

Granville Township  
Minutes of Regular Meeting, March 12, 2014

Present: Granville Township and Granville Roads District Trustees\* Bill Mason, Paul Jenks, and Melanie Schott, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Chuck Peterson, Granville Sentinel  
Dr. Laurel Kennedy, Denison University

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of February 26, 2014:

Trustee Schott made a motion to approve the February 26, 2014, minutes. Trustee Mason seconded the motion and it was approved by an affirmative vote with Trustee Jenks abstaining because he was absent for the meeting.

Minutes of the Special Meeting to review the Township Budget, March 6, 2014:

Trustee Mason made a motion to approve the March 6, 2014, Special Meeting minutes. Trustee Schott seconded the motion. FO Miller provided an amended budget spreadsheet. After a brief discussion of the changes, Trustee Mason made a motion to approve the modified Special Meeting minutes with the budget corrections. Trustee Schott seconded the motion and it was approved by an affirmative vote with Trustee Jenks abstaining because he was absent for the meeting.

Public Comment:

Dr. Laurel Kennedy, Denison University, thanked Chief Hussey for the Township Fire Department's help and response concerning student David Holman. Dr. Kennedy reported Denison was grateful for the Fire Department's assistance in conducting a house to house search. Trustee Jenks commented Chief Hussey brought in most of the Fire Department volunteers to assist in the search. Chief Hussey stated he appreciated Dr. Kennedy's comments.

Correspondence Received or Sent:

New Assistant Prosecuting Attorney:

FO Miller reported he received a notice from the Licking County Prosecuting Attorney's Office indicating they hired a new assistant prosecutor, Katrina Karac. Assistant Prosecuting Attorney (APA) Karac will begin working on March 17, 2014.

Trustee Jenks reported he spoke to APA Lecklider, who advised APA Karac will be a Township prosecutor, but he will continue to be assigned to Granville Township.

Memorial Marker:

FO Miller reported he sent an e-mail to Kevin Bennett to inform him of the Township's approval of his request to place a marker and flower at the cemetery for Memorial Day. Trustee Jenks

reported he spoke to Mr. Bennett and requested he contact Superintendent Binckley if help is needed for the marker foundation. Mr. Bennett advised Trustee Jenks that GHS Industrial Arts Teacher Jon Bennett will prepare the marker's base and will work with Superintendent Binckley.

Property at 130-138 North Prospect:

FO Miller reported he received a notice from the Village of Granville regarding Julio Valenzuela, Urban Restorations. FO Miller reported the Granville Planning Commission approved exterior changes to the building. The appeal period will last for ten days. FO Miller reported the Township was notified due to the building's proximity to the Township Fire Department.

Rotary Bridge Letter:

FO Miller reported he received a letter from Dr. Weigand, Granville Rotary Club, requesting a final payment of \$5,000 from the Township for the Rotary Bridge Project. FO Miller reported the Township originally committed \$10,000 in 2011, for the project and previously paid \$5,000. Trustee Jenks reported no motion is required because the Township Trustees previously voted to approve the payments. FO Miller advised he only wanted to make the current Trustees aware of the payment.

Trustee Jenks stated another issue concerns the secondary grant awarded to the project. Due to the grant, the project may now be overfunded. Trustee Jenks reported Dr. Weigand questioned whether the donors to the project would like the extra money left for Rotary to use on a supplemental project, or a pro-rated refund. Trustee Jenks stated a decision is not required tonight.

Trustee Mason stated he believed Dr. Weigand's letter asked for a fund be created for maintenance. Trustee Jenks commented the two options are either a pro-rata refund or a fund for maintenance. Trustee Mason questioned if the Township would create a line item and the money would be returned to the Township. Trustee Jenks reported Rotary would set up the fund and return all the money to the Township for maintenance. Trustee Jenks indicated Dr. Weigand is beginning dialogue concerning the issue.

Trustee Schott reported Village Planner Alison Terry spoke of using the money for other ideas such as a plaque. Trustee Jenks commented he appreciated Dr. Weigand beginning the discussion, but commented it may be difficult for everyone involved to agree. Trustee Jenks reported Dr. Weigand was going to attend the Trustee meeting tonight, but was unable to do so. Trustee Jenks suggested Dr. Weigand be asked to attend another Trustee meeting and report on other responses were received. Trustee Jenks also commented the final cost for the bridge is unknown, so the amount of left over money is also unknown. Trustee Jenks indicated if extra money is used for maintenance, the money would likely be distributed to the Township to use. The bridge and north approach to the bridge belong to Granville Township. The south approach to the bridge belongs to the Granville Recreation District (GRD.) Trustee Schott stated the Township does not really know if there will be money left over from the project, so a decision is not yet necessary.

Trustee Jenks advised Granville Township needs to pay the remaining \$5,000 to Rotary. FO Miller noted there are currently different Trustees than in 2011, and he will make the payment as long as the Trustees are okay with it. Trustee Schott stated she was not a Trustee at the time, but was at the meeting where it was agreed to pay \$10,000 for the Rotary Bridge project and remembers the amount was approved. Trustee Jenks reported Dr. Weigand is asking everyone as they are close to bid time for the project and need to make sure the people who committed to the project write their checks.

FO Miller reported he has not received from Rotary the \$2,500 agreed upon for marking the trees which needed to be cut down. Trustee Jenks will contact Dr. Weigand concerning this issue. Trustee Jenks reported Rotary has the money, and not sending payment was an oversight.

#### Spring Clean-Up

FO Miller reported he received a phone call from a resident who asked about the Township's trash week. FO Miller questioned if the Trustees would like to have a Spring Clean-up in 2014. FO Miller reported he spoke to Superintendent Binckley who advised the first week in May, 2014, would be a good time to have the dumpsters at the Township Building. This would be during the second week of the Village's clean up.

Trustee Schott questioned whether people could leave anything at any time for pick-up at the Township Building and was advised they cannot. There were questions whether the Village had a clean-up last year or would be having a clean-up this year. FO will check with the Village so see if they are going to have a program this year. Superintendent Binckley recommended the Village be contacted and the Township have its program during the second week of the Village's program. FO Miller suggested even if the Village does not have a clean-up week, the Township still hold one as there is interest.

Trustee Jenks questioned whether there should be a chain at the end of the driveway after hours to prevent commercial operators from coming in the middle of the night. FO Miller reported he came on a Sunday and saw a person taking things out of the dumpsters, which works to the Township's benefit. It was decided to leave the driveway open and talk to the Village before dates are set.

#### Sanitary District:

FO Miller stated he received a document from Judge Marcelain concerning the Sanitary District's annual meeting. FO Miller reported he has copies in the Township office. Trustee Jenks indicated the Sanitary District is also known as the Mosquito Control District. In the past the Township was ordered to attend the meeting. FO Miller reported the meeting was held on January 21, 2014.

#### Elected Official Reports:

FO Miller:

Financial Matters:

Employee Medical Insurance:

FO Miller reported the Township employees' health insurance rates were revised and the new rates will be reflected in employee pay checks on Friday. FO Miller reported a letter was first sent to Chief Hussey and Superintendent Binckley to forward to their employees explaining the need for the higher rates as required by the Affordable Care Act.

**Audit:**

FO Miller reported he is preparing for the upcoming Township audit which will be conducted by Jason Carr, Director of Governmental Services at Wilson, Shannon, and Snow. FO Miller reported Mr. Carr will be coming to the Township office to retrieve documents and to discuss the Audit. FO Miller reported a document was mailed to each of the Trustees' houses which needed to be completed and directly sent to Wilson, Shannon, and Snow. Trustees Mason and Jenks reported they returned the documents. Trustee Schott reported she did not receive the document. It was noted Trustee Schott did not receive a document as she was not a Trustee during the period being audited. The document was sent to Former Trustee VanNess and to Retired Fiscal Officer Kennedy.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented and explained the following appropriations transfers to the Trustees.

GRANVILLE TOWNSHIP, LICKING COUNTY  
**Appropriation Supplemental**  
 2/27/2014 to 3/31/2014

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
03/03/2014	03/03/2014	2191-220-323-0006	\$100.00		Temporary
03/03/2014	03/03/2014	2191-220-599-0004	-\$100.00		Temporary
03/05/2014	03/05/2014	2141-330-211-0000	\$500.00		Temporary
03/05/2014	03/05/2014	2141-330-360-0003	-\$500.00		Temporary

Trustee Schott made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
191-2014	02/28/2014	02/25/2014	EP	Joseph C Asselin	\$1,085.48
192-2014	02/28/2014	02/25/2014	EP	Susan A Bain	\$259.86
193-2014	02/28/2014	02/25/2014	EP	Thomas M Barnhill	\$282.03
194-2014	02/28/2014	02/25/2014	EP	Christopher M Bassetti	\$419.42
195-2014	02/28/2014	02/25/2014	EP	Andrew R Baughman	\$525.41
196-2014	02/28/2014	02/25/2014	EP	B. Travis Binckley	\$2,138.16
197-2014	02/28/2014	02/25/2014	EP	Charles D. Borden	\$674.47
198-2014	02/28/2014	02/25/2014	EP	Thomas A. Bowman	\$1,611.92
199-2014	02/28/2014	02/25/2014	EP	Tyler J. Bryan	\$1,146.96
200-2014	02/28/2014	02/25/2014	EP	Joshua M Butt	\$1,085.07
201-2014	02/28/2014	02/25/2014	EP	Derwin R Clemens	\$1,515.35
202-2014	02/28/2014	02/25/2014	EP	Gregory S. Coyle	\$269.93
203-2014	02/28/2014	02/25/2014	EP	Casey R. Curtis	\$1,662.13
204-2014	02/28/2014	02/25/2014	EP	Drew T DeSimone	\$397.16
205-2014	02/28/2014	02/25/2014	EP	Paul J. DuBeck III	\$237.95
206-2014	02/28/2014	02/25/2014	EP	C. Michael Duncan	\$335.36
207-2014	02/28/2014	02/25/2014	EP	Troy A Elmore	\$137.21
208-2014	02/28/2014	02/25/2014	EP	Bradley D Essick	\$2,505.06
209-2014	02/28/2014	02/25/2014	EP	Robert M Glaze	\$399.65
210-2014	02/28/2014	02/25/2014	EP	Elizabeth G Hampton	\$155.30
211-2014	02/28/2014	02/25/2014	EP	Joshua B. Harrison	\$604.53
212-2014	02/28/2014	02/25/2014	EP	Kevin M Henry	\$632.80
213-2014	02/28/2014	02/25/2014	EP	Brianne M Hill	\$1,515.74
214-2014	02/28/2014	02/25/2014	EP	Zachery Lee Huhn	\$74.49
215-2014	02/28/2014	02/25/2014	EP	Jeff A Hussey	\$2,606.99
216-2014	02/28/2014	02/25/2014	EP	Paul R. Jenks	\$1,356.46
217-2014	02/28/2014	02/25/2014	EP	Aaron C. Jones	\$416.96
218-2014	02/28/2014	02/25/2014	EP	Brian P. Jones	\$505.58
219-2014	02/28/2014	02/25/2014	EP	Bradley A. Leckrone	\$461.29
220-2014	02/28/2014	02/25/2014	EP	Terry L. Lynn Jr	\$252.85
221-2014	02/28/2014	02/25/2014	EP	William R. Mason Jr.	\$1,237.90
222-2014	02/28/2014	02/25/2014	EP	Warren J. May	\$1,321.42
223-2014	02/28/2014	02/25/2014	EP	Ralph R. Meisenhelder	\$625.41
224-2014	02/28/2014	02/25/2014	EP	Troy A Melick	\$393.45
225-2014	02/28/2014	02/25/2014	EP	Jerry A Miller	\$1,757.22
226-2014	02/28/2014	02/25/2014	EP	Tyler S Poe	\$292.03
227-2014	02/28/2014	02/25/2014	EP	Brandon T. Reece	\$1,312.03
228-2014	02/28/2014	02/25/2014	EP	Steve L. Riley Jr.	\$142.51
229-2014	02/28/2014	02/25/2014	EP	Andrew T. Saunders	\$1,380.42
230-2014	02/28/2014	02/25/2014	EP	Melanie J Schott	\$1,256.48
231-2014	02/28/2014	02/25/2014	EP	Douglas W. Smith	\$510.49
232-2014	02/28/2014	02/25/2014	EP	Scott M Smith	\$412.64
233-2014	02/28/2014	02/25/2014	EP	Michael J Theisen	\$458.22
234-2014	02/28/2014	02/25/2014	EP	Russell L. Thompson Jr.	\$1,527.26
236-2014	02/28/2014	02/25/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,040.82
237-2014	02/28/2014	02/25/2014	EW	Ohio Public Employees Deferred Comp.	\$1,575.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
238-2014	02/28/2014	02/25/2014	EW	OCSPay Center-Knox Cty 7085728383	\$885.76
239-2014	02/28/2014	02/25/2014	EW	AFLAC	\$750.19
240-2014	02/28/2014	02/26/2014	EW	Ohio Department of Taxation	\$2,455.49
241-2014	02/28/2014	02/26/2014	EW	School District Income Tax	\$225.01
242-2014	02/28/2014	03/03/2014	CH	Granville Township - Dummy vendor	\$5,484.09
243-2014	02/28/2014	03/03/2014	CH	Windstream	\$366.19
244-2014	02/28/2014	03/03/2014	CH	American Electric Power	\$142.53
245-2014	02/28/2014	03/03/2014	CH	Village of Granville	\$177.14
246-2014	02/28/2014	03/03/2014	CH	Columbia Gas - Utility Payments	\$3,352.83
247-2014	03/07/2014	03/05/2014	EW	Park National Bank - for OPERS ACH Dr	\$7,424.13
248-2014	03/07/2014	03/05/2014	EW	Park National Bank - OP&FPP	\$19,371.41
9830	02/28/2014	02/25/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
9858	03/05/2014	03/04/2014	AW	Ace Truck Equipment	\$327.99
9859	03/05/2014	03/04/2014	AW	All-American Fire Equipment INc	\$8,650.00
9860	03/05/2014	03/04/2014	AW	Auto Trim Design of Indian Valley, Inc	\$175.00
9861	03/05/2014	03/04/2014	AW	Elan Financial Services - f/k/a PNB VISA	\$1,656.95
9861	03/05/2014	03/04/2014	AW	Elan Financial Services - f/k/a PNB VISA	-\$1,656.95
9862	03/05/2014	03/04/2014	AW	EMSAR Columbus	\$754.82
9863	03/05/2014	03/04/2014	AW	Fire House	\$1,125.00
9864	03/05/2014	03/04/2014	AW	Janet L. Packard	\$144.65
9865	03/05/2014	03/04/2014	AW	Kokosing Materials Inc	\$67.00
9866	03/05/2014	03/04/2014	AW	Lakes' End	\$164.95
9867	03/05/2014	03/04/2014	AW	Melanie Schott	\$20.00
9868	03/05/2014	03/04/2014	AW	Mercer Door Sales	\$323.00
9869	03/05/2014	03/04/2014	AW	MT Business Technologies Inc	\$46.16
9870	03/05/2014	03/04/2014	AW	Springfield Auto Supply Inc	\$1,870.37
9871	03/05/2014	03/04/2014	AW	Super Duty Truck Parts	\$375.15
9872	03/05/2014	03/04/2014	AW	United States Post Office	\$58.00
9873	03/05/2014	03/04/2014	AW	Village of Granville	\$9.76
9874	03/05/2014	03/04/2014	AW	United Aggregates Inc	\$141.64
9875	03/05/2014	03/04/2014	AW	Wright Brothers Power, LLC	\$227.45
9876	03/05/2014	03/04/2014	AW	Certified Oil Company	\$4,575.96
9877	03/05/2014	03/04/2014	AW	Elan Financial Services - f/k/a PNB VISA	\$1,608.70
9878	03/05/2014	03/05/2014	AW	James L. Murr, MAI	\$3,600.00

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he attended the instructional zoning meeting which was held at the Licking County Prosecutor's office.

Trustee Mason:

Joint Communications Meeting:

Trustee Mason reported he attended the Joint Communications Meeting. Trustee Mason reported as an outgrowth of the meeting Trustee Mason, Village Manager Steve Stilwell will be meeting in the next several months to discuss ways the Township and Village may collaborate more. Trustee Mason stated when suggestions arise they will be shared with the appropriate Board Member to which they pertain.

**Budget Meeting:**

Trustee Mason reported he attended the special budget meeting on March 6, 2014.

**Sunset Drive:**

Trustee Mason reported he spoke with Deputy Tim Caldwell, Licking County Sheriff's Office, on March 6, 2014 and again on March 7, 2014. Deputy Caldwell planned to attend this evening's Trustee meeting, but is ill. Deputy Caldwell advised Trustee Mason he met with Dr. Saida regarding the property on Sunset Drive. Deputy Caldwell also asked for a cruiser to patrol the street when they are in the area. Trustee Mason reported Deputy Caldwell has not spoken to the residents, but plans to do so. Trustee Mason reported Deputy Caldwell wants to attend a future Trustee meeting.

**Zoning Meeting:**

Trustee Mason reported he attended the special instructional zoning meeting in the Prosecutors Office arranged by Trustee Schott on March 10, 2014. Trustee Mason commented the meeting was very informative.

Trustee Schott:

**Land Management Committee Meeting:**

Trustee Schott reported she attended the Land Management Committee meeting on March 5, 2014. The Land Management Committee assigned those Township properties which need to be inspected yearly, to members of the Committee. The reports are expected to be completed by the middle of May.

Trustee Schott reported the Land Management Committee also reviewed the sign at Spring Valley Nature Preserve. Trustee Schott reported the sign at Spring Valley Nature Preserve may have been donated by someone in the Township. The sign has been repaired at least one time. Trustee Schott reported the material the sign is made of is not holding up. The Land Management Committee questioned what options were available concerning the sign. Trustee Schott reported she sent pictures of the sign to the other Trustees.

Trustee Jenks suggested Trustee Schott meet with Andy Wildman, Granville Recreation District (GRD) and with Judy Preston, Land Management Committee, to identify a source for a more durable and attractive sign, and to review funding. There were questions whether a sign would be co-funded, or funded by the GRD and installed by the Township.

Trustee Schott questioned if signage should be part of the lease agreement to determine who is responsible. Trustee Schott questioned if the signs were previously assigned to one entity. Trustee Jenks indicated the Township put the sign in, but it was done before the parks were given to the GRD. Trustee Jenks commented the wood signs in state parks are nice, but questioned the

cost. Trustee Jenks advised investigation of the issue is appropriate. Trustee Jenks commented the sign may have been donated by Kessler (Sign Company) and they have repaired it once at no cost.

Trustee Schott advised she will check with Director Wildman and report back. Trustee Mason questioned whether sign repair was already in the GRD contract with the Township. Trustee Schott suggested signage be included. Trustee Schott reported the GRD is getting a new Board, so lease discussion was postponed. Director Wildman wants to present the lease to the new GRD Board, and he will then meet with Trustee Schott.

Trustee Jenks commented APA Lecklider will probably have recommendations when he reviews the lease.

Trustee Schott reported the Land Management Committee thanked the Township and the GRD for the work done on the lower shelter house at Spring Valley Nature Preserve. The Land Management Committee asked whether there were any plans to replace the shelter house's posts. Superintendent Binckley advised the Township does not have any plans to replace the posts. Superintendent Binckley asked Trustee Schott to discuss the posts with Director Wildman. Superintendent Binckley noted in the past, items which needed repair were brought to the GRD's attention, and the Township might help with labor.

Trustee Schott questioned whether replacing the posts was something the Township could do. Superintendent Binckley responded the Township could replace the posts. Trustee Jenks commented the GRD takes full responsibility for the parks and the Township was out of the parks business and lost its funding. Unofficially, the Township has helped with labor when it had time if the GRD buys materials.

Trustee Schott questioned if she could tell Director Wildman the Township would help with labor if the GRD replaces the posts. The Trustees concluded requests for help with labor would be handled on a case by case basis by Superintendent Binckley.

#### Budget Review:

Trustee Schott reported she attended the special budget review meeting on March 6, 2014.

#### Zoning:

Trustee Schott reported she received a phone call from a resident on March 10, 2014, concerning lots of record under five acres. The resident wanted to know when the Zoning Commission will meet and where they are in the process.

Trustee Schott reported she attended the instructional zoning meeting at the Licking County Prosecutor's office on March 10, 2014. Trustee Schott reported the meeting was led by APA Lecklider who reviewed the responsibilities of the Zoning Board of Appeals (ZBA), the Zoning Commission, the Trustees, and the Zoning Inspector. APA Lecklider advised the Zoning Commission acts in a legislative realm and makes the zoning rules. The ZBA has the authority to override the zoning rules made by the Zoning Commission. Enforcement of the zoning rules is

done by the Zoning Inspector. APA Lecklider went into detail concerning the responsibilities and limits for each entity.

Trustee Jenks commented the session was very well done and appreciated Trustee Schott's facilitation of the meeting. There was further discussion concerning information from the meeting. Trustee Jenks commented the Zoning Commission was surprised to learn the Trustees can rewrite a zoning rule. Trustee Schott reported APA Lecklider will prepare a written document which details each areas responsibility. It will be used to train new board members.

Trustee Jenks commented the Township had problems with zoning last year and, with Trustee Schott's help, the Township has come a long way toward resolving the problems.

#### Roads District:

##### Superintendent's Report:

##### Snow Removal:

Superintendent Binckley reported the crews have been out two times to perform snow removal duties since the last meeting. Superintendent Binckley reported they have removed the snow fence along Burg Street. The posts are still frozen in the ground, but will be removed once the ground thaws.

##### Potholes:

Superintendent Binckley reported the crews have been working to fill potholes.

##### Culvert Inspection and Inventory Spreadsheet reports:

Superintendent Binckley reported he sent the annual culvert and inventory reports required by the County Engineer's office. Superintendent Binckley reported the Engineer's office sent an e-mail which included an application for replacement of culverts over 36 inches. This is not applicable to Granville Township as there are no culverts over 36 inches scheduled for replacement this year.

##### Salt Purchasing Contract:

Superintendent Binckley reported he received an e-mail from ODOT concerning their 2014-2015 salt purchase program. Superintendent Binckley reported the salt contract normally is due in May but, due to salt issues, this year they are requesting the salt contract including estimated tonnage by April 8, 2014. Superintendent Binckley reported previously the contract was an 80%-120% contract, but it will now be 90%-110%. The Township will need to purchase at least 90% of the contracted amount, and may purchase up to 110% of the contracted amount.

Superintendent Binckley recommended the Township participate in the ODOT salt purchase program as it has been beneficial, especially this past winter. Superintendent Binckley recommended the Township contract for 775 tons of salt. Superintendent Binckley determined this amount based upon the amount used in previous winters and the available space in our salt bin. Trustee Jenks commented he supports approving 775 tons as the contract amount. Trustee Jenks reported he and Superintendent Binckley have looked at the salt usage history for the past few years, including what McKean Township and the schools (Granville) will likely use. We then looked at what a worst case scenario would be if 775 tons is contracted. Trustee Jenks

stated if the Township takes the mandatory 90% of the 775 tons of salt and fills the salt bin, and has a light winter, additional salt may be stored where the Township previously kept salt. We then looked at the amount of salt used during the lightest winter in recent past. Trustee Jenks commented 775 tons is more than requested in the past, but he and Superintendent Binckley believe it to be an appropriate amount.

Trustee Schott reported she previously reviewed the issue with Superintendent Binckley. Superintendent Binckley reported what helped the Township this year was keeping the salt bin full. The Township began this winter with a full salt bin which helped it get through the winter when other governments had difficulties. Superintendent Binckley commented he would hope the salt bin would be full at the end of the 2014-2015 winter season. As salt prices continually rise, this would save money in future years.

Trustee Schott questioned if Superintendent Binckley had received confirmation of their participation and the amount they will request from McKean Township and from the school district. Superintendent Binckley reported he has confirmation from the school district for 40-50 tons of salt. Superintendent Binckley phoned McKean Township, but has not yet had a response. Superintendent Binckley reported McKean has purchased 80 tons since the beginning of the program. Trustee Jenks commented McKean Township Fiscal Officer Phyllis Ellas, has advised us that McKean Township purchases 80 tons each year as that is all their budget will allow.

Trustee Jenks made a motion Granville Township approve sending the State of Ohio a purchase estimate of 775 tons of salt for the 2014-15 State Salt Purchasing Contract and for FO Miller to act as the Township purchasing agent. Trustee Mason seconded the motion and with no further discussion, the motion passed by a unanimous vote.

Trustee Jenks suggested Granville Township was one of the few government entities which did not run out of salt this year. ODOT honored the Salt Purchasing Contract with Granville Township and the Township received its full allocation of salt.

Cemetery Department:

Superintendent Binckley reported there have been three funerals. Superintendent Binckley presented one deed to sign.

Superintendent Binckley reported the employees will begin removing grave blankets and winter decorations next week.

Parks Department/ Granville Recreation District:

Trustee Schott presented and read a copy of a thank you letter she received from Judy Preston, Granville Township Land Management Committee. Ms. Preston requested the Trustees review the letter being sent to David Hughes Landscaping by the Land Management Committee regarding the stair project completed at Spring Valley Nature Preserve. Trustee Schott read the proposed letter to the Trustees.

We would like to Thank David Hughes Landscaping for the new stairs at Spring Valley Nature Preserve. He and his crew did a wonderful job making the start of Roberts Ridge

Trail (behind the platform tennis courts) easy to navigate. They took it from a steep and slippery when wet trail to one that anyone of any age can easily climb up or down. The funding came from the Licking County Trust thru a grant they received from Park National Bank. David and his crew passed along the materials at their cost since the project was for the community. We appreciate the time and effort they spend hauling gravel by the wheel barrow load. If you haven't been out to Spring Valley recently, we urge you to check out the trails. Alex Wilson installed sign posts at the trail intersections as this Eagle Scout project (Thank you Alex!) so with a map in hand you have to work hard to get lost. Spring Valley Nature Preserve is one of Granville's hidden gems. Enjoy it but don't tell the rest of the county!

Granville Township Land Management Committee – Judy Preston, Mickey Smith, Grace Gordon, Lynn & Craig Connelly, Greg Dixon, Dick Kinsley & Andy McCall

After a short period of discussion the Trustees approved sending the letter.

Trustee Schott reported the Granville Township Land Management Committee also sent pictures of the stairs. Trustee Jenks requested Trustee Schott thank the Granville Township Land Management Committee for sending the letter and for their work.

#### Fire Department:

Fire Chief's report:

Chief Hussey reported the Fire Department participated in Alert, Lockdown, Inform, Counter, Evacuate (ALICE) safety training in the schools (Granville). This is a new philosophy concerning response to violent people in the schools. Chief Hussey reported the school safety committee is making good, ongoing progress.

Chief Hussey reported he is working with a group of parents to initiate heart safe accreditation for the schools. This will be taken to the School Board. The program requires a certain number of teachers to be certified in CPR. Chief Hussey indicated the Fire Department will provide the CPR training to the teachers. Somer Thagard is leading the parent group. Chief Hussey will be meeting with Superintendent Jeff Brown next week regarding the initiative.

#### GovDeals.com

Chief Hussey reported the Land Rover, which was placed on GovDeals.com, has been receiving attention. Chief Hussey reported there is a similar vehicle on e-bay and is over \$100,000. Chief Hussey stated the Land Rover was purchased by the private fire company corporation and was inherited by the Granville Township Fire Department. It was not purchased by the current Fire Department. Chief Hussey reported people in the community have asked why there is such a unique vehicle with the Fire Department. Chief Hussey noted the corporation purchased the Land Rover for a little over \$30,000. It is now worth more than \$70,000. Chief Hussey commented the Township is disposing of the vehicle because it is valuable, and is not the best vehicle for what it was intended. The vehicle will be on the auction site until April 3, 2014. Chief Hussey reported positive and negative responses concerning the vehicle have come from the entire country.

#### Calls/Runs:

Chief Hussey reported the Fire Department has had 370 calls so far this year, which is 10% higher than at this time last year. Chief Hussey stated the number of calls keeps going up and the Fire Department is on track to receive over 2,000 calls this year.

#### Personnel:

Chief Hussey reported he received a resignation request from long-time Volunteer Fire Fighter Larry Scheiderer. Fire Fighter Scheiderer has been with the Fire Department for a long time, and was an officer with the corporation. Chief Hussey reported he also received resignation requests from two Denison students, Anna Lisa Gentile, and Ashley Holland

Trustee Mason made a motion to accept the resignation requests of Larry Scheiderer, Anna Elisa Gentile, and Ashley Holland. Trustee Schott seconded the motion and it was approved by a unanimous vote.

FO Miller questioned if the Trustees would like to send a thank you letter to Mr. Scheiderer as he has volunteered for many years. Chief Hussey commented he will check on Mr. Scheiderer's start date as he will be close to the 20 year mark. Chief Hussey will ensure Mr. Scheiderer is recognized.

#### Medical:

Chief Hussey reported he received a letter from Dr. Frank Orth, Granville Township Fire Department's Medical Director. Dr. Orth will be resigning from this position at the end of April, 2014. Chief Hussey stated all medics work under a medically licensed physician. Dr. Orth is a resident, and has been the Department's Medical Director for over 20 years at no cost to the Township. Chief Hussey reported he is beginning to look for a new Medical Director, as is required by law. Chief Hussey reported he has reached out to a few members of the community concerning the position. Chief Hussey reported he will have a proposal concerning the position next month.

#### Purchase Requests:

Chief Hussey reported the Township Fire Department applied for EMS grant funds which comes from seat belt fine monies. Chief Hussey reported there is \$3,750 which has not been spent. The grant cycle begins in June, and the Fire Department has again applied for the grant money. If the money is not spent, the Township loses it. Chief Hussey noted in the past the money was used to pay for employees to attend paramedic school. Chief Hussey requested the money be used to purchase new EMS equipment. Chief Hussey provided the Trustees with a proposal to purchase AED training equipment, which will assist in the effort to provide CPR training. The cost for the AED training equipment is \$1,675. Chief Hussey also presented a purchase request for loose equipment from Bound Tree Medical. The equipment includes oxygen regulators, glucometers, etc. and will cost \$2,074. This will use up the grant funds. Chief Hussey reported the State will reimburse the Township 100% for the purchases.

Trustee Mason made a motion to approve purchase requests for \$3,750 for AED training equipment and for \$2,074 for loose medical equipment from Bound Tree Medical. Trustee Schott seconded the motion and it was approved by a unanimous vote after no further discussion.

Chief Hussey presented a purchase order for five sets of turn out gear from Findley Fire. Chief Hussey stated the Fire Department budgeted for five sets to be purchased in 2014. Chief Hussey reported turn out gear has to be removed from service after ten years and this purchase is part of the scheduled rotation. The cost for five sets of turn out gear is \$11,935.

Trustee Schott made a motion to approve the purchase request for five sets of turn out gear from Findley Fire at a cost of \$11,935. Trustee Mason seconded the motion and it was approved by a unanimous vote.

#### Heart Monitors:

Chief Hussey reported the Fire Department changed heart monitors a few years ago. There was a battery charger for the old monitors which is no longer needed. One of the volunteer fire fighters from Holmes County requested donation of the old battery charger as they use the old heart monitors. Chief Hussey requested the battery charger be declared surplus and be donated to the Holmes County Fire Department.

Trustee Mason made a motion the battery charger be declared surplus and be donated to the Holmes County Fire Department. Trustee Schott seconded the motion and it was approved by a unanimous vote.

#### Land Management/ Open Space:

##### Wolfe Property Status:

Trustee Mason reported nothing new has happened concerning the Wolfe property. Trustee Mason advised Steve Layman will contact the Trustees when there is new information.

##### Granville Golf Course Status:

Trustee Mason reported there is nothing new concerning the Township's easement for the Granville Golf Course. Trustee Mason reported the Village of Granville will be taking action concerning their easement. This is the last step prior to the Township and the Village together closing on the easements. Trustee Schott reported she will not be at the Trustee meeting on March 26, 2014.

#### Zoning:

##### Zoning Inspector and Compliance Officer:

Zoning Inspector Officer Binckley reported he issued two permits. One permit was for a garage at 284 Denbigh Drive, and the other was for an addition at 282 Clouse Lane. He will be issuing a permit for a garage on Loudon Street tomorrow.

##### Zoning Commission:

Trustee Schott reported the Zoning Commission will be meeting on March 17, 2014. Trustee Schott reported she spoke to APA Lecklider who advised he will try to meet with Chip Blanchard prior to the March 17<sup>th</sup> meeting to review the suggestions he received from the Zoning Commission.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met.

FO Miller reported he received a request from Bryon Reed, Terra Nova, for the Zoning Commission meeting minutes. FO Miller reported he gave Mr. Reed copies of the Zoning Commission meeting minutes which were available.

Trustee Schott reported Mr. Reed also contacted her. FO Miller reported Mr. Reed indicated he will be attending the Zoning Commission meeting on March 17, 2014. Trustee Schott reported when she spoke to Mr. Reed, he stated he will likely not attend the March 17, 2014, meeting and wanted to know how he could obtain the minutes from the meeting. Trustee Jenks questioned if the meeting minutes were being placed on the Township's website. FO Miller reported the minutes are published on the Township's website after they are approved. It was noted the minutes from a meeting have to be approved at the next meeting, which is why there is a delay before they are available.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported the status of the Rotary Bridge Project was provided earlier in the meeting. Superintendent Binckley reported the necessary trees were cut to prevent nesting of the Indiana long eared bats. Superintendent Binckley reported the Village assisted in cutting the larger trees.

Trustee Jenks reported Korda previously marked the area where the trees would need to be cut.

Kendal TIF:

FO Miller reported he expects to receive the first half tax payment later this month.

Energy Aggregation:

Trustee Schott reported DPL Energy has the numbers from AEP to determine the number of Village residents and small businesses eligible for aggregation. FO Miller reported a document was signed by the Township to allow DPL Energy to receive the information from AEP. The Township and Village will now wait for DPL Energy to state what price they can offer the Township and Village residents.

Trustee Schott reported she received a call concerning the Township's energy aggregation program from Union Township Trustee Rick Black. Union Township is discussing potential energy aggregation programs and had questions concerning consulting firms. Trustee Schott reported she suggested Mr. Black contact her in a week when the Township should have more

information regarding the bid from DPL Energy. There was further discussion concerning this issue.

Trustee Schott reported she received a call from DPL Energy who stated they heard Granville Township was having problems with the process. Trustee Schott reported she advised DPL Energy, that is not the case. The Buckeye Lake Newspaper misreported Granville Township was not happy with the energy aggregation process. Trustee Jenks stated when Granville Township first looked into energy aggregation, Trustee Black was contacted to see if Union Township would be interested in joining our effort. We concluded there was not enough time for Union Township to explore the issue as we wanted to place the issue on the fall ballot.

#### Rental Home/ Spring Valley Nature Preserve:

FO Miller reported the renters (Brad and Jennifer Hyslop) have moved into the house. The Hyslop's called and reported a leaking water heater which had to be replaced. A local plumber was called and determined it had rusted out and replaced it with a new water heater. FO Miller noted he also received a copy of the renter's insurance policy, which they are required to carry.

#### Farm Lease:

Trustee Jenks reported the farm lease bids were opened at the previous Trustee meeting. Watts Farms was the apparent high bidder. FO Miller reported he reviewed the documents and is satisfied with them. FO Miller recommended the contract to lease the 70+ acres of Township property located at the southwest intersection of SR16 and SR37, also known as the former Quisenberry property, and land to its west along SR37 be awarded to the higher bidder, Phil Watts, Watts Farms. The contract will be for three years, at \$23,310. This will be \$7,770, payable each year on the first of December.

Trustee Mason made a motion to award the contract leasing the 70+ acres of Township property located at the southwest intersection of SR16 and SR37, also known as the former Quisenberry property, and land to its west along SR37 to the higher bidder, Phil Watts, Watts Farms, for \$23,310, with \$7,770 payable on December 1<sup>st</sup> of each year for a three year period. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Superintendent Binckley will take the contract to Mr. Watts to sign. FO Miller reported he has the other contracts for the Pohm property and the Burg St. property which have been signed by Mr. Watts and are ready to be signed by the Trustees.

Trustee Jenks reported the Martins still have a contract leasing a small portion of farm land at SR 37 and James Rd. It is a three year contract which will expire next year. Trustee Schott questioned if there were issues with hunting on this property, and Trustee Jenks advised her there were no hunting problems on this property.

#### New Business:

Trustee Mason commented concerning other work which is done by Superintendent Binckley and his employees. Trustee Mason reported the roads employees pick up dead deer in Township

right of ways, but also receive many calls concerning deer along state highways and county roads. Trustee Mason also reported the road crews remove tree limbs, etc. and reported this evening they removed a tree limb which had fallen on a road in his subdivision.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes and Schott-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(2) at 8:00 PM.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Mason-Yes, Jenks-Yes, and Schott-Yes the meeting was reconvened into regular session.

FO Miller reported there has been some confusion concerning who is the Township's Zoning Inspector. FO Miller received an email from Brad Mercer from the Licking County Planning Commission who indicated they had Warren May listed as the Township's Zoning Inspector. Mr. Mercer indicated in his email, that the Zoning Commission had received a couple phone calls from residents that we had directed to Mr. May who then directed them to Mr. Binckley is Mr. May stated was now the official contact.

FO Miller stated during the last meeting in December 2013, Warren May was named Zoning Inspector for the first six months of 2014 with an additional duty to train his replacement. At the January 8, 2014 meeting, the Trustees named Travis Binckley as Interim Zoning Inspector. Mr. Binckley was instructed to work with Zoning Inspector Warren May to learn the job. FO Miller asked the Trustees to clarify this situation.

After a period of discussion, Trustee Schott made a motion to name Travis Binckley the Township's Zoning Inspector and to keep former Zoning Inspector Warren May as a consultant through the end of June, 2014. Trustee Mason seconded the motion and after no further discussion, the motion unanimously passed.

Mr. Binckley, Mr. May and Brad Mercer are to be notified of this update.

Trustee Schott moved adjournment, and the meeting was adjourned at 8:30 PM.

Calendar Reminder:

- Regular Board Meetings 03/26/14 and 04/09/14 starting at 7:00 PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.