

Granville Township
Minutes of Regular Meeting, April 9, 2014

Present: Granville Township and Granville Roads District Trustees* Bill Mason and Paul Jenks, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey

Guests: Chuck Peterson, Granville Sentinel

Candi Moore, Bryn Du Commission Chair

Bruce Cramer, Bryn Du Commission Executive Director

Roger Dunifon, 3464 Loudon St. Granville, Ohio

Deputy Tim Caldwell, Licking County Sheriff's Department

Steve Layman, Township's Land Consultant

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of March 12, 2014:

Trustee Schott made a motion to approve the March 12, 2014, minutes. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Minutes of March 26, 2014:

Trustee Jenks made a motion to approve the March 26, 2014, minutes. Trustee Mason seconded the motion and it was approved by an affirmative vote with Trustee Schott abstaining as she was absent for the meeting.

Public Comment:

Annual Report from Bryn Du Commission:

Bryn Du Commission Chair Candi Moore and Executive Director Bruce Cramer presented copies of the 2013 Bryn Du Commission Annual Report to the Trustees.

Ms. Moore reported there have been a wide variety of uses for Bryn Du including lectures, classes, Frisbee tournaments, the daffodil show, meetings, sports, proms, etc. Ms. Moore reported 50% of the use has been by non-profit or charitable organizations.

Ms. Moore advised the report includes before and after pictures of the improvements made to the Bryn Du facilities in 2013. Ms. Moore reported \$50,000 was spent for capital improvements in 2013. Ms. Moore advised the Bryn Du Commission has a major improvement, renovating the carriage house, planned for 2014. The carriage house will be opened for groups to use for meetings and events. The project was bid with the help of the Village. The renovation of the carriage house will be completed in 2014.

Ms. Moore reported the Bryn Du Commission has been operating in the black and has been careful spending the community's money.

Mr. Cramer reported Bryn Du is a busy place and noted the various events which have occurred at Bryn Du such as the lecture series, home and garden show, art show, etc. Mr. Cramer reported

there have been events which people from all over central Ohio attended. Mr. Cramer commented when people visit Bryn Du, they spend money in Granville.

Trustee Jenks questioned Ms. Moore and Mr. Cramer concerning grants. Ms. Moore reported the Village pays Bryn Du Commission \$25,000 to operate the facility. Trustee Jenks questioned what the \$62,000 was for. Ms. Moore advised the Village also provides \$50,000 for capital projects. Money was saved in 2013 to spend in 2014.

Ms. Moore noted each year the Bryn Du Commission has become better at projecting expenses. There was further discussion concerning the activities and expenses at the Bryn Du facilities.

The Township Trustees thanked Ms. Moore, Mr. Cramer and the Bryn Du Board and staff for their work.

Deputy Tim Caldwell, Licking County Sheriff's Department:

Trustee Jenks introduced Deputy Tim Caldwell, Licking County Sheriff's Department, who is the Sheriff's Department's liaison for Granville and McKean Townships. Deputy Caldwell reported he is the Senior Programs Director for the Licking County Sheriff's Department. Deputy Caldwell advised the Trustees he works with elderly residents and special needs children in Licking County. Deputy Caldwell reported he is in charge of Project Lifesaver, which services disabled citizens including individuals with Alzheimer's, dementia and Down's syndrome. Deputy Caldwell explained Project Lifesaver provides a wrist device which is a transmitter to locate anyone missing. Deputy Caldwell reported he teaches an AARP safe driving course to senior citizens and some other programs. Deputy Caldwell advised he does investigations into financial exploitation, abuse, and neglect of the elderly.

Deputy Caldwell reported his position is unique as he creates his own shifts and his programs are supported by grants and do not cost the Sheriff's Department. Deputy Caldwell commented he also is in charge of placing the two radar trailers around the County.

Deputy Caldwell reported he plans to attend one Township meeting each month. Deputy Caldwell advised he can help the Township by preparing crime statistics, etc., but is not able to become a Granville Township Deputy. Deputy Caldwell commented he will help with problem areas, such as speaking with the tenants on Sunset Drive. Deputy Caldwell advised he has the gift of gab and is often able to get things done.

The Township Board introduced themselves to Deputy Caldwell. Trustee Mason thanked Deputy Caldwell for his assistance with the tenants on Sunset Drive and for attending the meeting.

There was no other public comment.

Correspondence Received or Sent:

FO Miller reported he received a note and a certificate of general liability coverage for the parks owned by the Township from the Granville Recreation District (GRD). FO Miller reported they

have a two million dollar limit for individual coverage and four million dollar aggregate coverage for Raccoon Valley Park, Salt Run Park, etc.

FO Miller reported he received an invitation for an event with the Licking County Township's Association. FO Miller reported he is unable to attend the event and forwarded the invitation to the Trustees.

Elected Official Reports:

FO Miller:

Financial Matters:

Tax Settlement:

FO Miller reported the Township received the tax settlement for the first half of 2013. The check was received on March 31, 2014. FO Miller reported he reconciled the payment. FO Miller advised he will report on the Kendal TIF later in the agenda as settlement has been made.

Amended Certificate and Revised Revenue and Appropriation Amounts:

REVENUES

APPROPRIATIONS

FO Miller presented and explained the following appropriations transfer to the Trustees. FO Miller explained \$1,000 was moved into the general fund to pay for the new water heater for the rental home at Spring Valley Nature Preserve.

GRANVILLE TOWNSHIP, LICKING COUNTY

Appropriation Supplemental

3/27/2014 to 4/30/2014

<u>Post Date</u>	<u>Transaction Date</u>	<u>Account Code</u>	<u>Amount</u>	<u>Resolution Number</u>	<u>Type</u>
04/09/2014	04/09/2014	1000-110-323-0000	\$1,000.00		Permanent
04/09/2014	04/09/2014	1000-110-599-0004	-\$1,000.00		Permanent

Trustee Schott made a motion to approve the appropriations transfer. Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Jenks and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

4/9/2014 5

Payment Listing

UA

3/27/2014 to 4/9/2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
292-2014	03/28/2014	03/25/2014	EP	Joseph C Asselin	\$877.95
293-2014	03/28/2014	03/25/2014	EP	Susan A Bain	\$277.91
294-2014	03/28/2014	03/25/2014	EP	Thomas M Barnhill	\$282.03
295-2014	03/28/2014	03/25/2014	EP	Christopher M Bassetti	\$389.48
296-2014	03/28/2014	03/25/2014	EP	Andrew R Baughman	\$1,493.43
297-2014	03/28/2014	03/25/2014	EP	B. Travis Binckley	\$2,136.29
298-2014	03/28/2014	03/25/2014	EP	Charles D. Borden	\$671.46
299-2014	03/28/2014	03/25/2014	EP	Thomas A. Bowman	\$1,609.47
300-2014	03/28/2014	03/25/2014	EP	Tyler J. Bryan	\$1,082.75
301-2014	03/28/2014	03/25/2014	EP	Joshua M Butt	\$941.40
302-2014	03/28/2014	03/25/2014	EP	Derwin R Clemens	\$1,543.06
303-2014	03/28/2014	03/25/2014	EP	Gregory S. Coyle	\$119.37
304-2014	03/28/2014	03/25/2014	EP	Casey R. Curtis	\$1,659.68
305-2014	03/28/2014	03/25/2014	EP	Drew T DeSimone	\$382.34
306-2014	03/28/2014	03/25/2014	EP	Paul J. DuBeck III	\$108.83
307-2014	03/28/2014	03/25/2014	EP	C. Michael Duncan	\$380.12
308-2014	03/28/2014	03/25/2014	EP	Troy A Elmore	\$137.21
309-2014	03/28/2014	03/25/2014	EP	Bradley D Essick	\$1,719.56
310-2014	03/28/2014	03/25/2014	EP	Robert M Glaze	\$394.67
311-2014	03/28/2014	03/25/2014	EP	Adam C Gottfried	\$355.77
312-2014	03/28/2014	03/25/2014	EP	Elizabeth G Hampton	\$155.30
313-2014	03/28/2014	03/25/2014	EP	Joshua B. Harrison	\$379.95
314-2014	03/28/2014	03/25/2014	EP	Kevin M Henry	\$616.88
315-2014	03/28/2014	03/25/2014	EP	Brianne M Hill	\$1,676.87
316-2014	03/28/2014	03/25/2014	EP	Jeff A Hussey	\$2,603.98
317-2014	03/28/2014	03/25/2014	EP	Paul R. Jenks	\$1,356.46
318-2014	03/28/2014	03/25/2014	EP	Aaron C. Jones	\$431.79
319-2014	03/28/2014	03/25/2014	EP	Brian P. Jones	\$408.12
320-2014	03/28/2014	03/25/2014	EP	Bradley A. Leckrone	\$709.14
321-2014	03/28/2014	03/25/2014	EP	Terry L. Lynn Jr	\$497.20
322-2014	03/28/2014	03/25/2014	EP	William R. Mason Jr.	\$1,237.90
323-2014	03/28/2014	03/25/2014	EP	Warren J. May	\$1,321.42
324-2014	03/28/2014	03/25/2014	EP	Ralph R Meisenhelder	\$611.29
325-2014	03/28/2014	03/25/2014	EP	Troy A Melick	\$512.13
326-2014	03/28/2014	03/25/2014	EP	Daniel J Mercer	\$123.26
327-2014	03/28/2014	03/25/2014	EP	Jerry A Miller	\$1,743.73
328-2014	03/28/2014	03/25/2014	EP	Tyler S Poe	\$146.40
329-2014	03/28/2014	03/25/2014	EP	Brandon T. Reece	\$1,417.41
330-2014	03/28/2014	03/25/2014	EP	Andrew T. Saunders	\$1,245.89
331-2014	03/28/2014	03/25/2014	EP	Melanie J Schott	\$1,235.26
332-2014	03/28/2014	03/25/2014	EP	Douglas W. Smith	\$510.49
333-2014	03/28/2014	03/25/2014	EP	Scott M Smith	\$412.64
334-2014	03/28/2014	03/25/2014	EP	Michael J Theisen	\$535.79
335-2014	03/28/2014	03/25/2014	EP	Russell L. Thompson Jr.	\$1,524.83
336-2014	03/28/2014	03/25/2014	EP	Jarrad P Tracy	\$134.68
338-2014	03/28/2014	03/25/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,134.39

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
339-2014	03/28/2014	03/25/2014	EW	Ohio Public Employees Deferred Comp.	\$1,647.00
340-2014	03/28/2014	03/25/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
341-2014	03/28/2014	03/25/2014	EW	AFLAC	\$772.48
342-2014	03/28/2014	03/28/2014	EW	Ohio Department of Taxation	\$2,412.22
343-2014	03/28/2014	03/28/2014	EW	School District Income Tax	\$185.50
344-2014	03/28/2014	03/28/2014	EW	Village of Granville - Income Tax Dept	\$1,232.88
345-2014	04/04/2014	03/31/2014	EW	City of Columbus	\$199.58
346-2014	04/04/2014	03/31/2014	EW	Heath Income Tax	\$4.61
347-2014	04/04/2014	03/31/2014	EW	Lancaster Income Tax	\$28.98
348-2014	04/04/2014	03/31/2014	EW	Newark Income Tax Department	\$100.39
349-2014	04/04/2014	03/31/2014	EW	Regional Income Tax Agency	\$128.87
350-2014	04/04/2014	04/01/2014	EW	Park National Bank - for OPERS ACH Dr	\$6,815.74
351-2014	03/31/2014	04/04/2014	CH	Granville Township - Dummy vendor	\$2,006.06
352-2014	03/31/2014	04/04/2014	CH	Windstream	\$361.70
353-2014	03/31/2014	04/04/2014	CH	American Electric Power	\$1,789.04
354-2014	03/31/2014	04/04/2014	CH	Village of Granville	\$256.51
355-2014	03/31/2014	04/04/2014	CH	Columbia Gas - Utility Payments	\$2,126.14
9908	03/28/2014	03/25/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
9909	03/28/2014	03/25/2014	WH	Granville Township	\$6,842.73
9910	03/27/2014	03/26/2014	AW	ACS Firehouse	\$3,030.00
9911	03/27/2014	03/26/2014	AW	B&C Communications	\$262.50
9912	03/27/2014	03/26/2014	AW	CLIA Laboratory Program	\$150.00
9913	03/27/2014	03/26/2014	AW	Delta Dental Plan of Ohio	\$1,215.90
9914	03/27/2014	03/26/2014	AW	Dish Network	\$60.20
9915	03/27/2014	03/26/2014	AW	Fire House	\$732.00
9916	03/27/2014	03/26/2014	AW	Granville Lumber	\$132.98
9916	03/31/2014	03/31/2014	AW	Granville Lumber	-\$132.98
9917	03/27/2014	03/26/2014	AW	Granville Milling Company	\$19.99
9918	03/27/2014	03/26/2014	AW	Janet L. Packard	\$10.00
9919	03/27/2014	03/26/2014	AW	Mobiletek Consulting LLC	\$1,195.00
9920	03/27/2014	03/26/2014	AW	MT Business Technologies Inc	\$55.00
9921	03/27/2014	03/26/2014	AW	Nightingale-Alan Medical LLC	\$460.03
9922	03/27/2014	03/26/2014	AW	Ohio Fire Academy	\$470.00
9923	03/27/2014	03/26/2014	AW	Ohio Public Entity Consortium	\$187.00
9924	03/27/2014	03/26/2014	AW	Ohio Society of Fire Instructors	\$200.00
9925	03/27/2014	03/26/2014	AW	Ross' Granville Market	\$12.60
9926	03/27/2014	03/26/2014	AW	Treasurer State of Ohio	\$150.00
9927	03/27/2014	03/26/2014	AW	Verizon Wireless	\$320.40
9928	03/27/2014	03/26/2014	AW	Wince Welding Supply Inc.	\$116.60
9929	03/27/2014	03/26/2014	AW	Zee Medical Inc	\$23.10
9933	04/03/2014	04/03/2014	AW	Granville Exempted Village School Dist.	\$142,116.39
9934	04/03/2014	04/03/2014	AW	Kendal at Granville	\$28,307.19
9935	04/03/2014	04/03/2014	AW	Kendal at Granville	\$3,787.98
9935	04/04/2014	04/07/2014	AW	Kendal at Granville	-\$3,787.98
9936	04/09/2014	04/08/2014	AW	Joseph Asselin	\$75.00
9937	04/09/2014	04/08/2014	AW	Travis Binckley	\$300.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
9938	04/09/2014	04/08/2014	AW	Tyler Bryan	\$75.00
9939	04/09/2014	04/08/2014	AW	Joshua Butt	\$75.00
9940	04/09/2014	04/08/2014	AW	Kevin Henry	\$75.00
9941	04/09/2014	04/08/2014	AW	Bound Tree Medical LLC	\$3,273.32
9942	04/09/2014	04/08/2014	AW	Certified Oil Company	\$3,761.22
9943	04/09/2014	04/08/2014	AW	Cintas Corporation	\$491.66
9944	04/09/2014	04/08/2014	AW	Fire House	\$318.00
9945	04/09/2014	04/08/2014	AW	Granville Lumber	\$47.14
9946	04/09/2014	04/08/2014	AW	Jae's Towing & Recovery	\$78.70
9947	04/09/2014	04/08/2014	AW	Korda/Nemeth Engineering, Inc.	\$2,500.00
9948	04/09/2014	04/08/2014	AW	MT Business Technologies Inc	\$53.08
9949	04/09/2014	04/08/2014	AW	Ohio Health/Behavior Health	\$175.00
9950	04/09/2014	04/08/2014	AW	Paumier Medical Management Group Inc	\$1,774.51
9951	04/09/2014	04/08/2014	AW	Ross' Granville Market	\$89.26
9952	04/09/2014	04/08/2014	AW	Springfield Auto Supply Inc	\$1,292.60
9953	04/09/2014	04/08/2014	AW	Time Warner	\$97.49
9954	04/09/2014	04/08/2014	AW	Treasurer State of Ohio	\$924.00
9955	04/09/2014	04/08/2014	AW	Village of Granville	\$9.76
9956	04/09/2014	04/08/2014	AW	Wichert Insurance	\$140.00
9957	04/09/2014	04/08/2014	AW	Elan Financial Services - f/k/a PNB VISA	\$3,024.01
9958	04/09/2014	04/09/2014	AW	Robinson Paving Co	\$13,000.00
9959	04/09/2014	04/09/2014	AW	Michael Romei	\$698.15

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Long Range Planning Meeting:

FO Miller reported he held a special meeting to discuss long range planning at 9:00 a.m. on April 8, 2014. FO Miller reported it was a productive meeting and those in attendance now better understand the Township's financial condition.

Trustee Jenks:

Trustee Jenks reported he attended the long range planning meeting on April 8, 2014.

Trustee Jenks reported he attended the Old Colony Cemetery meeting this morning. The meeting was a preliminary meeting for the May meeting.

Superintendent Binckley reported the house previously owned by the gentleman who was feeding deer sold at an auction for \$65,000 to a young couple. Trustee Jenks reported profits from the sale of the house will go to the previous owner. Deputy Caldwell reported the previous owner is doing well.

Trustee Jenks advised everything else he has to report is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason thanked FO Miller and Trustee Jenks for organizing the long range planning meeting and financial study. It was very helpful to everyone who attended.

Trustee Mason reported he will not be able to attend the Licking County Township Association's dinner on May 17, 2014. Trustee Mason reported he has contacted the Association to decline the invitation.

Trustee Mason reported he met with Village Manager Steve Stilwell and Superintendent Jeff Brown to discuss how the Township, Village, and School District can better cooperate with one another. Trustee Mason reported the meetings will continue on a monthly basis and he will advise the other Trustees when there is information to report. Trustee Mason indicated he thinks there are some new ways the Township, Village, and School District could work together.

Trustee Mason reported he is also meeting with Chief Hussey on a regular basis. Their meetings are helpful and informative.

Trustee Mason reported he attended the Joint Communications Meeting on March 28, 2014.

Trustee Mason advised everything else he has to report is covered elsewhere in the agenda.

Trustee Schott:

Trustee Schott reported she is unable to attend the Licking County Township Association's dinner on May 17, 2014. Trustee Schott reported she will contact Phyllis and let her know she is not able to attend.

Trustee Schott reported she attended the Old Colony Cemetery meeting this morning.

Trustee Schott reported she attended the special long range planning at 9:00 a.m. on April 8, 2014.

Trustee Schott reported she attended the Zoning Commission meeting March 31, 2014. This will be covered later in the agenda.

Trustee Schott reported she traveled the Township Roads with Superintendent Binckley to better understand all the boundaries of Granville Township.

Trustee Schott reported she received a call from Andy Wildman, GRD, thanking the Township and Superintendent Binckley for the work completed on Raccoon Valley Park. The GRD was pleased with the work done by the Township on the roads at the park. The road had been in poor condition and the Township crew improved it in a very short amount of time. It was reported the roads look better than they have for years.

Roads District:

Superintendent's Report:

Ditching:

Superintendent Binckley reported the crews spent the last few days ditching and clearing up rain water issues. Superintendent Binckley reported ditching was completed along Beechwood Dr., Hankinson Rd, Cambria Mill, and Welsh Hills Rd.

Snow Removal:

Superintendent Binckley reported there was one additional occasion necessitating snow removal.

Road Clean-up:

Superintendent Binckley reported his staff took the broom machine out and swept all the loose grits and gravel off the roads from the winter.

Paving Estimates:

Superintendent Binckley reported he received the paving estimates approved by Licking County Engineer's office. Superintendent Binckley presented the estimates to the Trustees.

Superintendent Binckley reported the estimates were slightly higher due to an additional .25 per gallon for gasoline. Superintendent Binckley reported the estimate is for all the Township streets off Newark-Granville Road, Jones Road and a portion of Battee Road. Superintendent Binckley reported Vill Edge Drive was also included in the estimate. Superintendent Binckley indicated Rotary Bridge Project contactors will be using Vill Edge Drive as its access point.

Superintendent Binckley recommended Vill Edge be removed from the list of roads to be paved and move it to next year as the Rotary Bridge Project will involve the use of heavy equipment which might damage the road. This will free up approximately \$16,000, which could instead be used to pave further on Battee Road. Superintendent Binckley reported there is some road failure on Battee Road due to the extreme winter. The area on Battee to be paved could either be extended, or a thicker layer applied.

Trustee Jenks reported he and FO Miller met with the Vill Edge resident who was concerned the paving done to the road would later be damaged by the heavy equipment brought in to build the Rotary Bridge. Trustee Jenks reported the resident agreed the paving should be moved until next year. There was no motion required to remove Vill Edge Drive from the paving list.

Superintendent Binckley reported the Township budgeted \$250,000 for paving in 2014. The estimate from the Licking County Engineer's office, which includes part of Denison Drive, is for \$248,729. Part of Denison Drive is in the Village. The Village will be billed for its portion of Denison Drive, which is estimated at \$4,200. The estimate for the Township's paving costs is \$244,522, which is within the budgeted amount.

Trustee Jenks commented \$244,522 is the amount estimated by the County Engineer's Office. The project will be bid, and actual cost determined. Superintendent Binckley reported he would like to work with FO Miller to have the project bid out and would like to open bids at the April 23, 2014 meeting.

Trustee Jenks made a motion to approve opening the paving project for bids as the estimate has been approved by the County Engineer's Office. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Purchase Requests:

Superintendent Binckley requested permission to replace the Township's 1987 Galion Roller. Superintendent Binckley reported the roller still works, but there have been repair issues including catching on fire. Superintendent Binckley indicated the Galion Roller is big and it is difficult for the Township to use it and turn it around. Superintendent Binckley reported the Galion Roller is scheduled to be replaced in 2014. Superintendent Binckley commented the Galion Roller is a 5 1/2 ton roller and he would like to purchase a 3 ton roller.

Superintendent Binckley reported the purchase price of a used 3 ton roller is \$13,000 from Robinson Paving for a 2005 Vibromax DBL Drum Roller with 663 hours of use. Superintendent Binckley reported the newer roller is in pristine condition and is priced right. Superintendent Binckley reported other rollers he looked at were in a \$15,000 price range and had more hours of use.

Trustee Mason made a motion to approve purchase of the 2005 Vibromax DBL Drum Roller from Robinson Paving for \$13,000. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Superintendent Binckley presented a second purchase request to replace the dump body, plow and spreader on the Township's 2001 County Truck. Superintendent Binckley reported this truck was previously purchased from Licking County in 2009 and has 129,000 miles. Superintendent Binckley reported there have been issues with the plow, spreader, and bed including rust issues caused by salt. Superintendent Binckley suggested keeping the truck and replacing the bed with new stainless steel bed, plow, and spreader. Superintendent Binckley reported the truck itself does not have any problems and should last another 5-6 years. Superintendent Binckley noted the truck is primarily used in winter.

Trustee Schott questioned how many years the plow which will be scrapped was used.

Superintendent Binckley reported the plow is a 2001 model and was purchased as a unit from the County. Superintendent Binckley commented the Township has spent a lot of time working on the plow during the previous two years. The bed rails have rusted through.

Superintendent Binckley reported the purchase price for the beds and explained the salt spreader purchased will be different. Superintendent Binckley explained how the salt spreader will be used. Superintendent Binckley reported the total price from Ace Truck & Equipment in Zanesville is \$35,648. Trustee Jenks commented the purchase of the equipment was budgeted.

Trustee Jenks made a motion to approve purchasing a new stainless steel bed, plow, and spreader for the Township's 2001 truck from Ace Truck & Equipment in Zanesville for \$35,648. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Cemetery Department:

Superintendent Binckley reported there has been one funeral. Superintendent Binckley reported the Township sold two graves, and presented two deeds for signature.

Superintendent Binckley reported the Township hires a part time summer employee for the cemetery each year to assist with grass cutting. Superintendent Binckley requested permission to again hire Colton Kreager as the part time summer employee for the Cemetery. Superintendent Binckley reported Mr. Kreager will be graduating from OSU and will be looking for a teaching position. Superintendent Binckley reported Mr. Kreager expressed interest in the position.

Trustee Schott made a motion to hire Colton Kreager as the 2014 summer part time cemetery employee. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Old Colony:

Trustee Jenks reported previously the Township reorganized the relationship with the Village concerning the Old Colony Cemetery. Trustee Jenks advised the new relationship has been successful. The Township committed to in kind service to maintain the cemetery and the Township matched the Village's contribution for restoration up to \$5,000.

Trustee Jenks reported Lyn Boone, Old Colony Cemetery Board, has received grants from the DAR and the Granville Foundation for the cemetery. Ms. Boone is trying to receive a grant from the Honor Project. This is a fund set up by AIG after an anti-trust settlement. Trustee Jenks presented a worksheet to the Trustees concerning the Honor Project.

Trustee Jenks requested permission to write a letter supporting Ms. Boone's request for a grant from the Honor Project. Trustee Jenks suggested the Township match up to \$5,000 from the Village to be used for this grant.

Trustee Schott commented this has already been approved in theory, and in the budget. It was noted the letter is in support of what the Township has already suggested and approved. A resolution is not required.

Trustee Schott volunteered to write the letter supporting Ms. Boone's request for a grant from the Honor Project and will send copies to Trustee Mason and Trustee Jenks for review.

Parks:

Superintendent Binckley reported they worked on the Raccoon Valley Park driveway. The driveway was graded and asphalt grindings were applied. Superintendent Binckley reported previously there were potholes which had up to nine inches of water. Trustee Schott commented some of the potholes were knee deep. Superintendent Binckley indicated drivers were, therefore, driving around the potholes and widening the road.

Superintendent Binckley reported the tractor was used to fill in the potholes. Superintendent Binckley reported Director Wildman had concerns about the driveway and the contractor was not able to come for a month. Superintendent Binckley reported the crews used the Township's grindings to repair the road. Superintendent Binckley stated the asphalt plants have not yet opened and, therefore, grindings are not readily available. Superintendent Binckley reported the Township used the grindings it had in storage and the GRD will replace the grindings when they become available. Superintendent Binckley reported the driveway looks good, but now he has received calls concerning drivers who are going too fast as they are no longer slowed by potholes. Superintendent Binckley stated the grindings should be better than the gravel.

Trustee Jenks requested Superintendent Binckley bring the issue before the Board prior to contacting the GRD for replacement of the grindings.

Fire Department:

Chief's Report:

Land Rover:

Chief Hussey reported the Department's Land Rover, advertised on GovDeals.com, sold for \$60,000. There is a \$4,500 added for administrative fees for GovDeals.com. Chief Hussey reported the title has been sent and the Land Rover will be picked by the new owner tomorrow.

Training:

Chief Hussey reported some of the Fire Department crews participated in ALICE training.

Denison Scholar Athletes Awards Ceremony:

Chief Hussey reported he attended the Denison Scholar Athletes Awards ceremony at Denison on April 7, 2014. Denison recognized the Granville Township Fire Department and Chief Hussey at the ceremony for supporting events at the University. Chief Hussey stated the Fire Department's volunteers primarily cover the events such as freshman orientation, EMS standby at athletic events, and spent the best part of three days at the Conference Swimming Meet.

New 911 Center:

Chief Hussey reported the new 911 center opened and was live on April 2, 2014. Chief Hussey noted the transition had some challenges, but was a successful roll-out. Chief Hussey reported the Granville Fire Department was involved in the FEMA dispatching which was awarded a one million dollar grant and included computers for all vehicles. Chief Hussey reported how the new system has improved dispatching and communications. Chief Hussey commented this part of the roll-out was very successful.

Personnel:

Chief Hussey reported he received a volunteer application from Ian Huprich. Mr. Huprich lives off Welsh Hills Road and is a Granville High School student. Chief Hussey requested approval to add Mr. Huprich to the volunteer staff. Chief Hussey stated if approved, the Department will provide training for Mr. Huprich in the summer.

Trustee Mason made a motion to add Mr. Huprich as a Granville Fire Department volunteer. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Medical Director:

Chief Hussey presented a proposal for a new medical director for the Fire Department as Dr. Orth is resigning at the end of April. Chief Hussey reported he met with a consortium of Fire Departments in Franklin County and Licking County who receive medical direction from Dr. Paul Zeeb with Mount Carmel East. Chief Hussey reported he has known Dr. Zeeb for 25 years. Chief Hussey reported Dr. Zeeb is an outstanding medical director. The doctor advises the departments concerning joint protocol and purchasing, does training, and provides a higher level

of oversight. Chief Hussey reported the name of the consortium is Metro Emergency Communications (MEC) EMS. Chief Hussey reported several suburbs of eastern franklin county and western Licking County belong to the consortium including Pickerington, New Albany, West Licking, St. Albans and Utica.

Chief Hussey reported they utilize joint protocol, joint purchasing, joint training, joint quality assurance. Chief Hussey suggested the consortium has a higher level of medical direction.

Chief Hussey reported there is a cost. Chief Hussey advised he negotiated the cost as Granville Township is unique as it is bigger than some of the other volunteer organizations in the consortium, but smaller than some of the core agencies. Chief Hussey reported the core agencies in the consortium pay \$25,000 per year. Chief Hussey reported the consortium has agreed to allow Granville Township to join for \$7,500 per year plus a \$1,000 startup fee. This will include the cost of the electronic protocol.

Trustee Mason questioned what electronic protocol is? Chief Hussey responded each fire department must have physician's orders for every type of medical emergency. This is called written protocol and the consortium will write a new protocol for Granville Township which is available electronically.

Chief Hussey reported he feels comfortable presenting the MEC EMS Consortium request as it includes a higher level of medical oversight and is a more progressive protocol than Granville Township had previously and will take the Township to the next quality of care level. Chief Hussey noted MEC EMS Consortium is involved in some national quality assurance initiatives. Chief Hussey commented this in an unbudgeted expense, but suggested it will be able to be covered by the EMS training budget.

Trustee Mason questioned whether this was a position which could be handled by a local physician. Chief Hussey responded a local physician could handle the position, and Dr. Orth, the previous medical director is a local physician. Chief Hussey indicated it is hard to identify local physicians who are willing to handle medical direction for a fire department and there is a liability to holding the position. The medical director has to be emergency medical certified. A family doctor would not be qualified. Chief Hussey reported the MEC EMS Consortium not only has Dr. Zeeb, but also has a trauma surgeon, pediatric specialist, etc. on staff.

Trustee Schott questioned if there was a medical consortium in Licking County. Chief Hussey reported there is a default protocol developed by Licking Memorial Hospital which some small organizations use. They then fall under the medical direction of the medical physician appointed by Licking Memorial Hospital to do the job. Trustee Schott questioned if it was, therefore, a different physician each time. Chief Hussey responded it has changed a few times and it depends how long the physician is willing to do the job.

Trustee Schott questioned if Granville Township could try the MEC EMS Consortium for one year and then renegotiate. Chief Hussey replied the Township may try it for a year and then assess the value. It is not a long term commitment.

Trustee Mason questioned whether Chief Hussey thought the cost for the MEC EMS Consortium would go up each year. Chief Hussey responded he cannot guarantee the cost will not go up, but does not foresee it rising each year. Chief Hussey stated the MEC EMS Consortium has been doing cutting edge research on community paramedicine which includes paramedics making house calls, giving vaccinations, etc. There may be other services developed which might have a cost and it would be up to Granville Township if it wants to participate in those services. Chief Hussey suggested the cost should be stable, but the Township can opt out if the price does go up.

It was noted the Township does have to make a decision as Dr. Orth has resigned effective at the end of the month and a medical director is required by law. Chief Hussey reported MEC EMS Consortium has already approved Granville Township.

Trustee Schott made a motion to approve joining MEC EMS Consortium for a one year period at a cost of \$7,500 with a \$1,000 startup fee. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Donation to St. Albans:

Chief Hussey requested permission to donate or sell for \$1.00 some older Panasonic books which do not support the current software being used by the Granville Fire Department to the St. Alban's Fire Department. Chief Hussey reported St. Alban's Fire Department has not been able to afford to do electronic mapping and the Panasonic books would be useful to them. Chief Hussey reported Granville has 8 surplus units. Chief Hussey commented he believes it would be a good neighbor gesture to donate the Panasonic equipment to St. Alban's Township or sell them for \$1.00 each. Chief Hussey commented Granville Township also would benefit if St. Alban's has better mapping in their vehicles.

Trustee Mason questioned whether there was a value on GovDeals.com for the units. Chief Hussey reported the value would be minimal on the open market. Chief Hussey commented they units were purchased used and are very old.

Trustee Mason made a motion to declare up to 8 Panasonic units as surplus equipment and to donate them to the St. Alban's Fire Department. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Land Management/ Open Space:

Wolfe Property Status:

Steve Layman reported the Wolfe property is in abeyance or limbo. Mr. Layman reported they are waiting for the title work on the property to have the mortgage release recorded. Mr. Layman advised he still thinks the property can be closed this month.

Trustee Jenks asked FO Miller if he had a question concerning a closing costs bill for the Wolfe property. FO Miller responded he previously spoke to Mr. Layman concerning a bill for \$195 for closing costs. FO Miller reported he spoke to the mortgage company. The mortgage company will be at the closing and the bill will be settled at that time.

Granville Golf Course Status:

Mr. Layman reported the easement purchase for the Granville Golf Course is also in limbo. Mr. Layman reported there should be a May closing.

Zoning:

Zoning Inspector and Compliance Officer:

Zoning Inspector and Compliance Officer Binckley reported he issued one permit was issued for a pool and deck addition to a home on Hankinson Road.

Zoning Commission:

Trustee Schott reported the Zoning Commission met on March 31, 2014, to discuss language concerning lots of record which are under five acres. Trustee Schott reported the Zoning Commission proposed language which was forwarded to the Licking County Planning Commission. The next meeting of the Zoning Commission will be on April 21, 2014.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported the Rotary Bridge project is moving along. Trustee Jenks reported ODNR requested the Township sign a contract for the supplemental grant. Trustee Jenks reported APA Lecklider is reviewing the contract and had some issues with the language. APA Lecklider advised the language being used is normally used for non-government agencies and the Township would not be able to sign some of the contract. APA Lecklider is working on the issue with ODNR. Trustee Jenks read and discussed the questionable language.

Trustee Jenks stated part of the language concerns timing of the project. Trustee Jenks, therefore, asked ODOT to estimate project times. Trustee Jenks reported ODOT sent a letter which estimates the contract will be awarded on June 15, 2014, construction of the bridge will begin on July 14, 2014, and the bridge will be completed on November 15, 2014. Trustee Jenks reported the engineer has already walked the area with Superintendent Binckley and made observations such as waiting to pave Vill Edge Drive. Trustee Jenks commented the project is close to starting.

FO Miller reported he made a payment of \$2,500 to Korda for survey work of trees which needed cut down. It was noted the trees needed cut before the endangered Indiana long eared bat nesting season.

It was reported the trees have been removed and construction may begin. Trustee Jenks reported the trees will be chipped. Trustee Schott reported Director Wildman, GRD, said the tree chippings may be spread in the area and do not need to be hauled away. Director Wildman will work with them to let them know where to put the chippings.

Kendal TIF:

FO Miller reported he received the first half 2013 tax check of \$193,000 for the Kendal TIF. FO Miller reported 74%, \$142,000, of the money will go to the schools. The remaining amount goes to Kendal to pay for the TIF. The Township owed \$28,307.19 to Kendal for the TIF. FO Miller reported he wrote Kendal a check for the amount the Township owed, and the TIF has been paid off.

FO Miller reported the remaining money, \$20,157, will go into the Township's General Fund. FO Miller reported the second half 2013 tax payment will be received in August and all the money will go to the school district and into the Township's general fund. Trustee Jenks reported next year there will be normal tax distribution by the County and no money will come to the Township to be distributed. FO Miller reported Kendal's tax money will now be distributed by the County to the schools, joint vocational schools, senior citizen levy, MRDD, Granville Rec, etc.

Energy Aggregation:

Trustee Schott reported she attended the meeting on April 7, 2014, with FO Miller, and Steve Stilwell and Mollie Prasher from the Village, concerning the status of energy aggregation. FO Miller reported they are waiting for DPL Energy to provide the rate and to see if it is similar to the original estimate. AEP supplied a list of customers eligible for aggregation and this was forwarded to DPL Energy to contact the potential customers. DPL Energy has the number of potential customers and now will provide their actual price. FO Miller reported DPL Energy is delaying in returning with a price due to the rough winter and the increase in prices.

FO Miller reported DPL Energy promised a price by April 17, 2014. A meeting with the Village has been scheduled for April 21, 2014.

New Business:

There was no new business.

Executive Session:

On a motion by Trustee Jenks and a second by Trustee Mason, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(1) to discuss possible land acquisition at 8:00 PM. Steve Layman was asked to attend.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Mason-Yes, Jenks-Yes, and Schott-Yes the meeting was reconvened into regular session.

With no further action the meeting was adjourned at 8:30 PM.

Calendar Reminder:

- Regular Board Meetings 04/23/14, and 05/14/14 starting at 7:00 PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.