

Granville Township
Minutes of Regular Meeting, July 23, 2014

Present: Granville Township and Granville Roads District Trustees* Bill Mason, Melanie Schott, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey
Guests: Chuck Peterson, Granville Sentinel
Roger Dunifon, 3464 Loudon St., Granville
Helen Sunkle, 109 Fairview, Granville, Ohio

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of Regular Trustee Meeting, July 9, 2014:

Trustee Mason made a motion to approve the meeting minutes from July 9, 2014. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Public Comment:

Roger Dunifon questioned culvert work beginning on Loudon St. Mr. Dunifon reported it looks as though additional signs were erected and questioned if the Township knew what was being done. Superintendent Binckley will find out what and when work is being done and advise Mr. Dunifon.

Trustee Mason reported he had an inquiry concerning stakes through the Parini's property near Guttridges. Mr. Parini questioned what the stakes were for? Superintendent Binckley advised the stakes may be for a gas line. Superintendent Binckley will also check to see what the stakes are marking.

Mr. Dunifon thanked Superintendent Binckley for the nice job done on Battee Rd. Mr. Dunifon noted it was only 12 years ago the road was not paved.

Trustee Jenks reported the Township began a paving schedule ten years ago. The Township reviews when roads were last paved, the condition of the roads, and schedules them in a ten year period. People may suggest when a road needs paved, and the Township reevaluates the schedule every year. Trustee Jenks indicated some roads may deteriorate faster than anticipated and need paved sooner, but the Township can look at the schedule and advise when most roads will be repaved. Trustee Jenks reported paving is scheduled every ten years as that is approximately how long road surfaces last.

Superintendent Binckley reported the Roads Department will be cutting trees back along Battee Road in the fall. This will let in more sunlight and help maintain the road.

Correspondence Received or Sent:

Section 125 plan:

FO Miller reported he received an e-mail from Core Documents with a notification concerning the Township's 125 plan. FO Miller indicated Section 125 is the part of the Internal Revenue Code which allows employees to purchase health insurance and other benefits tax free. FO Miller stated the Township has not updated its 125 plan recently. FO Miller reported Core

Documents is the company the Township received its 125 plan document from which was last updated in January, 2006. FO Miller reported he requested an updated copy. FO Miller noted the Township's medical plan year changed to December 1 through November 30 in an effort to avoid higher medical insurance premiums created by the Affordable Care Act.

FO Miller reported he received a packet with all the proper documents which need filed by the Township for the 125 plan. The packet contained a resolution for the Trustees to approve and FO Miller provided the Trustees with a copy of the resolution. FO Miller stated he has not yet reviewed the resolution with Assistant Prosecuting Attorney (APA) Lecklider. FO Miller will send APA Lecklider a copy of the resolution for review.

FO Miller advised he would like to receive approval for the resolution, if APA Lecklider does not have any issues with it. FO Miller would like the resolution to be effective August 1, 2014, providing APA Lecklider approves.

Trustee Schott questioned if the last update was in 2006, and FO Miller advised the last document he found was from 2006. FO Miller reported there should be a binder with all the information, but he was unable to locate the binder.

FO Miller reported the fee to update the 125 plan documents was \$79. FO Miller requested approval to make the resolution effective August 1, 2014, providing APA Lecklider does not have any issues with the resolution.

Trustee Jenks made a motion to authorize FO Miller to sign on behalf of the Trustees the following resolution, and to make the resolution effective August 1, 2014, contingent upon APA Lecklider's approval of the resolution.

**GRANVILLE TOWNSHIP
RESOLUTION TO AMEND
IRC SECTION 125 PREMIUM ONLY PLAN**

WHEREAS, Granville Township has previously determined on January 1, 2006, that it would be in the best interests of its employees to adopt a "Section 125 Premium Only Plan" allowing for pre-taxed medical benefit coverage, so-called; be it known that a vote was taken, and all were in favor to amend and restate said Plan, herein.

RESOLVED, that Granville Township amend their so-called "Section 125 Premium Only Plan," all in accordance with the specifications annexed hereto; and, be it known that the "Granville Township Premium Only Plan" Document was amended effective August 1, 2014.

RESOLVED FURTHER, that the Board of Trustees undertake all actions necessary to implement and administer said amendments.

The undersigned hereby certifies that he/she is the custodian of the books and records of Granville Township, an entity duly formed pursuant to the laws of the State of Ohio, and that the foregoing is a true record of a resolution duly adopted by Granville Township on August 1, 2014, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name for Granville Township on _____, 2014.

ATTEST:

_____ By: _____
Witness Jerry Miller

Trustee Mason requested further clarification concerning the resolution. FO Miller advised a Section 125 is what allows employees to pay their health insurance costs without being taxed on that portion of their wages. Health Insurance is a pre-tax rather than post-tax expense. FO Miller reported the Section 125 plan is used by the Township for health, dental, and vision plan costs.

Trustee Schott questioned whether it is required by law there be a custodian for the plan. FO Miller reported the law requires there be a document which shows all the rules and regulations are filed properly. FO Miller advised that is what the document from Core Documents will do. FO Miller reported this should likely be done every five years.

Trustee Jenks stated a boiler plate document is provided which will put the Township in compliance with Section 125.

Trustee Schott seconded the motion and it was approved by a unanimous vote after no further discussion.

Elected Official Reports:

FO Miller:

GASB 68:

FO Miller reported he attended the Auditor of State's meeting to address GASB 68 reporting changes. The meeting was held on July 22 at the Ohio Department of Agriculture facility in Reynoldsburg. The Government Accounting Standards Board (GASB) Statement 68 determined retirement system obligations need to be included on financial reports. FO Miller advised State Auditor, Dave Yost spoke concerning how governmental agencies in Ohio will comply with GASB 68. FO Miller advised he has handouts with more information.

FO Miller summarized the Township will now include pension information on financial statements concerning debt.

Legal Meeting:

FO Miller reported he met with Trustee Jenks and APA Lecklider concerning a legal matter which will be covered in executive session.

Printer Contract:

FO Miller reported he discussed the Fire Department's printer service maintenance contract with APA Lecklider. A company representative had presented a new three year contract for the printer. FO Miller asked APA Lecklider whether Chief Hussey or the Trustees needed to sign the maintenance contract for the printer. APA Lecklider stated the contract needed approved by the Trustees. FO Miller reported he had further discussion with Chief Hussey and then APA Lecklider concerning other contracts and who should be approving. FO Miller reported he will work with Chief Hussey and Superintendent Binckley to create a list of contracts they receive. FO Miller will share this list with the Trustees. Based upon guidance from the Trustees, APA Lecklider can create a motion which will provide the appropriate individuals the authority to sign. FO Miller suggested this may be an annual resolution the Trustees would need to approve. FO Miller reported the items being discussed are items which are included in the Township's annual budgets which have been approved by the Trustees. There was further discussion concerning this issue and the printer contract.

Trustee Mason questioned whether there was a dollar amount which required Trustee approval and noted Chief Hussey does a good job of alerting the Trustees if there will be an expenditure which is not minor. Chief Hussey stated there are spending thresholds and commented FO Miller is concerned if the Township is entering into contracts for years of service, etc. Chief Hussey reported there are contracts for printers, heart monitors, hydraulic tools, etc. FO Miller reported the dollar amounts could be considered in the resolution.

Trustee Schott commented the Trustees see the expenses when they approve checks and Chief Hussey commented the expenses are seen at the beginning of the year when the budget is approved.

Trustee Jenks reported there is a page which states the Trustees must approve all contracts or approve a resolution allowing certain contracts can be signed by someone else. Trustee Jenks suggested the Trustees will need to decide if certain contracts meet conditions and be signed by someone else. FO Miller advised he and APA Lecklider will work on the language.

FO Miller presented the copier maintenance contract, noting the contract is for a thirty-nine month term, which will be the life of the copier. It is for the same monthly amount as was in the previous contract: \$55 per month. FO Miller requested permission to continue to pay the \$55 monthly copier service fee. Chief Hussey provided background including when the copier was purchased. The service fee covers items such as toner, supplies other than paper, maintenance and repairs.

Trustee Jenks questioned if Chief Hussey thought the copier would last for 39 months and Chief Hussey advised he thought it would as it has low hours. Chief Hussey reported the contract requires the company keep the copier functional like new condition, and to replace it if it fails. The contract is only for the copier at the Fire Station and is not for the copier in the Township building.

Trustee Mason made a motion to allow FO Miller or Chief Hussey to sign on behalf of the Trustees to approve the thirty-nine month copier contract at a cost of \$55 per month. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

EMS Separate Checking Account:

FO Miller reported he met with Chief Hussey and Katy Paumier, PMMG, concerning audit recommendations for EMS billing. FO Miller reported one of the recommendations was to mail checks directly to a lock box. FO Miller advised there would be a \$500-\$600 annual charge for a lock box. The group decided rather than using a lock-box, to create a separate EMS billing checking account. FO Miller stated this will help with monthly reconciliations between the deposits and the activity reports provided by PMMG. By having companies directly depositing payments into the new account, it will reduce the number of manually deposited checks. There was further discussion concerning why a separate checking account will be helpful. FO Miller requested approval from the Trustees to create a specific EMS billing checking account and advised he has signature cards.

Trustee Jenks made a motion to create a separate, specific EMS billing checking account. Trustee Schott seconded the motion and it was approved by a unanimous vote.

FO Miller reported when he met with Park National Bank (PNB) concerning the EMS checking account, he also met with investment officers Royster and Zeller. Mr. Royster and Mr. Zeller advised there are new programs offered by PNB where the Township may earn interest on the money in checking accounts. FO Miller advised he wants to research other investment opportunities for the Township's money which will still be secure, but provides a better return than Star Ohio.

FO Miller reported for the Township to be able to invest in the programs, he will need to be certified by the Center for Public Investment Management (CPIM). FO Miller reported there is a class offered on September 10, 2014, at a cost of \$100. FO Miller requested approval to attend the September 10, 2014, course at a cost of \$100 to become CPIM certified.

Trustee Schott questioned if the Star account did not earn interest. FO Miller advised the Star account does earn interest. FO Miller stated not all of the Township's money is in Star Ohio or Star Plus accounts as there are also checking accounts. FO Miller suggested the money in the

checking accounts could also be earning interest. Trustee Schott questioned whether the money in the Star account would remain there. FO Miller advised he will not do anything without the Trustees' approval. FO Miller indicated he will only be researching options. FO Miller reported the investment officers described one account where governmental entities invest which is earning 1.05%, which although is not much, it is more than what the Township is currently earning.

Trustee Schott summarized FO Miller is requesting approval tonight to look into the other options for the Township. FO Miller advised he is requesting approval to be certified as he is unable to do anything until he is certified.

Trustee Jenks reported there is a state law which requires governmental agencies to only invest in accounts with no little or no degree of risk. The Township's funds are in the Star accounts, which is a State (Treasurer) account. Trustee Jenks stated the Township is discussing taking the money from the State's account and moving it to a private account which will still be approved by the State of Ohio and is secure. There was further discussion concerning this issue such as stacking chunks of funds in five year accounts so there is one which renews each year.

Trustee Schott questioned if FO Miller will be certified for life or will need to go back yearly. FO Miller responded he will need to complete 6 hours of training each year for a nominal fee.

Trustee Jenks made a motion to approve FO Miller's request to attend Center for Public Investment Management (CPIM) training at a cost of \$100. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Financial Matters:

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller presented and explained the following appropriations transfers to the Trustees.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
07/11/2014	07/11/2014	2141-330-312-0000	\$31.00		Permanent
07/11/2014	07/11/2014	2141-330-360-0003	-\$31.00		Permanent
07/11/2014	07/11/2014	2191-220-323-0001	-\$569.82		Permanent EMS cot maintenance
07/11/2014	07/11/2014	2191-220-323-0006	\$569.82		Permanent EMS cot maintenance
07/11/2014	07/11/2014	2195-110-312-0000	\$10.33		Permanent Audit fees
07/11/2014	07/11/2014	2195-110-599-0008	-\$10.33		Permanent Audit fees

Trustee Jenks made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

7/23/2014

Payment Listing

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7/10/2014 to 7/23/2014

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
713-2014	07/11/2014	07/08/2014	EW	Park National Bank - for OPERS ACH Dr	\$7,175.97
714-2014	07/11/2014	07/08/2014	EW	Park National Bank - OP&FPP	\$19,048.29
716-2014	07/18/2014	07/15/2014	EP	Joseph C Asselin	\$862.65
717-2014	07/18/2014	07/15/2014	EP	Susan A Bain	\$247.26
718-2014	07/18/2014	07/15/2014	EP	Thomas M Barnhill	\$136.41
719-2014	07/18/2014	07/15/2014	EP	Christopher M Bassetti	\$30.87
720-2014	07/18/2014	07/15/2014	EP	Andrew R Baughman	\$1,283.44
721-2014	07/18/2014	07/15/2014	EP	B. Travis Binckley	\$2,141.46
722-2014	07/18/2014	07/15/2014	EP	Charles D. Borden	\$672.04
723-2014	07/18/2014	07/15/2014	EP	Thomas A. Bowman	\$1,734.81
724-2014	07/18/2014	07/15/2014	EP	Tyler J. Bryan	\$1,029.86
725-2014	07/18/2014	07/15/2014	EP	Joshua M Butt	\$900.68
726-2014	07/18/2014	07/15/2014	EP	Derwin R Clemens	\$1,519.16
727-2014	07/18/2014	07/15/2014	EP	Gregory S. Coyle	\$269.95
728-2014	07/18/2014	07/15/2014	EP	Casey R. Curtis	\$1,619.83
729-2014	07/18/2014	07/15/2014	EP	Paul J. DuBeck III	\$108.84
730-2014	07/18/2014	07/15/2014	EP	C. Michael Duncan	\$299.36
731-2014	07/18/2014	07/15/2014	EP	Bradley D Essick	\$1,903.30
732-2014	07/18/2014	07/15/2014	EP	Robert M Glaze	\$269.07
733-2014	07/18/2014	07/15/2014	EP	Adam C Gottfried	\$438.95
734-2014	07/18/2014	07/15/2014	EP	Elizabeth G Hampton	\$256.64
735-2014	07/18/2014	07/15/2014	EP	Joshua B. Harrison	\$604.69
736-2014	07/18/2014	07/15/2014	EP	Kevin M Henry	\$617.03
737-2014	07/18/2014	07/15/2014	EP	Brianne M Hill	\$1,649.39
738-2014	07/18/2014	07/15/2014	EP	Jeff A Hussey	\$2,605.05
739-2014	07/18/2014	07/15/2014	EP	Paul R. Jenks	\$1,356.73
740-2014	07/18/2014	07/15/2014	EP	Jaime J Jones	\$177.78
741-2014	07/18/2014	07/15/2014	EP	Colton D Kreager	\$421.73
742-2014	07/18/2014	07/15/2014	EP	Bradley A. Leckrone	\$426.36
743-2014	07/18/2014	07/15/2014	EP	William R. Mason Jr.	\$1,238.18
744-2014	07/18/2014	07/15/2014	EP	Ralph R Meisenhelder	\$611.41
745-2014	07/18/2014	07/15/2014	EP	Troy A Melick	\$300.58
746-2014	07/18/2014	07/15/2014	EP	Daniel J Mercer	\$416.78
747-2014	07/18/2014	07/15/2014	EP	Jerry A Miller	\$1,752.65
748-2014	07/18/2014	07/15/2014	EP	Tyler S Poe	\$703.17
749-2014	07/18/2014	07/15/2014	EP	Brandon T. Reece	\$1,458.16
750-2014	07/18/2014	07/15/2014	EP	Steve L. Riley Jr.	\$443.87
751-2014	07/18/2014	07/15/2014	EP	Andrew T. Saunders	\$1,443.27
752-2014	07/18/2014	07/15/2014	EP	Melanie J Schott	\$1,249.58
753-2014	07/18/2014	07/15/2014	EP	Douglas W. Smith	\$628.13
754-2014	07/18/2014	07/15/2014	EP	Scott M Smith	\$412.70
755-2014	07/18/2014	07/15/2014	EP	Seth W Teagle	\$405.77
757-2014	07/18/2014	07/15/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,331.01
758-2014	07/18/2014	07/15/2014	EW	Ohio Public Employees Deferred Comp.	\$1,547.00
759-2014	07/18/2014	07/15/2014	EW	OCSPay Center-Knox Cty 7085726383	\$885.76
760-2014	07/18/2014	07/15/2014	EW	Ohio Department of Taxation	\$2,143.20

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
781-2014	07/18/2014	07/15/2014	EW	School District Income Tax	\$174.85
782-2014	07/18/2014	07/15/2014	EW	Village of Granville - Income Tax Dept	\$1,177.81
10113	07/18/2014	07/15/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
10114	07/22/2014	07/21/2014	AW	Abe's Automotive, LLC	\$513.84
10115	07/22/2014	07/21/2014	AW	Buckeye Backflow Testing LLC	\$150.00
10116	07/22/2014	07/21/2014	AW	CVS Pharmacy	\$8.01
10117	07/22/2014	07/21/2014	AW	Delta Dental Plan of Ohio	\$1,026.78
10118	07/22/2014	07/21/2014	AW	Elan Financial Services - f/k/a PNB VISA	\$358.25
10119	07/22/2014	07/21/2014	AW	ELM Recycling LLC	\$204.00
10120	07/22/2014	07/21/2014	AW	EMSAR Columbus	\$612.00
10121	07/22/2014	07/21/2014	AW	Fackler Country Gardens Inc	\$199.00
10122	07/22/2014	07/21/2014	AW	Finley Fire Equipment Co., Inc.	\$340.64
10123	07/22/2014	07/21/2014	AW	Granville Lumber	\$106.10
10124	07/22/2014	07/21/2014	AW	Granville Milling Company	\$143.45
10125	07/22/2014	07/21/2014	AW	Mathews Ford	\$802.37
10126	07/22/2014	07/21/2014	AW	Medical Benefits Mutual	\$95.55
10127	07/22/2014	07/21/2014	AW	Mifflin Township	\$4,165.00
10128	07/22/2014	07/21/2014	AW	Ohio Health/Behavior Health	\$164.50
10129	07/22/2014	07/21/2014	AW	Ohio Public Entity Consortium	\$176.00
10130	07/22/2014	07/21/2014	AW	Osburn Associates Inc	\$1,561.60
10131	07/22/2014	07/21/2014	AW	Pinkerton Real Estate Services	\$71.50
10132	07/22/2014	07/21/2014	AW	Ross' Granville Market	\$17.88
10133	07/22/2014	07/21/2014	AW	Springfield Auto Supply Inc	\$168.36
10134	07/22/2014	07/21/2014	AW	Timbuk Farms Inc	\$59.98
10135	07/22/2014	07/21/2014	AW	Time Warner	\$97.49
10136	07/22/2014	07/21/2014	AW	Treasurer State of Ohio	\$184.50
10137	07/22/2014	07/21/2014	AW	Vince Catalogna	\$679.00
10138	07/22/2014	07/21/2014	AW	Wright Brothers Power, LLC	\$18.00

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he and Superintendent Binckley attended the Rotary Bridge Pre-Construction meeting held at ODOT on July 17, 2014. This will be discussed later in the agenda.

Trustee Jenks advised everything he has to report is covered later in the agenda.

Trustee Mason:

Trustee Mason reported he attended the Village Council meeting on July 16, 2014. At the meeting Village Officers were sworn in and the Interim Chief of Police was welcomed.

Trustee Mason reported he received a phone call from a resident on Silver St. concerning trees along his property line with the Spring Valley Nature Preserve. This will be covered later in the agenda.

Trustee Mason reported he had discussions concerning a sinkhole on Llanberis Drive. This will also be included in Superintendent Binckley's report.

Trustee Mason advised everything else he has to report is covered elsewhere in the agenda.

Trustee Schott:

Trustee Schott reported everything she has to report will be covered elsewhere in the agenda.

Roads District:

Superintendent's Report:

Knoll Dr.

Superintendent Binckley reported the crews completed all the drainage repairs in the Knoll subdivision.

Drainage Problems:

Superintendent Binckley reported while he was on vacation there was a drainage issue on Old River Road. Superintendent Binckley reported a driveway culvert was replaced and the necessary work has been completed. Drainage tile, stone, and a catch basin were installed and there should not be any more issues at the location.

Mowing:

Superintendent Binckley reported the crews made another roadside mowing pass in the Northwest quadrant of the Township.

Dangerous Trees at Spring Valley Nature Preserve:

Superintendent Binckley reported he met with the Silver St. resident whose property abuts the Spring Valley Nature Preserve. The resident's and the Nature Preserve's property line are the same. The resident has a garage near the property line and there are approximately 6 dead trees, elm, ash, etc. A few trees have fallen and clipped the garage, but have not yet caused major damage. Superintendent Binckley reported if the trees were to fall on the garage they could cause major damage. Superintendent Binckley requested the Trustees' permission to remove the dangerous trees.

Trustee Jenks advised a specific resolution is not required as the Township has the authority to remove dangerous trees as allowed by the agreement with the Land Trust.

Sinkhole on Llanberis Drive:

Superintendent Binckley thanked Trustee Mason for bringing the sinkhole on Llanberis Drive to his attention. Superintendent Binckley reported the sinkhole is due to a failing culvert.

Superintendent Binckley advised there is no danger of the road collapsing and the culvert was scheduled for replacement in a few years. Superintendent Binckley reported the hole is in the

joint of the galvanized pipe. Superintendent Binckley reported a patch could be done, but as the culvert is 60 % gone it will instead be replaced with plastic drain. There was further discussion concerning replacement with plastic. Superintendent Binckley reported the road will be kept open for traffic during the replacement.

Open Space Signs:

Superintendent Binckley reported the Open Space Sign was placed on the Granville Golf Course. Superintendent Binckley advised when there is down time he will update the open space number system.

Farm Lease for River Road property:

Superintendent Binckley reported he was contacted by Stanley Tataranowicz who is currently leasing the Township's property on River Road. Superintendent Binckley stated the property does not have water or electricity. Mr. Tataranowicz currently supplies water and electricity from his residence to the property for cattle which are on the property. Superintendent Binckley reported Mr. Tataranowicz has an opportunity to purchase concrete structures for water troughs. Mr. Tataranowicz asked if his lease could be renewed and make some improvements to the property. The water would still come from Mr. Tataranowicz's property, but there would be concrete water troughs. Superintendent Binckley reported Mr. Tataranowicz would like the lease extended.

Trustee Schott questioned when the lease was up for renewal and Superintendent Binckley advised it is up in December, 2015. There was discussion the property is landlocked and difficult to access, there is not water or electricity and it is not farmable for crops. Trustee Jenks reported the property has been bid out in the past, but Mr. Tataranowicz is the only interested and only viable lessee. Mr. Tataranowicz keeps cattle on the property, but has to supply the cattle's water from his own property.

Trustee Schott questioned how many acres the property is and was advised it is approximately 65 acres. Superintendent Binckley reported Mr. Tataranowicz also makes one cutting of hay each year. Superintendent Binckley indicated the soil is erodible and is only good for cattle. Superintendent Binckley reported the property is CAUV and the Township, therefore, receives a tax break on the property. The rent fee does cover the property taxes. There was further discussion the Trustees make sure the taxes for the property are covered or the land would not be rented and turned into property which does not require tax.

Trustee Schott questioned if the lease was a three year lease and Superintendent Binckley reported it was a three year lease and was renewed in 2012.

Trustee Jenks made a motion to renew the lease for a similar term (3 years ending on December 31, 2017) to allow Mr. Tataranowicz to purchase the watering troughs for the cattle. Trustee Jenks stated Mr. Tataranowicz's lease pays the taxes for the property and he maintains it which means the Township does not need to pay to maintain it. Trustee Mason seconded the motion and it was approved by a unanimous vote after no further discussion.

Superintendent Binckley stated he will advise Mr. Tataranowicz the contract will be renewed at the end of the year. FO Miller questioned whether the contract should include language concerning shooting and hunting. Superintendent Binckley reported Mr. Tataranowicz's contract is set up differently as the location is used for his livestock and is landlocked. The contract provides hunting rights to Mr. Tataranowicz only. Other hunters cannot access the property as they could leave gates open. Superintendent Binckley stated there are other clauses in the contract including fence maintenance and mowing the property twice per year. These are specific to this property. Superintendent Binckley recommended not putting the property into the Village hunting program due to liability issues with Mr. Tataranowicz's cattle. Mr. Tataranowicz has liability insurance for the property.

Trustee Jenks commented this property is difficult to access and it is not close to any residential areas. Superintendent Binckley reported he is not aware of any hunting issues at the property. FO Miller commented there had been previous discussion concerning adding common language to all the leases. Trustee Jenks advised this language should be left as is.

General Griffin Road Mowing:

Superintendent Binckley reported there were complaints concerning mowing not being done on General Griffin Road. Superintendent Binckley advised this is a Township Road, but Licking County has agreed to mow the road. Licking County is behind in mowing due to wet weather. Licking County has contracted out mowing and the mowers hired will mow the road when in the area. Superintendent Binckley reported he was advised the contracted mowers are currently mowing in the eastern part of the County and he was advised the County has had many complaints concerning mowing not being done in a timely manner.

Trustee Jenks reported the mowing issue includes all County roads such as Welsh Hills and Loudon Street. Superintendent Binckley recommended forwarding any complaints to him and he will contact the County to let them know.

Trustee Schott questioned if the County was maintaining the road as a trade off, and if the County would be putting the road at the bottom of their list. Superintendent Binckley advised it is not due to a trade off, but the County agreed to maintain the road as it is not close to any other roads maintained by the Township. Superintendent Binckley advised the road is not at the bottom of the list, and the contractor does not know General Griffin Road is a Township Rd. The contractor has a list of roads to mow and will mow General Griffin when they are mowing in the area.

Cemetery Department

Superintendent Binckley reported the crews have been mowing.

Superintendent Binckley reported three graves have been sold, and presented two deeds to be signed.

Part time Summer Employee:

Superintendent Binckley reported the part time summer employee, Colton Kreager, will work his last day on Thursday, July 24, 2014. He has obtained a full time teaching position. Superintendent Binckley reported the position will not be filled at this time.

Disinterment:

Superintendent Binckley reported there was a disinterment on July 21, 2014. There were three graves which the owners would like to sell back to the Township. They have not submitted the written request. Superintendent Binckley requested the Trustees' permission to approve the written request when it is submitted.

Trustee Jenks reported the Township's policy is graves may not be sold to another person, but may be sold back to the Township at the original price paid. Trustee Jenks advised no one has been denied.

Trustee Mason made a motion to allow Superintendent Binckley to purchase the three graves at the original price paid upon receipt of a written request. Trustee Schott seconded the motion and it was approved by a unanimous vote. Superintendent Binckley reported the graves were purchased in 2012.

Parks Department/ Granville Recreation District (GRD):

Superintendent Binckley advised he had nothing to report concerning parks.

Trustee Schott reported she met with the GRD and GSVA (Granville Studio of Visual Arts) regarding the proposed mural. It was previously reported the mural would be placed at Abe's Automotive; however a better location was obtained at the Granville Schools. Trustee Schott indicated GSVA had previously contacted the Township to have the mural placed at Raccoon Valley Park, but the deal fell through. Trustee Schott reported they were going to meet with the Granville Township Land Management Committee to see if there was a location at Spring Valley Park, but instead the school location was obtained.

Fire Department:

Chief's Report:

Meetings:

Chief Hussey reported he attended an operations exercise at Denison on July 23, 2014.

Chief Hussey reported he Trustee Mason reported he attended the Union Township Trustees meeting on July 21, 2014, to address concerns with the Fire Department's response to a house fire in Stone Creek. Chief Hussey reported the concerns were unfounded and the Union Township Trustees were satisfied with the Fire Department's response to the fire.

Chief Hussey reported he and FO Miller met with Katy Paumier, PMG. Chief Hussey advised the meeting was not due to any findings by the auditor but was due to suggestions for improvements.

Pelotonia:

Chief Hussey reported Pelotonia will be coming through Granville on August 9, 2014. Chief Hussey questioned if there were any Township paving projects which could interfere. Superintendent Binckley advised the Township has completed all paving projects. Trustee Jenks suggested Chief Hussey check with the Village as they are beginning some projects.

Decontamination Trailer:

Chief Hussey reported the Licking County Commissioners received a tractor trailer which is sitting in the Township's parking lot. Chief Hussey reported Mifflin Township received the trailer which is a hazardous decontamination unit with showers, etc. for people exposed to hazardous chemicals. Mifflin received the trailer through a federal grant ten years ago and no longer need the trailer. The Licking County Commissioners accepted the trailer. Chief Hussey reported Granville is the decontamination team for the County.

Chief Hussey reported Granville Township has been training to operate the truck and did some maintenance on the truck. The truck is now an asset to Licking County.

Trustee Jenks questioned where the truck will be stored. Chief Hussey reported this is being discussed. Chief Hussey reported he was requested to ask Superintendent Binckley, but did not believe that was appropriate. Chief Hussey is working with local businesses to see if they have a place. We are looking at the (Owens Corning) Tech Center. If no other location is found it will be stored in the County garage, which is not ideal for deployment. There was further discussion concerning the trailer and why it needs to be stored inside.

State Fire Marshal MARCS Radio Grant:

Chief Hussey reported due to the Fire Department's efforts to obtain funding from the State of Ohio for MARCS radios. The State Fire Marshall's Office created a \$3,000,000 grant program for MARCS radios, the grant program was designed for small communities. Chief Hussey reported the application is due by the end of August. Chief Hussey reported the Granville Township Fire Department is eligible for the grant program and requested permission to apply. Chief Hussey reported the application is simple and matching money is not required. Each agency will be eligible for up to \$50,000. Chief Hussey explained there is a certification page which may require signature by the Trustees, but he is obtaining further direction from the State Fire Marshall's Office.

Trustee Jenks made a motion to authorize a Trustee to sign the application certification page for the 2015 State Fire Marshall's Office MARCS radio grant. Trustee Schott seconded the motion and it was approved by a unanimous vote. Trustee Mason reported he will sign the certification page if needed.

Authorization to hire Keytel for FD Network upgrades:

Chief Hussey reported he sent a small purchase order request for network upgrades to the Fire Department's computer network and FO Miller's computer network. Chief Hussey reported the computer network was completed by the old Fire Department Corporation ten years ago. Chief Hussey indicated they would like to add a commercial grade firewall, etc. as they are having performance issues. Keytel is the vendor and the cost will be \$2,500. Chief Hussey reported there may be some additional cable issues which may have an additional cost. Chief Hussey

requested approval to spend up to \$5,000 for the possible cable and any other additional work. Chief Hussey reported \$20,000 was budgeted for this expense.

Trustee Jenks questioned if FO Miller would remain in the Fire Department's network, and Chief Hussey advised FO Miller will share a piece of the network for internet service, but should have better access.

Trustee Schott made a motion to approve up to \$5000 for upgrades to the Fire Department's computer network. Trustee Mason seconded the motion and it was approved by a unanimous vote.

BWC Grant:

Chief Hussey reported he applied to the Bureau of Worker's Compensation for a Safety Innovation Grant. Chief Hussey reported the purchase of automatic CPR devices was previously discussed. The CPR devices do perfect chest compressions. Chief Hussey indicated there is a safety issue for the staff as they are not buckled and in awkward positions if they are performing CPR on patients being transported. Chief Hussey reported the Fire Departments' new Medical Director also requires the Department to use mechanical CPR devices.

Chief Hussey reported the budget allowed for the purchase of one automatic CPR device, however, there are two trucks. Chief Hussey reported he applied to BWC for a grant and was advised today the request was approved. The grant is for two automatic CPT devices. The cost for two devices is \$30,160, and the Township has to pay one fourth matching which is \$7,540. Chief Hussey stated \$7,540 is less than was budgeted to pay for one device and the Township will instead have two.

Trustee Mason made a motion to accept the BWC grant for the purchase of two automatic CPR devices. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Chief Hussey requested approval to purchase the automatic CPR devices. Chief Hussey advised this is a state bid purchase. Trustee Jenks made a motion to approve the purchase of two automatic CPR devices from Physio Control at a cost of \$30,160.80 contingent upon receipt of the BWC grant. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Chief Hussey advised this will keep \$5,000 in the capital improvement funds.

Land Management/ Open Space:

Land Management:

Trustee Schott reported the Land Management Committee met July 16, 2014. Trustee Schott reported she provided the Land Management Committee with information from the Licking Land Trust on the agreement with the Township concerning responsibilities for property in Spring Valley Nature Preserve. Trustee Schott reported the Trustees will look over the document and she requested the Land Management Committee review the agreement. Trustee Schott reported Ms. Preston advised in an e-mail they do not see problems with the agreement.

Trustee Jenks reported the Licking Land Trust invested money in the Spring Valley Nature Preserve and provided a report which they would like signed by the Trustees. This will be tabled until all Trustees have reviewed the document. There was further discussion concerning the document and the information included.

Goss Property:

FO Miller reported he sent an e-mail to the Trustees concerning the sale of the Goss property to Noah and Michelle Forni. Trustee Jenks reported the Forni's are cattle ranchers. Trustee Jenks reported Judy Preston, Chair, Granville Township Land Management Committee, was asked to reach out to the Forni's and advise them of the terms and conditions of the Township's easement on the property. Trustee Jenks reported Ms. Preston is looking for a way to contact the owners. FO Miller advised he may have this information and if so, will forward it to Ms. Preston.

Open Space:

Wolfe Property Status/ FRPP Program:

FO Miller reported was waiting for information from the closing company. FO Miller reported he received the information this week and is in the process of filing for reimbursement from FRPP. Trustee Jenks questioned if the Wolfe property could be removed from the agenda. FO Miller advised he would like it to remain on the agenda until the reimbursement is received.

Consumer Gas Pipeline:

Trustee Jenks reported Consumer Gas previously told the Township it is running a gas pipeline through the two properties with Township easements. Consumer Gas told the Township they took assignment of a previous easement. Consumer Gas sent Trustee Jenks a copy of the easement which he shared with the Trustees. Trustee Jenks reported Consumer Gas has a right to run the pipeline through the easements. The easement assigned to Consumer Gas precedes the Township's easement on the property. Trustee Jenks indicated the pipeline is small and will power a gas dryer.

Zoning:

Zoning Inspector:

Permits:

Zoning Inspector Binckley reported two permits were issued:

1. Maplewood Subdivision- Front Porch
2. Burg Street – Deck.

Zoning Inspector and Compliance Officer Binckley reported he received calls concerning non-compliant real estate signs on Newark-Granville Road. Trustee Jenks reported both signs were down. Zoning Inspector and Compliance Officer Binckley reported one sign was cut down in size to be in compliance.

Zoning Commission:

Trustee Schott reported the Zoning Commission met on July 21, 2014. The first item discussed by the Zoning Commission was a proposed PUD on SR 37. They had a work session with the surveyor and developer for the project. Trustee Schott reported the proposal will now go to a review with the Licking County Planning Commission (LCPC). The request for the meeting will need to be done by July 30, 2014, and the meeting will be held August 13, 2014.

Trustee Schott reported a Township representative will be asked to attend the meeting. Trustee Schott reported Township Zoning Commission members Chip Blanchard and Rob Schaadt will also attend the meeting. Granville School Superintendent Jeff Brown and Chief Hussey will also be invited to attend.

Trustee Jenks questioned if Trustee Schott was certain Chief Hussey would be invited to the meeting and she responded she was told he would be invited to attend. Trustee Schott indicated the request will need to be submitted by July 30, before the date for the meeting is definite. Chief Hussey advised he will put the meeting on his calendar and check on it.

Trustee Schott reported she was told the meeting is the proper place to have any discussions concerning the proposed PUD. Trustee Schott reported the application for the PUD has not been submitted, so there will be a subsequent meeting. The developers are asking for information, so this meeting is still a work session. There was further discussion concerning the proposed PUD.

Chief Hussey reported Bryan Reed, Terra Nova, contacted him today for some information and they will have an informal review prior to the LCPC meeting.

Trustee Schott reported the Zoning Commission's meeting minutes from the first work session of June 16, 2014, are online. The minutes from July 21, 2014, the second work session, have not been approved. Trustee Schott reported the developers presented changes at the second meeting made due to suggestions from the first work session. Trustee Schott reported the new plan reduced the number of lots by one to twenty-two lots and the size of the lots slightly increased. Trustee Schott reported the developers claim they have ODOT's pre-approval that additional turn lanes are not required on SR 37. Trustee Schott reported ODOT will also be invited to the LCPC meeting. Trustee Schott summarized no application has been submitted, but work sessions are in place.

Trustee Schott reported the Township Zoning Commission also discussed improved lots of record under five acres. They are still working with the Prosecutor's office concerning the language changes. The next Zoning Commission meeting will be August 18, 2014, at 7:00 p.m. There was discussion whether the meeting would need to be published. Trustee Schott reported she will check with Mr. Blanchard to confirm the date of the next meeting as constituents asked when the next meeting would occur. FO Miller reported the website states the Zoning Commission will meet on the first and third Mondays of each month. Trustee Schott will contact Mr. Blanchard to ensure the first meeting in August is cancelled. Trustee Schott requested Zoning Inspector and Compliance Officer Binckley also put this item on his calendar to make sure there is a sign on the door notifying of the cancellation on August 4, 2014.

Retired Zoning and Compliance Officer May:

Trustee Schott reported she contacted retired Zoning and Compliance Officer May to set up a date to recognize his service to the Township. Mr. May was unable to attend today's meeting. Trustee Schott will contact Mr. May to determine a date which will work for him. Mr. May is traveling this summer, so the recognition meeting may need to be in the fall.

FO Miller reported he went to the Licking County Recorder's Office and filed the Zoning Resolution which became effective July 11, 2014. FO Miller provided copies of the new Zoning Resolution to the Prosecutor's office, the LCPC, Township Zoning Commission members, Zoning Inspector and Compliance Officer Binckley, Trustee Schott, and the zoning amendment is on the Township website. FO Miller reported he e-mailed a copy of the Zoning Resolution to the Village.

Trustee Schott questioned if FO Miller made a change to the Zoning Resolution's location on the website, and FO Miller advised he did and it is now easier to locate. Trustee Jenks summarized the new Zoning Resolution is now formal and is posted on the Township's website for anyone to view.

Property Variance:

Trustee Schott questioned if Helen Sunkle, 109 Fairview, Granville, Ohio, received the information she needed concerning her possible purchase of a small portion of her neighbor's property. Mrs. Sunkle reported Zoning Inspector Binckley contacted her and advised her there was a meeting. Trustee Schott reported she and Zoning Inspector Binckley spoke to the Prosecutor's office concerning the issue and were able to change the requirement for the purchase from two variances to one variance.

Mrs. Sunkle reported she will likely give up purchasing the property at this time. There was further discussion concerning the details of the proposed purchase and the need for a variance. Trustee Schott reported the variance is a recorded document which remains with the properties for life. There was further discussion concerning the need for a hearing for the variance, fees, what occurs at the hearing.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met.

Old Business:

Rotary Bridge Project-status

Trustee Jenks reported he and Superintendent Binckley attended the pre-construction meeting with the State of Ohio, contractor, and other parties held on July 17, 2014. Trustee Jenks reported the contractor is Double Z Construction. The project is being managed by the State of Ohio, ODOT. The ODOT engineer in charge is David Wade, who lives in Granville.

Trustee Jenks reported the contractor was to begin construction on August 18, 2014, and there were going to be public meetings first to explain the project, dates, equipment, etc. The public meeting is scheduled for July 30, at 7:30 p.m. ODOT, Rotary, and Double Z Construction will be present.

Trustee Jenks reported he received information from Double Z Construction they wanted to begin construction on July 28, 2014. This would be two days before the public meeting, therefore, Trustee Jenks said no to the change to the construction start date as the Township

wanted to make sure the public is aware of what is happening. They will instead begin debris clearing on July 31, 2014, and start construction on August 3, 2014.

Trustee Jenks discussed the public meeting on July 30, will not be an official Trustee meeting, and the Trustees will only introduce the speakers. Trustee Jenks reported the GRD and Rotary are aware of the date changes.

Trustee Jenks reported the project will be completed May 31, 2015. Trustee Jenks reported the bridge will be a pre-fabricated bridge. The bridge will be brought in, but will not be ready to pave until after this year's paving season has ended. The bridge will be installed, but not be operational until it is paved in 2015. There was further discussion concerning the bridge.

Trustee Jenks reported Rotary is planning a ground breaking ceremony on August 6, 2015, at the park at 4:00 p.m. Dr. Weigand will confirm the date for the newspaper.

Mrs. Sunkle questioned if the bike path would be closed. Trustee Jenks advised it would be closed intermittently and suggested this is a question which will be discussed at the public meeting. Trustee Jenks reported he asked and was told it would be closed when equipment was going across, blacktopping, etc. They will ask at the meeting about closure signs.

“Explore Granville” App:

Trustee Jenks reported Mr. Jones requested the Trustees attend a session concerning the Explore Granville App, but they were unavailable. This will continue to be on the agenda.

Village Water Department- Lime Lagoon:

Trustee Jenks reported this is ongoing and nothing has happened concerning this issue since the previous Trustees' meeting.

Vote on the One Mill General Fund Levy:

Trustee Jenks reported at the previous Trustees' meeting it was decided to have the Licking County Auditor certify the dollar amount for a one mill General Fund levy.

FO Miller reported he received the following certification and provided a copy to the Trustees. FO Miller reported the Licking County Auditor certified the dollar amount which would be collected from a one mill General Fund Levy is \$316,667 at a cost of \$35 per year per every \$100,000 valuation.

CERTIFICATE OF COUNTY AUDITOR**TO THE BOARD OF TOWNSHIP TRUSTEES OF GRANVILLE TOWNSHIP**

I certify that:

1. On July 10, 2014, there was filed with me a certified copy of your Resolution adopted on July 9, 2014 determining the necessity of levying a tax outside of the ten mill limitation for the purpose of providing for the current expenses of Granville Township, as provided in section 5705.19(A) of the Revised Code, and requesting that I certify the total current tax valuation of Granville Township and the dollar amount of revenue that would be generated by a one mill (1.0 mill) additional levy to be put on the ballot at the November 4, 2014 election; and,
2. The total current tax valuation of Granville Township is \$ 316,666,920; and
3. The dollar amount of revenue that would be generated by the levy specified in the Resolution is \$ 316,667 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy.

Michael L. Smith

Michael L. Smith
Licking County Auditor

Dated: July 10, 2014

Fiscal Officer Miller reported the next step is decide if the levy should be placed on the fall ballot. FO Miller provided a resolution to place the General Fund levy on the fall ballot to the Trustees. The levy will be a one mill levy for a five year term. The levy will first collect in 2015.

FO Miller presented the following resolution and the Trustees took the following action:

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION**

5705.19(I)

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in general session at the Granville Township House on the 23 day of July, 2014, with the following members present:

Paul Jenks

Bill Mason

Melanie Schott

Trustee Mason moved the adoption of the following:

RESOLUTION

BE IT RESOLVED, and it is hereby determined, by the Board of Township Trustees of Granville Township, Licking County, Ohio, that the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Granville Township, and it is necessary to levy a tax in excess of such ten mill limitation for the purpose of providing for the current expenses of Granville Township, as provided in Section 5705.19(A) of the Ohio Revised Code.

BE IT FURTHER RESOLVED that an additional levy of one mill (1 mill) for each year be placed upon the tax duplicate for such purposes, pursuant to Section 5705.19 of the Ohio Revised Code, said levy to be for a period of five years; and,

BE IT FURTHER RESOLVED that said levy be placed upon the tax list beginning with the tax year 2014, and for the tax years 2015, 2016, 2017, and 2018 to be first collected in calendar year 2015; and,

BE IT FURTHER RESOLVED that the question of such levy be submitted to the electors of Granville Township, Licking County, Ohio at the same time as the General Election, to be held in the usual voting places within said Granville Township on the 4th day of November, 2014, and,

BE IT FURTHER RESOLVED that the form of the ballots cast at such election shall be:

A majority vote shall be necessary for passage.

An additional tax of one mill (1 mill) for the benefit of Granville Township, Licking County, Ohio, for the purpose of providing for the current expenses of Granville Township at a rate not exceeding one mill (1 mill) for each one dollar of valuation which amounts to ten cents (\$.10) for each one hundred dollars in valuation for a period of five years commencing in tax year 2014, first due in calendar year 2015.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

BE IT FURTHER RESOLVED that the Fiscal Officer of Granville Township be, and hereby is, directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, along with copies of the Resolution and certified information from the Licking County Auditor pursuant to R.C. 5705.03(B), and cause notice of the same to be given as required by law.

Trustee Jenks seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Jenks Trustee Mason Trustee Schott

Nay: None

Dated this 23 day of July, 2014.

Jerry Miller
Granville Township Fiscal Officer

FISCAL OFFICER'S CERTIFICATION

TO THE BOARD OF ELECTIONS OF LICKING COUNTY, OHIO:

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 23 day of July 2014, at its regular meeting. I have attached hereto copies of the Resolution and Auditor's certified response required by R.C. 5705.03(B).

Dated this __ day of _____, 2014.

Jerry Miller
Granville Township Fiscal Officer

APPROVED:

Kenneth W. Oswalt
Licking County Prosecutor

Trustee Jenks summarized a one mill General Fund levy will be placed on the fall ballot, and as it was previously voted not to place renewal of the 2.5 mill Open Space levy on the ballot, there will be a 1.5 mill savings to the residents and businesses.

New Business:

Cancellation of August 13, 2014, Trustee Meeting:

Trustee Jenks reported the Township Trustees are currently caught up and there was discussion whether the first meeting in August should be cancelled.

Trustee Schott made a motion to cancel the August 13, 2014, Trustee meeting. Trustee Mason seconded the motion and it was approved by a unanimous vote.

There was no other new business to discuss.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was moved into Executive Session under ORC section 121.22 (G)(2) at 8:12 PM.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Schott, with Jenks – Yes, Mason -Yes, and Schott-Yes the meeting was reconvened into regular session.

Without further action, the meeting was adjourned at 8:30 PM.

Calendar Reminder:

- Regular Board Meetings, 08/27/14 starting at 7:00 PM

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.