

Granville Township  
Minutes of Regular Meeting June 26, 2013

Present: Granville Township and Granville Roads District Trustees\* Paul Jenks, Bill Mason, and Dan VanNess, Fiscal Officer (FO) Jerry Miller and Betsey Hampton, Recording Secretary  
Department Head: Superintendent Travis Binckley  
Absent: Chief Jeff Hussey  
Guests: Chuck Peterson, Granville Sentinel

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of June 12, 2013:

Trustee Mason made a motion to approve the June 12, 2013, minutes as submitted. Trustee VanNess seconded the motion and they were approved by a unanimous vote after no further discussion.

Correspondence Received or Sent:

Licking River Roundup:

FO Miller reported he received a notice from the Licking River Roundup Committee concerning a planning meeting. Trustee VanNess indicated he attends the Licking River Roundup Committee meetings. They are planning for the annual river cleanup which has been scheduled for September 7, 2013.

Trustee VanNess requested FO Miller to add the notice concerning the river cleanup on the Granville Township website to comply with MS-4 requirements.

Kiwanis Race:

FO Miller reported he received a resolution from the Licking County Board of Commissioners approving closure of Loudon, Raccoon Valley Rd and Battee Rd. from 8:30 to 11:00 a.m. on August 17, 2013, for a Kiwanis race. The resolution came from the County Commissioners because part of the roads in question are not Township roads, but are County roads.

Granville Village Planning Commission Notices:

FO Miller reported he received two notices from the Granville Village Planning Commission. The first concerned a property at 1990 Lancaster Road regarding a path along vacant property. The second notice concerned properties on South Main St. which were incorporated into the Village and will be rezoned from Township to Village zoning regulations. The Trustees were provided copies prior to the June 24, 2013 meeting. FO Miller received a second correspondence today from the Planning Commission concerning the zoning recommendations which will go to Village Council for approval.

Kendal Rededication Ceremony:

FO Miller reported the Granville Township Board received an invitation to Kendal for the rededication and ribbon cutting ceremony. The ceremony is Friday, June 28, 2013, at 10:30 a.m.

**Granville Township TIF report:**

FO Miller reported he sent the required Granville Township annual TIF report to the Ohio Department of Taxation.

**Public Comment:**

There was no public comment.

**Elected Official Reports:****FO Miller:****Vacation Policy:**

FO Miller reported he sent an e-mail to the Trustees regarding the Township's personnel manual section covering vacation policy. FO Miller indicated there needs to be a discussion concerning the vacation policy. There are two individual's whose employment terminated in June of 2013, and a new employee who is starting the last day of June. FO Miller wants to make certain the vacation policy is being administered correctly. The conversation will not take place tonight, but FO Miller wanted the record to indicate there needs to be a discussion concerning vacation policy and there may need to be clarification of the policy to make sure it is handled consistently. FO Miller will work with the Trustees during the next two weeks and propose clarification language during the next meeting if needed.

Trustee Mason advised FO Miller he responded to the e-mail regarding the policy. FO Miller reported he sent a return e-mail. FO Miller reported the policy needs to be applied consistently between Fire Department, Roads and Cemetery employees.

FO Miller reported he received a copy of an insurance policy from Stanley Tataranowicz for the property he rents on River Rd. FO Miller also indicated Mr. Tataranowicz is up to date on his rent payments.

**Amended Certificate and Revised Revenue and Appropriation Amounts:**

FO Miller presented four appropriations transfers to the Trustees and explained the transfers.

<b>Post Date</b>	<b>Transaction Date</b>	<b>Account Code</b>	<b>Amount</b>	<b>Resolution Number</b>	<b>Type</b>
06/25/2013	06/25/2013	2141-330-360-0003	-\$1,000.00		Permanent
06/25/2013	06/25/2013	2141-330-430-0000	\$1,000.00		Permanent
06/25/2013	06/25/2013	2141-330-599-0003	-\$1,000.00		Permanent
06/25/2013	06/25/2013	2141-330-599-0009	\$1,000.00		Permanent

Trustee VanNess made a motion to approve the appropriation transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E599	Bain	285.99	E600	Bassetti	143.23
E601	Baughman	725.22	E602	Binckley	1666.63
E603	Borden	689.02	E604	Boudinot	861.93
E605	Bowman	1588.98	E606	Bryan	944.36
E607	Butt	795.99	E608	Clemens	1420.92
E609	Coyle	119.29	E610	Curtis	1630.71
E611	DeSimone	483.24	E612	DuBeck	220.84
E613	Duncan	135.50	E614	Essick	367.89
E615	Gottfried	287.36	E616	Hall	1412.31
N/A	Hampton	0.00	E617	Harrison	442.18
E618	Henry	595.36	E619	Hill	1374.21
E620	Hussey	2568.33	N/A	Jenks	0.00
E621	Jones, A	47.50	E622	Jones, B	232.44
E623	Kindell	380.64	E624	Kreager	590.55
E625	Leckrone	356.42	E626	Lynn	368.83
E627	Martell	138.08	N/A	Mason	0.00
E628	May	167.41	E629	Meisenhelder	596.31
E630	Melick	427.11	N/A	Miller	0.00
E631	Monroe	1381.17	E632	Poe	557.98
N/A	Poole	0.00	E633	Reece	1215.59
N/A	Riley	0.00	E634	Saunders	492.76
E635	Smith, D	725.24	E636	Smith, S	280.13
E637	Thompson	1495.71	N/A	Tracy	0.00
N/A	VanNess	0.00	WV639	VOID	0.00
WV640	Deferred Comp	1535.00	WV641	OCS-Knox Co	885.76
WV642	IRS	5935.04	WV643	OH IT	2304.58
WV644	School IT	191.61	WV645	Granville IT	1130.55
WV646	Columbus IT	115.87	WV647	Heath IT	15.58
WV648	Lancaster IT	20.61	WV649	Newark IT	88.92
WV650	RITA	155.28	9322	PNB/FSA	573.82
9323	Granville Twp	5462.31	9324	Alpha Link	1295.00
9325	Ashcraft Machine	74.13	9326	VOID	0.00
9327	Bound Tree	1560.69	9328	Delta Dental	1089.79
9329	Dish Network	54.20	9330	DMO	220.00
9331	Elm Recycling	22.64	9332	Fackler	44.94
9333	Finley Fire	55.00	9334	Fire House	617.60
9335	Granville Lumber	572.83	9336	I/O Solutions	262.00
9337	Jan Packard	25.00	9338	Kleem Signs	243.43

9339	Lake's End	319.98	9340	MedBen	85.85
9341	MT Business	55.00	9342	Muskingum Tractor	116.63
9343	OH Health	124.00	9344	OH Health	182.00
9345	OH Public	154.00	9346	Old Colony	5000.00
9347	PPMG	2266.48	9348	ResponseSoft	500.00
9349	Ross	45.22	9350	Rush Truck	326.30
9351	Scioto Materials	1657.45	9352	SE Equipment	167.19
9353	Starmark	10218.07	9354	Time Warner	97.49
9355	Treasurer OH	1125.00	9356	Verizon	160.20
9357	Wright Brothers	20.49	9358	VOID	0.00
9359	M Davis	500.00	9360	Auto Trim	500.00
9361	Miller Body Shop	5095.12			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Licking Land Trust Grant:

Trustee Jenks reported he received an e-mail from Judy Preston regarding a grant from the Licking Land Trust. The Licking Land Trust would like to award a grant of \$6,500 for projects at Spring Valley Nature Preserve. Mrs. Preston has projects she would like completed at Spring Valley Nature Preserve with the grant such as steps by the platform tennis courts. Mrs. Preston questioned whether the projects would need to be bid out. Trustee Jenks advised if the Township does the work it would not need to be bid as it is below \$50,000.

Mrs. Preston needs a way to spend the grant for the projects. The Licking Land Trust would need to either hire contractors for the work or to give the money to Granville Township and the Township will hire the contractors. Trustee Jenks recommended because the property belongs to Granville Township the Trust should funnel the money for the projects through Granville Township.

Trustee VanNess questioned whether there were any restrictions given by the Licking Land Trust on how the grant is spent. Trustee Jenks advised the Land Trust is giving the money and approves the work being done with the grant. The Trust worked with Mrs. Preston to determine and approve the projects to be completed.

Trustee Mason advised there was an e-mail from Mrs. Preston stating she would propose the projects to the Licking Land Trust. The Trust sent Mrs. Preston an okay for the proposal. Trustee Jenks advised Mrs. Preston is working with Andy Wildman, GRD, concerning the projects.

Trustee Mason made a motion to have the Licking Land Trust send the \$6,500 to Granville Township and the Township will serve as the clearing house for the money by hiring and paying

a contractor for the work. Trustee VanNess seconded the motion and the motion passed by a unanimous vote after no further discussion.

#### ODOT Meeting/ Rotary Bridge:

Trustee Jenks reported he attended an Ohio Department of Transportation (ODOT) meeting and provided the Trustees a copy of the ODOT report.

Trustee Jenks reported Korda has submitted plans and there are only a few things which need to be done for the pedestrian (Rotary) bridge. There is an environmental study which is not completed and CLOMR/ LOMR studies which need approved.

Trustee Jenks provided an updated timeline for the Rotary Bridge. In October, the Township will be notified whether it was awarded the Ohio Department of Natural Resources (ODNR) grant.

Trustee Jenks reported the final signed plans have to be sent to the State of Ohio by December 1, 2013. The State of Ohio will put together their estimate based on the Township's plans by January 14, 2014.

The bids for the project will be due by April 14, 2014. Trustee Jenks reported the money will need to be paid to the State of Ohio between January and April, 2014. Construction on the project will begin in May, 2014.

Trustee Jenks reported the shortfall for the project is \$57,000. Trustee Jenks commented no one wants to react to the shortfall until the Township finds out if it received the ODNR grant in October.

Trustee Jenks reported the project is moving along and everyone is pleased with the progress. There should be no more stumbling blocks if the estimate is below projections.

#### Licking Memorial Round Table:

Trustee Jenks reported he attended a round table event at Licking Memorial Hospital on June 19, 2013. Robert Montagnese, CEO of the hospital, discussed things the hospital is doing in the community and reported on the increased capability of the hospital. Trustee Jenks suggested another Trustee attend next year to hear the information. Trustee Jenks reported the urgent care at the corner of Cherry Valley Rd. is doing better than expected and doing double the business of the Pataskala Urgent Care.

#### DAR Ceremony:

Trustee Jenks reported he attended the DAR (Daughter of American Revolution) ceremony at the Old Colony Burial Ground on June 19, 2013. The DAR awarded the Historical Society money to restore headstones. The ceremony included information about the project and the grant. Trustee Jenks stated the Township appreciates the DAR's support.

#### School Board Finance Meeting:

Trustee Jenks reported he attended a School Board Finance Committee meeting. Superintendent Jeff Brown and School Treasurer Mike Sobul talked about the upcoming School levy and provided a power point presentation concerning millage options, etc. Trustee Jenks reported the levy will likely be for five or more mils. Trustee Jenks stated he received an e-mail from Treasurer Sobul reporting some of the assumptions presented are now incorrect. State growth, rollbacks, etc., are not what was estimated. Trustee Jenks reported levies after a certain date will not have a rollback. Levies on the book before the date will have a 12.5% rollback. Licking County Treasurer Scott Ryan is aware of the issue and believes it will be confusing to citizens. Cost of the millage will be more to the taxpayers than was estimated. There now may be a shortfall in the out years to make up. School Officials are not sure if they need more millage, or time, etc. Trustee Jenks will ensure the Trustees and FO Miller receive a copy of the e-mail from Treasurer Sobul.

#### 3264 Raccoon Valley Rd.:

Trustee Jenks reported the house at 3264 Raccoon Valley Rd. was declared not fit for habitation by the Licking County Health Department. The resident recently died and the house is filled with moisture and mold. There are heirs to the property, but they are not responsible for upkeep. The heirs have hired Attorney Terry White to handle Mr. Clement's estate. Attorney White is going to ask for an appraisal on the property. Trustee Jenks reported the property is 1/3 of an acre. Trustee Jenks reported there are back taxes due on the property. Trustee Jenks reported he was advised by the Prosecutor's Office if the house becomes a nuisance, the Township has the right to demolish the house and put the cost on the tax duplicate. Considering the 7-8 years back taxes, demolishing the house would not make sense as the Township would be the last to receive money after the sale of the property. Trustee Jenks reported the Prosecutor's Office stated the Township is the only entity with the right to demolish the house. This would happen only after the house is declared unfit for habitation and ordered demolished.

Trustee Jenks provided a copy of a letter declaring the house unfit for habitation. The letter was served on Attorney White and Mr. Clement's uncle. There are other steps needed before the Township could demolish the house.

Trustee Jenks reported he told the Health Department and the Prosecutor's Office the Township does not want to take the responsibility to destroy the house at this point. The Township would like more information such as the appraisal on the house, etc. Trustee Jenks advised the Township does not have a position on the house at this time, but will develop one when more facts are received.

Trustee Jenks reported he went in the house with Chief Hussey and Superintendent Binckley and the house is worse than was reported. Currently the problems are not permeating to the outside. The ceiling is falling, the carpet is rotting, there is black mold on the walls, etc. Trustee Jenks reported there are no broken windows, etc., which would allow a smell to get outside.

Trustee VanNess questioned whether the appraisal requested would affect the back and future taxes. Trustee VanNess commented the property is probably appraised at a decent value now. Trustee Jenks reported the current value is \$100,000 for the house and \$30,000 for the property.

Trustees Jenks and VanNess discussed any money spent on the house would be lost dollars to the Township.

Trustee Jenks commented the Township may have to destroy the house if it becomes a nuisance. Trustee VanNess questioned whether the Township roads crew should mow the grass every two or three weeks. Trustee Jenks suggested when the area adjacent to the road is mowed, the yard will be mowed also. Superintendent Binckley advised the road is a County road and not maintained by the Township. It was decided when the Township crews are in the area, such as when maintaining Bicentennial Park, they will mow the property. Trustee VanNess commented the crews may not be able to get the tractor mowers in the area due to the brush.

Trustee Jenks advised he will keep the Trustees posted on the situation. The Health Department, Treasurers Office, Prosecutor's Office, estate attorney (White), etc. are working on the situation and will keep the Township posted. Attorney White has been helpful keeping the Township up to speed with the family's wishes.

Trustee Jenks reported he received a call from the landlord of an adjacent property complaining of a sewage smell. Trustee Jenks reported he, Chief Hussey, and Superintendent Binckley did not smell sewage. The landlord also reported broken windows and there were no broken windows. There was a window out on the back porch, and the window was moved into the porch. That window does not provide access to the house. Trustee Jenks responded to the landlord who would like the house disposed of quickly, but that is not something the Township can immediately do. Trustee VanNess commented the house is secured for now.

FO Miller questioned if there were signs posted on the doors. Trustee Jenks responded there were not yet any signs posted.

Un-mowed grass complaint:

Trustee Jenks reported he received a complaint from Janet Gordon regarding grass not being mowed on Burg Street. Trustee Jenks reported he and Superintendent Binckley looked at the property and requested the other Trustees to look at the property. The property is across from Joy Lane and does not have a house on it. Trustee Jenks reported the property looks like a hayfield and is not filled with weeds. Trustee VanNess reported he looked at the pictures and commented it looked beautiful, and had no weeds, just grass. Trustee Mason reported he also looked at the pictures and thought the property looked like a hayfield.

Trustee Jenks stated as there was not any disagreement he would let Mrs. Gordon know the Township does not have any jurisdiction over mowing the property as no noxious weeds are present.

Reception for Denison President:

Trustee Jenks reported there is going to be a reception for the new Denison President, Dr. Adam Weinberg, at Bryn Du at 5:00 p.m. on July 9, 2013. The Township, Schools, and Village are sponsoring the reception and will share the expense of the reception. Trustee Jenks requested permission to pay \$250 from the general fund for the reception. Trustee Jenks reported the Village is coordinating the reception.

Trustee Jenks made a motion for Granville Township to spend \$250 from the General Fund to pay the Township's portion of the \$750 cost of the reception. Trustee Mason seconded the motion. Trustee VanNess questioned whether the Trustees should instead personally cover the cost of the reception. Trustee Jenks commented this is a government function to welcome the new University president. With no further discussion the motion passed by a unanimous vote.

Trustee Jenks requested FO Miller contact the Village to determine how they wish to receive the money; if they are going to bill the Township or if FO Miller should just send the check.

Shai Letter Response:

Trustee Jenks reported Mr. Shai previously asked the Trustees for a response regarding water and sewer responsibilities for a property. Trustee Jenks reported Attorney Jim Havens and the Prosecutor's Office are jointly crafting a letter on behalf of the Trustees.

Trustee Mason:

Trustee Mason reported he also attended the DAR ceremony at the Old Colony Burial Ground on June 19, 2013. Trustee Mason reported it was a nice evening and the ceremony was informative.

Trustee Mason reported everything else he has to discuss is covered elsewhere in the agenda or will be discussed in executive session.

Trustee VanNess:

Trustee VanNess reported he checked behind the ball fields and the LEADS crew was hard at work clearing sticks and debris from Raccoon Creek. Trustee VanNess reported the LEADS crew would likely be at the site another week or two. Trustee VanNess reported the work is being done by hand.

Trustee VanNess reported he attended the Village of Granville Council Meeting on June 19, 2013. Trustee VanNess reported he promoted energy aggregation to the Council at the meeting. This will be discussed later in the agenda.

Trustee VanNess reported everything else he has to report is elsewhere on the agenda.

Roads District:

Superintendent's Report:

Paving:

Superintendent Binckley reported the Shelly Company has begun work earlier than expected. They began paving around the shop (Township Garage) and weather permitting will move to River Rd. tomorrow. Superintendent Binckley reported they will hopefully finish next Wednesday evening, before July 4, if the weather cooperates.

#### Trench Drains:

Superintendent Binckley reported Holbrook Custom Concrete has been working on installing trench drains and should be completed by the end of next week. The concrete floor has been cut for the drains. The drains are custom fitted and could not be ordered until exact measurements were obtained. Superintendent Binckley reported he spoke to Jeff Holbrook this evening and the custom fitted drains will be delivered either Friday or Monday. They plan to pour concrete on Tuesday. Superintendent Binckley reported the project is proceeding nicely.

#### Driveway - 1578 Silver St.:

Superintendent Binckley reported he met with Jack Hire, the resident at 1578 Silver St. to discuss issues with his driveway approach. There were concerns in the winter with Mr. Hire's driveway approach. Superintendent Binckley provided Mr. Hire some solutions and options for his driveway before it is paved. Superintendent Binckley indicated Mr. Hire was satisfied with the advice and potential solution.

#### Tree Removal:

Superintendent Binckley stated the crews removed three dead pine trees in the right of way at the entrance to Snowden Estates.

Superintendent Binckley reported there is a dead tree near the back of Beechtree Lane in the Salt Run Park. The tree is near the Tegtmeyer property. The tree is 80 feet tall and is a danger to the nearby property. Superintendent Binckley indicated the Township Board has previously discussed removal of dangerous trees. Superintendent Binckley stated he has looked at the tree and it is on Salt Run Park property. Superintendent Binckley made a recommendation to have the tree cut down by a company as the tree is too big for the Township to handle. Superintendent Binckley recommended having Tim Sawyer cut down the tree and let the resident have the wood since the tree will fall on her property. The way the tree is leaning it will fall on Mrs. Tegtmeyer's property. Superintendent Binckley reported he has been in contact with Mrs. Tegtmeyer. Trustee Jenks reported he also spoke to Mrs. Tegtmeyer who indicated she would like the wood since it will fall on her property.

Superintendent Binckley reported he contacted Judy Preston of the Land Management Committee to make sure removal of the tree would not violate anything with the Trust. There were not any issues for land management. Superintendent Binckley reported there has already been agreement that any dangerous trees may be dropped. Trustee Jenks reported Mrs. Tegtmeyer's concern is if the tree falls it could hit her house.

Trustee VanNess commented he does not have an issue with removal of the tree. Trustee VanNess questioned if Tim Sawyers was hired would there be any chance he would want the wood or any adjustment in cost if he receives the wood? Trustee Mason reported Mr. Sawyer has done work for him and does not want the wood. Superintendent Binckley also commented Mr. Sawyer does not want the wood.

Superintendent Binckley reported he phoned Mr. Sawyer, and he is booked until September, but would try to fit in cutting down the tree for the Township.

Trustee VanNess stated any time the Township crews see a tree which needs removed and appears too dangerous for the Township crew another person should be hired for the removal. Trustee VanNess reminded everyone the County had an employee killed last year while removing a tree.

Trustee Jenks reported there is also a tree at McPeck Lodge which needs to come down and is also too big for the Township to cut down. Trustee Jenks reported the GRD is going to pay to have the tree cut down.

Signs for bicyclists and school bus stop:

Superintendent Binckley reported he received a request from a resident for bicyclist signs and school bus stop ahead signs on Silver St. near SR 16. Superintendent Binckley stated there are not any more cyclists on Silver Street than on other streets in the Township such as Burg or New Burg. Superintendent Binckley reported cyclists do have to obey the rules of the road, etc. Superintendent Binckley explained past practice for school bus stop ahead signs has been the requests come from the School District. Superintendent Binckley commented typically the residents are referred to the School District. If a request is received from the School District the Township will generally put up the bus stop ahead sign.

Trustee Jenks commented Superintendent Binckley's recommendations were good. If school officials request a sign the Township will be happy to put one up. Superintendent Binckley commented Silver Street is fairly straight.

Ditch Work:

Superintendent Binckley reported the crews ditched part of Burg St. across from the Intermediate School. Superintendent Binckley reported there was a complaint about the ditching by Janet Worth Weaver, a resident who lives across from the Intermediate School. Superintendent Binckley reported he has contacted Assistant Prosecuting Attorney (APA) Lecklider concerning the issue. Superintendent Binckley reported the Township does not have ROW in the area but does have the right to maintain ditch lines in the area. APA Lecklider is researching the court case granting the right to maintain ditch lines. Superintendent Binckley reported he called the resident and left a message.

Mowing:

Superintendent Binckley reported the crews began making a second pass of mowing. The crew is going to mow back as far as possible.

Personnel Issue:

Superintendent Binckley reported he received a resignation request from Matthew Boudinot. Superintendent Binckley requested the Trustees approve the resignation request with regrets as Mr. Boudinot has been a good employee. Superintendent Binckley also requested permission to contact the other qualified applicants from interviews completed for the position a year ago.

Trustee Jenks made a motion to accept Matthew Boudinot's resignation. Trustee VanNess seconded the motion and it was approved with no further discussion.

Trustee Jenks stated Superintendent Binckley did not need the Trustees' approval to begin interviewing candidates for the position. Approval will be given when the employee is hired.

**Vacation:**

Superintendent Binckley reported he will be on vacation starting July 12 and will be back to work on July 22, 2013. While Superintendent Binckley is on vacation, Tyler Bryan will be in charge.

**SR 661 Bridge:**

Trustee VanNess reported he spoke to Village Manager Steve Stilwell who advised the bridge on SR 661 near Denison will be replaced by ODOT in 2015. ODOT had two options: 1. taking the bridge out and closing the road or 2. closing one lane at a time and replacing the bridge. ODOT has chosen to close one lane at a time. This will take longer, but Trustee VanNess stated it is imperative to keep the road open as the Granville Township Fire Department covers McKean Township. Trustee VanNess commented with the bridge closed it would be very difficult to access the northern part of Granville Township and McKean Township. EMS times would be at least tripled for the area.

FO Miller commented access to the schools would also be affected if the bridge was closed. Trustee VanNess advised ODOT will be working on the bridge for 90 days rather than for 45 days. It was discussed school traffic is backed up even with the bridge open, and will be worse with a portion of the bridge closed.

Cemetery Department:

**Superintendent's Report:**

Superintendent Binckley reported there has been one funeral, and the Township has sold six graves. The deeds for the graves will be ready for the next meeting.

**Cemetery Rules and Regulations:**

Trustee Jenks reported the cemetery rules and regulations have been sent to the Prosecutor's Office for review. Trustee Jenks contacted APA Lecklider concerning progress on the rules. APA Lecklider advised he was busy looking at property issues and questioned whether the property issues or the cemetery rules were more important. Trustee Jenks advised APA Lecklider the property issues were more important. APA Lecklider will finish review of the cemetery rules and regulations for the next Township meeting.

Parks Department/ Granville Recreation District:

Superintendent Binckley reported he was contacted by Lesa Miller with a request to have gravel spread at McPeck Lodge. In the past the Township has ordered the gravel to receive a discount and bills the GRD. Superintendent Binckley questioned if FO Miller approved. FO Miller approved. Superintendent Binckley will have GRD written on the invoice and will fax it to FO Miller.

Trustee Jenks reported the Licking Land Trust grant and the tree removal at McPeak Lodge have already been covered in the agenda.

Fire Department:

Fire Chief's report:

Trustee Mason reported Chief Hussey requested the night off for family reasons. Trustee Mason reported Chief Hussey did not have anything for the Trustees except a grant. The grant approval will hold until the next Trustee meeting.

Zoning/Land Management/Open Space:

Trustee VanNess reported he did not have anything new under this area.

Trustee Mason reported any items he has from this section will be covered in executive session.

Old Business:

Rotary Bridge Project-status

Trustee Jenks commented the status of the Rotary Bridge has already been reported and the project is moving along.

Open Space:

Trustee Mason reported the Trustees were previously asked to submit goals for the Open Space Program to Trustee Jenks. Trustee Jenks commented it is important the Trustees prioritize where open space money is spent. Trustee Jenks reported there have been Trustee comments the Township should stay within the guidelines of the Comprehensive Plan and it is appropriate to stay within those guidelines. Trustee Jenks indicated the Township is not going outside the goals of the Comprehensive Plan, but is prioritizing where and how open space money is spent. Trustee Jenks commented the Trustees should give direction to Mr. Layman and to the Open Space Committee and provide a hierarchy. Trustee Jenks suggested the Trustees come to an agreement on the hierarchy for spending open space money. The hierarchy will be guided by the original voted Open Space Program goals and by the Comprehensive Plan.

Trustee Mason reported his thoughts for the Open Space Program are to:

1. Protect the Township's boundaries from encroachment, development, and annexation by other municipalities and Townships. Trustee Mason commented this should remain a major goal of the Open Space Program.
2. Preserve large areas of open land as green space which could be developed and is visible from local highways and byways.

Trustee Mason advised those goals have been stalwart through the years of the Open Space Program. Trustee Jenks added other properties would be considered, but would be lower in the hierarchy.

Trustee VanNess reported he gave the Trustees a list of all properties in Granville Township from the largest to 20 acres. Trustee VanNess reported his idea was to look through the properties and eliminate what is already under Township control and what the Township knows is unattainable. The Open Space Committee could then rank the rest of the properties on a scale of 1-10 according to what properties would be top priority and what would be low priority. The Township could then work to achieve properties at the top and proceed downward. Trustee VanNess commented this would be a way to achieve what is being discussed but be a different approach.

Trustee Jenks commented it is a method to achieve what is being discussed. Trustee Jenks suggested the Open Space Committee and Steve Layman review the list and provide the rankings. If there is a property which is neither scenic nor protects the boundaries it will be ranked after the properties which protect the boundaries or are scenic.

Trustee Jenks suggested using the ranking suggested by Trustee Mason and the methodology suggested by Trustee VanNess. Trustee Jenks commented this is a good way to move forward if there is agreement and is a wise way to spend the taxpayer's money.

Trustee VanNess stated the Township agreed to hire Mr. Layman for 50 hours of work. It is important to try to whittle the list down to something which can be focused on and not waste time and money on properties which are unavailable or are not attainable. Trustee Mason reported Mr. Layman has already started to look at properties.

Trustee VanNess commented he met with Mr. Layman previously. Mr. Layman has a list and was looking at certain properties.

Trustee Jenks requested Trustee Mason craft a letter to the Open Space Committee and to Mr. Layman outlining what the Trustees agreed upon. The letter will advise of the hierarchy ranking and request the list of properties be ranked and used as a guidance document.

#### Website Redesign:

FO Miller reported the new Granville Township website is up. FO Miller reported most of the information from the previous website was successfully loaded to the new website. FO Miller commented he is still learning how to use the new software. FO Miller reported he used the website this evening to announce the Trustee meeting and added the agenda.

FO Miller reported there are some issues with uploading files, but he is working on them. FO Miller discussed he will need time to go through each section of the website and ensure everything is accurate. FO Miller reported he received a call just today concerning a section which was not updated.

FO Miller encouraged everyone to look at the website and to advise him if they have any questions.

Trustee VanNess advised he received a call from a resident who was looking for the Township zoning map. The zoning map was on the old website, but is not on the new website. Trustee VanNess advised the resident the new website is a work in progress and will eventually include all the old information.

FO Miller reported the cost for the new website came in just below \$1,300 which was previously budgeted and came in under budget.

Kendal TIF:

Trustee Jenks reported there is nothing new concerning the TIF. Trustee Jenks reported the TIF ends when the last payment on the loan is made. Licking County Auditor Mike Smith will send the Township a letter to make it official and tell what to do with overage from the payment in lieu of taxes. Auditor Smith will send directions on what is due and what should happen next.

Energy Aggregation:

Trustee Jenks provided background on the energy aggregation issue. Scott Belcastro, Trebel LLC, came to a Trustee meeting and spoke about energy aggregation. There was discussion the Township would try to persuade the Village to join the energy aggregation program. Trustee Jenks reported the Village at first was not interested in the program. Trustee VanNess went to a Village Council meeting and talked about the Village joining with the Township for the program.

Trustee VanNess reported he went to the Village of Granville Council meeting and submitted information concerning the program to the Council. Trustee VanNess reported he felt he received a positive response from the Village but they wanted to wait until the next Village Council meeting to decide.

Trustee VanNess reported he spoke to Scott Belcastro after the Village Council meeting and questioned if Mr. Belcastro could wait until the middle of July. Mr. Belcastro advised he could work with a middle of July decision.

Trustee VanNess reported he requested APA Lecklider to draw up a resolution for ballot language to allow Granville Township to negotiate with an energy aggregate. FO Miller will insert an electronic copy of the resolution into the minutes of this meeting.

Trustee VanNess reported he felt the Village of Granville anticipated Granville Township would move forward with the energy aggregation resolution. Trustee VanNess reported he believes the Village will follow the Township.

Trustee VanNess commented the energy aggregation program is one way the Township can help the taxpayers especially in light of new levies and tax proposals. Trustee Jenks commented he believes the energy aggregation program makes sense and provided a description of the program to the Granville Sentinel reporter present at the meeting.

The program is for one year and the discount is a fixed rate. Trustee Jenks commented Trebel LLC, has other programs in places with populations similar to Granville Township. Trustee Jenks reported Granville Township could get a discount similar to the one at Sunbury, which is

15%. The discount is on the energy generation rate which is approximately 66% of the total bill, so the total savings amount should be approximately 10% of the total bill.

Trustee Jenks reported anyone who is in a co-op program is not included and anyone who has already signed a letter to obtain a discount is not included. Mr. Belcastro's company attempts to sell the remaining energy units. Trustee Jenks explained the issue needs to be put on the ballot. The vote will not be to approve a deal specifically with Trebel LLC., but will give the Township rights to bargain on the behalf of residents. This is not approval of a specific vendor. This has to be put on the fall 2013 ballot. The rights are to infinity. Currently AEP obtains its rates by going to PUCO with a rate schedule. In 2015, AEP has to divest and make the generators subsidiaries. In 2015 electric rates will be established by a reverse auction through PUCO. Anyone with energy to sell will go to PUCO and state at what rate they will sell their energy. All the providers will bid on rates for the year. If there is excess energy available the aggregator will try to sell against the established rate.

There was further discussion validating residents may opt out of the program. Trustee Jenks advised service would still be covered by AEP. The companies are putting kilowatts into the system and AEP will deliver the kilowatts. The residents will still receive a bill for transmission from AEP and on the AEP bill will be the generation amount. There will only be one bill. There was further discussion of the aggregation program and the Trustees answered the reporter's questions concerning the program. Trustee VanNess discussed the opt out vs. the opt in choice, and reported the Township will choose the opt out program. Trustee VanNess reported if the Township chooses the broker they have been talking with his company has enough members that the program will likely be an opt out without a charge program. Trustee VanNess reported the company is confident no one will find a better deal and opt out of the program. Trustee VanNess reported Trebel LLC is the best program the Township has found so far, but they are still looking at other programs.

Trustee VanNess made a motion to adopt the following resolution as worded by the Licking County Prosecutor's office allowing Granville Township to participate:

**Resolution No. \_\_\_\_\_**

**RESOLUTION AUTHORIZING ACTIONS NECESSARY TO EFFECT A  
GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT  
PROVISIONS (ORC 4928.20)**

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 26 day of June, 2013, with the following members present:

Trustee Paul Jenks    Trustee Bill Mason    Trustee Dan VanNess

Trustee VanNess moved the adoption of the following:

**WHEREAS**, the Board, pursuant to Ohio Revised Code Section 4928.20, is authorized to aggregate the retail electrical loads located within the unincorporated areas of the Township and to enter into service agreements to facilitate for those loads the sale and purchase of electricity (“Governmental Aggregation”); and,

**WHEREAS**, the Board is also authorized to exercise the authority granted in R.C. 4928.20 jointly with any other legislative authorities; and,

**WHEREAS**, Governmental Aggregation provides an opportunity for residential and small business consumers to participate collectively in the potential benefits thereunder, which would not otherwise be available to those electricity customers individually; and,

**WHEREAS**, the Board now seeks to establish a Governmental Aggregation Program with opt-out provisions, in accordance with R.C. 4928.20, for the residents, small businesses and other electricity consumers in the unincorporated areas of the Township.

**NOW, THEREFORE, BE IT RESOLVED:** that the Board of Trustees hereby finds and determines that it is in the best interest of the Township, its residents, small businesses, and other electricity consumers located within the unincorporated areas of the Township to establish a Governmental Aggregation Program (the “Program”).

**BE IT FURTHER RESOLVED:** provided that the Program is approved by the electors of the Township, the Board is hereby authorized to automatically aggregate, in accordance with R.C. 4928.20, the eligible retail electric loads within the unincorporated areas of the Township, and, for that purpose to enter into service agreements to facilitate for those loads the purchase and sale of electricity. The Board may exercise such authority jointly with any other legislative authorities/political subdivisions of the State, to the full extent permitted by law, which may

include the use of an energy broker/consultant/aggregator, so long as the broker/consultant/aggregator is certified by the Public Utilities Commission of Ohio.

**BE IT FURTHER RESOLVED:** that the Program will occur automatically for each person owning, occupying, controlling or using an electric load center proposed to be aggregated and the Program will provide for the opt-out rights established in R.C. 4928.20.

**BE IT FURTHER RESOLVED:** that the question of the Board's authority to aggregate shall be submitted to the electors of the unincorporated areas of Granville Township, Licking County, Ohio at the same time as the General Election to be held in the usual voting places within said Township on the 5<sup>th</sup> day of November 2013.

**BE IT FURTHER RESOLVED:** that the form of the ballots to be cast at such election shall be:

A majority vote shall be necessary for passage.

Shall the Board of Trustees of Granville Township have the authority to aggregate the retail electric load located in the unincorporated areas of the Township, such aggregation to occur automatically except where any person elects to opt-out?

<p style="text-align: center;"><b>YES</b></p> <p style="text-align: center;"><b>NO</b></p>
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**BE IT FURTHER RESOLVED:** that the Fiscal Officer of Granville Township be, and hereby is, directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, and cause notice of the same to be given as required by law.

Trustee Mason Seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Jenks, Trustee Mason, Trustee VanNess

Nay: None

Dated this 26 day of June 2013.

Jerry A. Miller  
Granville Township Fiscal Officer

**FISCAL OFFICER'S CERTIFICATION  
TO THE BOARD OF ELECTIONS OF LICKING COUNTY, OHIO:**

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 26 day of June 2013 at its regular meeting.

Dated this 26 day of June 2013.

\_\_\_\_\_  
Granville Township Fiscal Officer

Trustee Mason seconded the motion and with no further discussion the motion was approved with Jenks-Yes, Mason-Yes, and VanNess-Yes.

Trustee Jenks summarized the resolution puts the issue before the voters to determine if they want to allow the Township to negotiate energy prices for them. If the Township does not like what they see, they do not have to enter a program and the residents can opt out of a program chosen by the Trustees.

Trustee VanNess reported APA Lecklider stated at first Granville was the only Township looking into energy aggregation, but now Etna Township is also looking into energy aggregation.

Trustee Jenks commented it is a good program and he hopes the Village also adopts the program.

Raccoon Valley Residence with Tall Grass/ Abandoned Vehicle:  
Trustee Jenks reported this was discussed earlier in the meeting

Water Line Flow Switch:

Trustee VanNess reported he was in contact with Wade Guttridge concerning the specifics of the flow switch to resolve water leak problems. Trustee VanNess reported Mr. Guttridge looked into the issue and advised Trustee VanNess the flow rates were too high for the switch Mr. Guttridge

was proposing. Trustee VanNess reported Mr. Gutridge was not sure what to do. Trustee VanNess reported he has looked on the internet for alternatives and has found other switches. Trustee VanNess is talking to some of the companies to find out what would work for the Township. Trustee VanNess reported he has one switch which looks promising and will keep the Trustees informed.

Trustee VanNess commented there are options out there, so many it makes choosing difficult. Trustee VanNess will find switches he likes and send them to Superintendent Binckley.

Superintendent Binckley reported he met with Diane from AEP last week about the possibilities for electric at the end of the lane for a flow meter. Superintendent Binckley forwarded the information to the Trustees. There are two options. The first option is to install an underground wire, purchased by the Township and run it to the pole. This would cost \$300. The second option is for AEP to supply the line and go 200 feet from the existing pole. The Township would set the pole to specifications. The pole would not be higher than 10 ft. This would be a separate meter. The cost of the security light is \$11. The new box would have a minimum charge of \$18 per month. If the line is run overhead, trees will need removed. Superintendent Binckley reported the Township could keep the area clear and AEP would not be responsible for trees or lines.

Trustee Mason commented both options have a minimum charge of \$18 per month. Superintendent Binckley discussed the cost for the first option is \$300 if the Township runs the wire and purchases the wire and for the second option AEP supplies the wire and the Township purchases the meter. It was discussed it would be simple at Maple Grove as there is electricity at the house. Trustee VanNess commented one of the switches he was looking at online requires 3 amps. Superintendent Binckley commented it would not be a problem.

#### New Business:

Trustee Mason questioned whether the Trustees need to approve a purchase order for FO Miller to order signs from Tim Church as a name needs added as well as additional signage. Trustee Jenks advised approval by the Trustees was not necessary if it is below the required amount. FO Miller will take care of the purchase order.

#### Calendar Reminder

- a) Kendal Ribbon cutting 10:30 a.m., Friday, 7/ 28.
- b) Regular Board\* meetings 7/10 and 7/24 starting at 7:00 p.m.
- c) 4th of July Parade - meet at the Granville Inn at 10:30 a.m.
- d) Sons of the American Revolution Ceremony at Old Colony on 07/20 at 1:00 p.m.

#### Executive Session:

On a motion by Trustee Jenks, and a second by Trustee Mason, with, Jenks-Yes, Mason-Yes and VanNess-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2), at 8:20 p.m..

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Mason yes, Jenks yes and VanNess yes the meeting was reconvened into regular session.

Trustee Mason made a motion to hire Jim Horner to assist the Trustees with a property appraisal and to hire Terry White to assist the Trustees with legal counsel concerning the property which was discussed in executive session. Trustee VanNess seconded the motion and without further discussion, Trustee Mason, Yes, Trustee VanNess, Yes, and Trustee Jenks abstained.

The meeting was adjourned at 9:15 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.