

Granville Township
Minutes of Regular Meeting, January 14, 2015

Present: Granville Township and Granville Roads District Trustees* Bill Mason, Melanie Schott, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.

Department Heads: Chief Jeff Hussey, Superintendent Travis Binckley

Guests: Chuck Peterson, Granville Sentinel

Susan Walker, 79 Glyn Carin Lane, Granville, Ohio

Rob Schaadt, Granville Township Zoning Commission Chairperson

Eric DeHays, Local Waste Services

Andrew Kimble, Kimble Recycling & Disposal

Terry Thompson, Republic Services

John Peckskamp, Big O

??, Rumpke Waste

Terrie Hill, Raccoon Valley Conservation Club

Andy Wildman, Granville Recreation District

FO Miller called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Bids for Trash Hauling Program:

FO Miller checked to ensure no further bids were being delivered to the Township and closed bidding for the Granville Township trash hauling contract. FO Miller opened and read the following bids for the Granville Township trash hauling contract. The bids will be reviewed to ensure they meet the required criteria and the contract awarded at the next regular Township Trustee meeting on January 28, 2015.

1. Kimble: monthly residential-\$12.48: senior citizens-\$11.23: recycling residential-\$4.72: recycling residential senior-\$4.24: monthly cost for 95 gallon container- \$2.50.
2. Local Waste Services: monthly residential-\$12.95: senior citizens-\$11.95: recycling residential-\$4.00: recycling residential senior-\$3.50: monthly cost for 95 gallon container- is included in the costs.
3. Republic Services: monthly residential-\$13.50: senior citizens-\$12.15: recycling residential-\$4.88: recycling residential senior-\$4.38: monthly cost for 95 gallon container- \$2.85.
4. Big O: monthly residential-\$12.98: senior citizens-\$11.68: recycling residential-\$3.75: recycling residential senior-\$3.35: monthly cost for 95 gallon container- \$2.75.

Approval of Agenda:

Trustee Jenks moved to approve the agenda as presented. Second by Trustee Schott. Motion passed.

Election of Board Chair and Board Vice-Chair:

Trustee Mason moved to elect Trustee Jenks as Chairperson. Second by Trustee Schott. Motion passed.

Trustee Schott moved to elect Trustee Mason as Vice-Chairperson. Second by Trustee Jenks. Motion passed.

Minutes of Regular Trustee Meeting, December 10, 2014:

Approval of the December 10, 2014, minutes was tabled until the next Trustees' meeting.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller reported he received a report of all recycling locations in Licking County, including the ones in Granville Township, from Lindsey Grimm, Director of Licking County Recycling.

FO Miller reported he received a letter from Granville School Superintendent Jeff Brown. The Granville Exempted Village School District is holding an economic sustainability summit on January 15, 2015, at 7:00 p.m. at the High School. FO Miller will attend.

FO Miller reported he received information concerning important changes concerning the 2015 lot split review process from the Licking County Planning Commission (LCPC.) This information was forwarded to Zoning Inspector and Compliance Officer Binckley and to Trustee Schott.

FO Miller reported he received notices concerning pending Granville Village Planning Commission items. These will be scanned and forwarded to the Township Trustees.

FO Miller reported everything else is covered later in the agenda.

Elected Official Reports:Recording Device:

FO Miller reported he purchased a recording device to record the Township meeting minutes. The recording device is able to burn a cd. There will be a six month retention of the meeting recordings.

Licking County Township Association's Annual Meeting:

FO Miller reported he will attend the Licking County Township Association's annual meeting at Highwater Church on January 17, 2015.

2014 Financials:

FO Miller reported he has closed the 2014 financials and filed them with the State Auditor's Office.

FO Miller presented the initial 2015 amended certificate of estimated resources.

Trustee Schott moved to accept the amended certificate. Trustee Mason seconded the motion and it passed by a unanimous vote.

W-2s and 1099s:

FO Miller reported he prepared and distributed the required W-2 forms to employees. FO Miller reported he is preparing the 1099s.

2015 Budget:

FO Miller reported year end numbers were rolled over and provided to Chief Hussey and Superintendent Binckley. FO Miller, Chief Hussey, and Superintendent Binckley will finalize their budgets to review with each Trustee. A special meeting to review the budget and long range planning is scheduled for January 28, at 9:00 a.m.

CAUV Renewal:

FO Miller reported he received a notice from the Licking County Auditor's Office concerning CAUV renewals for properties owned by Granville Township. FO Miller reported he will sign the forms for the properties Granville Township rents on Burg Street, River Road, and the area near the Township Garage. FO Miller reported the land on James Rd. is not currently under CAUV. This will be discussed later in the agenda.

FO Miller presented and explained the following appropriations transfers to the Trustees.

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose
12/10/2014	12/10/2014	2191-220-215-0000	-\$1,200.00		Permanent	OP&F SAFER from OP&F Regular
12/10/2014	12/10/2014	2191-220-215-0200	\$1,200.00		Permanent	OP&F SAFER from OP&F Regular
12/12/2014	12/12/2014	1000-110-323-0001	-\$200.00		Permanent	Travel Expenses
12/12/2014	12/12/2014	1000-110-330-0000	\$200.00		Permanent	Travel Expenses
12/12/2014	12/31/2014	2141-330-599-0000	\$500.00		Permanent	Replacement lights
12/12/2014	12/31/2014	2141-760-720-0001	-\$500.00		Permanent	Replacement lights
12/16/2014	12/16/2014	1000-110-221-0000	\$150.00		Permanent	Health Ins Shortage
12/16/2014	12/16/2014	1000-110-221-0003	-\$150.00		Permanent	Health Ins Shortage
12/16/2014	12/16/2014	1000-110-599-0000	-\$100.00		Permanent	Move funds to cover PR expdence
12/16/2014	12/16/2014	1000-130-190-0000	\$100.00		Permanent	Move funds to cover PR expdence
12/16/2014	12/16/2014	1000-130-190-0000	\$100.00		Permanent	Zoning Inspector Salary
12/16/2014	12/16/2014	1000-130-311-0000	-\$100.00		Permanent	Zoning Inspector Salary
12/16/2014	12/16/2014	2041-410-221-0000	\$100.00		Permanent	Health Ins Shortage
12/16/2014	12/16/2014	2041-410-221-0003	-\$100.00		Permanent	Health Ins Shortage
12/16/2014	12/16/2014	2141-110-213-0000	\$5.00		Permanent	Medicare Shortage
12/16/2014	12/16/2014	2141-330-190-0000	-\$5.00		Permanent	Medicare Shortage
12/16/2014	12/16/2014	2191-220-190-0000	\$6,000.00		Permanent	Wage Shortages FT FF + FT SAFER
12/16/2014	12/16/2014	2191-220-190-0200	\$4,000.00		Permanent	Wage Shortages FT FF + FT SAFER
12/16/2014	12/16/2014	2191-220-190-0201	\$500.00		Permanent	Wage Shortages FT FF + FT SAFER
12/16/2014	12/16/2014	2191-220-190-0202	\$500.00		Permanent	Wage Shortages FT FF + FT SAFER
12/16/2014	12/16/2014	2191-220-213-0000	\$40.00		Permanent	Medicare Shortage
12/16/2014	12/16/2014	2191-220-213-0200	-\$40.00		Permanent	Medicare Shortage
12/16/2014	12/16/2014	2191-220-310-0100	-\$11,000.00		Permanent	Wage Shortages FT FF + FT SAFER
12/23/2014	12/23/2014	2191-220-310-0100	-\$1,000.00		Permanent	Vehicle Maintenance - Brakes Rescue 201
12/23/2014	12/23/2014	2191-220-323-0000	\$1,000.00		Permanent	Vehicle Maintenance - Brakes Rescue 201
12/31/2014	01/01/2015	1000-110-351-0000	\$20.50		Permanent	Electric Bill
12/31/2014	01/01/2015	1000-110-599-0004	-\$20.50		Permanent	Electric Bill
12/31/2014	12/31/2014	2041-110-111-0000	-\$40.00		Permanent	Elected Official PERS
12/31/2014	12/31/2014	2041-110-211-0000	\$40.00		Permanent	Elected Official PERS
12/31/2014	01/01/2015	2041-410-351-0000	\$54.83		Permanent	Electric Bill
12/31/2014	01/01/2015	2041-410-599-0102	-\$54.83		Permanent	Electric Bill

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose
12/31/2014	12/31/2014	2141-110-111-0000	-\$65.00		Permanent	Elected Official - OPERS
12/31/2014	12/31/2014	2141-110-211-0000	\$65.00		Permanent	Elected Official - OPERS
12/31/2014	12/31/2014	2141-330-190-0001	-\$360.00		Permanent	Elected Official - OPERS
12/31/2014	12/31/2014	2141-330-211-0000	\$360.00		Permanent	Elected Official - OPERS
12/31/2014	12/31/2014	2191-220-190-0300	-\$2,100.00		Permanent	SAFER II - OPERS
12/31/2014	12/31/2014	2191-220-215-0200	\$2,100.00		Permanent	SAFER II - OPERS
12/31/2014	12/31/2014	2191-220-310-0100	-\$3,000.00		Permanent	Repair Rescue 201
12/31/2014	12/31/2014	2191-220-323-0000	\$3,000.00		Permanent	Repair Rescue 201
12/31/2014	01/01/2015	2191-220-351-0000	\$84.72		Permanent	Pay Electric
12/31/2014	01/01/2015	2191-220-353-0000	\$218.36		Permanent	Pay Natural Gas Bill
12/31/2014	01/01/2015	2191-220-599-0004	-\$218.36		Permanent	Pay Natural Gas Bill
12/31/2014	01/01/2015	2191-220-599-0004	-\$84.72		Permanent	Pay Electric
12/31/2014	01/03/2015	2901-760-311-0000	-\$3,787.98		Permanent	Reallocate to allow for Transfer from TIF Fund (2901) to General
12/31/2014	01/03/2015	2901-760-700-0000	-\$72,602.57		Permanent	Reallocate to allow for Transfer from TIF Fund (2901) to General
12/31/2014	01/03/2015	2901-910-910-0000	\$76,390.55		Permanent	Reallocate to allow for Transfer from TIF Fund (2901) to General

Trustee Schott made a motion to approve the appropriations transfers. Trustee Mason seconded the motion and it was approved by a unanimous vote with no further discussion.

FO Miller provided a list of the warrants and payroll checks previously issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1283-2014	12/12/2014	12/10/2014	EW	Park National Bank - OP&FPP	\$32,573.24
1284-2014	12/12/2014	12/10/2014	EW	Park National Bank - for OPERS ACH Dr	\$8,867.54
1285-2014	12/19/2014	12/16/2014	EP	Joseph C Asselin	\$884.92
1286-2014	12/19/2014	12/16/2014	EP	Susan A Bain	\$448.15
1287-2014	12/19/2014	12/16/2014	EP	Thomas M Barnhill	\$136.41
1288-2014	12/19/2014	12/16/2014	EP	Christopher M Bassetti	\$341.30
1289-2014	12/19/2014	12/16/2014	EP	Andrew R Baughman	\$1,719.38
1270-2014	12/19/2014	12/16/2014	EP	B. Travis Binckley	\$2,131.75
1271-2014	12/19/2014	12/16/2014	EP	Charles D. Borden	\$848.22
1272-2014	12/19/2014	12/16/2014	EP	Thomas A. Bowman	\$1,804.07
1273-2014	12/19/2014	12/16/2014	EP	Tyler J. Bryan	\$1,026.25
1274-2014	12/19/2014	12/16/2014	EP	Joshua M Butt	\$951.51
1275-2014	12/19/2014	12/16/2014	EP	Derwin R Clemens	\$1,513.74
1276-2014	12/19/2014	12/16/2014	EP	Gregory S. Coyle	\$119.38
1277-2014	12/19/2014	12/16/2014	EP	Casey R. Curtis	\$1,608.93
1278-2014	12/19/2014	12/16/2014	EP	Alexander J Daniels	\$1,513.02
1279-2014	12/19/2014	12/16/2014	EP	C. Michael Duncan	\$415.99
1280-2014	12/19/2014	12/16/2014	EP	Troy A Elmore	\$259.67
1281-2014	12/19/2014	12/16/2014	EP	Bradley D Essick	\$1,992.98
1282-2014	12/19/2014	12/16/2014	EP	Adam C Gottfried	\$147.76
1283-2014	12/19/2014	12/16/2014	EP	Benjamin S. Hagstad	\$637.87
1284-2014	12/19/2014	12/16/2014	EP	Elizabeth G Hampton	\$174.72
1285-2014	12/19/2014	12/16/2014	EP	Joshua B. Harrison	\$126.90
1286-2014	12/19/2014	12/16/2014	EP	Kevin M Henry	\$623.19
1287-2014	12/19/2014	12/16/2014	EP	Brianne M Hill	\$2,099.82
1288-2014	12/19/2014	12/16/2014	EP	Jeff A Hussey	\$2,574.05
1289-2014	12/19/2014	12/16/2014	EP	Paul R. Jenks	\$1,356.73
1290-2014	12/19/2014	12/16/2014	EP	Jaime J Jones	\$395.96
1291-2014	12/19/2014	12/16/2014	EP	Bradley A. Leckrone	\$588.33
1292-2014	12/19/2014	12/16/2014	EP	Nicholas J Marcum	\$871.35
1293-2014	12/19/2014	12/16/2014	EP	William R. Mason Jr.	\$1,238.18
1294-2014	12/19/2014	12/16/2014	EP	Ralph R Meisenhelder	\$622.56
1295-2014	12/19/2014	12/16/2014	EP	Troy A Melick	\$393.51
1296-2014	12/19/2014	12/16/2014	EP	Daniel J Mercer	\$668.09
1297-2014	12/19/2014	12/16/2014	EP	Jerry A Miller	\$1,739.92
1298-2014	12/19/2014	12/16/2014	EP	Tyler S Poe	\$292.05
1299-2014	12/19/2014	12/16/2014	EP	Brandon T. Reece	\$1,529.23
1300-2014	12/19/2014	12/16/2014	EP	Steve L. Riley Jr.	\$296.67
1301-2014	12/19/2014	12/16/2014	EP	Andrew T. Saunders	\$1,288.34
1302-2014	12/19/2014	12/16/2014	EP	Melanie J Schott	\$1,228.11
1303-2014	12/19/2014	12/16/2014	EP	Douglas W. Smith	\$267.44
1304-2014	12/19/2014	12/16/2014	EP	Scott M Smith	\$526.80
1305-2014	12/19/2014	12/16/2014	EP	Seth W Teagle	\$116.96
1307-2014	12/19/2014	12/16/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,465.64
1308-2014	12/19/2014	12/16/2014	EW	Ohio Public Employees Deferred Comp.	\$1,297.00
1309-2014	12/19/2014	12/16/2014	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1310-2014	12/19/2014	12/16/2014	EW	Ohio Department of Taxation	\$2,998.45
1311-2014	12/19/2014	12/16/2014	EW	School District Income Tax	\$380.59
1312-2014	12/19/2014	12/16/2014	EW	Village of Granville - Income Tax Dept	\$1,565.74
1313-2014	12/19/2014	12/16/2014	EW	City of Columbus	\$72.32
1314-2014	12/19/2014	12/16/2014	EW	City of Gahanna - Dept of Taxation	\$18.53
1315-2014	12/19/2014	12/16/2014	EW	Heath Income Tax	\$10.07
1316-2014	12/19/2014	12/16/2014	EW	Lancaster Income Tax	\$25.72
1317-2014	12/19/2014	12/16/2014	EW	Newark Income Tax Department	\$104.05
1318-2014	12/19/2014	12/16/2014	EW	City of Westerville	\$62.75
1319-2014	12/19/2014	12/16/2014	EW	Regional Income Tax Agency	\$27.10
1320-2014	12/29/2014	12/22/2014	CH	Medical Mutual of Ohio	\$13,343.77
1321-2014	12/29/2014	12/23/2014	EW	AFLAC	\$750.22
1322-2014	12/30/2014	12/30/2014	CH	Certified Oil Company	\$1,138.99
1323-2014	12/31/2014	12/31/2014	EW	Park National Bank - for OPERS ACH Dr	\$5,189.88
1324-2014	12/31/2014	12/31/2014	EW	Park National Bank - OP&FPP	\$9,620.83
1325-2014	12/31/2014	01/01/2015	CH	Windstream	\$372.99
1326-2014	12/31/2014	01/01/2015	CH	American Electric Power	\$2,178.97
1327-2014	12/31/2014	01/01/2015	CH	Village of Granville	\$332.12
1328-2014	12/31/2014	01/01/2015	CH	Columbia Gas - Utility Payments	\$1,852.11
1329-2014	12/31/2014	01/01/2015	CH	Granville Township - Dummy vendor	\$4,533.42
10418	12/12/2014	12/12/2014	AW	Jerry A. Miller	\$625.29
10419	12/19/2014	12/16/2014	WH	Park National Bank - G Twp FSA W/H	\$732.28
10420	12/19/2014	12/16/2014	WH	Granville Township	\$6,010.98
10421	12/17/2014	12/17/2014	AW	Jeff Hussey	\$600.00
10422	12/23/2014	12/22/2014	AW	Susan Bain	\$43.12
10423	12/23/2014	12/22/2014	AW	Ace Truck Equipment	\$781.11
10424	12/23/2014	12/22/2014	AW	Cargill, Inc.	\$7,022.34
10425	12/23/2014	12/22/2014	AW	Delta Dental Plan of Ohio	\$1,073.70
10425	12/30/2014	12/30/2014	AW	Delta Dental Plan of Ohio	-\$1,073.70
10426	12/23/2014	12/22/2014	AW	Fire Chiefs Association of Central Ohio	\$50.00
10427	12/23/2014	12/22/2014	AW	GovDeals, Inc.	\$243.75
10428	12/23/2014	12/22/2014	AW	Mercer Door Sales	\$370.00
10429	12/23/2014	12/22/2014	AW	Lakes' End	\$369.97
10430	12/23/2014	12/22/2014	AW	Motorola Inc	\$375.00
10431	12/23/2014	12/22/2014	AW	Ohio Health/Behavior Health	\$188.00
10432	12/23/2014	12/22/2014	AW	Ohio State Firefighters' Association	\$100.00
10433	12/23/2014	12/22/2014	AW	Scioto Materials LLC	\$313.11
10434	12/23/2014	12/22/2014	AW	Super Duty Truck Parts	\$1,351.32
10435	12/30/2014	12/29/2014	AW	Joseph Asselin	\$125.67
10436	12/30/2014	12/29/2014	AW	Tyler Bryan	\$146.37
10437	12/30/2014	12/29/2014	AW	Ace Truck Equipment	\$21,138.74
10438	12/30/2014	12/29/2014	AW	Dish Network	\$33.21
10439	12/30/2014	12/29/2014	AW	Jae's Towing & Recovery	\$922.50
10440	12/30/2014	12/29/2014	AW	Ohio Public Entity Consortium	\$176.00
10441	12/30/2014	12/29/2014	AW	Village of Granville	\$390.93
10442	12/30/2014	12/29/2014	AW	Wince Welding Supply Inc.	\$121.35
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10443	12/30/2014	12/29/2014	AW	Wright Brothers Power, LLC	\$1,047.92
10444	12/30/2014	12/29/2014	AW	Bound Tree Medical LLC	\$1,285.29
10445	12/30/2014	12/30/2014	AW	Certified Oil Company	\$1,138.99
10445	12/30/2014	12/30/2014	AW	Certified Oil Company	-\$1,138.99

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1-2015	01/02/2015	12/30/2014	EP	Joseph C Asselin	\$885.97
2-2015	01/02/2015	12/30/2014	EP	Susan A Bain	\$274.88
3-2015	01/02/2015	12/30/2014	EP	Christopher M Bassetti	\$292.76
4-2015	01/02/2015	12/30/2014	EP	Andrew R Baughman	\$1,630.90
5-2015	01/02/2015	12/30/2014	EP	B. Travis Binckley	\$2,133.19
6-2015	01/02/2015	12/30/2014	EP	Charles D. Borden	\$804.66
7-2015	01/02/2015	12/30/2014	EP	Thomas A. Bowman	\$1,775.80
8-2015	01/02/2015	12/30/2014	EP	Tyler J. Bryan	\$1,027.00
9-2015	01/02/2015	12/30/2014	EP	Joshua M Butt	\$898.93
10-2015	01/02/2015	12/30/2014	EP	Derwin R Clemens	\$1,492.97
11-2015	01/02/2015	12/30/2014	EP	Gregory S. Coyle	\$119.38
12-2015	01/02/2015	12/30/2014	EP	Casey R. Curtis	\$1,599.16
13-2015	01/02/2015	12/30/2014	EP	Alexander J Daniels	\$1,176.99
14-2015	01/02/2015	12/30/2014	EP	Paul J. DuBeck III	\$238.07
15-2015	01/02/2015	12/30/2014	EP	C. Michael Duncan	\$180.62
16-2015	01/02/2015	12/30/2014	EP	Troy A Elmore	\$129.30
17-2015	01/02/2015	12/30/2014	EP	Bradley D Essick	\$1,493.56
18-2015	01/02/2015	12/30/2014	EP	Adam C Gottfried	\$245.81
19-2015	01/02/2015	12/30/2014	EP	Benjamin S. Hagstad	\$138.55
20-2015	01/02/2015	12/30/2014	EP	Joshua B. Harrison	\$265.90
21-2015	01/02/2015	12/30/2014	EP	Kevin M Henry	\$623.64
22-2015	01/02/2015	12/30/2014	EP	Brianne M Hill	\$1,456.42
23-2015	01/02/2015	12/30/2014	EP	Jeff A Hussey	\$2,577.30
24-2015	01/02/2015	12/30/2014	EP	Terry L. Lynn Jr	\$497.76
25-2015	01/02/2015	12/30/2014	EP	Nicholas J Marcum	\$1,315.70
26-2015	01/02/2015	12/30/2014	EP	Ralph R Meisenhelder	\$623.31
27-2015	01/02/2015	12/30/2014	EP	Troy A Melick	\$337.76
28-2015	01/02/2015	12/30/2014	EP	Brandon T. Reece	\$1,449.76
29-2015	01/02/2015	12/30/2014	EP	Steve L. Riley Jr.	\$148.70
30-2015	01/02/2015	12/30/2014	EP	Andrew T. Saunders	\$1,245.35
31-2015	01/02/2015	12/30/2014	EP	Douglas W. Smith	\$138.55
32-2015	01/02/2015	12/30/2014	EP	Scott M Smith	\$537.76
34-2015	01/02/2015	12/30/2014	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$5,665.85
35-2015	01/02/2015	12/30/2014	EW	Ohio Public Employees Deferred Comp.	\$1,347.00
36-2015	01/02/2015	12/30/2014	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
37-2015	01/09/2015	01/06/2015	EW	Park National Bank - OP&FPP	\$8,866.80
38-2015	01/09/2015	01/06/2015	EW	Park National Bank - for OPERS ACH Dr	\$2,242.95
10446	01/06/2015	01/05/2015	AW	Certified Oil Company	\$2,667.30
10447	01/06/2015	01/05/2015	AW	Granville Area Chamber of Commerce	\$115.00
10448	01/06/2015	01/05/2015	AW	Licking County Township Association	\$260.00
10449	01/06/2015	01/05/2015	AW	Medical Benefits Mutual	\$95.55
10450	01/06/2015	01/05/2015	AW	MT Business Technologies Inc	\$60.35
10451	01/06/2015	01/05/2015	AW	MT Business Technologies Inc	\$53.08
10452	01/06/2015	01/05/2015	AW	Newspaper Network of Central Ohio	\$277.90
10453	01/06/2015	01/05/2015	AW	Time Warner	\$117.49
10454	01/06/2015	01/05/2015	AW	Verizon Wireless	\$321.26

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10455	01/06/2015	01/05/2015	AW	Wright Brothers Power, LLC	\$203.97
10456	01/06/2015	01/06/2015	AW	Travis Binckley	\$300.00
10457	01/06/2015	01/06/2015	AW	Joseph Asselin	\$75.00
10458	01/06/2015	01/06/2015	AW	Tyler Bryan	\$75.00
10459	01/06/2015	01/06/2015	AW	Joshua Butt	\$75.00
10460	01/06/2015	01/06/2015	AW	Kevin Henry	\$75.00
10461	01/13/2015	01/12/2015	AW	Alpha Link	\$449.00
10462	01/13/2015	01/12/2015	AW	Bound Tree Medical LLC	\$914.52
10463	01/13/2015	01/12/2015	AW	Cardmember Service	\$17.99
10464	01/13/2015	01/12/2015	AW	Elan Financial Services - f/k/a PNB VISA	\$4,240.48
10465	01/13/2015	01/12/2015	AW	Cintas Corporation	\$671.75
10466	01/13/2015	01/12/2015	AW	CVS Pharmacy	\$27.64
10467	01/13/2015	01/12/2015	AW	Fire House	\$361.10
10468	01/13/2015	01/12/2015	AW	Jae's Towing & Recovery	\$875.60
10469	01/13/2015	01/12/2015	AW	Lawson Products Inc	\$480.40
10470	01/13/2015	01/12/2015	AW	Licking County Firefighters Association	\$100.00
10471	01/13/2015	01/12/2015	AW	Mathews Ford	\$403.15
10472	01/13/2015	01/12/2015	AW	Motorola Inc	\$311.00
10473	01/13/2015	01/12/2015	AW	Ohio Health Consortium Inc	\$114.00
10474	01/13/2015	01/12/2015	AW	Ohio Health/Behavior Health	\$168.00
10475	01/13/2015	01/12/2015	AW	Paumier Medical Management Group Inc	\$1,731.06
10476	01/13/2015	01/12/2015	AW	Pinkerton Real Estate Services	\$71.50
10477	01/13/2015	01/12/2015	AW	Ross' Granville Market	\$94.16
10478	01/13/2015	01/12/2015	AW	Springfield Auto Supply Inc	\$3,513.30

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Trustee Jenks reported everything he has to report will be covered later in the agenda.

Trustee Mason:

Trustee Mason reported everything he has to report will be covered later in the agenda.

Trustee Schott:

Trustee Schott reported everything she has to report will be covered later in the agenda.

Organizational Items

2015 Trustees Areas of Responsibility: The following Trustee areas of responsibility were reviewed, discussed, and assigned.

Trustee Jenks moved to approve the Trustee areas of responsibility as listed below. Trustee Mason seconded and the motion was approved by a unanimous vote.

2015 Board appointments: The following 2015 board appointments were reviewed, discussed, and appointed.

Trustee Jenks moved to re-appoint Trustee Schott as ex-officio to the Newark Granville Community Authority. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Trustee Areas of Responsibility	2015 Trustee Assignment
Bryn Du Commission	Melanie Schott
Cemetery	Paul Jenks
Community Joint Committee (Twp, Vill, SD, Denison, Cham. of Comm. & GRD)	Bill Mason
County Health Advisory Council	Melanie Schott
Denison University	Paul Jenks
Economic development	All Trustee
Fire Department	Bill Mason
Granville Foundation	Melanie Schott
Granville Recreation District	Melanie Schott
Land Management Committee	Melanie Schott
Parks	Melanie Schott
Prop Acquisition/Open Space Committee	All Trustees - with Trustee Mason as point of contact.
Roads	Paul Jenks
School district relations	Melanie Schott
Township Records Commission	Paul Jenks+ FO
Trash Hauling Program	Bill Mason
Union Cemetery Board	Melanie Schott
Zoning	Melanie Schott
Aggregation	Paul Jenks
Ex-Officio Appointments	
Newark Granville Community Authority	Melanie Schott

*See 12/10/2014 minutes for full list of appointees and term expiration dates.

** Current Chair of committee elected by committee members

Trustee Schott moved to appoint Janet Curtis and Gary Hamilton to the Volunteer Dependents Fund Board. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Establish 2015 mileage reimbursement:

Trustee Mason made a motion to establish 2015 mileage reimbursement for elected officials and Township employees at the amount set by the IRS. Trustee Jenks seconded the vote and it was approved by a unanimous vote.

Resolution to establish 2015 holiday schedule:

Trustee Schott moved to establish the following Township holiday schedule. Trustee Mason seconded the motion and it was approved by a unanimous vote.

- | | | |
|--|-----------|-------------|
| • New Year's Day | Wednesday | January 1 |
| • M. Luther King Day | Monday | January 19 |
| • President's Day | Monday | February 16 |
| • Memorial Day | Monday | May 25 |
| • Independence Day | Friday | July 3 |
| • Labor Day | Monday | September 7 |
| • Veteran's Day | Wednesday | November 11 |
| • Thanksgiving Day | Thursday | November 26 |
| • Day after Thanksgiving (in lieu of Columbus Day) | Friday | November 27 |
| • Christmas Day | Friday | December 25 |

Elected Official/ Designated Township Personnel Conference and Seminar Expenses:

Trustee Mason moved to provide FO Miller authorization to pay all necessary expenses for elected officials and other designated Township personnel to attend winter and summer OTA conferences and in addition for the Fiscal Officer and/or his designee to attend seminars offered by the Auditor of State, the State Treasurer, Bureau of Workers' Compensation, and Frank Gates Company throughout the year. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Roads District:

Superintendent's Report:

Snow and Ice Removal:

Superintendent Binckley reported the crews were out six times for snow and ice removal, using 150 tons of salt. 200 tons of salt have been used thus far this winter. The Township is in contract with ODOT for 775 tons of salt and must purchase between 90% and 110% of the contracted amount. 400 tons have been purchased to date.

MS-4 Training:

Superintendent Binckley and required Township personnel attended the Annual MS4 Training at the Licking County Highway Department in December.

Tree Trimming:

Superintendent Binckley reported crews trimmed trees along New Burg between Rose and Linnell Dr, and along Potters Lane.

CDL Driving Exam:

Superintendent Binckley reported Joe Asselin is scheduled to take his CDL test Friday, 1/16/15.

Cemetery Department:

Superintendent Binckley reported there have been four funerals, four graves sold and presented one transfer request and three deeds to be signed.

Superintendent Binckley presented the following summary of fees collected in 2014 at Maple Grove Cemetery and made the following 2015 Cemetery fees recommendations:

2014 Summary of Maple Grove Cemetery

Description	Number	Fees
Collected		
Graves Sold to Non Residents	9	\$10,800.00
Graves Sold to Present/ Former 20yr Resident	16	\$11,200.00
Total # of Graves Sold	25	\$22,000.00
# of Graves Bought Back by Cemetery	3	(\$2,100.00)
# of Deed Transfers	3	\$225.00
# of Casketed Burials	20	\$13,450.00
# of Cremains' Burials	25	\$8,975.00
Total # of Burials	45	\$22,425.00
# of Foundations Poured	35	\$12,664.80
# of Disinterments	1	\$650.00
Total Fees Collected		\$55,864.80

Cemetery Fees Effective January 14, 2015

All burial services must be completed within a two hour time frame.

Cemetery Plots:

Present Resident or former 20 Year Resident	\$700.00
Non-Resident	\$1,200.00
Cremation Grave Space – Not a Full Size Grave	<i>(deduct)</i> \$50.00
Deed Transfer	\$75.00

Opening and Closing Fees

Adult Casketed Remains:

Monday through Friday 8:00am – 4:00 pm	\$700.00
Saturday and Sunday	\$850.00

Youth Size Casketed Remains:

Monday through Friday 8:00am – 4:00 pm	\$400.00
Saturday and Sunday	\$600.00

Cremated Remains:

Monday through Friday 8:00am – 4:00 pm	\$375.00
Youth (17 years of age and under)	\$250.00
Saturday and Sunday	\$550.00
At the Convenience of the Cemetery	\$275.00

Disinterment Fees:

Base Charge for Full Disinterment	\$650.00
Base Charge for Cremation Disinterment	\$350.00
For Each Additional Hour after 4 Hours	\$150.00

Foundation Fees:

Per Square Inch 32" deep	\$0.80
Minimum Charge	\$150.00

No Burials Permitted on Township Holidays

Granville Township Trustees require the use of an outside burial container for the burial of casketed remains and the use of a recoverable container for the burial of cremated remains.

Superintendent Binckley reported the only cemetery fee increase he is recommending is to increase the weekday grave opening and closing fee from \$650 to \$700.

Trustee Jenks moved to approve the 2015 cemetery fees proposed by Superintendent Binckley all of which remain the same as in 2014 except for the grave opening and closing fee which increases to \$700. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Parks Department/ Granville Recreation District (GRD):

Trustee Schott reported the GRD will update the Trustees at their meeting on January 28, 2015.

Fire Department:

Chief's Report:

Runs:

Chief Hussey reported the Fire Department responded to 4 major fires in the previous week, including one with a fatality in Union Township. Chief Hussey reported a Granville firefighter broke his leg while responding. Chief Hussey provided details concerning the fires and the Department's responses.

2014 Statistics:

Chief Hussey provided the Trustees with a copy of and discussed the Township's 2014 National Fire Protection Association (NFPA) report.

Granville Inn:

Chief Hussey reported the Department has been working in corporation with Denison and Robertson Construction on the Granville Inn remodeling project.

Budget:

Chief Hussey reported he has been working on the 2015 Fire Department budget.

Cherry Valley Interchange:

Chief Hussey reported he has provided input concerning the upcoming Cherry Valley Interchange. The primary concern is continued access to River Road, noting he went on record with ODOT about impacts to emergency response times. Chief Hussey reported he discussed the issue with Steve Stillwell, Granville Village Manager. Mr. Stillwell indicated he had not heard of an ODOT plan to close the River Road exit on the south side of SR 16. Chief Hussey commented the Township should still make sure it is in contact with ODOT and informs them the Township does not want to compromise emergency response to the area near the River Road exit. Trustee Jenks reported he is working with ODOT to find out who should be contacted concerning this issue.

Future Planning:

Chief Hussey reported he has begun data analysis such as run trending, deployment directional studies, etc. and is consulting and conducting research as part of a long term facilities planning process.

Land Management/ Open Space:

There was nothing to report.

Zoning:

Zoning Inspector and Compliance Officer:

Permits:

Zoning Inspector Binckley reported he issued one permit for a new build at 3192 Canyon Rd.

Lot Split/ Re-plat:

Zoning Inspector Binckley reported the LCPC approved the lot split/re-plat of 1680 River Rd., properties owned by Tyler Newsome and Gary Prachar.

Solar Arrays:

Zoning Inspector Binckley reported he and Trustee Schott are meeting with Assistant Prosecuting Attorney (APA) Lecklider on January 15, 2015, to discuss Denison's proposed solar panel arrays.

Summary of Zoning fees collected in 2014:

Zoning Inspector Binckley presented to and discussed with the Trustees the following list of zoning fees:

2014 Granville Township Zoning Summary

Description	# Issued	Fees Collected
Permit for New Dwelling	10	7,503.98
Permit for Deck/Porch	7	1,122.03
Permit for Garage	8	1,642.51
Permit for Addition	7	1,149.69
Permit for Sign	1 (two signs)	221.00
Application for Text Amendment	1	750.00
Application for PUD	1	750.00
Application for Variance	1	550.00

Total # of permits issued: 33

Total Estimated cost of Construction: \$4,751,187

Fees collected through permits: \$11,639.21

Total Fees Collected: \$13,689.33

Zoning Commission:

PUD Overlay District:

Trustee Schott reported she spoke with Chairperson Schaadt concerning questions she received from Brad Mercer (LCPC) on the text language for the current PUD application. Mr. Mercer questioned whether the PUD overlay district referenced in the Township's Zoning Resolution was updated on the Township's map. It was noted the Township may not have had the technology to add the PUD overlay district to the Township map. There was further discussion concerning this issue and whether a recommendation is required by the LCPC or whether the results of the Licking County Technical Review Committee is sufficient regarding the Olde Park PUD application. Chairperson Schaadt will continue to research this issue.

Artisan Business/ Conditional Use Application:

Trustee Schott reported Chairperson Schaadt reviewed the John Reese application for cheese processing (artisan business) with APA Lecklider. The application for a text amendment to the Zoning Resolution should have been made by the applicant; instead APA Lecklider worked with the Zoning Commission who prepared a proposed text amendment. APA Lecklider suggested the applicant should be asked to withdraw his application as the Township wrote the proposed amendments.

Trustee Schott moved to request John and Anne Reese to withdraw their application and the Township will refund the application fee of \$750. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Chairperson Schaadt reported a public hearing concerning the proposed text amendments to allow a conditional use for artisan business has been scheduled for February 2, 2015.

Chairperson Schaadt reported he is waiting for the results of the LCPC meeting on January 26, 2015.

PUD Application:

Trustee Schott reported Section 313 of the Zoning Resolution gives the Trustees the responsibility to update all forms relating to zoning, including building permits and forms for PUD applications. Trustee Schott reported the Zoning Commission compared the application the Township has to information in the Zoning Resolution and found minor inconsistencies. Trustee Schott will make changes and bring the application to the Trustees for final review and approval.

Building Permit:

Trustee Schott reported the Township's building permit application has not been updated since 1968. Zoning Inspector Binckley suggested some changes and the need to create an electronic version. They will bring the updated form to the next meeting for review and approval.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met.

Establish 2015 Fee Schedule for Zoning Permits, Zoning Resolution Fees and Penalties:

Trustee Schott initiated a discussion concerning Zoning fees. She reported the Township lost money this past year as fees are not collected for work sessions. Trustee Schott presented a proposed fee Zoning fee schedule.

Granville Township 2015 Building Permit Fees

Dwellings, Garages and additions:

\$100 + \$11.85/100 sq feet

Commercial structures:

\$412 + \$5.15/100 sq feet

Commercial hard surfaces:

\$283+ \$3.50/100 sq feet

Signs: \$150

Per day penalty for violations – \$100

Certificate of occupancy – \$124

6 month extension of permit: 1/2 of original fee

Zoning Commission

- Work Session: \$250 (non-refundable)

Hearing expense deposits:

- Zoning Resolution Amendments: \$750
- Planned Unit Development (PUD): \$750
- Fees charged to cover Township's expenses, which include Board member expense reimbursement at \$35/meeting, legal notices and recording secretary expenses. Additional fees may be assessed. Any amount not used is refundable.

Zoning Appeals Board Hearing: \$550 (non-refundable)

Trustee Schott moved to adopt a \$2 increase in the Dwellings, Garages and additions fee.

Trustee Jenks seconded the motion and it passed by a unanimous vote.

Trustee Schott moved to adopt a standard zoning fee of \$150 for signage. There was discussion the previous fees varied depending on the size of the sign. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

Trustee Schott indicated several applicants have requested work sessions with the Zoning Commission. There is nothing in the Zoning Resolution allowing the Township to recoup the cost of conducting the meeting. Chairperson Schaadt suggested requiring a fee of \$250 per meeting as this is approximately the cost to the Township for conducting a work session. Chairperson Schaadt noted the PUD application fee helps to cover the work session costs. If a developer states it wants to build a PUD, has work sessions, but then does not submit an application, the Zoning Commission will not be able to recoup the costs. Trustee Schott reported the Zoning Commission is permitted to request fees to cover costs.

Trustee Schott moved to adopt a flat, non-refundable fee of \$250 for an applicant initiated, Zoning Commission work session except in cases where the Zoning Commission waives or reduces the fee. Trustee Jenks seconded the motion and was approved by a unanimous vote.

Trustee Schott moved to establish a flat, non-refundable fee of \$550 for applications submitted to the Zoning Appeals Board. Trustee Jenks seconded the motion and it was approved by a unanimous vote.

No other fees were changed.

Trustee Schott reported she will work on preparing a list of minor changes to the Zoning Resolution which will clarify the Zoning Resolution. Copies of proposed changes will be provided to Zoning Inspector Binckley and the Trustees for review and then forwarded to the Zoning Commission.

Old Business:

Rotary Bridge Project-status:

Trustee Jenks reported he and Superintendent Binckley attended a meeting concerning the status of the project on December 27, 2014. Double Z has ceased work for the winter. The armoring has been completed, the deck was not paved, and hydro-seeding was done, but may need to be re-done in the spring. Construction will resume in late February or early March. Trustee Jenks reported Carol Bain, Korda, called and would like to discuss her observations of the project with the State (ODOT) as she is not sure the project is being completed per her original plan.

Employee Insurances- Medical, Dental, Vision:

FO Miller reported the Township's Medical Mutual health insurance policy is brokered with Dawson Insurance. They were unable to provide the Township's dental, vision, and life insurances policies. Effective January 1, 2015 Township employee dental (Delta Dental) and vision (VSP) insurances were brokered using the Ohio Insurance Services Agency.

Farm Lease for SR 37 and James Rd.:

There was a brief discussion concerning the Township's property at SR 37 and James Rd. Trustee Jenks reported the Township does not pay CAUV for this property. Trustee Jenks questioned if the property should be sold, left alone and not leased or put it in CAUV, or leased for farming and put in CAUV. FO Miller reported the CAUV value on the property is estimated to cost \$660. FO Miller reported the revenue in 2014 was \$990. Trustee Jenks reported the property could be sold for approximately \$250,000, according to local realtors. The money could be used for capital improvement projects. Trustee Jenks recommended the property be leased for three years with the condition the Township may reject all bids. When the bids come in the Township can then decide what to do.

Trustee Jenks moved to put the Township's property at SR 37 and James Rd. up for lease for a three year period with the condition the Township may reject all bids and with a restriction the property may only be leased by a Granville Township resident or Granville Township business owner. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Policy to Appoint Committee Members:
Still in process.

2015 Board Appointments- Remaining Appointments:

Zoning Commission:

Trustee Schott reported the Township Zoning Commission had two vacancies, a full member and an alternate. Trustee Schott reported the Township had two applicants, Susan Walker and Keith Lonzo, for the Zoning Commission appointment.

Trustee Schott moved to appoint Susan Walker to the full position with the Granville Township Zoning Commission, and appoint Keith Lonzo as an alternate to the Granville Township Zoning Commission. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Bryn Du:

Trustee Schott will contact Larry Bicking and Candi Moore to see if they are willing to continue to serve on the Bryn Du Commission.

USGS Stream Gauge Funding:

Chief Hussey reported Steve Stilwell told him Granville Village is worried about the increased cost of the stream gauge project and is looking at working with the county EMA as a partner to share costs for the project. Chief Hussey will provide updates and this item will remain on the agenda.

New Business:

Mid-Ohio Regional Planning Commission (MORPC) Membership:

Trustee Schott moved to renew the Township's membership with MORPC and pay \$1,298.90 dues. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Licking County Recycling- Ohio EPA Tire Amnesty Grant for 2015-2015:

Tabled until more information is received.

Spending/ Contract Authorizations for Staff:

FO Miller reported APA Lecklider advised contracts must be signed by the Trustees or they may pass a resolution allowing others some authority. There was discussion concerning this issue.

Trustee Jenks moved to authorize the Granville Township Fiscal Officer, Fire Chief, and Roads Superintendent to sign purchases and contracts up to \$2,500 for items approved in the Township's budget. For emergency expenses exceeding \$2,500, the representative Trustee must be contacted and may provide approval for the expense, followed by a formal vote at the next Trustee meeting. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Raccoon Valley Conservation Club:

Trustee Jenks introduced Terrie Hill, Vice President and Treasurer of the Raccoon Valley Conservation Club (RVCC). Trustee Jenks reported in 2005, Granville Township purchased the property from the RVCC. The agreement provided RVCC annual payments and use of the property including the shooting range for ten years. Mr. Hill spoke to the Trustees concerning the RVCC and provided a brief history of the club and the sale of the property. The RVCC knew in ten years the Township would be able to terminate the agreement.

Trustee Jenks reported when the Township purchased the property, it was not anticipated the Township would turn over recreational properties to the GRD, but Spring Valley and Raccoon Valley Park have been turned over to the GRD. Trustee Jenks noted the property being used by the RVCC was not able to be turned over to the GRD due to the Township's agreement with the RVCC.

Trustee Jenks moved to terminate the Township's arrangement with the Raccoon Valley Conservation Club effective July 31, 2015. Trustee Mason seconded the motion and it passed by a unanimous vote.

Executive Session:

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was moved into Executive Session under ORC section 122.21(G)(1) and (G)(2) at 9:10 PM.

On a motion by Trustee Jenks, with, Jenks-Yes, Mason-Yes, and Schott-Yes, the meeting was returned to regular session.

Chief Hussey reported Fire Fighter Brad Essick was injured while on active duty. His medical expenses would be covered by Workers Compensation. FO Miller reported he had contacted the Frank Gates Company, which advises the Township on Worker Compensation claims. Gates analysis indicated it was in the best interest of the Township to place the employee on salary continuation. FO Miller stated the Workers Compensation employer portion of the claim form is due January 16, 2015, and he needs a decision by the Trustees.

FO Miller further explained Mr. Essick is eligible for additional benefits provided through the Township's VFIS injury insurance policy. It provides \$200/week for the first 28 days, plus benefits after 28 days. There were concerns an employee could be placed on salary continuation and receive additional benefits. Chief Hussey and FO Miller will conduct further research on the merit of having VFIS insurance for fulltime firefighters.

Trustee Mason motioned to place Brad Essick on salary continuation for up to eight weeks, but to reevaluate this decision if his return to work date is extended. Trustee Schott seconded the motion and without further discussion, the motion passed by unanimous vote.

The meeting adjourned at 10:00 PM.

Calendar Reminder:

- Regular Board Meeting, 01/28/2015, and 02/12/2015 at 7:00 PM
- Special Trustee Planning meeting, 01/28/2015 at 9:00 AM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.