

Granville Township  
Minutes of Regular Meeting June 12, 2013

Present: Granville Township and Granville Roads District Trustees\* Paul Jenks, Bill Mason, and Dan VanNess, and Betsey Hampton, Recording Secretary

Absent: Fiscal Officer Jerry Miller

Department Heads: Travis Binckley and Jeff Hussey

Guests: Brian Miller, Granville Sentinel

Rick Black, President, Union Township Trustees

Trustee Jenks called the meeting to order at 7:03 PM followed by the Pledge of Allegiance.

Minutes of May 8, 2013:

Trustee VanNess made a motion to approve the May 8, 2013, minutes as submitted. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Joint Union Cemetery Meeting Minutes of May 15, 2013:

Trustee VanNess made a motion to approve the May 15, 2013, Joint Union Cemetery Meeting minutes as submitted. Trustee Jenks seconded the motion and it was approved after no further discussion.

Minutes of May 22, 2013:

Trustee Mason made a motion to approve the May 22, 2013, minutes as submitted. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Public Comment:

The Trustees confirmed this meeting would be the last meeting reported on by Brian Miller, Granville Sentinel. Trustee Jenks thanked Mr. Miller.

Union Township Trustee Rick Black provided a brief update concerning the possible joint fire district. Mr. Black reported Hebron was looking for a partner to request grant money to conduct preliminary studies for the district. Mr. Black indicated Union Township and Heath are going to partner with Hebron to pursue the grant money to do a study. This is as far as things have progressed. Mr. Black advised the Trustees there are more questions coming up. Mr. Black advised he cannot provide any answers or timeline. He is only able to state that if the joint district happens, it will happen when it happens. There are no predictions being made at this point. Union Township, Hebron, and Heath are pursuing the grant money to conduct the study and will see if it is worthwhile to pursue a fire district.

Trustee VanNess commented it is also worthwhile as it has brought attention to the problems and created discussions concerning resolutions.

#### Correspondence Received or Sent:

Trustee Jenks reported he received notes from FO Miller. FO Miller reported to Trustee Jenks there was an invitation received to the Kendal re-dedication ribbon cutting ceremony. The Trustees reported they received the invitation and will RSVP.

#### Elected Official Reports:

##### Fiscal Officer Miller:

##### Insurance issue:

Trustee Jenks reported on the continuing problem with the insurance company concerning employee prescriptions coverage which was discussed during the last Trustee meeting. Trustee Jenks reported the Township allowed for coupon prescriptions to be added to the Flexible Benefit's program. Trustee Jenks provided the details of the language change allowing for the coupon prescriptions. Chief Hussey indicated the language was incorrect and should state Health Reimbursement Account rather than flexible spending account. Chief Hussey will talk to FO Miller concerning the correct language.

**Substantiation of HRA Claims** - The IRS regulations require that an Employee furnish a written statement stating that the expense they are requesting reimbursement on has been incurred and they have not been reimbursed nor will they seek reimbursement under the Granville Township Health Benefit Plan or any other Health Plan, Flexible Spending Plan, HRA Plan, or Health Savings Account Plan. The Participant does not have to prove the services were paid for, they only have to prove the services were incurred during the applicable Plan Year. The participant must provide supporting documentation from an independent third party, which includes one of the following:

Explanation of Benefits (EOB) statement indicating amounts applied to the Granville Township Health Benefit Plan medical Deductible expenses; or

A Prescription label (including the date Prescription was filled, name of patient, pharmacy name-address, co-payment amount, and Prescription name) from a pharmacy.

Services must be incurred in order to receive reimbursement from your account. Expenses are considered to be incurred the day the service is rendered, not when you are billed, charged or pay for the services. Reimbursements made during a Plan Year are only made for eligible expenses incurred during that same Plan Year.

##### External Fund Transfer Limit:

Trustee Jenks reported he received a request from FO Miller for the Trustees to pass a motion to increase the EFT limit at Park National Bank from \$35,000 to \$45,000. The \$35,000 limit was okay in the past, but due to increases in salaries, additional Peak Time Fire Fighters, etc. payroll is now exceeding \$35,000 on the paydays which include the Trustees and the Fiscal Officer. An increase will prevent FO Miller from requesting an override from Park National Bank. Trustee Jenks reported this is just a procedural issue.

Trustee Jenks made a motion to increase Granville Township's External Fund Transfer limit at Park National Bank to \$45,000. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

**Website Redesign:**

Trustee Jenks reported FO Miller indicated he is waiting for Alphalink to advise if they are ready to move the website into production. FO Miller is also waiting to implement the new website until he returns from vacation to be able to monitor the new program. The website is ready to go.

**Amended Certificate and Revised Revenue and Appropriation Amounts:**

Trustee Jenks reported there were no appropriations transfers.

Trustee Jenks reported there were no checks to be signed.

Trustee Jenks on behalf of FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E553	Bain	274.18	E554	Bassetti	285.47
E555	Baughman	624.90	E556	Binckley	1617.49
E557	Borden	655.19	E558	Boudinot	861.93
E559	Bowman	2260.82	E560	Bryan	967.34
E561	Butt	795.99	E562	Clemens	1443.64
E563	Coyle	119.29	E564	Curtis	1844.47
E565	DeSimone	487.99	E566	DuBeck	231.30
E567	Duncan	255.13	E568	Essick	972.89
N/A	Gottfried	0.00	E569	Hall	1594.58
E570	Hampton	155.21	E571	Harrison	370.51
E572	Henry	612.14	E573	Hill	1439.62
E574	Hussey	2568.33	E575	Jenks	1077.32
E576	Jones, A	363.21	E577	Jones, B	492.76
E578	Kindell	380.64	E579	Kreager	627.69
E580	Leckrone	244.10	E581	Lynn	479.56
E582	Martell	275.44	E583	Mason	941.87
E584	May	905.45	E585	Meisenhelder	596.31
E586	Melick	465.64	E587	Miller	1506.32
E588	Monroe	1540.16	N/A	Poe	0.00
N/A	Poole	0.00	E589	Reece	1239.41
N/A	Riley	0.00	E590	Saunders	250.27
E591	Smith, D	497.55	E592	Smith, S	493.40
E593	Thompson	1526.24	N/A	Tracy	0.00
E594	VanNess	1042.51	9274	PNB/FSA	573.82

9275	Dish Network	54.20	9276	Emergency Services	800.00
9277	Fackler	341.17	9278	Finley Fire	7760.00
9279	Fire House	1633.00	9280	Fire Safety	256.00
9281	Granville Milling	587.65	9282	Indoff	165.87
9283	Jan Packard	460.00	9284	Lawson Products	159.54
9285	Legend Electric	199.50	9286	MedBen	95.55
9287	Mini Mix	427.00	9288	MT Business	61.93
9289	Newark Auto	4125.00	9290	Newspaper Network	224.44
9291	OH Health	182.00	9292	OH Health Con	39.00
9293	Pinkerton	65.00	9294	Premier Safety	170.88
9295	Richardson Glass	33.20	9296	Treasurer, OH	180.00
9297	Treasurer, OH	100.00	9298	United Aggregates	743.99
9299	Verizon	160.20	9300	Wright Brothers	43.57
9301	Alpha Link	75.00	9302	LC Treasurer	1000.00
9303	Delta Dental	1143.85	WV545	AFLAC	872.20
9304	Applied Industrial	115.10	9305	Certified	4366.18
9306	Cintas	725.04	9307	Elan	577.72
9308	Fackler	7.14	9309	Fire House	130.00
9310	Granville Milling	238.45	9311	Jae's Towing	3395.70
9312	Jan Packard	20.00	9313	KE-WA-PA	272.65
9314	KPS/NAPA	330.97	9315	MT Business	46.16
9316	Pinkerton	65.00	9317	Ross	10.74
9318	Scioto Materials	975.24	9319	Stypula Brothers	1043.88
9320	Wichert	100.00	9321	Wright Brothers	56.10
WV596	IRS	7154.53	WV597	Deferred Comp	1535.00
WV598	OCS-Knox Co	1088.91			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he was contacted by Park Shai about a property matter. The property is next to the old Dow building. They may be able to put some commercial buildings on the site. Mr. Shai has concerns whether the properties were in the water and sewer agreement as the language in the agreement was confusing. Trustee Jenks reported former Granville Township Trustee Jim Havens wrote most of the sewer agreement language. Attorney Rob Drake, Mr. Havens, and the Licking County Prosecutor's Office have been reviewing the language. They concluded the properties were anticipated and there is no action required by the Granville Township Trustees. Trustee Jenks asked the Prosecutor and Mr. Havens to write a letter on behalf of the Trustees so future Trustees will not need to take any action to allow for water and sewer on the property.

Trustee VanNess clarified the letter will answer the question and make things official so the matter will not come up again at a future date. Trustee Jenks referred to an e-mail sent to Assistant Prosecuting Attorney (APA) Austin Lecklider which asked the letter provide such information.

Trustee Jenks reported Union Township also signed the original deal. Trustee Jenks therefore requested Mr. Shai meet with Union Township and discuss the situation with them. This was done on Monday (6/10). Mr. Black indicated he is now up to date on the issue and correspondence. Trustee Jenks commented most of the site being discussed is in Granville Township.

Trustee Jenks reported the open issue is the original agreement mandated the water lines be privately owned and not become public. This protected the Township against future expansion. Private ownership of sewer and water lines serving multiple clients in multiple buildings will awkward. Trustee Jenks has asked Mr. Havens and the Prosecutor Office to work with Mr. Shai concerning this issue. Action by the Trustees may be required at the next Township meeting to find a way for Southwest Licking to be able to provide water and sewer service to the property without giving up the protections for the Township in the original agreement.

Trustee VanNess questioned the size of the property. Trustee Jenks advised it is 114 acres and is in Granville Township. Trustee Jenks provided a map of the location and reviewed the property and the easements near the property with the Trustees.

Trustee Jenks reported Mr. Havens and Mr. Drake have been very helpful in providing Mr. Shai with the information he needed. There was further discussion of the map and easements. Trustee Jenks reported some water lines cannot be extended as they do not meet current specifications. Trustee Jenks reported the situation was covered in the original agreement and there is simply a request for clarification. Mr. Shai did not want to see someone buy the property and later be told they could not get sewer and water service. The review which has been done indicates the property will be able to get water service and will not require action by a future body of Trustees.

Trustee Jenks reported the original agreement states the water and sewer lines have to be privately owned and the current Township Trustees will have to provide some assistance concerning that issue.

Trustee Mason commented all the Township Trustees are doing is revalidating that the Trustees understand the original agreement and approve it. Trustee Jenks stated there is language which says the Trustees do not have to give approval.

Trustee VanNess questioned whether the original agreement was approved by the Prosecutor's Office at the time it was signed. Trustee Jenks reported he was unable to answer the question. APA Lecklider has reviewed the agreement with Mr. Havens and with Mr. Drake and they concluded what was the intent of the agreement.

Trustee Mason commented Granville Township does not want to own and maintain the sewer lines to the properties being discussed.

Trustee Jenks reported Granville Township will owe Mr. Havens money for the work being done on behalf of the Township. Trustee Jenks requested the Township set aside \$2,500 to pay Mr. Havens for his help in reviewing the agreement. If the amount is over \$2,500, Mr. Havens will have to come back to the Trustees for approval. Trustee VanNess commented the key is Mr. Havens is working with the Prosecutor and the Prosecutor will have to be in agreement. Trustee Jenks advised he called APA Lecklider and first asked if it was okay to bring Mr. Havens in to review. Mr. Havens knew the history of the agreement. The Trustees will have the final review.

Chief Hussey commented the Holophane Dow site may prove to be on Southwest Licking, but is all well water. Fire service is provided by pump. Trustee Jenks requested Chief Hussy check with Mr. Shai as Mr. Shai said the site is serviced differently by a water and sewer line. Trustee Jenks reviewed the coverage and provided illustration with the map. Chief Hussey reported the fire coverage comes from a pond and a diesel pump. There was discussion whether emergency fires could be serviced one way and other water use handled another way. Chief Hussey reported he thought their drinking water came from wells, but fire protection is handled from the pond. There was further discussion of the fire protection issue and drinking water supply issue.

Trustee Mason made a motion to hire Mr. Havens and sign a contract with him to help the Township with the project and approve \$2,500 be set aside to pay Mr. Havens for his work. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Trustee Jenks advised Mr. Black Union Township will be copied and notified of the project's progression and of any action taken. Trustee Jenks stated we are not going to change the existing agreement, but will have an addendum to the agreement. There was further review of the map and the locations of the water lines, Township borders, etc. Trustee Mason reported he knew people who worked at the building who spoke of the high quality of the well water.

#### Trustee Mason:

Trustee Mason reported the Township officials received their application to participate in the Fourth of July Parade. Trustee Mason will utilize his truck for the parade and the officials already have up-to-date signs unless anyone wants to make additions or changes. Trustee VanNess reported he will be able to participate. Trustee Mason reported everything else he has is covered elsewhere in the agenda.

#### Trustee VanNess:

##### Memorial Day Ceremony:

Trustee VanNess reported he attended the Memorial Day Service and stated Trustee Mason did a good job. Trustee VanNess also complimented Superintendent Binckley on the appearance of the cemetery. Trustee VanNess commented Chief Hussey's son gave a nice speech concerning Logan's Orders.

#### Fence Dispute:

Trustee VanNess reported he received a call from Ronda Saunders, 3400 Lancaster Rd, concerning horses in the neighbor's lot. Ms. Saunders stated the neighbors are utilizing her fence for the horses. Trustee VanNess reported Ms. Saunders indicated her fence was built four inches in on her property and is privately owned by her and is not a property line fence. Trustee VanNess reported he spoke to APA Lecklider regarding the matter. APA Lecklider advised as the fence is not a property line fence the matter is a civil one and will need to be dealt with privately by the owner. Trustee VanNess forwarded APA Lecklider's comments to Ms. Saunders. Ms. Sauder's is having Wes Untied look into the situation.

Trustee VanNess commented the problem is there are rescued horses on the Bowers' property adjacent to Ms. Saunders. Ms. Saunders is boarding horses at her stables and dislikes the appearance of the horses close to her property and their possible effect on her business. Trustee VanNess commented he hoped the Trustees would not be put into the middle of the situation.

Trustee Mason questioned whether Zoning Inspector May approves fencing and would be involved in any disputes. Trustee VanNess advised Inspector May does not approve fencing and as the fence is 4 inches from the property line it is privately owned and is therefore a civil matter.

#### Clement Property:

Trustee VanNess reported the Clement property, 3264 Raccoon Valley Rd., has been mowed. Trustee Jenks questioned whether Trustee VanNess spoke to Mr. Clement. Trustee VanNess reported he attempted to speak to Mr. Clement, but although there were cars in the driveway, no one answered the door. Trustee VanNess also went to the neighbor's house and requested they call him when they knew Mr. Clement was home so he could come to the house and speak to Mr. Clement. It was discussed either Mr. Clement's letter or Trustee VanNess' attempts at contact let Mr. Clement know the Trustees were serious.

#### Water Flow Switch:

Trustee VanNess reported he was in contact with Wade Gutridge concerning the details of the flow switch to resolve water leak problems. Trustee VanNess reported he wanted the exact details of the switch, electric usage, requirements, specifications, etc. The original quote from Mr. Gutridge did not contain enough details. Mr. Gutridge was unable to provide specifics. Mr. Gutridge will do more research concerning the flow switch so the Trustees can make sure it is what the Township needs for the Township building and for the cemetery (Maple Grove).

Superintendent Binckley reported a woman from AEP will come next week to the Township building. Depending on the location of the transformers, she will be giving 2-3 different options for providing the necessary electricity for the switch. She will need to see if there are 2 or 3 wires, if the transformer is on the pole, etc. Superintendent Binckley reported he gave a brief overview of the flow switch project. The AEP employee will be coming at 12:00 p.m. on June 19.

#### Trench Drain:

Trustee VanNess reported he and Superintendent Binckley talked to Jeff Holbrook concerning the trench work to be done on the Township building. Holbrook Custom Concrete will start work next week. Superintendent Binckley reported after the concrete is poured they will need to stay off the concrete for 7 days. Superintendent Binckley reported this should not be a problem at this time of year.

#### Roads District:

##### Superintendent's Report:

##### Mowing:

Superintendent Binckley reported the crews completed ditching along River Rd. south of SR 16 as they prepare for the upcoming road paving.

Superintendent Binckley reported the crews have completed one pass of mowing through the Township. In two weeks the crews will mow farther in along the roads.

##### Catch Basin:

Superintendent Binckley reported they replaced the catch basin at Bridlepath and Welsh Hills Rd. Superintendent Binckley reported the project went well and he has tried to contact the resident a few times. The fence was also fixed for the resident.

##### Driveway Culvert:

Superintendent Binckley reported the crews installed a driveway culvert at 2321 Cambria Mill Rd. Superintendent Binckley reported they also ditched part of Cambria Mill Rd. to get the water flowing correctly.

##### Street Signs:

Superintendent Binckley reported street signs have been ordered, including a couple of signs for the parking area off Spring Valley Dr. The signs should be delivered in 1 week to 10 days.

##### Pelotonia:

Superintendent Binckley reported he and Chief Hussey attended a meeting at the Licking County Engineer's Office about the upcoming Pelotonia bike ride. The ride will take place on August 10, 2013. The riders will come down Raccoon Valley Rd., up Broadway, up Pearl St., New Burg, to Burg, and they will split in two directions at Dry Creek Rd. They are expecting 7,400 riders which is a 30% increase from last year.

##### Paving:

Superintendent Binckley reported paving has been delayed and is scheduled to begin in July. With the recent rain, this may be pushed back a few more days.

##### Storm Preparations:

Superintendent Binckley reported the Township is prepared if there is a bad storm this evening. The trucks are fueled up and the new generator has been tested and is ready to go.

**Right of Way (ROW) Deposit Return:**

Trustee Jenks reported the Township previously adopted a policy where an individual had to get a permit and pay a \$500 deposit when work is done within the Township's Right of Way (ROW). Superintendent Binckley reported someone has paid the deposit, had the work done and inspected, and is now requesting the return of the deposit. Trustee Jenks advised Superintendent Binckley he did not need permission from the Board to return the deposit. Superintendent Binckley issues the permit, reviews the work, and if he is satisfied may request FO Miller to return the deposit. Trustee Jenks requested confirmation from the other Trustees this is the correct action and Trustee VanNess and Trustee Mason agreed with Trustee Jenks.

**Cemetery Department:****Superintendent's Report:****Cemetery Rules and Regulations:**

Superintendent Binckley reported the cemetery rules and regulations have been sent to the Prosecutor's Office for review. Trustee Jenks reported APA Lecklider have promised to return the rules and regulations with his comments by the next Trustees' meeting.

Superintendent Binckley reported there have been two funerals, one grave sold and one deed transferred.

**Old Colony Cemetery:**

Trustee VanNess questioned whether the Fannins have begun work at the Old Colony Cemetery. Trustee Jenks reported they began work one week ago. Trustee Jenks reported the Old Colony Committee prioritized the stones to be repaired this year and provided a hierarchy of the stones. The Fannins will work at the cemetery for three weeks. Superintendent Binckley reported the Fannins arrived last Thursday, began work on Friday, and had a work day with volunteers last Saturday. Superintendent Binckley reported there was a good turnout of volunteers on the work day.

**DAR Grant:**

Trustee Jenks reported the DAR issued the grant for headstone repair at the Old Colony Cemetery. The DAR will have a ceremony at 7:00 p.m. on June 19, 2013, at the cemetery. Trustee Jenks encouraged the Trustees to attend the ceremony. Trustee Jenks reported he sent Brian Miller, Granville Sentinel, an e-mail as the DAR would like as much coverage as possible. There is a sign announcing the ceremony.

**Parks Department/ Granville Recreation District:****Superintendent's Report:**

There was nothing new to report concerning the parks district.

**Fire Department:**

Fire Chief's report:

Runs/ Major Incident Responses:

Chief Hussey reported there were several noteworthy runs made by the Fire Department in the last weeks.

Chief Hussey reported there was a working fire in a barn at Timbuk Greenhouse which caused \$300,000 in damages. The fire was able to be put out with garden hoses and fire extinguishers, but caused a great deal of damage. The fire damaged the thermal system in the ceiling, killed a number of plants, etc. The fire was kept from the warehouses.

Chief Hussey reported the crews responded to a fatal motorcycle crash on SR 16, east of River Rd.

Chief Hussey reported the crews responded to a working fire with a person trapped at Raccoon Run Rd. The woman was rescued, treated by the crews and then taken to OSU Hospital where she is recovering.

Administrative work/ meetings:

Chief Hussey reported he attended the Granville Village Exempted School District Safety Committee quarterly meeting on June 11, 2013. Chief Hussey is working closely with the committee. The committee is working on crisis communications, tornado plans, etc. Chief Hussey has worked with Jeff Brown and Matt Durst and reviewed the plans.

Chief Hussey attended the Denison quarterly meeting on June 11, 2013. Chief Hussey reported the meeting went well and they discussed items from last year and items which will be different this year.

Chief Hussey reported the Fire Department provided joint safety training for all the Village employees on June 11, 2013. The employees were trained in CPR and AED use. Joe Taylor, Village Safety Coordinator requested the training.

Chief Hussey reported he attended the possible Joint Fire District meeting in Heath. The meeting was informative and there are still many questions concerning a possible fire district. The next step will be a discussion with the Licking County Auditor's Office concerning funding.

Chief Hussey reported he attended the Pelotonia planning meeting with Superintendent Binckley at the Engineer's Office. Chief Hussey reported he also attended the all agency meeting at the Ohio State Highway Patrol Academy. The ride will have more impact in Granville this year as the ride will go straight down Broadway and Granville will lose half of the parking spaces on August 10, 2013. The riders will have a rest area at the High School. The Fire Department will double staff with volunteers on August 10, 2013. This will not cost the Department anything extra in labor. There will be many more people in town for the event.

Chief Hussey reported the first year of EMS billing has been completed. The original projection was for \$205,000. \$244,000 was received. Chief Hussey reported EMS billing is on track to

exceed \$300,000 annually. This is close to double what the Department thought EMS billing would be. Trustee VanNess questioned whether Chief Hussey could break the revenues down into Granville Township, Union Township, etc. Chief Hussey reported the Department receives monthly reports for the contract Townships as required by the Ohio Revised Code. Chief Hussey also receives monthly reporting which is forwarded to FO Miller. Chief Hussey advised Trustee VanNess he will forward him the reports.

#### Storm Preparedness:

Chief Hussey advised the Trustees the Fire Department is prepared in the event of a storm. The trucks are full and are supplied. The MARCS radios have been checked if alternative communication is required. Chief Hussey reported he had a coordination meeting with Village Manager Steve Stilwell, the School District, etc. to make sure everyone is prepared. Chief Hussey commented a lesson from last year's storm was agencies needed to meet and coordinate earlier. If there is a storm tonight, a coordination meeting is already scheduled for 11 a.m. tomorrow at Village Hall.

#### Purchase Request:

Chief Hussey reported he sent a purchase request for six automatic external defibrillators (AED) from Physiocontrol for \$12,382. The Department currently has five AEDs, but they will not be able to be serviced after the end of the year. The AEDs are used on Fire Trucks and paramedic units. Chief Hussey requested approval to purchase the 6 AEDs which were budgeted in the capital improvement budget.

Trustee VanNess made a motion to approve the purchase request for six automatic external defibrillators (AED) from Physiocontrol for \$12,382. Trustee Mason seconded the motion and it was approved after no further discussion.

#### Personnel Matters:

##### Part time employee Leave of Absence:

Chief Hussey reported he received a request for a six month leave of absence from a part time employee, Adam Gottfried. Mr. Gottfried requested leave to attend the Columbus Fire Department Academy.

##### Part time Employee Appointment:

Chief Hussey requested reappointment of Thomas Barnhill, a previous employee who resigned in 2012. Chief Hussey reported Mr. Barnhill was a model employee who still has his uniforms and is ready to begin work.

Trustee Mason moved to grant Adam Gottfried a six month leave of absence and to re-hire Thomas Barnhill as a part time employee. Trustee VanNess seconded the motion and it was approved after no further discussion.

#### Fulltime Personnel:

Chief Hussey reported Brady Monroe resigned from the Granville Fire Department effective June 20, 2013. Firefighter Monroe has accepted a fulltime job with Marysville Fire Department. Firefighter Monroe has been with Granville for 4 years and been a wonderful employee.

Chief Hussey reported he has been working on replacing Firefighter Monroe. Written testing, ethics testing, written assignment, background testing, and oral interviews were conducted. Bradley Essick rose to the top in the assessments. Mr. Essick has been at the Fire Department since he was a junior in high school. Mr. Essick was past chief, and a volunteer chief. Mr. Essick is currently the fire prevention officer for Hebron. Mr. Essick will leave Hebron and come to Granville. Mr. Essick has been a good part time employee. The three finalists all had degrees. Mr. Essick has a degree in engineering, is a certified hazardous materials technician, etc. Mr. Essick has community ties. Chief Hussey recommended hiring Mr. Essick for contingent probationary employment pending successful physical and background checks. Chief Hussey would like Mr. Essick to begin the first week in July.

Trustee VanNess made a motion to hire Bradley Essick for fulltime contingent probationary employment pending successful physical and background checks. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks requested Chief Hussey convey the Trustee's appreciation of his service to Firefighter Monroe.

#### Zoning/Land Management/Open Space:

Trustee Jenks commented he did not think there was anything new to be discussed except for an item which will be covered later in executive session.

Trustee VanNess reported for the next few Township meetings he would like to invite Chip Blanchard, Warren May, etc. to the Township meetings for updates on their committees and invite them to sit with the Trustees. Trustee Jenks agreed this would be a good idea.

#### Old Business:

Rotary Bridge Project - status

Trustee Jenks reported most of the engineering portion is done. ODOT is meeting with the Village of Granville, the Granville Rotary, and Granville Township on June 19, 2013. Trustee Jenks will represent Granville Township at the meeting. ODOT will advise what the bridge schedule will be.

#### Website Redesign:

Trustee Jenks reported the website redesign was covered under Elected Official Reports.

#### Leads Work:

Trustee VanNess reported FO Miller has the authority to sign. Trustee VanNess reported he spoke to Bob Murphy and advised him the Township is awaiting response from the Licking Land Trust. Trustee VanNess made calls to Licking Land Trust at their listed number and also called Mike Nicholson and the woman at Newark. Trustee VanNess has not heard back from anyone. Trustee VanNess questioned if the Township has the authority to approve the work without

approval from the Licking Land Trust. There will not be equipment in the creek. Trustee VanNess commented his notification of the Licking Land Trust was a courtesy.

Trustee VanNess commented Licking Land Trust has an easement. Trustee Jenks reported as long as the Township does not violate the terms of the easement Licking Land Trust does not need to approve the work. Trustee Jenks commented there cannot be any equipment or excavation in the creek. Trustee VanNess stated the area in question is close to where the Rotary Bridge will be built and the work being done will help the bridge project.

It was decided since the terms of the easement are not being violated; FO Miller may sign the agreement and forward it to Bob Murphy with Leads. Licking Land Trust has been notified and given a chance to respond.

#### Kendal TIF:

Trustee Jenks reported there is nothing new concerning the TIF. Trustee Jenks reported the TIF ends when the last payment on the loan is made. This will be late in 2013 or early 2014. It will then revert to a normal taxing process. Licking County Auditor Mike Smith will send the Township a letter to make it official and tell what to do with overage from the payment in lieu of taxes. Trustee Jenks reported everyone is in agreement concerning the TIF. Auditor Smith will provide directions concerning, what is due and what should happen.

#### Back Taxes/ Granville Inn:

Trustee Jenks reported the back taxes on the Granville Inn were paid. The Township received \$27,000 of the taxes.

#### Energy Aggregation:

Trustee Jenks reported the more he learned of the energy aggregation program the more he liked it. The program was for one year and the discount was a fixed discount rate to what AEP is charging for generation. Trustee Jenks commented of Trebel LLC, has other programs in places with populations similar to Granville Township. Trustee Jenks stated Granville Township could get a discount similar to the one at Sunbury, which is 15%. The discount is on the energy generation rate and is approximately 10% of the total bill.

Trustee Jenks reported he and Scott Belcastro of Trebel LLC. met with the Village. Mr. Belcastro needs to know by July 1, 2013, whether the Township is interested in pursuing the program as he needs to meet the August 1, 2013, Board of Elections deadline. Trustee Jenks reported the Village does not believe they are able to put the energy aggregation program proposal on their agenda and vote on it before July 1, 2013. The Village has decided not to participate in the program for that reason.

Trustee Jenks reported he spoke to the Prosecutor and the language concerning the aggregation bill is unclear whether the Township may go forward without the Village's approval. Trustee Jenks reported Licking County Prosecutor Ken Oswald said due to the ambiguity he would like an opinion from the Attorney General. This would take months. Trustee Jenks commented it is

a good program but the Township should not move forward without the Village and a better understanding from the Prosecutor.

Trustee Mason commented he agreed with Trustee Jenks concerning the program. Trustee VanNess questioned when the Village has its next meeting. Trustee Jenks advised the next Village meeting is next week. The Village is only having one meeting before July, and they advised the agenda is already full. The Village has cancelled the first meeting in July due to the holiday. The Village will not have another meeting until the middle of July and Mr. Belcastro said that would be too late.

Trustee VanNess stated taxpayers will be asked to approve a school levy this fall. Trustee VanNess commented this is an opportunity to guarantee a discount to the residents and save them money. Trustee Mason and Trustee Jenks agreed.

Trustee VanNess questioned whether the Trustees should go to the Village meeting and encourage them (Village Council) to consider the energy aggregation program or whether there could be a downfall. Trustee Jenks commented Mr. Belcastro would also go to the meeting and the only potential downside is Village Manager Stilwell has already taken a position. Trustee VanNess commented Mr. Stilwell's position is he is overwhelmed and doesn't have time to look at the program, but the Village could agree to allow Granville Township to take the lead and put the program on the ballot. Trustee Jenks stated he is not sure if both the Township and the Village need to vote to put the issue on the ballot. To get the best numbers, both the Village and the Township need to be included for the program.

Trustee VanNess questioned whether adding neighboring Townships was considered. Trustee Jenks advised when he was told the Village would not consider the program he did not pursue other Townships.

Trustee VanNess questioned whether Rick Black, Union Township Trustee, had looked at the program. Mr. Black said he was unfamiliar with the program. Trustee Jenks gave Trustee Black a brief outline of the program details and answered some of Trustee Black's questions.

Trustee Jenks detailed the energy aggregation program and advised that anyone who is in a coop program is not included and anyone who has already signed a letter to obtain a discount is not included. Mr. Belcastro's company tries to sell the remaining energy users, residents. Generally a one year contract with a 15% discount to AEP's generation rate can be obtained. There are other townships using such programs, like Sunbury, and they are very happy with the programs. Trustee Jenks explained the issue needs to be put on the ballot. The vote will not be to approve a deal specifically with Trebel LLC., but will give the Township rights to bargain on the resident's behalf. The rights are to infinity. Currently AEP obtains its rates by going into PUCO with a rate schedule. In 2015, AEP has to divest and will make the generators subsidiaries. In 2015 electric rates will be established by a reverse auction through PUCO. All the providers will bid on rates for the year. If there is excess energy available the aggregator will try to sell against the established rate.

There was further discussion that residents may opt out of the program. Trustee Jenks provided a copy of the information from Mr. Belcastro to Union Township Trustee Black. Union Township Trustee Black questioned whether there would be any effect on service. Trustee Jenks advised service would still be covered by AEP. The companies are putting kilowatts into the system and AEP will deliver the kilowatts.

Trustee VanNess advised in 2015 the residents will have to choose a generator. Trustee VanNess announced he will attend the Village of Granville meeting and try to interest them in the program. Trustee Jenks reported he believed Village Manager Stilwell was coming around to the program, but felt it would be too complicated to obtain the information and support in the time allowed. Trustee VanNess and Trustee Jenks discussed Mr. Belcastro does the legwork to put the issue on the ballot and to educate the residents on the program. Trustee VanNess commented it would be a shame to lose the opportunity to save the residents money.

Raccoon Valley Residence with Tall Grass/ Abandoned Vehicle:  
Trustee Jenks reported this was discussed earlier in the meeting

#### New Business:

##### Outfall/ Raw Sewage:

Trustee Jenks reported there was a complaint of raw sewage on SR16. The Licking County Health Department was involved. The area previously has had raw sewage. The Township worked with the Board of Health and it was discovered the major violator was the daycare center as they had a non-working aeration system. The aeration system will be repaired and the Health Department will check the area after the repair.

Trustee Jenks reported there had been e-mails suggesting the Village's sewer system being taken to Sunset Dr. The e-mails may have been premature as fixing the aeration system may solve the problem.

#### Executive Session:

On a motion by Trustee Mason, and a second by Trustee VanNess, with, Jenks-Yes, Mason-Yes and VanNess-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2).

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Mason yes, Jenks yes and VanNess yes the meeting was reconvened into regular session.

Trustee VanNess made a motion that \$10,000 be set aside; \$5,000 for outside legal counsel and \$5,000 for an appraiser to consult with the Trustees about a specific property discussed in the executive session. Mr. Mason seconded the motion and the motion was approved with Mason-Yes, VanNess-Yes, and Jenks- Abstaining.

Trustee VanNess moved adjournment, and the meeting was adjourned at 9:30 PM.

**Calendar Reminder**

- a) Regular Board\* meetings 6/26 and 7/10 starting at 7:00PM
- b) 4th of July Parade
- c) DAR Ceremony at Old Colony on 06/19 at 7:00 p.m.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.