

Granville Township
Minutes of Regular Meeting October 23, 2013

Present: Granville Township and Granville Roads District Trustees* Paul Jenks, Bill Mason, and Dan VanNess, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey
Guests: Chuck Peterson, Granville Sentinel
Roger Dunifon, 3464 Loudon Street, Granville, Ohio
Doug Barno, 2635 Old Columbus Rd., Granville, Ohio
Jim and Suzy Murr, Columbus Rd., Granville, Ohio
Melanie Schott, Township Trustee Candidate, 664 W. Broadway

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of September 25, 2013:

Trustee Jenks reported the minutes from the September 25, 2013, meeting were previously tabled to allow everyone time to review. Trustee Mason made a motion to approve the September 25, 2013, minutes as submitted and amended. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Minutes of October 09, 2013:

Trustee Mason made a motion to approve the October 9, 2013, minutes as submitted and amended. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Public Comment:

ODOT Tree Trimming:

Trustee Jenks introduced Doug Barno who was present to discuss tree and brush cutting along SR 16. Trustee Jenks reported there had been several phone calls concerning cutting by the Ohio Department of Transportation (ODOT). Trustee Jenks, therefore, requested Superintendent Binckley to prepare maps indicating ODOT's easements and right of ways (ROW.)

Mr. Barno addressed the Trustees and thanked them for permitting him to talk first. Mr. Barno reported Superintendent Binckley has been very helpful. Trustee VanNess reported Jim Murr will also be attending the Trustee meeting to discuss the tree cutting.

Mr. Barno commented what has happened, has happened. Mr. Barno questioned whether the Trustees have been to the area to see the cutting. The Trustees advised they have been to see the cutting. Mr. Barno commented what was done was heartbreaking. Mr. Barno reported he has spoken to most of the residents and no one is happy. Mr. Barno reported their question is whether Old Columbus Rd. is deeded as a State road, or a Township road?

Trustee Jenks responded the maps provided by Superintendent Binckley indicates what ODOT owns or holds an easement. There was further discussion concerning the map. Mr. Barno commented the Township has been mowing and snow plowing Old Columbus Rd, but it belongs to the State. Superintendent Binckley reported the Township also paves Old Columbus Rd.

Superintendent Binckley reported when SR 16 was changed the State did not give up the ROW on Old Columbus Rd. in case there was any future development. Superintendent Binckley noted there was talk of SR 16 becoming a four lane highway. The State did not abandon Old Columbus Rd., in case SR 16 was further developed in the future.

Mr. Barno stated he thought it would be good for the Township to own any road it is maintaining. Mr. Barno reported residents living on Old Columbus Rd. have now lost the view, the degree of privacy, and the light and noise barrier they had previously.

Mr. Barno reported he does not know if ODOT plans to finish the cutting, as there are many snags and stumps left. Superintendent Binckley reported the snags and stumps will be taken care of by ODOT at a later time. ODOT hired a private contractor and was paying them a high hourly rate, so the private contractor was instructed to go through the area and cut as fast as they could. ODOT employees will then cut the stumps flush with the ground. ODOT will plant the area and later mow it.

Mr. Barno reported he had a proprietary interest in the area as he had adopted the road. Mr. Barno cut and trimmed the area, brought in soil, etc. Each week he spent time cutting and trimming. Mr. Barno reported ODOT has torn up the area to where he will no longer be able to maintain it. Mr. Barno questioned whether ODOT would be back to fix up the area. Superintendent Binckley responded ODOT will return and fix up the area.

Trustee Mason questioned which side of the road Mr. Barno was cutting and Mr. Barno responded he was cutting both sides of the road. Mr. Barno reported the area looked like a lawn, and the residents appreciated his work. Mr. Barno stated he would like to see more Township residents adopt their roads as the Township would not need to mow as much and it creates a sense of community.

Mr. Barno questioned if the Township wants to try to get ownership of the road and the ROW or if it wants to leave things the way they are.

Trustee VanNess responded it is something the Trustees should look at. Trustee VanNess stated it is a different scenario where the State owns the whole ROW, but the Township maintains Old Columbus Rd. Trustee VanNess questioned whether there are any other roads in the Township like Old Columbus Road. Superintendent Binckley reported he believes Old Columbus Road is an anomaly, but he will double-check. Trustee VanNess spoke about the expansion of SR 161, where the State bought the ROW and turned some portions over to the County. Trustee VanNess questioned whether the County turned over the portion of General Griffin Rd near Morse to the Township or whether it was a similar scenario.

Superintendent Binckley thought General Griffin Rd was a Township road and was deeded to the Township, but will double check. Trustee Jenks indicated General Griffin was part of the maintenance agreement with the County and the County would still own the road, but the Township would maintain it. Trustee VanNess reported there was talk of expanding maintenance past Morse Rd. Superintendent Binckley stated it was a Township road the County was maintaining for the Township.

Trustee VanNess commented he would like to look into Mr. Barno's suggestion. If the State does not want to give the road to the Township maybe the State should maintain the road.

Trustee Jenks commented it is a worthy idea, but discussed ODOT is a difficult agency to deal with and tends to be regimented.

Mr. Barno suggested to restore some degree of privacy and protection for the area, if the Township does receive the ROW from ODOT, could there be strategic planting of low shrubs. Mr. Barno stated the cutting was inconsistent and was inexplicable. Trees which were close to the road are still standing, and other ones 40-50 ft. back were cut. Mr. Barno reported he is in the paving business and understands the ROW should be kept clear, but low shrubs could be planted in the area which needs the most protection. Mr. Barno reported some of the home owners have reported they would be happy to chip in toward the purchase of low shrubs, etc.

Mr. Barno reported he spoke to someone at Owens Corning concerning their security lights. With the trees cut, the security lights are lighting up the area as if it were Indian Mound Mall. Mr. Barno indicated Owens Corning is going to proactively look at changing the lighting to project onto its campus and not on the houses on Old Columbus Road.

Mr. Barno commented he wished the residents, Trustees, etc., had known of ODOT's plans and been able to have input. Mr. Barno commented he hopes ODOT repairs the grounds, smooth it, plants seeds, etc. so it does not look like Beirut. Mr. Barno stated he appreciates all the service given by the Township employees and Trustees. Mr. Barno noted Township Trustee is not an easy job.

Trustee Jenks questioned if Superintendent Binckley had anything to present. Superintendent Binckley reviewed the maps showing easements and ownership, plus the aerial photos.

Superintendent Binckley reported ODOT said the project was concerned with extending the life of the road and maintaining. They were attempting to lesson shading of the road, etc. It will lessen the expense of keeping the road clear of snow and ice. Superintendent Binckley noted there were some portions where the state's ROW stretches 250 ft across.

Columbus Rd. residents Jim and Suzy Murr arrived late to the meeting. Mr. Murr commented the cutting was a shame, but he was not sure anything could be done at this point. Mr. Murr indicated he attended the meeting to learn the status of the project and to see if there was any feedback to give to ODOT which might prevent them from going any further with the program.

Trustee Jenks advised the Township Trustees do not have any more influence with ODOT than any citizen. The Trustees can advise the residents who the project supervisor is, but the supervisor is doing what he has been told to do. Trustee Jenks advised the residents they may contact ODOT on their own.

Trustee Jenks reported Mr. Barno suggested the Township try to obtain ownership of Old Columbus Rd. to protect it. Trustee Jenks commented what the State owns it rarely gives up. Trustee VanNess suggested it was a good idea for the Township to try to obtain ownership of Old Columbus Rd. and will reach out to ODOT. Trustee Jenks outlined several things to be done. First, for Trustee VanNess to reach out to ODOT to see if they will turn over Old Columbus Road to the Trustees. Second, Mr. Barno has suggested low shrubs be planted as a visual barrier while ODOT still owns the road. Trustee Jenks commented he does not think the State will approve, but the Township can ask on the resident's behalf. The third issue concerns the scenic byway plan submitted to the State in 2008, which was not acted upon. Trustee Jenks reported there are not any scenic byways in Granville Township. Mrs. Murr questioned who did not act on the scenic byway plan and Trustee Jenks advised the State did not act on the plan.

Mrs. Murr indicated the appropriate steps were taken as part of the comprehensive plan. Mrs. Murr reported she researched, on line, what was done in 2008, 2010, and 2012. There was a map indicating the proposed scenic byways for Granville Township.

Mrs. Murr reported she spoke 4 times to the supervisors of the project. Mrs. Murr commented the supervisors were very nice and she told them her assumption was the road was a scenic byway and part of the Township's comprehensive plan. The State had a program to reach out for possible scenic byways to help with tourism, beautification, etc. Mrs. Murr questioned why none of the possible byways which the Township submitted at the State's request was approved by the State?

Trustee Jenks reported it is his understanding none of the suggested scenic byways were approved. Trustee Jenks reported a year ago, when an open space purchase was being considered, someone reported a property as being adjacent to a scenic byway. It was then decided they are called scenic byways, but were not officially designated as scenic byways.

It was reported the Township is paving and plowing Old Columbus Rd. If the State wants to abandon the road, there will not be an effect on the Township since the Township already maintains the road. Trustee Jenks indicated the Township would then have some control of the area being cut, but not much more control as ODOT has only cut in the easement on SR16. Trustee Jenks stated it would be easier for the Township to allow the residents to put bushes in, etc., if the Township owned Old Columbus Rd. Trustee Jenks commented ODOT could still cut back where it has already cut.

Mr. Barno commented another concern is the State roads which have historic trees. Mr. Barno commented on the tree which was at the entrance to Spring Valley. Mr. Barno stated he does not think the Township has seen the last of the tree cutting. Mr. Barno concluded, if the trees are being cut to keep shade off the roads there could be cutting in many special Township areas.

Superintendent Binckley commented cutting trees for road maintenance is one aspect of the project and another is sight distance at intersections. Superintendent Binckley reported there will be clearing at the Kendal entrance, etc. to improve sight distance.

Mrs. Murr commented the project did not come about due to a desire for better visual distance, etc. Mrs. Murr reported the project came about due to a \$4,000,000 judgment for a lawsuit against ODOT after a tree fell on a woman in her car. Mrs. Murr reported the two people overseeing the SR 16 project told her this is why the clearing is happening and the Old Columbus Rd. area will not be the only place cleared. They advised all ODOT roads in Licking County will be cleared the same way. Mrs. Murr commented AEP is piggybacking on the work being done by ODOT and is making sure power lines are clear, etc. Mrs. Murr commented she does not have a problem with AEP making sure lines are clear and ODOT making sure intersections are safe. Mrs. Murr reported the cutting is due to the lawsuit so no tree on SR 16 will fall on a passerby.

Mr. Barno suggested the north side of SR 16 near Timbuk, etc. will also be cut. Mr. Barno commented the Township should be aware of what is happening and should know if there are any other areas where there are hidden ROWs, etc.

Trustee Jenks responded the ROWs will exist on all the state highways. Mrs. Murr reported during her fourth conversation with the project supervisors she expressed her concern for the beauty of the trees by the veterinarian's office, individual businesses, etc. Mrs. Murr reported the trees are not on a slope, not in rock shale, and questioned why the trees would be taken. Mrs. Murr reported the supervisors advised her they will do their best not to take those trees. Mrs. Murr commented she believes the west side of SR 16 will be treated with more kindness than the east side. Mrs. Murr reported the east side will be treated consistently and is not completed.

Trustee Jenks reported there are people in ODOT who have been good to work with on the Rotary bridge project, etc., but the Trustees have also been very disappointed with some ODOT decisions. Trustee Jenks reported Kendal petitioned the Trustees numerous times for a light at their entrance to SR 16. Trustee Jenks reported ODOT told the Trustees, there has to be so many fatalities before a traffic light is considered.

Trustee Mason agreed Trustee Jenks is correct. Trustee Mason reported he spent the better part of two years trying to get ODOT to install a traffic light at the Kendal entrance. Trustee Mason reported he was consistently told by people at many different levels that ODOT's job is to keep traffic moving and not to slow it down or stop it. Trustee Mason reported what ODOT did at the Kendal entrance was to post it (reduced speed), but it could not be regulated. The Ohio State Highway Patrol cannot ticket someone who is going over the posted speed. Trustee Mason reported the Township will not be able to get a traffic light there.

Mr. Barno advised if the Township tries to obtain Old Columbus Rd. from ODOT and thinks a petition from the residents would be helpful, he would be willing to assist the Township with the petition.

Trustee Jenks reported Trustee VanNess will try to get in contact with someone with ODOT to see if they will give Old Columbus Rd. to the Township. If ODOT will not give up the road, Trustee VanNess will see if ODOT will allow low shrubs and bushes to be planted in cooperation with the neighbors. Trustee VanNess will also try to see what happened to the scenic byway proposal.

Trustee Jenks stated if the residents find a sympathetic person with ODOT and need a resolution from the Trustees, the Trustees will be supportive. Trustee Mason and Trustee VanNess agreed.

There was further discussion of ODOT's mandate to keep traffic moving.

Mr. Barno stated if ODOT does not want to deed Old Columbus Rd. to the Township the Township could request it be paid to maintain the road. Trustee VanNess commented this could be a bargaining point. Trustee VanNess indicated the Township can go to the Prosecutor Office and determine if there are any precedents concerning ownership of the road without maintenance.

Trustee Mason commented the residents may then be angry if Old Columbus Rd. is not maintained or plowed as well as the Township has plowed and maintained it. The residents commented the Township does plow better than anyone.

Trustee VanNess commented he would anticipate that ODOT would give the Township the road before the Township forced the State to maintain the road.

Mr. Barno commented he appreciated the Trustees allowing time to discuss the issue. Mr. Barno commented there is a young couple, the McHenry's, who recently purchased a home on Old Columbus home who told him they would never have purchased the home if the ROW looked the way it now looks.

Trustee VanNess was given the names of the ODOT supervisors for the project, Bob Dorith, Utica, and Lauren Holdsworth.

Correspondence Received or Sent:

FO Miller reported he had several phone calls concerning ODOT tree cutting along SR 16.

FO Miller reported he put a legal notice in the Granville Sentinel for a Zoning Commission and Zoning Board of Appeals (ZBA) secretary position. The notice should be in this Thursday's Granville Sentinel. FO Miller indicated he hopes the Township will receive some responses to the legal notice.

Public Comment:

There was no other public comment.

Elected Official Reports:

FO Miller:
Financial Matters:

Licking Township Association Meeting:

FO Miller reported he attended the Licking Township Association meeting on October 17, 2013. FO Miller reported the meeting was well attended. There were representatives from most of the elected offices in Licking County. Updates were given concerning what was occurring in the various offices.

Record Storage:

FO Miller reported he had a meeting with Fireproof on October 18, 2013. Fireproof stores records. FO Miller reported he will discuss Fireproofs record storage options at the Township's annual records meeting which will occur in early December. FO Miller reported the Township has several filing cabinets full of information. Some of the information would be better stored in another location. Fireproof can store up to 230 boxes of records for \$70 per month. FO Miller noted most of the Township's records were destroyed when the Opera House burned in the late 1980's.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented the following appropriations transfers to the Trustees and explained the transfers.

GRANVILLE TOWNSHIP, LICKING COUNTY
Appropriation Supplemental
October 2013

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
10/08/2013	10/08/2013	2191-220-310-0101	\$5,000.00		Permanent
10/08/2013	10/08/2013	2191-220-599-0004	-\$5,000.00		Permanent
10/09/2013	10/09/2013	2041-410-599-0005	\$2,500.00		Permanent
10/09/2013	10/09/2013	2041-410-599-0102	-\$2,500.00		Permanent
10/09/2013	10/09/2013	2191-110-212-0000	\$25.00		Permanent
10/09/2013	10/09/2013	2191-220-599-0004	-\$25.00		Permanent
10/23/2013	10/23/2013	2041-410-319-0008	\$15.00		Permanent
10/23/2013	10/23/2013	2041-410-599-0102	-\$15.00		Permanent
10/23/2013	10/23/2013	2191-110-319-0008	\$70.00		Permanent
10/23/2013	10/23/2013	2191-220-323-0000	\$1,500.00		Permanent
10/23/2013	10/23/2013	2191-220-599-0004	-\$1,500.00		Permanent
10/23/2013	10/23/2013	2191-220-599-0004	-\$70.00		Permanent

Trustee VanNess made a motion to approve the appropriation transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks issued in the previous four weeks as his computer was not working prior to the Trustee meeting on October 9, 2013. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

WV996	City of Columbus	139.79	WV997	Health Income Tax	18.36
WV998	Lancaster Income Tx	29.98	WV999	Newark Income Tax	83.00
WV1000	RITA	175.11	WV1001	OPERS	5790.60
WV1002	OP&FPP	17581.85			
E1003	Asselin	857.24	E1004	Bain	271.25
E1005	Barnhill	433.61	E1006	Bassetti	356.72
E1007	Baughman	578.27	E1008	Binckley	1583.57
E1009	Borden	743.70	E1010	Bowman	2552.25
E1011	Bryan	978.63	E1012	Butt	797.93
E1013	Clemens	1502.97	E1014	Coyle	119.37
E1015	Curtis	1621.33	E1016	DeSimone	363.69
E1017	DuBeck	262.94	NA	Duncan	0.00
E1018	Essick	1667.77	N/A	Gottfried	0.00
E1019	Hall	1406.05	N/A	Hampton	155.30
E1021	Harrison	134.30	E1022	Henry	596.60
E1023	Hill	1449.48	E1024	Hussey	2556.27
E1025	Jenks	1078.76	E1026	Jones, A	710.60
N/A	Jones,B	0.00	E1027	Kreager	188.35
E1028	Leckrone	35.96	E1029	Lynn	369.36
N/A	Martell	0.00	E1030	Mason	943.37
E1031	May	622.14	E1032	Meisenhelder	597.32
E1033	Melick	384.21	E1034	Mercer	673.30
E1035	Miller	1509.27	E1036	Poe	178.52
E1037	Reece	1540.48	E1038	Riley	289.52
E1039	Saunders	746.22	E1040	Smith, D	498.50
E1041	Smith, S	408.06	E1042	Theisen	543.75
E1043	Thompson	1486.17	E1044	Tracy	128.17
E1045	VanNess	1043.06	WV1047	PNB	6761.98
WV1048	Deferred Comp	1465.00	WV1049	OCS-Knox Co	885.76
WV1050	Granville Twp	3887.50	WV1051	Windstream	363.46
WV1052	AEP	1518.76	WV1053	Village of Granville	359.38
WV1054	Columbia Gas	72.91	WV1055	Erie Insurance	13,769.00
9540	Granville Township	6397.16	9541	Joseph Asselin	40.00
9542	Binckley	300.00	9543	Bryan	75.00
9544	Henry	75.00	9545	Auto Trim Design	120.00
9546	Cintas	456.16	9547	Fackler	2.00
9548	Granville Lumber	30.88	9549	MISTRAS Group	1318.20
9550	MT Business Tech	46.16	9551	Ohio Health Corp.	1150.00
9552	Pinkerton Real Estate	65.00	9553	US Post Office	130.00
9554	Verizon Wireless	200.25	9555	Vince Catalogna	196.00
9556	Certified Oil Co.	3169.68	9557	CVS	46.25
9568	Fire House	260.00	9559	Granville Lumber	32.86
9560	KE-WA-PA Inc.	464.55	9561	OH Health/Behavior	175.00
9562	Ross' Granville Mkt	107.06	9563	Springfield Auto	2892.36
9564	Time Warner	97.49	9565	Joshua Butt	75.00
9566	Elan Financial	708.55			
E1056	Asselin	902.61	E1057	Bain	236.25
E1058	Barnhill	275.01	E1059	Bassetti	409.42

E1060	Baughman	597.59	E1061	Binckley	1671.35
E1062	Borden	1573.81	E1063	Bowman	2278.82
E1064	Bryan	978.63	E1065	Butt	797.93
E1066	Clemens	1577.89	N/A	Coyle	0.00
E1067	Curtis	2732.86	E1068	DeSimone	498.50
E1069	DuBeck	231.53	E1070	Duncan	466.57
E1071	Essick	2359.86	N/A	Gottfried	0.00
E1072	Hall	1429.51	N/A	Hampton	0.00
E1073	Harrison	599.80	E1074	Henry	596.60
E1075	Hill	1781.09	E1076	Hussey	2556.27
N/A	Jenks	0.00	E1077	Jones, A	455.40
N/A	Jones,B	0.00	E1078	Kreager	374.35
E1079	Leckrone	563.77	E1080	Lynn	485.29
E1081	Martell	281.65	N/A	Mason	0.00
E1082	May	554.81	E1083	Meisenhelder	597.32
E1084	Melick	384.21	E1085	Mercer	569.55
N/A	Miller	0.00	E1086	Poe	142.86
E1087	Reece	1368.27	E1088	Riley	301.54
E1089	Saunders	378.17	E1090	Smith, D	1114.12
E1091	Smith, S	402.97	E1092	Theisen	427.06
E1093	Thompson	1516.60	N/A	Tracy	0.00
N/A	VanNess	0.00	WV1095	IRS	7472.77
WV1096	Deferred Comp	1465.00	WV1097	OCS-Knox Co	885.76
WV1098	OH IT	2378.77	WV1099	School IT	222.94
WV1100	Granville IT	1245.29	WV1101	AFLAC	777.76
WV1102	OPERS	5936.01	WV1103	OP&F	19888.50

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

FO Miller reported everything else he has to report is covered later in the meeting.

Trustee Jenks:

Denison Reception:

Trustee Jenks reported he attended the inauguration for Denison President, Dr. Weinberg, on Friday October 11, 2013. Trustee Jenks reported he was impressed with Dr. Weinberg's speech about keeping Denison relevant. Trustee Jenks reported he attended the luncheon and was thanked by Dr. Weinberg for the Township's cooperation. Trustee Jenks reported it was nice to have the Township acknowledged by Dr. Weinberg during a luncheon for 2,000 people.

Licking Township Association Meeting:

Trustee Jenks reported he attended the Licking Township Association meeting on October 17, 2013. Trustee Jenks advised Superintendent Binckley he will discuss with him things learned in the meeting. Trustee Jenks reported Bill Lozier reported on the procedures to have culverts and bridges maintained. Mr. Lozier reported the Licking County Engineer's office will be less willing to participate in culverts over certain inches in diameter unless a formal request is made,

etc. Trustee VanNess reported Mr. Lozier advised there will be a point system. If the Township pays for the culvert, the points are higher. Trustee VanNess reported Mr. Lozier is putting more responsibility on the local governments. Trustee VanNess reported there is also a need based formula. Trustee Jenks advised if a bridge is washed out, there is a need, etc.

Trustee Jenks reported Mr. Lozier advised if a bridge is over 10 feet long it is the County's responsibility, if the County is duly notified. If the bridge is over 10 feet and the County was not notified, the bridge will be the local government's responsibility. Superintendent Binckley reported the Licking County Engineer's Office has been duly notified of the bridges over 10 feet which are in Granville Township.

Trustee VanNess questioned if there are any bridges in Granville Township. Superintendent Binckley advised there is a bridge on River Rd., near Mill Race, and there is a bridge on Hankinson, near Linnel Dr.

Trustee Jenks reported if a culvert is over 10 feet it qualifies as a bridge. There was discussion there is one culvert which is 9 feet long on Welsh Hills Rd.

Water Line for Love and Learning Child Care Center:

Trustee Jenks reported he received an e-mail from Village Manager Steve Stilwell regarding a request for water service from the Love and Learning Child Care Center, which is on Columbus Rd. The Village has a water line on the opposite side of Columbus Rd.

Trustee Jenks questioned if the Township has any concerns whether Love and Learning Child Care Center hooks up to the Village's water line. Trustee Jenks reported he called Village Manager Stilwell at home and questioned the genesis for the request. Village Manager Stilwell advised he believes it is due to a State requirement the Love and Learning Child Care Center obtains potable water from a water filtration plant and not use well water. Trustee Jenks questioned whether there were any conditions for Love and Learning Child Care Center to tap into the water line such as being annexed into the Village, etc. Village Manager Stilwell advised he was not aware of any conditions. Trustee Jenks stated there was not any need for the Township to vote on the issue, but asked if the Trustees had any concerns.

Trustee VanNess noted there was an issue with aeration at Love and Learning Child Care Center earlier in the summer. It was reported the previous issue was with the septic system and has been taken care.

Trustee Jenks reported Love and Learning Child Care Center will have to pay twice as much as the Village's water rate and will have to pay for the boring under Columbus Rd. Trustee Jenks reported he does not have any concerns with the issue as long as Love and Learning Child Care Center does not have to be annexed into the Village.

Trustee Mason questioned whether this issue could help Granville Township with future expansion. Trustee Jenks reported the water line Love and Learning Child Care Center will be connecting with the one that goes to Owens Corning and is already stressed. Trustee Jenks

reported Village Manager Stilwell advised the water line needs overhauled. There was discussion the Burtridge line may be the line which is stressed, etc.

FO Miller questioned whether Sunset Drive residents have Village water. Trustee Jenks responded they do not have Village water. FO Miller questioned whether the Sunset Drive residents could now petition to also have Village water. Trustee Jenks advised the issue is money and Love and Learning Child Care Center has to pay to tap into the water line. The Township will not pay for it and the Village will not pay for it. A line would need to run under Columbus Road and up to the Sunset Drive houses. The Sunset Drive residents could petition the Village for water service, but would have to pay for the line. The Village would also have to agree to provide water service. The Village's position in the past has been it will not provide water service unless the area is annexed into the Village, except for a few exceptions. The Township building is an exception, etc.

Trustee Jenks thought the reason the Village is making an exception for Love and Learning Child Care Center is it is due to a mandate from the Health Department or other State agency. Trustee Jenks stated the Love and Learning Child Care Center has been a good neighbor and he was not opposed to the request.

Trustee Mason made a motion to approve Love and Learning Child Care Center's request to obtain water service from the Village of Granville. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks will notify Village Manager Stilwell the Township does not have any objections to the Love and Learning Child Care Center request.

Trustee Jenks reported everything else he has to discuss is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he has been making an effort to travel the majority of the Township's roads, looking for junked cars, trashed yards, etc. Trustee Mason reported he looked at the property at 2142 Loudon Rd., and the property at 2456 Cambria Mill Rd. Trustee Mason reported he understands why the Township is being questioned about these properties.

Trustee Mason stated in the past the Township has not taken those responsibilities in the Township's hands, but has waited until residents complained about a junked car or trashed yard. Trustee Mason said the Township should relook at this practice or policy. Trustee Mason discussed the policy and advised he was told by the Township Zoning Inspector and Compliance Officer and also by Trustee VanNess that until there is a complaint the Township will not initiate action. Trustee Mason commented the Township should look at properties and situations.

Trustee VanNess questioned whether there were complaints on these two properties. Trustee Mason advised there were no complaints.

Trustee Mason questioned why the Township waits for a complaint when there is a violation instead of handling violations. Trustee Mason commented he sees enough violations the Township should begin to take initiative and move forward.

Trustee VanNess commented if the Township picks on some for violations the Township will have to pick on all for violations. Trustee VanNess stated the Township could be opening a big can of worms as there are many small based businesses which are probably not allowed to do what they are doing.

Trustee Mason commented he has not seen violations by businesses, only by private homes.

Trustee VanNess commented if the Township is looking at violations, there are half dozen businesses which should not be allowed, etc. Trustee VanNess commented the Township cannot pick and choose who is picked on and who is not. Trustee VanNess stated the Township could try to force everyone to comply, or deal with issues as neighbors bring them to the Trustees.

Trustee VanNess reported the Township itself has a problem with Johnson grass, a noxious weed. Trustee VanNess advised the Township does the best it can, but is theoretically in violation.

Trustee Mason advised he was making a comment and an observation and thought there should be a discussion at some time concerning the issue.

Trustee VanNess commented he thought if there is obvious trash in yards, etc., neighbors will bring the issue to the attention of the Trustees.

Trustee Mason reported everything else he has to discuss is covered elsewhere in the agenda.

Trustee VanNess:

MS-4 Meeting:

Trustee VanNess reported he attended a MS-4 meeting on October 15, 2013. Trustee VanNess commented Superintendent Binckley will have to make sure to send the employees in for training. Trustee VanNess reported he questioned whether everyone has to attend the training or if just new employees could be sent, but was advised all employees have to attend. Trustee VanNess reported they have not yet set the date for the meeting, but it will be in November or December.

Trustee VanNess reported they are putting more emphasis on environmental public awareness. They are putting more stress on the Townships to do a better job and have programs to bring awareness to the residents. Trustee VanNess reported the Township has information concerning the program on the Township website. Trustee VanNess indicated the question is whether what the Township is doing today will still be enough down the road.

Chamber of Commerce Meeting:

Trustee VanNess reported he attended the Chamber of Commerce meeting. Trustee VanNess reported he took information sheets about energy aggregation to the meeting. Trustee VanNess took the 25 remaining information sheets to Kendal and left them on the counter for the residents to review.

Licking Township Association Meeting:

Trustee VanNess reported he attended the Licking Township Association meeting on October 17, 2013. Trustee VanNess reported Trustees from other Townships were upset at changes made in polling locations. Trustee VanNess reported some Townships have to go to neighboring Townships to vote. Trustee VanNess reported Charlie Reeves was upset as the previous polling location was the Alexandria Library which has been changed to Jersey Baptist Church in Jersey Township. Trustee VanNess commented Granville Township is fortunate it was not relocated to an area a greater distance away. Trustee VanNess commented there are concerns as there is consolidation with the County's polling places to cut the budget and take voting out of the schools.

Trustee VanNess reported everything he has to discuss is covered elsewhere in the agenda.

Roads District:

Superintendent's Report:

LEADS Clean-up:

Superintendent Binckley reported the LEADS cleanup is going well. They only have a couple of more sites to clear along Raccoon Valley Park. The debris was hauled out and put in the back parking lot as bad weather was coming. They should wrap up the work next week, if the weather permits. LEADS will then have to haul all the debris away.

Road Repair:

Superintendent Binckley reported they have patched Knoll Dr. and have begun grinding and patching the bad spots on Jones Rd.

Tree Trimming:

Superintendent Binckley reported they will begin cutting back the overgrown trees at the intersection of Jones Rd. and Milner Rd. next week. A resident had called with concerns about the sight distance at the intersection. The cutting will improve the sight distance at the intersection.

Catch Basin:

Superintendent Binckley reported they installed a catch basin on Rose Dr. to improve the shoulder area. There was an issue with the area as the shoulder had a drastic drop off and cars were driving off. Superintendent Binckley advised when the weather improves they will put in fill dirt and top soil at the area.

Neff Paving:

Superintendent Binckley reported he worked with Neff Paving as they completed paving at Kendal. Neff Paving was paying to haul away asphalt grindings to Elms Recycling. Elms Recycling would then re-sell the asphalt grindings, possibly to Granville Township. Superintendent Binckley instead had Neff Paving haul approximately 1,000 tons of asphalt grindings to the River Rd. shop. This saved Neff Paving time and money in hauling and saved the Township close to \$12,000 because the Township will not have to buy any asphalt grindings for a while. Superintendent Binckley explained asphalt grindings are used by the Township for roadside berming as well as for fill during culvert replacement.

The Trustees thanked Superintendent Binckley for his efforts.

Cemetery Department:

Superintendent Binckley reported the crew has been mulching leaves, etc.

Superintendent Binckley reported he has completed the abbreviated Rules and Regulations for the Cemetery and presented copies of them for the Trustees. Superintendent Binckley reported he received two estimates for printing the Cemetery Rules and Regulations from Leader Printing. 1,000 color pamphlets will cost \$450, and 1,000 black and white pamphlets will cost \$200. If black and white pamphlets are chosen, they may be printed on white or off-white paper.

Superintendent Binckley requested the Trustees review the pamphlet to determine if they need any additional information and decide if they would like the pamphlets printed in color or in black and white.

Trustee Jenks reported the Cemetery rules were changed and expanded. The pamphlet was re-written to include the most important rules. The pamphlet clearly states the rules listed in the pamphlet are abbreviated rules and not the complete set of rules. The pamphlet will be published so the Township does not have to hand the entire set of rules to people. Trustee Jenks reported he read through the rules. Trustee Jenks suggested the Trustees authorize Superintendent Binckley to have the pamphlets printed. Trustee Jenks questioned whether the Trustees had an opinion concerning whether to print the pamphlets in color or in black and white.

Trustee VanNess questioned the prices. Trustee VanNess stated the cost for the color pamphlets would be 45 cents per page. Trustee VanNess questioned whether the Township could print something up, as the pamphlet is an 8 by 10 in sheet.

FO Miller advised the Township could print something on the Township printer. Trustee VanNess commented he though 45 cents per page was a lot of money.

Trustee Jenks commented he was not troubled by the \$200 cost of the black and white pamphlets. Superintendent Binckley advised the pamphlets would be printed on heavier stock.

Trustee Mason made a motion to approve printing 1,000 black and white copies of the abbreviated Cemetery Rules and Regulations pamphlet by Leader Printing at a cost of \$200.

Trustee Jenks seconded the motion and it was approved by a unanimous vote after no further discussion.

Parks Department/ Granville Recreation District:

Spring Valley Lower Shelter House:

Superintendent Binckley reported he will be met with Granville Recreation District (GRD) Director Andy Wildman to discuss the roof repairs needed at the Lower Shelter House at Spring Valley Nature Preserve. The GRD has offered to buy the materials to replace the roof if the Township supplies the labor. Superintendent Binckley questioned if this was the direction the Trustees would like to take regarding the repairs.

Trustee Jenks commented he supports supplying the labor to repair the Lower Shelter House if the GRD pays for the materials.

Trustee VanNess made a motion to approve supplying the labor to repair the Lower Shelter House at Spring Valley Nature Preserve if the GRD purchases the necessary materials. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Trustee VanNess questioned when the repairs to the Lower Shelter House at Spring Valley Nature Preserve will begin. Superintendent Binckley responded he should be able to begin in two weeks. Trustee Jenks reported Superintendent Binckley recommended an aluminum roof be put on the shelter house. The GRD are going to provide an aluminum roof and will stay with a darker color. Trustee Mason questioned whether this would be advisable due to the kids who climb onto the roof. Superintendent Binckley responded an aluminum roof will make it difficult for the kids to climb onto the roof. Trustee VanNess commented the aluminum roof will be slippery if kids are on it, but stated they should not be on the roof. Superintendent Binckley noted there have not been any recent reports of kids on the roof.

Fire Department:

Fire Chief's report:

Fire Department Runs:

Chief Hussey reported the Department has been busy with major incidents. Chief Hussey reported the Department responded to a house fire on Sunnyside Rd. in McKean Township. No one was hurt in the fire, but the house was a total loss. The State Fire Marshal is investigating.

Chief Hussey reported the Department responded to three major traumas the previous weekend.

Training:

Chief Hussey reported the Fire Department Staff participated in an 8 hour Ohio Health Stroke and Life Support class. This was a new class to ensure the Department is at the front edge of emergency care for stroke victims.

Fleet Maintenance:

Chief Hussey reported the Fire Department fleet is undergoing annual fleet maintenance inspections at Jae's Towing. There is brake testing, etc.

Chief Hussey reported someone from the David R. Hill Company advised him they will be doing routine flaring of gas from the new well located on the 1700 block of Loudon. It will flare off every few hours.

Chief Hussey stated the Department responded to a gas complaint from a neighbor. The Department contacted David R. Hill Company which has been responsive to the complaints. The flaring equipment should cut down on the gas odors.

Personnel:

Chief Hussey announced the Trustees are aware a twenty-five year veteran fire Captain experienced a major health event two weeks ago. Captain Thompson will be off work for an extended period of time. Chief Hussey is making internal adjustments to delegate Captain Thompson's work load. Captain Thompson is home and doing fairly well. Chief Hussey reported the Fire Department staff is helping the family, cutting grass, delivering meals, watching the house, etc.

Trustee Jenks commented he saw Captain Thompson and he looked remarkable considering what he has been through.

Chief Hussey indicated Captain Thompson's illness leaves a shift position open. Chief Hussey recommended the appointment of Brandon Reese to an acting Lieutenant position on the open shift for an indefinite period until it is determined what will happen with Captain Thompson.

FO Miller questioned whether there would be a salary increase. Chief Hussey reported there is not a net cost. It will simply be a change to identify him as the shift leader.

Trustee Jenks commented as the rank is being changed to Acting Lieutenant, the Trustees should formally approve the change.

Trustee Mason made a motion to approve the appointment of Brandon Reese to an acting Lieutenant position on the open shift for an indefinite period until it is determined what will happen with Captain Thompson. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks questioned if anything needed done on an acting basis for a captain's position. Chief Hussey advised no action is currently required on the captain position as a captain and lieutenant perform similar job duties.

There was further discussion concerning various things the firefighting community is doing to support the Thompson family such as a bank account for donations, wrist bands, etc.

Land Management/ Open Space:

Wolfe Property Status:

Trustee VanNess reported there has not been any change in the Wolfe Property status. Everything is going well. Trustee VanNess reported the government is no longer shut down. Trustee VanNess reported he spoke to Jim Murr who has almost finished gathering the information he requires for the supplemental (FRPP) appraisal. Jim Murr will submit the supplemental appraisal next week to the FRPP.

Trustee VanNess reported last month he submitted the title commitment paperwork to the Licking County Prosecutor's office. Trustee VanNess checked with Assistant Prosecuting Attorney (APA) Lecklider to see where he was with reviewing the paperwork to make sure there is not anything wrong with the title commitment. Trustee VanNess also requested APA Lecklider inform the Township of any possible problems with closing issues.

Trustee VanNess reported the baseline document is complete, the survey is done, and the Township is waiting on Jim Murr's supplemental appraisal.

Trustee Jenks questioned whether FRPP needs anything more to move on having it paid. Trustee VanNess responded he spoke to FO Miller concerning a financial form which was requested by FRPP before the government shutdown. FO Miller stated he is completing the form and will work with FRPP on getting it completed.

Trustee Jenks questioned when the next FRPP signup period would start. Trustee VanNess advised he did not know when the next sign up period would begin. Before the government shutdown, the next sign up was to begin at the end of October. Trustee VanNess will advise the Trustees as soon as he knows.

Zoning:

Zoning Inspector and Compliance Officer:

Permit Property 2142 Loudon St,

Trustee Jenks reported the Township had a property on Loudon St. which was improperly granted a permit. Trustee Jenks reported due to a neighbor, the Township has now discovered a second permit which was also improperly issued. Trustee Jenks stated zoning is an area chaired by Trustee VanNess and questioned what is happening and why it is happening.

Trustee VanNess reported the second permit issuance is another similar situation. Trustee VanNess reported he spoke previously to Zoning Inspector and Compliance Officer Warren May who advised through the years there could possibly be 100 permits which he issued incorrectly. Trustee VanNess advised he spoke to APA Lecklider concerning the issue today and advised APA Lecklider there is another permit concern which has come up. Trustee VanNess reported APA Lecklider advised him the Township may need to address the issue by a resolution approving everything issued up until this point. Trustee VanNess reported APA Lecklider advised it would be unrealistic to ask anything already permitted and built be torn down.

Trustee VanNess questioned if the Township wanted to waive fees and have the Zoning Board of Appeals go through its process if there is a whole group. Trustee VanNess stated the Township may want to pass a resolution and could ask APA Lecklider to provide the necessary language for the resolution.

Trustee Mason questioned why the problem is happening. Trustee VanNess responded the problem is happening because in the past, Zoning Inspector May utilized the terms "lots of record" and "platted lots" the same. Trustee VanNess indicated now the Township has been made aware of the problem on Loudon St.; people are realizing this could have happened elsewhere. Trustee VanNess commented this may go back to 1987, when 403 (Section 403 of the Zoning Amendment) was removed. Trustee Jenks commented he was not sure whether that was when 403 was removed. Trustee VanNess indicated his information was it was in the late 1980s when 403 was removed and there was no grandfathering of lots of record.

Trustee Mason questioned why the Township did not know there was not a grandfather clause as he heard Trustee VanNess tell Roger Dunifon the Loudon St. property was grandfathered.

Trustee VanNess reported he was originally told by Zoning Inspector May the Loudon St. property was grandfathered. Trustee VanNess indicated the Township then discovered lots of record are different than platted lots. Trustee VanNess commented before they were treated the same Zoning Inspector May. This was done before Mr. Dunifon brought the issue of a possible violation to the attention of the Trustees. This was also before the Prosecutor's Office became involved with the issue.

Trustee VanNess noted the problem has now come to light. Trustee VanNess stated the problem is lots of record versus platted lots.

Trustee Mason commented when the Township went to the property on SR 37, there was a public hearing concerning the five acre rule. Trustee Mason questioned why the public hearing held on September 12, 2012 was concerning the five acre rule.

Trustee VanNess replied that was a separate issue. That issue concerned a barn which was converted and was being rented. They were creating two residences on one lot. Trustee Mason commented the Township did not think it had a five acre designation at that period of time.

Trustee VanNess replied the Township did have a five acre designation at that time, but the word dwelling was plural, dwellings, and was changed to dwelling to make sure there would only be one principal dwelling. Trustee VanNess commented it was a separate issue from the 3.5 acre lots of record, etc. Trustee VanNess reported the lots being questioned were probably divided out in the seventies or eighties. Trustee VanNess noted in 1977, agriculture changed from 40,000 sq. feet to 5 acres. These lots were previously zoned for agriculture. Trustee VanNess reported it has been 5 acres for as long as he remembers.

Trustee Mason questioned why, if the rule has always been 5 acres, did the Township need to have the hearing. Trustee VanNess responded it was a separate issue concerning whether there

could be two dwellings on a property. There was further discussion concerning the zoning issue with the property on SR 37.

Trustee Jenks commented he thought the hearing was to add the five acre restriction, but he has since looked at the record and the five acre minimum was already there. The language change was from single family dwellings to one family dwelling, along with other changes. Trustee Jenks commented the change was presented differently the night of the hearing. Trustee Jenks reported in the minutes the public meeting was to discuss the five acre minimum.

Trustee Jenks commented the bigger issue is since he has been a Trustee, the chair for the ZBA, Zoning Inspector, and Zoning Commission has been Trustee VanNess. Trustee Jenks commented Trustee VanNess was the best qualified person to handle zoning and land issues and was the Zoning Commission Chairperson for a number of years. Trustee Jenks commented he is concerned Zoning Inspector May has been incorrectly issuing permits since 1987, or prior, and no one has picked up on it. Trustee Jenks questioned whether Trustee VanNess thought he should have picked up on this problem as he knows the zoning laws better than anyone in the Township.

Trustee VanNess responded this issue is unique to Granville Township. Trustee VanNess reported the Township proceeds with the guidance of the Licking County Planning Commission, and the Licking County Prosecutor's Office. Trustee VanNess commented any change by the Zoning Commission goes through the Planning Commission and the Prosecutor's Office. Trustee VanNess reported the Prosecutor's Office helped with the change last year.

Trustee Jenks commented his point is Trustee VanNess should have picked up on the issue. Trustee VanNess responded he is not an expert and the Township Zoning Commission is volunteers from the community.

Trustee Jenks commented the issue is not with the Zoning Commission, but with Zoning Inspector May's interpretation of what the Zoning Commission decided. Trustee Jenks reported Zoning Inspector May was issuing permits and grandfathering. Trustee Jenks reported he called Zoning Inspector May and the Prosecuting Attorney's Office to see if anyone had spoken to them regarding the issue. No one had contacted either one, so Trustee Jenks scheduled a meeting with Zoning Inspector May, Zoning Commission Chairperson Chip Blanchard, and FO Miller to understand what has happened. Trustee Jenks reported Zoning Inspector May advised he has been doing this for years. Trustee Jenks reported he questioned Zoning Inspector May to see if he was told there was no grandfathering. Zoning Inspector May advised he knew there was no grandfathering. Trustee Jenks advised he is not frustrated with the Zoning Commission, but with the Zoning Inspector.

Trustee Jenks reported performance evaluations for Zoning Inspector May were previously discussed with Trustee VanNess. For twenty-six years Zoning Inspector May has been issuing permits which were not in compliance with Township Zoning regulations. Trustee Jenks commented he is wondering how the Township arrived at this point. Trustee Jenks read the last five Zoning Resolutions and the grandfathering clause did not exist possibly prior to 1987.

Trustee VanNess commented part of the problem is a couple times each year the Township receives a list of permits issued without any details until the issue with this property had the details examined.

Trustee Jenks reported the Township does not have an administrator, therefore, the Trustees act as administrators. Trustee Jenks commented zoning issues were the area Trustee VanNess was chairing. Trustee Jenks commented he thought Trustee VanNess was more in touch with zoning and understood the rules. Trustee Jenks questioned if Zoning Inspector May had said he was issuing a permit on a three acre property would Trustee VanNess have asked questions, etc.

Trustee Jenks reported APA Lecklider began researching the issue because Trustee Jenks requested him to, not because Trustee VanNess asked. Trustee Jenks reported APA Lecklider may have solutions. They are thinking what can be done.

Trustee Jenks reported he is frustrated as previously Trustee VanNess suggested Zoning Inspector May should go away, then gave him a positive evaluation, and now it is discovered he has been issuing incorrect permits knowing there is not a grandfather clause. Trustee Jenks commented Trustee VanNess did not pick up on the problems. Trustee Jenks suggested the problems have to do with communication. Trustee Jenks reported he questioned what zoning regulations Zoning Inspector May was using and was advised he was using the 2007 regulations as Trustee VanNess did not give him a copy of the 2012 zoning regulations.

Trustee VanNess questioned if that statement was a quote from Zoning Inspector May, and Trustee Jenks advised him it was. Trustee VanNess commented the Township's zoning regulations are on the Township website.

Trustee Jenks reported he meets with Superintendent Binckley once a week, etc. Trustee Jenks commented Zoning Inspector May said Trustee VanNess did not meet with him concerning the 2012 zoning regulations. Trustee VanNess commented the Township appoints the Zoning Inspector, but does not tell the Zoning Inspector what to do.

Trustee Jenks reported he spoke to APA Lecklider concerning the issue and what rights the Township has. APA Lecklider advised the Township can bring up something it thinks is a violation and direct Zoning Inspector May to the Prosecuting Attorney's Office. Trustee Jenks commented the Trustees do not need to take a hands-off position. The Trustees can ask questions and direct Zoning Inspector and Compliance Officer May to the Prosecuting Attorney's Office. Trustee Jenks stated it is incorrect for Zoning Inspector and Compliance Officer May to work without direction or communication.

Trustee VanNess reported when the Loudon St. issue came up he contacted Zoning Inspector May and advised him to meet with the Prosecutor's Office and have the difference between lots of record and platted lots clarified. Trustee VanNess reported Zoning Inspector May did meet with the Prosecuting Attorney's Office. Trustee Jenks reported his conversation with Zoning Inspector May was different. Trustee Jenks stated he had heard Zoning Inspector May did not know the difference between the terms. Trustee Jenks reported Zoning Inspector May was clear on the difference in terms, but was granting a permit based on when the lot of record was made.

Trustee Jenks reported Zoning Inspector May said he was told grandfathering would be returned and he should ignore the fact there was not grandfathering. Trustee Jenks reported Zoning Inspector May was clear on the fact there was not a grandfathering clause, but was ignoring it. Trustee Jenks reported Zoning Inspector May said the Trustees he worked with years ago knew the clause was gone, but were going to have zoning people put back the clause. Trustee Jenks stated for twenty-six years the Township has been issuing permits which may not have been appropriate.

Trustee Jenks reported he asked Zoning Inspector May what he would do if there was a farm where three acres were broken off and became a lot of record and a permit to build a house was requested. Trustee Jenks reported Zoning Inspector May advised he would not issue a permit as the lot is less than five acres. Trustee Jenks reported Zoning Inspector May advised if there were three acres declared a lot of record when three acres was allowable, he would issue a permit. Trustee Jenks commented in two scenarios with three acre lots of record Zoning Inspector May answered depended on when the lot of record was created. Trustee Jenks commented this is in violation of the zoning regulations and has been for twenty-six years.

Trustee Mason commented a lot of record refers to the fact the lot is registered with the county. Trustee VanNess commented today a lot which is less than five acres would not be allowed to become a lot of record with the county. There was further discussion of the county procedures for creating a lot of record. Trustee Jenks reported he discussed several other scenarios with Zoning Inspector and Compliance Officer May, such as tearing down a house on a one acre lot and a two acre lot and platting the lots as one three acre lot. Zoning Inspector and Compliance Officer May advised a house could not be built on the new three acre lot. Trustee Jenks reported Zoning Inspector and Compliance Officer May was very consistent in his replies and reason for not applying the zoning regulations.

Trustee VanNess reported during his years on the Zoning Commission he was never informed by Zoning Inspector May there was a conflict. Trustee VanNess reported the Trustees, such as Jim Haven, Wes Sergeant, etc., and Retired Fiscal Officer Kennedy did not bring up the issue. Trustee VanNess reported it is tough to take action unless a person is aware of a problem.

The Trustees discussed when the grandfather clause was removed. Trustee VanNess advised it was in section 404 but not in section 403. Trustee VanNess discussed section 403. Trustee Jenks stated it was known section 403 did not have a grandfather clause. Trustee VanNess advised he assumed the grandfather clause in section 404 was the grandfather clause. Trustee VanNess reported Brad Mercer, with the Planning Commission, would have said the same thing as they recently became aware Granville Township is different from other townships. Trustee VanNess reported the Trustees need to focus on what can be done from this point forward to fix the situation.

Trustee Mason commented he is concerned as Trustee Jenks reported Zoning Inspector May knew the difference between a lot of record and a platted lot. Trustee Mason stated he thought the explanation given to the press, etc., was Zoning Inspector May did not know the difference. Trustee VanNess reported it was his interpretation as Zoning Inspector May was treating them the same way. Trustee Mason questioned if Trustee VanNess asked Zoning Inspector May for

an explanation. Trustee VanNess reported he did ask Zoning Inspector May and was told they were grandfathered.

Trustee Jenks commented Trustee VanNess is correct the problem needs retrospectively corrected. Trustee Jenks stated the Prosecuting Attorney, Zoning Commission (ZC), etc. need to meet and therefore Trustee Jenks has scheduled a meeting with the Prosecutor's Office, ZC Chairperson Chip Blanchard, etc., for next week because Trustee VanNess had not scheduled a meeting.

Trustee VanNess reported he told Chairperson Chip Blanchard to look at the issue. Trustee Jenks reported when he spoke to Chairperson Blanchard he stated the Zoning Commission was not getting any guidance on the issue and asked what to do. Trustee Jenks scheduled the meeting so the ZC will know what they can legally do.

Trustee Jenks stated he was looking to Trustee VanNess to manage zoning issues more thoroughly. Trustee Jenks discussed Trustee VanNess' past dealings with Zoning Inspector and Compliance Officer May. Trustee Jenks commented Zoning Inspector May thought he was doing what was right.

Trustee Jenks reported an issue which irritated him was Scott Harmon went to the Prosecutor's Office, the Licking County Planning Commission Office, etc., and was upset about the Township's five acre minimum. Mr. Harmon complained about people the Township is injuring, etc., by having the five acre minimum. Trustee Jenks reported Mr. Harmon advised he spoke to Trustee VanNess who was adamant he would get the issue resolved to protect people being injured by the Township, because the other Trustees do not care. Trustee Jenks reported Mike Smith, Licking County Auditor, also received a call from Mr. Harmon. Auditor Smith questioned Trustee Jenks about the issue. Trustee Jenks advised Auditor Smith he does care and the Trustees are working to resolve the issue.

Trustee Jenks reported Mr. Harmon told Auditor Smith he will get the ACLU, etc., involved in the situation due to the damage the Township is doing to people who have small lots and will not be able to build. Trustee Jenks reported Auditor Smith was told Trustee VanNess is working on the problem and cares about the situation.

Trustee VanNess commented this is absurd, and things were exaggerated. Trustee Jenks commented he is just repeating what he heard and did not make anything up. There was further discussion concerning this issue.

Trustee Jenks commented Trustee VanNess tells people what they want to hear and makes it up as he goes along. Trustee Jenks reported he scheduled the meeting, went to the Prosecutor, etc. Trustee Jenks commented he has been working on the problem for a week, while Trustee VanNess only made a call at 4:00 today. There was further discussion of this issue. Trustee Jenks requested Trustee VanNess manage the area which is his responsibility. Trustee Jenks commented Trustee VanNess is not managing his responsibilities. Trustee Jenks commented someone with Trustee VanNess' background did not catch the problem because he does not manage things on a day to day basis and instead waits until there is a crisis.

Trustee VanNess commented rather than try to resolve the issue Trustee Jenks may be trying to turn it into a campaign issue. There was further discussion of the issue. It was discussed it is a serious issue which may affect hundreds of people. Trustee VanNess commented Chairperson Blanchard and Zoning Inspector May know to contact the Prosecutor's with questions as they are the professionals and the Township cannot tell those groups what to do.

Trustee Jenks told Trustee VanNess to start scheduling his people for meetings. Trustee Jenks stated he meets with Superintendent Binckley once a week concerning the Roads and Cemetery District, and Trustee Mason meets with Chief Hussey concerning the Fire Department.

Trustee VanNess commented he e-mailed Bob Erhard who stated he does not recall the zoning issue coming up during his administration. Trustee VanNess commented Bob Erhard is an attorney who deals with this type of thing. There was further discussion concerning different scenarios and questions about permit issuances. Trustee Jenks questioned if Trustee VanNess would have thrown up a red flag concerning possible permit issuance for a hypothetical case. Trustee VanNess advised he now would throw up a red flag, knowing the difference between lots of record, platted lots, etc. but did not think he would have before this current issue arose. Trustee VanNess commented he does not have hindsight.

Trustee Mason commented Trustee VanNess needs to sit with Zoning Inspector and Compliance Officer May on a regular basis. Trustee VanNess responded he now meets with Zoning Inspector and Compliance Officer May once a month. Trustee Mason commented an issue came up one year ago regarding the Granville Intermediate School, and a resident across the street. No one talked to Zoning Inspector May at that time. Trustee Mason commented at that time he was Chairman of the Trustees and spoke to Zoning Inspector May. Trustee Mason reported he advised Zoning Inspector May he was not telling him what to do, but was available to help. Trustee Mason reported Zoning Inspector May told him it was the first time someone talked to him in a long time. Trustee Mason reported at that time he advised Trustee VanNess that Zoning Inspector and Compliance Officer May needs to be appraised. Trustee Mason reported Trustee VanNess responded Zoning Inspector and Compliance Officer May does not need appraised as he is an appointed official. Trustee Mason reported he works with Chief Hussey and evaluates Chief Hussey, Trustee Jenks evaluates Superintendent Binckley. There was discussion Chief Hussey evaluates his paid staff, and Superintendent Binckley evaluates his staff.

Trustee Mason reported he went to the Prosecutor's office regarding the issue, and was advised by the Prosecuting Attorney while there is not a law which requires someone to be evaluated, it is just good business sense to evaluate an employee. Zoning Inspector and Compliance Officer May is an employee. Trustee VanNess commented Zoning Inspector and Compliance Officer May is unique because he is an appointed employee for one year terms. Trustee Jenks commented the Prosecuting Attorney made it clear the Township can evaluate Zoning Inspector and Compliance Officer May, can talk to him about what he is doing, and can terminate his appointment. The Township cannot order Zoning Inspector and Compliance Officer May to do something, but if the Township objects to something he is doing, he can be directed to the Prosecutor's Office. Trustee Jenks commented the attitude the Township cannot touch Zoning Inspector and Compliance Officer May is incorrect.

Trustee Jenks reported before he met with Zoning Inspector May, APA Lecklider, FO Miller, etc., he was told by APA Lecklider the meeting was appropriate as it was to find out how the Township got into the situation. Trustee Jenks commented the Township cannot find a way out of the situation until it knows how it got into the situation. Trustee Jenks commented Zoning Inspector May said he had been doing the same thing for twenty-six years and no one told him it was inappropriate even though he knew it was inappropriate and that there was not a grandfather clause. Trustee Jenks reported Zoning Inspector May said he thought the Zoning Commission would pass a grandfather clause. FO Miller reported Zoning Inspector May referred to a prior Trustee who said it was okay, but never said who or when. Trustee Jenks commented the previous statement is odd as Zoning Inspector May has said he does not work for the Trustees or take direction from them, but he did issue permits at the direction of a former Trustee.

Trustee Jenks reported he is frustrated someone with Trustee VanNess' zoning knowledge did not pick up on this problem. Trustee Jenks commented Trustee VanNess would have picked up on the issue if he had been talking to Zoning Inspector and Compliance Officer May. Trustee VanNess commented he did not think he would have picked up on the problem as they did not know the specifics of the permits and he did not know a lot of record is different than platted lot. Trustee VanNess commented the Prosecutor's Office or the Planning Commission also did not pick up on the problem previously. Trustee Jenks commented they would not have picked up on the problem as the Township was issuing the permits, not the Prosecutor.

Trustee Jenks reported he is frustrated with the issue and with Trustee VanNess' lack of control over the issue.

Zoning Commission:

Trustee VanNess reported he talked to Chip Blanchard and advised the Zoning Commission needs to look at Section 403 to determine what direction they need to take. Trustee VanNess reported Chairperson Blanchard responded the Zoning Commission will look into it. Trustee Jenks reported when he spoke to Chairperson Blanchard, the Zoning Commission was looking for guidance so Trustee Jenks arranged for him to meet with the Prosecutor. Trustee Jenks commented he thought that was something Trustee VanNess should have done. Trustee Jenks reported he is okay with taking action as he is a Trustee, but he is suddenly involved in Trustee VanNess' areas.

Zoning Appeal Board (ZBA):

Trustee VanNess reported he has not had any correspondence from the ZBA and did not know if they have had another meeting. The secretary's position was advertised in the paper. Trustee VanNess reported what needs to be done is to determine if the ZBA should have a hearing regarding 2142 Loudon St., or try to address all the properties/permits as a group.

Trustee Jenks reported he advised Terra Nova to apply for a variance. Trustee Jenks stated as the Township now has more than one problem property, the Prosecutor's Office has advised the Township needs to find a global solution. It does not make sense for the ZBA to hear Terra Nova's request only. Trustee Jenks suggested Trustee VanNess call the ZBA and ask them to

consider postponing the hearing until there is a global solution. Trustee Jenks commented it is not fair to Terra Nova to have to file for a variance when the other owners do not.

Trustee VanNess commented the problem needs corrected for all the current ones in question and for any which come up in the future. Trustee Jenks commented he hopes no more come up in the future as everyone should understand the zoning regulations and Zoning Inspector May should understand he has to apply the law until it changes. Trustee VanNess commented he does not think Zoning Inspector May will issue any more permits, but there may have been others previously issued. Trustee Jenks told Trustee VanNess to ask the ZBA to wait until the Township has a more global solution. Trustee VanNess reported if a hearing is requested the ZBA has to hold a hearing. Trustee Jenks reported he talked to Terra Nova, and they will withdraw their hearing request. There was further discussion concerning the issue. Trustee Jenks requested Trustee VanNess contact the ZBA and Terra Nova.

Old Business:

Rotary Bridge Project-status

FO Miller reported the Township has not received anything from the State regarding the supplemental grant request.

Kendal TIF:

Language to end TIF:

Trustee Jenks reported he attended a meeting on October 10, 2013, regarding the Kendal TIF. It was determined the TIF cannot end in the middle of the year. The TIF will have to continue through the end of the year. The TIF will end when the loan is paid. Auditor Mike Smith, GEVD Treasurer Mike Sobul, GEVD Superintendent Jeff Brown, FO Miller, and Trustee Jenks attended the meeting. It was determined the Township will end the TIF at the end of the year, by a resolution. The money collected next year is for this year's taxes. The loan will be paid and residual money will go into the Township's General Fund. The Township has to physically take action to end the TIF. Trustee Jenks reported he was advised by APA Lecklider the TIF ends when the loan is paid off, and no action is needed on the part of the Trustees due to language in the TIF statement.

Trustee Mason commented the TIF will end when the loan is paid. Trustee Jenks commented the loan will be paid in 2014, with 2013 dollars. The Prosecuting Attorney will write a letter to the Township with the new position and what will happen with residual monies. Trustee Jenks reported he told APA Lecklider the Township has been given different advice concerning what should happen and requested a letter before the end of the year telling the Township exactly what to do. APA Lecklider reported he is now sure as he was advised by the State's attorney. The letter will come in time for the Township to take the required action.

FO Miller reported the residual money will go to the General Fund as directed by State statute. Trustee Jenks reported the Township was willing to give the money back, but was told it cannot return the money. It only goes into the General Fund for that year. Future money will be taxes. The TIF ends this year and will be collected next year.

Energy Aggregation:

Trustee VanNess reported the RFPs (Request for Proposals) were mailed October 23, 2013. There were 73 RFPs sent.

Trustee Jenks reported Drew Bracken asked how many were to be sent. 73 RFPs were sent. Trustee VanNess reported they were sent to all the companies registered in Ohio. FO Miller reported many of the companies will not respond to the RFP as they will not meet the criteria set forth in the RFP such as budget billing, etc. Trustee VanNess reported the responses are due back by November 8, 2013, to the Township and Village.

Trustee Jenks questioned if there were two RFP's sent to everyone. Trustee VanNess confirmed an RFP was sent by the Village and by the Township to everyone. Trustee Mason commented he was told by someone they had already voted absentee on the issue.

Trustee VanNess reported postcards will also be sent.

Home on Raccoon Valley:

Trustee Jenks reported there is nothing new concerning this item.

Employee Health Insurance:

Trustee Jenks reported he is concerned about employee health insurance. Trustee Jenks reported the Township's current provider has refused to insure the Township. If the Township does not take action prior to the end of the year, the Township will need to proceed under the Affordable Care Act. FO Miller advised he is talking to Wichert Insurance. The employees are using FormFire to enter their medical history. This should be done by the end of the week. After the employees complete entering their medical histories into FormFire, the Township's health insurance will be marketed to insurance providers. Wichert will allow ten days for responses. When the insurance companies' responses are received, the Township will need to determine whether keeping the same type of high risk deductible policy or going with a different type of policy such as a health savings account, etc., makes sense. FO Miller will need to review prices etc. when the responses are received. FO Miller told Jeff Cashman, Wichert Insurance, there is a Trustee meeting on November 13, 2013, and therefore will need answers prior to the Trustee Meeting. FO Miller will meet with Jeff Cashman who will make recommendations.

FO Miller reported he plans to meet individually with the Trustees to discuss the options, answer any questions, and see what the Trustees want done. FO Miller will then present options at the November 13, 2013 meeting.

FO Miller reported there is a short time frame to make a decision concerning the employee's health insurance. FO Miller reported he spoke to Jeff Cashman concerning the deductibles. This year will only be an eleven month year. FO Miller reported the deductibles will carry to the end of the year. They will not begin with new deductibles on December 1, 2013. There is a mechanism to carry the deductibles until the end of the year, but a request to Starmark will need to be done to find balances for deductibles.

Trustee Jenks indicated this is an important issue as the Township needs to make sure the employees are properly insured. Trustee Jenks commented the Township could buy a policy at the last minute, but it could be expensive. Trustee Jenks thanked FO Miller and Chief Hussey for the work they are doing.

Trustee VanNess questioned whether United Health Care, which previously sent the Township information, was an option. FO Miller reported United Health Care is still an option. FO Miller reported he talked to United Health Care to see if they could extend the deadline to the middle of November. FO Miller commented he also wants to review the options Wichert Insurance provides.

Trustee VanNess questioned whether FO Miller received the money from the Licking Land Trust for the stair project (Salt Run Park). FO Miller reported the Township has not received the money, but has not yet received a bill. FO Miller reported he is not worried about receiving the money until he receives a bill.

Mid Ohio Regional Planning Authority (MORPC) request:

Trustee Jenks reported MORPC requested the Township ratify an amendment to their articles of agreement. Trustee Jenks explained MORPC is trying to expand their membership. Trustee Jenks reported he read through the articles of agreement and did not see anything offensive. Trustee Jenks explained as a member of MORPC, the Township has to vote on the change to the Articles of Agreement. Trustee Jenks asked if there were any questions. Trustee VanNess commented it was difficult to know what was being changed as he did not know the original wording, but did not see anything wrong. Trustee VanNess noted in the past the Township has voted whether to continue membership on a yearly basis. Trustee VanNess stated the wording indicates the Township will be on the hook for another six months for the following year if it renews in the second half. Trustee VanNess indicated the cost is 7cents per capita. Trustee VanNess commented there is information in the articles of agreement which he had not seen before. Trustee VanNess reported he does not have an issue with the amendment to the articles of agreement. Trustee Jenks indicated if the fees go up, the Township may decide not to renew.

Trustee Jenks made a motion to adopt the resolution ratifying the amendment to the Mid Ohio Regional Planning Authority Articles of Agreement. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

FO Miller will fill out the document and return it to MORPC.

Board Appointments:

Trustee Jenks reported FO Miller provided a list of board appointments. Trustee Jenks stated board positions which are internal such as land management, zoning appeals, open space, etc., are typically not advertised. The Township asks if the members want to renew. Trustee Jenks reported other agencies advertise. The other agencies may give preference to those already serving, but still advertise. Trustee Jenks commented the Township does not have to advertise, but can reappoint the people who want to be reappointed.

Trustee Jenks questioned if the Trustees want to advertise for internal board appointments. Trustee VanNess reported in the past the Trustees have always asked if the members want to renew and most of the time, they have wanted to renew. Trustee VanNess did not remember anyone wanting renewed, not being renewed by the Trustees.

Trustee Mason questioned if there was a chairperson on each board. Trustee VanNess reported there was a chair on the four main boards. Trustee Mason suggested the Township go to the Board Chairpersons and ask them to see if the members wish to renew. Trustee Mason indicated the Chairperson will know who attended meetings, made contributions, etc.

Trustee Jenks reported Judy Preston, Chairperson of the Land Management Committee advised him the three people on her board want to renew. Trustee Jenks questioned if anyone talked to BZA Chairperson Jim Larimer to see if they want to renew. Trustee VanNess will talk to them to see if they want to renew. Trustee VanNess questioned whether this should be done in November or December. Trustee Jenks reported they would like to complete the appointments as soon as the information is ready. Trustee VanNess will talk to the ZBA to see if they want to renew. Trustee Jenks questioned if they have given good service. Trustee VanNess reported he has heard good reviews concerning the ZBA. Trustee Jenks reported Tara Parsley will renew with Land Management. There was further discussion of the board members and chairpersons.

Trustee Jenks reported in the past the Trustees have been frustrated concerning whether appointments to outside boards are appointments, representatives, or both. If someone is appointed to a board, should they report back to the Trustees and should they express any opinions from the Trustees to the boards they are appointed. Trustee Jenks reported Justin Lodge said when he was appointed he was told he was an independent appointee and did not have to do what the Township said.

Trustee Jenks reported Township residents have said since the representatives are appointed by the Trustees, who are elected officials; the Trustees are who represent residents for control over the boards. Trustee Jenks reported the residents want the elected officials to use their influence with the appointees. Trustee Jenks reported Justin Lodge suggested the Township advertise the appointments to outside boards and put in the advertisement the person will be an appointee and a representative who will report to the Trustees. Trustee Jenks reported if the Trustees are strongly inclined on an issue the appointee will express the Trustees' opinion, etc.

Trustee Mason commented it is an excellent idea, as there have been differences of opinion as to who is responsible to whom. Trustee Jenks reported the Trustees need the representatives to be accountable and cannot appoint someone who goes off on a tangent.

Trustee Jenks suggested the Trustees adopt Mr. Lodge's suggestion to advertise the appointments to outside boards and make clear the person will be an appointee and a representative and will report to the Trustees. Trustee VanNess questioned how this will be different than others. Trustee VanNess agreed philosophically this policy should be the same for all appointments. Trustee Jenks commented Mr. Lodge's position is up and FO Miller will advertise the position. Trustee Jenks will help with the language for the advertisement. Trustee Jenks will tell Mr. Lodge the Trustees are taking his suggestion and he can apply for the appointment. Trustee

Jenks commented Mr. Lodge has done a nice job on the board, but does not feel compelled to check back in with the Township Board (of Trustees).

The various appointments were discussed. Trustee Jenks advised there was nothing new at Bryn Du. The Granville Foundation appointment was awarded to Mary Lee VanMeter with the assumption the Township would reappoint her the next year. The Granville Arts Council appointment for Mickey Smith was also for the remainder of this year and for the next year and should be handled the same. They will be advertised in the future. Trustee VanNess agreed, but stated the Trustees should make a point to the appointees they need to come to a Township meeting at least once per year to provide updates.

Trustee Jenks will help Fiscal Officer Miller with the language for the advertisement. FO Miller reported the Village advertised to fill their GRD vacancy.

Trustee Jenks summarized the internal boards will be asked if they want to renew. The two mid-year appointments to outside boards will be renewed for this year, and advertised for the next year. The GRD Board position will be advertised. Trustee Jenks commented the citizens made a good point. If the citizens are unhappy with something the GRD is doing, the only way they can influence the GRD board is through the people who appointed them.

E&O Policy Approval by Prosecutor:

Trustee VanNess questioned if FO Miller had the letter concerning liability from the Prosecutor. Trustee Jenks reported APA Lecklider has not rendered an opinion as he is instead working on the zoning issue. Trustee Jenks reported APA Lecklider will render the opinion in the future.

New Business:

There was no new business to discuss.

Executive Session:

There was not a need for an executive session.

Calendar Reminder:

Trustee Jenks reported the Trustees will be receiving an invitation to a volunteer reception at Bryn Du on October 24, 2013, from 5:00 p.m. until 7:00 p.m. The reception will thank all the community volunteers. The reception is sponsored by the Village of Granville.

- a) Regular Board* meetings 11/13 and 11/27 starting at 7:00PM
- b) Village Sponsored Volunteer Reception at Bryn Du on 10/24 from 5:00 PM -7:00 PM
- c) Election Day- 11/5- Township voting location moved from GIS to Bryn Du Fieldhouse
- d) Joint Old Colony Cemetery Board meeting-11/6 at 6:30 PM in Council Chambers

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.