

Granville Township  
Minutes of Regular Meeting, November 13, 2013

Present: Granville Township and Granville Roads District Trustees\* Paul Jenks, and Bill Mason, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Chuck Peterson, Granville Sentinel  
Doug Barno, 2635 Old Columbus Rd., Granville, Ohio  
Doug Wagner, Granville Township Open Space Committee Chair  
Debbie Tegtmeyer, Granville Township Open Space Committee  
Leonard Hubert, Granville Township Open Space Committee  
Vince Paumier, Granville Township Open Space Committee  
Bill Wernet, Granville Township Open Space Committee  
Melanie Schott, Granville Township Trustee-elect, 664 W. Broadway

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Trustee Jenks reported Trustee VanNess will be absent due to the death of a close friend.

Minutes of October 23, 2013:

Trustee Mason made a motion to approve the October 23, 2013, minutes as submitted. Trustee Jenks seconded the motion and it was approved by a unanimous vote after no further discussion.

Public Comment:

ODOT Tree Trimming:

Trustee Jenks introduced Doug Barno, 2635 Old Columbus Rd. Mr. Barno reported the Old Columbus Road residents also expressed their appreciation for the efforts of the Township to resolve the situation.

Mr. Barno presented the Trustees with copies of a petition signed by the Old Columbus Rd. residents' concerning what was discussed at the previous Trustee meeting. The original petition was given to FO Miller.

Mr. Barno stated the petition requests four actions. First, to request the Trustees be aggressive to obtain control of Old Columbus Rd., and to obtain as much of the north side Right of Way (ROW) into the Township that can be preserved. This will make it easier to remediate the damage done to the area.

Trustee Jenks advised the State of Ohio is in the process of turning the road officially over to the Township. The road first must be turned over to the County, and the County will then turn it over to the Township. Trustee Jenks reported the Township does not want ROW, it wants the easement. ROW would mean the State owns and controls the road. Trustee Jenks reported the Township wants the State to deed the road to the Township. Trustee Jenks advised ODOT has taken the request under consideration. Trustee Jenks advised this will evolve over the next six months.

Mr. Barno reported the resident's second request concerns remediating the site. Mr. Barno advised the site was left in poor condition. Mr. Barno noted he has been cutting the grass for a long time. Mr. Barno reported a third of the north side shoulder cannot have equipment put on it without first re-grading and reseeding the area. Mr. Barno reported there were to be two phases. First the contractor did clearing and cutting and then ODOT was to return with a crew to clean up, but seems to have forgotten that task. Mr. Barno reported the stop sign was damaged on the west end. Superintendent Binckley reported the stop sign belongs to ODOT. Mr. Barno reported the stop sign was hit with equipment and there is metal and plastic debris. It will be dangerous to cut near the sign unless it is cleared.

Mr. Barno stated depending what happens on the north side of the road, the residents would like the Township to work with ODOT, nature conservationists, etc. to have remediation landscaping. Mr. Barno noted there are places with no more than 5 feet of sparse trees.

Mr. Barno reported the residents would like the Township to work with them to approach Owens Corning concerning the lighting situation. Mr. Barno commented now the area is unprotected and there is significant light coming from the Owens Corning Technical Center. Mr. Barno indicated the residents hope they can work with the Trustees to resolve the situation.

Trustee Mason stated he thought Mr. Barno had already spoken to Owens Corning and they were cooperative. Mr. Barno responded the people he talked to expressed surprise and did not know the clearing would happen. Mr. Barno reported Owens Corning suggested the process be allowed to play out and Owens Corning will work with them. Mr. Barno stated if the Trustees work with the residents, there will be more impact than if only the Columbus Road residents approach Owens Corning.

Trustee Mason questioned to whom Mr. Barno had spoken. Mr. Barno advised he spoke to Chris Brown, Facilities Manager for Owens Corning.

Trustee Jenks announced the residents' first request is underway and what happens with the first request may affect what happens with the other requests. Trustee Jenks suggested the Trustees and Superintendent Binckley be given time to read through the petition. Trustee Jenks commented the Trustees may ask the residents to petition people, agencies, etc. Trustee Jenks indicated there is not much for the Township to do until the State of Ohio decides what it will give to the Township, etc.

Mr. Barno advised if there is anything the residents can do to help the Trustees, they are willing and stand ready. Trustee Jenks stated the subject will be discussed later in the agenda, but nothing has changed since his previous discussion with Mr. Barno.

There was no other public comment.

Correspondence Received or Sent:

**Zoning Commission and Zoning Board of Appeals Secretary:**

FO Miller reported he received correspondence concerning the Zoning Commission and Zoning Board of Appeals Secretary position. FO Miller reported the hiring process would be the next step. There was only one candidate, Township Recording Secretary, Betsey Hampton.

Trustee Jenks made a motion to employ Betsey Hampton as the Granville Township Zoning Commission Recording Secretary, and the Granville Township Zoning Board of Appeals Secretary. Trustee Mason seconded the motion and it was approved by an affirmative vote.

**Mid-Ohio Regional Planning Authority Articles of Agreement:**

FO Miller reported he sent the previously approved resolution ratifying the amendment to the Mid-Ohio Regional Planning Authority Articles of Agreement.

**Township Liquor Permits:**

FO Miller reported he received a note from the Department of Commerce. The alcohol permits issued for Granville Township expire on February 1<sup>st</sup> of each year. FO Miller reported the Township Trustees have the authority to request a public hearing if there are any problems with establishments having liquor permits. A request for a public hearing would need to be sent to the State of Ohio prior to January 2, 2014. FO Miller questioned if the Trustees have any issues with places which have a liquor permit.

Trustee Jenks commented he is not aware of any problems with businesses who serve or distribute alcohol in Granville Township which would require a public hearing. Trustee Jenks asked if anyone was aware of anyplace which was a problem. Chief Hussey advised he does not know of any places. It was reported places with liquor permits include Crenos, the Golf Course, etc.

Trustee Jenks made a motion Granville Township will not ask for a public hearing from the Ohio State Department of Liquor Control. Trustee Mason seconded the motion and it was approved by an affirmative vote after no further discussion.

**Elected Official Reports:**

FO Miller:

Financial Matters:

FO Miller reported Candy Lehman with Park National Bank visited to perform the annual ACH site review. Ms. Lehman ensured the Township's records, property, etc., is properly secured.

**Amended Certificate and Revised Revenue and Appropriation Amounts:**

FO Miller presented the following appropriations transfers to the Trustees and explained the transfers

GRANVILLE TOWNSHIP, LICKING COUNTY  
**Appropriation Supplemental**  
 10/24/2013 to 11/30/2013

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
10/24/2013	10/24/2013	1000-110-221-0002	\$7,500.00		Permanent
10/24/2013	10/24/2013	1000-110-599-0004	-\$7,500.00		Permanent
10/24/2013	10/24/2013	1000-110-599-0004	-\$2,800.00		Permanent
10/24/2013	10/24/2013	1000-130-190-0000	\$2,500.00		Permanent
10/24/2013	10/24/2013	1000-130-211-0000	\$300.00		Permanent
10/24/2013	10/24/2013	2191-220-323-0000	\$2,000.00		Permanent
10/24/2013	10/24/2013	2191-220-599-0004	-\$2,000.00		Permanent
10/28/2013	10/28/2013	2191-110-420-0001	\$100.00		Permanent
10/28/2013	10/28/2013	2191-220-310-0006	\$100.00		Permanent
10/28/2013	10/28/2013	2191-220-323-0000	\$3,000.00		Permanent
10/28/2013	10/28/2013	2191-220-599-0004	-\$3,000.00		Permanent
10/28/2013	10/28/2013	2191-220-599-0004	-\$200.00		Permanent
10/31/2013	11/01/2013	1000-110-314-0003	\$750.00		Permanent
10/31/2013	11/01/2013	1000-110-599-0004	-\$750.00		Permanent
11/04/2013	11/04/2013	2191-220-190-0003	\$1,000.00		Permanent
11/04/2013	11/04/2013	2191-220-599-0004	-\$1,000.00		Permanent
11/05/2013	11/05/2013	2141-330-224-0000	\$5.00		Permanent
11/05/2013	11/05/2013	2141-330-360-0003	-\$5.00		Permanent
11/11/2013	11/11/2013	2141-330-323-0000	\$115.00		Permanent
11/11/2013	11/11/2013	2141-330-360-0003	-\$115.00		Permanent
11/11/2013	11/12/2013	2191-110-420-0001	\$250.00		Permanent
11/11/2013	11/12/2013	2191-220-599-0004	-\$250.00		Permanent
11/12/2013	11/12/2013	2191-220-323-0001	\$200.00		Permanent
11/12/2013	11/12/2013	2191-220-323-0002	\$20.00		Permanent
11/12/2013	11/12/2013	2191-220-599-0004	-\$20.00		Permanent
11/12/2013	11/12/2013	2191-220-599-0004	-\$200.00		Permanent

Trustee Mason made a motion to approve the appropriation transfers. Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E1106	Asselin	845.16	E1107	Bain	261.72
E1108	Barnhill	156.64	E1109	Bassetti	549.95
E1110	Baughman	510.53	E1111	Binckley	1504.21
E1112	Borden	1075.34	E1113	Bowman	1761.41
E1114	Bryan	1011.36	E1115	Butt	797.93
E1116	Clemens	1525.09	E1117	Coyle	415.58
E1118	Curtis	1621.33	E1119	DeSimone	493.71
E1120	DuBeck	231.53	E1121	Duncan	457.83
E1122	Essick	1372.32	N/A	Gottfried	0.0
E1123	Hall	1687.36	E1124	Hampton	155.30
E1125	Harrison	642.25	E1126	Henry	596.60
E1127	Hill	1533.88	E1128	Hussey	2556.27
E1129	Jenks	1078.77	E1130	Jones, A	479.34
N/A	Jones,B	0.00	E1131	Kreager	179.81
E1132	Leckrone	722.06	E1133	Lynn	451.65
E1134	Martell	138.17	E1135	Mason	943.40
E1136	May	414.15	E1137	Meisenhelder	597.32
E1138	Melick	261.78	E1139	Mercer	776.40
E1140	Miller	1509.27	E1141	Poe	142.86
E1142	Reece	1465.34	N/A	Riley	0.00
E1143	Saunders	698.73	E1144	Smith, D	936.20
E1145	Smith, S	524.46	E1146	Theisen	416.38
E1147	Thompson	1486.17	N/A	Tracy	0.00
E1148	VanNess	1043.06	WV1150	IRS	7349.22
WV1151	Deferred Comp	1525.00	WV1152	OCS-Knox Co	885.76
9605	Void	0.00	9606	S Engle	89.12
9607	Abe's Auto	665.46	9608	Certified	4389.89
9609	Cintas	571.73	9610	Elan/PNB	1784.50
9611	Finley Fire	138.50	9612	Fire Safety	265.00
9613	Granville Lumber	62.00	9614	Granville Milling	147.25
9615	Jae's Towing	2438.70	9616	J Murr MAI	3200.00
9617	Jan Packard	60.00	9618	MT Business	46.16
9619	OH Health Consort	25.00	9620	OH Health Corp	195.00
9621	Pinkerton	65.00	9622	Scioto Materials	377.37
9623	Springfield Auto	1511.05	9624	Time Warner	97.49
9625	Verizon	400.55	9626	Wichert	38.84

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

FO Miller reported everything else he has to report is covered later in the meeting.

Trustee Jenks:

Joint Old Colony Cemetery Board:

Trustee Jenks reported he attended the Joint Old Colony Cemetery Board meeting on November 6, 2013. Trustee Jenks commented he is pleased with the progress being made by the Old Colony Cemetery Board, particularly Lynne Boone's many contributions. The Board is finding alternative funding sources for the cemetery headstone repair.

Trustee Jenks reported the Township is assisting with ways to reduce costs and fund headstone repair. Trustee Jenks reported the Fannins previously leveled the headstones and now the Township is leveling the headstone foundations. The Township was able to level ten headstones in six hours which saved the Old Colony Cemetery a considerable amount of money. Trustee Jenks commented he was pleased with the meeting and the Board is on the right track.

Granville Schools Land Lab:

Trustee Jenks reported he attended the dedication for the new land lab at Granville Intermediate School. Trustee Jenks commented Chief Hussey's son introduced the land lab and presented his speech well.

Licking Land Trust:

Trustee Jenks reported he attended a dinner meeting with the Licking Land Trust at Bryn Du. Dr. Weinberg, Denison President, was the guest speaker. Trustee Jenks commented Dr. Weinberg's speech was excellent.

Zoning:

Trustee Jenks reported he met with Chip Blanchard, Chair, Granville Township Zoning Commission, FO Miller, and the County Prosecutor on October 29, 2013, to discuss possible solutions to the zoning issue. Trustee Jenks reported Zoning Inspector May and Mr. Blanchard are committed to finding resolutions to the problems and the Prosecutor's Office will assist them.

Trustee Jenks reported everything else he has to discuss is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he attended the Village's volunteer recognition reception at Bryn Du on October 24, 2013. Trustee Mason reported the reception was well attended.

Granville Schools Land Lab:

Trustee Mason reported he attended the dedication for the new land lab at Granville Intermediate School. Trustee Mason reported a bald eagle flew over and circled the land lab just before the program began.

Trustee Mason reported he attended the meeting with the Licking Land Trust at Bryn Du. Dr. Weinberg, Denison President, was the guest speaker. Trustee Mason commented he also thought

Dr. Weinberg's speech was excellent. Trustee Mason reported the Open Space Committee would have enjoyed the speech. Trustee Mason reported the speech was a nice blend and discussed the importance of green space, but also indicated communities cannot survive without some development. Trustee Mason reported Dr. Weinberg stated planned development is the best development. Trustee Mason indicated planned development is what the Township is doing.

Trustee Jenks reported Dr. Weinberg talked about his own experience as a land preservationist. Dr. Weinberg understands the need to balance taxes, etc.

Joint Old Colony Cemetery Board:

Trustee Mason reported he attended the Joint Old Colony Cemetery Board meeting on November 6, 2013.

Trustee VanNess:

Trustee Jenks reported Trustee VanNess is absent due to the death of a close friend.

Roads District:

Old Columbus Road:

Trustee Jenks reported Old Columbus Road was not turned over to the Township in 1969 as was thought. Old Columbus Road was assigned a Township Road number and the State of Ohio began paying the Township the taxes. Trustee Jenks reported there is proof Granville Township has been receiving the taxes for the road since 1969. Someone at the State dropped the ball before Old Columbus Road was legally given to Licking County and Granville Township. The process to legally turn over the road to Granville Township has begun officially.

Trustee Jenks reported the Township has been mowing, paving, and plowing Old Columbus Road and has been receiving the taxes for the road. The road will become Granville Township's road and the boundaries, ROWs, etc. will be known, etc.

Trustee Jenks reported Superintendent Binckley did a nice job researching the issue. People went to the central office and searched through archived records from 1969. Trustee Jenks thanked Superintendent Binckley, Randy Comisford, Kurt Simross, and Licking County for their work on the issue. Trustee Jenks noted it was difficult to go back 40 years to determine what happened.

Trustee Jenks reported he called Columbus Road residents, Jim Murr and Doug Barno, and updated them on the status.

Superintendent's Report:

LEADS Program – Raccoon Creek Cleanup:

Superintendent Binckley reported LEADS workers completed the Raccoon Creek clean up necessitated due to storm debris, etc. The work is officially over on November 23, 2013.

Superintendent Binckley reported he went to the area and did a walk through with Bob Murphy,

Supervisor with the LEADS project. Mr. Murphy needs the Trustees to sign property work release stating everything was put back and the property is in acceptable condition.

Trustee Jenks made a motion to allow FO Miller to sign the property release on behalf of the Trustees. FO Miller reported he will sign the form and will call Mr. Murphy and advise him the forms are ready. Trustee Mason seconded the motion and after no further discussion the motion was approved by a unanimous vote.

#### Patching:

Superintendent Binckley reported the crews completed patching of Jones Rd. as well as trimming the trees back near the Milner Rd. intersection.

#### Bucket Truck:

Superintendent Binckley reported the crews have been working in the Hickory Hills subdivision trimming trees with new bucket truck. They improved the intersection at Milner and Jones Rd. as requested by a resident. Superintendent Binckley reported he has been training some of the employees to use the bucket truck, finding out who is afraid of heights, etc. Superintendent Binckley reported he is pleased with how the truck is operating.

#### Weather/Snow Removal:

Superintendent Binckley reported there were a few slick spots on the roads Tuesday morning, but nothing bad. Superintendent Binckley reported the Township roads were not hazardous, but there were a few problems on the State and County roads and overpasses.

#### Brine:

Superintendent Binckley reported in the past the Township has used Hopewell Oil and Gas / Zane Petroleum to pre-treat the roads by spreading brine on the roads prior to storms and icy conditions. Superintendent Binckley requested the Trustees' permission to continue the process as was done in the past. Trustee Jenks made a motion to use Hopewell Oil and Gas/Zane Petroleum to spread brine on the roads. Trustee Mason seconded the motion and it was approved after no further discussion.

Trustee Jenks reported Superintendent Binckley has a process used by the State of Ohio where salt can be made into a brine. The salt is wet and melts the ice on the road faster. Superintendent Binckley is going to try this process in Granville Township. It is salt brine made from the salt purchased through the state purchasing agreement. Superintendent Binckley indicated the process is what causes the white lines seen on the State roads. Trustee Jenks stated the salt is wet with a salt water solution which makes the salt more effective.

Superintendent Binckley visited ODOT's Utica outpost and observed what the State of Ohio is doing and will test it here. Superintendent Binckley commented he is looking at several different ways, and things such as the brine mixing solution machine. Superintendent Binckley commented ODOT has a million dollar machine to mix the brine. Superintendent Binckley reported there is a low budget/homemade way to have the brine solution mixed by hand. The ODOT's machine salinity level is 93%, and the homemade way is 97% and is very effective.

Superintendent Binckley reported he is trying to come up with a similar process to make the Township more efficient. Superintendent Binckley reported one issue with salt is it is dry and needs moisture to be activated. If the salt is wet before it is disbursed from the truck it will better stick to the roads and there won't be salt lost when it rolls off the roads to the berms. Superintendent Binckley commented it is a work in progress and is being evaluated to see if it will work for the Township.

Trustee Mason questioned what type of tank would be required. Superintendent Binckley reported a stainless steel or fiberglass tank would be needed. Superintendent Binckley reported the issue being researched is the pump system. ODOT uses several different pumps and they have not been perfect. Superintendent Binckley does not want to begin and then find out they need to replace pumps, etc. The brine making process is simple and is something the Township can do. The Township is looking at pump systems and having tanks loaded on the trucks. The Township has 4 trucks it used for snow removal, ice, etc. Each truck will need to be set up differently. Superintendent Binckley commented he hopes to have more information and further progress, numbers, etc. to report by the next two Township meetings. The goal is to cut back on salt use, and more quickly clear the roads.

#### Cemetery Department:

##### Superintendent's Report:

##### Mulching:

Superintendent Binckley reported they are still mulching leaves. There will be two or three weeks until mulching is completed. Superintendent Binckley reported the recent weather has brought many of the leaves down.

##### Cemetery Rules:

Superintendent Binckley reported Leader Printing printed the abbreviated Rules and Regulations for the Cemetery. Superintendent Binckley presented copies of the pamphlet to the Trustees.

Trustee Jenks commented earlier in the year the Township approved new rules for the Cemetery. An abbreviated handout was prepared and the entire rules are on the Township's website. Trustee Jenks commented the handout rules referenced are abbreviated.

Superintendent Binckley reported there has been one funeral and the Township sold three graves. Superintendent Binckley presented two deeds to sign.

Superintendent Binckley reported the water in the Cemetery has been shut off for the winter.

#### Parks Department/ Granville Recreation District:

##### Spring Valley Lower Shelter House:

Superintendent Binckley reported the replacement of the roof for the lower Shelter House has been discussed previously. The GRD is paying for a new roof for the lower Shelter House at Spring Valley Nature Preserve. While the GRD is paying for the materials the Township is

supplying the labor. Superintendent Binckley reported they picked up the metal for the roof and will begin working on it as weather permits or once the snow melts.

Trustee Jenks advised maintenance of the parks is the GRD's responsibility, but Director Wildman advised the GRD would buy the new roof if the Township would install the roof.

Steps for Platform Tennis:

Superintendent Binckley reported the stairs for the platform tennis are being built.

Superintendent Binckley commented the stairs will be a welcome addition when the project is completed.

Rental Property at Spring Valley Nature Preserve:

FO Miller reported the renter of the house at Spring Valley Nature Preserve provided notice she will be leaving the property in December. She has paid November's rent. FO Miller reported Pinkerton Real Estate coordinates renter maintenance, etc. FO Miller advised Pinkerton Real Estate to look for a new renter. Ms. Tegtmeyer questioned what the rent is for the house. FO Miller reported the monthly rent is \$1,200. FO Miller reported he has asked Pinkerton to review whether \$1,200 is still the fair market value for the house.

Trustee Jenks reported the GRD had requested they be advised if the house became available as they were considering it for the GRD office. Trustee Jenks reported the GRD was advised the house would be available, however they decided not to use the house as an office.

Fire Department:

Fire Chief's report:

Fire Department Runs:

Chief Hussey reported the Department responded to a house fire on 2260 Loudon St on November 12, 2013. The fire was in the attic of the house. The Fire Department had a 5 minute response time and the fire was put out within 10 minutes. The Fire Fighters were able to put a tarp over the homeowner's possessions so things in the house were saved. The homeowner will be able to rebuild.

MARCS radios:

Chief Hussey reported he previously sent correspondence concerning his coordinating of a regional grant request for MARCS system radios. Chief Hussey reported he worked with Trustee Mason to prepare Memorandums of Understanding (MOU) for other fire chiefs and townships to protect Granville Township if there is non-compliance with grant rules, etc. Chief Hussey reported the deadline for the grant request is December 6, 2013. Chief Hussey reported there are six other Townships which are interested in the regional grant request.

Water Protection District Meeting:

Chief Hussey reported he attended a water protection district meeting held by the Village of Granville. There was an update concerning the pipeline.

#### Health Department Emergency Planning Meeting:

Chief Hussey reported he attended the annual Health Department Emergency Planning Meeting. Chief Hussey reported the Department participated in the Fire and EMS services portion of the meeting.

#### Denison Ad Hoc Committee Report and Meeting:

Chief Hussey reported he attended Denison's Quarterly Town and Gown meeting. Chief Hussey reported good information was discussed. Chief Hussey reported the ad hoc report concerning alcohol on campus was provided the day after the Town and Gown meeting. The ad hoc report is very well done, had good information, and the Fire Department is optimistic it will cause positive changes. Chief Hussey commented the ad hoc committee should be commended for their efforts as they put a great deal of time into the report.

#### Licking County 911 Center Dedication Ceremony 11/20 at 3:30 p.m.:

Chief Hussey reported there will be a dedication ceremony at 3:30 p.m., on November 20, 2013, for the new Licking County 911 center. Chief Hussey reported the center is not ready to operate immediately. The County Commissioners have sent invitations for the dedication ceremony. Chief Hussey commented this is a major project with which he has been involved for 4 years. The center is located at 199 East Main St. in Newark.

#### Ladder Truck 201 Repairs:

Chief Hussey reported there previously was correspondence concerning hydraulic repairs needed for the ladder truck. Chief Hussey reported the estimate for the repairs in \$10,000. The truck will go to be repaired in a few days.

#### Medic 201 Deer Strike:

Chief Hussey reported ambulance 201 struck a deer near Vill Edge Dr. Chief Hussey reported the damage is approximately \$5,500. Chief Hussey noted this ambulance struck a deer near the same location three years ago. Chief Hussey commented the deer guards on the ambulance helped to keep the ambulance in service, but it has significant damage. It was noted there was a patient being transported at the time of the crash.

#### Mobile Computer Upgrades (Capital Budget Purchase):

Chief Hussey reported the mobile computer project is being finalized in conjunction with the 911 center. Chief Hussey reported some of the computers are obsolete and need to be replaced. Chief Hussey reported the Fire Department normally uses reconditioned machines to keep costs down. The current computers are 10 years old and need to be replaced. Chief Hussey presented a purchase request for 8 newer reconditioned Panasonic mobile computers, each costing \$775, from Keytel Systems in Reynoldsburg. The total cost will be \$6,200.

Trustee Jenks made a motion to approve the \$6,200 purchase of 8 reconditioned Panasonic mobile computers from Keytel Systems in Reynoldsburg. Trustee Mason seconded the motion and it was approved after no further discussion.

Chief Hussey commented there may be additional costs for mounting hardware for the mobile computers. The budget has \$9,000 set aside for the costs for mounting hardware. Chief Hussey

requested permission to purchase the necessary mounting hardware, not to exceed the \$9,000 budgeted. A motion was not needed as budgeted costs have already been approved.

Trustee Mason commented the Trustees appreciated receiving the purchase request in advance to allow time for review and questions.

**McKean Township:**

Chief Hussey reported he has been corresponding with McKean Township concerning their EMS/Fire contract with Granville Township. The current contract expires at the end of the year. Currently the contract is for a percentage of McKean Township's fire revenues. The fire revenues for the area of McKean Township served by Granville Township Fire Department go to Granville Township Fire Department.

Chief Hussey reported the McKean Township Board of Trustees reviewed the contract on November 12, 2013, and approved and signed the contract for 2014-2015. Chief Hussey reported the Granville Township Trustees will also have to approve and sign the contract. Trustee Jenks reported McKean Township charges the same millage as Granville Township does. McKean Township provides Granville Township the entire portion of their Fire Revenue for the portion served by Granville Township. Chief Hussey commented the millage is not identical, but is very close to Granville's millage.

Trustee Jenks made a motion to approve the adoption of the McKean Township agreement. Trustee Mason seconded the motion and it was approved by an affirmative vote. Trustee Jenks and Trustee Mason signed the contract and FO Miller will contact Trustee VanNess to also sign the contract.

**Union Township:**

Chief Hussey reported the Union Township EMS/Fire contract with Granville Township ends at the end of 2014. Chief Hussey reported Union Township passed their fire levy which brings their fire millage close to Granville Township's millage. The Union Township Trustees asked Trustee Mason and Chief Hussey to attend their Township meeting on November 14, 2013, to possibly revisit the contract. Chief Hussey commented he believes they will look at alternative prices. The Union Township EMS/Fire contract with Granville Township has been a fixed price contract. The Union Township Trustees are looking at different pricing contracts and there may be a need to reopen the contract. Chief Hussey questioned if the Trustees wanted to approve reopening the Union Township EMS/Fire contract with Granville Township.

Trustee Jenks commented he would like to wait and see what Union Township says. Trustee Jenks reported when he talked to Union Township Trustee Rick Black prior to the passage of the levy, he asked if Granville Township would be willing to reopen the contract to make it more equitable and asked if Granville Township would be willing to service a different geographic area. Trustee Black advised Trustee Jenks the Hebron fire chief and Chief Hussey could work out an equitable agreement. Trustee Jenks recommended waiting to see what Union Township says and try approving everything at the same time.

**Land Management/ Open Space:**

Trustee Jenks recommended Land Management/ Open Space be moved on the agenda until Steve Layman arrived. Mr. Layman will be present for a public component concerning Open Space and an executive session component. Trustee Jenks moved Land Management/ Open Space to the end of the agenda so Mr. Layman will be able to make his presentation public.

#### Zoning:

##### Zoning Inspector and Compliance Officer:

Trustee Jenks reported Zoning Inspector Warren May has been good to work with concerning recent zoning problems. Trustee Jenks reported Zoning Inspector May is communicating with Granville Township and with the Licking County Prosecutor before he makes decisions. Trustee Jenks reported several deficiencies have been identified in the current zoning resolution. Issues include one dwelling per five acres, setbacks, teardowns, etc. Trustee Jenks reported Zoning Inspector May has promised not to issue permits until there is a better understanding.

##### Zoning Commission:

Trustee Jenks reported he, Zoning Inspector May, FO Miller, and Zoning Commission Chairperson Chip Blanchard, met with the Prosecutor's office. The Zoning Commission is going to meet to look at the zoning issues to see what they should do with the current zoning resolution to correct the deficiencies. The meeting will be publicized and publically attended. The meeting will be held in the next 2 ½ weeks. Mr. Blanchard advised Trustee Jenks the Zoning Commission will begin the process to look at the issues and resolutions concerning persons who have lots which are less than 5 acres.

##### Zoning Appeal Board (ZBA):

Trustee Jenks reported there has not been any action from the ZBA since the previous Trustee meeting.

#### Old Business:

##### Rotary Bridge Project-status

Trustee Jenks reported the Ohio Department of Natural Resources awarded a \$150,000 grant for the Rotary Bridge which should mean no more fundraising is needed. Trustee Jenks thanked Alison Terry, Village of Granville, who identified the grant, and wrote the grant request on behalf of Granville Township.

##### Kendal TIF:

Trustee Jenks reported it was discussed at the previous Trustee meeting no action is required regarding the Kendal TIF. The Kendal TIF will expire at the end of the year and will be collected through the end of next year. The TIF will end when the last payment is made. The money collected next year is for this year. The loan will be paid and residual money will go into the Township's General Fund.

##### Energy Aggregation:

Trustee Jenks reported Trustee VanNess has done a commendable job with energy aggregation. The bids are in, but have not been opened. The bids will be opened in concert with the Village.

Trustee Jenks reported the Village and the Township overwhelmingly passed energy aggregation to allow the Township and Village to pursue cheaper electricity rates.

**Appoint Person to Aggregation Committee:**

Trustee Jenks reported by law the Township needs to appoint a person to represent the Township on the aggregation committee. Trustee VanNess will attend through the remainder of his term. Trustee Jenks suggested appointing Melanie Schott, Granville Township Trustee-elect, as Granville Township's Energy Aggregation Representative. This will take care of the Township's legal responsibility to appoint someone to the committee to review bids and make recommendations and will bring Ms. Schott up to date on the issue.

Trustee Jenks made a motion to appoint Melanie Schott, Granville Township Trustee-elect, as Granville Township's Energy Aggregation Representative. Trustee Mason seconded the motion and it was approved after no further discussion.

Trustee Jenks reported the bids have not been opened, but people who spoke to Steve Stilwell when presenting their bids indicated the Township will be able to save people money until the new PUCO policy begins.

FO Miller requested approval from the Trustees to allow the committee which is reviewing the energy aggregation proposals to decide what it will use to score the bids received. Trustee Jenks questioned if the Trustees were giving the committee the latitude to determine scoring system, etc. for the bids. FO Miller stated the committee will need to come up with a way to score the bids as they may not be easily comparable.

Trustee Jenks made a motion to allow the Energy Aggregation Committee to determine the scoring system for the energy aggregation bids received and to make recommendations to the Trustees. Trustee Mason seconded the motion and it was approved after no further discussion.

**Home on Raccoon Valley:**

Trustee Jenks reported there was nothing new concerning this item.

**Employee Health Insurance:**

Trustee Jenks reported the Township's current health insurance provider will not renew the Township's current policy. If the Township does not take action prior to the end of the year to obtain a policy, the Township will need to procure insurance under the Affordable Care Act. Trustee Jenks reported the Township can avoid proceeding through the Affordable Care Act for one year by choosing a provider for 2014 now. FO Miller has been working with Wichert Insurance to find attractive health insurance packages.

FO Miller presented the Trustees with a copy of a rate proposal received from Wichert Insurance. FO Miller explained the Township employees entered medical history information in to FormFire and Wichert shopped the information to various insurance companies. FO Miller reported on the rates and plans offered by Anthem, United Health Care, MMO, etc. FO Miller stated he and Chief Hussey met with Jeff Cashman of Wichert Insurance today to discuss the

rates and plans presented. FO Miller stated he met individually with Trustees Jenks, VanNess, and Mason to discuss the rates and plans.

FO Miller reported rates are going up. FO Miller discussed the rate offered by Anthem is 35% higher, the rate offered by United Health Care is 40% higher, and the rate offered by MMO is 25% higher. The rates are based on the same level of coverage, and FO Miller explained the coverage provided. FO Miller explained another option was to increase the plan's deductible from \$2500/\$5000 to \$3,000/\$6,000. This option results in an 18% increase in the overall premium. FO Miller explained how each individual's cost may be more or less, as MMO offer more cost tiers, such as employee, employee with spouse, employee with spouse + 1 child, etc. An employee who insures him or herself plus a spouse with more than three or more children, the cost will go up 40% over the current rate.

FO Miller noted the Township will pick up 84% of the cost and the employees will pay 16% of the costs. FO Miller reported there is still a discussion needed concerning a health reimbursement account (HRA) where the Township reimburses the employees some of the cost of the high deductible. FO Miller requested the HRA be discussed at a different meeting. FO Miller reported there will also be future discussion concerning the possible use of a Health Savings Account (HSA) for the employees. FO Miller commented there has not been adequate time to discuss the HRA and HSA, but he would like Trustee approval to choose option #3, MMO with the \$3000/\$6000 deductible, from the list presented. There was further discussion concerning the costs and merits of option 3.

Trustee Jenks made a motion to approve adoption of option 3, MMO. Trustee Mason seconded the motion. Trustee Jenks stated he believes MMO is the best plan. Trustee Jenks commented the Township just received the rates today, but has been studying plans for some time. Trustee Jenks reported the issues are whether the Township incorporates HSA or HRA into the options as the deductible is going up. Trustee Jenks commented there is not enough information concerning the HSA and HRA to discuss them this evening. Trustee Mason was not yet able to spend time on this issue. Trustee Jenks commented MMO is the right company and the right program. The Township does not have to decide on HSA or HRA tonight, but will have to make a decision quickly to allow employees time to set up accounts, etc. Trustee Jenks also indicated Trustee VanNess is not present and has not been updated.

Trustee Mason questioned whether there was a possibility of better rates with a multiple year contract. FO Miller responded the Township did not try to obtain a multiple year agreement this year, but he has asked Wichert in the past about multiple year contracts. Wichert advised multiple year contracts are not available. Trustee Mason questioned whether this is due to the high cost of insurance. FO Miller reported the insurance industry is only looking at one year rates. Trustee Mason stated the Township is caught in the same situation at the end of each year. Trustee Mason commented when he negotiated for the school system he was able to obtain better rates for multiple year contracts. FO Miller indicated with the Affordable Care Act this insurance policy will not be able to be extended after one year.

Trustee Jenks commented Chief Hussey questioned Wichert and MMO as to whether option 3 will be compliant with the Affordable Care Act and will the Township be able to keep this

program for 2015. Wichert and MMO advised the policy will be compliant with the Affordable Care Act. Trustee Jenks stated the Township should not get a letter next year stating this insurance policy is not acceptable under the Affordable Care Act. Chief Hussey reported Jeff Cashman stated this policy will be able to be renewed for 2015, but does not know the rate.

After no further discussion, the motion to approve adoption of option 3, MMO, was approved by a unanimous vote.

FO Miller will schedule a special meeting to review the options concerning HSA and HRA. FO Miller explained if the Township chooses a HSA each employee will have to create individual health savings accounts by December 1, 2013, to allow money to be deposited into accounts, etc. FO Miller reported he is free next Wednesday, November 20, 2013. Chief Hussey advised he has limited availability on that date. Trustee Jenks commented a notice of the meeting will need to be put in the paper. FO Miller will talk to the Trustees and to Chief Hussey to determine a date for the special meeting and make sure the meeting is properly advertised. FO Miller will notify Wichert Insurance the Township has chosen option 3, but is still working on the HSA and HRA options.

#### Employee Dental Insurance:

FO Miller reported the Township received the 2014 rates from Delta Dental. The rates will change effective January 1, 2014. The current rate for single employees is \$27.03 per month and will not change. The family rate will increase from \$72.05 to \$84.24. FO Miller requested approval for the new Delta Dental rates effective January 1, 2014. Trustee Jenks noted Delta Dental has not had a rate increase for several years.

Trustee Jenks moved to approve payment of the new Delta Dental rates effective January 1, 2014. Trustee Mason questioned how long the Township has been with Delta Dental. Trustee Jenks reported the Township has been with Delta Dental for a long time and has not had rate increases for the past two years and this year is only increasing the family rate. Trustee Mason seconded the motion and it was approved by an affirmative vote.

#### Board Appointments:

FO Miller reported the Granville Recreation District (GRD) appointment is not over at the end of this calendar year, but will end in spring of 2014. The Township will advertise for candidates for the appointment after the first of the year. FO reported he is not sure of the end date, but it is either March 1, 2014, or March 31, 2014. Trustee Jenks reported Director Wildman stated the appointment expires on March 1, 2014.

#### E&O Policy Approval by Prosecutor:

Trustee Jenks reported the Licking County Prosecutor's Office has been reviewing the Township's Errors & Omissions Insurance (E&O) policy. There was ambiguity concerning what the insurance company was covering concerning the Township Roads District. The Township requested a letter from the insurance company concerning the Roads District. The Prosecutor's Office has reviewed the letter provided by the insurance company and has advised the letter is sufficient to provide E&O coverage for the Township and for the Roads District. FO Miller read the email to the Trustees which stated the Roads District is covered by the E&O policy.

Trustee Jenks commented the problem is there are two separate entities, the Township and the Township Roads District. The Trustees serve as Trustees for both entities. The insurance company wanted to provide one policy and not mention the Roads District in the policy. The Trustees wanted to make sure they are covered when performing duties for both the Township and the Roads District. The Prosecutor Office is satisfied the letter from the insurance company is sufficient. Trustee Jenks reported the Trustees already voted to approve the E&O policy contingent on the Prosecutor's approval of the letter therefore no further action is required. FO Miller will file the letter from the Prosecutor.

#### New Business:

##### Township Zoning Map (Vote):

Trustee Jenks reported the Licking County Planning Commission has prepared an updated zoning map for Granville Township. There were a few errors found with the previous zoning map which have been corrected. FO Miller presented the map and reported Village Planner Alison Terry has reviewed the map. Trustee Jenks reported Zoning Inspector May, Superintendent Binckley, Chief Hussey and the Trustees have also reviewed the map. The only errors found were the recent Village annexations and the errors have been corrected.

FO Miller reported the County website had a different map than the Township's website. The County advised FO Miller a new map needed to be approved and they would then provide a PDF for the Township website.

Trustee Jenks made a motion to approve the new, corrected Granville Township Zoning map. Trustee Mason seconded the motion and it was approved by an affirmative vote.

FO Miller reported he will have a copy of the map on file and can provide one for anyone else who needs one.

There was no other new business to discuss.

#### Land Management/ Open Space:

Trustee Jenks welcomed Steve Layman to the Township meeting.

##### Wolfe Property Status:

Trustee Jenks reported Mr. Layman met with Matt Harbage from FRPP concerning the Federal Ranch Protection Program (FRPP). Mr. Layman reported the next FRPP enrollment period closes December 31, 2013. Mr. Layman reported if the December 31, 2013, period is missed, the next period will be in January.

Trustee Jenks questioned if the Township has new properties for the FRPP would they need to be entered in those two enrollment periods. Mr. Layman advised that is correct.

Mr. Layman reported the Township needs to file a baseline report concerning the Wolfe Property with FRPP. The baseline report will describe the condition of the land and the farming use of the property. Mr. Layman reported he was given a 15 page sample of a baseline document which he

forwarded to Jim Murr. Mr. Layman requested a quote for preparing the baseline report. Mr. Muir's quote was \$1,500, which Mr. Layman stated is a bargain.

Trustee Jenks reported he spoke to Mr. Murr concerning Old Columbus Road and also discussed the baseline report. Mr. Murr reported developing the report is expensive, but he will need to meet with the Wolfe's for multiple hours to prepare the report.

Trustee Jenks made a motion to hire Jim Murr at \$1500 to prepare the baseline document for the FRPP to bring the Wolfe easement to closure. Trustee Mason seconded the motion and it was approved after no further discussion.

Trustee Jenks reported FRPP is holding money for two properties the Township applied for; the Rutherford property and the Betts property. Trustee Jenks reported the FRPP would like the money released if the Township does not think it is going to proceed with either property. FO Miller reported the Township has to file a financial statement with FRPP. The Township had \$793,890 committed for the properties. FO Miller reported Matt Harbage would like the money released if the Township is not going to proceed with those two properties. Mr. Harbage sent FO Miller a notice of grant agreement which would de-obligate \$548,890. The only money left would be \$245,000 allocated for the Wolfe property.

Trustee Jenks stated as long as there is an FRPP, the Township can reapply if the Rutherford and Betts properties are put back on the table. Trustee Jenks indicated there is no point in holding money if there is not an immediate need for it. It was noted Matt Harbage is trying to keep the books clear.

Dr. Wagner commented on the two properties being discussed. Dr. Wagner stated the Betts property is beyond the scope of what is being considered, but the Open Space Committee would like to retain the rights to the Rutherford property. Dr. Wagner questioned whether it was possible to release the funds for the one property and keep the other property under consideration.

Trustee Jenks responded it is possible, but indicated there are two more FRPP openings in which the Township is going to apply concerning a property which has not been publicly discussed. Trustee Jenks commented there are also windows where the Township can reapply to the FRPP. Trustee Jenks suggested if the Open Space Committee thinks the Rutherford property will reopen for consideration soon the Trustees would not release the money, but if the property does not reopen within a time the Open Space Committee thinks is reasonable, the money will be released. Trustee Jenks commented based on the information given, the Rutherford property is not likely to be considered soon. Trustee Jenks suggested the money be released and if necessary applied for again later. FO Miller commented the award date for the money is through September 2015.

Mr. Layman clarified what Mr. Harbage said was FRPP is open every thirty days. Therefore if the Rutherfords come back in March, the Township can reapply at that time.

Trustee Jenks reported Mr. Harbage stated he has a need for the money, but it needs to be released by Granville Township for him to be able to use it. Trustee Jenks commented FRPP has been very cooperative with helping Granville Township obtain money for programs. Trustee Jenks suggested if the Township does not think the property will be up for consideration in the next 180 days, the money should be released to accommodate Mr. Harbage's request. Trustee Jenks commented if the property becomes available the Township can reapply and it will not be difficult as the forms are created, etc.

Leonard Hubert, Granville Township Open Space Committee, questioned whether there would be additional costs associated with reapplying, and would the process need to begin at point A, etc. Mr. Layman responded the same forms could be used, and just dates would need to be changed. Trustee Jenks commented the downside to releasing the money and possibly reapplying at a later date would be if the government does away with the FRPP program. Trustee Jenks commented FRPP liked the property and the way it was presented. The Township is not sure if the way the Township presented the property was what the Rutherford's wanted, etc. Trustee Jenks commented it would be difficult to keep the current money because if negotiations begin again the agreement reached with the Rutherfords may be different, etc. Debbie Tegtmeier, Granville Township Open Space Committee, agreed this is the better question and issue. Ms. Tegtmeier indicated there will likely be a cost for reapplication. Trustee Jenks commented there was not much FRPP application cost associated with the Rutherford property.

Mr. Hubert questioned if the same appraisal could be submitted. Trustee Jenks responded the Township did not go through an appraisal process for the Rutherford property. Trustee Jenks reported the only property for which an official FRPP appraisal has been done was one which was expensive and needed sent back, etc. The FRPP application process stopped before the appraisal process was begun for the Rutherford property.

There was further discussion of the FRPP process and appraisals needed.

Trustee Jenks reported what is in the application may not be consistent with what might be negotiated with the property owner. Trustee Jenks commented the downside risk is if FRPP goes away. Trustee Jenks stated Mr. Harbage has asked Granville Township to let him use the money where it can be immediately used. Trustee Jenks stated Mr. Harbage has been great to work with and the Township is going to ask him for much more money. Trustee Jenks would like to accommodate Mr. Harbage unless there is objection.

Dr. Wagner commented releasing the money sounds like a politically correct move and is a good way to keep the wheels greased without taking the property entirely off the table.

Trustee Jenks commented Granville Township has held \$793,890 of FRPP money in escrow. It was noted there is not enrollment in November, but enrollment will begin in December and will take place every thirty days. It was noted there has been an increase in applications as previously there were more funds than applications. Trustee Jenks commented only Granville Township and few others knew how to do the applications. It was noted the FRPP program is now better

known, but there should be money there if the Township wants to apply later. It was commented the Township will not want to go back in a more competitive process.

Mr. Hubert commented as Mr. Harbage works for the USDA, he should be aware they have been trying to pass the Farm Bill, which is overdue. All the USDA programs are subject to passage of the Farm Bill. Mr. Hubert reported one of the biggest discussions concerning the Farm Bill is money and who is in versus who is out. Mr. Hubert hoped the funding levels for FRPP will continue at the same level, but a decrease could present problems.

Ms. Tegtmeyer suggested releasing the money from the Betts property and not the Rutherford property. There was further discussion concerning reaching out to the Rutherfords concerning the FRPP program. It was decided someone from the Open Space Committee will contact Mrs. Rutherford. Debbie Tegtmeyer will contact the Rutherford's. The decision to release the money for the Rutherford property will be tabled until the next Trustee meeting. It was discussed whether the funds for the Betts property should be released as that property is not being considered. FO Miller reported Mr. Harbage would like the money as soon as he can have it, but holding it for a few more weeks should not cause a problem. Trustee Jenks suggested the decision to release the funds tied to both properties be tabled until the next Trustee meeting. Trustee Jenks suggested if the Rutherfords are not ready to negotiate all the money be released. If Steve Layman has an appointment with the Rutherfords in two weeks, the money for the Betts property will be released, and the rest held.

#### Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, and Mason-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) and ORC section 122.21 (G) (1) at 8:15 PM.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Mason-Yes, and Jenks-Yes, the meeting was reconvened into regular session.

Trustee Jenks moved adjournment, and the meeting was adjourned at 8:40 PM.

#### Calendar Reminder:

a) Regular Board\* meetings 11/27 and 12/11 starting at 7:00PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.