

Granville Township  
Minutes of Regular Meeting August 28, 2013

Present: Granville Township and Granville Roads District Trustees\* Paul Jenks, Bill Mason, and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Warren May, Granville Township Zoning Inspector  
Chuck Peterson, Granville Sentinel  
Jeff Jackson, Granville Golfland  
Vonda Welch, Granville Golfland  
Judy Preston, Granville Township Land Management Committee  
Roger Dunifon, 3464 Loudon St, Granville Ohio  
Andrew Wildman, Director, Granville Recreation District  
Melanie Schott, Granville Township Trustee Candidate  
Steve Layman, Granville Township Open Space Advisor

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of August 14, 2013:

Trustee Mason made a motion to approve the July 24, 2013, minutes as submitted and amended. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Old Business:

Golfland:

Andy Wildman, Director, Granville Recreation District (GRD) Vonda Welch, Granville Golfland, and Jeff Jackson, Granville Golfland, presented information to the Trustees concerning a land swap between the Township and Granville Golfland.

Director Wildman thanked Ms. Welch, Mr. Jackson, Superintendent Binckley, Trustees past and present, GRD Board members past and present, and everyone who has spent time working on the land swap. Director Wildman reported the land swap in Raccoon Valley Park will benefit Golfland, the GRD, the Township, and the park's users.

Director Wildman described the land swap and presented a map to the Trustees which detailed the area and acreage to be traded. Director Wildman reported trees will be planted down the property line to keep golf balls from going into the park. Director Wildman reported a four foot snow fence was put up and has stopped golf balls from entering the park. The trees will be a natural barrier and will be twice as tall as the fence.

Director Wildman reported the square footage of the triangle of land being traded to Golfland is .7 acres. The area of the rectangle of land being traded to the Township is .67 acres. Director Wildman reported if everyone agrees the GRD will move forward with the next steps to complete the land swap.

Trustee Jenks provided background information concerning the property swap. There previously was a problem with golf balls crossing onto the new ball diamonds. The owners of Golfland volunteered to change the configuration of the golf tees at their own expense. In return the Township volunteered to sell the triangle of land to Golfland to give them some more land to work with. The piece of land is irregular. Trustee VanNess suggested swapping land with Golfland and the owners of Golfland agreed. Trustee Jenks reported the measurements have not been officially surveyed. Trustee Jenks commented he would like to begin the process and honor the agreement which was made with Golfland two years ago.

Trustee Jenks requested the GRD and Golfland come to the meeting tonight to ensure the Trustees still concur with the decision to swap the land and to resolve any questions. Trustee Jenks requested the Trustees provide their thoughts on the proposed land swap.

Trustee VanNess questioned whether the proposed area of land is what was suggested in the past. Trustee Jenks advised the proposal provided is more beneficial to the Township than what was first discussed. The land which Golfland is giving could go to the GRD in the future. Trustee Jenks recommended approval of the proposal as he believes it is a good deal.

Trustee Jenks made a motion to approve the proposed land swap with Granville Golfland. Trustee VanNess seconded the motion. There was further discussion concerning steps to complete the swap.

Trustee Jenks outlined the next steps to complete the land swap. Trustee Jenks reported he and FO Miller discussed the process with the Licking County Prosecutor's Office. First a survey and legal description of the parcels must be done for both properties. The Township will petition the Licking County Engineer's Office to perform the survey pro bono. As the parcels are irregular, the Prosecutor or an attorney has to petition the Licking County Planning Commission to do a land split. The Prosecutor's Office has agreed to do this for the Township. The parcels have to be pulled out of their current properties and treated as their own separate properties. After they are split out, they have to be joined into their new properties. Trustee Jenks indicated he did not know how long this will take, and he cannot promise it will be free. The process can begin and he will report back concerning the progress made.

Trustee VanNess suggested if any mortgages or liens are on the property, Mr. Jackson should check to see if anything needs coordinated with the lenders. Mr. Jackson advised the mortgage will be paid in full at the end of October.

Upon completion of the discussion, Trustee Jenks' motion to approve the proposed land swap with Granville Golfland was approved by a unanimous vote.

Director Wildman thanked the Township and everyone who helped with the process. Director Wildman thanked Ms. Welch and Mr. Jackson of Granville Golfland for their efforts. Director Wildman also thanked the Trustees and Superintendent Binckley for helping with the fence. Trustee Jenks commented it was a win-win situation for everyone. Trustee VanNess requested Mr. Jackson contact the Trustees if he has any suggestions or needs assistance with anything.

Granville Township Zoning Inspector:

Trustee Jenks questioned whether Chip Blanchard, Granville Township Zoning Commission, would be attending the Trustee Meeting. Trustee VanNess commented he thought Mr. Blanchard would be coming to the meeting, but had not heard anything from him.

Trustee VanNess informed Granville Township Zoning Inspector Warren May that Mr. Blanchard attended the previous Trustee meeting. Trustee VanNess explained the Township Trustees have invited representatives from Granville Township committees to come to two Trustee meetings each year to discuss various issues, advise what is happening with the committees, ways to improve communication, etc. Trustee VanNess reported the Township is trying to get everyone to work together and to be informed. Trustee VanNess requested Inspector May update the Trustees on what he has been involved in this year such as how many building permits have been issued, etc.

Inspector May presented a handout to the Trustees. The handout covered the period from January 1, 2013, up to August 28, 2013. Inspector May reported:

4 dwelling permits have been issued:	\$1,616,300
8 addition permits have been issued:	\$ 617,300
10 other permits (pools, sheds, etc) have been issued:	\$ 218,000
4 commercial permits have been issued:	\$ 552,500
 Total addition to the tax base:	 \$3,003,800

Trustee VanNess questioned how this compared with 2012. Inspector May advised there is more activity this year. Inspector May provided the Trustees copies of three letters sent to the Board of Appeals to provide the Trustees with a sense of what he does. Inspector May reported he normally does not pass the letters onto the Trustees as half the time nothing comes of the appeals. Inspector May also provided a copy of a thank you note he received from a resident.

Inspector May provided the Trustees with a copy of a letter he sent concerning lawn mowing. Inspector May reported he has not been to the property to see if anything was done concerning the lawn and indicated there is not much the Township can do.

Trustee Jenks stated he does not want to accomplish everything tonight, but advised the Trustees would like to redefine the Zoning Inspector role beyond zoning to help the Township with enforcement. Trustee Jenks commented the Trustees and Mr. Blanchard discussed better communications with the Trustees at the previous Trustee meeting. It was discussed it would be helpful if Inspector May assists the Zoning Commission with enforcement. Trustee Jenks suggested what should happen is the Trustees redefine the Zoning Inspector role with Inspector May. The Trustees will talk with him about how he will be more involved. Trustee Jenks commented he does not have all the pieces tonight, but a redefined role will be discussed with Inspector May. Trustee Jenks commented there should be a discussion concerning compensation as more time will be required.

Trustee Jenks reported the Trustees would also like a report from Inspector May concerning his work on a periodic basis. The report can be brief, such as there was a talk with this person, a meeting with this person, etc. Trustee Jenks reported the Trustees are receiving calls from people concerning issues the Trustees do not know about. Trustee Jenks reported Inspector May does not need to attend every Trustee meeting, but the Trustees would like to have him attend periodically, and send a brief report before Trustee meetings.

Inspector May advised the Trustees they could have residents call him with any questions. Trustee Jenks responded the residents should be talking to the Trustees and the Trustees should know what the Zoning Inspector is doing. The Trustees would like a brief report from the Zoning Inspector. Trustee Jenks advised Inspector May if he takes a position regarding something the Trustees would like to know.

Trustee Jenks reported the Township has put agenda items on for the Zoning Inspector, Zoning Commission, and the Board of Zoning Appeals (BZA). Trustee Jenks noted Chief Hussey and Superintendent Binckley report to the Trustees at each meeting. Inspector May does not need to be at every meeting, but should provide a brief report to the Trustees. If there is an investigation or resolution being made the Trustees should be informed.

Trustee Jenks summarized there will be a redefinition of Inspector May's role including enforcement duties and there will be a reporting component which will include periodic reports to the Trustees, etc.

Trustee VanNess advised Inspector May the report may be e-mailed to the Board when something is done. Trustee VanNess will read the report into the record. Inspector May questioned whether the Trustees are interested in hearing about looking up questions for banks, etc. Trustee VanNess answered, no, but they do want to hear if someone is requesting a permit, or if a nuisance complaint is investigated, etc.

Trustee VanNess questioned what was happening with the Bevard property, 223 Fairview Ave. Inspector May advised the dumpster was gone. Inspector May commented he is going to send Anita Bevard, the property owner, a letter. Inspector May reported Ms. Bevard's son manages the property, but it is owned by his mother, Anita Bevard. Inspector May stated the stuff in front of the house is a garage. Trustee VanNess commented the stuff has been in the yard since last year and the same story was given. Inspector May commented he advised Mr. Bevard his mother will be sent a letter and gave him four weeks to have everything off the yard. The four weeks will be over next week. Trustee Jenks commented this is something the Trustees should know about. If a resident asks about the property, the Trustees should be able to know what progress is being made. Trustee Jenks commented the Trustees may also be able to help Inspector May with the issue.

Trustee Jenks advised the reports do not have to be long paragraphs, just a short synopsis. If the Trustees read the report and have a question, they will then call Inspector May for more detail. There was further discussion concerning what should be included in the reports. Trustee Jenks commented as the economy improves Inspector May will be busier. Inspector May noted there are not many new building sites.

Trustee Mason commented Inspector May's report was very helpful as he did not realize the amount being added to the tax base and thanked Inspector May for the update. Trustee Mason questioned whether Inspector May ever drove through the Township to look for concerns such as junked vehicles, run down properties, etc. Inspector May stated there is not reimbursement for mileage, and he therefore will try to do things while he is on the way elsewhere. Inspector May reported he does not typically drive around the Township unless there is a complaint.

Trustee Jenks advised when the modified role is decided, compensation for mileage can be discussed. Trustee Jenks stated enforcement needs to be done. Trustee Mason commented the Township needs to be more proactive on these issues. Trustee Mason reported he often is notified through casual conversations of junk vehicles, etc. It is often not a complaint, but a question or comment about a car sitting in a yard for 3 years, etc. Trustee Mason indicated he should be referring those questions and comments to Inspector May and questioned what action Inspector May would take. Inspector May advised the resident should call him and he would request the resident put a complaint in a formal letter and mail it to him. Inspector May reported most residents do not want to prepare a formal letter, but want him to take action.

Trustee Mason stated he does not think a formal letter is required and it may be the Township's responsibility. Trustee Mason commented if a resident lives next to a neighbor who has a car which has been on the residence for 7 years, the resident does not want to fight with his neighbor, but still wants the situation handled. Trustee Mason commented the Township can be more proactive concerning these issues and can question the neighbor as to why the car is there, whether it is operable, etc.

Trustee VanNess commented if it is a zoning issue, Inspector May has to handle the issue. Trustee VanNess mentioned the two trucks on Silver St. which have not been moved. Trustee VanNess asked Inspector May whether he had found out if the Township has a legal way to do anything about the trucks.

Inspector May advised he sent a picture of the trucks to the Licking County Prosecutor to see if they would consider the vehicles junked. Trustee VanNess discussed there is a gray area and the Township does not want to go over the line but does want to enforce what it can and be more proactive.

Trustee Jenks requested Inspector May begin filing a report with the Trustees in advance of the Trustee meetings. If there are items which carry over they can be left on the report and just updated. If there is not an update, indicate no update at this time. The Trustees will work out job responsibilities and what the Trustees expect. The Zoning Inspector position will be redefined to have a more proactive role and help with enforcement. The Trustees would like to know what is happening and not find out after the fact.

Trustee Jenks requested Inspector May advise him if he knows anyone interested in purchasing the property on Raccoon Valley Rd. Trustee Jenks will then put the possible purchaser in contact with the appropriate agency. Trustee VanNess requested Inspector May keep the Trustees informed concerning the issue with the trucks. Trustee VanNess commented he would

like to know where the line is concerning the junk vehicle issue and what the Township is able to do when a vehicle is not used and not moved. It will come down to what the Prosecutor Office decides, and whether the Prosecutor is willing to back the Township.

Trustee Jenks thanked Inspector May for attending the Trustee meeting.

Public Comment:

Roger Dunifon referenced there is a house being built by Terra Nova on a lot on Loudon St. which does not appear to be a five acre lot. Mr. Dunifon questioned whether there was a special reason the lot was not five acres. Chief Hussey commented he spoke casually to the builder and there were several lots which the builder acquired which were split prior to the five acre per home resolution. Chief Hussey reported the builder is going to build three houses on the properties.

Trustee Jenks commented the issue should be investigated. Trustee VanNess advised he will check into the issue. The locations of the properties were reviewed. Trustee VanNess commented if the property did not comply Inspector May would not have issued a permit. It was discussed it could have been an old lot which was grandfathered, etc.

Chief Hussey reported the owner asked the Fire Department to look at a barn to see if the Fire Department wanted to burn it for training purposes. The Fire Department was not able to use the barn. The owner reported they are going to tear down the barn and the existing house and build three spec homes.

It was discussed the site would be crowded and it might be difficult to meet the health department's septic and well requirements. Trustee VanNess commented the Licking County Health Department would do a soil study concerning the leeching abilities of the soil. This is currently being done on an individual site basis. Trustee VanNess reported septic systems are designed for the square footage needs of the house. The Health Department will issue the well and septic permits and Inspector May will research the size of the lots and ensure they comply with the zoning resolutions. Trustee VanNess noted there are variables involved.

Trustee Jenks requested the properties be checked with the Health Department. The lot size should be reviewed to make sure there was not an expiration date concerning the size. Trustee VanNess will first check with Inspector May and later the Trustees will check with planning, Inspector May, etc.

Mr. Dunifon also reported the entrance to Loudon St. is difficult at the location due to the crest of the road. Trustee Jenks stated they were good questions and the Trustees will determine the answers.

Mr. Dunifon commented he was attending the meeting to hear about energy aggregation. Trustee Jenks reported energy aggregation will be covered later in the agenda, but asked if he had any specific questions concerning the program. Mr. Dunifon questioned if the Township has any idea what the rate will be.

Trustee VanNess advised there is a range being discussed of 15% to 20% off the current generation charge. The current rate is 7.8 cents for generation. Trustee Jenks reported there are three charges, the generation rate, the transmission rate, and distribution rate. The generation rate is approximately 60% of the bill, and the transmission rate is approximately 40% of the bill. The Township is only working with the generation rate.

Trustee Jenks reported PUCO allowed anyone with energy to sell directly to the customer. Customers do not have to go through Townships, etc. PUCO gives government municipalities the ability to aggregate all people in an area to try to obtain better buying power. Trustee Jenks noted anyone who has already made a deal for their transmission rate will be excluded from the aggregation process even if the Township's deal would be better. If the resident can escape the other deal, they could join the Township's program. The Township will only speak for people not in other deals or in an energy cooperative. It will depend on whether voters allow the Township to aggregate. The Township will speak for the homes which could purchase the energy at a reduced rate. Trustee VanNess reported the number will likely be 10-15%. Trustee Jenks reported people in this area pay close to 8 cents per kilowatt hour. The Township is hearing 6 cents per kilowatt hour. Trustee VanNess is researching how long the Township should seek a contract.

Trustee Jenks reported PUCO is going to determine energy rates differently in 2015. Everyone will bid to PUCO. Trustee Jenks commented the Township thinks it should not contract longer than the end of 2014 as the rates could go down, or could also go up. Trustee Jenks reported the Township's current thought is if given the right to negotiate it would not contract for longer than when the next rate change would occur.

There was further discussion concerning how the energy aggregation program will work, the length for a contract, and the residents' abilities to opt out of the Township's program at no penalty. Trustee Jenks reported nothing has been negotiated yet as the Township does not have authority from the voters to negotiate. There was further discussion concerning the aggregation program and how it is working in Northeast Ohio.

Mr. Dunifon commented energy aggregation occurred in the county where his mother lives and they are paying 5.8 cents per kilowatt hour. Trustee VanNess reported the Township may have missed the most opportune time to obtain the lowest rate. Trustee VanNess reported he is personally receiving many offers of 6.49 cents per kilowatt hour. Trustee VanNess reported the Township has been advised the aggregated rate will be better than what a resident could obtain on his own. There was further discussion concerning when the aggregated rates would begin if the Township is granted the right to negotiate in the election.

Trustee Jenks reported many people do not understand energy aggregation and knows the Trustees will have to do a lot of explaining to the voters prior to the election.

Correspondence Received or Sent:

FO Miller reported he did not receive any correspondence other than what will be discussed under other sections of the agenda.

Elected Official Reports:

FO Miller:

Financial Matters:

FO Miller reported the Township received the second half tax collections which were deposited yesterday into the bank account. FO Miller reported he is concerned with some of the numbers, such as the general fund. What is deposited in the general fund is \$422.38. FO Miller reported the Township only has a .1 mil levy for the general fund. This levy generated \$13,293.71 for the second half payment. There are collection fees and the fees due to the County Health Department were \$12,651.48. FO Miller advised the Trustees there will be an issue down the road with the general fund. FO Miller was not sure what would happen if fees due were more than what was being collected.

Trustee VanNess commented the Township pays close to \$25,000 per year to the Health Department. Trustee Jenks questioned whether the second half payment should have been higher and FO Miller advised it was in line with the first half payment received. FO Miller reported the general fund generates approximately \$30,000 from the .1 mil levy.

Trustee Jenks questioned whether the Township received enough money to pay off the Kendal TIF. FO Miller advised the TIF will be covered later in the agenda.

FO Miller also presented a resolution from the Licking County Auditor's Office concerning the Township's tax collection for next year. It certifies the tax amounts are correct. FO Miller gave the Trustees copies. It indicates what tax collection projections are.

Trustee VanNess made a motion to accept the resolution from the Licking County Auditor's office. Trustee Mason seconded the motion and with no further discussion it was approved by a unanimous vote.

Insurance:

FO Miller reported he began reviewing insurance policies and met with Madison Collins Stephens (MCS) Insurance Agency. FO Miller provided the Trustees with a copy of the current commercial insurance policy. The insurance policy will expire on September 13, 2013. FO Miller reported some of the properties included on the policy were questioned at the previous Township meeting, such as Old Colony Burial Ground and Welsh Hills Cemetery.

The Township needs to do a review of the properties and of the policy. FO Miller also presented a list of the Township's Roads Department equipment. MCS Insurance will send an updated version of the policy and the Township will review. FO Miller will request approval for the insurance policy at the next Trustee meeting. FO Miller reported the rate for 2012-13 was \$21,407. The rate for 2013-14 is \$21,474. This is an increase of less than \$70. There are two



policies. The first policy is a commercial policy and it increased by about \$1,000. The second is an umbrella policy and it decreased by about \$1,000.

Township's Commercial Property Insurance Coverage:

Policy	2012/13 Rate	2013/14 Rate
Commercial - Q45 - \$1 million	\$ 13,835	\$ 14,924
Umbrella/Catastrophe – Q33 - \$5 million	\$ 7,572	\$ 6,550
Total	\$ 21,407	\$ 21,474

Trustee Mason questioned why the two cemeteries are listed on the policy. FO Miller advised the cemeteries were provided for the policy at some point. FO Miller suggested, according to Trustee Jenks, Old Colony should come off the policy as it is covered by the Village of Granville. Welsh Hills may also come off.

Trustee Jenks indicated he believes Welsh Hills is an error and should come off. Trustee Jenks would like to talk to the insurance carrier regarding Old Colony Cemetery as Township Trustees serve on the Old Colony Cemetery Board. Trustee Jenks suggested an E & O policy may be required for the Township. Trustee Jenks commented if someone slips and falls at the Cemetery due to a decision the Old Colony Board made there might be a connection back to the Township. Trustee Jenks indicated he does not think the Township needs property insurance for the Old Colony Cemetery, but may need an E & O policy as the Trustees are on the Old Colony Board and help manage the Cemetery. All the properties included on the insurance property will be reviewed.

FO Miller reported he is reviewing the policies. FO Miller reported a new truck was added last year, etc. and he will make sure the old equipment is removed.

FO Miller reported he would like a decision made concerning terrorism coverage. The Township has the option to purchase terrorism coverage for \$636. In the past the Trustees voted not to purchase terrorism coverage.

Trustee Jenks questioned whether anyone thought the Township might need terrorism insurance. Trustee Jenks commented terrorism does not just include someone from Iran who comes to America and does something but also includes home grown terrorism. Trustee Jenks questioned whether anyone thinks the Township is putting itself at risk by not purchasing the terrorism policy.

Chief Hussey reported the Fire Department has a separate policy and reviewed the terrorism policy. The terrorism policy was very specific and the Fire Department would have to be in the act of responding to a federally declared terrorist act. Chief Hussey reported the details of the policy steered the Fire Department away from purchasing the terrorism coverage. Chief Hussey commented he does not know if the policy being discussed reads the same, but the Fire Department decided it did not have enough of a risk.

Trustee Jenks questioned whether FO Miller thought the Township was placing itself at any risk. FO Miller advised the Trustees he included the language of the terrorism policy in their packet. The policy states:

The term “act of terrorism” means any act that is certified by the Secretary of the Treasury – in concurrence with the Secretary of State, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to be a resulted in damage within the United States...

Trustee VanNess suggested the question go to Austin Lecklider, Assistant Prosecuting Attorney for Licking County (APA). FO Miller advised the policy expires on September 13, 2013. Trustee Jenks advised APA Lecklider will be out of town for the next two weeks. Trustee VanNess will try to contact someone else to see if they think failure to purchase the policy will put the Township at any risk.

Trustee VanNess suggested FO Miller check with retired FO Kennedy to see if there was a reason Welsh Hills Cemetery was included on the insurance policy. Trustee VanNess noted there was a roadway changed in the cemetery a few years ago, and maybe some land was turned over to the Township. Trustee Jenks advised the land was turned over to the nearby landowners.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented one appropriation transfer to the Trustees and explained the transfer.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
08/21/2013	08/21/2013	2191-220-323-0000	\$1,000.00		Permanent
08/21/2013	08/21/2013	2191-220-599-0004	-\$1,000.00		Permanent

Trustee Mason made a motion to approve the appropriation transfers. Trustee VanNess seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT’s which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT’s and if applicable, then and now purchase order certificates were approved for payment and processing:

E850	Asselin	879.14	E851	Bain	229.67
E852	Barnhill	601.54	E853	Bassetti	285.47
E854	Baughman	768.20	E855	Binckley	1521.09
E856	Borden	816.27	E857	Bowman	2115.27
E858	Bryan	967.34	E859	Butt	795.99
E860	Clemens	1526.38	N/A	Coyle	0.00
E861	Curtis	1827.77	E862	DeSimone	602.35

N/A	DuBeck	0.00	E863	Duncan	483.04
E864	Essick	1505.39	N/A	Gottfried	0.00
E865	Hall	1563.77	N/A	Hampton	0.00
E866	Harrison	291.94	E867	Henry	595.36
E868	Hill	1468.37	E869	Hussey	2547.11
N/A	Jenks	0.00	E870	Jones, A	490.38
N/A	Jones,B	0.00	E871	Kreager	418.90
E872	Leckrone	397.54	E873	Lynn	479.56
E874	Martell	275.44	N/A	Mason	0.00
E875	May	447.33	E876	Meisenhelder	596.31
E877	Melick	727.63	E878	Mercer	287.68
N/A	Miller	0.00	N/A	Poe	0.00
E879	Reece	1268.86	E880	Riley	145.10
E881	Saunders	569.08	E882	Smith, D	363.21
E883	Smith, S	407.50	E884	Thompson	1738.10
E885	Tracy	134.08	N/A	VanNess	0.00
PR9455	S Engle	85.78	9456	Bound Tree	1219.60
9457	Compass Point	1500.00	9458	DataTalk	785.40
9459	Finley Fire	880.00	9460	Fire House	1908.00
9461	Havens Limited	548.00	9462	Jan Packard	20.00
9463	KE-WA-PA	28.40	9464	Med Ben	95.55
9465	NFPA	300.00	9466	OH Health	175.00
9467	OH Public Entity	187.00	9468	Osburn	50.48
9469	Reese, Pyle	30.00	9470	Shelly Co	204960.92
9471	S Engle	40.28	9472	TR Sawyer	2300.00
9473	Wince Welding	63.50	9474	Wright Brothers	130.47
9475	Alpha Link	117.00	9476	M Boudinot	75.00
9477	R Meisenhelder	260.00	PV849	Starmark	12445.12
WV887	IRS	6259.83	WV888	Deferred Comp	1465.00
WV889	OCS-Knox Co	885.76			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

House on Raccoon Valley Rd:

Trustee Jenks reported he and FO Miller met with the Licking County Prosecutor's Office and the Licking County Treasurer's Office concerning the house on Raccoon Valley Rd. This will be reported on later in the meeting.

RevLocal:

Trustee Jenks reported he talked to the Director of Development for RevLocal which is moving into the Paramount Building. Trustee Jenks discussed this is an exciting opportunity for the community. RevLocal will be bringing 90-100 employees on September 16, 2013. Trustee Jenks reported their growth plans are phenomenal. The Director asked about joining local organizations and he directed him to Granville Rotary and the Chamber of Commerce. He has joined both. Trustee Jenks stated this is the kind of business Granville appreciates. The employees will be shopping and buying meals in Granville, etc.

Granville Arts Commission:

Trustee Jenks reported he learned from the newspaper (Granville Sentinel) that Mickey Smith is the Granville Township representative for the Granville Arts Commission. Trustee Jenks reported he called Judy Preston to ask about the position. Ms. Preston reported she e-mailed Ms. Smith. Ms. Smith advised she was appointed to the position by Trustee Fred Abraham. Ms. Smith reported the position does not come up every three years.

Trustee Jenks reported at the beginning of every year the Trustees renew appointments to boards and commissions. The Township did not know this position existed. Ms. Preston reported Ms. Smith is happy to continue in the position. Trustee Jenks questioned if the Township should make the appointment official and retroactive to the beginning of the year.

Trustee VanNess questioned what exactly Ms. Smith does in this position. Ms. Preston reported the newspaper article indicated the group receives funds from the Village of Granville which it distributes to various arts in the community.

Trustee Mason made a motion to appoint Mickey Smith to the Granville Arts Commission and to make the appointment retroactive to January 1, 2013. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks requested the appointment be added to the list of annual appointments to commissions and boards. Trustee Jenks advised he will contact Ms. Smith to let her know she is officially on the Granville Arts Commission and her appointment will expire at the end of every year. As long as she is willing to serve the Township will continue to recommend her. Ms. Preston will provide Trustee Jenks with Ms. Smith's contact information.

Trustee Mason:

RevLocal:

Trustee Mason reported after Trustee Jenks's conversation with the RevLocal director he also spoke to the director. Trustee Mason reported he took the director on a tour of Denison University. Trustee Mason reported RevLocal does plan to use the Township's assistance with relocating employees, etc.

ODOT:

Trustee Mason reported concerning his attempts to contact ODOT. Trustee Mason reported after several weeks and many phone calls he was put in contact with ODOT's transportation manager for Granville Township, Robert Roahrig. Trustee Mason provided the information for Mr.

Roahrig to Superintendent Binckley in case the Township has problems with state berms, etc. Superintendent Binckley reported Mr. Roahrig works out of the Utica outpost. It was noted his section previously only covered to the old BP station. Trustee VanNess questioned whether there should be a separate contact for the Etna ODOT outpost. It was reported there isn't anyone over Etna now and there may be consolidation.

Trustee Mason reported right now Mr. Roahrig is the ODOT contact for Granville Township. Superintendent Binckley reported Mr. Roahrig is a good guy. Trustee Mason reported it took hours of calls to ODOT to get to Mr. Roahrig.

#### Active Shooter Program:

Trustee Mason reported he and Trustee VanNess attended the active shooter program conducted by the Chamber of Commerce at the Granville Inn. Trustee Mason reported the program was both educational and informative. Trustee Mason commented it is good to know the Granville School District is using the ALICE program. Trustee Mason reported he and Chief Hussey also had a discussion concerning the program.

#### Trustee VanNess:

##### Active Shooter Program:

Trustee VanNess reported the speaker at the active shooter program was Jim Farmer, Director of the Licking Memorial Health Systems Police. Trustee VanNess commented the program was eye opening.

#### Licking County River Round-up

Trustee VanNess reported the 2013 Licking County River Round-up will be held on September 7, 2013. Anyone who wants to volunteer may register online by September 5th.

Trustee VanNess reported the Township uses the Licking County River Round-up as part of its public outreach program to comply with MS-4 requirements. Trustee VanNess commented last year's round-up was partially rained out. Trustee VanNess reported he will be out of town that weekend.

Trustee VanNess reported the Licking River Round-up committee is soliciting sponsorships for the round-up. Trustee VanNess questioned whether the Board would consider a bronze level sponsorship of \$100. Trustee Mason questioned what fund the sponsorship would come from and was advised it would come from the general fund. Trustee VanNess dropped his request due to FO Miller's previous report concerning the amount of money available in the general fund. Trustee VanNess commented the Licking River Round-up is a good project and the Trustees should think about different ways to help fund the program in the future.

#### Sunset Drive:

Trustee VanNess reported he checked to see if the problems on Sunset Dr. had been resolved. Trustee VanNess checked on the progress of the letter sent to Dr. John Sada. Trustee VanNess reported he spoke to Chris Freidner on Sunset who was one of the original complainants. Mr. Freidner reported to Trustee VanNess things have turned around and there have not been any issues since the letter was sent.

Trustee VanNess also spoke to Dr. Sada. Dr. Sada informed Trustee VanNess he put the renters on 30 day terms instead of on annual terms and advised them they are being watched. Trustee VanNess reported Dr. Sada would like the Township to advise him if there are any problems, Sheriff's reports, etc., with the residence.

#### Spring View Subdivision/ Open Space:

Trustee VanNess reported he contacted APA Lecklider who determined any amendment to a PUD should go to the Granville Township Zoning Commission. Trustee VanNess provided this information to Keith Wills. Trustee VanNess indicated if Mr. Wills decides to move forward with a request to alter where the open space was originally laid out, he will proceed through the Granville Township Zoning Commission.

Trustee VanNess reported everything else he has to report is covered later in the agenda.

#### Roads District:

##### Superintendent's Report:

##### Drainage Work:

Superintendent Binckley reported the crews repaired drainage tiles in the Gran Knoll addition. Work was completed in front of 49 Wesleyan Circle, 472 Knoll Dr., 58 Knoll Dr. and they replaced the cross culvert at 69 Knoll Dr. There are two more locations in the Gran Knoll Addition which require repair work. Superintendent Binckley commented when residents see the crews working they point out other problems. There is old clay tile in the subdivision, tree root problems, etc.

##### Road Ends Signs:

Superintendent Binckley reported he ordered the "Road Ends in 500 ft." signs to put up on General Griffin Rd. The signs should be in the first of next week and will be installed as soon as they are received. Superintendent Binckley advised he will talk to the Neff's on General Griffin Rd. to let him know what is being done.

##### ROW Permit application for Bill Corbin's Property:

Superintendent Binckley reported there was previous discussion concerning the ROW Permit application for Bill Corbin's Property on Burg Street. Superintendent Binckley reported he checked on the progress and the culvert is installed and most of the bank is cut back. Trustee VanNess reported he was at the site over the weekend. Superintendent Binckley reported they did a good job at the site and has already bored under one line. There has not been any damage and the site has been improved.

##### Township Drive Entrance:

Superintendent Binckley reported fill has been placed along SR 16 at the end of the drive to make it easier to maintain for the Township and ODOT. The fill is from the house which burned down on Granview Dr. Superintendent Binckley will have top soil put on top and put the fence back up if the weather complies tomorrow.

**Driveway Culvert Replaced:**

Superintendent Binckley reported crews replaced a driveway culvert on Philipps Rd.

**Berming:**

Superintendent Binckley reported the crews began berming along Burtridge Rd. as well as Spring Valley Rd.

**Bucket Truck:**

Superintendent Binckley reviewed a purchase request for a bucket truck. The 2013 budget includes an allocation of money for the purchase of a bucket truck. Superintendent Binckley has been looking in several different directions for a bucket truck and believes he has found a bucket truck in Orrville, Ohio. The truck is a 2001, 4700 International truck with a good engine. Superintendent Binckley reported the truck does not require a CDL. Superintendent Binckley reported he was flexible with the truck requirements but wanted something which did not require a CDL license to operate. The truck has a two man bucket to allow Superintendent Binckley to go up and train trimmers. Anyone working for the Roads Department would be able to operate the bucket truck being considered.

Superintendent Binckley described the truck being considered. It is a 2001, and is in pristine condition. The truck has less than 15,000 miles. Superintendent Binckley reported an issue with other trucks he looked at was most had 100,000 - 200,000 miles.

Superintendent Binckley reported he has been discussing the price with the Orrville dealer. The original price was \$49,130 with an agreement Granville Township could first rent the truck for \$800 per week and the \$800 weekly rent would then be applied to the price of the truck. This would let Granville determine if the bucket truck met its needs. Through negotiation, Superintendent Binckley has obtained a lower price of \$47,630. The option to first rent the truck is still there, but the rental fees will not be applied to the price of the truck. The truck owner is willing to have the Township come to Orrville and evaluate the truck in Orrville.

Trustee Jenks announced \$47,000 was set aside in the Roads District budget for the purchase of a bucket truck. Superintendent Binckley reported there was an additional \$5,000 budgeted for tree maintenance which could be used for the balance as tree maintenance will hopefully go away when the Township has the bucket truck.

Trustee Jenks summarized the Roads District has two options. It can buy the truck at the higher price and first rent the truck for two weeks to make sure it is what it wants, or can purchase the truck at the lower price and not rent the truck. Both options are over the budgeted amount, however the Roads District has money to supplement the purchase.

Superintendent Binckley reported he is comfortable with the vehicle's capabilities. The truck will be certified and has an insulated boom.

Trustee VanNess questioned if the truck has airbrakes or hydraulics. Superintendent Binckley responded it does have hydraulic brakes. Trustee VanNess questioned FO Miller as to whether the truck would put the Township in a different risk category as the employees would be in a bucket, etc. and whether there would be a substantial extra cost to the Roads District for insurance. Superintendent Binckley commented he did not have an exact answer but did not think it would be greater risk than with some of the other trucks, etc.

Trustee Mason commented the Roads District needs the bucket truck. Trustee VanNess questioned what the reach is for the bucket truck. Superintendent Binckley responded it has a 55 ft. reach which is what the Roads District was looking for. Superintendent Binckley indicated he wanted a 40-60 ft. reach for the truck as he is not comfortable having the employees go any higher.

Trustee Mason made a motion to move \$630 into the appropriate account and to allow the Roads District to purchase the 2001 International bucket truck from Orrville at the lower rate after testing the truck in Orrville. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

FO Miller reported he will check to see how much money needs transferred as some money has been spent from the account, etc.

Cemetery Department:

Superintendent Binckley reported there has been one disinterment.

Superintendent Binckley requested permission to keep Colton Kreager, the part-time summer employee through the fall. Mr. Kreager has been an outstanding employee. He is back to school, but is still able to work 2-3 days a week. Superintendent Binckley reported there is a need for Mr. Kreager. Trustee Jenks noted Mr. Kreager has not been working the budgeted hours and, therefore, there is money left in the account for him. It was decided no motion was needed as the budgeted number of hours for Mr. Kreager has not been reached. Mr. Kreager may continue his employment with the cemetery.

Parks Department/ Granville Recreation District:

There was nothing reported for the Parks Department.

Fire Department:

Fire Chief's report:

Fire Department Runs:

Chief Hussey reported the Department spent three workdays the previous week training and Resident Advisors and incoming students about campus fire safety issues. There was a program with the Fire Marshal's office, a resident assistant training program, and a fire safety program for the incoming freshmen.

Denison Donation:



Chief Hussey reported the Fire Department received a donation of \$35,000 from Denison University. The University makes this generous donation each year.

Trustee Mason made a motion to accept the \$35,000 donation from Denison University. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote. Trustee Jenks told Chief Hussey he appreciated the letter Chief Hussey wrote to thank Denison for their generous donation.

Chief Hussey reported there was a good article in the paper concerning Granville Schools' security efforts. Chief Hussey reported the schools have an ongoing safety committee in which he has been participating. Chief Hussey believes they are doing a great job and appreciates their efforts.

Chief Hussey reported on the Union Township Fire Department conforming boundaries issues. Chief Hussey noted there were e-mails which were forwarded to the Trustees for informational purposes.

Chief Hussey reported Mr. Black, a Union Township Trustee, reported at the previous Granville Township Trustee meeting, he was waiting for action on the part of Granville Village. Chief Hussey reported he touched base with Village Manager Steve Stilwell to see where the Village was in the process. At first the Village was not doing much, but now is moving along. Buckeye Lake has conformed boundaries and created a paper Township. Chief Hussey reported there are still four municipalities which need to address a withdrawal from Union Township.

Chief Hussey reported he spoke with APA Lecklider today to make sure everyone is on the same page and to ensure everything makes sense. Chief Hussey also talked to Trustee Rick Black and Manager Steve Stilwell. Chief Hussey reported it looks like the 13 parcels which are in Union Township and in the Village of Granville will be removed from Union Township and placed in Granville Township.

Trustee Jenks questioned who would take care of the transfer. Chief Hussey responded the Village has to approve the transfer. Mike King, Village Legal Counsel, is researching the issue. Chief Hussey reported ORC 503.07 has language addressing the issue. Chief Hussey reported he has sample legislation from Gahanna. The Village has to ask Attorney King to petition the owners. If the Village was a city they would have to comply, but as Granville is a village there is discretion. Chief Hussey noted all three entities are making the request. Chief Hussey reported the Trustees role is passive. The Township may end up accepting additional properties into Granville Township, but should not have to do anything else.

Chief Hussey reported this is the solution everyone seems to agree is best. The Village wants to reach out to the property owners and review the situation as there would be changes in taxation. Trustee Jenks commented the limiting factor is how quickly the Village can act. Chief Hussey reported the next step is for the Village to enact legislation for Attorney King to make the petition. Chief Hussey reported he expressed to Steve Stilwell the Township had an informal discussion at the previous Trustee meeting and did not have any major concerns.

Trustee Jenks indicated although there has not been a vote the consensus is the Trustees want to work with the Village and Union Township to solve their problem. Trustee VanNess commented there do not seem to be any negative aspects for Granville Township. Trustee Jenks stated it is positive because the people will have their coverage by Granville Township Fire Department formalized. Chief Hussey commented this solution has worked in other communities.

Chief Hussey reported Union Township will have to determine what to do with the other municipalities in Union Township. Heath is working to conform boundaries. The question will be what Hebron will do and they have said they do not want to withdraw from Union Township. This would result in them paying two fire levies for two agencies. This may make it difficult to pass fire levies in Union Township. Chief Hussey noted some of the fire levy money from Union Township goes to Granville Township Fire Department due to the contract. Granville Township therefore wants to help Union Township however it can.

Trustee Jenks thanked Chief Hussey for his help and leadership with this issue. Trustee VanNess showed the Trustees the location of the homes in question on the Township/Village map.

#### Land Management/Open Space:

Nothing was reported.

#### Zoning:

Trustee Jenks commented this was covered with Zoning Inspector May's report.

#### Zoning Commission:

Trustee VanNess reported Chip Blanchard attended the previous Trustee meeting and there was discussion concerning the secretary for the BZA and the zoning commission. Trustee VanNess contacted Betty Hullinger, Secretary for the Zoning Commission. Ms. Hullinger advised she had been thinking of limiting her role. Ms. Hullinger served as the Zoning Commission Secretary for 20 years. She had the option of filing her time to receive payment but did not. Ms. Hullinger suggested a possible replacement. Trustee VanNess reported he contacted the person suggested by Ms. Hullinger, but they are not interested in the position.

Trustee VanNess suggested FO Miller put an advertisement in the paper for a Township Zoning Commission and BZA Secretary. Trustee VanNess advised FO Miller he has a list of the duties and job description.

Trustee VanNess requested in the near future, after a new secretary is in place, Betty Hullinger be given a commendation for her 20 years of service to the Township without any compensation.

#### Zoning Appeal Board (BZA):

Trustee VanNess reported the BZA will be at the next Township meeting. The biggest issue for the BZA now is a replacement for Stacy Engle who is currently acting as the secretary. Ms. Engle would like to discontinue being the secretary for the group, but will continue to serve on the Board.

Old Business:

## Rotary Bridge Project-status

Trustee Jenks reported Chuck Peterson, Granville Sentinel, called Dr. Weigand and himself concerning an award announced by ODOT. Trustee Jenks believes the announcement was an affirmation of a previously awarded grant. The award was from ODOT, not ODNR. There is still not an answer from ODNR concerning its grant.

## Kendal TIF:

FO Miller reported the Township received the second half tax settlement. \$136,000 came to the Township. There was approximately \$2,000 in collection charges. Then 72% goes to the schools and they will receive a check for just under \$100,000. The remaining amount, \$36,000, will go to Kendal to pay off the TIF. When this is subtracted the Township will owe \$30,000. The first half 2014 payment should therefore pay off the TIF.

FO Miller reported he still has not heard from Licking County Auditor Mike Smith's Office concerning the final process. Trustee Jenks reported he will contact Auditor Smith again to try to obtain the letter. Trustee Jenks noted everyone is in agreement as to what should happen the letter will just ratify the process. Trustee Jenks will advise Auditor Smith the Township is getting close to paying off the TIF.

## Energy Aggregation:

Trustee VanNess reported he and FO Miller met with Steve Stilwell, Mike King, and Mollie Prasher. Mr. King talked with APA Lecklider to see if the Township and Village can choose a provider before energy aggregation is voted upon. APA Lecklider sent a memo advising energy aggregation must be approved by the voters before the Township and Village choose a possible provider.

Trustee VanNess reported they are working on the request for proposal (RFP.) Trustee VanNess reported he would like the RFPs completed by the end of September, but this may be delayed as APA Lecklider is off work for two weeks.

Ms. Prasher has been working on website information and will send this to FO Miller.

Trustee VanNess reported everything else concerning energy aggregation was covered previously in the meeting during the public comment period.

## Home on Raccoon Valley:

Trustee Jenks reported he and FO Miller met with the Prosecutor's Office and a lawyer for the Licking County Treasurer's Office concerning the home on Raccoon Drive which was declared unfit for habitation. The house probably will be demolished. The meeting was to discuss what the Township's responsibility was.

FO Miller presented a synopsis of the meeting with three possible options. FO Miller reported it is a property with some value which has a house which needs torn down. There are back taxes

owed on the property: \$28,000. Park National Bank has interest of \$2,000 in the property. FO Miller reported if no one comes forward to claim the property, it will go to Sheriff's sale. At the Sheriff's sale the minimum bid will be approximately \$33,000. This will cover the above referenced fees and the cost of the Sheriff's sale.

The Granville Township Trustees have three options. The first is to pay to tear down the house now as it is a nuisance, etc. The Prosecutor will allow the house to be torn down after a 30 day notice is put in the paper to advise any next of kin. If the Township demolishes the house the minimum bid at the Sheriff's sale would be \$33,000 plus the Township's cost to demolish the house. The earliest time for the Sheriff's sale would be mid-January 2014 should Park National Bank decide they do not want their money. If Park National Bank wants to try to obtain their money the earliest date will be mid-February. FO Miller reported if someone bids over the minimum bid the money spent by the Township would go back to the Township. If someone does not bid the minimum price, there is a 2 week waiting period and then another Sheriff's sale for a lower minimum bid. If it sells for a lower amount the Township would be out a portion of the demolition money.

FO Miller reported a second option is for the Township to request a grant to cover 45% of the cost of the demolition. Barb Gilkey, City of Newark, would be the contact for the grant resolution. FO Miller reported the Township would have to pass a resolution to apply for the grant. The Township would need to prove it had \$15,000. The grant period has to be done by the end of 2013. Ms. Gilkey said the latest she could start the grant application process would be the end of November.

With the grant there needs to be an asbestos survey, check of the condition of the house, etc. which is normally \$800. FO Miller questioned whether someone can even go in the house without a special suit. Chief Hussey advised the Fire Department has a contractor it works with for a similar process. The Township would then have companies bid to demolish the house. The property would then be sold at a Sheriff's sale. The grant would provide the Township with 50% of the demolition costs and 5 % would go toward administrative fees. The Township could then try to obtain the other 50% of the demolition costs through the Sheriff's sale.

FO Miller provided examples of the costs at the Sheriff's sale with or without the grant.

FO Miller reported another option is for the Township not to demolish the house. The earliest the Sheriff's sale could take place would be the middle of January, or if Park National Bank is involved, late February. The new owner would then have the responsibility to tear down the house, but there would not be a cost to the Township.

Trustee Jenks summarized the options for the Township. Trustee Jenks reported the Township was emphatically told it does not have to tear down the house. The Township would be risking \$9,000 if it tears down the house. The money may be returned after the Sheriff's sale, but may not.

Trustee VanNess commented the money to tear down the house would come from the general fund. Trustee Jenks indicated this is the high risk option, but the house would be gone. This

would please the neighbors, and would make the property easier to sell. Trustee Jenks reported the low risk option is to do nothing with the house. It could be March before a new owner has the property. Trustee Jenks reported during winter there shouldn't be many problems with the property. It must be confirmed the gas and electric have been turned off. The Prosecutor Office (APA Lecklider) will work with the Health Department, Chief Hussey, and Superintendent Binckley to ensure this was done. Trustee Jenks stated the low risk option keeps the house for the longest period of time. Trustee Jenks commented the grant process still carries risk for the Township. Trustee Jenks recommended the Township do nothing with the house.

Trustee VanNess commented the timelines all appear to end January or February unless the house is torn down right away. Trustee Jenks reported the Township is mowing the back of the property and a neighbor is mowing the front. Trustee Jenks stated the attorney for the estate has reported the heirs will not be involved. Trustee Jenks indicated if the house is causing problems in the neighborhood the Township may then want to explore more aggressive action. Trustee Jenks would like the County to take the lead and sell the property at a Sheriff's sale.

Chief Hussey reported the only scenario he is worried about would be whether someone purchases the property and tries to rehab the house. Trustee Jenks stated he had asked the same question and was advised it is unlikely as the house is uninhabitable. The Prosecutor's Office thought it was unlikely since the Health Department would not change their decision.

Trustee VanNess suggested the Township follow Trustee Jenks' recommendation but keep a close eye on the situation for any issues which may arise.

Trustee Jenks reported the problem is once the Sheriff's office begins the sale process the Township will not be able to put a lien against the property. If something comes up later and the Township spends money for something it will not be able to try to recover the money after the Sheriff's sale. The Township has to make the decision concerning what action it wants to take. Trustee Jenks stated there isn't any guarantee of grant money for demolition in 2014.

There was further discussion concerning the various options. Trustee VanNess commented the estate could accept a private sale before the Sheriff's sale. Trustee Jenks agreed but discussed there is a point where the Sheriff's sale process will be at a point where they can't. Trustee Jenks reported APA Lecklider said Terra Nova asked how they could buy the property.

There was discussion what would happen if Terra Nova purchases the property. Trustee Jenks commented if this happens the attorney representing the heirs could then suggest the heirs come into the situation.

Trustee Mason commented the Benson house has been sitting for 40 years. Trustee Mason reported he is comfortable with not taking any action regarding the house at this time.

Trustee VanNess commented with the state of the general fund and as something will likely happen in the future he is comfortable not taking any action regarding the house at this time.

Trustee Jenks reported there are two vehicles on the property. The cars belong to the estate. There was a question what would happen to the cars if the house is sold. If an executor for the estate is not appointed, they will not claim the cars. Trustee Mason questioned whether the cars are contaminated also. Trustee Jenks advised they are not contaminated, and the Prosecutor's Office will help the Township have the cars declared junk vehicles and removed from the property.

Trustee VanNess questioned if the cars could be donated to Goodwill, etc. Trustee Jenks reported the problem is the heirs have decided not to be involved as the back taxes due are likely more than the value of the property. As they are not involved, the heirs cannot lay claim to anything. They would have to be involved and get title to the cars to be able to donate the cars. As they are unwilling to be involved with the house due to the tax situation, they do not have rights to the cars. Trustee Jenks believes one car runs and the other does not. Neither are worth very much. Trustee Jenks concluded there is a solution for the cars which is separate from the house.

Trustee Jenks advised no motion was required as the Trustees decided not to take any action regarding the house.

#### Granville Foundation Appointment:

Trustee Jenks reported Bill Wilken possible resignation from the Granville Foundation was discussed at the previous Trustee meeting. Trustee Jenks commented Mr. Wilken has served faithfully as the Township's representative on the Granville Foundation. Mr. Wilken believes he was appointed to serve from September to September. The Township changed the dates to be from the first of January to the end of December. Trustee Jenks reported Mr. Wilken would like to end his tenure as of the first of September 2013. The Township requested Mr. Wilken resign as it has his term ending at the end of the year. Trustee Jenks reported Mr. Wilken was willing to resign and was going to send a resignation letter. The Township has not received the resignation letter. Debbie Tegtmeier has the letter and was going to deliver it to tonight. FO Miller called and said the resignation letter would be e-mailed so Ms. Tegtmeier was advised she did not have to deliver the letter. FO Miller has not received the letter electronically.

Trustee Jenks reported he spoke to Mr. Wilken and thanked him for his service. Trustee Jenks commented he feels comfortable accepting Mr. Wilken's verbal resignation.

Trustee Mason made a motion to accept Mr. Wilken's verbal resignation from his position as the Township's representative to the Granville Foundation. Trustee VanNess questioned whether the motion should be contingent upon receipt of a written resignation. It was decided a written resignation was not required. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

FO Miller will write a letter to Mr. Wilken thanking him for his service to Granville Township.

Trustee Jenks reported the Granville Foundation requested Mary Lee VanMeter be appointed in Mr. Wilken's place. Trustee Jenks discussed the appointments to the Granville Foundation are normally for a three year period. Trustee Jenks made a recommendation to appoint Ms.

VanMeter on an interim basis until the end of the year and then appoint her to a regular three year term. Trustee Jenks reported he spoke to Ms. VanMeter and with Ms. Tegtmeier who are both okay with changing the dates.

Trustee Mason made a motion to appoint Mary Lee VanMeter on an interim basis until the end of the year as the Granville Township representative to the Granville Foundation. Trustee VanNess seconded the motion and with no further discussion the motion was approved by a unanimous vote.

Trustee VanNess suggested at least once a year the appointees to the various groups give the Township an update. Trustee Jenks agreed this is a good idea. Trustee Mason advised he will notify Ms. VanMeter of her appointment.

Spring Valley Grant:

Ms. Preston reported there is nothing new to report.

LEADS/ Clean-up:

Trustee Jenks reported they are requesting a letter stating they did not damage anything on the property. Trustee VanNess and Superintendent Binckley have inspected the area.

Superintendent Binckley reported all debris has been removed with the exception of the tree roots. Trustee VanNess suggested the Township is signing off they took all the log jam debris. Trustee VanNess commented he is concerned about the stumps trapping things which are floating down. Trustee VanNess stated the stumps look easy to get and could be taken care of by Superintendent Binckley's employees. Superintendent Binckley advised he would have to make sure they did have the ability to take care of the stumps.

Trustee Mason and Trustee VanNess reviewed the language of the letter concerning the condition of the property and access to the debris. Trustee VanNess commented he is okay with the Township signing the form.

Trustee VanNess made a motion to authorize FO Miller to sign the property release form on behalf of the Granville Township Trustees. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Summary of tasks:

Trustee Jenks summarized various tasks to be completed by the Board and FO Miller.

1. Superintendent Binckley is going to purchase the bucket truck.
2. Trustee Jenks is going to speak to Mickey Smith.
3. Trustee VanNess is going to supply FO Miller with a job description for the BZA and Zoning Commission secretary.
4. Trustee VanNess is going to research the property on Loudon St.
5. All Trustees will write what they want in a job description for the Township Zoning Inspector.
6. FO Miller will provide the Trustees with a copy of the current Zoning Inspector position description.

7. Trustee Jenks will check with ODOT concerning the Rotary Bridge award.
8. Trustee Jenks will check with Mike Smith concerning the Kendal TIF letter.
9. FO Miller will write a letter to Bill Wilken.
10. Trustee Mason will contact Mary Lee VanMeter.
11. FO Miller will put an advertisement in the paper for a BZA and Zoning Commission secretary.

Trustee Mason questioned whether FO Miller advertised the Trustees' Special meeting. FO Miller advised the notice will be in the paper on August 29, 2013.

#### New Business:

There was no new business.

#### Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes and VanNess-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) at 8:40 PM. Steve Layman was asked to attend the Executive Session.

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Jenks-Yes, Mason-Yes, and VanNess-Yes the meeting was reconvened into regular session.

The Trustees thanked Steve Layman for his work on the Wolfe property. Trustee VanNess reported there are several contingencies which must be completed before a closing can occur.

Trustee VanNess made a motion to authorize Steve Layman to negotiate a conservation easement agreement on the Wolfe property for up to \$510,000, including all terms and conditions set in the Farm Ranch Protection Program (FRPP) plus meeting the contingencies stated above, Trustee Jenks seconded the motion which was approved by a unanimous vote.

Trustee Jenks reported a final vote would be required by the Trustees to purchase the conservation easement.

The meeting was adjourned at 9:20 PM.

#### Calendar Reminder

- a) Special Meeting on 09/10 at 7:00 PM in Executive Session to discuss property purchases.
- b) Regular Board\* meetings 09/11 and 09/25 starting at 7:00PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.