basin:

Trustee Jenks reported there was a complaint about a catch basin at Bridle Path and Welsh Hills. The County (Engineers Office) did work on Welsh Hills and took a catch basin out on Bridle Path, but did not want to put the catch basin in at their expense. Superintendent Binckley budgeted to replace the catch basin this year. The Township will put the catch basin in even though the County took the catch basin out of the Township's easement.

Spring Valley Nature Preserve Parking:

Trustee Jenks reported a gentleman complained to Judy Preston concerning itinerant parking at Spring Valley Nature Preserve. The parking is at a small lot put in to service the maple trees which were planted. The Township will respond to the resident. Trustee Jenks reported the residents in the area have not been happy with any activity at that part of the Spring Valley Nature Preserve.

Superintendent Binckley reported there are four parking spaces. Trustee Jenks suggested the Township put up a sign indicating parking is only for Spring Valley Nature Preserve patrons only. Trustee Jenks discussed the Township cannot enforce the sign. Trustee Jenks stated he will send the resident a letter indicating the Township will put up a sign but will not be able to enforce it.

Trustee VanNess commented he heard people were using the parking lot as a park and ride lot. Trustee VanNess questioned whether the Township should put up a sign limiting the number of hours a car could be parked in the lot. Trustee Jenks commented the Township should be careful with what it tries to do, but cannot enforce. Trustee Jenks stated the sign should be simple and if hours were limited someone would want the Township to do something if a car is parked in the lot all day. The Township does not have authority to enforce limited hours for cars parked in the lot.

Trustee Mason and VanNess agreed the lot was created for people to have a place to park while using the trails rather than parking along the street as that upset the residents.

The sign will be prepared by the company who supplies Township's signs.

Trustee Mason:

Trustee Mason reported he met with a number of individuals concerning an issue which will be covered later in the agenda.

Trustee VanNess:Annual Old Colony Joint Cemetery Meeting:

Trustee VanNess reported he attended the Annual Old Colony Joint Cemetery meeting with the Village on May 15, 2013. Trustee VanNess commented he was pleased with the meeting and believes there is a good vision for the future.

Licking County Planning Commission Public Hearing:

Trustee VanNess reported he attended the Licking County Planning Commission Public Hearing on May 20, 2013, concerning the Open Space proposal change to section 4.7 of the Licking County subdivision regulations. The changes had been rewritten since last winter. Trustee VanNess reported the primary focus is the subdivision has to be over 20 acres. If it is over 20 acres, it has to have more than 30 lots or the lots have to be less than 20,000 square feet. If the subdivision has the above specifications 5% open space will be required. Of the 5% open space, 10% will have to be used for public recreational space just as pathways, etc. Trustee VanNess reported he was told the proposed changes went to the Planning Commission Board and were approved. It will now go to the Licking County Commissioners.

MS-4 Meeting:

Trustee VanNess reported he attended the MS-4 meeting with Superintendent Binckley on May 21, 2013. Superintendent Binckley will report on the meeting during his report.

Water Bill:

Trustee VanNess reported he talked with Wade Gutridge, Gutridge Plumbing. Mr. Gutridge came to the Township building yesterday and met with Superintendent Binckley. There is a flow gauge device which can be put on the Township's side of the water meter. The device will trigger an LED light which will be visible when water is flowing. When the water is not flowing the light will be off. When employees leave the building there should not be any water running so if the light is on it signals there is a problem. Trustee VanNess reported this was the simplest device. The difficulty is how to get electricity to the meter. The meter is by SR 16. Trustee VanNess reported there is a security light near the road and wondered if there was a way to run electric from the light. This will require working with AEP for the electrical line.

Trustee VanNess reported Mr. Gutridge e-mailed an estimate of \$881 for the installation and cost of the flow device, not including the cost of the electric hook-up. Trustee VanNess suggested the Township proceed with AEP to see how a small amount of electricity may be brought to the meter as the Township does not want another water problem and high bill.

Trustee Jenks questioned who would call AEP to find out how much it would be to run electricity to the meter and what would be the monthly electric charge. FO Miller is the appropriate person to contact AEP.

Trustee Jenks reported the security light is a fixed cost per month and does not vary with the amount of electricity used. The light is \$15 per month. Trustee Jenks stated he would like to

know the cost to run the line and the monthly costs before a decision is made. Trustee VanNess reported an alternative would be to run a line to the building and put the light at the building.

Trustee VanNess reported the Village said it could sell the Township the meter reader for a couple thousand dollars, but did not have a device which would shut off automatically if there is a large flow when there should not be. Trustee VanNess contacted Mr. Gutridge who did the plumbing at the Township building and other commercial sites in the area.

Trustee Jenks suggested the Township determine all the costs associated with the installation of the flow device before a decision is made. FO Miller commented he is more worried about a leak at the cemetery than at the Township building. Trustee Jenks stated after determining the costs the Township may consider installing a flow device at the cemetery as well and hopefully it would be an easier installation. Superintendent Binckley advised the water meter at the cemetery is at the main gate. Trustee Jenks suggested that obtaining electric from the sexton's house is easy. Trustee Mason reported there have been several water leaks at the cemetery.

Superintendent Binckley indicated it would be closer to run electricity from Spring Valley than to the Township building. Trustee VanNess said there may be such a small usage of electricity for the flow device that a battery could run it, but it could create other issues.

FO Miller will find out the cost of the electricity. FO Miller reported he turned over bills for electricity at Spring Valley Nature Preserve to the GRD.

LEADS:

Trustee VanNess reported LEADS provided a revised Right of Entry Permit to do work in Raccoon Creek. The Licking County Prosecutor and LEADS have agreed on indemnification for creek clean up. LEADS has done some clean up west of Granville and clean up under the bridge by the water treatment plant. Trustee VanNess suggested Granville Township approve with the Licking Land Trust's contingency and run it through GRD so they will know people will be walking through.

Trustee Jenks questioned whether the Licking County Prosecutor Office has looked at it and Trustee VanNess responded they had. Trustee Jenks reported he is fine with it. Trustee VanNess suggested FO Miller sign on behalf of the Trustees. Trustee Mason stated action by the Trustees would be required to make it official.

Originally there was language the Trustees could not accept. The Prosecutor Office has now redacted the language.

Trustee VanNess made a motion to authorize FO Miller to sign a document with LEADS concerning Right of Entry to clean up the creek. Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.



LEADS

HELP THAT LEADS YOU IN THE RIGHT DIRECTION

COMMUNITY ACTION AGENCY RIGHT OF ENTRY PERMIT REMOVAL OF DEBRIS AND/OR TREES

City

Property Owner

County

Tenant

Date

The undersigned hereby certifies and warrants that he/she is the:

1. Title owner or authorized agent of the title owner _____
2. Tenant _____

Of the property described herein, and the undersigned hereby grants, LEADS Community Action Agency, its agents, contracts and subcontractors the authority and permission enter in and on to the following described property located within the aforesaid county, more commonly identified as:

To remove any and all forms of storm generated debris and/or trees from the described property of the undersigned or, if applicable, the undersigned's principal(s), to include remains of buildings and mobile homes, and all items of person property herein, located on the above described property at no expense to said owner or tenant.

LEADS Community Action Agency and the undersigned shall each be responsible for its own costs, damages, and liabilities that may arise as a result of the activities, negligent or otherwise, undertaken by each and authorized herein. Neither party agrees to hold harmless or indemnify the other party.

For consideration and purpose set forth herein, I hereby set my hand and seal this _____ day of _____, 20_____.

Witness

Owner or Owner's Agents or Tenant

Current Telephone Number

Additional Comments: _____

Trustee VanNess questioned who would be the best person to contact for permission at the Licking County Land Trust. Trustee Jenks advised Trustee VanNess to contact Pat Deering.

Roads District:

Superintendent's Report:

Road District:

Superintendent Binckley reported his crews completed the repair work to Spring Valley Dr. in preparation for the paving project. Superintendent Binckley reported they replaced driveway culverts. Superintendent Binckley commented Shelly Co. is planning on paving in mid-June. They will begin road paving for the Township after they complete paving in the Village.

Mowing:

Superintendent Binckley reported his crews began mowing alongside the roadways. They started on the south side of the Township and are now on Burg Street.

MS-4 Meeting:

Superintendent Binckley reported he attended the MS4 meeting with Trustee VanNess. It was noted there are many changes coming and because they are attempting to shift some responsibilities to the Townships. They want to have the Townships govern erosion issues, etc.

Trustee VanNess reported the direction they are taking is if there are construction sites within the Township they want the Township to police the EPA permit and make sure silt fences are installed, check logs, etc. Trustee VanNess commented the EPA receives a fee for this permit, but are trying to have the Townships monitor the work. There was no mention the Township would receive any funds. Trustee VanNess stated it is another unfunded mandate.

Trustee VanNess reported another topic discussed at the meeting concerned a proposed federal regulation that if any portion of the Township is in an MS4 district the whole Township would be subject to MS4. This could be a big burden for the Township. Trustee VanNess commented the Township needs to put pressure on politicians to make sure this does not happen.

Trustee Jenks commented a person with the Ohio Township Association (OTA), Heidi Fought, should be contacted concerning the issue as the OTA may carry more weight than just Granville Township. She should be contacted to see if the OTA will take action on behalf of all the townships and encourage legislators to be careful when passing such legislation.

Superintendent Binckley commented he is going to meet with Dan Bladder and Trustee VanNess to look at some of the out falls next month (3-4 outfalls where ammonia is present.)

Trench Drain:

Superintendent Binckley reported in January it was decided to install a trench drain at the Township garage. It was intended that Robertson Construction would install the trench drain. Superintendent Binckley stated the Township is at the point it should move forward with the installation of the drain. Superintendent Binckley and Trustee VanNess have tried to make contact with Robertson Construction. Robertson Construction has been unresponsive.

Superintendent Binckley reported previously an estimate was obtained from Holbrook Custom Concrete Inc. Their estimate was the lower estimate, however, it was decided to have Robertson Construction do the work as they were doing the other projects. Superintendent Binckley proposed to have Holbrook Custom Concrete Inc. install 210 linear feet (LF) of drains in the work area of the garage. The estimate is for \$23,000.00. The Robertson Construction estimate was for \$25,000. Superintendent Binckley has contacted Holbrook Custom Concrete Inc. and their estimate remains good.

Trustee Mason made a motion to approve installation of 210LF of drains in the work area of the garage by the lowest bidder, Holbrook Custom Concrete Inc., for \$23,000. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Integrity Erectors:

Superintendent Binckley reported Randy Powell with Integrity Erectors stopped by the shop this week and requested any pictures and material related to the work Robertson Construction did with regard to the deterioration of the interior panels of the shop. Integrity Erectors were subcontractors who built the Granville Township Building and they currently hold a difference of opinion with Robertson Construction concerning another building. They are now aware of the problems with the liner panels and they requested all documentation.

Cemetery Department:**Superintendent's Report:****Cemetery Rules and Regulations:**

Superintendent Binckley reported the cemetery rules and regulations which were presented during the last Trustee meeting have been reviewed by Debbie McPeck and were sent to the Prosecutor's Office for review.

Memorial Day:

Superintendent Binckley reported the cemetery crew has been planting flowers, mulching, and getting everything ready for Memorial Day.

Spring Pour:

Superintendent Binckley reported they have completed the spring pour for monument foundations.

Funerals:

Superintendent Binckley reported there have been four funerals.

Parks Department/ Granville Recreation District:**Superintendent's Report:****Golfland Land Swap:**

Superintendent Binckley reported he met GRC Executive Director, Andy Wildman at Golfland to get a better idea of what land they want to swap. Superintendent Binckley made a call to the Licking County Engineer's office to meet with them. They will probably meet in June. Superintendent Binckley will then obtain a more accurate acreage record for the Trustees.

Fire Department:**Fire Chief's report:****Runs:**

Chief Hussey reported there have been several noteworthy runs made by the Fire Department in the last weeks. There was a fire in a barn at the Licking County Infirmary Mound Park. The crews did a good job with the structure.

Chief Hussey reported there was an accident which required an extrication on Lancaster Rd. which disrupted traffic in the morning, but there was a good outcome.

Storm:

Chief Hussey reported there were several runs from the storm last week. The Fire Department has been trying to work with the Village when there are reports of power outages. Chief Hussey reported he has spoken with Steve Stilwell and it went well.

Denison Graduation:

Chief Hussey reported the Fire Department covered the Denison graduation ceremonies without event.

Personnel Matters:

Chief Hussey reported he received a resignation request from a volunteer, Brandon Dutton. Mr. Dutton will be employed by the Columbus Fire Department. Chief Hussey requested the Trustees approve Mr. Dutton's resignation. Chief Hutton commented Mr. Dutton has been a good volunteer.

Trustee VanNess made a motion to accept the resignation of Brandon Dutton. Trustee Mason seconded the motion and with no further discussion the motion passed by a unanimous vote.

Trustee VanNess questioned how many volunteers there are with the Fire Department. Chief Hussey responded there are approximately 20 volunteers. The number of volunteers has remained steady for the last 6 years.

Chief Hussey reported he is expecting to lose a full time employee in June. The employee has not submitted an official letter, but has accepted a full time job with the Marysville Fire Department. Chief Hussey has posted an internal opening and has eight applicants. He will begin the testing and screening process next Wednesday, May 29, 2013. Chief Hussey reported he received good internal candidates and did not feel it was necessary to look outside the department. Chief Hussey reported he should have a recommendation for the Trustees by mid-June and the position should not be open for more than a few days.

Chief Hussey reported the Department's primary structural engine had mechanical problems today. The truck was towed by Jae's in Heath. The truck needs a new alternator and turbo charger. The bill for both will be around \$8,000. The alternator is around \$4,000 and could not be rebuilt. The truck should be back on the road tomorrow. The tanker is being used as a back-up truck.

Zoning/Land Management/Open Space:

Trustee VanNess reported there is nothing new.

Old Business:

Rotary Bridge Project-status

KLOMR/ LOMR:

Trustee Jenks reported the KLOMR/ LOMR study was rejected by the Army Corps of Engineers under Homeland Security. They have requested more information. Village Planner Alison Terry is working with the Engineer's Office to get more information. Trustee Jenks reported the KLOMR/ LOMR study was the last piece needed for the bridge project. KLOMR/ LOMR is the study dealing with the impediments put in the creek's flood zone which might cause the creek level to be higher than zero.

Trustee Jenks indicated he was not certain why the Army Corps of Engineers were confused. The study was presented in a GIS presentation.

Website Redesign:

FO Miller reported the redesign is still in process. There were some problems and it is not ready yet. FO Miller questioned whether the Trustees want to see the website before it goes live. Trustee Jenks did not want to see the website first and Trustee VanNess advised he would like to be informed when it does go live.

FO Miller advised the website would be up to date. There were issues with correct sizing of pictures. FO Miller reported it has been difficult getting on the development site to edit.

Kendal TIF:

Trustee Jenks reported he met with a former Township Trustee, School Treasurer Mike Sobul, Licking County Auditor Smith and FO Miller. Trustee Jenks reported the TIF ends when the last payment on the loan is made. This will be late in 2013 or early 2014. It will then revert to a normal taxing process. The TIF was for 30 years or when the loan is paid off. Auditor Smith will send a letter to make it official and tell FO Miller what to do with overage from the payment in lieu of taxes. Mr. Sobul was afraid the schools would be injured in the transition, but they will not. Trustee Jenks reported everyone is in agreement concerning the TIF.

Water Bill- Insurance Claim Update:

FO Miller reported at the last meeting it was suggested the water bill could be turned in for an insurance claim. FO Miller reported he contacted Brian Newkirk with Madison Collins Stephens Insurance Agency. Mr. Newkirk contacted the insurance company. Underground pipes are not covered by the insurance policy. If a hole is being dug and something is hit there would be coverage. If the earth shifts and a pipe breaks it is not covered.

Trustee Feedback on Open Space Program:

Trustee Jenks reported at a previous Granville Township Trustee meeting which was attended by the Granville Township Open Space Committee, he thought the Trustees needed to review communications and management of the Open Space Program. Trustee Jenks reported he asked the Trustees to think of ways to make the program even more effective. Trustee Jenks received an outline from Trustee Mason and questioned if Trustee VanNess had any thoughts.

Trustee VanNess commented his idea is the Trustees need to focus on the Comprehensive Plan as the guiding document. Trustee VanNess stated if looking for something it will likely be found. Trustee VanNess suggested the best way to approach is by looking at different aspects

such as protecting the borders and see how many times that is referenced in the Comprehensive Plan, etc. and keep a tally. Trustee VanNess suggested this may help analyze what the Comprehensive Plan focuses on.

Trustee VanNess commented the Trustees can have different views, but the Comprehensive Plan is the document which was compiled from community input, surveys, etc. Trustee VanNess suggested drawing as much information as possible from the Comprehensive Plan. Everything may be talked about in the plan, but see how many times it is hit upon to determine priorities.

Trustee Jenks commented he was present the revision of the Comprehensive Plan and it says a lot of things. A person can take any position and it is covered in the plan. Trustee Jenks said what the Trustees have to do is focus on trying to put large agricultural acreage under easement and protect the boundaries. Trustee Jenks commented there are other things in the Comprehensive Plan, but those two goals should be the highest priority.

Trustee VanNess commented he thinks the Township has done a good job in that area. Trustee Jenks agreed. Trustee Jenks commented as he listened to the Open Space Committee and to the Trustees, he thought everyone was saying the same things in different ways. The same values are cared about, but there should be a higher priority on borderlands and large agricultural properties. Trustee Jenks questioned what is being discussed is how the Township can do a better job with the priorities.

Trustee Mason commented when Trustee Jenks challenged the Trustees to think of ways to improve the Open Space Program it was a great learning experience. Trustee Mason commented he attended the early meetings when former Trustees were talking over the open space program and heard what their focus was at that time.

Trustee Mason read the following statement and proposal to the Board:

During the past several months a great deal of time has been spent trying to be better informed about the origin, history, as well as the many accomplishments of the Open Space Program. After meeting one on one with three current Open Space Committee members, consulting five past Trustees about the original purposes of the program, talking with interested residents who have had questions about the program, talking with developers and realtors, and seeking information from the Prosecutor's Office, it has become clearly apparent Township officials over the years have not provided direction or been involved enough with their Open Space Committee members. That's our fault.

As indicated previously, I was around when the open space concept was initially explored. At that time the Trustees hired an expert land consultant/ realtor to help advise, expedite, and facilitate matters in behalf of the Trustees. In an effort to save dollars, conserve time, eliminate questions about conflicts of interest, and ensure the Township's citizens are receiving the best open space "bang for their buck," and at the same time assist the Open Space Committee to continue the good work they are doing, I'd like to propose we consider earmarking a sum of

open space dollars to hire a professional land negotiator/ realtor/ consultant on an hourly basis as needed to identify and explore lands recommended by both Township officials and/ or its Open Space Committee as approved by the Trustees. Such should enable the Committee to identify additional lands and, upon Trustee approval, Township officials could simultaneously engage the consultant to meet with land owners to determine if they are interested in donating, selling, negotiating a conservation easement, or becoming part of a land grant agreement.

This is exactly what Township officials did years ago and it worked well then and should still work well today. This should also save open space dollars through savings derived in the process of negotiations with property owners with whom we Trustees have not been effectively dealing in recent years. And, just as important, it will save time, streamline as well as expedite open space decisions and actions.

With these thoughts in mind, two highly qualified land authorities were contacted and exploratory questions were asked of both. One person stood out to be best qualified for the following reasons: he is local, is well respected, and worked in the same capacity for the Township doing the same tasks back when the Township's Open Space Program was initiated. He knows both Granville Village and Granville Township, understands zoning, appreciates the Comprehensive Plan, and knows land values. He initially could be put to work on the properties the Committee currently has under consideration, could help identify future properties, and provide the Open Space Program added boost and momentum as well. The best part is he is willing to assist at the same \$100 per hour rate for which he worked when the program was in its infancy (which is considerably less than the other consultant contacted).

Based upon the above research and information, Trustee Mason moved to earmark \$5,000 of open space dollars and re-employ Steve Layman of Anderson Layman at the rate of \$100 per hour as needed to assist Township Officials with open space decisions. Furthermore, Trustee Mason resolved to notify the Open Space Committee of this action, if approved, including the reasons and purpose of hiring Mr. Layman and include any and all documents reaffirming our responsibilities for the Open Space Program and thanking them for their good work which could now be enhanced with the assistance of Mr. Layman.

Trustee Mason stated this will not be a surprise to any of the three individuals he talked with because he spent time with them and they agreed someone was needed as a broker on the piece of property being currently considered.

Trustee VanNess questioned what year Steve Layman worked for the Township. Trustee Jenks advised he checked with some of the original Trustees after he heard Mr. Layman's name and determined they did use Mr. Layman in that capacity.

Trustee VanNess questioned whether the initial report was read and advised he would like to read the initial report and see what it says. It was suggested it occurred in the late 90's.

Trustee Mason reported he attended initial meetings at the old Township building and was interested because the Open Space Program was a new concept, but had not remembered Mr. Layman's involvement.

Trustee VanNess stated he thought Trustee Mason was going to say Keith Meyers. Trustee Mason commented Mr. Meyers was part of the original program along with Trustee Jim Havens.

Trustee Jenks reported he had not known Mr. Layman was hired and spoke to Keith Meyers and past Trustee Jim Havens. It was reported Mr. Layman added a lot of value and was able to identify properties, talk real estate with the owners, and was able to get early properties under easement.

Trustee Jenks commented he has thought about the idea and spoken to people who know Mr. Layman. Trustee Jenks reported he thinks hiring Mr. Layman is a good investment. It is \$5,000 for 50 hours of work. It can be evaluated at the end. Trustee Jenks believes the hiring will be good and will re-energize the program. Trustee Jenks commented a problem is everyone; Open Space Committee Members and Township Trustees; have full time jobs and it is tough to hit the street, send letters, call people, etc. Mr. Layman will be able to do the outreach.

Trustee VanNess commented his impression is the Township will look to Mr. Layman to obtain more insight on which properties to obtain. Trustee Jenks agreed. Trustee Mason stated purchases would still be the Trustees' decision. Trustee Jenks stated Mr. Layman would do the legwork to see if people are interested, etc. Trustee VanNess stated he hates to spend the money unless Mr. Layman hones in on particular properties.

Trustee Jenks commented Mr. Layman would provide a list of recommended properties. It was noted within the Open Space Committee there is a high priority placed on certain properties and the Trustees have always considered those properties.

Trustee VanNess questioned the time frame?

Trustee Jenks reported if the motion is approved tonight, one of the Open Space Committee Members will be in touch with Mr. Layman and have him look at the property currently under study. Mr. Layman will also develop a list of properties for the Township. The Trustees will review the list and decide which to pursue.

Trustee Jenks emphasized the Trustees are not losing control of the Open Space Program, but are re-energizing it. Trustee VanNess advised he is okay with spending the money, but would like feedback before the entire \$5,000 is spent.

Trustee Mason commented the Township is just earmarking a sum of money which will be available to do some things. Trustee VanNess commented he would like to see 10 hours of work and then evaluate and decide to keep going if there are positive results. Trustee Jenks agreed.

Trustee VanNess seconded Trustee Mason's motion regarding earmarking of \$5,000 of open space dollars and re-employ Steve Layman of Anderson Layman at the rate of \$100 per hour as needed to assist Township Trustees with open space decisions. After no further discussion, the motion was passed by a unanimous vote.

Trustee Jenks commented this is a positive move. The Open Space Program is good, but needs a shot of new adrenaline.

Martin Lease:

Trustee Jenks reported Mr. Martin asked for renewal of his lease for an additional 2 year period for a 20% increase. Trustee Jenks researched and determined if corn stays up the Township could get a lot for the land, but if corn falls the Township will not get a lot for the land.

Trustee VanNess reported corn is just under \$7 today and fall corn futures are trading at \$5. Things do not look that good for the future. For cattle people buying corn things look better.

Trustee Jenks recommended the property be put out to bid in the fall. There has been confusion about guns, etc. Trustee Jenks commented he would like to start with a new agreement which speaks to the issues. Trustee Jenks made a motion to put the Township property being leased by Don Martin out to bid in the fall. Trustee Mason seconded the motion and it was approved with Jenks-Yes, Mason-Yes, and VanNess-Abstaining, due to a potential conflict in interest to which Trustee Jenks advised, no reason was necessary to abstain.

FO Miller will respond to Mr. Martin and advise him of the Trustees' decision to put the property out for bid for 2014 and beyond.

Raccoon Valley Residence with Tall Grass/ Abandoned Vehicle:

Trustee Jenks reported there was a complaint concerning a residence with tall grass and an abandoned vehicle at 3264 Raccoon Valley Rd. The Trustees sent the owner a letter and gave the owner two meetings to remedy the problem or to talk to the Trustees and advise why he cannot resolve the problem. The letter was not sent certified. Trustee Jenks reported the house is in foreclosure. Trustee Jenks reported he spoke to the Licking County Treasurer who advised the foreclosure could take as long as one year.

The owner has not responded and has one more meeting to respond. Trustee Jenks suggested the Trustees start to prepare the next step of sending a certified letter. Assistant Prosecuting Attorney Lecklider will prepare the certified letter. The letter will not be sent until after the owner does not comply or fails to attend the next Trustee meeting.

Trustee Jenks requested a discussion concerning whether this is something Granville Township Zoning Inspector Warren May should be doing. Trustee VanNess commented the car issue is covered by a junked car section in the zoning laws and would be Inspector's Mays responsibility. Trustee VanNess commented grass and noxious weeds are also something the Township can handle, but health issues should be handled by the Prosecutor's Office. Trustee Jenks said the Prosecutor will not send the letter, the Township has to send the letter. The question is whether

the letter should come from the Trustees or from Inspector May. Trustee Jenks suggested the enforcement should come from Inspector May. Trustee Jenks commented the car issue requires an inspection by Inspector May.

Trustee VanNess asked whether the Prosecutor's requirements for an abandoned vehicle were met, damage, etc. The physical state of the house is atrocious. Trustee Jenks commented the neighbors are justifiably upset.

It was asked whether anyone had met with the owner. Trustee Jenks drove by the property and saw the owner's car was there, but the owner had not done anything to clean up the property. Trustee Jenks questioned whether Trustee VanNess wanted to meet with the owner. It was reported the owner leaves the property in the morning and returns late. The owner is 7 years behind on taxes.

Trustee VanNess stated if the Township looks at the property the Trustees will be committed to action, but will not see any Township money spent for a year or two.

Trustee Jenks reported the Township would not mow the yard, but would have to hire someone to mow the yard and, therefore, would know how much was paid. Inspector May advised a local mowing company will not want to mow the yard as there is too much debris which could be hit. Inspector May advised Trustee Jenks the last mowing company refused to come back due to the amount of debris in the yard. Trustee Jenks commented he does not know how the Township will get the yard mowed.

Trustee Mason advised Trustee VanNess he should take Inspector May with him when he visits the owner as a witness and as the Zoning Inspector.

Trustee Jenks suggested Trustee VanNess go with Inspector May and try to resolve the problem, but if there is no resolution, to proceed with the next step and have the Prosecutor Office prepare a letter to be signed by Inspector May and sent by certified mail. After the letter is sent, there will be a waiting period and then a mowing company will need to be hired.

Trustee VanNess advised he is willing to go to the residence and see if something can be worked out but does not have much hope of a resolution due to the fact the owner is 7 years behind on taxes. Trustee Jenks will ask the Prosecutor for the draft of the next letter. FO Miller requested Trustee VanNess ask the owner if he received the first letter.

New Business:

There was no new business.

Executive Session:

On a motion by Trustee VanNess, and a second by Trustee Mason, with Jenks-yes, Mason-yes, and VanNess-yes the meeting was moved into Executive Session under ORC section

122.21(G)(2) to discuss to possible purchase of property and under ORC section 122.21(G)(1) to discuss a personnel issue.

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Jenks-yes, Mason-yes and VanNess-yes the meeting was returned to regular session.

FO Miller asked the Trustees to extend vacation benefits to the part time clerk assistant position who is regularly scheduled to assist with the processing of payroll and pay bills. This position would accrue benefits at the same levels (based on years of service) as the full time road district and cemetery employees, but prorated each payroll period based upon hours paid. This is in line with the part time regularly scheduled peak time firefighters who are currently accruing vacation leave on a prorated basis. FO Miller asked for this to be made retroactive.

After some discussion, Trustee Jenks made a motion to allow vacation accrual for the part time payroll/clerk assistant and to make it retroactive to the first of the year. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

The meeting was adjourned at PM.

Calendar Reminder

- a) Regular Board* meetings 6/12 and 6/26 starting at 7:00PM
- b) Memorial Day Parade/Ceremony – 5/27

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.