

Granville Township  
Minutes of Regular Meeting September 25, 2013

Present: Granville Township and Granville Roads District Trustees\* Paul Jenks, Bill Mason, and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey

Guests: Chuck Peterson, Granville Sentinel

Roger Dunifon, 3464 Loudon Street, Granville, Ohio

Byron Reed, 134 Stone Valley Dr., Granville, Ohio

Herach Nazurian, 2897 Cambria Mill Rd., Granville, Ohio

Jim Larimer, 166 Joy Lane, Granville, Ohio

Jan Sachs, 1442 Burg St., Granville, Ohio

Stacy Engle, 79 Llanberis, Granville, Ohio

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of August 28, 2013:

On a motion by Trustee Mason and a second by Trustee VanNess, by an affirmative vote the minutes of the regular meeting on August 28, 2013, were approved as submitted.

Minutes of September 11, 2013:

On a motion by Trustee VanNess and a second by Trustee Mason, by an affirmative vote the minutes of the regular meeting on September 11, 2013, were approved as submitted.

Public Comment:

Jan Sachs, 1442 Burg St., Granville, Ohio, addressed the Township Board regarding a new road sign for Carmarthen Way. Ms. Sachs presented several pictures/maps to the Trustees to review. Ms. Sachs reported new street signs were placed on Burg St., including a sign for Carmarthen Way. Ms. Sachs explained the maps and pictures showing the placement of the new Carmarthen Way sign. Ms. Sachs advised her driveway is across from Carmarthen Way. Ms. Sachs commented the new Carmarthen Way sign is in the middle of the frontage of her yard. Ms. Sachs commented there is confusion with the new Carmarthen Way sign as she believes a reasonable person will think she lives at 1442 Carmarthen Way because her house number is close to the sign, and not 1442 Burg St. Ms. Sachs commented she will likely have to purchase a new sign with 1442 Burg St. to prevent confusion. Ms. Sachs estimated a new sign will cost over \$150.

Ms. Sachs commented the sign is placed near her driveway and a reasonable person will think her drive is actually Carmarthen Way. Ms. Sachs reported coming from the Village, Carmarthen Way only goes to the left, and her driveway goes to the right. A driver will come around the curve and will be looking to the left, if the street is on the left. Ms. Sachs commented a reasonable person, who is unfamiliar with the area, will think her driveway is an extension of Carmarthen Way.

Ms. Sachs indicated she came to the Trustee meeting as she believes a tentative decision was made to leave the sign at its new location. Her most important point is there is potential danger in the placement of the sign and liability on the part of the Township and the County because the Township is following County guidelines in placement of the sign. Ms. Sachs commented due to the confusion, a driver may drive into Ms. Sachs' driveway instead of Carmarthen Way, realize their mistake, and try to back out onto Burg St. Ms. Sachs invited the Trustees to park in her driveway and observe the cars which fly around the curve on Burg St. When backing out onto Burg St. there is a blind spot and a car could be t-boned. Ms. Sachs reported when a person who is unfamiliar with the area approaches from the North, he or she may pull in her driveway, then try to back out and not even realize the danger from the curve below her driveway. Ms. Sachs also indicated a driver approaching from the Village, who is confused by the Carmarthen Way sign, and slows down could also be rear ended by drivers coming around the curve.

Trustee VanNess questioned Superintendent Binckley as to whether there were any other options for the sign placement.

Trustee Mason questioned where the Carmarthen Way sign was located previously. Ms. Sachs advised the sign previously was located across Burg St. Superintendent Binckley stated the sign was on the North West corner of Carmarthen Way and Burg St.

Trustee Mason questioned what County regulations concerning street signs exist. Superintendent Binckley reported the sign regulations are Federal regulations and do not state the sign has to be where it is placed, however ODOT and Licking County have recommended sign placement at T-intersections be across the intersection so the sign may be seen both directions. Superintendent Binckley noted there are instances where the signs may be moved if there is a blind spot or visibility issue.

Superintendent Binckley advised the County has looked at the sign location and he believes the sign is very visible in its current location. Superintendent Binckley reported the sign is facing toward Carmarthen Way and opined on the benefits of the current placement. Superintendent Binckley reported he discussed the sign with ODOT and the County and the current placement is the recommended placement.

Trustee VanNess questioned what the visibility would be if the sign is moved to its former location. Superintendent Binckley advised he has concerns with the previous location as there are pine trees and a power line pole. It is more visible from one location, but less from the other due to the hill. Superintendent Binckley used the map to indicate the previous location for the Carmarthen Way sign.

Ms. Sachs invited the Trustees to come and look at the current location of the sign. Ms. Sachs summarized her issue is the proximity of the sign to her driveway which causes confusion and noted there is not a sign at the location for Burg St.

Trustee Mason commented he would like to look at the sign before he voices an opinion, and Trustee VanNess agreed. It was decided to move a decision concerning the sign to the next Trustee meeting. Fiscal Officer Miller will place the item under Old Business.

#### Zoning Appeals Board (ZBA)

Trustee Jenks thanked Jim Larimer and Stacey Engle with the ZBA for attending the Granville Township Trustees Meeting. Trustee VanNess introduced Chairman Larimer and Ms. Engle to the Board and advised them the Trustees are adopting a practice of periodically inviting representatives from the ZBA, the Zoning Commission and other committees to Township meetings. The Trustees are trying to improve communication between ZBA and the Trustees, see how to assist one another and make the system run smoother. Trustee VanNess reported one thing which brought this to the table was a ZBA decision a few months ago. The Licking County Planning Commission called the Township with questions and the Trustees did not know what the Planning Commission was asking. Trustee VanNess indicated the Trustees wanted to improve the system so they will know what is happening and this is why the ZBA was invited to the Township Trustee meeting.

Trustee VanNess also reported Ms. Engle expressed her wish to no longer hold the ZBA Secretary position. Trustee VanNess reported the Township is going to try to obtain a replacement secretary to serve both the ZBA and the Zoning Commission. Trustee VanNess commented many of the responsibilities for the ZBA and Zoning Commission secretaries are similar.

Trustee VanNess reported he sent a list of responsibilities which were probably more tailored to the ZBA due to hearings, etc. but would adapt to the Zoning Commission. Trustee VanNess requested Chairman Larimer and Ms. Engle to review the job responsibilities. Trustee VanNess suggested that because the secretary will not be a ZBA member, an application will have to first be initially accepted by the ZBA Chairman to ensure it is complete. The Chair will look over the application and then turn it over to the secretary. Trustee VanNess commented the Trustees are also looking for input from the ZBA concerning this issue. Trustee VanNess advised the Township will work as quickly as it can to find a ZBA secretary and apologized to Ms. Engle for the time delay as so far the Trustees have been unable to find someone for the position.

Chairman Larimer, Board of Zoning Appeals, advised the ZBA has been following what has been in place for some time. Chairman Larimer related there has been some communication breakdown concerning what has been done by the ZBA although the ZBA has been sending its results to whomever it is supposed to. Chairman Larimer commented they are happy to show their faces and happy to work with the Trustees within the guidelines. Chairman Larimer indicated he has looked through the information and there does not seem to be anything the ZBA is not already doing, but perhaps can do in a more timely manner.

Ms. Engle introduced herself and addressed the Trustees. Ms. Engle reported she started as Recording Secretary with the ZBA 10 years ago as a way to get to know her neighbors and has learned a great deal about zoning. This allowed her a natural transition to become a Board Member. Ms. Engle stated she contacted retired Fiscal Officer Kennedy about finding a replacement for the secretary position. When Ms. Engle began as Recording Secretary she had

one business and no children. She now has two businesses and two small children. Ms. Engle reported she needs to back off for now and hopes to be more involved when the children are grown. Ms. Engle is at a point in her life when family is most important.

Ms. Engle reported in the ten years she has been involved with the ZBA, the ZBA has always been very timely. Ms. Engle stated after a hearing she went out of the Country for two weeks last summer. The applicant received everything he needed, but the Township Board received notice outside of the thirty day time period. Ms. Engle advised she appreciated Trustee VanNess coming to her. Ms. Engle advised she asked for help to look for a replacement before Fiscal Officer Kennedy retired. Ms. Engle advised she had cleaned out all the Township material from her den and took totes to Retired Fiscal Officer Kennedy. Ms. Engle advised she has been able to condense her ZBA filing because more is contained on the computer. Ms. Engle advised she was given examples of what the public notice for a ZBA secretary might look like. Ms. Engle indicated she did not think it was appropriate she write her own replacement ad, and the public notice did not get done.

Ms. Engle commented she appreciates the Township Board recognizes the need to obtain a replacement ZBA Secretary and their help in finding one.

Trustee Jenks thanked Ms. Engle and Chairman Larimer for what they do for the Township on a voluntary basis. Trustee Jenks reported he appreciates their participation and commented the Township does need to help the ZBA find a Secretary. Trustee Jenks stated the issue is communication. The issue is not just with the ZBA, but is also with the Zoning Commission and the Zoning Compliance Officer. Trustee Jenks reported the Township does not direct the ZBA, it simply appoints the members. Decisions made by the ZBA are made independent of the Township Trustees. It is nice however for the Trustees to know what the ZBA is doing when questions arise. Trustee Jenks stated the ZBA members do not have to come to many Township meetings, but a line item for the ZBA has been added to the Township meeting agenda. The Trustees therefore would like the minutes received as quickly as possible and will help by finding the ZBA a Secretary. Trustee Jenks requested if there are public meetings that Trustee VanNess be contacted and advised of determinations etc., if there is not time to provide ZBA meeting minutes before Township Trustee meetings. Trustee VanNess will then be able to report anything necessary to the Township Trustees. Trustee Jenks commented no apologies are necessary, the Trustees just want to ensure communication works, and that it works both ways.

Trustee Mason questioned whether the ZBA Secretary position has been advertised. F.O. Miller advised he is working on the advertisement. F.O. Miller reported he reached out to several people to see if they were interested, but has not yet found someone.

Trustee Jenks reported on August 28, 2013, a resident stated he felt the Township had not followed it's zoning resolution regarding a construction permit for a property at 2142 Loudon St. Trustee Jenks reported Zoning Inspector May felt he was in compliance with the regulations.

Trustee Jenks reported the Licking County Prosecutor has rendered an opinion. Trustee Jenks provided copies of the opinion. Trustee Jenks read the opinion.

FROM THE OFFICE OF  
**KENNETH W. OSWALT**  
PROSECUTING ATTORNEY  
OF  
LICKING COUNTY

20 SOUTH SECOND STREET  
NEWARK, OHIO 43055

FELONY AND CIVIL  
DIVISIONS  
(740) 670-5255

JUVENILE COURT  
DIVISION  
(740) 670-5264

TAX FORECLOSURES  
(740) 670-5021

FAX  
(740) 670-5241

## MEMORANDUM

TO: THE BOARD OF GRANVILLE TOWNSHIP TRUSTEES

FROM: AUSTIN LECKLIDER, LCPO 

RE: LOTS OF RECORD (Less Than Five Acres)

Our file: #13-1039

DATE: September 25, 2013

### Privileged Attorney-Client Communication

This memorandum is in response to the Township's recent issuing of a building permit for a single-family residence at 2142 Loudon Street, which is a lot of record three and one-half acres in size (3.534 acres). It is my understanding that the lot at 2142 Loudon Street is a lot of record pre-dating the Township's five acre minimum buildable lot size requirement; and, that the lot has been vacant until this time.

### Non-Conforming Uses

As you are aware, Ohio Revised Code Section 519.19 requires that the Township shall permit lawful existing uses to continue beyond any amendment of the zoning resolution that would otherwise prohibit those lawful and existing uses. Such uses are commonly referred to as "non-conforming uses" or "grandfathered uses."

In order for a property owner to have the right to continue a non-conforming use, the property must have actually been devoted to that use prior to the enactment of a zoning amendment inconsistent with that use.

Moreover, it has been held that the principles of due process which underlie the doctrines of vested interest and substantial non-conforming use do not require that a distinction be made between the establishment of a property use, be it commercial, residential, etc., and the establishment of a use subject to a particular area restriction. [Emphasis added.] Auburn Glen Corp. v. Auburn Township, Ohio, 1994 WL 197320 (Ohio App. 11 Dist.).

### **Subject Property**

In short, the lot located at 2142 Loudon Street fails to meet the current minimum buildable lot requirement of the zoning resolution; and, it had been a vacant lot, with no existing use, up until this time. Accordingly, the lot of record at 2142 Loudon Street is not a buildable lot as defined by the zoning resolution, nor is the lot a non-conforming use, as the lot had not been devoted to the use of single-family dwelling prior to the operable zoning amendment requiring a five acre lot requirement.

### **The Zoning Resolution (Article 4)**

While the current zoning resolution, at Article 4 Section 404, specifically authorizes the development of property that has been previously subdivided and platted (when the property no longer meets the minimum buildable lot size), a similar provision is simply not provided for existing lots of record that do not meet the minimum buildable lot size. Please be aware that “platted lots” and “lots of record” are two distinct concepts. Accordingly, the zoning resolution does not permit a single-family dwelling to be newly built (no such existing/prior use) on a three and one-half acre lot of record that has not been previously platted.

### **Conclusion**

The lot of record at 2142 Loudon Street is not a buildable lot as defined by the Township’s zoning resolution. Further, the lot of record fails to meet the definition of “non-conforming use,” as the lot had not previously been put to the use of single-family dwelling. Finally, while the zoning resolution provides a specific exemption for platted lots that do not meet the minimum buildable lot size, the same exemption is not extended to lots of record.

The property owner at 2142 Loudon Street, therefore, should have applied for and secured an area variance prior to receiving a building permit.

As always, should you have any further questions, comments or concerns regarding this matter, please do not hesitate to contact this Office. Thank you.

Trustee Jenks stated the Trustees do not make zoning decisions or recommendations. The Trustees do not tell the Zoning Inspector what to do. Trustee Jenks reported he wrote an e-mail which he would like the Granville Township Trustees to approve be sent to Zoning Inspector May. The e-mail outlines what Trustee Jenks would like to see happen concerning this issue. Trustee Jenks read the e-mail to the Trustees.

From: pauljenks@granvilletownship.org [mailto:pauljenks@granvilletownship.org]  
Sent: Thursday, September 26, 2013 2:44 AM  
To: zoning@Granvilletownship.org  
Cc: BillMason@granvilletownship.org; DanVanNess@granvilletownship.org;  
businessoffice@granvilletownship.org; ALecklider@lcounty.com  
Subject: FW: Lot of Records (Less than Five Acres)

Warren, the Trustees have received the Assistant Prosecutor's attached email regarding the housing permit you issued for property at 2142 Loudon St. Because the matter is one affecting the public and was brought to our attention by a member of the community, it appeared on our September 25th, 2013 meeting agenda. While it would be totally inappropriate for the Trustees to order or recommend what action should now be taken, you are encouraged to speak directly with the Prosecutor and act in accordance with the outcome of that discussion. Please keep the Board informed as to what if any action is taken. Should you have any questions, please feel free to call.

Paul

Trustee Jenks noted the Trustees are encouraging the Zoning Inspector to meet with the Assistant Prosecuting Attorney who issued the opinion and determine the appropriate course of action.

Trustee VanNess reported he spoke to APA Lecklider then called Zoning Inspector May to tell him what was transpiring. Trustee VanNess also spoke to the Licking County Planning Commission. Trustee VanNess indicated there is a difference between a platted lot and a lot of record. Trustee VanNess commented if there is a platted lot, they can build. Trustee VanNess stated it appears Zoning Inspector May has been treating platted lots and lots of record the same. Trustee VanNess commented there is a definite difference between the two terms.

Trustee VanNess stated, in the future, if there is a lot of record on which someone wants to build and it does not meet the conforming standards and Zoning Inspector May does not issue a permit, the owner may appeal to the ZBA. The ZBA will render a decision, and from there the owner would go through common pleas court, etc.

Trustee VanNess advised Chairman Larimer and Ms. Engle there may be some appeals to the ZBA in the future due to this issue. Trustee VanNess reported he spoke to Zoning Inspector May and questioned what was occurring with the platted lots and the lots of record. Zoning Inspector May was not aware of what was being discussed or of the difference between the two. Trustee VanNess recommended Zoning Inspector May contact the Licking County Prosecutor's office and speak with APA Lecklider. Trustee VanNess reported Zoning Inspector May will likely speak to APA Lecklider tomorrow.

Trustee Jenks questioned if Trustee VanNess agreed with sending the letter to Zoning Inspector May. Trustee VanNess advised he agreed with sending the letter. Trustee Jenks advised Chairman Larimer and Ms. Engle he felt it would be helpful if they heard the Trustees' discussion concerning this issue in case there are any later appeals.

Chairman Larimer reported the Zoning Resolution is what the ZBA uses and if this is an interpretive issue it should be included in the Zoning Resolution of the Township.

Ms. Engle questioned whether a lot of record or platted lot would be more common in a housing addition. Trustee Jenks advised a platted subdivision would have platted lots. A lot of record could include a previously purchased lot. It would not be platted. Trustee Jenks stated it appears Zoning Inspector May is using the terms the same and they are different. In a subdivision the lots have been platted and approved by the Planning Commission.

Trustee Jenks commented there may be a time when it is appropriate for the ZBA, Chip Blanchard, and the Zoning Commission to meet concerning the syntax and clarification of the issue. Trustee Jenks encouraged the ZBA to meet with APA Lecklider and obtain clarification.

Trustee VanNess reported he spoke to Brad Mercer of the Licking County Planning Commission and APA Lecklider and this issue is unique to Granville Township. The other Townships treat it the same, but Granville's resolution is different. Trustee VanNess reported this will be handed over to the Zoning Commission and have them determine if it is appropriate to leave the resolution the way it is or to change it. The Zoning Commission will come back to the Trustees with their recommendation.

Trustee Jenks thanked Chairman Larimer and Ms. Engle for coming to the Township meeting.

#### Correspondence Received or Sent:

FO Miller reported he followed up with Sue Penick concerning the possible change of election sites. There was talk of changing election sites from two locations to one polling place, possibly at Bryn Du. Ms. Penick advised this is not a done deal. They are still trying to determine if they have a place to move.

FO Miller offered Ms. Penick the Township's help in communicating any change to the residents through reverse 911 or by e-mail. Ms. Penick advised the Board of Elections would legally have to send post cards to the voters if their polling place changes.

Trustee Jenks reported he received something from Billie Fiori, chairperson of the Licking County Republican Party. Ms. Fiori sent information concerning changes in voting places for several jurisdictions in Licking County. Granville was not included in the list of changes. Ms. Fiori encouraged Trustees to make sure they did what they could do to make sure constituents know where to vote. Trustee Jenks commented if the polling place does change the Trustees should work to help the voters be aware of the changes.

Trustee VanNess questioned whether it was getting too late to change the polling place. The Trustees did not know. Trustee VanNess questioned whether Bryn Du has okayed their facility for a polling place. FO Miller responded apparently they have not which is part of the reason why the change has not happened. Trustee Jenks stated Ms. Fiori's letter indicated Granville Township residents maybe voting at the same locations as in the past.

Trustee VanNess questioned if the Bryn Du location does not work out whether the Township should extend an offer to use the Township building. Trustee Mason commented there would not be adequate parking at the Township building. Trustee VanNess responded there is more parking at the Township building than at the church. FO Miller commented the voting would need to be in one of the garage bays. Trustee Mason noted the church is within walking distance for voters. Trustee Mason commented he is not opposed to helping, but it would tie up the Roads Department as they would not be able to take trucks out. It was also noted there could be traffic problems as voters tried to turn left onto SR 16.

Trustee Jenks commented if Sue Penick calls, the Township could consider the request, but should not contact her and offer the Township Building due to traffic issues. Trustee VanNess commented Denison may possibly have a place which could be used as a polling place.

FO Miller reported he prepared a legal notice concerning the meeting with the Village on October 8, 2013. FO Miller read a draft of the legal notice.

#### Meeting Notice

The Board of Granville Township Trustees will attend an informational meeting held by the Village of Granville. The purpose of the meeting is to inform Village residents who live in Union Township about their potential annexation into Granville Township. The meeting will be held on October 8, 2013 at the Township Service Complex, 1554 Columbus Rd, Granville. No action is expected by the Trustees.

Jerry A. Miller  
Granville Township Fiscal Officer  
GS 10/3

Trustee VanNess stated he thought informational meetings do not need to be advertised as the Trustees would not be deciding anything nor doing any work. Trustee Mason advised the issue is when more than one Trustee is meeting it is a public meeting.

Trustee Jenks commented Trustee VanNess is technically correct, but the prosecutor has taken the position if two or more Trustees are in a room it has to be advertised as a public meeting. Trustee Jenks advised he disagrees with the prosecutor's interpretation as he thinks a meeting would have to have decisions made, etc. Trustee Jenks concluded for safety it should be advertised as a public meeting.

Trustee Jenks reported it creates a problem concerning how to take minutes, call it to order, etc. Trustee VanNess indicated the Village will call the meeting to order and the Township Trustees will be listening.

Trustee Mason questioned why the meeting is being held in the Township's building as it is not the Township's meeting, yet seems to be because it is going to be in the Township's building.

Trustee VanNess advised Village Manager Steve Stilwell asked Trustee VanNess to use the Township Building during an energy aggregation meeting as the Village did not have a facility for the meeting. Trustee VanNess indicated he did not realize it would be an issue.

Trustee Jenks commented he thought FO Miller could adequately represent the Township at the meeting. Chief Hussey and Superintendent Binckley represent the Township at other functions. Trustee Jenks reported the Township does not have any input on the annexation. Trustee Jenks stated he understands Trustee VanNess wants to reach out to the residents and let them know the Township cares about them, but FO Miller can convey this to them.

After further discussion of the issue it was agreed upon by the Trustees they would not attend the October 8, 2013, annexation meeting. FO Miller will represent the Township at the meeting and is able to discuss any questions the residents may have with the process. It was also noted Judy Preston's mother owns 5 or 8 of the properties and supports the annexation. FO Miller will not post the notice.

#### Elected Official Reports:

FO Miller:

Financial Matters:

FO Miller reported the Township received a notice from Deputy Auditor Patty Lynn, advising Granville Township has an estate tax refund. FO Miller explained this past spring, the Township received money from estate taxes and it was moved to the new fund (firehouse fund). FO Miller received notice the Township would need to pay back one of the estates. Deputy Auditor Lynd advised FO Miller the Township should expect another \$40,000 later this year. Deputy Auditor Lynd will take \$2,800 out. FO Miller will pay the refund from the \$40,000 received later this month.

FO Miller reported he received a call from the Fire Proof Company which worked with the Village on record retention. FO Miller scheduled a meeting with the company on October 18, 2013. They will review some of the Township's records to see if they can help the Township archive.

FO Miller reported he attended a Granville Chamber meeting on Wednesday. FO Miller reported the meeting was interesting and was well attended. The speaker talked about health insurance and the impacts of the Affordable Care Act. FO Miller reported one comment concerned small businesses. Many small businesses are renewing their current policies on December 1, 2013. This will delay when they need to make changes due to the Affordable Care Act.

FO Miller reported he sent information to Jeff Cashman of Wichert Insurance. Mr. Cashman will try to obtain numbers from Starmark concerning what it will cost the Township to renew on December 1, 2013, and keep the policy until December 1, 2014.

FO Miller reported he and Trustee Jenks think the Township will need to change the Township's health insurance policy and begin health savings accounts, etc. FO Miller reported they believe they should give the Affordable Care Act time to settle in and the Township will be able to learn what others are doing. FO Miller reported he will bring the information from Wichert to the Trustees when received. FO Miller advised Mr. Cashman he would like the information by the next Trustee meeting. If Starmark is too expensive, the Township can go to another company such as Medical Mutual or Anthem for a renewal with a policy effective December 1.

Trustee Jenks reported the high deductible programs which is what Granville Township currently has will no longer be available. Starmark may let the Township renew, but will not be starting new high deductible programs. The Township will need to change and is looking at a number of options. Trustee Jenks commented it seems imprudent for the Township to change and then have the Affordable Care Act cause the Township to then change again. If the Township can renew at a reasonable price while everyone else determines options etc., the Township should do so. The Township will move to the Affordable Care Act next year. There is one window where the Township can extend what it is currently doing. Trustee Jenks commented it makes sense to renew if the price is right. Trustee Jenks commented everyone needs to look at what happens next year and how the Township can provide its employees with a good healthcare program.

**Township Commercial/ Umbrella Insurance Policy Renewal:**

FO Miller reported he received the final cost for the Township's Commercial Insurance Policy which was previously voted last meeting. The renewal was conditionally approved providing the cost did not increase. FO Miller reported due to changes in the policy, the cost for the commercial and umbrella policy will be lowered by \$1405.

FO Miller reported the officer's liability policy renews in October. FO Miller is beginning to work on this renewal and is obtaining an estimate.

Amended Certificate and Revised Revenue and Appropriation Amounts:

REVENUES

APPROPRIATIONS

FO Miller presented appropriation transfers to the Trustees and provided explanations for the transfers.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
09/12/2013	09/12/2013	1000-110-311-0000	\$2,500.00		Permanent
09/12/2013	09/12/2013	1000-110-599-0004	-\$2,500.00		Permanent
09/24/2013	09/24/2013	2141-330-360-0003	-\$2,000.00		Permanent
09/24/2013	09/24/2013	2141-330-430-0001	\$2,000.00		Permanent
09/25/2013	09/25/2013	2041-410-223-0000	\$500.00		Permanent

09/25/2013	09/25/2013	2041-410-599-0102	-\$500.00	Permanent
09/25/2013	09/25/2013	2141-330-223-0000	\$600.00	Permanent
09/25/2013	09/25/2013	2141-330-360-0003	-\$600.00	Permanent
09/25/2013	09/25/2013	2191-220-223-0000	\$150.00	Permanent
09/25/2013	09/25/2013	2191-220-599-0004	-\$150.00	Permanent

Trustee VanNess made a motion to approve the appropriation transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E949	Asselin	857.24	E950	Bain	233.06
E951	Barnhill	304.52	E952	Bassetti	403.57
E953	Baughman	491.18	E954	Binckley	1614.08
E955	Borden	822.29	E956	Bowman	1962.99
E957	Bryan	1026.32	E958	Butt	797.93
E959	Clemens	1520.52	E960	Coyle	535.80
E961	Curtis	1651.76	E962	DeSimone	479.34
E963	DuBeck	231.53	E964	Duncan	639.73
E965	Essick	1413.17	N/A	Gottfried	0.00
E966	Hall	1429.51	N/A	Hampton	0.00
E967	Harrison	481.03	E968	Henry	596.60
E969	Hill	1473.61	E970	Hussey	2556.27
N/A	Jenks	0.00	E971	Jones, A	258.37
E972	Jones, B	258.59	E973	Kreager	111.31
E974	Leckrone	374.47	E975	Lynn	374.21
N/A	Martell	0.00	N/A	Mason	0.00
E976	May	504.00	E977	Meisenhelder	597.32
E978	Melick	500.10	E979	Mercer	453.92
N/A	Miller	0.00	E980	Poe	142.86
E981	Reece	1536.09	N/A	Riley	0.00
E982	Saunders	488.90	E983	Smith, D	498.50
E984	Smith, S	534.52	E985	Theisen	143.65
N/A	Tracy	0.00	E986	Thompson	1699.19
N/A	VanNess	0.00	WV988	IRS	6304.90
WV989	Deferred Comp	1465.00	WV990	OCS-Knox Co	885.76
9521	Dish Network	54.20	9522	Educational Specialty	618.00
9523	Fire House	369.00	9524	Granville Milling	195.25
9525	Jan Packard	10.00	9526	Lawson Products	889.88

9527	Medical Benefits	90.70	9528	MT Business	55.00
9529	NFPA	84.55	9530	OH Public Entity	165.00
9531	Osburn Assoc	1245.56	9532	Pinkerton	130.00
9533	Public Safety	432.00	9534	Scioto Materials	262.08
9535	Triad Fire	450.00	9536	T Bryan	22.98
9537	Zee Medical	35.85	9538	PNB/FSA	573.82
9539	Delta Dental	1161.84	WV991	AFLAC	799.72
PV992	Starmark	10960.42	9540	Granville Twp	6397.16
WV993	OH IT	2080.08	WV994	School IT	201.12
WV995	Granville IT	1118.87			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported everything he has to discuss is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he drove through the Township and congratulated Superintendent Binckley on the placement of the new signs. Trustee Mason commented he will review the sign previously discussed, but reported he drove on Burg St. and did not notice anything out of line. Trustee Mason stated Superintendent Binckley made a significant effort to put up the signs.

Trustee Jenks commented one of the reasons for the signs' recommended placement is to be consistent so people will always look in the same place for a sign. At a T-intersection they will always look across the street. Trustee Jenks reported the Village is using the same conventions as the Township and there is consistency where the signs are located.

Trustee Mason reported he looked at the properties on Loudon and Raccoon Valley Rd.

Trustee Mason reported he met with a Township resident who had open space questions.

Trustee Mason reported everything he has to discuss is covered elsewhere in the agenda.

Trustee VanNess:

Trustee VanNess reported he attended the September 18, 2013, Chamber meeting with FO Miller and heard about health care reform.

Trustee VanNess reported Maggie Barno requested he speak concerning energy aggregation. Trustee VanNess reported he spoke of energy aggregation, advised it will be an issue on the fall ballot, and directed people to the Village and Township websites for further information.

Trustee VanNess reported he had two meetings to attend on September, 23, 2013. One meeting was with Land Management as they needed to be updated concerning the Wolfe property. Trustee VanNess reported he was also scheduled to attend the Licking County Planning Commission meeting, but did not due to the Land Management meeting. Trustee VanNess will obtain an update from Brad Mercer later. Trustee VanNess will report on the baseline document later in the agenda.

#### Sunset Drive:

Trustee VanNess reported he received a call from a resident on Sunset Dr. at 1:00 a.m. Sunday morning. The caller complained of loud music. Trustee VanNess reported he went to the Sunset Dr. residence and the occupants shut their curtains and had the music turned down. Trustee VanNess reported he knocked on the door, but no one answered. When Trustee VanNess arrived the music had been turned down, but he was still able to hear it. Trustee VanNess reported he received another call at noon the next day and returned to the residence. Trustee VanNess reported he knocked on the door and had a conversation with the residents. Trustee VanNess stated he was firm in advising the residents they cannot play this cat and mouse game and are infringing on the rights of the neighbors. Trustee VanNess advised the residents their landlord is considering eviction due to their behavior.

Trustee VanNess reported he spoke to Dr. Sata, the landlord. Dr. Sata questioned if Trustee VanNess heard loud music, and Trustee VanNess told Dr. Sata the music had been turned down before he arrived. Dr. Sata reported he also spoke to the residents and told them they should look for a place to go if this continues and advised he will not necessarily wait for a police report of a disturbance. Trustee VanNess reported Dr. Sata is on the same page as the Township. Trustee VanNess reported he and Dr. Sata had good conversations with the gentlemen and the sister.

Trustee VanNess reported everything he has to discuss is covered elsewhere in the agenda.

#### Roads District:

##### Superintendent's Report:

##### Street Name Signs:

Superintendent Binckley reported they began putting up the new street name signs. All the signs in the northwest quadrant were completed as well as approximately 1/2 in the northeast quadrant. Thirty percent of the total number of signs were installed. They will not be able to install any more signs this year and will begin installing signs again next year.

##### Sign on General Griffin Road:

Superintendent Binckley reported they installed two 'Road Ends in 500' signs on General Griffin Road. Superintendent Binckley encouraged the Trustees to look at the signs and reported they are orange and are highly visible.

Trustee VanNess reported on the other end of the road at Outville there was an accident where someone ran the intersection. The accident involved a truck with four horses in a trailer. The truck went through the guardrail. Trustee VanNess reported he arrived on the scene and everyone was okay but the truck was totaled. Trustee VanNess reported the driver was lost and was trying to figure out how to get on the highway. The accident occurred in the evening, when the sun could have been in the driver's eyes. Trustee VanNess reported the animals were also okay.

#### Bucket Truck:

Superintendent Binckley reported they went to Orrville, Ohio to test and pick up the Township's new/used bucket truck. Superintendent Binckley commented he is happy to show the truck to anyone who wants to see it.

#### Mowing:

Superintendent Binckley reported they began the last round of roadside mowing for the year.

#### 8 hour workdays:

Superintendent Binckley reported the crews will be switching back to 8 hour days starting Monday. They will be working Monday through Friday from 6:30 a.m. to 3:00 p.m.

#### LEADS Clean-up:

Superintendent Binckley reported he has been working with Bob Murphy, LEADS, concerning the Raccoon Creek clean-up. The program had used up all its money. Two days after the program was closed, they found more money. They will return to do more cleaning. There are two sites they will be working. Superintendent Binckley reported they did the first round of cleaning and left some stumps, but now other trees have come down. Superintendent Binckley reported they were under the bridge in ODOT's right of way (ROW) on Friday. They will be back in two weeks to do more Raccoon Creek cleanup. Superintendent Binckley reported the Trustees will need to update the right of entry permit and provide a current date.

Trustee Mason made a motion for the Trustees to authorize FO Miller to update and sign the right of entry permit for LEADS and to sign the agreement when it is completed. Trustee VanNess seconded the motion and with no further discussion the motion was passed by a unanimous vote.

Trustee Jenks reported he received a call from the GRD questioning what construction the Township was doing at Raccoon Creek. Trustee Jenks advised them it was the LEADS cleanup program.

#### Cemetery Department:

##### Headstone Repair:

Superintendent Binckley reported they leveled ten headstones at the Old Colony Cemetery. The crew was provided a list by the Old Colony Cemetery Board of stones to be leveled as a trial. Superintendent Binckley reported one was not completed as it is being used during the ghost walk.

Trustee Jenks commented the Old Colony Board members complimented the work done by Superintendent Binckley's employees.

Trustee Jenks reported at the last Old Colony Board meeting there was discussion concerning how headstone repair would be funded next year. They are looking at grants. The Old Colony Board questioned how much the Township would be willing to contribute. Trustee Jenks reported he asked how much the Village was going to contribute. Trustee Jenks reported he advised the Old Colony Board he thought the Township would be willing to match what the Village contributes, up to \$5,000. Trustee Jenks did not ask the Trustees to approve this tonight. Previously the Village did not contribute as much as expected. Trustee Jenks suggested the Trustees wait until the Village makes its proposal and then the Township can match it.

#### Fall Foundation Pour:

Superintendent Binckley reported they are getting ready to pour foundations at Maple Grove Cemetery.

#### Parks Department/ Granville Recreation District:

Superintendent Binckley reported Trustee VanNess requested he look at the lower shelter house roof.

Trustee VanNess reported at the Monday meeting (Land Management), Grace Gordon reported there were several leaks in the lower shelter house roof when she was teaching a class. Trustee VanNess questioned if the park was given over to the GRD.

Trustee Jenks advised the park was given to the GRD in the original ordinance, and the GRD has repaired a number of things at McPeek Lodge and Spring Valley Park. Trustee Jenks reported he requested Superintendent Binckley obtain numbers for various types of roofing for the GRD. Superintendent Binckley believed tin would be better than asphalt.

Trustee Mason questioned if the underlay was okay. Superintendent Binckley reported the underlay is okay now as long as the project is not put off.

Trustee Jenks suggested the Township stay consistent to what it has done in the past and advise the GRD the roof is in need of attention and what the Township thinks are repair options. If the GRD wants they may ask the Township for help. Trustee Jenks noted most of the repairs were completed by the GRD in the past or they hired someone to complete the repairs.

Trustee VanNess commented the Township needs to make sure the repairs are done as the park is an asset the Township owns, but the GRD manages. Trustee Jenks commented the GRD has been good making repairs and described repairs and improvements the GRD has made at McPeek Lodge.

Superintendent Binckley reported he has some rough numbers concerning the roof and will provide the information to Andy Wildman, GRD.

FO Miller questioned if Andy Wildman was with Trustee VanNess at Monday's meeting. Trustee VanNess advised Director Wildman was not at the meeting.

Spring Valley Grant/ Stairs:

Trustee VanNess reported Mr. Hughes has blocked time to install the stairs and rope handrail at Spring Valley Nature Preserve in late October.

Spring Valley Nature Preserve Trail Markers:

Trustee VanNess reported he toured some of the signposts which were placed as part of an Eagle Scout project on the Spring Valley Nature Preserve trails. Trustee VanNess reported the signposts look great and have the trail names on them.

Fire Department:

Fire Chief's report:

Fire Prevention Programs:

Chief Hussey reported the Department is in the middle of conducting fire prevention programs. Chief Hussey thanked Tom Bowman who organizes the programs and has contact with every preschooler through fifth grader in the community.

Fire Training Programs:

Chief Hussey reported the Department completed trainings this week. They completed their bi-annual life support course.

Chief Hussey reported the Fire Department was at Loudon St. at the properties previously mentioned in the meeting being built by Terra Nova. Chief Hussey reported Terra Nova donated a building to the Fire Department for training purposes. Terra Nova delayed tearing down the house so the Fire Department could use the house for training. Chief Hussey commented he appreciated being able to use the house for training.

Chief Hussey reported the Fire Department had trench rescue training in Newton Township.

Testing:

Chief Hussey reported the Fire Department completed pump and aerial ladder testing. All the annual certifications were successfully completed.

Volunteer Personnel:

Chief Hussey reported he received two resignation requests from Denison graduates who are Volunteer Fire Fighters. Max Newton has been a Volunteer Fire Fighter for four years but is going home to Maine. Peter McKee is busy with studies and does not have time to participate.

Trustee Mason made a motion to approve resignation requests from Volunteer Fire Fighters Max Newton and Peter McKee. Trustee VanNess seconded the motion and it was approved after no

further discussion. Trustee Jenks advised Chief Hussey to thank Mr. Newton and Mr. McKee for their service to the Township.

Land Management / Open Space:

Wolfe Property Conservation Acceptance:

Trustee Jenks reported the Trustees received an e-mail from Steve Layman requesting the deadline built in the original agreement be postponed. Mr. Layman suggested the Trustees not vote on the acceptance of the easement.

Trustee VanNess stated he thought the Trustees could accept their part of the easement agreement, or it could be done at the next Trustee meeting.

Trustee Jenks commented he would feel more comfortable if they first accept the easement and the Township be last to accept. Trustee Jenks stated there is a deadline for acceptance of the easement by this meeting. They received the paperwork late. Mr. Layman was responsible for the paperwork being received late. Mr. Layman suggested the Trustees make a motion to move the deadline to be consistent with the oil and gas well which is October 11, 2013.

Trustee VanNess made a motion to move the deadline for the Wolfe's to thirty days after the acceptance, October 11, 2013. Trustee Mason seconded the motion and after no further discussion it was approved by a unanimous vote.

Trustee VanNess reported the Trustees have a copy of the conservation easement. They have had a copy of this since July 11, 2013. It has not changed except for price, filling in names, etc.

Trustee VanNess reported the title commitment was forwarded to the Trustees and to APA Lecklider. Mr. Layman will be working with Attorney Gene Clark to clean up some items. Trustee VanNess reported he wants it as clean as possible before forwarding it to FRPP. Trustee VanNess reported Jim Murr also required a copy.

Trustee VanNess reported he spoke to Mr. Murr and he will begin the appraisal within two weeks. Mr. Murr also required zoning permit numbers. Trustee VanNess had Zoning and Compliance Officer May send Mr. Murr the information.

Trustee VanNess reported Todd Willis came back and advised the survey would cost more than the \$500 originally thought. Mr. Willis advised it will cost \$1,000. Mr. Willis stated he could just do the survey part on paper for \$300. Trustee VanNess indicated this will not be beneficial to the Land Management Committee when they do the site evaluations each year. Trustee VanNess reported he spoke to Mr. Layman regarding the issue and he will have Larry Ball take care of it for \$500.

Trustee VanNess made a motion to appropriate \$500 in open space funds for Larry Ball to complete a survey of the Wolfe property. Trustee Jenks seconded the motion and it was approved by a unanimous vote after no further discussion.

FO Miller advised there will be closing costs and other expense items due to this purchase. FO Miller indicated he is not sure how this has been handled in the past but will need Trustee approval to spend money for the title company, etc. Trustee VanNess was not sure what the costs have been in the past but could go back and review. Trustee VanNess advised the closing costs have typically been split in the past, but Mr. Layman will manage those items for this property. Trustee VanNess advised he will try to obtain the numbers for the next Trustee meeting as the Township moves forward. Trustee VanNess is first addressing items which need completed quickly.

Trustee VanNess reported he is working with the Land Management Committee on the baseline document. This outlines some things which have to be done. The Land Management Committee will go through the list with Trustee VanNess. It is mandatory the Land Management Committee conduct an inspection each year.

### Zoning:

#### Zoning and Compliance Officer:

Trustee VanNess reported Zoning and Compliance Officer May filed a report with him. Trustee VanNess explained Zoning and Compliance Officer May was asked to submit a monthly report to the Trustees. Trustee VanNess read Zoning and Compliance Officer May's report to the Trustees. The report included before and after pictures of Alex Bevard's property at 223 Fairview. Trustee VanNess advised he will look at the property as pictures do not always show everything. The pictures showed the property looked better.

Zoning and Compliance Officer May's report advised he has had conversations with the Sprint Cell Phone Tower manager concerning upgrades to two cell phone towers in Granville Township. Trustee Jenks questioned whether the visibility of the towers will change. Trustee VanNess advised he does not know what it means. Trustee VanNess reported in the past the Township has been limited with zoning against cell towers. FCC regulations limit what a Township can do. Trustee VanNess will find out what is being done regarding the cell towers before the next Trustee meeting. Trustee Jenks would like to know if they are going to make a change in the visibility of the cell towers. Trustee VanNess commented he would like to know if it is a modification to the tower, etc.

Zoning and Compliance Officer May's report indicated he toured the RevLocal's facility and made sure it was M-1 classification, etc.

Zoning and Compliance Officer May's report indicated he issued four permits. One of the permits was for a covered ramp for Nancy Gregory's residence.

Zoning and Compliance Officer May received 8-10 phone calls and he reported concerning the zoning ordinance location on the Township's website.

#### Barking Dog-77 Fairview:

Zoning and Compliance Officer May's report indicated the barking dog complaint at 77 Fairview has a temporary solution. They may solve the problem with a kennel.

FO Miller reported the notice from the Trustees to the owner of 77 Fairview came back as undeliverable. Trustee Mason commented the owner lives somewhere and the Township should find out where she is. Trustee Jenks commented the tax bill address is in Heath. FO Miller questioned if he should try to obtain an address.

Trustee Jenks suggested as long as the barking dog complaint is not a problem the Township not take further action at this time. Trustee Jenks reported Zoning and Compliance Officer May called the person who complained and they are currently satisfied concerning the situation. Trustee Jenks indicated this may not be the end of the issue. The owner may not be living there but the dogs may be inside. Trustee Jenks advised he knows residents who live nearby and they will let him know if there are problems.

Permit Property- 2142 Loudon St.

This was covered earlier in the agenda.

Zoning Commission:

Trustee VanNess advised there was nothing to report from the Zoning Commission. Trustee VanNess provided FO Miller with the job duties for the recording secretary.

Zoning Appeals Board (ZBA):

Trustee Jenks requested the ZBA be moved to item 'c' under zoning on the next agenda. ZBA was covered earlier in the meeting.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported there is nothing new to report. Trustee VanNess questioned what the next step is for the Rotary Bridge. Trustee Jenks reported the Committee is waiting to see if it obtained the secondary grant. The next item is certifying the project to the State to be looked at the estimate. The Committee will then make the decision whether to go forward with the project.

Kendal TIF:

Trustee Jenks reported there is a question concerning what happens at the end of the TIF. Mike Sobul with Granville Schools requested a meeting on October 10, 2013. FO Miller will be attending the meeting. Licking County Auditor Mike Smith, APA Lecklider, Mike Sobul, FO Miller, and a representative from Kendal will be at the meeting to discuss a legal opinion from the Auditor and the Prosecutor.

Trustee Jenks reported a loan against a TIF comes due at the same time, but in this case the loan was due before the TIF. There is confusion as to whether the TIF continues, etc. It probably cannot stop in the middle of the tax year. The meeting will be at the school.

Energy Aggregation:

Trustee VanNess reported there have been two meetings concerning energy aggregation.

The first meeting was on September 18, 2013. Village Attorney Mike King is preparing an RFP. Trustee VanNess reported APA Lecklider is also preparing an RFP. The RFP's will be merged together. Trustee VanNess reported he spoke with APA Lecklider concerning what will be in his RFP. When the RFP's are merged the Committee will be able to send them out to energy providers.

Trustee Jenks reported at the previous Trustee meeting it was reported Mike King was asking for \$2,800 to \$3,500 to prepare an RFP. APA Lecklider will instead be representing the Township. Trustee VanNess reported APA Lecklider recommended he represent the Township.

Trustee VanNess reported the Township needs to decide what to do regarding mailings, etc. Trustee VanNess reported there are approximately 1600 households in the Granville Township precinct. Trustee VanNess questioned whether the Township wanted to set aside \$1,000 to send a post card or informational letter to the residents. Trustee VanNess noted this money will come from the general fund. The Township could request this money be refunded as a part of the RFP if the issue passes. If the issue does not pass, the Township will not be able to bill the provider chosen.

Trustee Jenks requested Trustee VanNess contact the printing companies and obtain an exact price for a mailing for 1600 households. Trustee VanNess advised he can obtain an estimate.

Trustee Mason questioned how the 1600 households are decided. Trustee Mason questioned whether the 1600 households are those which are not on Licking Rural Electric. Trustee Jenks advised the Township has to notify by law all the voters with an informational publication. Trustee Jenks noted voters who have Licking Rural Electric may not participate in the energy aggregation program, but still vote on the issue. Trustee Jenks commented he would feel more comfortable with an estimate of what a mailing will cost before he votes.

Trustee VanNess reported he determined there are just under 1600 households in the Township. Trustee Jenks commented Leader Printing will be able to provide printing and mailing cost estimates for various size mailings.

Trustee VanNess reported he spoke at the Chamber meeting about energy aggregation. Trustee VanNess reported he would like to print out 50-100 fact sheets to take to Kendal residents to review. Trustee Mason questioned whether it was permissible to take the fact sheets to Kendal. Trustee VanNess responded it is permissible to take a fact sheet to Kendal. The sheet cannot say, "Vote for This." Trustee VanNess reported what he would leave would be the information on the website. FO Miller suggested the Township could use the e-mail and reverse 911 system and send out an e-mail. Trustee VanNess reported this was discussed, but commented he is against using the reverse 911 system unless it is for emergencies. It was determined it would be appropriate to use the e-mail system. Chief Hussey advised 35% of the households have e-mails listed. Trustee Jenks stated the Township will want to do a mailing, but can also do the e-mail.

FO Miller reported the Village said they can print up the postcards, but the quality may not be good. Whether to send postcards will need to be voted on at the next Township meeting on October 9, 2013.

#### Home on Raccoon Valley:

Trustee Jenks reported there is nothing new concerning this item.

#### Spring Valley Grant:

This was partially covered earlier in the agenda. Trustee VanNess reported there was an e-mail indicating Judy Preston is in contact with the treasurer of the Licking Land Trust. They will meet with FO Miller to have the money transferred. FO Miller reported Mark Roth is the treasurer for the Licking Land Trust. Mr. Roth sent FO Miller an e-mail today. FO Miller reported he spoke to David Hughes today and advised him he needs to provide a W-9 to be paid.

#### New Business:

##### Farm Lease SR 161/SR 16:

Trustee Jenks reported the lease on the property near the Township building expires at the end of the season. Trustee Jenks reported he spoke to the Prosecutor's Office and asked for a recommendation due to the previous hunting issue, etc. The Prosecutor's Office recommended the Township invite the lessee to come to the Township concerning the issue. Trustee Jenks provided the Trustees with a letter prepared by the Prosecutor's Office to send to the lessee and invite to the Township meeting. Trustee Jenks commented the lessee does not have to come to the meeting. The Prosecutor recommended meeting with the lessee before any decision is made concerning extending the lease or rebidding the lease.

Trustee Mason made a motion to send Mr. Martin the letter inviting him to discuss the hunting issue with the Township Trustees which was developed by the Licking County Prosecuting Attorney. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

#### Calendar Reminder:

- a) Regular Board\* meetings 10/09 and 10/23 starting at 7:00 PM.
- b) FO Miller will attend the Village meeting on reconfirming of Township Borders 10/8 starting at 7:00 PM at the Granville Township Service Complex.

#### Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes and VanNess-Yes the meeting was moved into Executive Session for a personnel decision and a property decision under ORC section 122.21(G)(2) at 8:25 PM.

After a period of discussion on a motion by Trustee Mason and a second by Trustee VanNess, with Mason-Yes, Jenks-Yes, and VanNess-Yes the meeting was reconvened into regular session.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Jenks-Yes, Mason-Yes, and VanNess-Yes the meeting was reconvened into regular session.

Trustee VanNess made a motion to extend the dates of the Wolfe's Purchase Contract under Contingencies, item D) Agreement on Conservation Easement, be the same date as G) Oil and

Gas Lease, which is, thirty days after assignment. Trustee Mason seconded the motion and without further discussion the motion unanimously passed.

Trustee VanNess reported he received a quote for \$1000 from Todd Willis, to do the survey of the building envelopes on the Wolfe property. Trustee VanNess reported Mr. Willis could provide an electronic survey with no pins for \$300. Trustee VanNess indicated this would provide little value to the Land Management Committee as they are required to do annual inspection. Steve Layman stated surveyor Larry Ball would do the work for \$500.

Trustee VanNess made a motion to hire Larry Ball for up to \$500 to survey the Wolfe property building envelopes. Trustee Mason seconded the motion and without further discussion it was approved by a unanimous vote.

Trustee Jenks moved adjournment, and the meeting was adjourned at 8:45 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.