

Granville Township  
Minutes of Regular Meeting, April 23, 2014

Present: Granville Township and Granville Roads District Trustees\* Bill Mason, Melanie Schott, and Paul Jenks, Fiscal Officer Jerry Miller, and Betsey Hampton, Recording Secretary  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Chuck Peterson, Granville Sentinel  
    Andy Wildman, Director, Granville Recreation District (GRD)  
    Hugh Masterson, GRD Board Member  
    Judy Preston, Granville Township Land Management Committee  
    Attorney Steve Mershon, Granville

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Jenks indicated the deadline for opening bids for the 2014 Township road paving projects was 7:00PM. Three bids were received. Fiscal Officer Miller opened and read the bids:

- 1) Kokosing for \$257,512.25
- 2) Smalls Asphalt and Paving for \$227,889.35
- 3) Shelley Company for \$232,298.75

FO Miller will review the bids and make sure all required information and documentation was included. Trustee Jenks thanked the submitters for their bids and advised if they have any questions they may contact FO Miller. Trustee Jenks announced the bid will be awarded at the May 14, 2014, Township Trustee Meeting.

Granville Recreation District (GRD):

Trustee Jenks reported Director Wildman would be addressing the Trustees concerning the parks lease contract which the GRD has been working on with Trustee Schott.

Director Wildman introduced Hugh Masterson who represents Granville Township on the GRD Board of Trustees. Director Wildman reported he has worked with Mr. Masterson on many GRD projects and detailed many ways Mr. Masterson previously assisted the GRD as an active volunteer. Director Wildman stated he and the GRD Board are very pleased with the Township Trustees' decision to appoint Mr. Masterson as their representative.

GRD Board Member Masterson reported he has been reviewing the lease agreement between the GRD and the Township which was initiated prior to his appointment. GRD Board Member Masterson reported there have been some adjustments to the terms of the lease and the GRD will provide the lease agreement to its legal counsel, Craig Predieri for review. GRD Board Member Masterson questioned whether the Township was also ready to give the lease to its legal counsel for review. Trustee Jenks suggested the Township wait until the GRD completes its review and then look at the final product before seeking legal review by the Licking County Prosecutor's office.

Trustee Schott reported there was one portion she would like reviewed and questioned if the GRD was going to take care of the issue with shooting and Raccoon Valley Park with Terry Hill. Director Wildman reported he would reach out to Terry Hill and take care of the issue. Trustee Jenks indicated the Township Trustees will also need to review the issue with the GRD. Trustee Jenks reported he recently reviewed Township priorities with Assistant Prosecuting Attorney (APA) Lecklider. The top priority for legal review for the Township concerns the Rotary Bridge project. APA Lecklider will be able to review the GRD lease after the ODOT contract for the Rotary Bridge is reviewed.

Trustee Schott advised Director Wildman and GRD Board Member Masterson they would be given a timeline concerning the lease after APA Lecklider finishes reviewing the Rotary Bridge documents. Trustee Jenks stated he has spoken with APA Lecklider about the fact there is no way to cover all contingencies in the lease agreement. Trustee Jenks suggested the inclusion of a preamble in the lease which describes the intent concerning anything the lease does not cover. The possible content of the preamble was discussed. Trustee Jenks commented the Trustees' intent is to be a partner with the GRD. Director Wildman stated the GRD will try to act with the Trustees' concerns in mind. Director Wildman agreed a preamble is a good idea and will work on it with Trustee Schott.

Trustee Jenks suggested the Trustees would like for Judy Preston, Chair, Granville Township Land Management Committee to review the lease as she is good at catching potential issues.

There was discussion concerning the gun club's use of McPeck Lodge. FO Miller commented the gun club's agreement was for ten years and would expire in 2015. It was questioned whether there would be changes to the arrangement with the gun club when the current agreement expires.

Director Wildman reported the current arrangement is working and doubted there would be a need to make changes. FO Miller questioned whether there would be a charge to the gun club to continue using the McPeck Lodge area. Director Wildman commented they will need to think this through, look at expenses, consider the club's donation to the community, etc.

Director Wildman thanked Superintendent Binckley for the public service work done at Raccoon Valley Park. Director Wildman commented the work was done quickly, the crews did a fantastic job, and the crews were polite and good to work with.

Trustee Jenks reported there appears to be money for the Rotary Bridge project if the Township received the ODNR grant. Trustee Jenks stated without the ODNR grant money the project has a deficit, but with the ODNR grant there is enough money with a small amount left over. Trustee Jenks reported APA Lecklider successfully negotiated with ODNR, but could not have the final contract ready for this meeting. Trustee Jenks advised a special Trustee meeting will be necessary to approve the ODNR grant as the Trustees cannot vote to approve the ODOT contract unless the Trustees are sure the project has the required financing. Trustee Jenks summarized the Township does have a deal with ODNR, but does not have the official document. When the Township is able to confirm the ODNR Grant award, it will be able to vote to approve the

ODOT contract. Director Wildman commented he appreciates everyone's hard work on the Rotary Bridge project as it will greatly improve Raccoon Valley Park.

There was discussion concerning signs for the Township parks. The GRD has a new committee which is reviewing signs for the parks. Trustee Schott questioned what had been decided concerning signs, and specifically questioned what is being decided concerning the sign at Spring Valley Nature Preserve. GRD Board Member Masterson asked what the specific issue is concerning the sign at Spring Valley Nature Preserve. Judy Preston, Granville Township Land Management Committee, advised the sign at Spring Valley Nature Preserve is in bad shape. Ms. Preston noted there is specific content on the sign, such as donor which need to be included on the sign. GRD Board Member Masterson commented he is glad to have spoken with Ms. Preston about the content for the sign.

GRD Board Member Masterson reported the GRD's sign committee is researching what other communities do with signage and will be creating rules for the Granville Park signs. Director Wildman indicated the GRD will be sure to work with Ms. Preston and any other groups necessary concerning the signs.

Trustee Schott questioned what the timeline for the signs would be and whether it would be completed by the end of the year. GRD Board Member Masterson advised the committee is working on it and it should be completed before the end of the year.

Trustee Jenks noted the Township does not have a sign code. Trustee Jenks reported the Rotary Club would like to name the Rotary Bridge it is helping to pay for and would like to take credit for the bridge. Director Wildman talked to Dr. Weigand and they will use the same type of sign. Trustee Jenks reported the Rotary Club is talking about what to name the bridge.

#### Goss Property:

There was discussion concerning the Goss Property. There is a possible buyer for the property. The possible buyer's attorney has contacted the Township. Trustee Jenks reported the Goss property is at the corner of Silver St. and SR 37. Trustee Jenks reported the attorney has submitted potential questions concerning what would be appropriate uses for the property to the Township Trustees. Trustee Jenks provided the questions and a copy of the easement on the property, and a copy of the law, ORC 507.09, to the Trustees. Trustee Jenks commented if the easement is confusing ORC 507.09 would govern the use.

Trustee Jenks reported the potential buyer would like to make an offer quickly. Trustee Jenks requested the Trustees read through the questions, and if they have a question, contact Trustee Jenks. Trustee Jenks advised if he does not hear from anyone by April 30, 2014, he will assume no one has any issues with the questions. Any questions will be discussed at the next special Trustee meeting. Trustee Jenks commented he did not see any problems when he reviewed the questions. Trustee Jenks noted some of the easement's language concerning cutting of hardwoods. Trustee Jenks commented if there is a new owner for the property, the Township should think about cleaning up some of the easement's language.

Trustee Schott questioned if the new owner is proposing greenhouses, and Trustee Jenks responded they are not proposing greenhouses.

Trustee Mason commented that while he has not yet read the easement for the Goss property, none of the questions go against what the Township has in other property easements.

Trustee Jenks also provided the questions for Ms. Preston to review.

Attorney Steve Mershon, lawyer for the potential client, thanked the Trustees for their comments.

Minutes of Special Trustee Meeting April 8, 2014:

Trustee Schott made a motion to approve the special meeting minutes from April 8, 2014. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Minutes of April 9, 2014:

Trustee Mason made a motion to approve the minutes from April 9, 2014. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller reported he received a letter from Licking Memorial Hospital concerning this year's corporate challenge. FO Miller reported this was forwarded to the Trustees.

FO Miller reported everything else he has is covered later in the agenda.

Elected Official Reports:

FO Miller:

Financial Matters:

SAFER Grant Audit:

FO Miller reported he and Chief Hussey have been working on an audit for the SAFER grant.

Township Audit:

FO Miller reported he has been working with Jason Carr on the Township's bi-annual audit.

Rotary Bridge:

FO Miller reported he has been working on the Rotary Bridge project.

Electrical Aggregation:

FO Miller reported he has been working on energy aggregation and will discuss this later in the agenda.

**Worker's Compensation:**

FO Miller reported each year the Township has to choose a managed care organization (MCO) for the worker's compensation program. This organization will provide claims processing for the Township employees. FO Miller reported the Township has previously used Care Works. FO Miller provided the Trustees with a brochure concerning Care Works. The BWC website has a report card for the various MCO's. FO Miller reported Care Works is recommended by the Ohio Township Association and Granville Township has not had any issues with them. FO Miller recommended the Township continue with Care Works.

Trustee Mason made a motion to approve renewal of the Township's contract with Care Works for the next year. Trustee Schott seconded the motion and it was approved by a unanimous vote.

**Amended Certificate and Revised Revenue and Appropriation Amounts:**

FO Miller presented and explained the following appropriations transfer to the Trustees.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
04/08/2014	04/21/2014	1000-110-599-0004	-\$500,000.00		Permanent
04/08/2014	04/21/2014	1000-910-910-0000	\$500,000.00		Permanent
04/11/2014	04/11/2014	2191-220-222-0000	\$300.00		Permanent
04/11/2014	04/11/2014	2191-220-599-0004	-\$300.00		Permanent

Trustee Schott made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and they were approved by a unanimous vote with no further discussion.

FO Miller also provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
356-2014	04/11/2014	04/08/2014	EP	Joseph C Asselin	\$978.75
357-2014	04/11/2014	04/08/2014	EP	Susan A Bain	\$232.24
358-2014	04/11/2014	04/08/2014	EP	Thomas M Barnhill	\$282.03
359-2014	04/11/2014	04/08/2014	EP	Christopher M Bassetti	\$678.73
360-2014	04/11/2014	04/08/2014	EP	Andrew R Baughman	\$1,869.10
361-2014	04/11/2014	04/08/2014	EP	B. Travis Binckley	\$2,137.52
362-2014	04/11/2014	04/08/2014	EP	Charles D. Borden	\$832.13
363-2014	04/11/2014	04/08/2014	EP	Thomas A. Bowman	\$2,388.94
364-2014	04/11/2014	04/08/2014	EP	Tyler J. Bryan	\$1,243.26
365-2014	04/11/2014	04/08/2014	EP	Joshua M Butt	\$1,052.89
366-2014	04/11/2014	04/08/2014	EP	Derwin R Clemens	\$1,538.39
367-2014	04/11/2014	04/08/2014	EP	Gregory S. Coyle	\$119.37
368-2014	04/11/2014	04/08/2014	EP	Casey R. Curtis	\$1,650.39
369-2014	04/11/2014	04/08/2014	EP	Drew T DeSimone	\$618.23
370-2014	04/11/2014	04/08/2014	EP	Paul J. DuBeck III	\$108.83
371-2014	04/11/2014	04/08/2014	EP	C. Michael Duncan	\$357.75
372-2014	04/11/2014	04/08/2014	EP	Troy A Elmore	\$398.32
373-2014	04/11/2014	04/08/2014	EP	Bradley D Essick	\$2,349.66
374-2014	04/11/2014	04/08/2014	EP	Robert M Glaze	\$394.67
375-2014	04/11/2014	04/08/2014	EP	Adam C Gottfried	\$535.07
376-2014	04/11/2014	04/08/2014	EP	Joshua B. Harrison	\$265.77
377-2014	04/11/2014	04/08/2014	EP	Kevin M Henry	\$616.88
378-2014	04/11/2014	04/08/2014	EP	Brianne M Hill	\$1,554.55
379-2014	04/11/2014	04/08/2014	EP	Jeff A Hussey	\$2,603.98
380-2014	04/11/2014	04/08/2014	EP	Aaron C. Jones	\$262.04
381-2014	04/11/2014	04/08/2014	EP	Brian P. Jones	\$388.54
382-2014	04/11/2014	04/08/2014	EP	Bradley A. Leckrone	\$147.49
383-2014	04/11/2014	04/08/2014	EP	Terry L. Lynn Jr	\$123.43
384-2014	04/11/2014	04/08/2014	EP	Ralph R Meisenholder	\$611.29
385-2014	04/11/2014	04/08/2014	EP	Troy A Melick	\$393.45
386-2014	04/11/2014	04/08/2014	EP	Daniel J Mercer	\$239.96
387-2014	04/11/2014	04/08/2014	EP	Tyler S Poe	\$146.40
388-2014	04/11/2014	04/08/2014	EP	Brandon T. Reece	\$1,337.13
389-2014	04/11/2014	04/08/2014	EP	Steve L. Riley Jr.	\$148.70
390-2014	04/11/2014	04/08/2014	EP	Andrew T. Saunders	\$1,393.57
391-2014	04/11/2014	04/08/2014	EP	Douglas W. Smith	\$138.44
392-2014	04/11/2014	04/08/2014	EP	Scott M Smith	\$412.64
393-2014	04/11/2014	04/08/2014	EP	Michael J Theisen	\$419.74
394-2014	04/11/2014	04/08/2014	EP	Russell L. Thompson Jr.	\$1,556.01
396-2014	04/11/2014	04/08/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,680.62
397-2014	04/11/2014	04/08/2014	EW	Ohio Public Employees Deferred Comp.	\$1,697.00
398-2014	04/11/2014	04/08/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
9960	04/16/2014	04/16/2014	AW	Brandon Reece	\$1,000.00
9961	04/16/2014	04/16/2014	AW	Bowling Green State University	\$525.00
9962	04/16/2014	04/16/2014	AW	Dekes Auto Tech Inc	\$162.00
9963	04/16/2014	04/16/2014	AW	Fackler Country Gardens Inc	\$16.10

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
9964	04/16/2014	04/16/2014	AW	Fire House	\$614.00
9965	04/16/2014	04/16/2014	AW	Kokosing Materials Inc	\$143.00
9966	04/16/2014	04/16/2014	AW	Medical Benefits Mutual	\$100.40
9967	04/16/2014	04/16/2014	AW	Starmark	\$501.57
9968	04/16/2014	04/16/2014	AW	Vince Catalogna	\$491.00
9969	04/16/2014	04/16/2014	AW	West Coast Life Insurance Company	\$307.50
9970	04/22/2014	04/22/2014	WS	Andrew R Baughman	\$50.85
9971	04/22/2014	04/22/2014	WS	Andrew T. Saunders	\$41.98

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks advised everything he has to report is covered elsewhere in the agenda.

Trustee Mason:

Trustee Mason reported he has been fielding questions concerning taxes and the Open Space Program. Trustee Jenks commented he has had people comment taxes are becoming excessive, but has not had anyone question Open Space. Trustee Schott reported she received a phone call concerning taxes and Open Space.

Trustee Mason reported he spent a great deal of time answering questions from the same resident who had questions back when the Township chose a single trash hauler. Trustee Mason commented the Township may not have done a very good job of indicating when a conservation easement is approved for a property that the property continues to pay taxes. The resident was concerned conservation easements remove properties from the tax rolls.

Trustee Mason questioned if the Township could do a better job of informing residents a conservation easement does not eliminate the receipt of taxes.

Trustee Mason advised everything else he has to report is covered elsewhere in the agenda.

Trustee Jenks reported he discussed the conservation easement issue with the Licking County Auditor. When a conservation easement is placed on a property, the owner may apply to the County for the value for tax purposes to be reduced as it may no longer be used for the highest use. Trustee Jenks advised the Licking County Auditor reported property owners with easements in other townships have applied to have the value of their property lowered.

Trustee Jenks reported he questioned why this was not happening in Granville Township and was advised by the Auditor most were already receiving a tax deduction under CAUV, which is a better reduction. Trustee Jenks stated the property owners may not have both reductions.

Trustee Jenks suggested if CAUV changes, the owners may request a reduction in taxes due to a conservation easement.

Trustee Schott:

Energy Aggregation:

Trustee Schott reported she attended the energy aggregation meeting on April 21, 2014.

Zoning Commission:

Trustee Schott reported she attended the Zoning Commission meeting on April 21, 2014.

Joint Cemetery Meeting:

Trustee Schott reported she will be attending the joint cemetery meeting on May 7, 2014, and on May 20, 2014, she and Superintendent Binckley will attend the NPDES (National Pollutant Discharge Elimination System) meeting. This is the new soil and water conservation program.

Phone Calls:

Trustee Schott reported she has received some phone calls concerning taxes, the open space program, and future plans for the Township Fire Department.

Union Cemetery Grant Proposal:

Trustee Schott reported she prepared a letter supporting a grant proposal for the Union Cemetery Board.

Granville Rose:

Trustee Schott reported she spoke to the Granville Garden Club regarding the Granville Rose. The Granville Garden Club is interested in advertising the Granville Rose. Trustee Schott reported the Granville Rose came from the original Granville settlers. Trustee Jenks reported someone on Loudon St. brought a rose from Granville, Massachusetts. There are several starts from this rose bush around town. Trustee Schott reported the Garden Club is interested in planting starts from the rose and ensuring the tradition continues.

Union Cemetery:

Trustee Schott reported she spoke with John Klauder concerning Union Cemetery. Mr. Klauder will save daylilies it acquires to plant on the hillside at the cemetery and possibly have less of an issue with weeds. The soil is too rocky for anything else to grow.

Energy Aggregation:

Trustee Schott reported she had several calls with PUCO concerning energy aggregation and will discuss this later in the agenda.

Roads District:

Superintendent's Report:

Driveway Culverts:

Superintendent Binckley reported the crews replaced three failing driveway culverts, two on River Rd. and one in Maplewood Subdivision.

**Paving Project:**

Superintendent Binckley reported they have all the asphalt cut where culverts are going to be replaced on the roads the Township is going to pave.

**Ditching:**

Superintendent Binckley reported the crews ditched along Burg St near 3470.

**Berm Repair:**

Superintendent Binckley reported the crews returned to where the berm was previously fixed and placed topsoil, seed and in all the places which were damaged during this winter's snow plowing.

**Driveway Permit:**

Superintendent Binckley reported he issued a driveway permit for a new home on River Rd.

**Placing the Township's used Roller on GovDeals.com:**

Superintendent Binckley reported he picked up the roller from Robinson Paving.

Superintendent Binckley requested the Trustees' permission to place the placing the Township's used roller on GovDeals.com. Trustee Schott questioned what would be the minimum bid.

Superintendent Binckley reported there would not be a starting bid and described the condition of the roller.

**Signage Grant:**

Superintendent Binckley reported he attended a safety workshop hosted by the Licking County Engineer's Office. Superintendent Binckley reported the workshop was very informative and covered issues such as safety zones. Superintendent Binckley provided a map of traffic crashes on Township roadways. Superintendent Binckley stated he is working with LC Engineer Bill Lozier, Matt Hill (LCATS) and Michelle May (ODOT) to ball bank the curves in the Township and improve the safety to our motorists through signage. Superintendent Binckley reported ODOT's program claims it can reduce the number of accidents up to 50%. Superintendent Binckley reported Engineer Lozier is working on a grant proposal for money for signage. The Township would only need to supply labor. There was further discussion concerning the program and grant proposal.

Trustee Schott questioned what would be the timeline for approval of the grant proposal?

Superintendent Binckley commented the Township should know by the middle of the summer.

There was further discussion concerning the process for determining safe speeds for curves.

Superintendent Binckley stated ODOT reported a person needs four warnings before they approach the potentially dangerous location. ODOT reports 4 warnings have drastically reduced crashes at certain locations.

**Cemetery Department:**

Superintendent Binckley presented one deed transfer.

Superintendent Binckley reported they will be pouring foundations within the next two weeks, the part-time summer employee started this past Monday and the crews have started mowing.

#### Old Colony:

Trustee Jenks questioned if Trustee Schott was going to a briefing concerning the Old Colony Cemetery audit. Trustee Schott questioned if she was able to attend as she has not yet been appointed. Trustee Jenks reported he understands the audit and suggested Trustee Schott attend the explanation of the audit results. Trustee Schott reported she read e-mails which suggested forgoing the audit review.

Trustee Jenks commented there is a formal audit review conference which the auditor must offer and which the board declined. Jim Patin will instead explain the audit process. Trustee Jenks will advise Trustee Schott of the time and location of the audit review. There was further discussion concerning the audit process and timeline.

#### Parks:

There was nothing to report concerning parks.

#### Fire Department:

##### Chief's Report:

##### Accident Map:

Chief Hussey reported the map of accidents on Township roads only represents a small portion of the accidents which occur in Granville Township. Many other accidents occur on County and State roads within the Township and are responded to by the Township Fire Department. There was further discussion concerning this issue and whether the County would also be installing signs on County roads within the Township. Superintendent Binckley reported the County will also be installing warning signs on County roads such as Welsh Hills.

##### Training:

Chief Hussey reported four Fire Department volunteers are currently in training, three of which are Denison students. Chief Hussey commented the four volunteers have completed a total of 700 hours of training.

##### SAFER Grant Audit:

Chief Hussey reported the Township is being audited regarding its use of the SAFER grant money. Chief Hussey reported he and FO Miller have been working to prepare the necessary information. Chief Hussey reported the required information will be sent on April 24, 2014.

##### Medical Director/ New Protocol:

Chief Hussey reported the Fire Department is working on the transition to the new protocol with the consortium of Fire Departments in Franklin and Licking Counties who receive medical direction from Dr. Paul Zeeb with Mount Carmel East under Metro Emergency Communications (MEC) EMS.

##### Personnel:

Chief Hussey reported he received a resignation request from a Peak Time fire fighter, Drew DeSimone who is taking a full time position in Maryland. Fire Fighter DeSimone's last shift will be on May 6, 2014.

Chief Hussey reported he received a letter requesting retirement from Captain Rusty Thompson. Captain Thompson has been approved for a disability pension by the Ohio Police and Fire Pension System. Chief Hussey commented this will be accepted with regrets and Captain Thompson will be on the books through April 30, 2014. Chief Hussey reported Captain Thompson has had a 26 year career in Granville. Chief Hussey commented Captain Thompson is one of the hardest working people with whom he has worked.

Trustee Jenks questioned if the Trustees would be able to do something for Captain Thompson at a Trustee meeting. Chief Hussey will prepare a document to recognize Captain Thompson on behalf of the Trustees. Chief Hussey reported a retirement dinner is also being planned for some time in June.

Trustee Mason made a motion to approve the resignation request from Fire Fighter Drew DeSimone and the retirement request from Captain Rusty Thompson. Trustee Jenks seconded the motion and it was approved by a unanimous vote with no further discussion.

#### Land Management/ Open Space:

##### Wolfe Property Status:

Trustee Mason indicated the easement purchase will happen. Trustee Mason reported the Wolfe's have done everything they needed to do to close on the piece of property. They are now waiting for the title to the property to clear. Trustee Mason reported as soon as this happens, their attorney and Matt Harbage from FRPP will move forward on the easement.

Trustee Mason reported Steve Layman recommended the Township go ahead and take action to approve the payment pending FRPP receipt of a clear title.

Trustee Mason made a motion to approve payment pending the FRPP's receipt of a clear title. FO Miller clarified the Township will make full payment and FRPP will reimburse the Township. FO Miller reported at a previous meeting it was discussed it is easier for the Township to make the full payment at the time of the closing and to be reimbursed by FRPP.

Trustee Mason reported Steve Layman advised once the commitment is satisfactory to FRPP the Township can simultaneously apply to FRPP for their share of the easement payment.

Trustee Schott questioned if Mr. Layman has reason to believe the title will be cleared before the Trustee's May 14, 2014, meeting.

Trustee Mason reported Mr. Layman advised a 90 day contingency be put on the motion as this is the period of time it has to be registered.

Trustee Jenks noted the easement language sent by the title company indicates the title company will be able to issue a clear title within 6 days which is prior to the next Trustee meeting. Trustee Schott summarized the motion needs passed tonight so the Township will not hold up the deal as the next Trustee meeting will not be for 3 weeks.

Trustee Jenks suggested in addition to the motion a deadline of ninety days be given. This will be done so the title company does not delay issuing a clear title. This will prevent an open ended payment approval as soon as the title is cleared.

Trustee Schott questioned if FO Miller would also be authorized to attend the closing. FO Miller reported the Township already approved spending \$510,000. FO Miller commented he will go wherever needed. Trustee Jenks commented Matt Harbage cannot commit the Township FRPP money until he is satisfied with the documents.

Trustee Mason amended his motion to approve payment pending the FRPP’s receipt of a clear title within ninety days. If the title is not cleared within ninety days, the motion is void. Trustee Schott seconded the motion and with no further discussion it was approved by a unanimous vote.

Granville Golf Course Status:

Trustee Mason reported the Township needs to be prepared to close the easement purchase for the Granville Golf Course upon the Village has passed their referendum period. Trustee Mason stated the Trustees have seen and been provided the opportunity to review the Licking County Prosecutor’s input on the resolution and have seen the three exhibits:

- A - the easement document,
- B - the title insurance commitment, and
- C - the legal description and survey of the property.

Trustee Mason requested FO Miller attach the three exhibits and the resolution to the meeting minutes.

Trustee Mason presented the attached resolution to the Trustees and provided a copy of the resolution to Chuck Peterson, Granville Sentinel.

Trustee Mason moved for the adoption of the following resolution:

**RESOLUTION 2014-\_\_\_**

The Board of Granville Township Trustees, Licking County, Ohio, met in regular session on the 23 day of April 2014, with the following members present:

Trustee Jenks	Trustee Mason	Trustee Schott
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Trustee Mason moved for the adoption of the following:

**WHEREAS**, the Board previously met in regular session on February 12, 2014; and,

**WHEREAS**, at its meeting of February 12, 2014, the Board, pursuant to Ohio Revised Code § 5705.19 (HH), authorized the purchase of a Conservation Easement from the Granville Golf Course Company covering a portion of the Granville Golf Course, in accordance with the easement documents attached hereto (Exhibit "A"), for the purchase price of \$1,955,000.00, to be paid from "Green Space" levy revenue; and,

**WHEREAS**, the Board's purchase was made contingent upon the following:

1. A title insurance commitment be issued to the Trustees demonstrating that Granville Golf Course Company has marketable title to the property to be covered by the easement, free and clear of any liens or encumbrances which would interfere with the priority and enforceability of the easement; and,
2. Final acceptance by the Trustees of the legal description and survey of the property to be covered by the easement.

**WHEREAS**, the Board is in receipt of, and hereby accepts, a title insurance commitment demonstrating that Granville Golf Course Company has marketable title to the property to be covered by the easement, free and clear of any liens or encumbrances which would interfere with the priority and enforceability of the easement, which is attached hereto as Exhibit "B"; and,

**WHEREAS**, the Board is in receipt of, and hereby accepts, the legal description and survey of the property to be covered by the easement, which is attached hereto as Exhibit "C."

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Granville Township Trustees, having found that the contingencies outlined above and as recorded in the meeting minutes of its regular meeting of February 12, 2014, hereby purchases from the Granville Golf Course Company a Conservation Easement covering a portion of the Granville Golf Course, pursuant to Ohio Revised Code § 5705.19 (HH), all in accordance with Exhibits "A," "B," and "C" attached hereto.

Trustee Schott seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Mason Trustee Schott

Nay: None

Abstain: Trustee Jenks

Dated this 23 day of April 2014.

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Jerry A. Miller - Township Fiscal Officer

CERTIFICATE OF AVAILABILITY OF FUNDS  
(R.C. 5705.41)

I certify that the amount required to meet the contract obligation for the attached, has been lawfully appropriated for the purpose, and is in the treasury or in the process of collection to the credit of Granville Township, free from any outstanding obligation or encumbrance.

\_\_\_\_\_  
Jerry A. Miller - Fiscal Officer

\_\_\_\_\_  
Date

**CERTIFICATION**

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 23 day of April 2014, at its regular meeting.

Dated this 23 day of April 2014.

\_\_\_\_\_  
Jerry A. Miller - Township Fiscal Officer

It was discussed this resolution is what is necessary to finalize the purchase of the easement on the Granville Golf Course and authorized FO Miller to close on behalf of the Township Trustees contingent upon the Village’s easement resolution to purchase development rights if there is no referendum.

This allows the Township to make payment on May 6, 2014, if there has not been a referendum filed with the Village. The Village’s referendum period ends on May 5, 2014. If the Village is referended, the Township will then change its deal and purchase an easement on the entire property. This resolution prevents the sellers from waiting until May 14, 2014.

It was discussed this matter has been in process for three years.

Trustee Schott seconded the motion and with no further discussion, the resolution passed with Mason-Yes, Schott-Yes, and Jenks-Abstaining.

Zoning:

Zoning Inspector Binckley reported he issued three permits as follows:

- 1. Addition – 1356 Welsh Hills Rd
- 2. Garage – 45 Stublyn Rd.
- 3. Dwelling – Lot #66 Mill Race Subdivision.

Zoning Inspector Binckley noted the lot is in the Mill Race Subdivision, but is accessed from River Road.

Trustee Schott commented it is working well for Superintendent Binckley to have a dual role as the Zoning Inspector and Compliance Officer. Trustee Schott discussed it is nice to have zoning inspection updates at the Trustees' meetings to let the public know what properties have been issued permits.

#### Zoning Commission:

Trustee Schott reported the Zoning Commission met on April 21, 2014, and unanimously approved a proposed adoption of language to grandfather lots of record under five acres with conditions. Trustee Schott advised the Trustees she is able to provide them with a copy of the language approved by the Zoning Commission.

The language proposed by the Zoning Commission will go before the Licking County Planning Commission for a public meeting on April 28, 2014, at 7:00 p.m. The Granville Township Zoning Commission will have a public hearing concerning the proposed language on May 19, 2014, at 7:00 p.m. Trustee Schott reported after the Township's public hearing, if the Granville Township Zoning Commissioners feel comfortable with what came back from the Licking County Planning Commission and the Public Hearing, they will make a recommendation to the Granville Township Trustees.

Trustee Jenks questioned when the language will come to the Granville Township Trustees, and Trustee Schott advised it should come to the Trustees at their first meeting after May 19, 2014. There was further discussion concerning what would take place after the public hearing.

Trustee Jenks questioned what was being done concerning other issues the Trustees requested the Zoning Commission address such as aesthetic review, rebuilds, etc. Trustee Jenks indicated the Zoning Commission previously stated they first wanted to resolve the grandfathering issue and will then look into the other issues. Trustee Jenks questioned if Trustee Schott thought the Zoning Commission will work on the other issues. Trustee Schott reported she did not think the Zoning Commission was going to address aesthetic review, but are going to address non-conforming lots with existing structures, and rebuilds.

Trustee Jenks stated the Trustees will need to decide if they want to ask the Zoning Commission to formally deny the Trustees' request for aesthetic review. Trustee Schott reported the Zoning Commission was not interested in adding aesthetic review at this time as they felt there were other, more pressing matters.

#### Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met.

#### Old Business:

##### Rotary Bridge Project-status

Trustee Jenks reported ODNR wants a contract signed before they authorize \$150,000 in grant money to the Township. Trustee Jenks reported this money will be advanced and paid back by ODNR when the Rotary Bridge is built.

Trustee Jenks reported he, FO Miller, and Village Planner Alison Terry, met to review the finances for the Rotary Bridge project. Trustee Jenks reported without the ODNR grant, there is a deficit for the project.

ODOT would like to have the Township's contract and a \$227,480 check before May 16, 2014. Trustee Jenks reported the contract commits the Township to building the bridge if the bids come in within 7% of ODOT estimate. Trustee Jenks reported the problem is the Township cannot sign the ODNR contract for the supplemental grant because attorneys were reviewing the language. The language has been agreed upon, but the contract was not ready for this meeting.

Trustee Jenks reported the Township cannot move forward with ODOT's contract until the ODNR contract is approved. If the Township signs the ODOT contract, and ODNR does not provide the \$150,000 grant, the Township would need to make up the money. An emergency meeting will be scheduled to approve the ODNR contract once it is ready.

Trustee Jenks recommended no action be taken concerning the ODOT contract until the Township has a letter from ODNR affirming the Township is being awarded the \$150,000 grant.

Trustee Jenks reported Dr. Weigand will come to the Trustee meeting to discuss whether the Township will front the money for the Rotary Bridge project.

Trustee Jenks summarized the project. ODOT will not tell the Township their bid estimate for the project. If the project bids come back within 7% more, the Township is obligated to continue with the Rotary Bridge. If the bids come back greater than 7% more, the Township may walk away from the project. Trustee Jenks stated they are looking at the costs of bids within 7% greater than ODOT's estimate. Trustee Jenks reported ODOT cannot provide the Township what it is estimating the cost to be, but the Township can guess at their estimate as they are requiring a check to cover 20% of the cost with the contract. There was further discussion concerning the costs and the project.

Trustee Jenks advised he will have all the cost information at the time he asks the Trustees to vote on the contracts. Trustee Jenks reported he believes it is important FO Miller discuss his confidence concerning the Rotary Bridge finances. Trustee Jenks suggested there will be a second emergency meeting to approve the ODOT contract due to the project timelines.

#### Kendal TIF:

FO Miller reported there will be one more disbursement for the Kendal TIF, but it largely has been resolved and will be taken off the agenda. FO Miller will report again on the Kendal TIF in August, 2014.

#### Energy Aggregation:

Trustee Schott reported she attended a meeting on April 21, 2014, with FO Miller concerning the energy aggregation. Trustee Schott reported eight bid requests have been sent. Trustee Schott reported the next meeting will be on May 2, 2014, to review bids.

Trustee Schott reported she has had several conversations with PUCO concerning energy aggregation. Trustee Schott reported she requested advice from PUCO on proceeding with energy aggregation. Trustee Schott reported PUCO advised the Township not to expect the 15%-20% savings the Township was hoping for due to the harsh winter and other changes in the market. Trustee Schott indicated PUCO reported other Townships are receiving 5%- 12% savings.

Trustee Jenks reported he will ask a member of committee concerning energy aggregation in New Albany what numbers they have received. Trustee Jenks stated New Albany is a larger population and may, therefore, see larger savings. Trustee Schott reported the PUCO representative described Granville Township as smaller than many other government entities choosing aggregation which may also factor in why Granville Township did not receive larger cost savings.

FO Miller commented it is disappointing where the Township is in the energy aggregation process. FO Miller stated the utilities knew what Granville Township had to go through and were promising savings of 17%. FO Miller suggested it probably was the hard winter, the way utilities are changing and coal burning being taken off line and energy exports. Trustee Schott commented it seems to be a perfect storm of bad timing. Everything seemed to hit when Granville Township was looking at energy aggregation. There was further discussion concerning this issue and factors which are driving electric prices up.

It was reported DPL Energy was allowed to give the Township a second price when they determined what the usage would be.

#### Clean-Up Week:

FO Miller reported clean-up week is coming up. One broadcast has been made to the public. One more broadcast will be made next week. Superintendent Binckley reported he talked to Big-O and everything is set to be delivered on May 2, 2014. Superintendent Binckley reported he has already received phone calls concerning what may be brought.

#### New Business:

##### Explore Granville App:

Trustee Jenks reported the Granville Chamber of Commerce and Village have been working to design a phone app which will create walks for people in Granville and promote local businesses. Businesses will be able to promote themselves through the app. Trustee Jenks reported the Granville Chamber of Commerce was looking for funding for the app, and requested \$1,500 from the Township. They were awarded a grant to fund the first year of the app by the Granville Foundation. The Chamber of Commerce believes if the app works businesses or everyone would chip in to fund the app for the next year. This negates the Chamber of Commerce's request for \$1,500.

FO Miller questioned how the Chamber of Commerce will measure the app's success. Trustee Jenks reported he did not know how the app's success would be determined. There was further discussion concerning the app.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(1) at 8:15 PM.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Schott, with Jenks-Yes, Mason-Yes, and Schott-Yes the meeting was reconvened into regular session.

With no further action, the meeting was adjourned at 9:00 PM.

Calendar Reminder:

- Regular Board Meetings 05/14/14 and 05/28/14 starting at 7:00 PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.