

Granville Township
Minutes of Regular Meeting, February 26, 2014

Present: Granville Township and Granville Roads District Trustees* Bill Mason and Melanie Schott, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary

Department Heads: Superintendent Travis Binckley

Absent: Trustee Paul Jenks

Guests: Chuck Peterson, Granville Sentinel

Hugh Masterson, 2292 Welsh Hills Road, Granville, Ohio

Philip Watts, Watts Farms Ltd., Granville, Ohio

Trustee Mason called the meeting to order at 7:00 PM followed by the Pledge of Allegiance. Trustee Mason welcomed visitors to the meeting.

Farm Bids:

Fiscal Officer Miller indicated the deadline for submitting a bid for farming the 70+ acres of Township property located at the southwest intersection of SR16 and SR37, also known as the former Quisenberry property, and land to its west along SR37 was 7:00 p.m. Two bids were received. FO Miller opened the bids which were tabulated as follows:

1. Dan VanNess submitted a bid of \$19,500 for three years.
2. Phil Watts, Watts Farms Ltd., submitted a bid for \$23,310 for three years.

FO Miller reported the bids will be reviewed in detail and if everything is proper the Trustees will award the contract at the next regular Trustee meeting. FO Miller suggested the bid from Watts Farms is the highest and therefore, if everything is proper in the bid, it would be awarded the contract.

FO Miller reported Mr. Watts was provided a copy of contracts for two other Township properties. The contracts include recently made changes. Mr. Watts will look over the contracts, and if they are acceptable will sign and return them to FO Miller.

Trustee Schott questioned how many bids were pulled. Superintendent Binckley reported 3 people called for information concerning the bidding process.

Minutes of February 12, 2014:

Trustee Schott made a motion to approve the February 12, 2014, minutes as amended. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

OSU Class:

FO Miller reported he received a letter from Ken Madison, Assistant Professor at OSU Newark, thanking Trustee Mason for attending and speaking with a group of students at the Village offices. Village staffer Alison Terry and Deb Walker also spoke to the students. Trustee Mason reported the discussion covered an overview of the Township and Village and how they differ in make-up and legal responsibilities. Trustee Mason reported the students were great and had good questions.

Possible Annexation:

FO Miller reported he received a letter from the Village concerning a Village meeting which Doug Wagner and John Klauder attended. The letter advised Mr. Wagner and Mr. Klauder presented development proposals for land near Lake Hudson. The Village notified the Township there is proposed annexation due to the development proposal. A copy of the letter was provided to the Trustees. The Trustees may contact the Village if they have any questions.

Licking County Development Program:

FO Miller reported he received notice from the Licking County Development Program looking for possible participants for the 2014 Community Development Block Grant Program (CDBG.) FO Miller reported he forwarded the notice to the Trustees. FO Miller suggested Granville may not be eligible for money for the CDBG program. Trustee Schott questioned whether the Township would act in cooperation with the Village. FO Miller reported there is a meeting February 27, 2014, at 4:00 p.m. for more information. FO Miller questioned if the Township has participated in the CDBG program in the past. Trustee Mason reported he had not reviewed the e-mail as it was sent this afternoon. Trustee Schott reported Alison Terry is familiar with the CDBG program. Trustee Schott commented she believes Granville Township likely does not qualify for the CDBG program, but will check with Ms. Terry. It was noted the CDBG program is for low income housing, etc. and is based on the number of low and moderate income residents in the area.

Trustee Mason reported he received a letter concerning a career development and exploration program at Denison University. FO Miller read the letter from Katherine Powell, which stated in part, Denison can provide students for internships and summer help. Trustee Mason advised Superintendent Binckley over 100 students remain at Denison during the summer and may be available as part time employees. FO Miller will provide a copy of the letter to Superintendent Binckley.

GRD Appointment:

Trustee Mason moved up agenda item 13-e, GRD appointment. Trustee Mason introduced Hugh Masterson, 2292 Welsh Hills Rd., Granville. Trustee Mason reported each of the Trustees has had an opportunity to speak with Mr. Masterson. Trustee Mason commented Mr. Masterson has a good understanding to the Trustees' expectations for him.

Trustee Schott reported she met with Mr. Masterson for over an hour. Trustee Schott reported she has also spoken to Andy Wildman, GRD Director, who stated Mr. Masterson will be a welcome addition to the GRD Board.

Trustee Schott made a motion to appoint Hugh Masterson to the GRD Board for a three year period as the Granville Township representative. Trustee Mason seconded the motion and after no further discussion the motion was approved by a unanimous vote.

Trustee Mason thanked Mr. Masterson for volunteering to serve on the GRD Board as the Township's representative and stated the Trustees are pleased to have him be their representative. Trustee Mason indicated the Township has a number of committees and boards with very active volunteers. Trustee Schott commented one of the first things Mr. Masterson will be working on is the lease agreement between the Township and the GRD concerning responsibility for the parks. Trustee Schott commented the appointment is effective immediately, and the GRD will be meeting the first week in March. Trustee Schott will contact Director Wildman and advise him of Mr. Masterson's appointment. Mr. Masterson advised the Trustees he will be in contact with them.

Elected Official Reports:

FO Miller:

Licking County Soil and Water District:

FO Miller reported he received a request from Pat Deering with the Licking County Soil and Water District. They would like to know of any money Granville Township has spent for farm land preservation. The information will be added to the Licking County Soil and Water District's annual report. FO Miller reported he sent information concerning what the Township spent on conservation easements for the Wolfe property, etc. FO Miller reported he forwarded a copy of the request to the Trustees. FO Miller reported he advised the Soil and Water District the Township has conservation easements currently being negotiated for 2014.

OTA Winter Conference:

FO Miller reported he attended today the Ohio Township Association's Winter Conference in Columbus on February 20 and 21, 2014. FO Miller reported the conference was informative.

Public Records Training:

FO Miller reported he will be attending public records training in Columbus on March 4, 2014.

Special Meeting:

FO Miller reported there will be a Special Trustee Meeting on March 6, 2014, at 9:00 a.m. in the Township Building to discuss budget appropriations for 2014. Trustee Schott questioned if the Special Meeting has been advertised. FO Miller responded it will be advertised in this week's Granville Sentinel.

Financial Matters:

Employee Medical Insurance:

FO Miller reported the Township employees are covered by Medical Mutual Insurance. The bill from Medical Mutual Insurance discussed Affordable Care Act (ACA) fees which would be charged to all employers when the ACA went into effect January 1, 2014. FO Miller reported when the January bill was received by the Township it did not include the ACA fees. FO Miller contacted Medical Mutual and was advised the ACA fees were included in the rates the Township already had from December 2013. FO Miller therefore charged the employees 16% of the total premium for January and February.

FO Miller reported when the bill for March 2014 was received, it had a higher rate and stated Medical Mutual forgot to include the ACA fees in the January and February bills. The March bill was adjusted to include the ACA fees for January, February, and March. The ACA fees for January and February are \$640 per month.

FO Miller reported the Township has to pay the additional fees. The question is whether the employees should have to retroactively pay their 16% of the additional ACA fees from January and February. FO Miller reported the impact for the employees will be an additional \$.93 per pay period for a single employee, an employee with a spouse and 3 or more children will pay an additional \$3.86 per pay period.

FO Miller commented he did not believe the employees should have to pay the additional fees from January and February, but should have the additional ACA fees deducted from their March paychecks. FO Miller recommended increasing the employees' shares of the health insurance premiums to the correct amount in March, but the employees' shares of the ACA fees from January and February be covered by the Township. FO Miller reported he will communicate to the employees what happened and that there will be an increase in their health insurance premiums in their March paychecks. FO Miller reported the only exception would be for elected officials. FO Miller stated two elected officials, himself and Trustee Schott, are taking the insurance offered and would be expected to pay their share of the January and February ACA fees. Trustee Mason concurred with FO Miller and advised he previously reviewed the information presented.

Trustee Mason made a motion to approve payment of the employees' share, excluding elected officials, of the additional ACA fees for January and February and to begin charging the employees 16% of the ACA fees as of March 1, 2014, after an explanation is provided to the employees by FO Miller. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented and explained the following appropriations transfers to the Trustees.

GRANVILLE TOWNSHIP, LICKING COUNTY
Appropriation Supplemental
 2/13/2014 to 2/26/2014

<u>Post Date</u>	<u>Transaction Date</u>	<u>Account Code</u>	<u>Amount</u>	<u>Resolution Number</u>	<u>Type</u>
02/25/2014	02/25/2014	1000-110-221-0000	\$200.00		Temporary
02/25/2014	02/25/2014	1000-110-599-0004	-\$200.00		Temporary
02/25/2014	02/25/2014	2141-330-213-0000	\$100.00		Temporary
02/25/2014	02/25/2014	2141-330-360-0003	-\$100.00		Temporary

Trustee Schott made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
147-2014	02/14/2014	02/11/2014	EP	Joseph C Asselin	\$1,237.95
148-2014	02/14/2014	02/11/2014	EP	Susan A Bain	\$347.71
149-2014	02/14/2014	02/11/2014	EP	Thomas M Barnhill	\$282.03
150-2014	02/14/2014	02/11/2014	EP	Christopher M Bassetti	\$286.68
151-2014	02/14/2014	02/11/2014	EP	Andrew R Baughman	\$530.38
152-2014	02/14/2014	02/11/2014	EP	B. Travis Binckley	\$2,138.16
153-2014	02/14/2014	02/11/2014	EP	Charles D. Borden	\$853.33
154-2014	02/14/2014	02/11/2014	EP	Thomas A. Bowman	\$1,643.09
155-2014	02/14/2014	02/11/2014	EP	Tyler J. Bryan	\$1,261.29
156-2014	02/14/2014	02/11/2014	EP	Joshua M Butt	\$1,340.05
157-2014	02/14/2014	02/11/2014	EP	Derwin R Clemens	\$1,540.07
158-2014	02/14/2014	02/11/2014	EP	Casey R. Curtis	\$1,880.38
159-2014	02/14/2014	02/11/2014	EP	Drew T DeSimone	\$382.34
160-2014	02/14/2014	02/11/2014	EP	Paul J. DuBeck III	\$108.83
161-2014	02/14/2014	02/11/2014	EP	C. Michael Duncan	\$201.05
162-2014	02/14/2014	02/11/2014	EP	Troy A Elmore	\$254.32
163-2014	02/14/2014	02/11/2014	EP	Bradley D Essick	\$2,142.00
164-2014	02/14/2014	02/11/2014	EP	Robert M Glaze	\$394.67
165-2014	02/14/2014	02/11/2014	EP	Aaron T. Hall	\$2,103.31
166-2014	02/14/2014	02/11/2014	EP	Joshua B. Harrison	\$497.45
167-2014	02/14/2014	02/11/2014	EP	Kevin M Henry	\$658.94
168-2014	02/14/2014	02/11/2014	EP	Brianne M Hill	\$1,748.20
169-2014	02/14/2014	02/11/2014	EP	Zachery Lee Huhn	\$558.34
170-2014	02/14/2014	02/11/2014	EP	Jeff A Hussey	\$2,606.99
171-2014	02/14/2014	02/11/2014	EP	Aaron C. Jones	\$490.86
172-2014	02/14/2014	02/11/2014	EP	Brian P. Jones	\$264.95
173-2014	02/14/2014	02/11/2014	EP	Bradley A. Leckrone	\$202.43
174-2014	02/14/2014	02/11/2014	EP	Terry L. Lynn Jr	\$383.45
175-2014	02/14/2014	02/11/2014	EP	Ralph R Meisenhelder	\$641.64
176-2014	02/14/2014	02/11/2014	EP	Troy A Melick	\$517.05
177-2014	02/14/2014	02/11/2014	EP	Daniel J Mercer	\$815.87
178-2014	02/14/2014	02/11/2014	EP	Tyler S Poe	\$146.40
179-2014	02/14/2014	02/11/2014	EP	Brandon T. Reece	\$1,338.77
180-2014	02/14/2014	02/11/2014	EP	Steve L. Riley Jr.	\$296.66
181-2014	02/14/2014	02/11/2014	EP	Andrew T. Saunders	\$1,396.33
182-2014	02/14/2014	02/11/2014	EP	Douglas W. Smith	\$138.44
183-2014	02/14/2014	02/11/2014	EP	Scott M Smith	\$412.64
184-2014	02/14/2014	02/11/2014	EP	Michael J Theisen	\$911.47
185-2014	02/14/2014	02/11/2014	EP	Russell L. Thompson Jr.	\$1,558.44
186-2014	02/14/2014	02/11/2014	EP	Jarrad P Tracy	\$134.68
188-2014	02/14/2014	02/11/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,329.49
189-2014	02/14/2014	02/11/2014	EW	Ohio Public Employees Deferred Comp.	\$1,575.00
190-2014	02/14/2014	02/11/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
191-2014	02/28/2014	02/25/2014	EP	Joseph C Asselin	\$1,085.48
192-2014	02/28/2014	02/25/2014	EP	Susan A Bain	\$259.86
193-2014	02/28/2014	02/25/2014	EP	Thomas M Barnhill	\$282.03

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
194-2014	02/28/2014	02/25/2014	EP	Christopher M Bassetti	\$419.42
195-2014	02/28/2014	02/25/2014	EP	Andrew R Baughman	\$525.41
196-2014	02/28/2014	02/25/2014	EP	B. Travis Binckley	\$2,138.16
197-2014	02/28/2014	02/25/2014	EP	Charles D. Borden	\$674.47
198-2014	02/28/2014	02/25/2014	EP	Thomas A. Bowman	\$1,611.92
199-2014	02/28/2014	02/25/2014	EP	Tyler J. Bryan	\$1,146.96
200-2014	02/28/2014	02/25/2014	EP	Joshua M Butt	\$1,085.07
201-2014	02/28/2014	02/25/2014	EP	Derwin R Clemens	\$1,515.35
202-2014	02/28/2014	02/25/2014	EP	Gregory S. Coyle	\$269.93
203-2014	02/28/2014	02/25/2014	EP	Casey R. Curtis	\$1,662.13
204-2014	02/28/2014	02/25/2014	EP	Drew T DeSimone	\$397.16
205-2014	02/28/2014	02/25/2014	EP	Paul J. DuBeck III	\$237.95
206-2014	02/28/2014	02/25/2014	EP	C. Michael Duncan	\$335.36
207-2014	02/28/2014	02/25/2014	EP	Troy A Elmore	\$137.21
208-2014	02/28/2014	02/25/2014	EP	Bradley D Essick	\$2,505.06
209-2014	02/28/2014	02/25/2014	EP	Robert M Glaze	\$399.65
210-2014	02/28/2014	02/25/2014	EP	Elizabeth G Hampton	\$155.30
211-2014	02/28/2014	02/25/2014	EP	Joshua B. Harrison	\$604.53
212-2014	02/28/2014	02/25/2014	EP	Kevin M Henry	\$632.80
213-2014	02/28/2014	02/25/2014	EP	Brianne M Hill	\$1,515.74
214-2014	02/28/2014	02/25/2014	EP	Zachery Lee Huhn	\$74.49
215-2014	02/28/2014	02/25/2014	EP	Jeff A Hussey	\$2,606.99
216-2014	02/28/2014	02/25/2014	EP	Paul R. Jenks	\$1,356.46
217-2014	02/28/2014	02/25/2014	EP	Aaron C. Jones	\$416.96
218-2014	02/28/2014	02/25/2014	EP	Brian P. Jones	\$505.58
219-2014	02/28/2014	02/25/2014	EP	Bradley A. Leckrone	\$461.29
220-2014	02/28/2014	02/25/2014	EP	Terry L. Lynn Jr	\$252.85
221-2014	02/28/2014	02/25/2014	EP	William R. Mason Jr.	\$1,237.90
222-2014	02/28/2014	02/25/2014	EP	Warren J. May	\$1,321.42
223-2014	02/28/2014	02/25/2014	EP	Ralph R Meisenhelder	\$625.41
224-2014	02/28/2014	02/25/2014	EP	Troy A Melick	\$393.45
225-2014	02/28/2014	02/25/2014	EP	Jerry A Miller	\$1,757.22
226-2014	02/28/2014	02/25/2014	EP	Tyler S Poe	\$292.03
227-2014	02/28/2014	02/25/2014	EP	Brandon T. Reece	\$1,312.03
228-2014	02/28/2014	02/25/2014	EP	Steve L. Riley Jr.	\$142.51
229-2014	02/28/2014	02/25/2014	EP	Andrew T. Saunders	\$1,380.42
230-2014	02/28/2014	02/25/2014	EP	Melanie J Schott	\$1,256.48
231-2014	02/28/2014	02/25/2014	EP	Douglas W. Smith	\$510.49
232-2014	02/28/2014	02/25/2014	EP	Scott M Smith	\$412.64
233-2014	02/28/2014	02/25/2014	EP	Michael J Theisen	\$458.22
234-2014	02/28/2014	02/25/2014	EP	Russell L. Thompson Jr.	\$1,527.26
236-2014	02/28/2014	02/25/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,040.82
237-2014	02/28/2014	02/25/2014	EW	Ohio Public Employees Deferred Comp.	\$1,575.00
238-2014	02/28/2014	02/25/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
239-2014	02/28/2014	02/25/2014	EW	AFLAC	\$750.19
240-2014	02/28/2014	02/26/2014	EW	Ohio Department of Taxation	\$2,455.49

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
241-2014	02/28/2014	02/26/2014	EW	School District Income Tax	\$225.01
9824	02/12/2014	02/11/2014	AW	United Aggregates Inc	\$451.44
9824	02/13/2014	02/12/2014	AW	United Aggregates Inc	-\$451.44
9830	02/28/2014	02/25/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
9831	02/26/2014	02/25/2014	AW	American Electric Power	\$154.35
9832	02/26/2014	02/25/2014	AW	Ashcraft Machine & Supply Inc	\$469.68
9833	02/26/2014	02/25/2014	AW	Cargill, Inc.	\$4,723.31
9834	02/26/2014	02/25/2014	AW	Delta Dental Plan of Ohio	\$630.55
9835	02/26/2014	02/25/2014	AW	Dish Network	\$60.20
9836	02/26/2014	02/25/2014	AW	Downey Enterprises Inc	\$95.00
9837	02/26/2014	02/25/2014	AW	Finley Fire Equipment Co., Inc.	\$779.84
9838	02/26/2014	02/25/2014	AW	Fire House	\$204.00
9839	02/26/2014	02/25/2014	AW	Granville Area Chamber of Commerce	\$115.00
9840	02/26/2014	02/25/2014	AW	Granville Lumber	\$84.04
9841	02/26/2014	02/25/2014	AW	Jae's Towing & Recovery	\$192.50
9842	02/26/2014	02/25/2014	AW	KE-WA-PA Inc.	\$643.08
9843	02/26/2014	02/25/2014	AW	Kokosing Materials Inc	\$43.00
9844	02/26/2014	02/25/2014	AW	Lakes' End	\$86.99
9845	02/26/2014	02/25/2014	AW	McDonald Auto and Truck Repair	\$622.93
9846	02/26/2014	02/25/2014	AW	Medical Benefits Mutual	\$98.85
9847	02/26/2014	02/25/2014	AW	Medical Mutual of Ohio	\$13,197.09
9848	02/26/2014	02/25/2014	AW	Michael Romei	\$309.64
9849	02/26/2014	02/25/2014	AW	MT Business Technologies Inc	\$55.00
9850	02/26/2014	02/25/2014	AW	NAI Ohio Equities	\$2,500.00
9851	02/26/2014	02/25/2014	AW	Newark Auto Electric	\$50.00
9852	02/26/2014	02/25/2014	AW	Ohio Health Consortium Inc	\$110.00
9853	02/26/2014	02/25/2014	AW	Ohio Health/Behavior Health	\$175.00
9854	02/26/2014	02/25/2014	AW	Ohio Public Entity Consortium	\$198.00
9855	02/26/2014	02/25/2014	AW	Tire Centers, LLC Store #199	\$35.95
9856	02/26/2014	02/25/2014	AW	Verizon Wireless	\$320.52
9857	02/26/2014	02/25/2014	AW	Columbia Gas - Utility Payments	\$229.36

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Mason reported Trustee Jenks is on vacation and will return for the next meeting.

Trustee Mason:

Trustee Mason commented as previously reported he attended a meeting at the Village offices and spoke with a group of OSU-Newark students on February 18, 2014.

Trustee Mason reported he has spent a great deal of time on the phone with Steve Layman discussing and clarifying issues concerning the possible Granville Golf Course Easement and title insurance. Trustee Mason reported the Township is waiting for the Village to complete their easement language. Trustee Schott reported she heard the easement language has been completed and the Village is reviewing the easement. Trustee Mason reported the Township should have the whole package put together shortly. Trustee Mason stated there is nothing the Township needs to do concerning the Granville Golf Course easement until the title insurance is in place. Trustee Schott questioned if there would be an April closing. Trustee Mason responded he continues to hope for a March closing.

Trustee Mason reported one of the people who has worked well with the Township and is very interested in affordable housing for Granville's aging population, Jay Barker, is currently receiving hospice care and is in critical condition. Trustee Mason reported he has spent time within the last two days visiting Mr. Barker. Trustee Mason commented Mr. Barker is a great person who has done much for the community including the Licking County Courthouse Lighting and working with the Counties aging population.

Trustee Mason reported he attended the Ohio State Swimming Conference where Denison's Men's and Women's Swim teams each won their respective conferences. They will next compete in the national championships which will be held in Indianapolis in three weeks. Granville medics were on standby at the conference meet.

Trustee Schott:

Trustee Schott reported she attended the OTA Winter Conference on February 13 and 14, 2014. Trustee Schott attended seminars pertaining to newly elected Trustees, and zoning seminars on conditional use permits.

Trustee Schott reported she met with Hugh Masterson on February 19, 2014, to discuss his potential GRD Board appointment.

Trustee Schott reported she attended the Licking Memorial Hospital breakfast on February 25, 2014. Trustee Schott indicated she learned a great deal about the hospital.

Trustee Schott reported she met with FO Miller on February 25, 2014, to discuss a personnel issue.

Trustee Schott reported she spoke to Assistant Prosecuting Attorney (APA) Lecklider to set up a meeting with APA Lecklider, Jim Larimer, Chip Blanchard, Travis Binckley and herself to review the zoning process, applications, and to make sure the process is streamlined. Trustee Schott will set up the meeting and notify all parties.

Roads District:

Superintendent's Report:

Salt Usage:

Superintendent Binckley reported the crews have been out three times to perform snow removal duties since the last meeting. They have used an additional 60 tons of salt. Superintendent

Binckley reported 75 tons of salt are left. This is approximately 100% of the salt contract. The Township may purchase up to 120%. Superintendent Binckley reported he has ordered 120%, but does not know when it will be delivered. Superintendent Binckley reported the Township is in good shape as long as the bad weather does not continue through March.

OTA Winter Conference:

Superintendent Binckley reported he attended the OTA Winter Conference. Superintendent Binckley attended one session concerning roads and four concerning zoning. There was a lot of good information and literature presented.

Potholes:

Superintendent Binckley reported the crews have been working to fill potholes and they are worse than normal due to the severity of the winter.

ODNR Brine Report:

Superintendent Binckley reported he filed the annual brine report with the Ohio Department of Natural Resources (ODNR.)

Culvert and Inventory reports:

Superintendent Binckley reported he completed the annual culvert and inventory reports for the County. Superintendent Binckley will send the reports and provide a copy for FO Miller to file.

Budget:

Superintendent Binckley reported he has been working with FO Miller to finalize numbers for the 2014 budget.

River Road Maintenance:

Trustee Schott reported she reviewed maintenance of River Rd. with Superintendent Binckley. Trustee Schott spoke with Terry Hopkins, Granville Village, who confirmed the Village is maintaining River Road. Trustee Schott reported she received calls questioning who is responsible for maintaining River Rd. It was noted River Road was previously maintained by the Township, but due to the Village's annexation, the Village is now responsible. Superintendent Binckley reported the original annexation was a 300 foot portion of River Road, but the majority of the road is still in the Township. The Ohio Revised Code (ORC) states the road has to be maintained from intersection to intersection or to the next municipality. The Village is, therefore, plowing the road and taking care of potholes. Superintendent Binckley indicated the road is getting rough, especially near the daycare. Superintendent Binckley concluded the maintenance agreement states River Road is the Village's responsibility.

Cemetery Department:

Superintendent Binckley reported there has been one funeral, and four graves were sold. One deed was presented to be signed.

Superintendent Binckley reported he had a request from Diane Barcus, who has an extra grave she would like to sell back to the Township. Ms. Barcus paid \$100 for the grave in 1992, and

would like to sell it to the Township for the original purchase price. It was reported the Township's policy is to buy back unused graves for the original purchase price.

Trustee Schott made a motion to buy back the unused grave from Diane Barcus for the original purchase price of \$100. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Trustee Mason questioned if Superintendent Binckley received a copy of a letter from Kevin Bennett. Mr. Bennett requested permission to put up a memorial marker in the flagpole area of the cemetery in honor of Army Specialist E4 Jerald Hyatt, who was killed in action on Aug 7, 1969, during the Vietnam War. Trustee Schott noted Specialist Hyatt was killed 45 years ago. FO Miller stated Specialist Hyatt's sister is a horticulturist and has had a plant named after Specialist Hyatt which will be planted at the site of the marker. Trustee Mason indicated there was positive response from the Township Board concerning the request.

Trustee Mason made a motion to approve permitting Kevin Bennett to place a memorial marker and a plant near the cemetery flag pole area in honor of Army Specialist E4 Jerald Hyatt and the Township assist with the placement. Trustee Schott seconded the motion and it was approved by a unanimous vote.

FO Miller will contact Mr. Bennett and will copy the Trustees.

Parks Department/ Granville Recreation District:

Superintendent Binckley advised the preparation work for the house being rented at Spring Valley Nature Preserve was completed and the renters began moving in February 24, 2014.

Fire Department:

Fire Chief's report:

Trustee Mason reported Chief Hussey is on vacation in Florida. Trustee Mason reported there have not been any personnel actions.

Land Management/ Open Space:

Wolfe Property Status:

Trustee Mason reported nothing new has happened concerning the Wolfe property since the previous Trustee meeting. Trustee Mason indicated the deal will fall under last year's FRPP budget and program. FO Miller commented there is money available in the FRPP program and the deal is waiting for the title work to be completed.

Granville Golf Course Status:

Trustee Mason reported there is nothing new concerning the Township's easement for the Granville Golf Course. The Township is waiting for the Village to finalize their easement on their portion of the Golf Course. The two easements will then have a final closing action.

Zoning:

Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported he issued a one permit for a garage/barn at 1625 Hankinson Road.

Zoning Inspector and Compliance Officer Binckley reported he has received numerous phone calls.

Compliance Officer Binckley reported he provided the Trustees a copy of a letter sent to the resident on Bridle Path who was concerned with the state of a neighbor's yard.

Zoning Commission:

Trustee Schott reported the Zoning Commission met on February 17, 2014. Trustee Schott reported she spoke to APA Lecklider who advised he received suggestions from the Zoning Commission to review. The suggestions covered possible Zoning Resolution changes concerning lots of record which are under five acres. Trustee Schott reported she has not seen the language which is being reviewed by APA Lecklider.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met and she has not received any updates from them.

Old Business:

Rotary Bridge Project-status

Superintendent Binckley reported he met with Korda today at the bridge site. The surveyors will be at the site tomorrow and there will be flags and ribbons marking the construction area. After the construction area is marked, the necessary trees will be cut to prevent nesting of the Indiana long eared bats. Superintendent Binckley reported all the trees in the site need to be cut before the roosting season for the bats begins. The location of the site was discussed.

Kendal TIF:

FO Miller reported he expects to receive the Township's tax payment in March.

Energy Aggregation:

FO Miller reported the PUCO approved the Village of Granville's application to be an energy aggregator. DPL Energy will obtain the number of Village residents and small businesses eligible for aggregation. FO Miller noted the Township and Village will now wait for DPL Energy to state what price they can offer the Township and Village residents.

Trustee Schott commented she is curious to see what DPL Energy offers as electric rates have gone up significantly since DPL Energy first provided an estimate of their bid. FO Miller stated when DPL Energy provides a price, the Township and Village will meet to decide if the price is acceptable or to seek more bids, etc.

Rental Home/ Spring Valley Nature Preserve:

FO Miller reported the Trustees approved the rental agreement with Bradley and Jennifer Hyslop. The agreement is for \$1,100 per month for 15 months. The renters signed a lease agreement which FO Miller forwarded to the Trustees. FO Miller requested permission to sign the lease on behalf of the Trustees and was granted permission to do so. FO Miller reported he signed the lease and returned it to Pinkerton Real Estate.

FO Miller reported he received the deposit check which included the first month's rent of \$1,100, a \$250 non-refundable pet deposit, and a \$1,100 refundable security deposit.

Trustee Schott questioned if the Township returned all of the previous tenant's deposit. FO Miller responded the Township received notice from the Village concerning an unpaid water bill. FO Miller paid the previous tenants water bill from the deposit and returned the amount remaining.

GRD Appointment:

This was discussed previously in the agenda.

New Business:

There was no new business to discuss.

Executive Session:

There was no need for an executive session.

Trustee Schott moved adjournment, Trustee Mason seconded the motion and the meeting was adjourned at 7:40 PM.

Calendar Reminder:

- Special Meeting Thursday 03/06/14 to review and approve the Budget starting at 9:00 AM.
- Regular Board Meetings 03/12/14 and 03/26/14 starting at 7:00 PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.