

Granville Township  
Minutes of Regular Meeting, September 24, 2014

Present: Granville Township and Granville Roads District Trustees\* Bill Mason, Melanie Schott, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Walt Chaney, 150 Vill Edge Dr., Granville, Ohio  
Deputy Timothy Caldwell, Licking County Sheriff's Department  
Dr. Laurel Kennedy, Denison University

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Minutes of Regular Trustee Meeting, September 10, 2014:

Trustee Mason made a motion to approve the meeting minutes from September 10, 2014. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Public Comment:

Deputy Timothy Caldwell with the Licking County Sheriff's Department addressed the Trustees. Trustee Jenks reported there had been a break in on Loudon Street in Granville Township where young people were at home during the break in. Trustee Jenks questioned if Deputy Caldwell knew whether the perpetrators had been caught. Trustee Schott reported the break in occurred three weeks ago. Deputy Caldwell advised this may have occurred while he was off work or teaching a class and he was unaware of the case. Deputy Caldwell advised he will check on this.

Trustee Jenks commented Granville is generally a quiet Township. Chief Hussey reported there have been several break-ins recently within Union Township. Deputy Caldwell indicated areas will be hit hard, then the suspects are caught and things are quiet until someone new hits the area again. Deputy Caldwell advised someone came to the Sheriff's Department and is beginning a block watch in the Loudon St. area. Trustee Schott stated there was another theft at a home on Loudon where items were actually taken.

FO Miller reported he received a call from the renter of the Township's house at Spring Valley Nature Preserve concerning activity at the shelter house last month. FO Miller reported the Granville Police assisted the Sheriff's Department with the call. FO Miller reported the renter was curious about what was happening at the shelter house. FO Miller contacted the Sheriff's Department, but had not heard anything back. Chief Hussey was aware of the incident and reported a young man was distributing drugs at the shelter house and was arrested.

Deputy Caldwell reported the Sheriff's Department switched to the new 911 dispatch and he is no longer able to obtain crime statistics for the Township online.

Trustee Jenks stated the Spring Valley Nature Preserve has become a center for drug abuse. Trustee Jenks reported he heard the arrest was for drug distribution. Trustee Jenks reported he was advised a number of the young people were in attendance, but escaped arrest by hiding and some took video of the arrest. Trustee Jenks advised anything the Sheriff's Department can do to patrol the park would be appreciated.

Deputy Caldwell reported he will put it on the Sheriff's Department's RMS system which goes out to the supervisors and road deputies. Trustee Schott reported vandalism also occurred at the park.

Deputy Caldwell reported he has two radar trailers which are currently on Beech Road due to a speed limit change. Deputy Caldwell requested the Trustees let him know if they would like the radar trailers located somewhere in the Township. Trustee Jenks reported the Trustees receive requests occasionally from people near the schools concerning drivers going at a high rate of speed during school hours. There was further discussion concerning this issue.

Trustee Jenks concluded two things the Township would like is policing the school areas for the safety of the children and policing the park. Trustee Jenks noted deputies sometimes park at the Township building and may continue to do so, but if they would instead exchange information at the park, their presence may be a deterrent and send a message.

The Trustees thanked Deputy Caldwell for attending the meeting.

Dr. Laurel Kennedy reported Denison University is off to a good start this school year. Vandalism is down, drinking incidents are down, etc. Dr. Kennedy reported the current freshman class seems to be a good class. They are quirkiest and seem to be good, studious kids who aren't partiers. Dr. Kennedy stated it is Denison's intent to recruit such groups of students.

Dr. Kennedy reported the year seems different and having President Weinberg has helped and there have been many good changes this year. Dr. Kennedy reported the search for a new director of safety is going well. They have 44 applicants and the Village and Fire Department will be involved in the search process. Dr. Kennedy reported they would like someone to begin by the end of October. The former chief is serving as the interim director and also working as the Title IX investigator. Dr. Kennedy reported the first report of a sexual incident did not occur until after school was in session for a month which has not happened before. Dr. Kennedy stated the Security Department is being renamed Campus Safety and will be under her division. There was further discussion concerning this issue and Title IX lawsuits and investigations.

Dr. Kennedy reported she recently met with the Licking County Prosecutor to see how the University may better work with his office concerning reporting.

Trustee Jenks congratulated Dr. Kennedy on the incoming freshman class and questioned if there was anything the Township can do for the University.

Dr. Kennedy reported the University had a great deal of help from the Township Fire Department and Chief Hussey during the recent University lockdown. Dr. Kennedy called it a good exercise. Trustee Jenks questioned if the authorities have found who was responsible and Dr. Kennedy reported they have not, but the University has been receiving updates concerning the progress. Trustee Jenks questioned if the authorities believe the person responsible is domestic. Dr. Kennedy advised it is a complicated process due to hackers, etc.

The Trustees thanked Dr. Kennedy for attending the meeting.

Correspondence Received or Sent:

Bow Hunting Program:

FO Miller reported he took the Township's application for the bow hunting program for deer hunting to Mollie Prasher, Village of Granville.

FO Miller advised everything else he has is covered later in the agenda.

Elected Official Reports:

FO Miller:

2.5 Mill Open Space Levy/ 2015:

FO Miller reported he sent the approval of the 2015 collection rates, which were approved by the Township Trustees, to Brad Cottrell, Licking County Auditor Michael Smith's office. FO Miller reported the notice did not include collection of the 2.5 mill open space levy for 2015.

Insurance Policies Renewal:

FO Miller reported at the previous Trustee meeting, the Trustees decided not to purchase insurance coverage for terrorist acts. FO Miller presented Trustees with prices for coverage for three insurance policies.

Trustee Schott reported she was surprised to see savings of \$522. FO Miller explained the three policies. The first was a commercial policy and includes property insurance, equipment for the roads and cemeteries such as mowers. Superintendent Binckley has a list of the equipment covered by the commercial policy. FO Miller reported the list is reviewed yearly to check for any updates or changes. The second policy is an umbrella policy over the basic commercial policy. The third policy is the Officers Liability Policy. FO Miller recommended acceptance of the insurance policies.

Trustee Schott questioned whether the policies need to be renewed by January 1, 2015. FO Miller reported two policies ended on September 13, 2014, and one ends on October 2, 2014.

Trustee Schott questioned when a comparison check with several other companies was last done. FO Miller replied he has never checked with other companies and Retired Fiscal Officer Kennedy worked with Madison Collins for many years. Superintendent Binckley advised the Township was with Madison Collins prior to his employment with the Township, which was 10 years ago.

Trustee Schott questioned what was done with the policy which lapsed. FO Miller indicated there was no problem as our broker (Brian Newkirk) was aware of the action needed by the Trustees. FO Miller noted the Township may shop for any of policies at any time and are not locked in to the policies. The Township could change to different policies at any point in the year by putting out an RFP and ask companies to bid. FO Miller explained when insurance

brokers go in and bid for a company such as Erie Insurance, only one bid for Erie may be obtained. Another broker will not then be able to obtain a bid for Erie Insurance.

Trustee Schott made a motion to approve FO Miller's recommendation to renew the three presented insurance policies through Madison Collins Insurance. Trustee Mason seconded the motion and it was approved by a unanimous vote.

#### Financial Updates:

FO Miller reported he provided financial updates to the Township's five year plan to the Trustees. FO Miller explained historical expenses for previous years are recorded as well as projections for the next 4 years. FO Miller noted the original financial appropriations are required to be approved by the Trustees by April 1 of each year. FO Miller reported the financial update he prepared shows actual income and expenses through August 31, 2014. FO Miller noted the report has approximately 500 line items. FO Miller explained some of the line items have run out of money and have required supplemental appropriations.

FO Miller explained for the previous payroll, one area which required changes was Trustees' salaries. FO Miller stated the funds for the Trustees' salaries are allocated across several funds. FO Miller reported the Trustees' salaries previously come entirely from the General Fund, but due to a law change in 2010, they now may come from the other Funds (Cemetery, Roads, Fire, Open Space). The Trustees agreed to an allocation in the spring, but due to how the Trustees' time was actually spent, revisions need to be made. FO Miller reported that year to date only 41% of the amount for Trustee salary has been charged to the General Fund, but all the amounts allocated to the Roads and Cemetery Funds have been depleted. FO Miller suggested charging the salaries to the General Fund for the remainder of the year.

Trustee Mason questioned if the Trustees still needed to do the monthly report. FO Miller advised the monthly report tracking where time was used would still be required, but the salaries won't be paid from the Cemetery or Roads Funds, but from the General Fund.

Trustee Mason reported tracking time to particular funds is difficult to do and is almost a guessing game. Trustee Mason stated he goes by his calendar. Trustee Schott agreed it is sometimes a guessing game. Trustee Mason commented he does not know if he is being fair when he assigns his time to a particular fund. Trustee Mason reported some months he spends a great deal of time working on Open Space issues, but spends little time on Open Space the next month. Trustee Mason reported he works significantly with the Fire Department each month, by meeting with Chief Hussey on a regular basis, handling questions as they arise, etc. There was further discussion concerning this issue.

FO Miller noted the Trustee's time spent in all areas may be paid from the General Fund. FO Miller suggested further review of the issue when preparing the budget for next year. FO Miller suggested if the General Fund levy passes the Township may be okay to charge the full amounts of the Trustees' salaries to the General Fund. Currently the Township is trying to be conservative and charge the Trustees' salaries across all the funds to make the General Fund last longer.

Trustee Schott questioned if FO Miller required approval to charge the Trustees' salaries to the General Fund. FO Miller advised no action was required.

**Investments:**

FO Miller reported he previously reported he attended CPIM Boot Camp training to become CPIM certified. At the training it was announced the Township should have an investment policy. FO Miller reported he had not seen the investment policy. FO Miller reported he contacted the Ohio Auditor of State's office and obtained a copy of Granville Township's investment policy which was filed in 1996. FO Miller presented a copy of the policy to the Trustees. FO Miller suggested the next step will be to review the Township's investment policy, and then have an informational session with the Trustees concerning options. FO Miller suggested advisors from Park National Bank could present options the Township has for investing. FO Miller advised the information session could be done at a Trustee meeting or special meeting. After the Township is aware of the investment options available, the Township may modify its investment policy based on what is allowed and what the Trustees want.

**Financial Matters:**

FO Miller reported there were no appropriations transfers.

FO Miller provided a list of the warrants and payroll checks previously issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
910-2014	09/12/2014	09/09/2014	EP	Joseph C Asselin	\$862.65
911-2014	09/12/2014	09/09/2014	EP	Susan A Bain	\$260.31
912-2014	09/12/2014	09/09/2014	EP	Christopher M Bassetti	\$292.76
913-2014	09/12/2014	09/09/2014	EP	Andrew R Baughman	\$1,778.23
914-2014	09/12/2014	09/09/2014	EP	B. Travis Binckley	\$2,141.46
915-2014	09/12/2014	09/09/2014	EP	Charles D. Borden	\$992.51
916-2014	09/12/2014	09/09/2014	EP	Thomas A. Bowman	\$1,594.72
917-2014	09/12/2014	09/09/2014	EP	Tyler J. Bryan	\$1,029.86
918-2014	09/12/2014	09/09/2014	EP	Joshua M Butt	\$953.72
919-2014	09/12/2014	09/09/2014	EP	Derwin R Clemens	\$1,502.05
920-2014	09/12/2014	09/09/2014	EP	Gregory S. Coyle	\$119.38
921-2014	09/12/2014	09/09/2014	EP	Casey R. Curtis	\$1,604.52
922-2014	09/12/2014	09/09/2014	EP	Paul J. DuBeck III	\$237.97
923-2014	09/12/2014	09/09/2014	EP	C. Michael Duncan	\$231.75
924-2014	09/12/2014	09/09/2014	EP	Troy A Elmore	\$264.98
925-2014	09/12/2014	09/09/2014	EP	Bradley D Essick	\$2,086.64
926-2014	09/12/2014	09/09/2014	EP	Robert M Glaze	\$274.48
927-2014	09/12/2014	09/09/2014	EP	Adam C Gottfried	\$147.76
928-2014	09/12/2014	09/09/2014	EP	Joshua B. Harrison	\$380.01
929-2014	09/12/2014	09/09/2014	EP	Kevin M Henry	\$617.03
930-2014	09/12/2014	09/09/2014	EP	Brianne M Hill	\$1,488.82
931-2014	09/12/2014	09/09/2014	EP	Jeff A Hussey	\$2,583.18
932-2014	09/12/2014	09/09/2014	EP	Aaron C. Jones	\$138.45
933-2014	09/12/2014	09/09/2014	EP	Brian P. Jones	\$137.22
934-2014	09/12/2014	09/09/2014	EP	Jaime J Jones	\$395.96
935-2014	09/12/2014	09/09/2014	EP	Bradley A. Leckrone	\$444.33
936-2014	09/12/2014	09/09/2014	EP	Terry L. Lynn Jr	\$252.88
937-2014	09/12/2014	09/09/2014	EP	Ralph R Meisenhelder	\$611.41
938-2014	09/12/2014	09/09/2014	EP	Troy A Melick	\$381.11
939-2014	09/12/2014	09/09/2014	EP	Daniel J Mercer	\$147.90
940-2014	09/12/2014	09/09/2014	EP	Tyler S Poe	\$577.18
941-2014	09/12/2014	09/09/2014	EP	Brandon T. Reece	\$1,524.19
942-2014	09/12/2014	09/09/2014	EP	Andrew T. Saunders	\$1,396.31
943-2014	09/12/2014	09/09/2014	EP	Douglas W. Smith	\$138.45
944-2014	09/12/2014	09/09/2014	EP	Scott M Smith	\$454.34
945-2014	09/12/2014	09/09/2014	EP	Seth W Teagle	\$534.89
947-2014	09/12/2014	09/09/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$5,743.68
948-2014	09/12/2014	09/09/2014	EW	Ohio Public Employees Deferred Comp.	\$1,247.00
949-2014	09/12/2014	09/09/2014	EW	OCS Pay Center-Knox Cty 7085726383	\$885.76
950-2014	09/12/2014	09/10/2014	EW	Park National Bank - OP&FPP	\$705.30
951-2014	09/12/2014	09/10/2014	EW	Park National Bank - OP&FPP	\$21,628.42
10209	09/10/2014	09/09/2014	AW	Auto Trim Design of Indian Valley, Inc	\$2,400.00
10210	09/10/2014	09/09/2014	AW	Bound Tree Medical LLC	\$1,703.46
10211	09/10/2014	09/09/2014	AW	Certified Oil Company	\$4,094.33
10212	09/10/2014	09/09/2014	AW	Cintas Corporation	\$518.28
10213	09/10/2014	09/09/2014	AW	Elan Financial Services - f/k/a PNB VISA	\$859.45

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10214	09/10/2014	09/09/2014	AW	Granville Lumber	\$84.97
10215	09/10/2014	09/09/2014	AW	Jae's Towing & Recovery	\$362.00
10216	09/10/2014	09/09/2014	AW	Mathews Ford	\$285.00
10217	09/10/2014	09/09/2014	AW	Ohio Health/Behavior Health	\$175.00
10218	09/10/2014	09/09/2014	AW	Osburn Associates Inc	\$2,120.24
10219	09/10/2014	09/09/2014	AW	Paumier Medical Management Group Inc	\$1,550.32
10220	09/10/2014	09/09/2014	AW	Quality Fire Protection	\$35.40
10221	09/10/2014	09/09/2014	AW	Ross' Granville Market	\$138.12
10222	09/10/2014	09/09/2014	AW	Scioto Materials LLC	\$1,377.81
10223	09/10/2014	09/09/2014	AW	Springfield Auto Supply Inc	\$1,142.68
10224	09/10/2014	09/09/2014	AW	Treasurer State of Ohio	\$924.00
10225	09/17/2014	09/16/2014	AW	Delta Dental Plan of Ohio	\$1,026.78
10226	09/17/2014	09/16/2014	AW	Fire House	\$772.25
10227	09/17/2014	09/16/2014	AW	Jae's Towing & Recovery	\$157.50
10228	09/17/2014	09/16/2014	AW	Keytel Systems	\$244.75
10229	09/17/2014	09/16/2014	AW	MISTRAS Group Inc f/k/a Conam Testing	\$1,318.20
10230	09/17/2014	09/16/2014	AW	MT. Hope Harness & Shoe LLC	\$228.95
10231	09/17/2014	09/16/2014	AW	Physio-Control Inc	\$484.80
10232	09/17/2014	09/16/2014	AW	Pinkerton Real Estate Services	\$143.00
10233	09/17/2014	09/16/2014	AW	Treasurer State of Ohio - Oh Dept Comm	\$150.00
10234	09/17/2014	09/17/2014	AW	Treasurer State of Ohio	\$100.00
10235	09/17/2014	09/17/2014	AW	Medical Benefits Mutual	\$95.55

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported he received a phone call from a resident who stated there are more trucks traveling across Silver St to SR 37. Trustee Jenks questioned what authority the Township has unless it requests the County to help to enforce weight laws. Trustee Jenks requested Superintendent Binckley keep an eye on the issue. The resident is concerned the trucks are a safety issue and there is degrading of the road surface.

Superintendent Binckley reported there are an increased number of vehicles, possibly due to the four lane road being put in near Morse and General Griffin.

Trustee Jenks reported he received a report from Jeremy King, Licking Land Trust. Mr. King requested a briefing concerning the Rotary Bridge. Trustee Jenks reported the Licking Land Trust has an easement on Raccoon Creek. The Licking Land Trust gave permission for the Rotary Bridge to be built. Trustee Jenks will meet with Mr. King for a preliminary meeting on September 25, 2014. Trustee Jenks will later make a presentation to the Licking Land Trust.

Trustee Jenks advised everything else he has to report is covered later in the agenda.

Trustee Mason:

Trustee Mason reported he attended an Open Space Committee meeting. Trustee Mason reported it was an interesting meeting however no decisions were made at the meeting which require action.

Trustee Mason reported he spent time during the previous two weeks driving parts of the community concerning Open Space so he would be informed as to the locations of the properties.

Trustee Mason advised everything else he has to report is covered later in the agenda.

Trustee Schott:

Trustee Schott reported she received an invitation for a September 30, 2014, meeting with the school district. Trustees Mason and Jenks advised they did not receive an invitation. The meeting is for community involvement concerning the schools. Chief Hussey advised the invitation is a parent letter.

Trustee Schott reported there is a meeting of the Licking County Planning Department on October 27, 2014 pertaining to the Terra Nova application. The Licking County Commissioners have a meeting on October 30, 2014. Superintendent Binckley will be attending the October 27<sup>th</sup> meeting.

Trustee Schott reported everything else she has to report will be covered later in the agenda.

Trustee Jenks stated in the newspaper it was reported the School District is taking a different approach to the issues of levies. Trustee Jenks indicated former Trustee Bill Habig was invited to join the group. Trustee Jenks reported one of Mr. Habig's passions is Township Economic - Sustainability and he will be an asset to the group.

Roads District:

Superintendent's Report:

Box Culver Repair:

Superintendent Binckley reported they finished repairing the box culvert and guard rail on Lincliff Dr.

Asphalt Repair:

Superintendent Binckley reported they patched the asphalt in the drive heading to Raccoon Valley Park near Golfland.

Superintendent Binckley reported his crew started grinding some bad spots, will finish up grinding tomorrow and will begin to fill these places with asphalt on Monday. The roads are on the south side of the Township and include, Granview Rd. and James, Rd.

Drainage Tile:

Superintendent Binckley reported the crews installed 150' of drainage tile at the intersection of James Rd & SR 37. There were many issues with water laying in this area.

#### Maple Leaf 5K:

Superintendent Binckley reported Kiwanis is holding their annual Maple Leaf 5K on October 11, 2014, and requested to borrow cones and barricades. Superintendent Binckley noted the Township has loaned the cones and barricades in the past. The Township will drop the cones and barricades off and Kiwanis will return them to the Township building.

#### Trees Near Spring Valley Nature Preserve (SVP):

Superintendent Binckley reported he met with Tim Sawyer concerning the trees in SVP near the Tegtmeier residence. Mr. Sawyer recommended we leave the tree standing in SVP near the Tegtmeier residence. Mr. Sawyer felt even though the tree is dying it will fall away from the house if it did come down. Superintendent Binckley reported this was also his own recommendation, but he felt more comfortable also having Mr. Sawyer's opinion.

Superintendent Binckley reported he met with the resident at 279 Potters Lane to discuss the removal of a few ash trees. Superintendent Binckley advised the resident the ash trees will be handled the same way as all other trees. If the trees are in danger of falling into the road, they will be removed and will be handled case by case. The Township does not have the manpower to remove all ash trees at once.

#### Striping:

Superintendent Binckley presented a purchase request to have Griffin Striping stripe approx. 8.5 miles of roads (\$16,000). Superintendent Binckley indicated this is being done later this year due to all the paving being done. The roads being striped include Cambria Mill, Hankinson, Burg, and New Burg.

Trustee Jenks made a motion to approve the purchase request of \$16,000 for Griffin Striping to paint strips on approximately 8.5 miles of Township Roads. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Trustee Mason questioned if there has been a follow up meeting scheduled with Bill Lozier concerning Welsh Hills Road. Trustee Jenks reported he e-mailed Mr. Lozier and has not received a reply.

#### Cemetery Department:

Superintendent Binckley reported the crews are in the process of removing three dead pine trees from the cemetery and have been taking care of leaves.

#### Union Cemetery:

Trustee Schott reported Lyn Boone applied for two grants for the cemetery. One was for the Granville Foundation and the grant was received. The second grant was not awarded. Ms. Boone will continue to apply for grants for Union Cemetery.

Trustee Schott reported she will meet with the Union Cemetery Board in October concerning their request for 2015 budgeting. Trustee Schott reported Constance Barsky advised the Village of Granville has already approved and obtained Village Council approval for \$5,000 for Union Cemetery. Trustee Schott advised she will meet with the Union Cemetery Board and will then come to the other Trustees to likely request a match for the Village's \$5,000.

Trustee Mason noted this has previously been the agreement. There was further discussion concerning this issue.

Parks Department/ Granville Recreation District:

Raccoon Valley Park:

Superintendent Binckley reported he met with Andy Wildman to discuss possible drainage improvements for Raccoon Valley Park. Superintendent Binckley reported he will continue to update the Trustees concerning this issue.

Lease Agreement with GRD:

Trustee Schott reported she is continuing to work on the lease agreement and is waiting on the Licking County Prosecutor's okay.

Fire Department:

Chief's Report:

Runs:

Chief Hussey reported the Fire Department responded to several fires this week including one at the Croton Egg Farm and a condominium on Sharon Valley Road where the Granville Fire Department was the first responder and was able to save the building.

PA Notification System:

Chief Hussey reported the Trustees previously approved a PA notification system for the Fire Department. Chief Hussey advised the PA notification system was installed last week. Chief Hussey stated it is an automated system which recognizes a call coming into the 911 center and automatically activates an automated voice to notify the crew in the Fire Station. Chief Hussey advised this helps cut down response times.

Licking County Reverse 911 System:

Chief Hussey reported he met with the new Licking County EMA Director. Chief Hussey advised they discussed the Licking County reverse 911 system. Chief Hussey reported the EMA Director did not yet have a solid plan concerning usage of the system. Chief Hussey reported they discussed coordinating the two systems to ensure they do not overlap.

Denison:

Chief Hussey reported there were good de-briefing meetings held after the Denison swatting incident. Chief Hussey advised he met with Denison staff and had a crisis team meeting with the Granville School District. There was discussion concerning how to improve response, lockdown procedures, communication, etc.

**ISO review:**

Chief Hussey reported the Fire Department's ISO review was held on September 16, 2014. Chief Hussey thanked Trustee Mason for attending the review. Chief Hussey reported he received a follow up letter which was forwarded to Trustee Mason. Chief Hussey advised he feels optimistic the ISO score may improve. Chief Hussey said there were many areas the Fire Department scored higher since the last inspection.

Chief Hussey indicated an improved ISO rating would help business owners. Chief Hussey reported the current Fire Department ratings are a public/private class 4 rating. A rating of 3 would be a big improvement and could result in significant savings for commercial properties across the community. Chief Hussey explained the rating system and the upgrading of the Granville Township Fire Department to Dr. Kennedy. A rating of 3 would put the Township Fire Department in the top 5% of the country. In Ohio there are only two class 2's. It was noted the rating process could take up to six months. Chief Hussey advised if there is an improved ISO rating, property owners could request their insurance carriers re-evaluate their risk, etc. There was further discussion concerning this issue and whether citizens could also see better rates. Chief Hussey advised citizens could ask their agents when they are re-rated, or they may ask to be re-rated. Chief Hussey commented there are some insurance companies which do not rely on ISO ratings, but most do.

**Pearl St. AEP Work:**

Chief Hussey reported the upcoming AEP work being done on Pearl St. Chief Hussey reported he, School Superintendent Jeff Brown, and Village Manager Steve Stilwell worked hard to convince AEP not to begin work at 7:00 a.m., but to wait until 9:00 a.m. so bus traffic could get through. There was further discussion concerning the work and the traffic routes for the area.

**Flood Warning System:**

Chief Hussey reported there was an e-mail concerning the flood warning system. Chief Hussey questioned if this would be reviewed after Trustee Mason's communications meeting on Friday, September 26, 2014. Trustee Mason reported the communications meeting normally ends by 9:00 a.m., and Chief Hussey should arrive at that time to discuss the flood warning system. Chief Hussey reported he believes the Township met its obligations concerning the project and he thought the project was completed.

**Personnel:**

Chief Hussey reported he has completed interviews for some open positions. Chief Hussey reported he received a resignation from Rob Blaze, a Peak time employee. Chief Hussey requested approval of Mr. Blaze's resignation.

Chief Hussey reported he interviewed several candidates and recommended Nick Martin of Gahanna for a part time Fire Fighter/ Paramedic position.

Chief Hussey recommended one of the Volunteer Fire Fighters, Ben Hagsted, be hired for a part time/intermittent Fire Fighter position.

Chief Hussey reported Alex Daniels will graduate from paramedic school next month. Chief Hussey recommended hiring Mr. Daniels to a part time/ intermittent Fire Fighter position. Chief Hussey advised all hiring would be contingent upon the candidates successfully passing background checks and upon Mr. Daniels successfully completing paramedic school.

Trustee Mason questioned if the candidates were local residents, and Chief Hussey reported on their backgrounds and residency.

Trustee Jenks made a motion to approve the resignation of Rob Blaze and to approve Chief Hussey's hiring recommendations pending their successful background check completions. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Land Management/ Open Space:

There was nothing to report.

Zoning:

Zoning Inspector and Compliance Officer:

Permits Issued:

Zoning Inspector and Compliance Officer Binckley reported he issued 1 permit for a new home at 3140 Burg St.

Variance Application:

Zoning Inspector Binckley reported he received an incomplete application for an area variance: Marc Fiore 2358 Welsh Hills Rd. The application was filled out, but Mr. Fiore has not brought the copies. Zoning Inspector Binckley will meet with Mr. Fiore to obtain the copies tomorrow. Trustee Schott questioned if Jim Larimer was aware the application was coming. Zoning Inspector Binckley reported he has not yet spoken to Mr. Larimer.

Zoning Amendment Application:

Zoning Inspector Binckley reported John Reese, Black Radish Creamery, withdrew his application and the public hearing scheduled for September 29, 2014, was cancelled. FO Miller updated the Township website.

Junk Motor Vehicle:

Compliance Officer Binckley discussed there previously was a complaint concerning a junk vehicle at a residence on Lansing Circle. Compliance Officer Binckley reported he met with the owner on Lansing Circle. Compliance Officer Binckley advised the complaint was not in writing, and he, therefore, discussed the issue with the resident. The resident believed he had the vehicle hidden and will take care of the issue. The resident is scheduled to be deployed on September 26 and will not be back until November 5, 2014. If he does not remove the vehicle prior to his deployment, he will address the issue when he returns. Compliance Officer Binckley noted the vehicle has not been on the property for 30 days. The vehicle was purchased for parts.

Trustee Jenks agreed with Compliance Officer Binckley to allow the resident time to remove the vehicle as he is being deployed.

#### Zoning Commission:

Trustee Schott reported the next meeting of the Zoning Commission will be September 29, 2014, but she does not know what will be on their agenda. They may be meeting with Mr. Reese concerning a conditional use for the Black Radish Creamery property. It was noted the Zoning Commission may have an informal work session with the owners of Black Radish Creamery concerning the general business plan for the Creamery.

#### Resignation Request:

Trustee Schott reported she received a resignation from Zoning Commissioner Tom McCullough. Trustee Schott reported she will prepare a formal thank you letter from the Trustees to give to Mr. McCullough. FO Miller will assist by finding how long Mr. McCullough has served as a Township Zoning Commissioner

Trustee Schott made a motion to accept Tom McCullough's resignation from the Granville Township Zoning Commission effective tonight, September 24, 2014. Trustee Mason seconded the motion and it was approved by a unanimous vote.

#### Appointment to the Zoning Commission:

Trustee Schott reported she had a conversation with Judy Preston who is on the Township's Land Management Committee and would consider serving on both the Land Management and the Zoning Commission. Trustee Schott reported Ms. Preston has a lot of expertise and will add value to the Zoning Commission. Trustee Schott indicated the Trustees are happy Ms. Preston has consented to serve on the Zoning Commission and is able to attend the next meeting.

Trustee Schott made a motion to appoint Judy Preston to fill Mr. McCullough's remaining term to the Granville Township Zoning Commission effective tonight, September 24, 2014. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Trustee Schott will advise Mr. McCullough he does not have to attend the September 29, 2014, meeting.

#### Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met, but will have an application headed their way.

#### Old Business:

##### Rotary Bridge Project-status

Trustee Jenks reported the causeway has washed away three times, and is back in. Trustee Jenks reported the southern pier has been sheet piled, etc. They were going to pour concrete today, but were not able to. Trustee Jenks indicated the south pier foundation will be in place this week.

Trustee Jenks stated the north bank eroded and the north pier could not be installed. This has to be re-engineered. The Township approved \$10,000 for additional engineering for the north bank. They are going to sheet pile this area, then have pilings and armoring. Trustee Jenks reported the engineering company returned. The State requested the construction company begin armoring, but they have not. Trustee Jenks reported he met with the State. The state advised if

any more sloughs off and incurs more expenses, since the construction company has not secured the bank as requested by the State and Township, the Township will not be liable for any additional expenses. There was further discussion concerning this issue.

“Explore Granville” App:

There was nothing new concerning the Explore Granville App. Trustee Mason recommended this item be removed from the agenda.

Village Water Department- Lime Lagoon:

Trustee Jenks reported there is nothing new concerning the lime lagoons except Village Manager Steve Stilwell is meeting with a realtor concerning a property suggested by the Trustee Jenks. The property does not belong to the Township. Trustee Mason suggested this item also be removed from the agenda.

General Fund Levy:

FO Miller reported there are no changes or updates concerning the General Fund levy. FO Miller reported there will be meetings scheduled with the local clubs such as Rotary, Kiwanis, etc. to provide information concerning the levy.

Trustee Schott reported she was informed they are not able to meet with Rotary, but may do an update concerning the state of the Township after the election.

State of Ohio Natural Gas Program for Township Buildings:

FO Miller reported he spoke to someone with the program. They requested a year of the Township's natural gas bills to review. They will then be able to advise the Township concerning any possible savings with the program.

Trustee Schott questioned where the company was located. FO Miller reported the company working through the Ohio Department of Administrative Services, is Snyder Electric, in Kentucky. FO Miller suggested he should be able to present something concerning possible savings to the Trustees at the next meeting.

Liquor Permit:

Trustee Jenks reported the Trustees will need to vote on Snapshots' liquor license. Trustee Jenks reported Snapshots made an application to move their location to the McCullough Tree building. Someone at the Department of Liquor Control decided Snapshots had not applied properly and requested a second application. Trustee Jenks reported the State has determined Snapshots cannot move their current liquor license. Snapshots has to assume the license which was at the McCullough building address which was only for beer and wine. To serve alcohol at the new location, there will need to be an affirmative vote from the entire Township during the next general election.

Trustee Jenks reported the Township has a third application from Snapshots to the State of Ohio Department of Liquor Control. With this application, the Trustees could hold a public hearing concerning Snapshots' acquisition of the beer and wine permit at their new address, or waive the need for a public hearing in the Township.

Trustee Jenks made a motion to permit FO Miller to sign to waive holding a public hearing concerning Snapshots' application for their acquisition of the previous beer and wine permit at their new location, the former McCullough Tree building. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Trustee Jenks advised FO Miller Park Shai would like to hand carry the waiver to the State of Ohio Department of Liquor Control. Trustee Jenks requested FO Miller also send the waiver through mail or by fax.

Dr. Kennedy questioned what happens to liquor licenses when the business moves. Trustee Jenks responded he was not certain, but has been told the license stays at the address. Dr. Kennedy questioned if the move was increasing the number of establishments serving alcohol.

Trustee Jenks responded the Township was advised there previously was a pizza restaurant in the building which later housed McCullough Trees. Trustee Jenks reported the State considers Granville Township to be dry. If someone wants a new alcohol permit, it must be voted by the population. There was a dormant license for beer and wine at the new Snapshots' location. Snapshots may pick up this license and their old license will be left at their previous location. Their previous location was formerly the Wine Cache and Snapshots took over that license. There was further discussion concerning this issue and whether liquor licenses are purchased from the previous tenants. FO Miller reported the licenses have to be renewed on a regular basis. FO Miller indicated when Pizza Guys left, the permit was not renewed, but was still sitting there. As it was previously voted to allow beer and wine sales at the location, Snapshots could acquire a liquor permit for beer and wine only. There was further discussion concerning this issue and how liquor permits work in the Village.

Trustee Jenks noted the employees at the Department of Liquor Control have changed their information several times. Dr. Kennedy concluded she believes there are too many places selling liquor in the Township.

#### New Business:

##### Township Newsletter:

Trustee Schott reported she has not received a quote concerning the Township newsletter she is preparing. Trustee Schott advised she did talk to someone Casey Curtis recommended who previously ran Sir Speedy Printing.

Trustee Schott stated the next Trustee meeting will be on October 8, 2014, and questioned the timeframe for mailing the newsletter. Trustee Schott reported it will be a fall newsletter. Trustee Schott reported the person who was previously with Sir Speedy does newsletters for other communities and did printing for Retired Fiscal Officer Norm Kennedy. He does not have the template used when printing was done for Retired Fiscal Officer Norm Kennedy.

There was discussion concerning money spent on a previous newsletter which included the cost of producing the newsletter. Trustee Schott reported the gentleman advised even though the

newsletter will be in a template, he will need to take everything out and put it into his own template due to the quantity. There will be a charge to reproduce the newsletter.

Trustee Jenks suggested the Trustees wait until October 8, 2014, to make a decision.

There was no other new business to discuss.

Executive Session:

There was no need for an executive session.

Trustee Jenks moved adjournment, Trustee Schott seconded the motion, and the meeting was adjourned at 7:55 PM.

Calendar Reminder:

- Regular Board Meeting, 10/08/14 starting at 7:00 PM

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.