

Granville Township
Minutes of Regular Meeting, January 8, 2014

Present: Granville Township and Granville Roads District Trustees* Paul Jenks, Bill Mason, and Melanie Schott, and Betsey Hampton, Recording Secretary

Guests: Chuck Peterson, Granville Sentinel

Don Wiper, 712 Friends Lane, Granville, Ohio

Jim and Ann Ormond, 440 W. College St, Granville, Ohio

Paul Rice, 466 Glyn Tawel, Granville, Ohio

Bill Wilken, 474 Glyn Tawel, Granville, Ohio

Fiscal Officer Miller, acting as temporary Chair, called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Acceptance of Bonds and Oath of Office:

F.O. Miller indicated both Mr. Mason and Ms. Schott were previously sworn into office by Judge Stansbury. FO Miller presented their \$5,000 bonds with their executed Oath of Office.

On a motion by Trustee Jenks and a second by Trustee Schott the bond for Mr. Mason was accepted after an affirmative vote.

On a motion by Trustee Jenks and a second by Trustee Mason the bond for Ms. Schott was accepted after an affirmative vote.

2014 Chair:

FO Miller called for nominations for 2014 Chair. Trustee Mason made a motion to retain Paul Jenks as Chair. Trustee Mason commented Trustee Jenks has done an admirable job of leading the Township forward as Chair. Trustee Schott seconded the motion and after an affirmative vote, Trustee Jenks was elected Chair for 2014. Trustee Jenks accepted the position.

2014 Vice-Chair:

FO Miller called for nominations for 2014 Vice Chair.

On a motion by Trustee Schott and a second by Trustee Jenks, by a unanimous affirmative vote, Trustee Mason was elected Vice-Chair for 2014.

Newly reelected Trustee Chair Jenks continued the meeting.

Minutes of December 11, 2013:

Trustee Jenks reported the minutes from the December 11, 2013, have been distributed. On a motion by Trustee Mason and a second by Trustee Jenks, by an affirmative vote with Mason-Yes, Jenks-Yes, and Schott-Abstaining, the minutes of the December 11, 2013, meeting were approved as submitted.

Minutes of December 19, 2013:

Trustee Jenks reported the minutes from the December 19, 2013, have been distributed. On a motion by Trustee Mason and a second by Trustee Jenks, by an affirmative vote with Mason-Yes, Jenks-Yes, and Schott-Abstaining, the minutes of the December 19, 2013, meeting were approved as submitted.

Minutes of December 18, 2013, Energy Aggregation Public Hearing:

FO Miller reported the minutes from the December 18, 2013, public hearing concerning energy aggregation have been distributed. On a motion by Trustee Mason and a second by Trustee Jenks, by an affirmative vote with Mason-Yes, Jenks-Yes, and Schott-Abstaining, the minutes of the December 19, 2013, meeting were approved as submitted.

Public Comment: Granville Golf Course:

Trustee Jenks reported the Trustees have been setting aside a special time at each meeting for public comment concerning the possible conservation easement for the Granville Golf Course.

Mr. Don Wiper, 712 Friends Lane, Granville, addressed the Trustees and spoke in support of the Township's purchase of a conservation easement for the Granville Golf Course.

Mr. Wiper commented he spoke as a Township resident, and not as a representative of any other organization of which he is affiliated. Mr. Wiper advised he supported the proposed purchase and would like the opportunity to read the easement when it is ready for release. Mr. Wiper advised he has experience in reviewing conservation easements and is familiar with the process.

Mr. Wiper reported the Township has an opportunity to preserve a wonderful piece of property for future generations. Mr. Wiper wondered what future generations would say to current residents if the Township fails to take this opportunity. Mr. Wiper commented the Granville Golf Course is a very special piece of green space. It is a historic property and is part of the fabric of Granville. Mr. Wiper stated the best time to acquire open space is whenever a reasonable opportunity presents itself and the financial resources are available... and both are available now.

Mr. Wiper commented the Granville Golf Course is valuable green space. It is historic and was designed by a famous course designer, Donald Ross, in the mid-1920s. Mr. Wiper reported the course is challenging and very unlike the courses being created today. Mr. Wiper commented the course is beautiful and there is a magnificent panoramic view of Granville at the 18th hole.

Mr. Wiper commented the property is not just a golf course. It is a beautiful vista as seen from Newark Granville Road which is an important consideration in the purchase of green space property. Mr. Wiper commented he determines whether a property is a vista, whether it is a habitat, etc. when he considers whether a conservation easement should be purchased on any property. Mr. Wiper reported the Granville Golf Course is a habitat for fish and wildlife such as frogs, etc. Mr. Wiper reported there is a beautiful stream running through the Granville Golf Course. This stream is historic as it was the site for mills, etc. early in Granville's history. There are also at least three ponds.

Mr. Wiper stated the Granville Golf Course is a green space in the midst of an urban community as development has completely circled the Course. Mr. Wiper commented the development has been great, but the area should be kept as it is. Mr. Wiper commented Granville Golf Course is like a central park. Mr. Wiper indicated he has previously stated the Spring Valley Nature Preserve will also become a central park when development moves farther out and encircles it.

Mr. Wiper commented the Township has a reasonable opportunity to acquire a conservation easement on the Granville Golf Course and has the financial resources available. Mr. Wiper urged the Granville Township Trustees to proceed, in cooperation with the Village of Granville and in accordance with the open space program guidelines, in acquiring a conservation easement for the Granville Golf Course property.

Trustee Mason reported that, having been elected by Township voters, his responsibility as a Township Trustee is to represent what he believes are the wishes of the residents. Trustee Mason reported the wishes of the voters have been clear concerning open space easements. Trustee Mason commented the open space resolution language speaks to everything Mr. Wiper referenced. Trustee Mason stated even if he were opposed to the green space levy, as an elected official, he has the responsibility to do what he believes the voters voted to be done. Trustee Mason commented he appreciated Mr. Wiper's remarks and support. Mr. Mason reported the Township has been working to acquire a conservation easement for the Granville Golf Course property for almost two years and will hopefully be able to make a decision in the near future. Trustee Mason commented there is no reason why Mr. Wiper cannot have access to review the conservation easement when it is ready.

Trustee Jenks agreed the early mills on the Granville Golf Course creek are interesting and he has also been reading about them. Trustee Jenks thanked Mr. Wiper for coming to the Township Trustee meeting and also thanked him for all he has done for the Township and the Licking Land Trust over the years.

Correspondence Received or Sent:

FO Miller reported he sent a thank you letter to Betty Hullinger who served as recording secretary for Granville Township Zoning Commission.

FO Miller reported he completed the year end rollover and has forwarded the necessary audit requirements to the State Auditor's office.

Second Public Comment Period:

There was no other public comment.

Elected Official Reports:

FO Miller:

FO Miller reported he attended the Licking County Township Association's organizational meeting held on January 4, 2014, at 10:00 a.m. at Highwater Church. FO Miller reported the meeting was informational and was well attended.

FO Miller reported he received notice concerning the Ohio Township Association's Winter Conference being held on February 14, 2014. FO Miller questioned which Trustees would be attending the conference. Superintendent Binckley and Trustee Schott reported they will be attending the conference. Trustee Jenks and Chief Hussey reported they have conflicts and will not be able to attend. Trustee Mason reported he may have a conflict related to his responsibilities at Denison University, but will notify FO Miller on January 9, 2014.

Financial Matters:

FO Miller reported he closed the Township books and submitted the unaudited 2013 Township financial statements to the State Auditor. FO Miller reported he is working on W-2s and 1099s.

Roads District Vehicle Insurance Policy:

FO Miller reported he received a renewal notice for the Roads District vehicle insurance policy from Madison Collins Stephens Insurance Agency. FO Miller reported the rates for 2013 were \$6,278, and the rates for 2014 will be \$6,402.

Trustee Mason made a motion to approve renewing the Roads District vehicle insurance policy at a cost of \$6,402. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Amended Certificate and Revised Revenue and Appropriation Amounts:

Certificate of Resources:

FO reported he prepared year-end financial information and requested a Certificate of Estimated Resources from the County. The Licking County Budget Commission provided the certificate and FO Miller provided copies to the Trustees.

Trustee Jenks made a motion to accept the Amended Official Certificate of Estimated Resources from the Licking County Budget Commission. Trustee Schott seconded the motion and it was approved by a unanimous vote.

FO Miller presented and explained a list of appropriations transfers to the Trustees. On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfers were approved:

GRANVILLE TOWNSHIP, LICKING COUNTY

Appropriation Supplemental

January 2014

| Post Date | Transaction Date | Account Code | Amount | Resolution Number | Type |
|------------------|-------------------------|---------------------|---------------|--------------------------|-------------|
| 01/06/2014 | 01/06/2014 | 2041-410-599-0005 | -\$350.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2041-410-599-0100 | \$350.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2141-330-221-0002 | -\$310.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2141-330-224-0000 | \$310.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2191-220-222-0200 | \$1,000.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2191-220-223-0000 | -\$1,300.00 | | Temporary |
| 01/06/2014 | 01/06/2014 | 2191-220-224-0000 | \$300.00 | | Temporary |

FO Miller also provided a list of the warrants, withholding vouchers, debit memos, and EFT's which were previously issued and requested their approval. On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

1/15/2014 9:14:47 PM

Payment Listing

UAN v2014.1

12/20/2013 to 12/31/2013

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|--|------------|--------|
| 1258-2013 | 12/20/2013 | 12/17/2013 | EP | Joseph C Asselin | \$1,158.45 | C |
| 1259-2013 | 12/20/2013 | 12/17/2013 | EP | Susan A Bain | \$347.40 | C |
| 1260-2013 | 12/20/2013 | 12/17/2013 | EP | Thomas M Barnhill | \$132.86 | C |
| 1261-2013 | 12/20/2013 | 12/17/2013 | EP | Christopher M Bassetti | \$143.31 | C |
| 1262-2013 | 12/20/2013 | 12/17/2013 | EP | Andrew R Baughman | \$806.67 | C |
| 1263-2013 | 12/20/2013 | 12/17/2013 | EP | B. Travis Binckley | \$2,711.55 | C |
| 1264-2013 | 12/20/2013 | 12/17/2013 | EP | Charles D. Borden | \$1,027.51 | C |
| 1265-2013 | 12/20/2013 | 12/17/2013 | EP | Thomas A. Bowman | \$1,697.11 | C |
| 1266-2013 | 12/20/2013 | 12/17/2013 | EP | Tyler J. Bryan | \$1,420.21 | C |
| 1267-2013 | 12/20/2013 | 12/17/2013 | EP | Joshua M Butt | \$987.35 | C |
| 1268-2013 | 12/20/2013 | 12/17/2013 | EP | Derwin R Clemens | \$1,668.35 | C |
| 1269-2013 | 12/20/2013 | 12/17/2013 | EP | Casey R. Curtis | \$1,648.23 | C |
| 1270-2013 | 12/20/2013 | 12/17/2013 | EP | Drew T DeSimone | \$387.84 | C |
| 1271-2013 | 12/20/2013 | 12/17/2013 | EP | Paul J. DuBeck III | \$252.46 | C |
| 1272-2013 | 12/20/2013 | 12/17/2013 | EP | C. Michael Duncan | \$195.53 | C |
| 1273-2013 | 12/20/2013 | 12/17/2013 | EP | Bradley D Essick | \$2,604.21 | C |
| 1274-2013 | 12/20/2013 | 12/17/2013 | EP | Adam C Gottfried | \$553.83 | C |
| 1275-2013 | 12/20/2013 | 12/17/2013 | EP | Aaron T. Hall | \$1,426.52 | C |
| 1276-2013 | 12/20/2013 | 12/17/2013 | EP | Elizabeth G Hampton | \$232.94 | C |
| 1277-2013 | 12/20/2013 | 12/17/2013 | EP | Joshua B. Harrison | \$433.34 | C |
| 1278-2013 | 12/20/2013 | 12/17/2013 | EP | Kevin M Henry | \$605.99 | C |
| 1279-2013 | 12/20/2013 | 12/17/2013 | EP | Brianne M Hill | \$1,725.13 | C |
| 1280-2013 | 12/20/2013 | 12/17/2013 | EP | Jeff A Hussey | \$2,542.81 | C |
| 1281-2013 | 12/20/2013 | 12/17/2013 | EP | Paul R. Jenks | \$1,078.85 | C |
| 1282-2013 | 12/20/2013 | 12/17/2013 | EP | Aaron C. Jones | \$822.21 | C |
| 1283-2013 | 12/20/2013 | 12/17/2013 | EP | Brian P. Jones | \$102.54 | C |
| 1284-2013 | 12/20/2013 | 12/17/2013 | EP | Colton D Kreager | \$554.29 | C |
| 1285-2013 | 12/20/2013 | 12/17/2013 | EP | Bradley A. Leckrone | \$321.22 | C |
| 1286-2013 | 12/20/2013 | 12/17/2013 | EP | Terry L. Lynn Jr | \$136.09 | C |
| 1287-2013 | 12/20/2013 | 12/17/2013 | EP | Joshua A Martell | \$523.28 | C |
| 1288-2013 | 12/20/2013 | 12/17/2013 | EP | William R. Mason Jr. | \$943.47 | C |
| 1289-2013 | 12/20/2013 | 12/17/2013 | EP | Warren J. May | \$248.60 | C |
| 1290-2013 | 12/20/2013 | 12/17/2013 | EP | Ralph R Meisenhelder | \$608.33 | C |
| 1291-2013 | 12/20/2013 | 12/17/2013 | EP | Troy A Melick | \$261.78 | C |
| 1292-2013 | 12/20/2013 | 12/17/2013 | EP | Daniel J Meroer | \$673.30 | C |
| 1293-2013 | 12/20/2013 | 12/17/2013 | EP | Jerry A Miller | \$1,517.60 | C |
| 1294-2013 | 12/20/2013 | 12/17/2013 | EP | Tyler S Poe | \$142.86 | C |
| 1295-2013 | 12/20/2013 | 12/17/2013 | EP | Brandon T. Reece | \$1,517.56 | C |
| 1296-2013 | 12/20/2013 | 12/17/2013 | EP | Steve L. Riley Jr. | \$277.50 | C |
| 1297-2013 | 12/20/2013 | 12/17/2013 | EP | Andrew T. Saunders | \$469.78 | C |
| 1298-2013 | 12/20/2013 | 12/17/2013 | EP | Douglas W. Smith | \$479.34 | C |
| 1299-2013 | 12/20/2013 | 12/17/2013 | EP | Scott M Smith | \$524.46 | C |
| 1300-2013 | 12/20/2013 | 12/17/2013 | EP | Michael J Theisen | \$644.25 | C |
| 1301-2013 | 12/20/2013 | 12/17/2013 | EP | Russell L. Thompson Jr. | \$1,695.65 | C |
| 1302-2013 | 12/20/2013 | 12/17/2013 | EP | Daniel D VanNess | \$4,905.46 | C |
| 1304-2013 | 12/20/2013 | 12/17/2013 | EW | Park National Bank-IRS (Fed, Med & SS w/h) | \$8,216.61 | C |

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|--|-------------|--------|
| 1305-2013 | 12/20/2013 | 12/17/2013 | EW | Ohio Public Employees Deferred Comp. | \$1,525.00 | C |
| 1306-2013 | 12/20/2013 | 12/17/2013 | EW | OCSPay Center-Knox Cty 7085726383 | \$885.76 | C |
| 1308-2013 | 12/20/2013 | 12/18/2013 | EW | Park National Bank - OP&FPP | \$33,186.88 | C |
| 1309-2013 | 12/20/2013 | 12/19/2013 | EW | Ohio Department of Taxation | \$3,325.34 | C |
| 1310-2013 | 12/20/2013 | 12/19/2013 | EW | School District Income Tax | \$276.61 | C |
| 1311-2013 | 12/20/2013 | 12/19/2013 | EW | Village of Granville - Income Tax Dept | \$1,624.47 | O |
| 1312-2013 | 12/20/2013 | 12/19/2013 | EW | City of Columbus | \$105.11 | C |
| 1313-2013 | 12/20/2013 | 12/19/2013 | EW | Heath Income Tax | \$10.69 | C |
| 1314-2013 | 12/20/2013 | 12/19/2013 | EW | Regional Income Tax Agency | \$165.88 | C |
| 1315-2013 | 12/20/2013 | 12/19/2013 | EW | Lancaster Income Tax | \$23.99 | C |
| 1316-2013 | 12/20/2013 | 12/19/2013 | EW | Newark Income Tax Department | \$78.24 | C |
| 1317-2013 | 12/20/2013 | 12/19/2013 | EW | Park National Bank - for OPERS ACH Dr | \$6,366.92 | O |
| 1318-2013 | 12/20/2013 | 12/19/2013 | EW | Park National Bank - OP&FPP | \$9,821.57 | O |
| 1319-2013 | 12/28/2013 | 12/27/2013 | EW | AFLAC | \$777.76 | O |
| 1320-2013 | 12/31/2013 | 01/01/2014 | CH | Granville Township - Dummy vendor | \$2,393.61 | C |
| 1321-2013 | 12/31/2013 | 01/01/2014 | CH | Windstream | \$363.33 | C |
| 1322-2013 | 12/31/2013 | 01/01/2014 | CH | American Electric Power | \$1,863.76 | C |
| 1323-2013 | 12/31/2013 | 01/01/2014 | CH | Village of Granville | \$273.28 | C |
| 1324-2013 | 12/31/2013 | 01/01/2014 | CH | Columbia Gas - Utility Payments | \$1,739.00 | C |
| 9696 | 12/20/2013 | 12/18/2013 | WH | Park National Bank - G Twp FSA W/H | \$573.82 | C |
| 9697 | 12/20/2013 | 12/18/2013 | WH | Granville Township | \$5,370.71 | C |
| 9732 | 12/30/2013 | 12/27/2013 | AW | Dish Network | \$54.20 | O |
| 9733 | 12/30/2013 | 12/27/2013 | AW | Fire House | \$272.00 | O |
| 9734 | 12/30/2013 | 12/27/2013 | AW | Janet L. Packard | \$24.00 | O |
| 9735 | 12/30/2013 | 12/27/2013 | AW | KE-WA-PA Inc. | \$433.92 | O |
| 9736 | 12/30/2013 | 12/27/2013 | AW | Physio-Control Inc | \$947.75 | O |
| 9737 | 12/30/2013 | 12/27/2013 | AW | Public Safety Health & Wellness | \$165.00 | O |
| 9738 | 12/30/2013 | 12/27/2013 | AW | United Aggregates Inc | \$357.34 | O |
| 9739 | 12/30/2013 | 12/27/2013 | AW | Delta Dental Plan of Ohio | \$1,287.48 | O |

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|--|------------|--------|
| 1-2014 | 01/03/2014 | 12/31/2013 | EP | Joseph C Asselin | \$963.01 | O |
| 2-2014 | 01/03/2014 | 12/31/2013 | EP | Susan A Bain | \$226.70 | O |
| 3-2014 | 01/03/2014 | 12/31/2013 | EP | Thomas M Barnhill | \$275.01 | O |
| 4-2014 | 01/03/2014 | 12/31/2013 | EP | Christopher M Bassetti | \$426.72 | O |
| 5-2014 | 01/03/2014 | 12/31/2013 | EP | Andrew R Baughman | \$99.32 | O |
| 6-2014 | 01/03/2014 | 12/31/2013 | EP | B. Travis Binckley | \$2,144.47 | O |
| 7-2014 | 01/03/2014 | 12/31/2013 | EP | Charles D. Borden | \$635.77 | O |
| 8-2014 | 01/03/2014 | 12/31/2013 | EP | Thomas A. Bowman | \$1,569.34 | O |
| 9-2014 | 01/03/2014 | 12/31/2013 | EP | Tyler J. Bryan | \$1,050.07 | O |
| 10-2014 | 01/03/2014 | 12/31/2013 | EP | Joshua M Butt | \$867.69 | O |
| 11-2014 | 01/03/2014 | 12/31/2013 | EP | Derwin R Clemens | \$1,481.63 | O |
| 12-2014 | 01/03/2014 | 12/31/2013 | EP | Gregory S. Coyle | \$125.67 | O |
| 13-2014 | 01/03/2014 | 12/31/2013 | EP | Casey R. Curtis | \$1,619.55 | O |
| 14-2014 | 01/03/2014 | 12/31/2013 | EP | Drew T DeSimone | \$255.94 | O |
| 15-2014 | 01/03/2014 | 12/31/2013 | EP | Paul J. DuBeck III | \$116.25 | O |
| 16-2014 | 01/03/2014 | 12/31/2013 | EP | C. Michael Duncan | \$245.41 | O |
| 17-2014 | 01/03/2014 | 12/31/2013 | EP | Bradley D Essick | \$2,446.05 | O |
| 18-2014 | 01/03/2014 | 12/31/2013 | EP | Adam C Gottfried | \$180.19 | O |
| 19-2014 | 01/03/2014 | 12/31/2013 | EP | Aaron T. Hall | \$1,401.57 | O |
| 20-2014 | 01/03/2014 | 12/31/2013 | EP | Joshua B. Harrison | \$491.15 | O |
| 21-2014 | 01/03/2014 | 12/31/2013 | EP | Kevin M Henry | \$606.59 | O |
| 22-2014 | 01/03/2014 | 12/31/2013 | EP | Brianne M Hill | \$1,467.29 | O |
| 23-2014 | 01/03/2014 | 12/31/2013 | EP | Jeff A Hussey | \$2,546.06 | O |
| 24-2014 | 01/03/2014 | 12/31/2013 | EP | Aaron C. Jones | \$373.95 | O |
| 25-2014 | 01/03/2014 | 12/31/2013 | EP | Brian P. Jones | \$134.10 | O |
| 26-2014 | 01/03/2014 | 12/31/2013 | EP | Bradley A. Leckrone | \$71.72 | O |
| 27-2014 | 01/03/2014 | 12/31/2013 | EP | Terry L. Lynn Jr | \$251.98 | O |
| 28-2014 | 01/03/2014 | 12/31/2013 | EP | Warren J. May | \$167.46 | O |
| 29-2014 | 01/03/2014 | 12/31/2013 | EP | Ralph R Meisenhelder | \$609.23 | O |
| 30-2014 | 01/03/2014 | 12/31/2013 | EP | Troy A Melick | \$615.83 | O |
| 31-2014 | 01/03/2014 | 12/31/2013 | EP | Daniel J Mercer | \$570.55 | O |
| 32-2014 | 01/03/2014 | 12/31/2013 | EP | Tyler S Poe | \$285.01 | O |
| 33-2014 | 01/03/2014 | 12/31/2013 | EP | Brandon T. Reece | \$1,228.40 | O |
| 34-2014 | 01/03/2014 | 12/31/2013 | EP | Steve L. Riley Jr. | \$145.10 | O |
| 35-2014 | 01/03/2014 | 12/31/2013 | EP | Andrew T. Saunders | \$456.00 | O |
| 36-2014 | 01/03/2014 | 12/31/2013 | EP | Douglas W. Smith | \$135.30 | O |
| 37-2014 | 01/03/2014 | 12/31/2013 | EP | Scott M Smith | \$489.80 | O |
| 38-2014 | 01/03/2014 | 12/31/2013 | EP | Michael J Theisen | \$479.80 | O |
| 39-2014 | 01/03/2014 | 12/31/2013 | EP | Russell L. Thompson Jr. | \$1,484.69 | O |
| 40-2014 | 01/03/2014 | 12/31/2013 | EP | Jarrad P Tracy | \$134.17 | O |
| 42-2014 | 01/03/2014 | 12/31/2013 | EW | Park National Bank-IRS (Fed, Med & SS w/h) | \$5,759.24 | O |
| 43-2014 | 01/03/2014 | 12/31/2013 | EW | Ohio Public Employees Deferred Comp. | \$1,575.00 | O |
| 44-2014 | 01/03/2014 | 12/31/2013 | EW | OCSPay Center-Knox Cty 7085726383 | \$885.76 | O |
| 9740 | 01/08/2014 | 01/07/2014 | AW | Burden Machine & Welding Inc | \$115.72 | O |
| 9741 | 01/08/2014 | 01/07/2014 | AW | Cargill, Inc. | \$7,220.50 | O |
| 9742 | 01/08/2014 | 01/07/2014 | AW | Certified Oil Company | \$3,888.66 | O |

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|--|------------|--------|
| 9743 | 01/08/2014 | 01/07/2014 | AW | Cintas Corporation | \$435.90 | O |
| 9744 | 01/08/2014 | 01/07/2014 | AW | Elan Financial Services - f/k/a PNB VISA | \$2,388.00 | O |
| 9745 | 01/08/2014 | 01/07/2014 | AW | Finley Fire Equipment Co., Inc. | \$85.93 | O |
| 9746 | 01/08/2014 | 01/07/2014 | AW | Granville Lumber | \$187.54 | O |
| 9747 | 01/08/2014 | 01/07/2014 | AW | Licking County Firefighters Association | \$100.00 | O |
| 9748 | 01/08/2014 | 01/07/2014 | AW | Licking Land Trust FKA Gran Land Cons | \$150.00 | O |
| 9749 | 01/08/2014 | 01/07/2014 | AW | Medical Mutual of Ohio | \$9,948.49 | O |
| 9750 | 01/08/2014 | 01/07/2014 | AW | MT Business Technologies Inc | \$46.16 | O |
| 9751 | 01/08/2014 | 01/07/2014 | AW | MT Business Technologies Inc | \$56.94 | O |
| 9752 | 01/08/2014 | 01/07/2014 | AW | Newspaper Network of Central Ohio | \$197.44 | O |
| 9753 | 01/08/2014 | 01/07/2014 | AW | Ohio Public Entity Consortium | \$187.00 | O |
| 9754 | 01/08/2014 | 01/07/2014 | AW | Ohio State Firefighters' Association | \$100.00 | O |
| 9755 | 01/08/2014 | 01/07/2014 | AW | Paumier Medical Management Group Inc | \$1,262.76 | O |
| 9756 | 01/08/2014 | 01/07/2014 | AW | Ross' Granville Market | \$151.64 | O |
| 9757 | 01/08/2014 | 01/07/2014 | AW | Springfield Auto Supply Inc | \$727.36 | O |
| 9758 | 01/08/2014 | 01/07/2014 | AW | Time Warner | \$97.49 | O |
| 9759 | 01/08/2014 | 01/07/2014 | AW | Verizon Wireless | \$320.56 | O |
| 9760 | 01/08/2014 | 01/07/2014 | AW | Village of Granville | \$517.37 | O |
| 9761 | 01/08/2014 | 01/07/2014 | AW | Vince Catalogna | \$424.00 | O |
| 9762 | 01/08/2014 | 01/07/2014 | AW | Wichert Insurance | \$5,067.84 | O |
| 9763 | 01/08/2014 | 01/07/2014 | AW | Wince Welding Supply Inc. | \$74.60 | O |
| 9764 | 01/08/2014 | 01/07/2014 | AW | Travis Binckley | \$300.00 | O |
| 9765 | 01/08/2014 | 01/07/2014 | AW | Joseph Asselin | \$75.00 | O |
| 9766 | 01/08/2014 | 01/07/2014 | AW | Tyler Bryan | \$75.00 | O |
| 9767 | 01/08/2014 | 01/07/2014 | AW | Joshua Butt | \$75.00 | O |
| 9768 | 01/08/2014 | 01/07/2014 | AW | Kevin Henry | \$75.00 | O |

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he attended the Licking County Township Association's organizational meeting held on January 4, 2014, at 10:00 a.m. at Highwater Church. Trustee Jenks reported the County leaders spoke about contemporary issues.

Trustee Jenks reported he was contacted by Big O and advised they may be late picking up trash on January 9, 2014. Chief Hussey sent an e-mail to the residents advising them trash should still be put out on January 9th, but may not be picked up until January 10th.

Trustee Mason:

Trustee Mason reported he attended the Licking County Township Association's organizational meeting held on January 4, 2014, at 10:00 a.m. at Highwater Church.

Trustee Mason reported everything else he has to report is covered later in the meeting.

Trustee Schott:

Trustee Schott reported she was sworn in as a Trustee on December 17, 2013, by Judge Stansbury.

Trustee Schott reported she met with Zoning Inspector and Compliance Officer Warren May on January 3, 2014. Trustee Schott reported questions concerning the Granville Township Zoning Resolution were discussed.

Trustee Schott reported she attended the Licking County Township Association's organizational meeting held on January 4, 2014, at 10:00 a.m. at Highwater Church.

Trustee Schott reported she attended the Granville Township Zoning Commission meeting on January 6, 2014. This will be covered later in the agenda.

Trustee Schott reported she had several meetings on January 6, 2014. Trustee Schott met with Licking County Assistant Prosecuting Attorney (APA) Lecklider, Licking County Prosecuting Attorney Ken Oswald, and Brad Mercer, Licking County Planning Commission. Trustee Schott also met with Jim Larimer, Chairman, Granville Township Zoning Board of Appeals (ZBA). Trustee Schott reported she met with Township resident, Bryan Reed, concerning a Township zoning matter and met with the new Township Zoning Commission member, Rob Schaadt.

2014 Board of Trustee Meeting Schedule:

Trustee Jenks advised the Trustees must decide the 2014 Trustee meeting schedule. Previously the Trustees met on the second and fourth Wednesdays of the month. Trustee Jenks reported there has been discussion the Trustees may be able to meet only once in some months. Trustee Jenks suggested the schedule be kept the same and if the Trustees find they are caught up then adjust the schedule.

Trustee Mason made a motion the Granville Township Trustees continue to meet on the second and fourth Wednesdays of the month and modify the schedule as needed. Trustee Schott seconded the motion and it was approved by a unanimous vote.

2014 Fee Schedule for Zoning Permits:

Trustee Jenks reported the schedule calls for Zoning Permit fees to be established.

FO Miller reported Zoning Inspector and Compliance Officer Warren May presented the 2014 fee schedule for zoning permits on December 19, 2013, and it was approved by the Trustees on that date.

2014 Zoning Resolution Fees and Penalties:

Trustee Schott made a clarification concerning the December 16, 2013, Zoning Commission meeting minutes. It was incorrectly reported the fee to file an appeal with the ZBA is \$750. The correct fee is \$550. Trustee Schott reported she will contact Chairman Blanchard concerning the correct amount.

Trustee Schott reported the Zoning Commission is meeting to make changes to the Zoning Resolution and their decision may have an impact on the zoning fees. The Trustees' are not determining any zoning fee changes until they see what the Zoning Commission recommendations are with changes to the zoning amendment. There was further discussion concerning this issue.

Trustee Schott reported the Zoning Resolution fees and penalties may be changed at any time upon approval by the Trustees. It was decided all fees remain the same. No motion was needed as the fees were not changed.

2014 Cemetery Fee Schedule:

Superintendent Binckley reported he is not ready to make a recommendation concerning the cemetery fees. This will be tabled until a later meeting.

Trustees' Areas of Responsibility/ Board Positions for 2014:

Trustee Jenks indicated the next item on the agenda was to fill the Trustees' areas of responsibility and certain board positions for 2014. After a period of discussion, the assignments were filled as mutually agreed.

Trustee Mason made a motion to approve the Trustees' areas of responsibility as listed below. Trustee Schott seconded the motion and it was approved by a unanimous vote.

It was discussed the board positions listed were previously appointed or have unexpired terms.

| Trustee Areas of Responsibility/Board Positions | 2014 Trustee Coordinator |
|--|--|
| Cemetery | Trust Jenks |
| Community Joint Committee (Twp, Vill, SD, Denison, Cham. of Comm. & GRD) | Trustee Mason |
| County Health Advisory Council | Trustee Schott |
| Economic development | All three Trustees |
| Fire Department | Trustee Mason |
| Granville Foundation | Trustee Schott |
| Granville Recreation District | Trustee Schott |
| Land Management Committee | Trustee Schott |
| Parks | Trustee Schott |
| Prop Acquisition/Open Space Committee | All three Trustees |
| Roads | Trustee Jenks |
| School district relations | Trustee Schott |
| Township Records Commission | Trustee Jenks & Fiscal Officer Miller |
| Union Cemetery Board | Trustee Schott |
| Zoning | Trustee Schott |
| | |
| Ex-Officio Trustee Appointments | |
| Newark Granville Community Authority | Trustee Schott |
| | |

Establish 2014 mileage reimbursement:

Trustee Mason made a motion to set 2014 mileage reimbursement rates to be the same as set by the IRS. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Establish 2014 meeting schedule, time, place and notification procedures:

FO Miller reported dates and times were already decided earlier in the agenda and will be published on the Township's website. It was further agreed public announcement of special meetings or changes in the meeting schedule would be published in the Sentinel if its publication schedule permitted or in the Newark Advocate, or by posting a notice 24 hours in advance on the north door of the Service Complex as well as notifying the Editor of the Sentinel and publishing on the Township's website.

2014 Resolution authorizing tax advances, including TIF funds.

FO Miller reported the Township has the ability to ask the Licking County Auditor to advance funds. FO Miller reported this has not been needed in the past and the auditor's office has been timelier. Trustee Jenks suggested any such resolution be approved at the time it is needed.

Resolution to establish 2014 holiday schedule:

Trustee Mason made a motion to establish the following 2014 holiday schedule. Trustee Schott seconded the motion and it was approved by a unanimous vote.

| | | |
|---|-----------|-------------|
| New Year's Day | Wednesday | January 1 |
| M. Luther King Day | Monday | January 20 |
| President's Day | Monday | February 17 |
| Memorial Day | Monday | May 26 |
| Independence Day | Friday | July 4 |
| Labor Day | Monday | September 1 |
| Veteran's Day | Tuesday | November 11 |
| Thanksgiving Day | Thursday | November 27 |
| Day after Thanksgiving Day (in lieu of Columbus Day) | Friday | November 28 |
| Christmas Day | Thursday | December 25 |

Temporary 2014 appropriations (updates as needed):

FO Miller reported there have not been any changes.

Authorization to pay necessary expenses for elected officials and other designated Township personnel:

FO Miller reported there are fees charged for the Township officials to attend various conventions and seminars, mileage reimbursement, etc. FO Miller requested approval to pay the various convention and seminar fees and mileage reimbursement for the Township officials.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to authorize FO Miller to pay all necessary expenses for the elected officials and other designated Township personnel to attend winter and summer OTA conferences and in addition for the Fiscal Officer and/or his designee to attend seminars offered by the Auditor of State, the State Treasurer, Bureau of Workers' Compensation, and Frank Gates Company throughout the year.

Roads District:

Superintendent's Report:

Snow Removal/ Salt Usage:

Superintendent Binckley reported the crews have been out five times to perform snow removal duties since the last meeting. They have used approximately 120 tons of salt and 50 tons of # 9 gravel. Superintendent Binckley reported total salt usage for this season is 370 tons. This is more than the entire amount used last season.

Superintendent Binckley reported he has ordered 200 tons of salt from Cargill which should be delivered tomorrow. This delivery will put the Township at 53% of the total amount of salt allowable through our ODOT salt contract for the 2013-14 winter season. The Township contracted for 550 tons of salt. The 80-120 contract means the Township has to purchase at least 440 tons and can purchase up to 660 tons of salt. Superintendent Binckley commented the Township is still in good shape concerning salt usage. Superintendent Binckley reported if current usage amounts continue he will reevaluate the situation.

Trustee Jenks noted the schools (Granville Exempted School District) and McKean Township are eligible to purchase salt through the state bidding process, but do not have storage capacity. Granville Township, therefore, buys salt for them and then sells it to them for the same price. Trustee Jenks reported he requested Superintendent Binckley keep a schedule to make sure the school and McKean Township do not go over their allocations.

Superintendent Binckley reported the school and McKean Township have used approximately 50% of their contracted amounts.

Superintendent Binckley advised FO Miller he has some weigh slips for McKean Township. Superintendent Binckley questioned whether FO Miller would like the weigh slips forwarded when they are received, or wait until later. FO Miller suggested they be billed at the end of the season. It was decided to contact McKean Township and verify this is okay with them.

Snow Fence:

Superintendent Binckley reported the snow fence is up and working.

Rental House:

Superintendent Binckley reported he is meeting with Richard Pinkerton tomorrow morning to conduct a walk through inspection of the rental house at Spring Valley. Superintendent Binckley advised he did go into the house this morning and the furnace is working, but one pipe froze outside. Superintendent Binckley reported there had been a water leak in the upstairs bathroom at some point when the renter was living in the home. Superintendent Binckley reported the water is coming from the tub and, therefore, the water was shut off. Superintendent Binckley advised the water leak is able to be repaired, but drywall will also have to be patched. Superintendent Binckley reported he will prepare a punch list with Mr. Pinkerton.

Cemetery Department:

Superintendent's Report:

Superintendent Binckley reported they brought the mowers down to the shop to go over and be painted.

Parks Department/ Granville Recreation District:

Superintendent Binckley reported there is nothing new concerning the Parks Department.

Fire Department:

Fire Chief's report:

Runs:

Chief Hussey reported the Fire Department has been busy with weather related incidents including frozen pipes and fires during extreme weather. Superintendent Binckley thanked Chief Hussey for the Fire Department's response to the Township Building's fire alarm which kept going off due to an accumulation of frost and ice on the door.

Personnel:

Chief Hussey requested approval to hire Troy Elmore as a new intermittent employee. Chief Hussey reported Mr. Elmore is a full time fire fighter paramedic with the Washington Township Fire Department. Mr. Elmore is a 20 year veteran fire fighter and EMS provider. Mr. Elmore is moving to the Granville area and applied to be a part time employee with the Granville Township Fire Department.

Chief Hussey reported he received a letter of resignation from part time employee Josh Martel who has been with the Granville Township Fire Department for one year. Mr. Martel is resigning for personal reasons. Chief Hussey requested the Trustee accept the resignation of Mr. Martel

Trustee Mason made a motion to approve hiring Troy Elmore as a new intermittent employee and to accept the resignation of part time Fire Fighter Josh Martel. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Blackboard Connect Contract:

Chief Hussey reported he and FO Miller received a renewal notice of the Blackboard Connect contract for the reverse 911 system. The contract is up this month. The renewal cost is the same per participant as last year and there is the same number of recipients. Chief Hussey reported there is cost sharing with the Village of Granville for the reverse 911 system.

Chief Hussey reported the total cost for the base service is \$2,960.50 and the cost share portion is \$1,250, for a total cost of \$4,210.50. Chief Hussey recommended the Township renew the Blackboard Connect contract.

FO Miller reported last year the Township took 50% of the Blackboard Connect cost from the Fire Department fund, \$950 from the General Fund, and \$950 from the Roads District Fund.

Trustee Mason made a motion to renew the Blackboard Connect contract at the same price as last year and to allocate the funds as was done last year. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Land Management/ Open Space:

Wolfe Property Status:

Trustee Jenks reported he received a call and there is nothing new concerning the Wolfe's green space property deal. Trustee Jenks reported there is a mortgage on the property and it could not be subordinated to the Township. Trustee Jenks reported he is concerned another survey may be required on the property as the deal is not progressing. Trustee Jenks advised he believed the Wolfe's should pay for a new survey if one is required.

Trustee Schott questioned why another appraisal would be required if two have already been done. Trustee Mason advised the FRPP requires the surveys be timely. Trustee Jenks reported Steve Layman is monitoring this situation.

Granville Golf Course Status:

Trustee Mason reported there is nothing new to report concerning the possible purchase of a conservation easement on the Granville Golf Course.

Possible New Property Acquisition:

Trustee Jenks reported the Township needs to hire an appraiser for the farm property currently being discussed in executive session. FO Miller reported the cost for the appraiser will be \$6,000. Trustee Jenks reported the cost is \$6,000 as it is for a possible FRPP property. Trustee Jenks reported FRPP appraisals are held to a higher standard and may only be completed by a certified FRPP appraiser.

Trustee Mason made a motion to set aside \$6,000 to pay for a potential appraisal for the property previously discussed in executive session. It was noted the money is paid from Open Space Funds. Trustee Schott seconded the motion and it was approved by a unanimous vote after no further discussion.

Trustee Jenks reported the Township anticipates 50% of the cost for the property being discussed will be borne by the FRPP program. There was further discussion concerning the costs of appraisals. Trustee Mason reported FRPP often asks for more information after the appraisal has been received. It was reported Jim Murr will do the appraisal.

Open Space Consultant:

Trustee Jenks reported Steve Layman has done an outstanding job working with the Township concerning Open Space acquisition. Trustee Jenks reported in 2013 the Township set aside \$5,000 to pay Mr. Layman in the future. Mr. Layman has used the \$5,000. Trustee Jenks suggested \$5,000 be again set aside to pay Mr. Layman. Trustee Jenks reported Mr. Layman

charges \$100 per hour, which is the same rate he charged when the Granville Township Open Space program began.

Trustee Mason made a motion to set aside \$5,000 to pay Steve Layman. Trustee Jenks asked FO Miller will notify the Trustees when Mr. Layman approaches the end of the \$5,000. Trustee Schott questioned whether Mr. Layman was paid monthly. FO Miller reported he is paid when he bills the Township and has only been paid once. Trustee Jenks advised the majority of Mr. Layman's work last year involved the Granville Golf Course easement. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Zoning:

Property at 2228 Loudon Street:

Trustee Schott reported concerning the property on 2228 Loudon Street. Trustee Schott reported she met with the property owner who is interested in tearing down the house which exists on the property. The owner wished to know what the Township Zoning Resolution states concerning tearing down a house and rebuilding. Trustee Schott reported the owner can rebuild the structure within the same footprint. Trustee Schott reported the owner subsequently advised he may have an owner who is interested in purchasing the property. Trustee Schott reported the owner has three lots of record at 2228 Loudon Street. One of the lots of record has already been improved. The owner has someone who may be interested in purchasing all three lots of record and the issue may therefore be resolved. Trustee Schott reported she will hear back from the owner if the property is not sold.

Zoning Inspector and Compliance Officer:

FO Miller reported he obtained a copy of all the permits issued in 2013. FO Miller provided copies to the Trustees.

| PERMIT NUMBER | DATE | ISSUED TO | ADDRESS | PURPOSE |
|---------------|----------|------------------|---------------------|----------------|
| 13-01 | 1 JAN | HARTFIELD | 1344 LANCASTER RD. | SIGN |
| 13-02 | 30 JAN | GARY BAKER | 235 VILL EDGE | PATIO ENCL. |
| 13-03 | 30 JAN | PAUL PALUMBO | 937 RIVER RD. | SIGN |
| 13-04 | 11 FEB | TERESA PETERS | 909 RIVER RD. | SIGN |
| 13-05 | 15 FEB | DAVE DETROW | 1750 RIVER RD. | DWELLING |
| 13-06 | 21 FEB | DENISON U. | 300 ALRUTZ | HOMESTEAD BLDG |
| 13-07 | 1 MARCH | DAN SAIGH | LOT 3TY TAWEL | DWELLING |
| 13-08 | 4 MARCH | RENEWAL OF 12-07 | | |
| 13-09 | 13 MARCH | JEREMY HOPPING | 252 KNOLL DR. | ADDITION |
| 13-10 | 13 MARCH | BRYON REED | 2142 LOUDON | DWELLING |
| 13-11 | 20 MARCH | RICHARD PARKER | 140 GLYN CARIN LN. | POOL |
| 13-12 | 20 APRIL | OHIO OIL/GAS | 1718 COLUMBUS RD. | PATIO |
| 13-13 | 20 APRIL | OHIO OIL/GAS | 1718 COLUMBUS RD. | FRONT ADD. |
| 13-14 | 20 APRIL | OHIO OIL/GAS | 1718 COLUMBUS RD. | BACK ADD. |
| 13-15 | 28 APRIL | JANE GREENWOOD | 256 DENISON DR. | SUN ROOM |
| 13-16 | 10 MAY | DON YORE/GREEN | 48 DENISON CT. | ADDITION |
| 13-17 | 20 MAY | JAMIE MARCUM | 3175 SHARON VALLEY | ADDITION |
| 13-18 | 28 MAY | CERTIFIED OIL | 1956 LANCASTER RD. | SIGN |
| 13-19 | 7 JUNE | DAMON KRAUS | CAMBRIA MILL RD. | DWELLING |
| 13-20 | 25 JUNE | EARL HENRY | 1324 NEW./GRAN. RD. | PATIO |
| 13-21 | 8 JULY | ERIC GLEDHILL | 199 CLOUSE LN. | GARAGE |
| 13-22 | 8 JULY | ERIC GLEDHILL | 199 CLOUSE LN. | ADDITION |
| 13-23 | 2 AUG | MIKE MENZER | 4009 COL. RD. | SIGN |
| 13-24 | 6 AUG | STEPHEN VANCE | 60 LINCLIFF | GARAGE |

| | | | | |
|-------|---------|------------------|-------------------|-------------|
| 13-25 | 8 AUG | TRAVIS TIMMONS | 2654 HANKINSON | ADDITION |
| 13-26 | 10 AUG | CRAIG PEIRANO | 77 CARMARTHEN | CARPORT |
| 13-27 | 12 AUG | MICHAEL DAVIS | 1115 JAMES RD. | BARN |
| 13-28 | 21 AUG | DOUGLAS RUSSELL | 3356 CANYON RD. | GARAGE |
| 13-29 | 26 AUG | HOWARD WRIGHT | 40 CALLIS CT. | GARAGE/ADD. |
| 13-30 | 29 AUG | LEE ANN CURTIS | 3492 LOUDON | ADDITION |
| 13-31 | 1 SEPT | JEFF SMITH | 75 GRANVIEW | DWELLING |
| 13-32 | 12 SEPT | ABRAM KAPLAN | 1579 HANKINSON | SOLAR ARRAY |
| 13-33 | 20 SEPT | BRIAN GREGORY | 2160 WELSH HILLS | RAMP |
| 13-34 | 10 OCT | JOHN MARTENSEN | 243 DENISON CT. | ADDITION |
| 13-35 | 19 NOV | LONNIE HILL | 3450 GOOSE LN. | DECK |
| 13-36 | 2 DEC | GUY MANOS | 158 CLOUSE LN. | ADDITION |
| 13-37 | 9 DEC | CONT. BUS. SYST. | 1310 COLUMBUS RD. | MODEL APT. |
| 13-38 | 10 DEC | JEFF MCKENNEY | 2160 CAMBRIA MILL | ADDITION |
| 13-39 | 18 DEC | HENRY MCFADDEN | 2360 LOUDON | UPPER LEVEL |

Zoning Commission:

Trustee Schott reported she attended two Zoning Commission meetings on December 16, 2013, and January 6, 2014. Trustee Schott reported the minutes from the December 16, 2013, meeting were approved with corrections and provided a copy. Ms. Hampton will also forward an electronic copy to FO Miller with the corrections. FO Miller will post the meeting minutes on the Township website. Trustee Schott reported there was another error as the Commissioners reported the fee to file an appeal with the ZBA is \$750, and it actually is \$550. It was decided the minutes would reflect what was reported in the meeting and a correction would be made in a later Zoning Commission meeting.

Trustee Schott reported at the January 6, 2014, Zoning Commission met and unanimously approved a modification for the Springview PUD. They are moving the location for a home on a lot from the back of the property to the front. The property is owned by Keith Wills, and no one in opposition attended the meeting.

The next Zoning Commission meeting will be January 20, 2014, where they will continue to review possible changes to the Zoning Resolution. Trustee Jenks reported the Zoning Commission is reviewing the Zoning Resolution and looking at issues such as grandfathering.

Zoning Appeal Board (ZBA):

Trustee Schott reported she met with the ZBA prior to the Trustees meeting. Ms. Hampton will be their clerk. Stacey Engle provided information concerning mailing, storing, and filing information and record and reviewed the procedures for filing a variance. Trustee Schott reported the ZBA does not have any pending appeals.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported the Rotary Bridge project continues to move forward. The Ohio Department of Natural Resources (ODNR) grant was awarded to the project. There is enough money to build the bridge. Trustee Jenks reported the plans are completed. Trustee Jenks advised he was notified by the State all the necessary permits have been issued.

Trustee Jenks reported there will be a bridge committee meeting to review final issues with the Ohio Department of Transportation (ODOT) at 10:00 a.m. on January 24, 2014, at the Village offices. Trustee Jenks invited Trustee Schott and Superintendent Binckley to attend the meeting.

Trustee Jenks commented the project is almost ready to go.

Kendal TIF:

Trustee Jenks reported there was nothing new concerning the Kendal TIF.

Energy Aggregation:

Trustee Schott reported she spoke to Mollie Prasher and the Village will be meeting next week to approve their Resolution. It will then be sent to PUCO to become a certified aggregator, which is a thirty day process. Trustee Schott reported Ms. Prasher advised the only way the Township and Village will know when they are approved by the PUCO is to check the PUCO website. Trustee Schott reported Ms. Prasher did not see any need for the Energy Aggregation Committee to meet until their status is determined by the PUCO.

Trustee Schott reported after the Township becomes a certified energy aggregator it will be able to request a list of potential customers from the PUCO. The Township will need to give DPL Energy authorization to request the list of potential customers from the PUCO. DPL Energy will then be able to give the Township a firm number.

FO Miller reported Bob Stallman, DPL Energy, has received all the information from the Township and has filed the application on behalf of the Township.

Home on Raccoon Valley:

Trustee Jenks reported the home on Raccoon Valley, which was unlivable, sold at the Sheriff's auction for \$61,000. The home was on the tax roll for slightly over \$30,000. Trustee Jenks

reported he spoke to the estate's attorney, Terry White. Attorney White has contacted the Auditor's Office to file a claim for the difference between the selling price and the tax claims. Trustee Jenks reported Wayne Gutridge purchased the property. Trustee Schott questioned the acreage of the home and Trustee Jenks reported it is about one acre.

Trustee Jenks indicated he had requested the Sheriff's Department inform the bidders the home had to be demolished. Trustee Jenks reported he was advised by Attorney White the Sheriff's Department did announce the home would need to be demolished. There was further discussion concerning the history and the condition of the house.

Rental Home/ Spring Valley Nature Preserve:

Trustee Jenks reported this was discussed previously in the agenda.

New Business:

Farm Leases:

Pohm Property:

Trustee Jenks reported there are two farm leases to discuss. The first lease is for the farms Phil Watts is leasing at the former Pohm Property and on Loudon St (Rader/Kennedy), near the Intermediate School. Trustee Jenks presented the Trustees with a proposal from Mr. Watts to pay a 5% increase to rent the property near the Intermediate School. Trustee Jenks reported Mr. Watts has been an excellent lessee, taken good care of the property, and done everything the Township has asked. Trustee Jenks commented there has not been a problem with hunting on the property. Trustee Jenks suggested the Trustees seriously consider approving Mr. Watts request for the Trustees to extend the lease on the property with a 5% increase in rent. Trustee Jenks reported he checked with the Prosecutor's Office and it is okay for the Trustees to extend the lease period.

Trustee Schott stated Mr. Watts offered to pay the increase without being asked to do so. Trustee Mason questioned if Mr. Watts was also interested in the Township's other farm property.

Trustee Schott made a motion to accept Mr. Watts' proposal to pay a 5% increase in rent and to extend his lease on the Rader/Kennedy property, and to extend his lease on the Pohm property with no increase in rent. Trustee Mason seconded the motion. FO Miller questioned if the lease would have the wording the Township wants and for what length of time the lease should be extended. Superintendent Binckley reported the lease previously was for a three year period. Trustee Jenks commented he would like to put language in the current lease there be no gun hunting, only bow hunting in a program administered by the Village of Granville, etc. Trustee Schott modified her motion to accept Mr. Watts' proposal to pay a 5% increase in rent and extend his lease for an additional three years, and to include language covering care of the property and hunting which will be placed in all Township leases. Trustee Mason again seconded the motion and it was approved after a unanimous vote with no further discussion.

Farm Lease for Property near the Township Building (Quisenberry Property): Trustee Jenks suggested the Township may either award a lease on the property near the Township Building

(Quisenberry property), put the property out to bid, or ask the current lessee if he wants to renew. Trustee Jenks reported at previous Trustee meetings it was discussed the Trustees were not happy with the current lessee.

Trustee Schott questioned exactly which property was the Quisenberry property, and Trustee Jenks advised it is the field in front of the Township building, and two fields to the west of the Township building. Trustee Schott noted this property is near Kendal and had complaints concerning hunting on the property in the past. Trustee Jenks reported the Township discovered the lessee also was paid by hunters who were hunting on the property. Trustee Jenks reported the lessee claimed it was an error and the hunters were paying to hunt other properties he farmed and were not supposed to be hunting on the Quisenberry property for pay. Trustee Jenks reported there were complaints from Kendal and the Trustees also heard gunfire which sounded like a shooting gallery on the property. Trustee Jenks reported people were hunting the property with large caliber weapons and were coming from out of State to hunt on the property.

Trustee Jenks reported the Trustees stopped gun hunting on the property and informed the tenant. The Township requested the Village include the property in its bow hunting program for the rest of the season. Trustee Mason reported there still were problems with gun hunting on the property after the Township banned hunting.

Trustee Schott questioned if the tenant has contacted the Township concerning renewing the lease and whether he is not interested in leasing the property as he knows the Township does not want gun hunting on the property. Trustee Jenks reported the tenant is already aware the Township does not want gun hunting on the property. It was unknown whether this would affect his interest in renewing the lease. Trustee Jenks indicated the risks with gun hunting on the property are too great as Kendal, State Routes 16 and 161, and Spring Valley Nature Preserve are close by.

Trustee Schott questioned if the tenant was also bow hunting the property. Trustee Schott questioned if the tenant had to give approval to the bow hunters who hunted the property as part of the Village's bow hunting program. Trustee Jenks reported the change was made arbitrarily and summarily by the Township, even if it violated the lease, as the Township needed to stop gun hunting on the property. Trustee Jenks reported in a public hearing concerning the issue the tenant advised the Trustees he did not hunt, so he therefore allowed others to hunt the property. Trustee Jenks reported one of the hunters told the Trustees he paid a large amount of money to hunt the property. The tenant advised he had other properties the hunter was paying to hunt, but never meant for the hunter to also hunt the property owned by the Township.

Trustee Schott questioned if the next lessee may have hunters on the property who are not approved as part of the Village's bow hunting program. Trustee Jenks advised the new language will not allow any hunters on the property who are not part of the Village's bow hunting program. Trustee Schott commented this was not specified in the motion concerning the lease on the Pohn property. Trustee Jenks advised the motion stated the language would be changed and it is inferred. There was further discussion concerning this issue and the Village bow hunting program.

Trustee Jenks indicated Don Martin has not expressed an interest in renewing the lease on the property, but this does not mean he would not re-bid for the lease. Trustee Jenks stated the Trustees can negotiate a lease for the property with Mr. Watts or with another farmer, such as Jim White. Trustee Jenks reported the Township also may put the property out to bid. Trustee Schott questioned how many people bid on the property when it was previously bid. It was reported three people bid on the lease. Trustee Jenks reported former Trustee VanNess may be interested in a lease on the property as he is no longer a Trustee and previously farmed the property.

Trustee Jenks commented if the Trustees put the property out to bid it will need to be decided if they want to build in a bias favoring local Township residents. This would include local farmers such as former Trustee VanNess, Jim White, etc. Trustee Jenks commented he believes the Trustees have a responsibility to maximize the income from the property for the residents and also likes to do business locally when possible.

Trustee Mason suggested putting the property out to bid to local farmers. Trustee Jenks questioned if outside farmers should be excluded from the bidding process. Trustee Mason commented he would exclude outside farmers as the Township has more control with people who are within the Township. Trustee Mason reported an individual spoke against outside bidding at a previous Township meeting.

Trustee Schott questioned if someone such as Phil Watts, who is already leasing a Township property and who has a business in the Township, but lives outside the Township, would be excluded from bidding. Trustee Jenks advised the language would allow for someone who lives locally or has a local business to bid. Trustee Schott questioned if that was how it was stated in the past. Trustee Jenks reported the Township has not used any such language since he has been a Trustee.

Superintendent Binckley reported when the property being discussed was last bid a 10% bias favoring local residents was included. Trustee Schott summarized the previous time the property was bid outside bidders were included, but a bias was provided for local residents and business owners.

Trustee Jenks commented he does not have a problem limiting the bidding to local business owners or residents, but language should be included to allow the Township to reserve the rights to reject all bids. If the Township receives a bid which is substantially lower than market value the bids could be rejected and a new bidding process allowing outside residents could occur.

Trustee Schott questioned how many bids were received last time. Superintendent Binckley reported there were 3 bids last time, and he knows one individual will not be submitting a bid this time.

Trustee Mason made a motion to put leasing the property near the Township building out to bid to local residents and business owners, to include language reserving the Township's right to reject all bids received and to re-bid, and to include language covering care of the property and hunting which will be placed in all Township leases. There was further discussion concerning

which local residents may wish to bid for a lease to farm the property. Trustee Jenks reported he will ask APA Lecklider for assistance writing the lease. Trustee Jenks reported the lease language will also include items concerning the maintenance, etc., of the property. Trustee Schott seconded the motion and it was approved by a unanimous vote after no further discussion.

Granville Recreation District Board Appointment:

Trustee Jenks reported Justin Lodge's appointment to the GRD expires in February. Trustee Jenks reported Mr. Lodge is undecided whether he would like to be reappointed. Trustee Jenks reported it was decided in previous Trustee meetings the Township appointees need to also be the Township's representatives. Trustee Jenks reported Mr. Lodge disagreed with this issue. Mr. Lodge believed once he was appointed by the Township he could vote his own mind, not the minds of the Township Trustees. Trustee Jenks stated Township residents commented the Township appointees are appointed by the Trustees and the only way to voice opinions with the GRD is through the elected officials.

Trustee Jenks reported the Trustees, therefore, are beginning to appoint people who will also be the Township's representative. The appointees will provide feedback to the Township Trustees and be sensitive to the Trustees' feelings about issues with the GRD as the position is not elected. The residents do not have direct control over the GRD except through the Township Trustees who are elected officials.

Trustee Jenks advised Trustee Schott the Trustees previously proposed to advertise for the appointed positions. The advertisements will stress the individual is an appointee and a representative of the Trustees. There was discussion there are people who would like to serve as the Township's GRD appointee and representative if Mr. Lodge does not want to be reappointed with the new conditions.

Trustee Schott questioned whether Mr. Lodge has said if he would like to be reappointed. Trustee Jenks advised he spoke to Mr. Lodge who has not yet responded. Trustee Jenks commented Mr. Lodge has done a wonderful job with the GRD, but the issue is he did not believe he had a responsibility to the Trustees.

Trustee Schott questioned whether Mr. Lodge ever came to Township Trustee meetings to report on things happening with the GRD. Trustee Jenks reported Andy Wildman, GRD Director, occasionally came to Township meetings to report, but Mr. Lodge did not. Trustee Jenks commented the biggest issue concerned the pool levy. Residents came to the Trustees concerning the proposed levy, and the Trustees had no way of conveying the residents' concerns to the GRD.

Trustee Jenks suggested the Trustees prepare an advertisement for the newspaper which included specific language. There was discussion concerning the end date for Mr. Lodge's term.

FO Miller reported he was advised by the Village they always advertise when they have a vacancy, even if the previous appointee states they wish to be reappointed. They receive the applications and then make their decision. Trustee Schott questioned if the Township has done this with previous positions. FO Miller responded it has been previously discussed, but this will

be the first position with a term ending. Trustee Schott questioned if the Trustees will be advertising for all appointees from this point forward.

Trustee Jenks commented the appointees are good people who serve at the Township's request, but they will need to understand if a majority of the Trustees want to impart a feeling concerning an issue, the appointees have to represent the Trustees.

FO Miller advised Trustee Schott the Trustees are faced similarly with the Bryn Du Committee, and the GRD.

Trustee Jenks made a motion to list an advertisement in the newspaper for a Township appointee to the Granville Recreation District, to talk to Director Wildman concerning interested candidates, and to set up interviews of the prospective appointees. Trustee Jenks reported he will be gone in February and Trustees Mason and Schott will interview and select the Township's appointee and representative. Trustee Mason seconded the motion and after no further discussion, the motion was approved by a unanimous vote.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott - Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(1) to discuss personnel issues.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was reconvened into regular session.

The Trustees discussed the increase in health insurance costs, higher retirement contribution by the FT firefighters, the Consumer Price Index and an interest in keeping our employees. The Trustee also reviewed a proposed step table for the Roads and Cemetery workers, but concluded more details were needed.

Trustee Jenks made a motion to increase the employees pay by 2.5%, except for the employees in the Roads and Cemetery Departments as the Trustees are reviewing their proposed step increase table. Trustee Schott seconded the motion and without further discussion, the motion unanimously passed.

Trustee Jenks suggested Travis Binckley be named as the Interim Zoning Inspector and Compliance Officer for Granville Township. Trustee Jenks felt Mr. Binckley was a good fit as he already works with Township residents on road and cemetery issues. Trustee Jenks noted Mr. Binckley has expressed an interest in filling the position and has worked closely with Warren May in the past. FO Miller questioned how to pay Mr. Binckley, as he was currently an hourly employee? Trustee Jenks suggested the Township pay Mr. Binckley a salary for his duties as the Cemetery/Roads Superintendent separate from his salary as the Zoning Inspector and Compliance Officer. Trustee Jenks suggested Superintendent Binckley average earnings for the past few years, along with the 2.5% increase would come to \$68,000. Trustee Jenks stated should Mr. Binckley not be able to perform both roles, the Zoning Inspector and Compliance Officer position would be posted.

Trustee Jenks made a motion to hire Travis Binckley as the Interim Zoning Inspector and Compliance Officer with an annual salary of \$12,000 and to convert Superintendent Binckley from an hourly employee to a salaried employee at a rate of \$68,000 (\$80,000 total). Trustee Schott seconded the motion and without further discussion, the motion unanimously passed.

Trustee Schott agreed to speak with Superintendent Binckley in the morning to get his agreement to the Trustees' decision.

Trustee Jenks made a motion to pay the elected officials (Trustees and Fiscal Officer) once each month in equal amounts up to the amount allowed by ORC Sections 505.24 and 507.09. Trustee Mason seconded the motion and after no further discussion, the motion was approved by a unanimous vote.

Trustee Jenks moved adjournment, and the meeting was adjourned at 10:30 PM.

Calendar Reminder:

- Regular Board Meetings 1/22/2014 and 02/12/2014 starting at 7:00 PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.