

Granville Township
Minutes of Regular Meeting July 24, 2013

Present: Granville Township and Granville Roads District Trustees* Paul Jenks, Bill Mason, and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary
Department Head: Superintendent Travis Binckley, Chief Jeff Hussey

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Trustee Jenks advised the Board, Chuck Peterson would not be attending the meeting.

Minutes of July 10, 2013:

Trustee Mason made a motion to approve the July 10, 2013, minutes as submitted. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Correspondence Received or Sent:

Tall Grass letter:

FO Miller reported the letter prepared by Trustee Mason concerning tall grass was put on Township letterhead. FO Miller forwarded the letter to Trustee VanNess. Trustee VanNess reported he discussed the letter with Zoning Inspector Warren May and advised him how to use the letter. Trustee VanNess reported he contacted Chip Blanchard to resolve the grass issue at the old BP station. Mr. Blanchard rents the old BP station from Jack Lux. Trustee Jenks questioned whether the owner could be talked into tearing the old BP station down and improving the area.

Property Variance:

FO Miller reported he received a notice from the Licking County Planning Commission concerning a meeting on July 22, 2013. One of the agenda item was a variance for a property which the Planning Commission indicated was in Newark Township. A review by FO Miller and Trustee Jenks indicated the property was actually in Granville Township. Trustee VanNess also became involved with the review. There was also discussion with the Licking County Planning Commission and Jim Larimer, Chairperson of the Granville Township Board of Zoning Appeals (ZBA). Mr. Larimer reported the ZBA approved the variance earlier this summer. The Licking County Planning Commission did not have an approval document from the Township's ZBA but it was on the agenda to be approved.

Trustee VanNess reported the Licking County Planning Commission must have received notice from the property owner (Steve Larson), reporting the ZBA had approved the variance. The variance allows combining 3 or 4 non-conforming properties into 1 non-conforming property. Trustee VanNess indicated there was still a large 13 acre conforming property owned by Mr. Larson.

Trustee VanNess reported there was a snafu with the Board of Zoning Appeals (BZA). The BZA met in June and is supposed to immediately forward minutes and any approval documents to the Granville Township Business Office. This will allow the Township Trustees to know what is happening. Trustee VanNess reported this is outlined in section 508 of the Granville Township Zoning Resolution. Trustee VanNess reported he attempted to contact Stacy Engle, the BZA secretary, to find out what the problem was. Trustee VanNess has not been able to speak to Ms. Engle, but her husband said she should be back tonight and will contact Trustee VanNess.

Trustee Mason questioned whether the Trustees have an opportunity for input on issues being heard by the BZA. Trustee VanNess responded the Trustees have no more opportunity for input than any constituent. Trustee VanNess discussed the BZA is a standalone board. The only way to appeal a BZA decision is in court. An appeal would need to be filed within 20 days of the BZA decision.

Trustee VanNess commented it is nice to be informed what is going on with the BZA. Trustee VanNess reported he discussed the issue with Zoning Inspector Warren May. Inspector May does not go to the BZA meetings as he does not want to possibly influence any decisions. Inspector May initiates the process as the interested party will come to him for a permit. Inspector May will approve or deny the permit. If the permit is denied, Inspector May will tell the resident they may apply for a variance and directs the resident to the BZA.

Trustee VanNess reported the key is to make sure the Granville Township Trustees are notified when the BZA has their meetings and when anything happens.

Trustee VanNess reported he has invited Chip Blanchard to the next Granville Township Trustee meeting on August 14, 2013, and Zoning Inspector Warren May is coming to the August 28, 2013, meeting. Trustee VanNess will try to have someone from the BZA come to the September 11, 2013, meeting.

Trustee Jenks suggested zoning be removed from agenda item number 10 and a new subheading created called zoning as agenda item 13. Zoning will have three subsets: zoning inspector, zoning committee, and BZA. People from the committees can report each meeting. Trustee Jenks commented the issue was frustrating. If Inspector May had informed the Trustees of the variance request, the Township Trustees could have gone as citizens and commented on the request. Trustee Jenks commented Inspector May does not inform the Trustees what is happening and therefore it is secretive. Trustee Jenks commented Inspector May has to communicate better with the Trustees. Trustee Jenks also commented the BZA has to report to the Trustees when they are doing something. The Granville Township Board of Trustees cannot influence the BZA decisions, but the decisions have to be reported to the Granville Township Board of Trustees. Trustee Jenks stated the citizens do not call the BZA, they call the Trustees. Trustee Jenks indicated there was a letter received at 3:00 p.m. Monday and the LCPC was prepared to vote, but did not have a copy of anything from the BZA, just something from the owner. Trustee Jenks reported he contacted Jim Larimer who stated they voted it in June. Trustee Jenks stated there needs to be a process for the BZA and Inspector May to better communicate with the Granville Township Board of Trustees.

There was further discussion concerning adding a separate agenda item for Zoning Issues and improving communication with the BZA and with Inspector May. Trustee Mason commented it is important as the Trustees are making land decisions. Trustee Jenks commented the Trustees will need to know outcomes when Inspector May takes action concerning nuisances.

Trustee VanNess stated having the committee heads attend the Township meetings will help explain the Trustees are not trying to micromanage the committees, but want to know what is going on. Trustee Jenks concurred, indicating what Jim Larimer reported made sense, three non-conforming properties were combined to one non-conforming property. It is still not a good deal, but is better than what was there. FO Miller reported he received a copy of the finding from the Planning Commission late this afternoon which included the following:

- **CONDITIONAL APPROVAL** with the following condition:
 - The three existing parcels (Parcels #019-046098-00.000 & #019-046104-00.000) must be combined with the remaining approx. 13 acres from the adjacent property transfer.

Trustee VanNess commented it sounds as if all four properties are being combined. Trustee Jenks commented it would have been nice to know the conditions before discussing the issue with Chris Harkness of the Licking County Planning Commission.

There was further discussion the new agenda item will inform the Trustees when something is happening and allow Trustees to have questions answered. Trustee VanNess commented this already would be happening if the BZA was forwarding their minutes to FO Miller's office as required. Trustee Jenks commented Inspector May should have reported he submitted something to the BZA so the Trustees know the BZA is going to take action. Trustee Jenks commented the process has been sloppy and needs cleaned up even though no one disagrees with what the BZA decided.

Trash Pick-Up on Burg St.:

FO Miller reported he received notice from a citizen concerning trash pick-up on Burg St. The issue is being resolved. Trustee Mason was out of town and FO Miller contacted Big O directly. Big O reported they cleaned up the issue on Friday, but it wasn't really resolved until the following Monday.

Rain/ Water Issues:

FO Miller reported he received calls concerning too much water in the road, etc. FO Miller also reported he received a call concerning a retaining wall collapsing and a tree which came down. The calls were forwarded to the correct people. Trustee Jenks reported the tree and the retaining wall were referred to the County (Engineers Office) as they were in the County right of way (ROW). Trustee Mason noted the tree which fell only damaged the gutter of the adjacent house as it was caught by the power cables.

Public Comment:

There was no public comment.

Elected Official Reports:

FO Miller:

Changes to Personnel Manual/ Vacation Leave:

FO Miller reported the leave time changes in the Personnel Manual which were approved at the previous Granville Township Trustee Meeting have been implemented. FO Miller reported new accrual rates are being used for the Fire Department. FO Miller reported the Personnel Manual was updated. FO Miller presented a copy of the updated policy and indicated a note was added stating the Personnel Manual is a living document which will be updated upon Board approval. There is a summary of the changes at the end of the document, listed in order by the date the Board approved. The sections of the document also note when the changes were made. Trustee Mason thanked FO Miller for his good work. FO Miller advised the changes will be sent to the impacted employees.

Affordable Care Act:

FO Miller presented a check to be signed due to the Affordable Care Act. A fee is charged to employers who have people who participate in programs such as the HRA (Health Reimbursement Account). It is called a patient center research fee. The fee is \$1 per person, the Township's check is for \$16.

FO Miller presented the appropriations transfers sheet which included three appropriations transfers.

Transaction Date	Account Code	Amount	Resolution Number	Type
07/13/2013	07/13/2013 2141-330-230-0000	\$100.00		Permanent
07/13/2013	07/13/2013 2141-330-360-0003	-\$100.00		Permanent
07/13/2013	07/13/2013 2191-110-319-0003	\$220.00		Permanent
07/13/2013	07/13/2013 2191-220-599-0004	-\$220.00		Permanent
07/24/2013	07/24/2013 2141-330-222-0000	\$3.00		Permanent
07/24/2013	07/24/2013 2141-330-599-0000	-\$3.00		Permanent

Trustee Mason made a motion to approve the supplemental appropriation transfers, Trustee VanNess seconded the motion and it was approved after no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

E707	Bain	249.21	E708	Barnhill	665.31
E709	Bassetti	403.14	E710	Baughman	820.74
E711	Binckley	2015.31	E712	Borden	1143.77
E713	Bowman	1588.98	E714	Bryan	1047.27

E715	Butt	795.99	E716	Clemens	1502.96
N/A	Coyle	0.00	E717	Curtis	1630.71
E718	DeSimone	260.73	E719	DuBeck	105.42
E720	Duncan	308.98	E721	Essick	1235.86
N/A	Gottfried	0.00	E722	Hall	1412.31
N/A	Hampton	0.00	E723	Harrison	546.44
E724	Henry	614.23	E725	Hill	1601.29
E726	Hussey	2568.33	N/A	Jenks	0.00
E727	Jones, A	135.01	E728	Jones, B	473.87
E729	Kindell	390.94	E730	Kreager	471.29
E731	Leckrone	454.74	E732	Lynn	125.41
E733	Martell	132.08	N/A	Mason	0.00
E734	May	544.26	E735	Meisenhelder	614.07
E736	Melick	527.85	N/A	Mercer	0.00
N/A	Miller	0.00	E737	Poe	142.80
N/A	Poole	0.00	E738	Reece	1215.59
E739	Riley	120.92	E740	Saunders	387.28
E741	Smith, D	113.93	E742	Smith, S	412.55
E743	Thompson	1495.71	E744	Tracy	134.08
N/A	VanNess	0.00	WV746	IRS	5868.34
WV747	Deferred Comp	1415.00	WV748	OCS-Knox Co	885.76
WV749	OH IT	2517.06	WV750	School IT	188.73
WV751	Granville IT	1168.03	9399	Frank Gates Company	3151.00
9400	PNB/FSA	573.82	9401	Ashcraft Machine	108.76
9402	BoundTree	2368.96	9403	Buckeye Backflow	150.00
9404	Elm Recycling	461.33	9405	Fackler	94.99
9406	Fire House	839.00	9407	Granville Sentinel	28.40
9408	Havens Limited	1773.50	9409	Horner Appraisal	5000.00
9410	Lawson Products	97.90	9411	VOID	0.00
9412	Motorola	264.00	9413	Nat'l Ins Pub Safety	720.00
9414	OH Public Entity	154.00	9415	Pinkerton	65.00
9416	Quality Fire	540.50	9417	S Mercer	95.00
9418	Wright Brothers	188.65	9419	Delta Dental	1089.79
9420	CiNet LLC	3105.00	9421	MedBen	90.70
9422	US Treasury	16.00			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

FO Miller reported he prepared a half year budget summary for Superintendent Binckley and Chief Hussey and will provide them copies of the report. The report indicates what was

projected for the year and what expenses have been to date. FO Miller advised the Trustees he can provide copies to them as well.

Trustee Mason:

Trustee Mason reported anything he has to report will be covered in executive session.

Trustee VanNess:

Sunset Drive:

Trustee VanNess reported he has been working on the noise complaint from Sunset Dr. Trustee VanNess obtained sheriff's reports and shared them with the other Trustees. Trustee VanNess reported he was surprised at the extent of the problem. Trustee VanNess put together a letter to address the issue and presented the letter to the other Trustees to see if they thought the letter was appropriate to send to the property owner, Dr. Jon Sata. The letter asks Dr. Sata to help resolve the issue. Trustee Jenks commented the letter looks good.

Dr. Jon Sata,

The Township Trustees are concerned about the number of complaints about the property at 51, 53 Sunset Drive which is one of your rentals. Almost all of the neighbors have complained to the Trustees about mainly consistent loud music at all hour as well as trash and refuse lying around the property. We have looked into it and have found out that in the last year and a half the sheriff's department has responded to that residence nineteen times. The Trustees are asking for your help to resolve this ongoing problem.

Thank you,

The Granville Township Trustees:

Paul Jenks

Bill Mason

Dan VanNess

Trustee VanNess requested FO Miller put the letter on Township letterhead and send it to Dr. Sata. Trustee Jenks questioned if Trustee VanNess had spoken to Dr. Sata. Trustee VanNess responded he had spoken to Dr. Sata who wanted a letter. Trustee VanNess reported he will set up a meeting with Dr. Sata.

Trustee Jenks indicated the letter should let Dr. Sata know the Township needs something done about the situation.

60 foot ROW:

Trustee VanNess reported prior to the previous Granville Township Trustee meeting Assistant Prosecuting Attorney (APA) Lecklider advised the Township it has a 60 ft ROW on Burg St. Trustee VanNess reported he advised Dave Price the Township had a 60 ft ROW. Mr. Price told Trustee VanNess the Township did not have a 60 ft. ROW and advised he researched the issue previously. Trustee VanNess reported Mr. Price gave him his research.

Trustee VanNess reported APA Lecklider advised Volume 1, section 145, pages 25 and 145 indicated the Township has a 60 ft ROW. Mr. Price only had page 25, not page 145. Trustee VanNess reported he shared page 145, which specifies the 60 ft. ROW, with Mr. Price.

Trustee VanNess also showed Janet Worth the Township has a 60 ft. ROW. Ms. Worth is not happy, but understands the Township does have the 60 ft. ROW. Trustee VanNess commented he hopes this resolves the issue and later in the meeting provided Superintendent Binckley and FO Miller with copies of the section which allows the Township the 60 ft. ROW.

Trustee VanNess reported everything else he has to report is elsewhere on the agenda.

Trustee Jenks:

Energy Aggregation:

Trustee Jenks reported he attended a meeting at the Village of Granville and met with a PUCO representative concerning energy aggregation on July 11, 2013. Trustee Jenks shared the meeting information with Trustee VanNess.

Trustee Jenks reported the representative was not selling energy aggregation but it was clear energy aggregation has worked in north eastern Ohio. The representative indicated almost all of north eastern Ohio is aggregated.

Trustee Jenks reported Village Manager Steve Stilwell spoke to someone in Orwell, Ohio concerning energy aggregation. Everyone has had good luck with energy aggregation. Trustee Jenks reported the PUCO representative explained thirteen years ago PUCO and the legislature began working on deregulating the energy industry. PUCO and the legislature knew they would not be able to begin doing the auction for the entire state at the same time. Energy aggregation is a way for everyone to receive a savings until full deregulation occurs. Energy aggregation was created as a way to help the people in Ohio obtain a savings until the whole state is deregulated.

Trustee Jenks reported Village Manager Stilwell asked good questions and PUCO representative was very forthright.

Bike Path Mowing:

Trustee Jenks reported the new parks director for Licking County contacted him and wanted to know when Granville Township was going to mow it's portion of the bike path. Trustee Jenks advised her he did not think the Township was responsible for mowing the bike path. Trustee Jenks reported in the Village of Granville and in Newark it is their responsibility to mow their portion of the bike path, but Granville Township is not responsible for any mowing on the path. The County is responsible for the mowing outside the Village, but within the Township. The Parks Director stated there was an agreement. Trustee Jenks reported he requested she provide a copy of the agreement. The Director sent a copy of the agreement, and Granville Township is not part of the agreement. Trustee Jenks will provide a copy of the agreement to the other Trustees, FO Miller, and Superintendent Binckley in case the issue comes up again. The Parks Director is now aware the bike path mowing is not the Township's responsibility.

Trustee Mason commented the County Parks Department tried to have every Township assume responsibility for the mowing, but at that time Granville Township apparently did not agree. Trustee Jenks commented the Parks Director was nice about the issue, apologized, and said she will figure out how to get the mowing completed.

Trustee Jenks reported everything else he has to report is elsewhere on the agenda.

Roads District:

Superintendent's Report:

Mowing:

Superintendent Binckley reported the Township completed a second pass of mowing.

Paving:

Superintendent Binckley reported the paving and the striping has been completed.

Heavy Rainfall:

Superintendent Binckley reported due to the recent heavy rainfalls there have been phone calls concerning water issues. The crews have been cleaning ditches and fixing berms since the recent heavy rain falls.

Superintendent Binckley reported there was a broken clay tile in the Grand Knoll addition causing slow drainage near 562 Knoll Dr. There have been problems on Knoll for years. Superintendent Binckley reported this will be addressed soon and the resident has been contacted.

Superintendent Binckley reported there was a 48" culvert which began to wash out on Canyon Rd. The culvert was originally installed by the County. Superintendent Binckley reported the Licking County Highway Department was out and helped with it today. This was done without the road being torn up. Superintendent Binckley advised he will send a letter to Bill Lozier, Licking County Engineer, thanking him for the Highway Department's immediate response and help. Superintendent Binckley noted in the past the Highway Department always took care of things over 36 in., but things have changed. Superintendent Binckley reported the road was not closed.

Street Signs:

Superintendent Binckley reported he is waiting on a return call from Osburn Signs to see when the new signs will be delivered, as they were scheduled for last week. Superintendent Binckley commented he hopes the signs are delivered in the near future.

Evergreen Hills:

Superintendent Binckley reported the traffic count being done in Evergreen Hills for the Licking County Engineer's Office by Licking County Area Transportation Study (LCATS) was completed Tuesday, July 23, 2013. The Engineer's Office is waiting on the report from LCATS.

This resulted from a request made several months ago. The Engineer's Office will provide feedback. Superintendent Binckley reported the ball is rolling, but he is unsure how long the process will take.

Tree Removal:

Superintendent Binckley reported he is waiting for Tim Sawyer to drop the tree near Donna Tegtmeier's property as well as two other dead trees in the right of way along Orchard Dr. Mr. Sawyer is coordinating with Ms. Tegtmeier as she wants to be there when the tree is taken down. Ms. Tegtmeier has been on vacation. Trustee Mason advised Superintendent Binckley Ms. Tegtmeier will not be leaving again as she had previously planned. Ms. Tegtmeier will call Superintendent Binckley.

ROW Permit:

Superintendent Binckley reported he received an application for a ROW permit to directionally bore under Burg St. from the Consumer Gas Cooperative, Orville Ohio. This is in the same area which Don Hill Inc. drilled last year. They are hoping to complete within 6 months. They will be several feet from the road and will not disturb anything.

Superintendent Binckley reported he received a complaint from a resident about General Griffin and the new highway. There are some people using GPS systems which do not indicate General Griffin is a dead end road. Superintendent Binckley reported this is not the first complaint. Superintendent Binckley reported the Ohio State Highway Patrol called several months ago concerning the road as there have been three accidents involving out of state drivers.

Superintendent Binckley reported the road is properly marked. Superintendent Binckley reported he has spoken about the issue to the Licking County Highway Department, the Ohio Department of Transportation (ODOT), etc.

Superintendent Binckley indicated there are some options for the Township to try to indicate to drivers they are not on a highway and the road they are on will dead end. Superintendent Binckley reported the road is not a dead end road until it passes Morse Rd. Therefore dead end signs cannot be placed at the beginning of the road as drivers can turn off onto Morse Rd. There currently are dead end road signs on General Griffin Highway east of Morse Rd. There are also red reflective markers in the cul-de-sac.

Superintendent Binckley reported ODOT and Licking County say it is okay not to do anything about the issue. Superintendent Binckley offered the Township can put up "Road Ends: 500 ft ahead" signs further up the road, put up more red reflectors at the cul-de-sac, or rumble strips.

Superintendent Binckley indicated the red reflectors may not work as there are already two at the location.

Trustee Mason commented the danger is the cul-de-sac as people are driving through it as they believe they are on a highway. It was questioned whether there have been any serious accidents. Chief Hussey replied there was a serious accident last month at the location being discussed. A driver from Michigan thought she was on a four lane highway, hit the cul-de-sac, flipped her car,

etc. and had a serious accident. Chief Hussey reported the driver's Garmin took her down old SR 161, now General Griffin, rather than the new highway. It was discussed the accidents have all occurred with out-of-state drivers.

It was reported there are not any street lights in the area and the road is very dark. Superintendent Binckley stated the Township can put up more lights, but if the driver's do not see the signs or read them they may not realize what type of road they are on. Superintendent Binckley recommended erecting Road Ends in 500' signs on General Griffin.

There was further discussion concerning the pros and cons of extra signs, signs with LED lighting, and rumble strips. Chief Hussey commented pavement grooving might get drivers' attention as accidents are happening at night when drivers do not notice or see the signs. Superintendent Binckley commented the grooving will not work unless the signs are also present and seen. Superintendent Binckley recommended putting up an extra set of signs stating Road Ends in 500 ft and seeing how the signs work. If the signs do not help the Township can then look into rumble strips. Superintendent Binckley commented he does not know how much rumble strips will cost. Superintendent Binckley reported the Shelly Co was going to advise how much rumble strips would cost, but has not yet replied. Superintendent Binckley believes Shelly may not have a machine to cut grooves the pavement. They (Shelly) and Kokosing may subcontract grooving of pavement. Superintendent Binckley has not yet found anyone who does the grooving. Trustee Jenks agreed with Superintendent Binckley's suggestion to put a sign up. Trustee Jenks requested Superintendent Binckley find out how much the rumble strips cost. Trustee Jenks suggested after the cost is determined, the Township could find out if there are rumble strips being done within the area and can then have grooves put on General Griffin at the same time.

Trustee Jenks suggested the Township should put up signs now and find out more information concerning rumble strips. There was further discussion concerning the issue. Trustee Jenks commented the GPS systems will eventually be updated and the problem will be resolved.

Cherry Street Paving:

Superintendent Binckley reported ODOT plans to pave Cherry St. in 2015. ODOT is looking for the Township and the Village to participate. Superintendent Binckley will look into this and see how much, if any, of Cherry St. belongs to Granville Township.

Personnel Matters:

Superintendent Binckley reported he has narrowed down the applicants for the vacant Roads District position. Superintendent Binckley recommended filling the vacant Roads District position with Joseph Asselin. Superintendent Binckley commented he and Trustee Mason interviewed Mr. Asselin for the position last year and he was a top candidate. Mr. Asselin has experience in snow removal, equipment operations, tree trimming and light mechanics. Superintendent Binckley recommends Mr. Asselin start out at \$14.20/hr. and once he gets his CDL move him up to \$15.50/hr. Superintendent Binckley requested a start date of August 12, 2013.

Trustee Mason made a motion to hire Joseph Asselin for the vacant Roads District position with a starting salary of \$14.20/hr effective August 12, 2013, with a salary increase when he obtains his CDL license. Trustee VanNess seconded the motion and with no further discussion the motion was approved. Trustee VanNess questioned where Mr. Asselin lives and Superintendent Binckley advised Mr. Asselin resides east of Newark.

Fair:

Superintendent Binckley reported he will be at the fair the week of August 5, 2013.

Cemetery Department:

Superintendent's Report:

Superintendent Binckley reported there have been one deed transfer, and one funeral.

The funeral was an indigent burial. Superintendent Binckley reported the Village of Granville was responsible for the burial. There was a discussion how much the Village should be charged for the funeral and whether there was any leeway in the charge.

Trustee Jenks reported Bill Hoekstra called and advised the County Coroner wanted to release the body to be embalmed and buried. Mr. Hoekstra questioned who was responsible to pay for the embalming and burial. APA Lecklider advised it was the Village's responsibility to pay for the burial and embalming. Mr. Hoekstra recommended cremation as it would be less expensive but APA Lecklider recommended burial in case the family later claims cremation was not what they wished.

Trustee Jenks reported Village Manager Steve Stilwell, on behalf of the Village, accepted the cost of the embalming, casket. Trustee Jenks attended the funeral which was on Monday, July 19, 2013. Manager Stilwell questioned whether there could be a break on the cost of the grave and opening and closing costs as the Village has already paid \$1,500 for the embalming and casket.

Superintendent Binckley reported graves normally cost \$700 - \$1,200 (\$700 Township resident and \$1200 for non-Township resident), and the charge for opening and closing the grave is normally \$650. Superintendent Binckley recommended charging the Village \$700 for the lot fee as this is land which could have been sold to someone else. Superintendent Binckley recommended the \$650 opening and closing cost for the grave be waived. The opening and closing fee is for labor, etc. and the Township and Village already trade labor on certain occasions. Superintendent Binckley noted the lot is something which will have to be repurchased in the future.

Trustee Jenks stated the Township swaps labor with the Village and agreed charging for the lot makes sense.

Trustee Mason made a motion to approve Superintendent Binckley's recommendation to charge the Village \$700 for the lot and waive the opening and closing fees for the indigent burial.

Trustee VanNess seconded the motion and without any further discussion the motion was approved by a unanimous vote.

FO Miller will bill the Village \$700 and Trustee Jenks will send an e-mail advising the Village of the Township's decision.

FO Miller questioned what the name on the bill should be. Trustee Jenks reported this was discussed with APA Lecklider, Superintendent Binckley, and the Village. It was decided to make the deed out to the Village of Granville. The family did not pay for the lot. The family may come in and move the body, but they do not have rights to the grave. Trustee Jenks reported the individual's name will be recorded. The individual was a Veteran, and the Funeral Home is arranging for a marker.

Cemetery Rules and Regulations:

Trustee Jenks reported the cemetery rules and regulations are ready for voting. There was a word missing from the last page which has been inserted. FO Miller indicated there is a gap when the rules and regulations are printed. Trustee Jenks will fix the gap and eliminate an extra space. It was noted "disinterment" is indicated by the computer to be a misspelled word, but is a good word.

Trustee VanNess made a motion to approve the Granville Township Cemetery Rules and Regulations with the changes, effective August 1, 2013. Trustee Mason seconded the motion and without any further discussion the motion was approved by a unanimous vote.

The cemetery rules will be placed on the Township's website and distributed. Trustee Jenks reported Superintendent Binckley will extract pieces of the rules and regulations to create a brochure.

Trustee Jenks discussed APA Lecklider appreciated going through the rules and regulations. APA Lecklider is going to use the Township's rules and regulations as a basis for other cemeteries in the County.

FO Miller questioned whether the "deeds" would be changed to "rights of interment". Trustee Jenks advised APA Lecklider is still working on that, but has had other issues which needed his review.

Parks Department/ Granville Recreation District:

Nothing was reported for the parks department.

Fire Department:

Fire Chief's report:

Fire Department Runs:

Chief Hussey reported the Fire Department responded to a major structure fire at 75 Granview Rd. The Fire Department was called at 2:00 a.m. The entire attic was on fire and there were

flames 30 ft high. The resident is a Columbus firefighter and he escaped the fire through his bedroom window. Chief Hussey reported the house is estimated to be a total loss of \$200,000.

Training:

Chief Hussey reported there have been several trainings including one for the hazardous materials team at the Marathon Fuel Plant in Heath. Chief Hussey reported Granville Fire Department would be involved if there was a major incident at the plant. The training is also useful in case there is an incident involving the pipeline in Granville.

Chief Hussey reported Riverside Hospital came and conducted stroke training for the Fire Department. They are doing mechanical clot retrieval mentioned at the previous Trustee meeting.

Joint Fire District/ Fire Levy:

Chief Hussey reported there are ongoing discussions in Union Township concerning fire levies, fire districts, and taxes. Chief Hussey reported Union Township may have a fire levy for $1/2$ mil on the fall ballot. If the levy passes the Granville Fire Department could benefit as the funds collected from their fire levies would be distributed to their service providers. If the levy passes the contract with Union Township could double from \$80,000/year to \$160,000/year.

Chief Hussey reported they have been discussing tax districts, conforming boundaries, and there has been discussion about Hebron and Buckeye Lake withdrawing from Union Township.

Personnel:

Chief Hussey reported he received a resignation request from Beau Hammock, a young volunteer fire fighter. Mr. Hammock lives a long way from the Fire Station and has not been able to participate much with the Fire Department. It was agreed it is best for Mr. Hammock to resign as a volunteer fire fighter.

Trustee VanNess made a motion to accept the resignation of volunteer fire fighter Beau Hammock. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Zoning/Land Management/Open Space:

Trustee VanNess reported everything was covered earlier in the agenda.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported the Ohio Department of Transportation (ODOT) did not like the ROW letter sent by Granville Township although they (ODOT) provided the letter to Trustee Jenks and it was put on Township letterhead and sent back. ODOT has provided another letter which Trustee Jenks provided to FO Miller. Trustee Jenks advised he will need approval to sign the revised ROW letter and send it to ODOT.

Trustee VanNess made a motion to allow Trustee Jenks to sign the revised right of way letter and send it to the Ohio Department of Transportation. Trustee Mason seconded the motion and after no further discussion the motion was approved by a unanimous vote.

Trustee Mason questioned whether a typographical error on the letter had been corrected and FO Miller responded it was corrected.

Trustee Jenks requested FO Miller send a copy to Randy Comisford's attention.

Open Space:

Trustee VanNess reported there is nothing besides what will be covered in executive session.

Kendal TIF:

Trustee Jenks reported there is nothing new concerning the Kendal TIF.

Energy Aggregation:

Trustee Jenks reported he attended a meeting with Village Attorney Mike King and Village Manager Steve Stilwell on July 23, 2013. The Village has prepared language to put energy aggregation on the ballot if approved by the Village Council at an emergency meeting on July 31, 2013. Trustee Jenks reported the language has been reviewed by APA Lecklider. It was agreed the Village needed to pass separate language and will put energy aggregation separately on the ballot. Trustee Jenks reported the Village wants the Township to work with them for a common agreement if energy aggregation passes. Trustee Jenks reported the Village's language is similar to the Township's language. The Village has requested that any information brochures, public meetings, etc. be sent jointly. Trustee Jenks reported the emergency meeting requires a super majority. Trustee Jenks requested Trustee VanNess attend the meeting on July 31, 2013, at 7:30 p.m. Trustee VanNess responded he should be able to attend the meeting.

FO Miller questioned whether he should file the energy aggregation motion previously passed by Granville Township. The Township was waiting to see if there was combining of language. Trustee Jenks advised FO Miller to file the paperwork with the Licking County Board of Elections.

Water Line Flow Switch:

Trustee VanNess reported he has eliminated six of the water line flow switches he has been reviewing. Trustee VanNess reported he has not found a switch he is excited about. The majority of the switches are foreign made. Trustee VanNess advised he wants to find good references from someone who has actually used the flow switch before the Township purchases something.

County - Zero Degree Driveway Access:

Superintendent Binckley reported he contacted Licking County (Engineer Office) concerning zero degree driveway access. Superintendent Binckley reported the County's theory is driveway approaches should be level or below level for approximately 25 feet, but this is not always possible and the County cannot deny a person access to their property. Superintendent Binckley

reported the County tries to enforce this when practical. The County has two or three drives in addition to the drives on Welsh Hills Rd. which have problems, but the County is not allowed legally to deny the owner access to the property. Superintendent Binckley reported the County approved the driveways because they were the best possible for the area. Superintendent Binckley reported they have tried several proactive solutions such as digging the ditches deeper to contain water, etc. Superintendent Binckley advised the Trustees he told the County the water which causing problems is the water coming straight from the driveway and going across the road. Superintendent Binckley reported the County is aware of the water problems and know they are major problems. Superintendent Binckley discussed Granville Township can take up the issue with County Engineer Bill Lozier to see if there is a way the rule can be enforced and see if Engineer Lozier will allow the rule to be enforced.

There was further discussion concerning the scope of the problem. Trustee Mason identified two driveways which are a concern as the water comes directly across the road to drain on the other side of the road and freezes in the winter creating very hazardous conditions. Trustee Mason commented he is concerned for safety reasons. He is aware of the hazard, but many drivers are not. FO Miller questioned whether a grate could be placed across the end of the driveway and the water would go into the grate and drain into the ditches. Superintendent Binckley commented he believes there are things which could be done and a grate is a good suggestion. Superintendent Binckley also discussed a speed bump could be placed to slow down the water and divert it. Superintendent Binckley commented there are 4-5 total problem drives in the County and 2 happen to be close together in Granville Township.

Trustee Mason advised he thinks the driveways being discussed are both correctable with some grading and advised the Trustees he will contact Engineer Lozier.

Home on Raccoon Valley:

Trustee Jenks reported he received a call from APA Lecklider who stated Granville Township was going to get an order from the Licking County Health Department to board up the windows and doors at 3264 Raccoon Valley. Trustee Jenks reported the Township does not want to spend money on the house. The Township wants to protect the public's welfare and safety, but will likely have the expense of tearing down the house. Trustee Jenks commented no money will be made from the sale of the house as there are back taxes due, so it is unlikely any monies spent by the Township tearing the house down will be recouped in a sale.

Trustee Jenks reported Chad Brown with the Licking County Health Department went to the house with Chief Hussey and Superintendent Binckley. They determined what protection the house needed. Chief Hussey reported the house is secured and doubted anyone would want to go into the house. While at the house the front storm door was screwed shut to prevent anyone from entering. There was further discussion concerning the condition of the house. The house will continue to be monitored, and if anything changes further action could be taken.

Trustee Jenks reported he received an e-mail from Chad Brown stating a health inspector will look at the house once a month. Trustee Jenks commented there was good cooperation.

Trustee VanNess questioned whether there was any possibility of the house being used for Fire Department training if the Township has to tear the house down. Chief Hussey responded the house is too much of a health hazard to have any fire fighters enter. Chief Hussey reported the house has gotten worse and is full of black mold. Water is squirting out of the carpets, ceilings have collapsed, etc.

Trustee Jenks commented Attorney Terry White is handling the estate and will contact Trustee Jenks when he returns from vacation to advise what is happening with the estate. Trustee Jenks stated there was no money in the estate and the value of the house and property will likely not cover the back taxes. APA Lecklider has advised the Township will be responsible for tearing down the house. Trustee Jenks reported Attorney White said he would have the property appraised.

Superintendent Binckley reported he is obtaining an estimate of how much it will cost to tear down the house. Superintendent Binckley advised he will be meeting with someone on July 25, 2015, to obtain an estimate. Trustee VanNess stated the Township spent \$6,000 to tear down the barn and the house is smaller than the barn. Superintendent Binckley reported he thinks Curtis Ufert will be less expensive. Mr. Ufert will be able to pull down the house and load it into his truck. Superintendent Binckley reported Mr. Ufert has demolished several other houses in the area. FO Miller questioned whether there were any health hazards with tearing down the house and taking it to a landfill due to the mold.

Trustee Jenks responded a landfill will take the house and the mold would not matter. Unless hazardous chemicals are present, it could go to a demolition fill which is less expensive. Demolition companies generally use demolition fills.

Abandoned Auto Complaint:

Trustee VanNess reported concerning a complaint about an abandoned vehicle at a house on the corner of SR 37 and Silver St. Trustee VanNess reported Zoning Inspector Warren May looked at the auto and sent a picture. Trustee VanNess reported when Zoning Inspector May tried to fill out the forms he was unable to find any damage on the vehicle. One of the requirements on the form is extensive damage to the vehicle. Trustee VanNess reported he thanked Zoning Inspector Warren May for looking at the vehicle and requested he file the information for later if the vehicle is damaged.

Trustee Jenks reported he stopped and looked at the car. The car looks good from 200 yards. Trustee Mason reported the law includes the car not being moved and not being moveable. Trustee Mason stated the car has to be operational. Trustee Jenks reported the car's top is missing and it is filled with water and trash. Trustee Jenks reported the car does not have a license plate. It was discussed the picture makes the car look good, but it is a mess. The car is a Mercedes Coupe. There is no cover for the car, it is open to the weather, and is only slightly under an overhang. Trustee Jenks reported there are also two pick-up trucks behind the Mercedes which do not appear to have been moved and have weeds growing around them. Trustee Jenks commented it is beginning to look like a scrap yard. Trustee Jenks reported he is going to speak to APA Lecklider to see if there is another section of the Ohio Revised Code (ORC) where the Township can take some action even if there is not damage to the vehicle.

Trustee Jenks reported he would like Zoning Inspector May to be more aggressive in this type of situation. Zoning Inspector May did not mention the pickup trucks, and did not go close to the car. Trustee Mason reported the Township used the law with the Benson's. Trustee Mason stated the law specifies the vehicles have to be operational. Trustee Jenks reported the ORC being used for the house on Raccoon Valley Rd. and the house on SR 37 is a section.

Trustee VanNess suggested Zoning Inspector May fill out the form and send it to APA Lecklider. Trustee Jenks indicated the form could be sent to APA Lecklider, but the form is inaccurate because the car is not road ready as it is filled with water, boxes, and trash. It is an eyesore and has been sitting outside with the roof missing. Trustee Jenks commented he thinks the vehicle is damaged and cannot run. The pickup trucks were also discussed.

Chief Hussey reported the Fire Department has also had calls concerning livestock from the property being outside of the fence. Chief Hussey reported the fences are broken down and there is not a lot of grass in the pastures. The animals are pushing the fences down. Chief Hussey reported he called the Sheriff's Department with the complaints. Chief Hussey reported he has also seen livestock out of the fence grazing in the ditch. Chief Hussey commented if there is a discussion with the property owners the issue of the livestock should be included as there are safety concerns if the livestock are on the road and cause an accident.

Trustee Mason reported the Township has had previous complaints concerning animal cruelty, etc. at the property. Trustee VanNess commented the Township should talk to APA Lecklider concerning the fence issue to see if he has any suggestions. FO Miller questioned who is liable if an animal is out of the fence and causes an accident. Trustee VanNess responded the homeowner is liable and stated the owner would hopefully have an insurance policy covering such accidents. It was discussed the property is beginning to be a nuisance property and is beginning to look like a junk yard. Trustee Jenks discussed there are many issues and complaints concerning the property.

New Business:

There was no new business to report.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes and VanNess-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) to discuss the possible acquisition of property, at 8:10 p.m.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Jenks-Yes, Mason-Yes, and VanNess-Yes the meeting was reconvened into regular session.

After no further discussion, the meeting was adjourned at 8:45 PM.

Calendar Reminder

a) Regular Board* meetings 08/14 and 08/28 starting at 7:00PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.