

Granville Township  
Minutes of Regular Meeting, March 26, 2014

Present: Granville Township and Granville Roads District Trustees\* Bill Mason and Paul Jenks, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Chuck Peterson, Granville Sentinel  
Judy Preston, Granville Township Land Management Committee  
Butch Curtis, 1942 Columbus Rd

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of March 12, 2014:

Trustee Jenks reported Trustee Schott is on holiday and has not approved the draft of the minutes from March 12, 2014. Trustee Jenks, therefore, tabled approval of the minutes until the next Township Meeting.

Public Comment:

Judy Preston, Granville Land Management Committee questioned if the Trustees knew when the parcels located in the Village and also in Union Township would come into Granville Township. Trustee Jenks reported he inquired about this issue in January and was advised it has not yet been finalized with the County Commissioner's office. Chief Hussey reported when he checked the Licking County Auditor's website still indicated the section still belonged to Union Township.

Trustee Jenks advised Ms. Preston he will find out when the section will come into Granville Township and respond. Ms. Preston reported her mother received a letter from Union Township concerning a possible energy aggregation program in Union Township. Her mother wondered why she was sent the letter when her property will be in Granville Township. Chief Hussey advised Union Township likely used an old list of addresses.

Trustee Jenks advised the Township does not have anything to do with the annexation of the section of Union Township. The Village of Granville petitioned for the annexation, and the County Commissioners have to approve the transfer.

Correspondence Received or Sent:

Farm Leases:

FO Miller reported he received signed farm leases from Phil Watts for the Pohm, Burg St. and Quisenberry Properties.

Elected Official Reports:

FO Miller:

Financial Matters:

Audit:

FO Miller reported he met with Jason Carr, Director of Governmental Services at Wilson, Shannon, and Snow. FO Miller reported he provided Mr. Carr with various Township documents. Mr. Carr is beginning the 2012-2013 Township audit.

**Long Range Planning Meeting:**

FO Miller reported he sent notice concerning a meeting at 9:00 a.m. on April 8, 2014, to the Trustees and to Chief Hussey and Superintendent Binckley. The meeting is being held to discuss long range plans. FO Miller reported he will provide proper public notice concerning the meeting.

**Rotary Bridge:**

FO Miller reported he sent a check to the Granville Rotary Club for \$2,500. FO Miller stated this payment along with a separate \$2,500 transfer for work completed by Korda, meets the Township's \$10,000 obligation to the Rotary Bridge project. An initial payment of \$5000 was made in 2011 when those Trustees approved the Township's contribution.

**Amended Certificate and Revised Revenue and Appropriation Amounts:**

FO Miller presented and explained the following appropriations transfers to the Trustees.

GRANVILLE TOWNSHIP, LICKING COUNTY

**Appropriation Supplemental**

3/13/2014 to 3/31/2014

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
03/24/2014	03/24/2014	2191-220-310-0011	\$3,100.00		Permanent
03/24/2014	03/24/2014	2191-220-599-0004	-\$3,100.00		Permanent
03/26/2014	03/26/2014	1000-110-311-0000	\$10,000.00		Permanent
03/26/2014	03/26/2014	1000-110-599-0004	-\$10,000.00		Permanent

Trustee Jenks made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Jenks and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
249-2014	03/14/2014	03/11/2014	EP	Joseph C Asselin	\$1,033.03
250-2014	03/14/2014	03/11/2014	EP	Susan A Bain	\$287.88
251-2014	03/14/2014	03/11/2014	EP	Thomas M Barnhill	\$282.03
252-2014	03/14/2014	03/11/2014	EP	Christopher M Bassetti	\$148.85
253-2014	03/14/2014	03/11/2014	EP	Andrew R Baughman	\$1,717.90
254-2014	03/14/2014	03/11/2014	EP	B. Travis Binckley	\$2,135.68
255-2014	03/14/2014	03/11/2014	EP	Charles D. Borden	\$699.84
256-2014	03/14/2014	03/11/2014	EP	Thomas A. Bowman	\$1,640.65
257-2014	03/14/2014	03/11/2014	EP	Tyler J. Bryan	\$1,008.55
258-2014	03/14/2014	03/11/2014	EP	Joshua M Butt	\$1,061.48
259-2014	03/14/2014	03/11/2014	EP	Derwin R Clemens	\$1,688.72
260-2014	03/14/2014	03/11/2014	EP	Gregory S. Coyle	\$257.40
261-2014	03/14/2014	03/11/2014	EP	Casey R. Curtis	\$2,252.08
262-2014	03/14/2014	03/11/2014	EP	Drew T DeSimone	\$377.37
263-2014	03/14/2014	03/11/2014	EP	Paul J. DuBeck III	\$237.95
264-2014	03/14/2014	03/11/2014	EP	C. Michael Duncan	\$299.32
265-2014	03/14/2014	03/11/2014	EP	Troy A Elmore	\$264.95
266-2014	03/14/2014	03/11/2014	EP	Bradley D Essick	\$2,154.57
267-2014	03/14/2014	03/11/2014	EP	Robert M Glaze	\$513.77
268-2014	03/14/2014	03/11/2014	EP	Adam C Gottfried	\$416.14
269-2014	03/14/2014	03/11/2014	EP	Joshua B. Harrison	\$384.87
270-2014	03/14/2014	03/11/2014	EP	Kevin M Henry	\$630.30
271-2014	03/14/2014	03/11/2014	EP	Brianne M Hill	\$1,895.92
272-2014	03/14/2014	03/11/2014	EP	Jeff A Hussey	\$2,603.98
273-2014	03/14/2014	03/11/2014	EP	Aaron C. Jones	\$416.98
274-2014	03/14/2014	03/11/2014	EP	Bradley A. Leckrone	\$414.33
275-2014	03/14/2014	03/11/2014	EP	Terry L. Lynn Jr	\$231.31
276-2014	03/14/2014	03/11/2014	EP	Ralph R Meisenhelder	\$624.66
277-2014	03/14/2014	03/11/2014	EP	Troy A Melick	\$393.45
278-2014	03/14/2014	03/11/2014	EP	Daniel J Mercer	\$689.21
279-2014	03/14/2014	03/11/2014	EP	Tyler S Poe	\$279.92
280-2014	03/14/2014	03/11/2014	EP	Brandon T. Reece	\$1,497.70
281-2014	03/14/2014	03/11/2014	EP	Steve L. Riley Jr.	\$296.66
282-2014	03/14/2014	03/11/2014	EP	Andrew T. Saunders	\$1,620.71
283-2014	03/14/2014	03/11/2014	EP	Douglas W. Smith	\$387.29
284-2014	03/14/2014	03/11/2014	EP	Scott M Smith	\$537.05
285-2014	03/14/2014	03/11/2014	EP	Michael J Theisen	\$410.68
286-2014	03/14/2014	03/11/2014	EP	Russell L. Thompson Jr.	\$1,743.08
288-2014	03/14/2014	03/11/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,921.80
289-2014	03/14/2014	03/11/2014	EW	Ohio Public Employees Deferred Comp.	\$1,575.00
290-2014	03/14/2014	03/11/2014	EW	OCS Pay Center-Knox Cty 7085726383	\$885.76
291-2014	03/21/2014	03/19/2014	EW	Village of Granville - Income Tax Dept	\$1,185.26
292-2014	03/28/2014	03/25/2014	EP	Joseph C Asselin	\$877.95
293-2014	03/28/2014	03/25/2014	EP	Susan A Bain	\$277.91
294-2014	03/28/2014	03/25/2014	EP	Thomas M Barnhill	\$282.03
295-2014	03/28/2014	03/25/2014	EP	Christopher M Bassetti	\$389.48

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
296-2014	03/28/2014	03/25/2014	EP	Andrew R Baughman	\$1,493.43
297-2014	03/28/2014	03/25/2014	EP	B. Travis Binckley	\$2,136.29
298-2014	03/28/2014	03/25/2014	EP	Charles D. Borden	\$671.46
299-2014	03/28/2014	03/25/2014	EP	Thomas A. Bowman	\$1,609.47
300-2014	03/28/2014	03/25/2014	EP	Tyler J. Bryan	\$1,082.75
301-2014	03/28/2014	03/25/2014	EP	Joshua M Butt	\$941.40
302-2014	03/28/2014	03/25/2014	EP	Derwin R Clemens	\$1,543.08
303-2014	03/28/2014	03/25/2014	EP	Gregory S. Coyle	\$119.37
304-2014	03/28/2014	03/25/2014	EP	Casey R. Curtis	\$1,659.68
305-2014	03/28/2014	03/25/2014	EP	Drew T DeSimone	\$382.34
306-2014	03/28/2014	03/25/2014	EP	Paul J. DuBeck III	\$108.83
307-2014	03/28/2014	03/25/2014	EP	C. Michael Duncan	\$380.12
308-2014	03/28/2014	03/25/2014	EP	Troy A Elmore	\$137.21
309-2014	03/28/2014	03/25/2014	EP	Bradley D Essick	\$1,719.56
310-2014	03/28/2014	03/25/2014	EP	Robert M Glaze	\$394.67
311-2014	03/28/2014	03/25/2014	EP	Adam C Gottfried	\$355.77
312-2014	03/28/2014	03/25/2014	EP	Elizabeth G Hampton	\$155.30
313-2014	03/28/2014	03/25/2014	EP	Joshua B. Harrison	\$379.95
314-2014	03/28/2014	03/25/2014	EP	Kevin M Henry	\$616.88
315-2014	03/28/2014	03/25/2014	EP	Brianne M Hill	\$1,676.87
316-2014	03/28/2014	03/25/2014	EP	Jeff A Hussey	\$2,603.98
317-2014	03/28/2014	03/25/2014	EP	Paul R. Jenks	\$1,356.46
318-2014	03/28/2014	03/25/2014	EP	Aaron C. Jones	\$431.79
319-2014	03/28/2014	03/25/2014	EP	Brian P. Jones	\$408.12
320-2014	03/28/2014	03/25/2014	EP	Bradley A. Leckrone	\$709.14
321-2014	03/28/2014	03/25/2014	EP	Terry L. Lynn Jr	\$497.20
322-2014	03/28/2014	03/25/2014	EP	William R. Mason Jr.	\$1,237.90
323-2014	03/28/2014	03/25/2014	EP	Warren J. May	\$1,321.42
324-2014	03/28/2014	03/25/2014	EP	Ralph R Meisenhelder	\$611.29
325-2014	03/28/2014	03/25/2014	EP	Troy A Melick	\$512.13
326-2014	03/28/2014	03/25/2014	EP	Daniel J Mercer	\$123.26
327-2014	03/28/2014	03/25/2014	EP	Jerry A Miller	\$1,743.73
328-2014	03/28/2014	03/25/2014	EP	Tyler S Poe	\$146.40
329-2014	03/28/2014	03/25/2014	EP	Brandon T. Reece	\$1,417.41
330-2014	03/28/2014	03/25/2014	EP	Andrew T. Saunders	\$1,245.89
331-2014	03/28/2014	03/25/2014	EP	Melanie J Schott	\$1,235.26
332-2014	03/28/2014	03/25/2014	EP	Douglas W. Smith	\$510.49
333-2014	03/28/2014	03/25/2014	EP	Scott M Smith	\$412.64
334-2014	03/28/2014	03/25/2014	EP	Michael J Theisen	\$535.79
335-2014	03/28/2014	03/25/2014	EP	Russell L. Thompson Jr.	\$1,524.83
336-2014	03/28/2014	03/25/2014	EP	Jarrad P Tracy	\$134.68
338-2014	03/28/2014	03/25/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,134.39
339-2014	03/28/2014	03/25/2014	EW	Ohio Public Employees Deferred Comp.	\$1,647.00
340-2014	03/28/2014	03/25/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
341-2014	03/28/2014	03/25/2014	EW	AFLAC	\$772.46
342-2014	03/28/2014	03/26/2014	EW	Ohio Department of Taxation	\$2,412.22

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
343-2014	03/28/2014	03/28/2014	EW	School District Income Tax	\$185.50
344-2014	03/28/2014	03/28/2014	EW	Village of Granville - Income Tax Dept	\$1,232.88
9879	03/14/2014	03/14/2014	AW	Raccoon Valley Conservation Club, Inc.	\$15,900.00
9880	03/18/2014	03/17/2014	AW	American Electric Power	\$276.50
9881	03/18/2014	03/17/2014	AW	ACS Firehouse	\$1,950.00
9882	03/18/2014	03/17/2014	AW	Bound Tree Medical LLC	\$1,784.78
9883	03/18/2014	03/17/2014	AW	Cargill, Inc.	\$6,133.82
9884	03/18/2014	03/17/2014	AW	Cintas Corporation	\$568.37
9885	03/18/2014	03/17/2014	AW	Columbia Gas - Utility Payments	\$54.16
9886	03/18/2014	03/17/2014	AW	CVS Pharmacy	\$8.90
9887	03/18/2014	03/17/2014	AW	Dianne Beane (Barcus)	\$100.00
9888	03/18/2014	03/17/2014	AW	Finley Fire Equipment Co., Inc.	\$1,921.24
9889	03/18/2014	03/17/2014	AW	Granville Milling Company	\$37.50
9890	03/18/2014	03/17/2014	AW	Granville Lumber	\$29.27
9891	03/18/2014	03/17/2014	AW	Jae's Towing & Recovery	\$24.85
9892	03/18/2014	03/17/2014	AW	Janet L. Packard	\$46.00
9893	03/18/2014	03/17/2014	AW	Kokosing Materials Inc	\$102.00
9894	03/18/2014	03/17/2014	AW	Medical Benefits Mutual	\$103.17
9895	03/18/2014	03/17/2014	AW	Newspaper Network of Central Ohio	\$99.40
9896	03/18/2014	03/17/2014	AW	Ohio Health/Behavior Health	\$168.00
9897	03/18/2014	03/17/2014	AW	Old Republic	\$200.00
9898	03/18/2014	03/17/2014	AW	Paumier Medical Management Group Inc	\$1,231.92
9899	03/18/2014	03/17/2014	AW	Pinkerton Real Estate Services	\$71.50
9900	03/18/2014	03/17/2014	AW	Public Safety Health & Wellness	\$683.00
9901	03/18/2014	03/17/2014	AW	Richardson Glass Service	\$328.00
9902	03/18/2014	03/17/2014	AW	Ross' Granville Market	\$24.61
9903	03/18/2014	03/17/2014	AW	Time Warner	\$97.49
9904	03/18/2014	03/17/2014	AW	Tire Centers, LLC Store #199	\$691.71
9905	03/18/2014	03/17/2014	AW	United Aggregates Inc	\$300.67
9906	03/18/2014	03/17/2014	AW	Rotary Club of Granville Foundation	\$2,500.00
9907	03/18/2014	03/17/2014	AW	Medical Mutual of Ohio	\$11,364.76
9908	03/28/2014	03/25/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
9909	03/28/2014	03/25/2014	WH	Granville Township	\$6,842.73
9910	03/27/2014	03/26/2014	AW	ACS Firehouse	\$3,030.00
9911	03/27/2014	03/26/2014	AW	B&C Communications	\$262.50
9912	03/27/2014	03/26/2014	AW	CLIA Laboratory Program	\$150.00
9913	03/27/2014	03/26/2014	AW	Delta Dental Plan of Ohio	\$1,215.90
9914	03/27/2014	03/26/2014	AW	Dish Network	\$60.20
9915	03/27/2014	03/26/2014	AW	Fire House	\$732.00
9916	03/27/2014	03/26/2014	AW	Granville Lumber	\$132.98
9917	03/27/2014	03/26/2014	AW	Granville Milling Company	\$19.99
9918	03/27/2014	03/26/2014	AW	Janet L. Packard	\$10.00
9919	03/27/2014	03/26/2014	AW	Mobiletek Consulting LLC	\$1,195.00
9920	03/27/2014	03/26/2014	AW	MT Business Technologies Inc	\$55.00
9921	03/27/2014	03/26/2014	AW	Nightingale-Alan Medical LLC	\$460.03
9922	03/27/2014	03/26/2014	AW	Ohio Fire Academy	\$470.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
9923	03/27/2014	03/26/2014	AW	Ohio Public Entity Consortium	\$187.00
9924	03/27/2014	03/26/2014	AW	Ohio Society of Fire Instructors	\$200.00
9925	03/27/2014	03/26/2014	AW	Ross' Granville Market	\$12.60
9926	03/27/2014	03/26/2014	AW	Treasurer State of Ohio	\$150.00
9927	03/27/2014	03/26/2014	AW	Verizon Wireless	\$320.40
9928	03/27/2014	03/26/2014	AW	Wince Welding Supply Inc.	\$116.60
9929	03/27/2014	03/26/2014	AW	Zee Medical Inc	\$23.10
9930	03/26/2014	03/26/2014	AW	Ashley Ebel	\$580.00
9931	03/26/2014	03/26/2014	AW	Cardinal Title Agency	\$6,199.75
9932	03/26/2014	03/26/2014	AW	Havens Limited	\$17,117.50

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Position bond for Superintendent Binckley and Chief Hussey:

FO Miller reported he checked on position bonds for Zoning Inspector, Cemetery and Roads Superintendent, Fire Chief and Zoning Secretaries. FO Miller stated these positions are currently covered by a blanket position bond of \$1,000. FO Miller indicated the position bond is due for renewal. FO Miller asked Wichert Insurance to provide the cost for a \$1,000 position bond and a \$5,000 position bond. FO Miller reported a \$1,000 position bond will cost \$100 per year, and a \$5,000 position bond will cost \$140 per year. FO Miller suggested Superintendent Binckley will be handling more money as the Zoning Inspector, and there is also money involved with cemetery items. FO Miller recommended increasing the position bond from \$1,000 to \$5,000 coverage at a cost of \$140 per year.

Trustee Jenks made a motion to increase the position bond to a \$5000 amount, Trustee Mason seconded the motion and with our further discussion, the motion unanimously passed.

Trustee Jenks:

Trustee Jenks advised everything he has to report is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he was out of town with the Denison Swim team and reported he worked on the title insurance for the Granville Golf Course. Trustee Mason met with one of the Cardinal Insurance Company principals and was verbally assured the title to the Granville Golf Course is clean. Trustee Mason reported the Trustees have been provided a copy of the report.

Trustee Mason reported Steve Layman is going to determine if there is anything else the Township needs to complete in order to purchase the easement on the (Granville) Golf Course. Trustee Mason advised the Township is waiting for the outcome of the Villages' easement to be acted upon.

Trustee Schott:

Trustee Schott was absent.

Roads District:

## Superintendent's Report:

## Tree Trimming:

Superintendent Binckley reported the crews have been trimming trees along the street off of Newark Granville Road in preparation for paving. The crews will next trim trees on Jones Road. Superintendent Binckley reported trees were also removed in the Maplewood Subdivision. FO Miller received a call from a resident concerning dead trees. Superintendent Binckley reported the employees removed two dead trees, one tree which was impairing the health of another tree, and two trees which were in the ditch line and were causing draining issues.

Trustee Mason questioned whether the county was also clearing trees on county roads. Superintendent Binckley reported a state wide initiative is to clear trees from the road sides at state, county, and local levels. Superintendent Binckley reported the county has had a slow start, but will be working in the Granville area. There was further discussion concerning this issue.

## Wreck on River Road:

Superintendent Binckley reported there was a wreck on the bridge on River Rd. The Township had to replace signs, and repair the berm and the ditch.

## Berm Repair:

Superintendent Binckley reported the crews have been repairing berms which were affected by the snow plows; cleaning the grit and gravel from the roads, patching sod, etc. This is done each year. Superintendent Binckley reported the crews will return to locations where sod was removed and reseed. Superintendent Binckley reported nearby residents were advised as to what the crews were doing.

## Paving Estimates:

Superintendent Binckley reported he prepared rough estimates for paving as part of the Township's ten year paving plan. Superintendent Binckley reported there is a section of 6,000 ft section of Battee Road which has deteriorated due to the harsh winter. The paving plan will include the streets off the North section of Newark Granville Road such as Jones Rd. Superintendent Binckley reported the County Engineer requires the Township Board's approval before an estimate for paving is requested. Superintendent Binckley reported \$250,000 has been budgeted for paving. Superintendent Binckley reported the rough estimate he has obtained for paving is \$243,000, but he needs the Engineer's numbers to make sure his numbers are correct.

Superintendent Binckley noted 300 feet of Denison Drive belong to the Village of Granville. Superintendent Binckley will coordinate with Terry Hopkins, Granville Village, to have this section included with the Township's paving estimate and will then bill the Village for their portion. Superintendent Binckley reported he would like to open bids for paving at the April 23<sup>rd</sup> meeting.

Trustee Jenks stated the Township cannot put road surfacing to bid without the approval of the County Engineer. An estimate and the technical specifications must be approved and the County

Engineer will ensure it applies to the required specifications. Superintendent Binckley put together what he wants to do along with a rough estimate of the cost. The Township Board has to approve the estimate before sending it to the County Engineer. The County Engineer will approve or modify it, then return it to the Township. The Township will then be able to request bids for the project.

Trustee Jenks made a motion to permit Superintendent Binckley to request an estimate for paving from the Licking County Engineer's Office. Trustee Mason seconded the motion and it was approved by a unanimous vote.

#### Summer Hours:

Superintendent Binckley requested permission for the Roads and Cemetery Crews to begin summer hours starting on March 31, 2014. The employees will work from 6:30 a.m. until 5:00 p.m. Monday to Thursday. Superintendent Binckley noted if something comes up on a Friday or weekend, the employees will take care of it.

Trustee Jenks made a motion to approve summer hours of 6:30 a.m. until 5:00 p.m., Monday through Thursday for the Roads and Cemetery Employees. Trustee Mason seconded the motion and it was approved after no further discussion by an affirmative vote.

#### Cemetery Department:

Superintendent Binckley reported there have been three funerals.

Superintendent Binckley reported they have sold one grave, and presented one deed to be signed. Superintendent Binckley reported they have removed all the winter decorations and grave blankets.

Superintendent Binckley reported they completed resurveying the lots in Section 19. The pins have been relocated so the graves will run North and South instead of East and West. Superintendent Binckley reported the only thing left to do is to place caps on all the pins. Superintendent Binckley explained why the change was necessary and identified the area which was resurveyed on a map of the cemetery. Superintendent Binckley reported the resurveying resulted in an additional 80 graves. Superintendent Binckley reported the identifying caps have been ordered.

#### Parks:

Superintendent Binckley reported two rotten posts on the lower shelter house at Spring Valley Nature Preserve were replaced. Superintendent Binckley reported the posts will be painted when they are dry.

Superintendent Binckley reported there is a tree in the Spring Valley Nature Preserve in danger of falling on the house at 208 Sunset Drive. Superintendent Binckley reported he received two estimates to fell the tree. TR Sawyer was the lower bid and will be cutting down the tree within the next week.

#### Signage:

Trustee Jenks questioned whether the issue concerning the sign at Spring Valley Nature Preserve had been resolved. Superintendent Binckley reported Trustee Schott discussed the issue with Andy Wildman. Trustee Schott advised Superintendent Binckley the GRD is going to address all the signs in all the parks and will create a strategic plan to do so. Superintendent Binckley stated it will not likely be replaced soon, but will be part of the plan. Trustee Schott will report when she has further information concerning the issue.

Trustee Jenks suggested the Township would want signs which are also consistent with the values of the Township.

#### Fire Department:

##### Chief's Report:

Chief Hussey reported the Fire Department was involved for six hours in the semi-truck fire on SR 70 on Monday. The Granville Fire Department transported water to the accident site for West Licking Fire Department.

##### Training:

Chief Hussey reported 6 Fire Fighters went to Delaware on March 21, 2014, for training and recertification. Chief Hussey stated they have to be recertified every three years.

##### Medical Director:

Chief Hussey reported he is continuing to work to find a new medical director for the Fire Department as Dr. Orth is resigning at the end of April. Chief Hussey reported a consortium of Fire Departments in Franklin and Licking County's receive medical direction from a doctor at Mount Carmel East. The doctor advises the departments concerning joint protocol and purchasing, does training, and provides a higher level of oversight. Chief Hussey will be meeting with the consortium next week.

Chief Hussey reported there will be a cost. Chief Hussey commented previously, Dr. Orth provided free medical direction to the Township. Chief Hussey estimated the cost will be between \$5,000 and \$10,000 per year. Chief Hussey advised the cost may be absorbed into the training budget. Chief Hussey indicated most agencies pay between \$5,000 to \$25,000 per year for a medical director.

##### Siren Maintenance:

Chief Hussey reported the Fire Department worked with the Village to perform testing of and maintenance on all the sirens in the Township. All batteries were replaced in the tornado sirens.

##### Personnel:

Chief Hussey reported he would like to hire Seth Teagle as a new part-time employee. Mr. Teagle is a full time Fire Fighter Paramedic in Worthington, and has worked as a Fire Fighter in Chattanooga, Tennessee. Mr. Teagle is building a house in Granville and is interested in filling the vacant PEAK time position.

Trustee Mason made a motion to hire Seth Teagle as a part-time, PEAK time employee. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Chief Hussey concluded Mr. Teagle has had his background check and will be ready to begin work in a few weeks.

#### Land Management/ Open Space:

##### Wolfe Property Status:

Trustee Mason reported nothing new has developed concerning the Wolfe property. Trustee Mason reported he spoke to Steve Layman who advised the deed transfer has gone through, but is not yet recorded. Trustee Mason reported Mr. Layman advised the next step will be to contact Matt Harbage. There will be additional paperwork required, but Mr. Layman will stay on top of things.

Trustee Jenks reported a bill was received today for appraisal work. Trustee Jenks questioned the bill. FO Miller stated the bill was for something done last year. Trustee Jenks requested FO Miller check with Mr. Layman before the bill is approved. FO Miller reported he has already e-mailed Mr. Layman to determine if the Township is required to pay the bill, or if the Wolfe's should pay the bill. FO Miller also indicated he needs to know which closing company will be used for the Wolfe easement. Will it be Arrow or another company.

##### Granville Golf Course Status:

Trustee Mason reported there is nothing new concerning the Township's easement for the Granville Golf Course.

#### Zoning:

##### Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported he issued one permit a \$55,000 addition at 632 Mill Race. Zoning Inspector Binckley reported some people have requested permit information.

##### Zoning Commission:

Trustee Jenks reported he spoke to Zoning Commission Chairperson Chip Blanchard today. The Township requested the Zoning Commission look at 5 items, which included grandfathering for lot size less than five acres, non-conforming lots, setback requirements, rebuilding or replacement of structures, and aesthetic review. Trustee Jenks indicated the Zoning Commission has met with the Licking County Prosecuting Attorney and Brad Mercer with the Licking County Planning Commission. Trustee Jenks reported they have language concerning grandfathering lots less than five acres. This will be analyzed at the Township Zoning Commission meeting next Monday. Trustee Jenks reported Mr. Blanchard advised they will be reviewing the language proposed which was reviewed by APA Lecklider and Mr. Mercer.

Trustee Jenks reported the Zoning Commission is not working on architectural review or rebuilds. The Commission is going to first deal with the grandfathering and non-conforming

issue resolution. They will later work on the other issues. Trustee Jenks cautioned about timelines for approving a change to the zoning resolution.

**Zoning Appeal Board (ZBA):**

Trustee Jenks reported the ZBA has not met.

Old Business:

**Rotary Bridge Project-status**

Trustee Jenks reported ODOT contacted Superintendent Binckley and requested a meeting. Superintendent Binckley will meet with the ODOT Engineer on March 27, 2014. ODOT would like some more trees cut, and has other access issues to discuss in the meeting.

Trustee Jenks reported he received a contract and letter from ODNR. Trustee Jenks noted ODNR awarded the Rotary Bridge Project an additional \$150,000 grant. ODNR needs the Township to sign the contract which included stipulations, such as not beginning the project until the grant is approved. The contract also includes a timeline which must be met or the Township loses the grant. Trustee Jenks reported he has given ODOT the contract so they may validate it in accordance with the timelines. Trustee Jenks also sent the contract to Alison Terry, Granville Village, and to the Prosecutors Office for review. No action by the Trustees was required.

**Kendal TIF:**

FO Miller reported he has not received the first half 2013 tax check, but has received a copy of the distribution breakdown from the Auditors Office. FO Miller reported there is enough money from the payment to pay off Kendal. The rest of the money will go to the schools and the Township General Fund. The TIF will end at the end of this year. FO Miller reported he e-mailed Mike Sobul, Granville Schools, and advised there will be a check cut for the schools next week. FO Miller reported Mr. Sobul validated the amounts.

**Energy Aggregation:**

Trustee Jenks reported he contacted Steve Stilwell, Granville Village, concerning the status of energy aggregation. AEP supplied a list of customers eligible for aggregation. The list was forwarded to DPL Energy. DPL Energy has not responded whether they will honor their original estimate for the Township and Village. Trustee Jenks reported Mr. Stilwell does not think any action will occur until the first or second week of April.

**Spring Clean-Up Program:**

FO Miller reported the Village will not have a formal Spring Clean-Up and did not do one last year. The Village advised its residents know they may put trash out at any time of year and Big-O will pick it up.

FO Miller recommended the Township hold its Spring Clean-Up from May 3 through May 10.

New Business:

There was no new business.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, and Mason-Yes the meeting was moved into Executive Session under ORC section 122.21(G)(1) at 8:00 PM.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Jenks - Yes and Mason -Yes the meeting was reconvened into regular session.

Trustee Jenks made a motion to pay Havens Limited \$12,117.50 for legal work related to a personal matter. Trustee Mason seconded the motion and after no discussion, the motion was unanimously passed.

The meeting was adjourned at 7:40 PM.

Calendar Reminder:

- Regular Board Meetings 04/09/14 and 04/23/14 starting at 7:00 PM
- Special Board Meeting 04/08/14 starting at 9:00 AM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.