

Granville Township
Minutes of Regular Meeting, November 27, 2013

Present: Granville Township and Granville Roads District Trustees* Paul Jenks, Dan VanNess, and Bill Mason, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey
Guests: Chuck Peterson, Granville Sentinel
Melanie Schott, Granville Township Trustee-elect, 664 W. Broadway
John A. Suhar, Supervisor, David R. Hill, Inc.
Gary Sitler, 20 Old Farm Rd. Granville, Ohio
Rick Black, Union Township Trustee

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Jenks reported there have been three recent meetings attended by the Township Trustees. One was a special meeting held on November 20, 2013, to discuss employee health insurance. FO Miller reported he is working on the minutes for the meeting.

Trustee Jenks reported the second was a special meeting concerning the Old Colony Cemetery. FO Miller reported he reviewed a draft of the Union Cemetery Committee meeting minutes from Molly Prasher and suggested edits. FO Miller reported Molly Prasher is making corrections to the minutes.

Trustee Jenks reported the third meeting was the November 13, 2013, regular Trustee meeting.

Minutes of November 13, 2013:

Trustee Mason made a motion to approve the November 13, 2013, minutes as submitted. Trustee Jenks seconded the motion and it was approved by an affirmative vote after no further discussion.

Trustee Jenks advised the minutes from the other two meetings would be approved at the next Trustee meeting.

Public Comment:

Oil Well Plan for the Bruce Farm:

Gary Sitler and John Suhar, David R. Hill, Inc., presented a proposal concerning an oil well plan for the Bruce Farm to the Trustees.

Trustee Jenks advised Mr. Sitler and Mr. Suhar the Trustees understand the basics of the oil well plan and commented the conservation easement for the property allows for the oil well, but a plan is required and has been submitted to the Township.

Mr. Sitler presented a revised plan and explained parts of the plan to the Trustees. Mr. Sitler reported the Bruce's are the ones requesting approval of the plan as it is their property. Mr. Sitler and Mr. Suhar are presenting the proposal on behalf of the Bruce's.

Mr. Sitler reported David R. Hill, Inc. has identified a location where they would like to drill for oil. The proposal included a map of the oil well location. Mr. Sitler stated the company will use the existing farm road to access the oil well. There was discussion concerning the size of the well. Mr. Sitler reported the change made in the current plan is where the pipeline will be accessed. Trustee Jenks questioned if the access to the pipeline will be subsurface. Mr. Sitler responded the access will be subsurface. Trustee Jenks questioned whether the line to the well will also be subsurface, and Mr. Sitler advised it will be subsurface. Mr. Sitler advised the line will be on the west side of the road. Mr. Suhar advised there is a gas line on the property to the south, the Klema's, and they will tie into this line. There was discussion concerning the location of the pipelines.

Trustee Jenks questioned whether the oil and gas pipelines would run together at some point. Mr. Suhar advised they will be together at a point behind the barn and showed the location of the lines.

Trustee Jenks questioned if there will be an attempt to landscape in front of the well. Mr. Suhar stated the proposal includes a landscaping with a small hill, shrubs, etc. to screen the well from Loudon Street. Mr. Suhar reported they will work with the landowner and will meet the Township's requirements to screen the well from view.

Trustee Jenks reported Trustee VanNess is the Township's expert on this subject and asked if he had any questions or concerns.

Trustee VanNess commented David R. Hill, Inc. will be working with the Bruce's, who are good stewards of the land. Trustee VanNess advised he feels comfortable the reclamation standards will be met. Trustee VanNess questioned why the line could not go along the side of the road as it would save distance. Trustee Jenks commented the company is trying to connect with the Klema pipeline. Mr. Suhar commented it would save boring under the road and be easier to tie into the line on the Klema property. Trustee VanNess questioned if the Bruce's have had input concerning this change as they have done extensive tiling in the area. Mr. Suhar advised they have not discussed this change with the Bruce's. Mr. Suhar advised his company will work with the Bruce's to determine a final location.

Trustee VanNess indicated the conservation easement outlines items which must be included in the proposed plan such as well location, access road location, tank battery, etc. Trustee VanNess commented it appears as though the proposal includes everything necessary. Trustee VanNess commented with the exception of fine tuning, the proposal appears acceptable. Trustee VanNess stated when the pipeline is underground it will not be visible and should not affect the conservation easement. Trustee VanNess indicated he did not see anything in the plan which addressed screening the well from the view from the road.

Mr. Sitler advised screening the well from street view is addressed in the proposal. Mr. Sitler questioned what the Trustees would like in the way of landscaping to screen the well. The Trustees advised they do not want to see the well. Trustee Jenks commented berming, landscaping, or a combination of both would be good. Trustee Mason commented screening the well from street view has been done successfully on other properties.

Trustee VanNess reported the screening plan was included in the new version of the proposal and read what was written.

Trustee VanNess made a motion to approve the well head plan for the Bruce farm. Trustee Mason seconded the motion and after no further discussion, it was approved by a unanimous vote.

Mr. Sitler advised he will check back with the Trustees and with the Bruce's concerning the exact location of the pipeline. Trustee VanNess questioned when the well would be drilled. Mr. Suhar advised it will likely be drilled the first half of 2014. Trustee Jenks requested Mr. Sitler and Mr. Suhar thank the Bruces for their help and cooperation.

Union Township Fire and EMS Services Contract:

Chief Hussey presented a proposed 5 year Fire and EMS services contract covering the northern part of Union Township which was approved by the Union Township Trustees. Chief Hussey explained the financial arrangement will have the Fire and EMS revenue generated in the area forwarded to the Granville Township Fire Department. Chief Hussey commented this agreement has been something they have been working on for a while. Chief Hussey reported he is appreciative of the Union Township Trustees' efforts to create the agreement. Chief Hussey stated the agreement includes EMS billing provisions and additional reporting requirements. Chief Hussey reported the Fire Department will complete the additional reporting requirements. The information is already being collected and he will just need to present it in a different format. Chief Hussey commented he believes the proposed contract is agreeable and does not see any issues with approving the contract. Chief Hussey reported the proposed contract is a five year contract which, if approved by the Granville Township Trustees, will be effective on January 1, 2014.

Rick Black, President, Union Township Board of Trustees, reported the Union Township Trustees approved the proposed contract at their Township meeting.

Trustee Mason made a motion to approve the five year Fire and EMS service contract with Union Township effective January 1, 2014. Trustee VanNess seconded the motion and after no further discussion the motion was approved by a unanimous vote.

Trustee Jenks thanked Trustee Black.

Trustee Black thanked the Granville Township Board and Chief Hussey for the leadership, integrity, and professionalism while working on the contract. Trustee Black reported Chief Hussey was terrific to work with. Trustee Black reported they have finally resolved a funding

disparity. Trustee Black reported Union Township appreciated Granville Township's cooperation and patience.

Chief Hussey stated he is appreciative of the good working relationship which has developed between the Fire Department and Union Township. Chief Hussey commented the approved agreement was challenging for Union Township and he appreciated their Trustees' effort. The agreement is fair for Granville Township residents and Chief Hussey advised the Fire Department values the relationships with the Union Township residents.

Trustee Black commented this is a fair agreement. Trustee Black reported residents from Old Farm Road demonstrated how they felt about the Fire and EMS Service contract which had a great impact. Trustee Black reported the Old Farm Road residents, etc. felt Granville Township Fire Department should be receiving all their Fire and EMS taxes. Trustee Black commented some people in Union Township did not believe the Granville Township Fire Department should receive all of the Fire and EMS taxes generated in the area contracted to Granville Township until the Old Farm residents presented their views at the meeting. Trustee Black commented Union Township appreciates everyone's efforts and the contract period is long enough the Townships should not have to trouble each other for a while.

Trustee VanNess questioned whether the recently annexed properties would take effect on January 1, 2014. Trustee Black advised Union Township does not have a say regarding the annexation, but he assumed it will be effective January 1, 2014. Trustee VanNess noted the issue will be decided by the County Commissioners. Trustee Black commented Hebron is still having problems with the reconfirmation of boundaries issue.

Trustee Jenks thanked Trustee Black and Union Township for their cooperation and stated Granville Township and Union Township have always worked well together on projects.

There was no other public comment.

Correspondence Received or Sent:

FO Miller reported Bob Murphy, LEADS, came to the Township office and picked up the release which was signed at the previous Trustee meeting for the work conducted removing debris from Raccoon Creek.

FO Miller reported he received an invitation to the Denison University business and industry breakfast which will be held on December 6, 2013. FO Miller reported the Trustees are also invited to the breakfast.

FO Miller reported he received an invitation from Bill Lozier, Licking County Engineer, for a Township officials meeting on December 12, 2013. FO Miller reported the invitation was forwarded to the Trustees. FO Miller reported he RSVP'd that he, Trustee Mason, and Trustee Elect Schott will be attending the meeting. Trustee VanNess advised he will not be attending the meeting.

Elected Official Reports:

FO Miller:

Financial Matters:

FO Miller reported he is working on the 2013 year end work. FO Miller reported longevity payments and holiday payouts are being made.

System Issue:

FO Miller reported on a system issue at his office. FO Miller periodically has issues not being able to access files, the internet, etc. FO Miller reported it was a big problem last Friday as he could not access what he needed. FO Miller went to the office again on Saturday and still could not access what he needed. FO Miller reported he checked with the Fire Department and their computer system was okay. FO Miller reported he tried again Sunday morning and still could not access what was needed. When FO Miller was still unable to access the files on Monday, he contacted a tech person to determine the problem. The tech person worked for four hours and finally determined there was a wire loose in the Fire Department.

FO Miller reported it was frustrating not to be able to complete his work. FO Miller asked the tech person what could be done. The tech person advised if the Township Office had its own line it would bypass any problems occurring at the Fire Department.

FO Miller reported he contacted Time Warner Cable and was advised the minimum cost for basic business class internet service is \$69.95 per month. There would also be a cost to install the line. FO Miller requested the Trustees consider installing the line for the Township Office to correct the access issues he has been having. FO Miller reported there are times he has deadlines and cannot get things done because of the internet issues.

Trustee Mason questioned whether there was money for the additional line in the budget. FO Miller reported the Township is beginning a new year and could wait until the new year to add the cost into the budget. The cost would be from the general fund. FO Miller reported he does not like having an additional expense, but it would save paying a tech person for four hours of work. It would also save FO Miller hours of wasted time when he is trying to determine why the system is not working.

Trustee VanNess questioned whether it would be more realistic to have a wireless modem. Chief Hussey reported the Fire Department network system is ten years old. The system is shared between three buildings and has one server. Chief Hussey reported when Retired FO Kennedy moved to the red house he tried to be cost effective and piggybacked onto the Fire Department's network. Chief Hussey reported the Fire Department has also had performance issues and challenges ever since the move as internet is being pulled through the Fire Department switches. Chief Hussey commented there are performance issues on both sides and when there is a problem on one network, it takes the other network down. Chief Hussey commented he would like the networks separated, but knows there is a cost.

Trustee VanNess questioned if separating the networks would solve the problems. Chief Hussey responded the only reason the problems are occurring is because the networks are linked and if they are separated it should correct the problems.

Trustee Jenks asked whether the internet in Chief Hussey's office and Mike Duncan's office should be separate. Chief Hussey reported he needs to see the Fire Department server as there are files, etc. he needs to be able to access.

Trustee Jenks reported the switch in the basement services all the ports in the building. Trustee Jenks commented a separate switch would need installed. The Fire Department would have one switch and the Township Office another switch. Chief Hussey commented he would like the Township completely unhooked from the Fire Department switch. Trustee Jenks commented they would have to determine what ports in the house are Township Office ports and what ports are Fire Department ports.

Trustee Jenks questioned what the Township is paying for internet service at the Township garage. Trustee Jenks commented he does not believe it is \$70 per month. FO Miller will see what the cost for internet service is for the Township garage. Trustee Jenks questioned if the Township Office needs business class service.

FO Miller reported he asked Time Warner if the Township could have household service and was told Time Warner sees what the location is and if it is a business, charges the business rate. Trustee Jenks questioned what the charge would be for a government entity.

Trustee Jenks commented he does not have a problem with installing a separate internet line for the Township Office but he anticipated the cost would be \$40 per month, not twice that amount. Trustee Jenks questioned if there could be negotiation of the cost. FO Miller reported he could try to negotiate.

Trustee Jenks made a motion to allow installation of a separate internet service line and the necessary wiring for the Granville Township office and requested FO Miller try to obtain a cheaper rate. Trustee Mason seconded the motion and with no further discussion it was approved by a unanimous vote.

FO Miller commented he will try to obtain a lower rate.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented and explained the following appropriations transfers to the Trustees.

GRANVILLE TOWNSHIP, LICKING COUNTY
Appropriation Supplemental
 11/13/2013 to 11/30/2013

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
11/19/2013	11/19/2013	2141-330-323-0000	\$2,000.00		Permanent
11/19/2013	11/19/2013	2141-330-380-0003	-\$2,000.00		Permanent
11/19/2013	11/19/2013	2191-220-323-0002	\$200.00		Permanent
11/19/2013	11/19/2013	2191-220-599-0004	-\$200.00		Permanent
11/20/2013	11/20/2013	1000-110-221-0000	\$800.00		Permanent
11/20/2013	11/20/2013	1000-110-599-0004	-\$800.00		Permanent
11/20/2013	11/20/2013	2041-410-221-0000	\$700.00		Permanent
11/20/2013	11/20/2013	2041-410-599-0102	-\$700.00		Permanent
11/20/2013	11/20/2013	2141-330-221-0000	\$1,700.00		Permanent
11/20/2013	11/20/2013	2141-330-380-0003	-\$1,700.00		Permanent
11/20/2013	11/20/2013	2191-220-221-0200	\$1,100.00		Permanent
11/20/2013	11/20/2013	2191-220-323-0000	\$3,000.00		Permanent
11/20/2013	11/20/2013	2191-220-599-0004	-\$3,000.00		Permanent
11/20/2013	11/20/2013	2191-220-599-0004	-\$1,100.00		Permanent
11/23/2013	11/23/2013	2191-220-323-0000	\$5,400.00		Permanent
11/23/2013	11/23/2013	2191-220-599-0004	-\$5,400.00		Permanent
11/25/2013	11/25/2013	2191-220-229-0000	\$5,000.00		Permanent
11/25/2013	11/25/2013	2191-220-599-0004	-\$5,000.00		Permanent

Trustee VanNess made a motion to approve the appropriation transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E1212	Asselin	903.34	E1213	Bain	226.71
E1214	Barnhill	553.89	E1215	Bassetti	279.79
E1216	Baughman	371.39	E1217	Binckley	2513.59
E1218	Borden	1689.17	E1219	Bowman	3750.40
E1220	Bryan	1178.84	E1221	Butt	1291.43
E1222	Clemens	1496.40	E1223	Coyle	269.93
E1224	Curtis	3168.68	E1225	DeSimone	373.35
E1226	DuBeck	105.50	E1227	Duncan	300.45
E1228	Essick	1862.53	E1229	Gottfried	287.62
E1230	Hall	1934.28	N/A	Hampton	0.00
E1231	Harrison	375.81	E1232	Henry	981.96
E1233	Hill	2484.57	E1234	Hussey	3039.10

N/A	Jenks	0.00	E1235	Jones, A	135.10
N/A	Jones,B	0.00	E1236	Kreager	171.26
E1237	Leckrone	273.86	E1238	Lynn	364.52
E1239	Martell	403.30	N/A	Mason	0.00
E1240	May	167.46	E1241	Meisenhelder	1550.09
E1242	Melick	261.78	E1243	Mercer	430.35
N/A	Miller	0.00	E1244	Poe	285.01
E1245	Reece	2639.25	N/A	Riley	0.00
E1246	Saunders	378.17	E1247	Smith, D	1054.93
E1248	Smith, S	402.97	E1249	Theisen	541.17
E1250	Thompson	4108.78	N/A	Tracy	0.00
N/A	VanNess	0.00	WV	IRS	
WV	Deferred Comp		WV	OCS-Knox Co	
9664	B Dutton	106.86	9665	A Ebel	969.21
9666	C Evans	276.14	9667	T Ford	279.47
9668	B Hagstad	963.80	9669	R Hussey	2143.55
9670	D Kishler	490.43	9671	A Kuhnash	393.07
9672	M Newton	1596.37	9673	S Nicodem	435.65
9674	R Otter	1344.23	9675	L Scheiderer	591.81
9676	R Sidder	730.65	9677	M Wilkins	520.57

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

FO Miller reported everything else he has to report is covered later in the meeting.

Trustee Jenks:

Trustee Jenks reported he was invited to a seminar which he was unable to attend. Trustee Jenks indicated he received information from Assistant to the Village Planner Debi Walker concerning the information presented at the seminar by the US Census Bureau. The information concerned how to access demographic information, mapping, etc. Ms. Walker provided a brochure which included a website. Trustee Jenks commented the website reports demographics and updated between census' through mailings, extrapolating data, etc. Trustee Jenks reported he provided the brochure to FO Miller and to Chief Hussey. Trustee Jenks advised the website will be helpful for grant writing, etc.

Trustee Mason:

Trustee Mason reported he spent a great deal of time reviewing employee health insurance options.

Trustee Mason reported he met with Steve Layman and Trustee Elect Schott to update her concerning Open Space issues. Trustee Mason reported it was a productive session.

Trustee Mason reported he attended the dedication of the Licking County Communications Center on November 20, 2013. Trustee Mason reported Chief Hussey was honored at the dedication for his commitment and contributions toward making the new center happen.

Trustee Mason reported everything else he has to report is covered elsewhere in the agenda.

Trustee VanNess:

Trustee VanNess reported the County will have MS-4 training for employees. Trustee VanNess sent notice concerning the training to Superintendent Binckley. Superintendent Binckley responded he will have the personnel attend the required training. Trustee Jenks questioned whether Trustee Elect Schott should also attend the MS-4 training. It was determined the training is for personnel who work the roads. Trustee VanNess reported there will be another meeting later which Trustee Elect Schott may want to attend to understand MS-4.

Roads District:

Weather:

Superintendent Binckley reported they have been prepping the trucks for winter and have had the trucks out three times in the previous week. Superintendent Binckley reported they will be putting up snow fences next week.

Superintendent Binckley reported they have used 50 tons of salt and 10 tons of #9 gravel. Superintendent Binckley indicated they had an earlier start than normal with icy/snowy road conditions. There were a few places where the roads were cleared, then refroze, melted and refroze again. Superintendent Binckley reported the crews did a good job clearing the roads.

Walnut Hills Dr.

Superintendent Binckley reported he has been watching a power box which has been settling for a long period of time on Walnut Hills Dr. Superintendent Binckley reported it has settled much further this past year. Superintendent Binckley contacted AEP concerning the power box as it has settled 5 feet through the years for no apparent reason. There do not appear to be any water issues at the location. Superintendent Binckley reported there is enough settling now the bank and guardrail are starting to slip.

Superintendent Binckley reported during discussions with AEP, there was an issue discovered concerning the Right of Way (ROW). Superintendent Binckley passed out maps indicating a large portion of the cul-de-sac appears to be outside the Township's ROW. Superintendent Binckley reported he is researching the issue with the County Engineer's Office. Superintendent Binckley reported he will keep the Trustees posted concerning the issue.

There was discussion concerning location of the box. Superintendent Binckley reported AEP is working with a property owner and is in the process of relocating the power box. Superintendent Binckley stated the bigger issue concerns if the Township paves and plows the area it is paving and plowing outside the Township's ROW and are on someone's property. Superintendent

Binckley noted the Township needs to be able to turn around on the cul-de-sac. If the owner does not allow the Township to be on his property the Township trucks will have trouble turning around. He concluded it would be nice if the property owner would provide the Township an easement.

Trustee Jenks suggested there have been some communication problems with the property owner, therefore, Trustee Jenks requested Superintendent Binckley send the owner a letter and request a meeting to discuss a possible solution.

Trustee Mason stated both sides of the cul-de-sac are on one owner's property. Superintendent Binckley reported on the property lines and the Township's ROW. Superintendent Binckley commented there is 35 ft. of improved road on the owner's property. Trustee Jenks commented the property owner uses the area to park a boat which makes it difficult for Township trucks to turn around. Trustee Jenks commented if that portion was the Township's road, it would have been able to request the boat be moved. Trustee Jenks indicated the area is part of a number of developments accepted into the Township which were already paved. Trustee Jenks commented someone was careless about reviewing what was being accepted.

Superintendent Binckley reported the area is called Miller Subdivision 2 and includes Miller Avenue, Joy Lane, etc. Trustee Jenks stated reaching out to the property owner to try to determine a resolution makes sense. Trustee Jenks commented the turnaround area is needed and the Township will have to determine what to do if the owner restricts the Township.

Trustee VanNess commented three lots on the north section of the map and one to the west are part of the Rutherford property.

Cemetery Department:

Superintendent's Report:

Superintendent Binckley reported there have been three funerals and the Township has sold five graves. Superintendent Binckley presented three deeds to sign.

Trustee VanNess commented Mrs. Starinchak said Superintendent Binckley and his crew were very professional and good to work with concerning her husband's funeral. Superintendent Binckley commented Dr. Starinchak's funeral was a very large one, and there was a funeral the next day which was twice the size. Superintendent Binckley reported the personnel did a good job with both funerals and he will pass along Mrs. Starinchak's thanks.

Parks Department/ Granville Recreation District:

Spring Valley Lower Shelter House:

Superintendent Binckley reported the crews have been working on the replacement of the roof for the lower Shelter House for the last two weeks, but have been slowed by the bad weather. The roof is 75% completed. Superintendent Binckley reported the crew took leaf blowers over and blew snow off the roof to try to be able to complete the replacement.

Trustee Jenks commented the GRD purchased the metal for the roof and the Township installed the roof.

Fire Department Chief's report:

Fire Department Runs:

Chief Hussey reported the Fire Department responded to a structure fire in McKean Township where the fire was heating related and was in the walls. Chief Hussey reported the firefighters did a good job of containing the fire.

Chief Hussey reported the Fire Department responded to a fire on Palmer Road where a barn was destroyed. The Township was assisting the Hebron Fire Department.

Emergency Operations Drill:

Chief Hussey reported the Fire Department participated in the eight county emergency operations center drill. Chief Hussey was a drill facilitator for the drill at Ohio State University.

Ladder Truck 201 and Medic 201 Repair:

Chief Hussey reported the Fire Department has two trucks currently out of service. The ladder truck is being repaired in Washington Courthouse. One of the medic trucks is having body repair done at Matthews Ford. The Trustees were previously aware of the need for repairs for both vehicles.

Licking County 911 Center Dedication Ceremony- 11/20:

Chief Hussey thanked Trustees Mason and Jenks for coming to the dedication of the new Licking County 911 Center. County Commissioner Tim Bubb did a nice job with the dedication ceremony.

Department Physicals

Chief Hussey reported the department's physicals were completed. There was only one person who had a medical condition who will need to be seen by his doctor.

MARCS Radios User Fees:

Chief Hussey reported he is participating in a MARCS radio system subcommittee to review fees, etc. The committee is trying to seek a reduction in fees for local governments. Chief Hussey spoke in front of a steering committee at the statehouse concerning this issue. Chief Hussey commented he believed the committee made their point to the steering committee to have some of the user fees lowered.

Personnel:

Chief Hussey reported Captain Thompson is currently on leave and has filed for disability. The outcome of his case is pending. Chief Hussey reported he would like to appoint a part-time fire fighter, Andrew Saunders, to an interim full-time fire fighter/ paramedic position. Chief Hussey reported Fire Fighter Saunders is a great guy who was first a volunteer with Granville Township Fire Department and then a part time fire fighter with the Township. Fire Fighter Saunders has a B.S. in Business and his father is a career fire fighter in Powell.

Trustee Mason made a motion to appoint part-time fire fighter, Andrew Saunders, to a full-time fire fighter/ paramedic position on an interim basis. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Chief Hussey reported he would like to promote Fire Fighter Brandon Reece to the rank of Lieutenant. He will also become a shift supervisor. Fire Fighter Reece has been with the Fire Department for ten years. Fire Fighter Reece began as a Denison student volunteer for four years. Fire Fighter Reece has a pre-medicine degree from Denison. He is married and had his first child last month. Chief Hussey commented both appointees are good workers who treat the public well. They make good decisions, are intelligent, and hard working.

Trustee Mason made a motion to promote Fire Fighter Brandon Reece to the rank of Lieutenant. Trustee VanNess seconded the motion and it was approved by a unanimous vote after no further discussion.

Chief Hussey reported he would like to have the appointees attend the next Trustee meeting to be sworn in as it is a big deal for them to gain a career position. There will be a reception at the station after the meeting.

FO Miller questioned whether Fire Fighter Saunders would be eligible for benefits. Chief Hussey reported Fire Fighter Saunders will be eligible for benefits. Chief Hussey asked for the appointments to be effective January 1, 2014, so they may be put into the 2014 budget. FO Miller commented there will be additional costs due to the appointments and noted Captain Thompson is still on the payroll.

Land Rover:

Chief Hussey reported the Fire Department has a 1997 Land Rover which previously was a grass fire truck. It has not been used in that capacity since the Department received a grant from ODNR to turn the pickup truck into a grass fire vehicle. The Land Rover is a 1997 Defender, which is a collector vehicle. Chief Hussey commented the vehicle is possibly worth \$50,000 to \$60,000. Chief Hussey reported the vehicle is seldom used and believes it would better serve the tax payers to declare the vehicle as surplus and auction it for fair market value. Chief Hussey reported the Land Rover is a very rare collector vehicle and likely has the lowest mileage of any one in the country. Chief Hussey reported he thinks the vehicle will go for top dollar.

Trustee Jenks questioned whether the vehicle would be protected with a minimum bid. Chief Hussey reported he would like the bidding to begin at \$40,000. Chief Hussey indicated he would work with GovDeals.com which is able to do customized marketing to a car collector audience through advertising in magazines, websites, etc. Chief Hussey reported he was assured by GovDeals.com customized advertising would be done for this vehicle.

Trustee Jenks commented it seems like GovDeals.com is the wrong way to get rid of the vehicle. Chief Hussey stated GovDeals.com does customized marketing to target certain audiences and did so for the Township's tanker. Chief Hussey commented GovDeals.com will target the car

collector audience, Land Rover Websites, etc. Chief Hussey advised if the vehicle does not sell for at least \$40,000, the Township can determine another way of selling the vehicle.

Chief Hussey reported the Land Rover is not being used in an emergency capacity. It is seventeen years old and is at height of value.

Trustee Mason commented selling the vehicle will remove it from insurance. Chief Hussey responded if the Land Rover is sold, he would like to replace it with a one ton flatbed truck through a state bid to use as a brush fire truck. The pickup truck would go back to being a service vehicle. There would not be a fleet reduction. Chief Hussey stated the Land Rover is an expensive truck which gets almost no use.

Trustee VanNess made a motion to declare the 1999 Land Rover as a surplus vehicle and place it on GovDeals.com. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Chief Hussey advised he will take a few months to set up the auction to make sure everything is done properly.

Land Management/ Open Space:

Trustee Jenks recommended Land Management/ Open Space be moved until Steve Layman arrived. Trustee Jenks moved Land Management/ Open Space to the end of the agenda so Mr. Layman will be able to make his public presentation.

Zoning:

Zoning Inspector and Compliance Officer:

Trustee VanNess reported he would like to have Zoning Inspector and Compliance Officer Warren May attend a Township meeting before the end of the year to provide a report concerning permits issued. Trustee Jenks agreed it would be appropriate. Trustee Jenks commented the Township may only have one more Trustee meeting as the fourth Wednesday of the month is Christmas Day.

Zoning Commission:

Trustee VanNess reported the Zoning Commission is having a meeting December 16, 2013. Trustee VanNess reported the Prosecutor's Office has made comments concerning lots of record, etc. Trustee VanNess commented he thought the Trustees should withhold comment concerning the issue until the Zoning Commission has reviewed the issue.

Trustee Jenks reported he has also been speaking to Chip Blanchard. Trustee Jenks reported he requested Zoning Inspector Warren May to attend the Zoning Commission meeting to discuss the issues. Trustee Jenks commented there is a future issue concerning architectural review. Trustee Jenks reported Granville Township does not have architectural review in its zoning resolutions. Assistant Prosecuting Attorney (APA) Austin Lecklider advised there is a term, aesthetic review, which could be incorporated into the Township's Zoning Resolution. It was suggested aesthetic review is not as complicated as architectural review. Trustee Jenks reported

he requested the Zoning Commission consider adding aesthetic review. APA Lecklider will provide the language for aesthetic review.

Zoning Appeal Board (ZBA):

Trustee Jenks reported there is nothing new from the ZBA.

Request to Move House:

Trustee Jenks reported there have been e-mails exchanged concerning Keith Wills, a developer and builder. Mr. Wills wants to move a house which was originally platted in woods to an open area. It was discussed moving the house made sense to the Trustees. Trustee VanNess reported he had spoken to Mr. Wills about three months ago. Trustee VanNess checked with the Prosecutor's office which advised Mr. Wills would need to work with the Zoning Commission for review.

Trustee Jenks reported Zoning Chairperson Chip Blanchard was going to write a letter. The Prosecutor's Office and County Planning Manager Brad Mercer reviewed the Township's code and platted subdivision language. The Zoning Commission has to vote on moving the house then send a letter to the Licking County Planning Commission. Trustee Jenks reported the Licking County Planning Commission and the Granville Township Zoning Commission are both meeting on December 16, 2013. If the Granville Township Zoning Commission votes and sends a letter, it will have to wait for the January 2014 Licking County Planning Commission meeting. Trustee Jenks reported Planning Commission Manager, Mercer, has agreed to recommend the house be moved to the Licking County Planning Commission when it receives the letter. Trustee Jenks reported the Granville Township Zoning Commission is going to try to conditionally recommend allowing the proposed house move. Everything would then be completed on the same night.

Trustee VanNess commented he spoke to Mr. Blanchard and this is not something Mr. Blanchard can decide on his own, it has to be decided by the Zoning Committee.

Zoning Secretary:

Trustee VanNess commented Betsey Hampton will be the Zoning Commission and ZBA secretary. FO Miller reported he e-mailed Jim Larimer, Stacy Engle, and Chip Blanchard to see if they could meet with Ms. Hampton to explain job duties, etc. FO Miller reported he will coordinate and attend the December 16, 2013, meeting. Trustee Jenks requested FO Miller ensure there is a record of the meeting.

Trustee VanNess reported in the past, Ms. Engle has received the application for a ZBA appeal at her home. Trustee VanNess reported this was okay as Ms. Engle is a member of the ZBA. Trustee VanNess reported the Granville Township Zoning Resolution requires the application be received by the ZBA Chair. Trustee VanNess reported the Township will need to make sure this is followed unless the Zoning Commission changes this in the Zoning Resolution. Trustee VanNess stated it would be good procedure to have the ZBA Chairman receive the application to ensure it is complete before sending it on.

FO Miller commented someone will have to have a conversation with Mr. Larimer to make sure he knows he will receive what he should have received in the past, but instead was sent to Ms. Engle. Trustee Jenks stated he is trying to determine who will make sure it happens. FO Miller responded he can, but Mr. Larimer has not responded to his e-mail.

Resolution concerning previously issued permits:

Trustee Jenks reported the Township has been working on the issue concerning Zoning Inspector Warren May's issuance of permits which were not correct according to Granville Township's Zoning Code. The incorrect permits include setbacks, houses on properties less than five acres, and less than other previously designated sizes. Trustee Jenks indicated this went on for a long enough period of time it would be unreasonable for each affected owner to apply for waivers. Trustee Jenks reported the Trustees privately received an opinion from the Prosecutor. The Township can take a position from prior to today to make his actions appropriate. Trustee Jenks requested FO Miller file this in case there are future questions.

Trustee Jenks reported the Prosecutor advised the Township enter language to the minutes informing the public of the resolution that covers beginning today and backward indicating the permits are appropriate.

Trustee Jenks provided a copy of the resolution and read the resolution into the Township minutes:

The Board of Trustees has sought and received an opinion from the Prosecutor's Office in regard to the legal status of those properties (and the corresponding zoning permits) that include single-family dwellings that were approved by the Zoning Inspector and constructed when such properties failed to meet the then-current area requirements included within the Granville Township Zoning Resolution. In reliance upon the written opinion provided by the Prosecutor's Office, dated November 26, 2013, and in deference to the authority and discretion of the Zoning Inspector, as of this date, all Officials of Granville Township shall recognize and acknowledge all existing single-family dwellings that were approved by the Zoning Inspector and constructed when such properties failed to meet the then-current area requirements included within the Granville Township Zoning Resolution as valid non-conforming uses. The corresponding zoning permits shall be similarly recognized. No further zoning permits shall be issued for single-family dwellings on those lots of record that fail to meet the current area requirements included in the Granville Township Zoning Resolution. However, it is the intention of this Board to recommend to the Granville Township Zoning Commission that they review and or amend, without further delay, the Zoning Resolutions/Codes so that those lots of record that fail to meet the current area requirements may be specifically considered for 'grandfathering' for the purposes of the construction of a single-family dwelling.

There was clarification the Township is not changing the Zoning Resolution, but is recommending the Zoning Commission address the issue. Trustee Jenks noted the Township is

not committing to anything inappropriate. Instead, if something does not conform to the current code the owner will have to go to the ZBA to request a waiver.

Trustee Jenks made a motion to approve the above resolution. Trustee VanNess seconded the motion and after no further discussion, it was approved by a unanimous vote.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported the Township has to present the Army Corp of Engineers with a CLOMR/LOMR study. Trustee Jenks reported a CLOMR (Conditional Letter of Map Revision) study concerns the design of the bridge and then a LOMR (Letter of Map Revision) study is done after the bridge is built. CLOMR concerns how likely the flood level is to rise due to the addition of the bridge. Trustee Jenks commented the CLOMR reported the possible flood level increase is minimal for the proposed Rotary Bridge. Trustee Jenks reported the Township paid Korda to do the CLOMR.

Trustee Jenks reported the State of Ohio Department of Transportation (ODOT) has informed him when the bridge is built the LOMR portion will be completed. Trustee Jenks reported the State of Ohio is requesting the Township pass a resolution agreeing to pay for completing the LOMR after building the bridge. Trustee Jenks reported the cost of the LOMR is included in the Township's contract with Korda. Trustee Jenks indicated even though Korda's contract with Granville Township is ending, they will complete the LOMR. Trustee Jenks reported he has an e-mail from Korda stating the LOMR is included in the original contract. The Township, therefore, is able to commit to completion of the LOMR to the State of Ohio.

Trustee VanNess reported the Township appropriated \$10,000 for the project and questioned where the LOMR would fit in and what the amount is before the Township commits.

Trustee Jenks reported the Township has received money from the Rotary Club to pay Korda. Trustee Jenks stated there is a deficiency of approximately \$60,000 to build the bridge. The Ohio Department of Natural Resources (ODNR) grant of \$150,000 should cover any deficiencies. Trustee Jenks reported the problem is the grant will be paid after the bridge is built. The Township or someone else will have to front the costs and have them reimbursed after the grant is paid by ODNR.

Trustee VanNess questioned if the Township will front the money. Trustee Jenks reported there is a meeting on December 2, 2013, where the Rotary Bridge Committee will discuss this issue. Trustee Jenks reported he is not ready to propose the Township fronts the money, but as the grant was approved, he is okay as the Township will receive the money from ODNR. Trustee Jenks reported there has been enough money collected to pay Korda, and discussed the amount paid. Trustee Jenks commented the LOMR is included in the original Korda contract and was verified by an e-mail from Korda.

Trustee Jenks made a motion to approve a resolution to ODOT agreeing Granville Township will complete the Letter of Map Revision study upon completion of the Rotary Bridge Project.

Trustee VanNess seconded the motion and after no further discussion, the motion was approved by a unanimous vote.

Kendal TIF:

Trustee Jenks reported there was nothing new concerning the Kendal TIF.

Energy Aggregation:

Trustee VanNess reported he, Trustee Elect Schott, FO Miller, and Molly Prasher met with Bob Stahlman, with Dayton Power and Lighting (DPL). Trustee VanNess reported on November 18, 2013, the RFPs were opened and there were eight submissions. Four were not acceptable, and four were considered possible. Trustee VanNess reported it was determined the best choice was DPL. Trustee VanNess reported DPL has 12, 24, and 36 month rates of around 5.8 cents. Trustee VanNess reported it was discovered DPL's deadline to begin auctioning electricity is May, 2017 versus AEP's deadline of May, 2015. DPL has a different deadline with PUCO as they are in a different area of the state. Trustee VanNess reported DPL may be able to provide a better rate as they can predict what will be happening for their company for a longer period than AEP.

Trustee VanNess reported they are exploring the plan, and he proposed four public meetings. The meetings will be joint meetings with the Village and Township. The first meeting will be December 11, 2013, at 6:30 p.m., before the Township's regular Trustee meeting. The Village of Granville will have a meeting at 5:00 p.m. on December 11, 2013. Representatives from DPL will attend the meetings.

Trustee VanNess reported FO Miller and Ms. Prasher will prepare language for a newspaper announcement on December 5, 2013. The announcement will be submitted to the newspaper by 12:00 p.m. on Monday.

Trustee VanNess commented he did not think a resolution from the Township Trustees was required to hold the public meetings/ hearings. Trustee VanNess indicated it was made clear to DPL the Township will proceed with them. Trustee VanNess stated the final price will depend on the number of customers who sign up for the program. DPL will receive this information from AEP. Trustee VanNess reported DPL was advised if the final price is very different than what was proposed, the Township has the right to look for alternatives. Trustee VanNess reported the Township has not committed, and is in the process of becoming certified.

Trustee Jenks questioned when the Township residents could see a discount. Trustee VanNess reported DPL thought a discount could be seen April of 2014. Trustee Jenks commented it is a good savings. Trustee VanNess commented it is 18-19% off the generation charge. There was further discussion concerning the amount which will be saved.

FO Miller reported they will present language which will require a vote at the December Trustee meeting. The Trustees will have to approve sending the information to the Ohio PUCO. The steps which need to occur are two public hearings, motions, etc.

Home on Raccoon Valley:

Trustee Jenks reported the Licking County Treasurer and the Licking County Auditor have scheduled the Sheriff's sale on the home for January 3, 2014. The house may be in someone else's hands as early as January 3, 2014.

Employee Health Insurance:

FO Miller reported the Township had a special meeting concerning employee health insurance on November 20, 2014. The Township will be keeping the health reimbursement account (HRA). The percentages have changed. The Township will pay the first 1/3, the employees will pay the second 1/3, and the Township will pay the final 1/3. FO Miller reported the changes will be filed with Med Ben. The Township has a legal plan with Med Ben and a motion by the Trustees is required to give FO Miller the authority to complete the necessary paperwork to change the plan to be effective December 1, 2013. FO Miller stated the full changes will be effective January 1, 2014.

Trustee Mason made a motion to authorize FO Miller to complete the necessary paperwork with Med Ben to change the Township's Health Reimbursement Account plan. Trustee VanNess seconded the motion and after no further discussion the motion was approved by a unanimous vote.

FO Miller reported he met with the Roads District and Cemetery employees. He explained how the Township was only with Starmark for 11 months and that MMO would be the new insurance provider starting December 1. MMO provided a form for the employees to complete concerning deductibles which they already met under Starmark. FO Miller reported he collected this information from the employees. The same information was provided to the eligible Fire Department employee's and all is being sent to Wichert Insurance to pass along to MMO.

FO Miller reported the Township approved having a flexible spending account (FSA) for the employees. FO Miller has provided the flexible spending account information to all eligible employees and they have until mid-December to enroll.

Board Appointments:

Trustee VanNess reported he will present this information at the next meeting.

Rental Home/ Spring Valley Nature Preserve:

FO Miller reported he has not heard any new information. The renter is still currently renting. The Township will wait to receive the move out date and what portion of the December rent is received.

Old Columbus Road:

Trustee Jenks presented a letter sent by ODOT in response to the Township's letter and petition from the Old Columbus Road residents. Trustee Jenks provided copies of the letter. Trustee Jenks reported he sent an electronic copy of the letter to the Granville Sentinel, and to Jim Murr and Doug Barno. Trustee Jenks indicated the letter from ODOT was responsive and showed cooperation.

Trustee VanNess discussed an e-mail he sent. Trustee VanNess commented he thought ODOT owned the ground between SR 16 and Old Columbus Rd. Trustee VanNess commented ODOT said Owens Corning instead owns the area between SR 16 and Old Columbus Rd. There was discussion concerning this portion of land. Trustee VanNess reported he asked APA Lecklider to determine who owned the North West side of Old Columbus Rd. There was discussion concerning what is indicated on the auditor's map, etc.

Trustee Mason reported he spoke to the maintenance supervisor at Owens Corning and gave him Doug Barno's number and cc'd Mr. Barno. The maintenance supervisor wants to know specifically which lights are causing concern for the residents. Trustee Mason reported at this point, the issue is between Mr. Barno and Owens Corning.

Trustee Jenks reported Mr. Barno questioned if the Trustees would petition for a larger area of Right of Way (ROW). Trustee Jenks reported he advised Mr. Barno the State of Ohio is doing what it said and the Township has done what it said it would do. Trustee Jenks advised Mr. Barno the Township is not going to request a larger ROW.

New Business:

Elected Officials Salaries:

FO Miller reported the Ohio Revised Code (ORC) 505.24 deals with Township Trustees' salaries and ORC 507.09 sets the compensation for Township fiscal officers. FO Miller reported the ORC includes a table based on the Townships' budgets. If a Township's budget is greater than \$10,000,000, the annual salary for a Trustee is \$20,568, and the annual salary for the Township's fiscal officer is \$28,176.

FO Miller discussed past practice for Granville Township Trustees and Fiscal Officers has been to waive a portion of the amended certificate received. FO Miller reported the Trustees and Fiscal Officer are allowed to receive the higher compensation. FO Miller reported he prepared a waiver form for each elected official to decide annually whether they will waive a portion of their salary. FO Miller discussed in the past a portion of the excess of the Open Space Fund was waived, Fire Department Reserve Fund, etc.

FO Miller reported he spoke to the elected officials and provided the waiver form. FO Miller will meet with the officers to have them sign the waiver if they decide to waive a portion of their salaries. FO Miller stated if the elected officials decide not to waive any of their salaries for 2013 they will have an adjustment in their December check. FO Miller announced this will be conducted on an annual basis.

Employee Benefits:

FO Miller reported the ORC allows the Township's elected officials may receive benefits similar to the employees. They may receive dental, vision, and life insurance benefits. FO Miller reported the ORC allows an elected official to be reimbursed the average cost of the insurance. FO Miller is working with the Prosecutor's Office to prepare language for a resolution. FO Miller reported the Prosecutor's Office has prepared a draft which needs to be reviewed by the

Trustees. FO Miller reported he will discuss the resolution individually with the Trustees. This will be presented at the December 11, 2013, Trustee meeting.

December 25, 2013 Trustee Meeting:

Trustee Jenks reported the second December meeting is scheduled on Christmas Day. This meeting will be cancelled. Trustee Jenks reported the Trustees will need to decide at the December 11, 2013 meeting whether there is a need to have a second December meeting.

There was no other new business to discuss.

Land Management/ Open Space:

Trustee Jenks welcomed Steve Layman to the Township meeting.

Wolfe Property Status:

Mr. Layman reported Trevor and Nancy Wolfe have proposed an agreement which changes the appraised area for the Township's FRPP proposal. The agreement includes a couple acres which are encumbered by the mortgage on Nancy Wolfe's house. Mr. Layman reported they have tried several different ways to resolve the issue, but have been unable to resolve it. Mr. Layman reported the only solution is to redo the easement to exclude the two acres.

Trustee Jenks questioned whether this requires re-surveying and re-appraising the property. Mr. Layman responded it requires re-appraising the property, but not re-surveying the property.

Trustee Jenks questioned if the Township's price would change by two acres. Mr. Layman reported this has not been discussed. Mr. Layman guessed there might be a different way to encumber the two acres to ensure there is not development. If not, there will be a conservation easement where the two front acres do not have an easement. This is not the intent of the conservation easement and the Township will need to find a way to protect the two acres. Mr. Layman stated there will need to be something recorded in writing. It was noted the two front acres will not be a part of the FRPP program.

Trustee VanNess commented Jim Murr will need to do a supplement to the appraisal and additional review. Mr. Layman reported Gene Clark sent an e-mail reported Trevor Wolfe agreed to pay for the appraisal. Mr. Layman reported Matt Harbage with the FRPP program knows what is happening and thinks this is the only solution. Mr. Layman reported Mr. Clark and Mr. Harbage do not have any other ideas. Mr. Layman stated Trevor Wolfe could pay off Nancy Wolfe's mortgage with the proceeds, but will not. It was noted Ms. (Nancy) Wolfe likes her finance deal and does not want to change it. Other possible solutions to the issue were discussed. Mr. Layman advised the other possible solutions have already been ruled out. Mr. Layman commented the only viable solution is to remove the two acres in question from the easement and reappraise the property. The Township will then have to receive something in writing from the Wolfe's agreeing not to develop the two acres.

Trustee Jenks questioned whether action by the Trustees was required. Mr. Layman advised he only needs the Trustees to understand what is happening and agree to proceed. No formal action was required of the Trustees. Trustee Jenks commented he is okay with what is being done if the

Township is not having additional costs and will be protecting the two acres, and if the FRPP is okay with what is happening.

FO Miller questioned if there are any timing issues. Mr. Layman reported everyone wants the deal and there is no disagreement concerning the solution, but it may take an additional six weeks. Mr. Layman reported Mr. Murr will be able to complete the appraisal in one weekend. It will then take the new review one month. Trustee VanNess noted the holidays may also cause delays. Mr. Layman commented the first appraisal has not been reviewed. Trustee VanNess agreed to go forward with the reappraisal as there is not an alternative.

Mr. Layman reported the Wolfe's have not heard it stated they will have to encumber the two acres with a restriction against development. Trustee VanNess advised there are 108 acres total. Trustee Jenks stated if the Wolfe's are not willing to encumber the property the Township will say it is worth less money. Mr. Layman commented the whole deal was to tie up the frontage of the property and prevent any more development on Loudon. Trustee Jenks commented the Township will not change the price if the Wolfe's agree to the restrictions on the two acres in question with a separate document.

Betts and Rutherford Properties:

Trustee Jenks reported at the previous Trustee meeting it was discussed whether the Township should release the FRPP funds set aside for the Betts and Rutherford properties.

Trustee Jenks reported he received an e-mail from Deb Tegtmeyer concerning the Rutherford property. Ms. Tegtmeyer advised she contacted Emily Rutherford. Ms. Rutherford would like to revisit the issue in the future and requested Ms. Tegtmeyer contact her after January 1, 2014.

Trustee Jenks commented he believes the Township should release the Rutherford and the Betts FRPP funds and wait to see what happens concerning the Rutherford property next year.

Trustee Mason made a motion to release the FRPP funds for the Rutherford and Betts properties. Trustee VanNess commented he approves releasing the money for the Betts property. Trustee VanNess reported he was told by Mr. Harbage there is not a lack of money for the FRPP program. If the FRPP needs more money they will be able to receive it from the federal government. Trustee VanNess reported Mr. Harbage advised no one has been turned down from the FRPP due to a lack of funds. Trustee VanNess suggested the Township wait one more quarter to see what happens with the Rutherford property. Trustee VanNess commented it is hard to get back on the list as the Township would need to go through the entire application process, etc. Trustee VanNess commented if there were people waiting on the decision he would instead agree to release the Rutherford property FRPP funds.

Trustee Mason reported at the previous Trustee meeting it was reported Mr. Harbage wanted the money released if the Township is not going to use it.

Mr. Layman questioned Trustee VanNess whether Bob Rutherford has seen the conservation easement. Trustee VanNess responded Mr. Rutherford has not seen the easement. Trustee VanNess reported Mrs. Rutherford talked about aspects of the conservation easement, etc.

Trustee VanNess reported he talked about the issue with Mr. Harbage and was advised if there is a possibility of proceeding with the property not to release the funds.

Mr. Layman commented he cannot imagine Mr. Rutherford will agree to the easement. Mr. Layman suggested a deal may be made, but the Township needs to start at the beginning. Mr. Layman commented this may not be an FRPP deal. There was further discussion concerning the issue. Trustee VanNess commented the environmental aspects of the property are unique and it was the water supply for the Village of Granville in the 1850s. Trustee VanNess commented he believes the Township should do what it can to acquire an easement on the property. Trustee Jenks commented the previous plan was confusing as the Township was not sure how many acres were included, what would be done with the property, etc.

Trustee Jenks seconded the motion to release the FRPP funds for the Rutherford and Betts properties. After no further discussion the motion was passed by an affirmative vote with Jenks- Yes, Mason- Yes, and VanNess- No.

FO Miller reported there is a form which must be signed by the Trustees or the Trustees may authorize FO Miller to sign on their behalf.

Trustee VanNess made a motion to allow FO Miller to sign the FRPP funds release form on behalf of the Trustees. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Oil and Gas Well Plan Approval for the Wolfe property:

Mr. Layman reported at the last meeting it was voted to remove the contingency to proceed. Mr. Layman reported the Township also agreed to the well location. Mr. Layman stated the Township's approval did not satisfy Wolfe's Attorney Gene Clark. Mr. Layman reported Mr. Clark spoke to FO Miller concerning the issue and has provided language.

FO Miller reported he has not received the official language from Mr. Clark. Trustee Jenks questioned whether Trustee VanNess knew the oil and gas well plan for the property. Trustee VanNess reported he gave FO Miller a copy of the plan and went over it. Trustee VanNess reported the plan is specific, well is hidden from view, etc. Trustee VanNess stated the Trustees approved the plan, but Mr. Clark wants different language to waive contingencies, etc.

Trustee Jenks commented the Township has already approved the oil and gas well. If Mr. Clark wants specific language the Township cannot vote until it sees what Mr. Clark wants. Trustee Jenks discussed the Township cannot approve something without reading the actual language.

Trustee VanNess reported it is not urgent due to the reappraisal of the property, etc. FO Miller reported Mr. Clark called, but did not provide the language. Mr. Clark needs language stated it is approved and contingencies are waived. There was further discussion concerning what was recorded in the minutes.

Trustee Jenks moved to accept the oil and gas plan as submitted for the Wolfe property. Trustee VanNess seconded the motion. Trustee VanNess noted the Wolfe's oil and gas plan was

reviewed at a prior Trustee meeting (10/09) and approved by the Trustees, but the meeting minutes had not clearly stated its approval. After no further discussion, the motion was unanimously passed.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and VanNess- Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(2) concerning possible property acquisition.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Jenks-Yes, Mason-Yes, and VanNess- Yes, the meeting was reconvened into regular session.

Trustee Jenks made a motion to include a “Discussion of a Conservation Easement on the Granville Golf Course” on the December 11, 2013 Township Trustee Agenda, Trustee Mason seconded the motion and after no further discussion, the motion was unanimously passed.

Trustee Jenks moved adjournment, and the meeting was adjourned at 9:30 PM.

Calendar Reminder:

a) Regular Board* meetings 12/11 starting at 7:00PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.