

Granville Township  
Minutes of Regular Meeting, May 14, 2014

Present: Granville Township and Granville Roads District Trustees\* Bill Mason, Melanie Schott, and Paul Jenks, and Betsey Hampton, Recording Secretary.

Absent: Fiscal Officer Jerry Miller

Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey

Guests: Chuck Peterson, Granville Sentinel

Roger Dunifon, 3464 Loudon St., Granville

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of Regular Trustee Meeting, April 23, 2014:

Trustee Jenks made a motion to approve the meeting minutes from April 23, 2014, with two changes. The first correction was on page 7, and changed the word prosecutor to auditor, and on page two the word hunting was changed to shooting. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Minutes of Emergency Trustee Meeting, April 28, 2014:

Trustee Schott made a motion to approve the emergency Trustee meeting minutes from April 28, 2014. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Minutes of Emergency Trustee Meeting, May 6, 2014:

Trustee Mason made a motion to approve the emergency Trustee meeting minutes from May 6, 2014. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Public Comment:

Roger Dunifon questioned if the Trustees were going to discuss the changes to Section 403 of the Granville Township Zoning Resolution. Trustee Schott reported the next meeting concerning the proposed changes will be a public hearing before the May 19, 2014, Granville Township Zoning Commission meeting. Mr. Dunifon questioned whether the Trustees were going to discuss the proposed change at tonight's meeting.

Trustee Schott advised the Trustees will review the proposed changes after they are forwarded from the Zoning Commission.

Mr. Dunifon reported the changes were already passed by the Licking County Planning Commission. Trustee Jenks stated the changes were then returned to the Township Zoning Commission for approval. If they are approved by the Township Zoning Commission, they will then be forwarded to the Township Trustees and the Trustees have to approve the changes. Trustee Jenks noted there is also a period of waiting.

Chuck Peterson questioned what time the meeting would be held, and where it would be held. Trustee Schott advised the public hearing will be held in the Township building at 7:00 p.m., May 19, 2014. Trustee Schott provided a copy of the Licking County Planning Commission letter to Mr. Dunifon and to Mr. Peterson. Trustee Schott reported the Zoning Commission

could make changes and return the proposal to the Licking County Planning Commission after the public hearing. Trustee Schott emphasized the Trustees do not know what will come before them. Trustee Schott stated the Zoning Commission could recommend the amendments and include the changes from the Licking Count Planning Commission. Trustee Schott indicated the Trustees could have the proposal at its next Township meeting on May 28, 2014.

Trustee Jenks commented the changes ultimately will come before the Trustees, but they do not have to be presented at the meeting on May 28, 2014. Trustee Jenks stated the Trustees have to approve the amendments before they are official. Trustee Schott reported the Trustees have the ability to modify, decline, or accept the Zoning Commission's recommendations.

Mr. Dunifon stated the Township has been trying to resolve this issue for 35-40 years and he believes there are holes in what is written. Trustee Jenks questioned if Mr. Dunifon wanted to speak to the Zoning Commission members, or would like to share his concerns with the Trustees. Trustee Schott stated if Mr. Dunifon shared his concerns he could share them at the public hearing.

Mr. Dunifon advised the Trustees he can write down his concerns. Mr. Dunifon reported he thinks the amendments are vague and should have a subset clause with a set time period, etc.

Trustee Jenks reported Trustee Schott had the Auditor's office prepare a list of properties less than five acres without houses. This list was then reviewed and many properties such as those owned by the Township were removed from the list. It was determined the total exposure for the Township is between 20-30 lots which are under five acres and could be built upon. There was further discussion concerning the lots which were excluded, such as landlocked, from the initial list.

Trustee Schott reported Zoning Inspector May had previously been treating all the lots as grandfathered lots, therefore, what has been done in the past is not changing. The grandfathering language is now being added to the Zoning Code. Trustee Schott stated there were some lots which were built upon and possibly shouldn't have been. Mr. Dunifon announced a builder who built on what he considered unbuildable lots, including some on New Burg. Mr. Dunifon commented builders can be creative on small lots.

Trustee Jenks commented Mr. Dunifon brought the issue to the attention of the Trustees through the lots on Loudon St. Mr. Dunifon commented his concern with the issue is for posterity.

Trustee Jenks reported the Trustees are not supposed to influence the Zoning Commission, but there has been input from the Licking County Prosecutor, Licking County Planning Commission, etc. Trustee Jenks discussed Trustee Schott initiated an effort with the Licking County Auditor's office to determine the extent of the issue. Trustee Schott commented some of the 20-30 lots are questionable due to topography. It would be difficult and expensive to build on some of the 20-30 lots. Mr. Dunifon will be provided with a list of the lots being discussed. Trustee Schott explained the list to Mr. Dunifon. Trustee Schott questioned if Mr. Dunifon was able to attend the Zoning Commission meeting, and Mr. Dunifon responded he thought he would be able to attend. There was further discussion concerning what would occur at the public hearing.

Mr. Dunifon thanked Fiscal Officer Miller and Trustee Schott for their efforts concerning energy aggregation. Mr. Dunifon commented even though it has not worked out, there was a lot of time spent on the project. Trustee Jenks reported the Township was advised it should see 5.9 cents but, were told the amount could be adjusted after the load amount was determined. Trustee Jenks stated after the load amount was determined the price quoted was 7.7 cents. Trustee Jenks suggested after the auction there may be better rates available. Trustee Jenks stated there are auctions being held to buy electricity. Trustee Jenks reported and explained what the PUCO is currently doing regarding electricity auctions. There will be four auctions and companies which generate electricity will be able to bid on the electricity. Trustee Jenks explained after the auctions, some companies may have surplus electricity to sell at lower rates. There was further discussion concerning this issue.

Trustee Schott explained the Township could not obtain a firm price until after it was certified as an aggregator by the PUCO. By the time the Township was certified and could obtain legitimate prices, the rates were higher due to the harsh winter, etc. Trustee Jenks reported this was after the first PUCO auction which had higher rates. Trustee Schott commented if energy aggregation had been on the previous May's ballot, there may have been better prices such as 5.8 cents.

Mr. Dunifon questioned whether there could be a reverse auction. Trustee Schott reported the Township is certified for 2 years and may apply for recertification after two years, and may revisit the issue at any time. Trustee Jenks reported the Township asked for a second set of bids and they were also high. It was noted the rates were higher than what people could receive on their own. Trustee Schott stated the Township was asking for a 12-24 month commitment for prices, and individuals may obtain better rates as they may ask for shorter time periods. There was further discussion concerning this issue.

#### Correspondence Received or Sent:

Trustee Jenks reported a letter was received from Bill Lozier, concerning an LCATS meeting. Trustee Jenks reported the meeting will discuss a comprehensive bikeway system which will include a bike path from Spring Valley to TJ Evans.

Trustee Jenks reported the Township received a thank you letter from the Licking Land Trust. The letter thanked the Township for the \$150 donation and 2014 membership.

Trustee Jenks reported everything else is covered later in the agenda.

#### Elected Official Reports:

Trustee Jenks on behalf of FO Miller:  
Financial Matters:

Trustee Jenks presented and explained the following appropriations transfer to the Trustees.

GRANVILLE TOWNSHIP, LICKING COUNTY  
**Appropriation Supplemental**  
 4/23/2014 to 5/31/2014

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose
05/06/2014	05/06/2014	1000-110-599-0004	-\$150,000.00		Permanent	
05/06/2014	05/06/2014	1000-760-730-0004	\$164,421.00		Permanent	Rotary Foundation Donation toward Bridge Project
05/06/2014	05/06/2014	1000-760-730-0004	\$150,000.00		Permanent	

Trustee Jenks made a motion to approve the appropriations transfers. Trustee Schott seconded the motion and they were approved by a unanimous vote with no further discussion.

Trustee Jenks also provided a list of the warrants and payroll checks previously issued. Trustee Jenks requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Jenks and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

5/9/2014 3

**Payment Listing**

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4/24/2014 to 5/9/2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
399-2014	04/24/2014	04/15/2014	CH	Medical Mutual of Ohio	\$11,956.89
400-2014	04/25/2014	04/22/2014	EP	Joseph C Asselin	\$862.42
401-2014	04/25/2014	04/22/2014	EP	Susan A Bain	\$258.33
402-2014	04/25/2014	04/22/2014	EP	Thomas M Barnhill	\$693.02
403-2014	04/25/2014	04/22/2014	EP	Christopher M Bassetti	\$128.53
404-2014	04/25/2014	04/22/2014	EP	Andrew R Baughman	\$1,300.69
405-2014	04/25/2014	04/22/2014	EP	B. Travis Binckley	\$2,137.52
406-2014	04/25/2014	04/22/2014	EP	Charles D. Borden	\$1,140.98
407-2014	04/25/2014	04/22/2014	EP	Thomas A. Bowman	\$1,609.47
408-2014	04/25/2014	04/22/2014	EP	Tyler J. Bryan	\$1,037.23
409-2014	04/25/2014	04/22/2014	EP	Joshua M Butt	\$963.14
410-2014	04/25/2014	04/22/2014	EP	Derwin R Clemens	\$1,557.78
411-2014	04/25/2014	04/22/2014	EP	Gregory S. Coyle	\$119.37
412-2014	04/25/2014	04/22/2014	EP	Casey R. Curtis	\$1,619.22
413-2014	04/25/2014	04/22/2014	EP	Drew T DeSimone	\$392.22
414-2014	04/25/2014	04/22/2014	EP	Paul J. DuBeck III	\$108.83
415-2014	04/25/2014	04/22/2014	EP	C. Michael Duncan	\$371.17
416-2014	04/25/2014	04/22/2014	EP	Troy A Elmore	\$264.95
417-2014	04/25/2014	04/22/2014	EP	Bradley D Essick	\$2,072.70
418-2014	04/25/2014	04/22/2014	EP	Robert M Glaze	\$394.67
419-2014	04/25/2014	04/22/2014	EP	Adam C Gottfried	\$422.17
420-2014	04/25/2014	04/22/2014	EP	Elizabeth G Hampton	\$155.30
421-2014	04/25/2014	04/22/2014	EP	Joshua B. Harrison	\$260.44
422-2014	04/25/2014	04/22/2014	EP	Kevin M Henry	\$616.88
423-2014	04/25/2014	04/22/2014	EP	Brianne M Hill	\$1,500.41
424-2014	04/25/2014	04/22/2014	EP	Jeff A Hussey	\$2,603.98
425-2014	04/25/2014	04/22/2014	EP	Paul R. Jenks	\$1,356.46
426-2014	04/25/2014	04/22/2014	EP	Brian P. Jones	\$137.21
427-2014	04/25/2014	04/22/2014	EP	Bradley A. Leckrone	\$226.74
428-2014	04/25/2014	04/22/2014	EP	Terry L. Lynn Jr	\$258.22
429-2014	04/25/2014	04/22/2014	EP	William R. Mason Jr.	\$1,237.90
430-2014	04/25/2014	04/22/2014	EP	Warren J. May	\$1,321.42
431-2014	04/25/2014	04/22/2014	EP	Ralph R Meisenhelder	\$611.29
432-2014	04/25/2014	04/22/2014	EP	Troy A Melick	\$268.22
433-2014	04/25/2014	04/22/2014	EP	Daniel J Mercer	\$282.77
434-2014	04/25/2014	04/22/2014	EP	Jerry A Miller	\$1,752.21
435-2014	04/25/2014	04/22/2014	EP	Tyler S Poe	\$703.02
436-2014	04/25/2014	04/22/2014	EP	Brandon T. Reece	\$1,310.37
437-2014	04/25/2014	04/22/2014	EP	Andrew T. Saunders	\$1,460.17
438-2014	04/25/2014	04/22/2014	EP	Melanie J Schott	\$1,249.41
439-2014	04/25/2014	04/22/2014	EP	Douglas W. Smith	\$739.91
440-2014	04/25/2014	04/22/2014	EP	Scott M Smith	\$660.64
441-2014	04/25/2014	04/22/2014	EP	Michael J Theisen	\$404.64
442-2014	04/25/2014	04/22/2014	EP	Russell L. Thompson Jr.	\$1,524.83
443-2014	04/25/2014	04/22/2014	EP	Jarrad P Tracy	\$134.68
445-2014	04/25/2014	04/22/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,060.04

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
446-2014	04/25/2014	04/22/2014	EW	Ohio Public Employees Deferred Comp.	\$1,697.00
447-2014	04/25/2014	04/22/2014	EW	OCS Pay Center-Knox Cty 7085726383	\$885.76
448-2014	04/24/2014	04/23/2014	EW	Park National Bank - OP&FPP	\$20,206.79
449-2014	04/29/2014	04/28/2014	EW	AFLAC	\$772.46
450-2014	04/29/2014	04/28/2014	EW	Ohio Department of Taxation	\$2,412.54
451-2014	04/29/2014	04/28/2014	EW	School District Income Tax	\$174.73
452-2014	04/29/2014	04/28/2014	EW	Village of Granville - Income Tax Dept	\$1,243.48
453-2014	04/29/2014	04/28/2014	EW	Park National Bank - for OPERS ACH Dr	\$6,839.81
454-2014	05/02/2014	04/29/2014	EW	Park National Bank - OP&FPP	\$20,457.54
455-2014	04/30/2014	05/01/2014	CH	Granville Township - Dummy vendor	\$1,864.73
456-2014	04/30/2014	05/01/2014	CH	Windstream	\$361.99
457-2014	04/30/2014	05/01/2014	CH	American Electric Power	\$1,387.54
458-2014	04/30/2014	05/01/2014	CH	Village of Granville	\$229.53
459-2014	04/30/2014	05/01/2014	CH	Columbia Gas - Utility Payments	\$1,125.08
460-2014	05/09/2014	05/06/2014	EP	Joseph C Asselin	\$862.42
461-2014	05/09/2014	05/06/2014	EP	Susan A Bain	\$264.86
462-2014	05/09/2014	05/06/2014	EP	Thomas M Barnhill	\$282.03
463-2014	05/09/2014	05/06/2014	EP	Christopher M Bassetti	\$146.85
464-2014	05/09/2014	05/06/2014	EP	Andrew R Baughman	\$1,378.36
465-2014	05/09/2014	05/06/2014	EP	B. Travis Binckley	\$2,137.52
466-2014	05/09/2014	05/06/2014	EP	Charles D. Borden	\$1,485.94
467-2014	05/09/2014	05/06/2014	EP	Thomas A. Bowman	\$1,640.65
468-2014	05/09/2014	05/06/2014	EP	Tyler J. Bryan	\$1,037.23
469-2014	05/09/2014	05/06/2014	EP	Joshua M Butt	\$900.41
470-2014	05/09/2014	05/06/2014	EP	Derwin R Clemens	\$1,538.39
471-2014	05/09/2014	05/06/2014	EP	Gregory S. Coyle	\$416.38
472-2014	05/09/2014	05/06/2014	EP	Casey R. Curtis	\$1,837.47
473-2014	05/09/2014	05/06/2014	EP	Drew T DeSimone	\$500.66
474-2014	05/09/2014	05/06/2014	EP	Paul J. DuBeck III	\$237.95
475-2014	05/09/2014	05/06/2014	EP	Troy A Elmore	\$137.21
476-2014	05/09/2014	05/06/2014	EP	Bradley D Essick	\$2,378.04
477-2014	05/09/2014	05/06/2014	EP	Robert M Glaze	\$394.67
478-2014	05/09/2014	05/06/2014	EP	Adam C Gottfried	\$382.93
479-2014	05/09/2014	05/06/2014	EP	Joshua B. Harrison	\$609.37
480-2014	05/09/2014	05/06/2014	EP	Kevin M Henry	\$616.88
481-2014	05/09/2014	05/06/2014	EP	Brianne M Hill	\$1,525.14
482-2014	05/09/2014	05/06/2014	EP	Jeff A Hussey	\$2,603.98
483-2014	05/09/2014	05/06/2014	EP	Aaron C. Jones	\$535.02
484-2014	05/09/2014	05/06/2014	EP	Brian P. Jones	\$388.54
485-2014	05/09/2014	05/06/2014	EP	Colton D Kreager	\$582.84
486-2014	05/09/2014	05/06/2014	EP	Bradley A. Leckrone	\$793.13
487-2014	05/09/2014	05/06/2014	EP	Terry L. Lynn Jr	\$378.50
488-2014	05/09/2014	05/06/2014	EP	Ralph R Meisenhelder	\$611.29
489-2014	05/09/2014	05/06/2014	EP	Troy A Melick	\$521.97
490-2014	05/09/2014	05/06/2014	EP	Daniel J Mercer	\$689.21
491-2014	05/09/2014	05/06/2014	EP	Tyler S Poe	\$292.03

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
492-2014	05/09/2014	05/06/2014	EP	Brandon T. Reece	\$1,337.13
493-2014	05/09/2014	05/06/2014	EP	Andrew T. Saunders	\$1,563.78
494-2014	05/09/2014	05/06/2014	EP	Douglas W. Smith	\$803.83
495-2014	05/09/2014	05/06/2014	EP	Scott M Smith	\$412.64
496-2014	05/09/2014	05/06/2014	EP	Michael J Theisen	\$587.70
497-2014	05/09/2014	05/06/2014	EP	Russell L. Thompson Jr.	\$9,936.71
498-2014	05/09/2014	05/06/2014	EP	Jarrad P Tracy	\$94.68
500-2014	05/09/2014	05/06/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$11,278.08
501-2014	05/09/2014	05/06/2014	EW	Ohio Public Employees Deferred Comp.	\$1,697.00
502-2014	05/09/2014	05/06/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
503-2014	05/07/2014	05/07/2014	CH	Cardinal Title Agency	\$1,955,140.00
9972	04/25/2014	04/23/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
9973	04/29/2014	04/28/2014	AW	All-American Fire Equipment INc	\$7,593.33
9974	04/29/2014	04/28/2014	AW	Delta Dental Plan of Ohio	\$1,071.80
9975	04/29/2014	04/28/2014	AW	Dish Network	\$80.20
9976	04/29/2014	04/28/2014	AW	Finley Fire Equipment Co., Inc.	\$398.72
9977	04/29/2014	04/28/2014	AW	Granville Lumber	\$39.18
9978	04/29/2014	04/28/2014	AW	Granville Milling Company	\$12.99
9979	04/29/2014	04/28/2014	AW	Infinisource - COBRA Admin	\$675.00
9980	04/29/2014	04/28/2014	AW	Janet L. Packard	\$20.00
9981	04/29/2014	04/28/2014	AW	Mercer Door Sales	\$263.00
9982	04/29/2014	04/28/2014	AW	MT Business Technologies Inc	\$55.00
9983	04/29/2014	04/28/2014	AW	MT Business Technologies Inc	\$53.08
9984	04/29/2014	04/28/2014	AW	Ohio Fire Academy	\$2,537.64
9985	04/29/2014	04/28/2014	AW	Ohio Public Entity Consortium	\$187.00
9986	04/29/2014	04/28/2014	AW	Pinkerton Real Estate Services	\$71.50
9987	04/29/2014	04/28/2014	AW	Verizon Wireless	\$320.56
9988	04/29/2014	04/28/2014	AW	Violet Township	\$8,500.00
9989	05/07/2014	05/06/2014	AW	Certified Oil Company	\$3,619.82
9990	05/07/2014	05/06/2014	AW	Cintas Corporation	\$771.62
9991	05/07/2014	05/06/2014	AW	CVS Pharmacy	\$11.98
9992	05/07/2014	05/06/2014	AW	Fackler Country Gardens Inc	\$116.98
9993	05/07/2014	05/06/2014	AW	Finley Fire Equipment Co., Inc.	\$2,477.57
9994	05/07/2014	05/06/2014	AW	Fire House	\$204.00
9995	05/07/2014	05/06/2014	AW	Granville Lumber	\$39.99
9996	05/07/2014	05/06/2014	AW	Granville Milling Company	\$295.10
9997	05/07/2014	05/06/2014	AW	Grayson Graphics Inc	\$90.00
9998	05/07/2014	05/06/2014	AW	Janet L. Packard	\$10.00
9999	05/07/2014	05/06/2014	AW	Mathews Ford	\$442.52
10000	05/07/2014	05/06/2014	AW	Ross' Granville Market	\$132.41
10001	05/07/2014	05/06/2014	AW	Scioto Materials LLC	\$418.32
10002	05/07/2014	05/06/2014	AW	Springfield Auto Supply Inc	\$24.43
10003	05/07/2014	05/06/2014	AW	Time Warner	\$97.49
10004	05/07/2014	05/06/2014	AW	Wince Welding Supply Inc.	\$82.50
10005	05/07/2014	05/06/2014	AW	Wright Brothers Power, LLC	\$199.95
10006	05/07/2014	05/06/2014	AW	Treasurer State of Ohio	\$227,480.00

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he was contacted by a lady concerning changes to the easement on the Goss property. Trustee Jenks stated she was to attend the Trustee meeting, but is not present. Trustee Jenks reported she talked to Superintendent Binckley.

Trustee Jenks advised everything else he has to report is covered later in the agenda.

Trustee Mason:

Trustee Mason reported he attended the Joint Communications meeting on April 25, 2014.

Trustee Mason reported he attended the emergency Trustee meetings on April 28, 2014 and May 6, 2014.

Trustee Mason reported he attended a meeting with Village Manager Steve Stilwell and Granville School Superintendent Jeff Brown on April 30, 2014. They discussed ways the Township, Village, and School District may better work together.

Trustee Mason reported he attended a meeting with the Village and Chief Hussey concerning the Fire Department and future fire station consideration.

Trustee Mason advised everything else he has to report is covered elsewhere in the agenda.

Trustee Schott:

Trustee Schott reported she attended the emergency Trustee meetings on April 28, 2014, and May 6, 2014.

Trustee Schott reported she attended the Joint Cemetery meeting on May 7, 2014.

Trustee Schott reported she had a phone conversation with the Granville Recreation District (GRD) concerning the Granville Rose and its location. Trustee Schott reported she has been working with the Granville Garden Club to have the Granville Rose recognized and reproduced so it does not die out.

Roads District:Superintendent's Report:2014 Paving Project:

Superintendent Binckley reported bids for the 2014 Township paving project were opened at the previous Township meeting. Superintendent Binckley reviewed the bids and all necessary documents were included. Superintendent Binckley recommended awarding this year's paving program to the lowest bidder, Small's Asphalt Paving Inc. Their bid was \$227,889.35.

Trustee Jenks questioned when Small's would be able to begin paving. Superintendent Binckley advised Small's tentatively scheduled the Township for mid-June, but this may need to be pushed back due to weather.

Trustee Jenks made a motion to award the 2014 Township paving project to Small's Asphalt for \$227,889.35. Trustee Mason seconded the motion. Trustee Schott questioned if Small's Asphalt has previously done projects for the Township. Superintendent Binckley reported Small's has not paved for the Township while he has been Superintendent of the Roads District, but they have completed paving projects for other Townships, and they were awarded part of the Village's contract this year. After no further discussion, the motion was approved by a unanimous vote.

#### Culverts:

Superintendent Binckley reported the crews replaced six culverts, four on Jones Rd. and two on New Gran Dr. Superintendent Binckley apologized for the bad timing on Jones Rd. The work on Jones Rd. was completed on Election Day and there were complaints from the election officials. Trustee Jenks reported after receiving complaints from the election officials, the culverts were installed and the road was reopened by noon. Trustee Jenks noted there were other ways to access the polling place.

#### Paving Preparation:

Superintendent Binckley reported there is still work needed on Battee Rd., but the Township will be ready for paving when Small's is ready. Superintendent Binckley reported they are going to ditch the east side of Battee Rd., install 450 ft. of tile and stone to improve drainage and pull moisture from the middle of the road. Superintendent Binckley reported they are also going to trim/remove trees from the side of the road to let in sunlight. Superintendent Binckley stated some of the Battee Rd. issues are due to shade.

#### Cemetery Department:

##### Superintendent's Report:

Superintendent Binckley reported they completed pouring foundations.

Superintendent Binckley reported the crews have been mowing, mulching, and getting ready for Memorial Day.

Superintendent Binckley reported he has been working with Mr. Bennett to install a plaque for a Vietnam Veteran at the flag pole area. They have already planted the hybrid daylily.

#### Parks:

Superintendent Binckley reported he has been working with Lesa Miller to add stone to the driveway and to the top parking lot area at McPeck Lodge. Superintendent Binckley stated the location is booked with rentals due to graduations, but expects to complete the work before the rush.

#### Fire Department:

##### Chief's Report:

##### Training/ Meetings:

Chief Hussey reported he has attended a number of meetings and trainings.

Chief Hussey reported the Township Fire Department hosted a joint training with the Village concerning hydrants.

Chief Hussey reported he attended a seminar concerning heroin in Worthington. Chief Hussey indicated heroin is a rising problem in school districts and across the state.

Chief Hussey reported he is working to get MARCS radios in the schools. The front office will have a panic button which will give secretaries emergency contact with the 911 center if there is a dangerous situation in the schools. The dispatchers will be able to hear what is happening in the room. This is a new initiative for the schools.

#### Runs:

Chief Hussey reported the Fire Department has responded to two cardiac arrest situations where the patients recovered. Chief Hussey reported one of the residents came to the Fire Department to say thank you to the crew.

Chief Hussey reported the Fire Department performed two extrications in auto accidents.

#### Medical Director/ New Protocol:

Chief Hussey reported the Fire Department does have the new protocol in place and is under the medical direction of Dr. Paul Zeeb with Mount Carmel East under Metro Emergency Communications (MEC) EMS. All medications have been purchased and are on the trucks.

#### Personnel:

Chief Hussey reported he received a resignation request from a graduating Denison student volunteer, Rachel Laughlin.

Trustee Jenks made a motion to approve the resignation request of Rachel Laughlin. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Trustee Jenks requested Chief Hussey thank Ms. Laughlin for her service.

#### Weather Warnings:

Chief Hussey reported there was discussion concerning weather warnings. Chief Hussey reported there was negative feedback from residents concerning recent flood warnings. Chief Hussey advised after discussion with the Village, it was decided to discontinue the automated flood warning phone calls. The Fire Department is still able to manually launch a flood warning. Chief Hussey questioned if the Trustees agree with this decision. Trustee Schott reported she also received negative feedback concerning the flood warning phone call. Trustee Jenks commented he believes people only appreciate the tornado warning phone calls. Trustees Jenks, Mason, and Schott each advised they were in agreement with this decision. Phone calls will now only occur automatically during tornado warnings.

#### Purchase Requests:

Fire Hose:

Chief Hussey reported he sent a purchase request for fire hose. Chief Hussey noted this is a budgeted, annual replacement. Chief Hussey stated some of the old fire hoses being replaced is from the 1970s and is beyond expected use period. Chief Hussey reported 1,000 feet of 2 inch fire hose will be purchased from Warren Fire Equipment at a cost of \$3,620.

Trustee Jenks questioned what is done with the old fire hose. Chief Hussey commented some can be put on GovDeals.com, but there is only a little value. Some of the past hose was donated to CTEC for training, and some was destroyed as it would not pass pressure tests.

Trustee Jenks made a motion to approve the purchase of 1,000 feet of 2 inch fire hose from Warren Fire Equipment for a total cost of \$3,620. Trustee Mason seconded the motion, and it was approved by a unanimous vote.

Chief Hussey reported he previously sent the Trustees information concerning locution systems. Chief Hussey stated this is part of the new 911 center project. Chief Hussey reported the CAD grant, FEMA grant, and MEC center partnership have a locution system network. Chief Hussey discussed this system.

Chief Hussey reported the Fire Department is benefitting from shared services through MEC. Chief Hussey reported MEC owns infrastructure for the system. The cost is for the receiving system at the Fire Department. Chief Hussey reported he negotiated with the company and obtained a price of \$6,950. Chief Hussey reported Mifflin Township will host the work and the Township will have group pricing. The Department will pay Mifflin Township and Mifflin Township will pay three vendors.

Chief Hussey discussed one of the Township's rating deficiencies previously was that it did not have an ISO system. Chief Hussey explained how an ISO system will function. The system is able to handle high volume calls. Chief Hussey commented the Fire Department has been looking forward to implementing this technology and it was budgeted in capital expenditures.

Trustee Mason made a motion to approve paying \$6,950 to Mifflin Township for a locution system, as it is a budgeted item. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Chief Hussey reported the ladder truck needs body work due to a minor accident which caused damage to a door. Chief Hussey stated there is additional body work required as a result of normal wear and tear. Chief Hussey reported the truck builder is no longer in business. A dealership suggested a body shop which could custom build the door. The quote for the insurance claim is \$4,000. Chief Hussey commented the previous winter was very hard on the ladder truck. Paint is coming off and the aluminum is corroding.

Chief Hussey reported he was going to have body work done on the ladder truck next year, but as it is going into the shop for the door repair, he asked for a quote for the additional body work. Chief Hussey announced he would like the body work completed when the door is repaired to reduce the time the truck will be out of service. Chief Hussey reported he received a quote of

\$12,600 for the additional bodywork due to corrosion, plus an additional charge of \$2,000 for graphics. Chief Hussey noted the \$2,000 figure has not been pinned down.

Chief Hussey reported the total price should be under \$20,000 with \$3,500 being paid by insurance. Chief Hussey reported there was previous discussion concerning the budget and where the money for the repairs would come from. Chief Hussey reported he analyzed the maintenance account and there are adequate funds in the repair and maintenance account. Chief Hussey indicated the risk is the repair and maintenance account will be low. This may result in a need for transfers if something comes up later in the year. Chief Hussey reported repairs are difficult to predict.

Trustee Schott questioned if it will save any money to have all the work completed at the same time at the body shop or will it only reduce the time the truck is out of service. Chief Hussey responded it only minimizes the downtime for the truck.

Trustee Schott questioned if there would be additional costs to do the additional body work at a later time. Chief Hussey responded the body shop advised the work needed to be done soon and if it is put off it will be more expensive. Chief Hussey reported the work looks just to be paint damage, but there is other needed work. All doors need to come off and work needs done in the corners of all compartments.

Trustee Mason reported he was surprised at the number of issues on the quote. Chief Hussey advised due to time management, and to prevent further corrosion, the work should be completed when the truck is out for the insurance repair.

Trustee Mason questioned if the repair and maintenance account runs low, would Chief Hussey go through the rest of his Department's budget and look for areas where money could be drawn from the budgeted items. Chief Hussey stated he will look through the other budget areas, but commented he was requested to budget tightly and did so. Chief Hussey indicated he will look through the budget and there could be some money, as lower prices were obtained for some capital expenses. Chief Hussey reported some unneeded purchase orders were closed to ensure there was a balance for the truck repairs. Chief Hussey stated if the body work is completed, there will be a balance of \$7,000 in the maintenance and repair fund.

Trustee Mason questioned if the \$7,000 could last the Fire Department for 6 months. Chief Hussey reported the \$7,000 may last for six months if nothing unexpected happens. There was further discussion concerning the issue.

Trustee Mason stated he believes it makes sense to complete all needed work at the same time to reduce down time if Chief Hussey is willing to look at other budget areas in case the repair and maintenance fund is depleted. Trustee Mason reported at the financial planning meeting the need to stay within budget was stressed, but need for repairs are difficult to predict.

Trustee Schott suggested if the repair was completed next year it could be planned for in the budget. Chief Hussey commented the body shop thought the repair would be more expensive next year as it will continue to deteriorate, but could be managed now.

Trustee Schott reported she has an issue with the expense as the Township has only obtained a quote from one company. Trustee Schott questioned if there was another company with which the cost could be validated.

Chief Hussey reported the Fire Department used the quote from the body shop for the insurance adjuster who validated the claim was appropriate. The insurance company is paying the claim. Trustee Schott commented the adjuster validated the damage to the vehicle. Trustee Schott commented she does not have any issues with the repairs needed due to the accident. Chief Hussey reported the insurance adjuster's validation of the costs submitted by the body shop for the repairs validates the costs for him.

Trustee Schott questioned why the adjuster would look at the costs to repair the oxidation, when that is not part of the insurance claim. Chief Hussey commented the adjuster looked at the other damage.

Trustee Schott commented she is questioning the additional expense which was not budgeted. Chief Hussey requested direction from the Trustees. Chief Hussey reported each time the truck is in the shop it will be out of service for three weeks. There was further discussion concerning the issue.

Trustee Schott questioned if there was another company from which to obtain a second quote for the repairs. Chief Hussey commented the Fire Department can get another quote, but this is the company recommended by the dealer who works on the truck and they are able to repair the door. Chief Hussey commented if the truck went to a different vendor for the additional work the truck will be out of service for an additional three weeks. Chief Hussey commented when the adjuster looked at the truck and reviewed the quote for the insurance damage he validated the numbers. Chief Hussey commented this leads him to believe the rest of the quote is valid even if the insurance company is not involved.

Trustee Schott questioned if the Township has had other work done by this body shop. Chief Hussey responded they have not and normally use a different vendor in Washington Court House.

Trustee Schott questioned if there was an estimated date the work could be completed. Chief Hussey responded if the Trustees approve he would try to schedule the work within two weeks. Trustee Schott questioned if the truck was being used. There was discussion concerning the insurance repair.

Trustee Schott commented when the budget was prepared, much time was spent on each line item and she has a difficult time with such a high cost for a purchase order which was presented to the Trustees yesterday for approval today and is not within the budget.

Chief Hussey commented there has to be flexibility in budgeting as things happen which are unforeseen. If the truck had not been in an accident, this would be planned for next year. As it is already going to the body shop it makes sense to complete the additional work now. Trustee

Schott questioned if there would be additional down time for decals. Chief Hussey reported all the work can be done in three weeks. Chief Hussey advised this is an estimate based on past experience.

Trustee Mason questioned if the truck is usable now whether the truck deterioration within six months would be much greater. Trustee Mason questioned if the Township could wait six months for all the work. Chief Hussey commented the insurance work needs to be done as the claim is active and the compartment door is missing. This causes equipment to be doubled in other compartments.

Trustee Schott questioned today's value for the truck and the depreciation schedule. Trustee Schott questioned whether the truck was worth \$20,000 of body work when depreciation is factored.

Chief Hussey commented the cost to replace the truck is \$1,100,000. Trustee Schott commented she understands the cost for a new truck, but questioned what the current truck is worth today. Chief Hussey reported the truck is not worth much as a used truck, but the Fire Department values the trucks by replacement value.

Trustee Schott commented she questions putting \$20,000 into a truck which does not have much value. Chief Hussey commented he believes the truck has a \$900,000 value and the Department is stretching the use of the most valuable truck in the Department's fleet.

Trustee Jenks questioned if Trustee Schott would like more time to discuss the issue with Chief Hussey and would like the purchase order vote postponed until the next Trustee meeting or if she was comfortable with the issue tonight.

Trustee Schott commented the other Trustees may be comfortable with the purchase order, but if she was having a car repaired, she would get more than one quote, and would look at the value of the vehicle to determine if it was worth putting money into.

Trustee Jenks commented 100% is not needed to pass the resolution, but he did not like to spend this amount of money if Trustee Schott is not comfortable it has been thoroughly investigated.

Trustee Schott stated the other Trustees have been with the Township for a longer period and may have already dealt with such issues. Trustee Jenks commented if the amount were \$600 he would be okay, but as it is a high number he thought it important Trustee Schott be comfortable with the issue. Trustee Schott commented she would not want to delay proceeding on the insurance claim and repair.

Chief Hussey commented it was not sensible to send out the truck for the insurance repair if the Township is considering having the rest of the work done.

Trustee Mason commented his questions were budgeting questions. Trustee Mason commented if Chief Hussey will commit to looking closely at other accounts if the repair and maintenance account is over budget, he will support the repairs. Trustee Mason commented he does not want

the Township to go into reserve funds as the Township is trying to stretch funds into the future as much as possible.

Trustee Mason made a motion to approve the body work repairs to the ladder truck with the caveat that Chief Hussey will look closely at other budget accounts if the repair and maintenance account is over budget. Chief Hussey confirmed he will review other budget areas. Trustee Jenks seconded the motion and it was approved with Mason-Yes, Jenks-Yes, and Schott-No.

Trustee Schott explained her vote was due to the repairs not being a budgeted item and she did not see the repair as an emergency. Trustee Schott also commented additional quotes were needed. Trustee Schott indicated she is not against completing the repair due to the insurance claim, but thought the additional repairs could wait until next year.

Chief Hussey commented the repairs will be from a budgeted account and no transfers are necessary. Chief Hussey reported the account was checked today, unused purchase orders were closed, and there is funding to cover the repairs.

#### Land Management/ Open Space:

##### Wolfe Property Status:

Trustee Mason reported the easement purchase is still in process. Trustee Mason reported the Township received verbal approval from the new federal government agency. Trustee Mason reported as soon as one issue is recorded, it will be a done deal. Trustee Mason reported no action is required on the part of the Trustees.

Trustee Jenks reported there is a new federal program replacing FRPP. The new program will also fund up to 50% of easement purchases. Trustee Jenks indicated there is less money in the program and there is only one entry date in June. If the entry date is missed, a request will wait until the following June. Trustee Jenks reported the Township has already applied to be a grant recipient from the new program.

##### Granville Golf Course Status:

Trustee Mason reported the Township has completed the Granville Golf Course easement purchase and it may be taken off the Township's agenda. Trustee Mason reported he will advise FO Miller to remove it from the agenda.

#### Zoning:

##### Zoning Inspector and Compliance Officer:

Zoning Inspector and Compliance Officer Binckley reported he received a complaint concerning a junk motor vehicle which was in the Evergreen's parking lot 1771 Columbus Rd. The vehicle had been moved from 51 Sunset Drive. Zoning Inspector and Compliance Officer Binckley advised he completed a report and attached pictures of the vehicle. Zoning Inspector and Compliance Officer Binckley recommended the Trustees declare it a junk motor vehicle.

Trustee Jenks reported Assistant Prosecuting Attorney (APA) Lecklider stated the procedure concerning junk vehicles is the Trustees have to:

1. Accept the Zoning Inspector and Compliance Officer's report
2. Make a resolution to declare the vehicle an abandoned/junk vehicle
3. A certified letter will be sent to the property owner who will be given a period of 14 days to remove the vehicle from the property.
4. If the property owner does not remove the vehicle from the property, the Township may have the vehicle removed and taken to a junk yard.

Trustee Schott commented the vehicle does not have an engine. Zoning Inspector and Compliance Officer Binckley advised the vehicle has an engine, but is missing several parts such as fuel injector, hood, wires, etc. Zoning Inspector and Compliance Officer Binckley stated the 12-13 year old vehicle is inoperable.

Trustee Jenks reported under ORC 505.871, the Trustees have to pass a motion to accept the vehicle as an abandoned/ junk vehicle.

Trustee Mason made a motion to accept Zoning Inspector and Compliance Officer Binckley's recommendation and pass a resolution declaring the vehicle at 1771 Columbus Road a junk vehicle under section 505.87 of the Ohio Revised Code. Trustee Schott seconded the motion and it was passed with Schott-Yes, Mason-Yes, and Jenks-Yes.

Trustee Jenks advised a letter will be sent to the property owner who will hopefully remove the vehicle, or the Township will have the vehicle removed.

Zoning Inspector and Compliance Officer Binckley will work with APA Lecklider to draft the letter to the property owner.

Zoning Commission:

Trustee Schott reported the Zoning Commission will hold a public hearing on May 19, 2014, to review a proposed adoption of language to section 403 of the Township Zoning Resolution. The proposed language will grandfather lots of record under five acres with conditions.

Trustee Mason reported the Trustees will not attend the meeting as they cannot influence the Zoning Commission. Trustee Jenks noted Trustee Schott may attend the meeting, but if more than one Trustee attends the meeting it would need to be advertised as a public meeting of the Trustees.

Zoning Inspector Binckley reported he talked with Zoning Commissioner Rob Schaadt who reported the Commissions intent is to hold the public hearing and if there is not much push back from the public concerning the language, they will go into executive session to discuss the language, and then vote upon the amendment.

There was discussion concerning the Commission's ability to go into executive session.

It was discussed the Commissioners would not be going into executive session, but would close out the Public Hearing, then open the regularly scheduled Zoning Commission meeting to vote on the proposed language amendment.

Trustee Schott

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met and, to her knowledge, has not received any applications.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported a second set of documents was not sent as was required by the State. One set of signed documents was sent, but the Township was notified it was deficient and given until Friday, May 16, 2014, to send the documents. Trustee Jenks reported FO Miller is out of town until May 17, 2014, and his signature is required on the documents.

Trustee Jenks reported the State is allowing the forms to be hand delivered on Monday, May 19, 2014.

Energy Aggregation:

Trustee Schott reported the energy aggregation group met and decided not to go forward at this time. Trustee Schott reported Mollie Prasher is checking with some companies to see if there are any other offers which may not be under government aggregation programs.

Trustee Schott reported she received an e-mail questioning if the energy aggregation committee would meet again to look at other possible programs.

Trustee Jenks reported the Trustees met in an announced meeting to discuss Old Colony Cemetery and Mollie Prasher changed the announcement to include energy aggregation. Trustee Jenks reported at this meeting the Trustees voted to accept the energy aggregation committee's recommendation not to proceed any further with an energy aggregation program at this time. The minutes will be provided to FO Miller by Mollie Prasher. FO Miller is aware the minutes concerning the Old Colony Cemetery meeting and the energy aggregation meeting will require Trustee approval.

Trustee Mason questioned if energy aggregation could be removed from the meeting agenda. Trustee Schott advised it should not be removed yet due to the next group meeting to discuss group pricing.

Trustee Jenks noted he has a friend who is working on energy aggregation in New Albany, and they also have higher prices.

### Clean-Up/Fix-Up Week:

Trustee Jenks reported there were problems with the Clean-Up/Fix-Up Week. Trustee Jenks reported he will be meeting May 15, 2014, with the owner of Big O. Trustee Jenks indicated the problems were not caused by Big O.

Superintendent Binckley reported one of the issues was the dumpsters were filled on the first weekend. This normally happens, the dumpsters are filled and there is overflow, but the dumpsters are then swapped for empty ones and the extra debris is cleaned. Superintendent Binckley commented the weather was nice this year and there was more debris than normal. The dumpsters were filled to 4 feet above the dumpsters, the Township dumpster was filled, and there was another dumpster amount of trash left on the asphalt. Superintendent Binckley reported 4 employees worked for 5 ½ hours to clean up the additional trash, some of which had blown about the property.

Superintendent Binckley suggested the overabundance possible resulted as the Village did not hold a Clean-Up/ Fix-Up week, there was a lot of construction material left, and there was a communication issue concerning having the roll offs exchanged in a timely manner. Superintendent Binckley reported when two new dumpsters were dropped off, they were filled in four hours.

Superintendent Binckley reported in previous years three to four dumpsters were filled, and Big O supplies five dumpsters to the Township as part of its contract with the Township. This year seven dumpsters were filled. Superintendent Binckley reported a firm price has not been set by Big O, but will be approximately \$395 per roll off plus \$35 per ton. Trustee Jenks stated one dumpster held 18 tons. Superintendent Binckley reported the first dumpster were filled with concrete, bricks, etc.

Trustee Jenks suggested there are three issues:

1. As the Village discontinued Clean-Up week, people in the Village were to put things with their trash. They had construction debris which they did not put out with their trash and instead brought to the Township. Trustee Jenks reported Superintendent Binckley had 17 calls from Village residents who wanted to know if they could use the Township's dumpsters. They were advised they could as they are Township residents.
2. A number of contractors doing work in Granville Township told Superintendent Binckley they were bringing commercial debris such as concrete and bricks from demolitions.
3. Superintendent Binckley was told by some they were paid by people outside the Township to bring in construction debris. Trustee Jenks noted this did not happen a lot, but did occur.

Trustee Jenks reported his recommendation is to adopt the same policy as the Village and put trash at the curb. Trustee Jenks commented as the Township is the only entity with a Clean-Up/Fix-Up week, it is being punished and there will likely be a \$2,000 cost for this year. Trustee Jenks indicated the Township was receiving items it should not have been receiving.

Trustee Schott questioned if people would be able to bring the same items to the Township building any day of the year. Trustee Jenks advised people would be able to put the items on the curb in front of their house, and would not be able to bring them to the Township Building. Trustee Schott questioned if anything would be brought to the Township Garage.

Trustee Jenks suggested the Township get out of the Clean-Up Week business and do what the Village has done. Superintendent Binckley reported there were grass clippings, brush, food waste, trash, and things the Township does not normally receive. This year there were not many tires. Superintendent Binckley commented if Clean-Up Week continues, there will need to be a way to monitor what is dropped off.

Trustee Jenks reported he spent 40 years in the garbage business and discussed unmanned clean-ups do not work. Trustee Schott questioned how the contract with Big O would change, specifically concerning the five free dumpsters.

Trustee Jenks reported when the contract specifications were written, clean-up days were being conducted, and five free dumpsters were put into the contract. Trustee Jenks indicated the Village also had five free dumpsters in their contract. The Village is out of the clean-up day business, and the trash is being put at the curb. Trustee Jenks suggested the people instead kept the trash and brought it to the Township. Trustee Jenks commented the Township was also receiving inappropriate material such as concrete and bricks. Clean-Up/Fix-Up Week was instead intended for furniture, etc.

Trustee Jenks reported no action was required tonight. He will talk to Big O. A change will occur before the next Clean-Up/ Fix-Up Week. Trustee Mason requested it remain on the agenda.

Explore Granville App:

Trustee Jenks reported he received an e-mail from Deb Tegtmeyer concerning the Explore Granville App. Someone was going to speak to the Trustees concerning the Explore Granville App at this meeting, but was unable to make it and will reschedule.

New Business:

There was no new business.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(2) at 8:15 PM.

After a period of discussion on a motion by Trustee Jenks and a second by Trustee Mason, with Mason-Yes, Jenks-Yes, and Schott-Yes the meeting was reconvened into regular session.

After a period of discussion, Trustee Jenks made a motion to retain a lawyer for up to \$2000 from the parks fund to provide legal counsel on the matter discussed in executive session. Trustee Mason, seconded the motion and without further discussion the motion passed by unanimous vote.

The meeting was adjourned at 8:25 PM.

Calendar Reminder:

- Regular Board Meetings 05/28/14, and 06/11/14 starting at 7:00 PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.