

Granville Township
Minutes of Regular Meeting, January 28, 2015

Present: Granville Township and Granville Roads District Trustees* Bill Mason, Melanie Schott, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.

Department Heads: Chief Jeff Hussey, Superintendent Travis Binckley

Guests: Chuck Peterson, Granville Sentinel

Melissa Hartfield, Mayor, Village of Granville

Roger Dunifon, 3464 Loudon St., Granville, Ohio

Patricia Mason, Wife of Trustee Mason

Pamela Mason, Daughter of Trustee Mason

James Havens, Former Granville Township Trustee

Gary Sitler, Flint Ridge Energy

Andrew Kimble, Kimble Company

Eric DeHays, Local Waste Services

John Peckskamp, 224 E. Broadway, Granville, Ohio – Big O

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Approval of Agenda:

Trustee Schott moved to approve the agenda as presented. Trustee Jenks seconded. Motion passed.

Minutes Approval:

Regular Meeting on 12-10-2014:

Trustee Schott reported the following corrections:

1. Chief Hussey was listed as present at the meeting, but was not. Captain Curtis was at the meeting.
2. Page 14-386, last sentence: Should be corrected to add, “if the deceleration lanes are not removed.”
3. Page 14-390, Should be changed from “MS-4 Billing” to “Stream Gauge Monitoring”.

Trustee Jenks moved to approve the December 10, 2014, minutes as amended by Trustee Schott. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Emergency Meeting on 12-17-2014:

Trustee Jenks moved to approve the minutes from the December 17, 2014, emergency meeting.

Trustee Schott seconded and the motion was approved by a unanimous vote.

Regular Meeting on 1-14-2015:

Trustee Jenks moved to approve the minutes from the January 14, 2015, regular meeting.

Trustee Schott seconded and the motion was approved by a unanimous vote.

Public Comment:

There was no public comment.

Award Sole Trash Hauler Contract:

Trustee Mason reported all bids were reviewed and recommended re-awarding the Township's Solid Waste Contract to Big O. Trustee Mason recommended re-awarding the contract to Big O for the following reasons:

1. Big O submitted a competitive bid which was 5% lower than their current rate.
2. They are a known service provider having provided outstanding service to the Township for six years.
3. They are a local company headquartered in Granville.
4. Staying with Big O eliminates any and all confusion which could result from sign-ups, changing service, etc. for Township residents.
5. Granville Village contracts with Big O and because Big O serves the Township and Village on the same day it avoids having trash trucks twice and is a safety provision.

Trustee Mason moved to re-award Granville Township's Solid Waste Contract to Big O. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Correspondence Received or Sent:

FO Miller reported he received a letter from the Licking Land Trust thanking the Township for its \$150 donation which was matched by Park National Bank.

Elected Official Reports:

FO Miller:

Licking County Township Association's Annual Meeting:

FO Miller reported he attended the Licking County Township Association's meeting at Highwater Church on January 17, 2015. Bill Lozier, Licking County Engineer provided all the townships with their certified road mileage. This will be signed by the Trustees and returned to Mr. Lozier who will then forward it to ODOT. The Township has 36.78 miles of roadway. FO Miller will forward the information, which includes a list of all the roads, to Superintendent Binckley.

Economic Sustainability Forum:

FO Miller reported he attended the Economic Sustainability Forum at Granville High School. School taxing concerns were reviewed. FO Miller stated at the forum Granville Township also has tax concerns to address, such as the general fund and possible new fire station.

Ohio Township Association Meeting:

FO Miller reported he will attend the Ohio Township Association meeting on January 29, 2015.

Continuing Education:

FO Miller reported a new law will be in effect on March 23, 2015, requiring Township Fiscal Officers to complete continuing education. Twelve hours of continuing education will be required during a four year term for a current Fiscal Officer.

Senate Bill 243:

FO Miller reported SB 243 will provide ten million dollars to Ohio Townships. Five million will be equally split between 1308 townships and five million will be split based on road miles.

Website:

FO Miller reported he updated the Township's website to include new board appointments and new cemetery and zoning fees approved by the Board.

Recess:

Trustee Jenks moved for a 15 minute recess to allow for public recognition of Trustees Mason's 80th birthday. Trustee Schott seconded and the motion passed.

Trustee Jenks reconvened the meeting at 7:20 p.m.

2015 Budget:

FO Miller reported he is continuing to work on the 2015 permanent appropriations. This will be reviewed at the next Trustees' meeting.

Long Range Planning:

FO Miller reported the long range planning meeting scheduled for this morning was cancelled. FO Miller requested the Trustees provide him with their availability, so it may be rescheduled.

Taxes:

FO Miler reported he prepared and mailed the 1099s. FO Miller reported he completed the IRS, State, and local entities' reports.

FO Miller reported he received the Township's property tax bills and provided the Trustees with a list of the Township's CAUV properties and their taxes. FO Miller reported CAUV taxes increased from approximately \$8,000 to approximately \$17,000. There was further discussion.

Trustee Areas of Responsibility:

It was noted Trustee Mason is the primary contact concerning the Township's solid waste contract and that notation was added to the Township's responsibility chart.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller reported there were no appropriations transfers.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
39-2015	01/16/2015	01/13/2015	EP	Joseph C Asselin	\$992.22
40-2015	01/16/2015	01/13/2015	EP	Susan A Bain	\$364.12
41-2015	01/16/2015	01/13/2015	EP	Thomas M Barnhill	\$287.80
42-2015	01/16/2015	01/13/2015	EP	Andrew R Baughman	\$2,049.07
43-2015	01/16/2015	01/13/2015	EP	B. Travis Binckley	\$2,176.80
44-2015	01/16/2015	01/13/2015	EP	Charles D. Borden	\$1,015.79
45-2015	01/16/2015	01/13/2015	EP	Thomas A. Bowman	\$2,319.61
46-2015	01/16/2015	01/13/2015	EP	Tyler J. Bryan	\$1,167.75
47-2015	01/16/2015	01/13/2015	EP	Joshua M Butt	\$917.47
48-2015	01/16/2015	01/13/2015	EP	Derwin R Clemens	\$1,575.63
49-2015	01/16/2015	01/13/2015	EP	Casey R. Curtis	\$2,054.32
50-2015	01/16/2015	01/13/2015	EP	Alexander J Daniels	\$1,415.22
51-2015	01/16/2015	01/13/2015	EP	Paul J. DuBeck III	\$111.53
52-2015	01/16/2015	01/13/2015	EP	Troy A Elmore	\$270.14
53-2015	01/16/2015	01/13/2015	EP	Bradley D Essick	\$1,771.83
54-2015	01/16/2015	01/13/2015	EP	Benjamin S. Hagstad	\$272.64
55-2015	01/16/2015	01/13/2015	EP	Joshua B. Harrison	\$270.97
56-2015	01/16/2015	01/13/2015	EP	Kevin M Henry	\$638.42
57-2015	01/16/2015	01/13/2015	EP	Brianne M Hill	\$1,538.25
58-2015	01/16/2015	01/13/2015	EP	Jeff A Hussey	\$2,627.26
59-2015	01/16/2015	01/13/2015	EP	Aaron C. Jones	\$130.09
60-2015	01/16/2015	01/13/2015	EP	Brian P. Jones	\$139.88
61-2015	01/16/2015	01/13/2015	EP	Jaime J Jones	\$142.38
62-2015	01/16/2015	01/13/2015	EP	Bradley A. Leckrone	\$132.32
63-2015	01/16/2015	01/13/2015	EP	Terry L. Lynn Jr	\$627.26
64-2015	01/16/2015	01/13/2015	EP	Nicholas J Marcum	\$1,008.61
65-2015	01/16/2015	01/13/2015	EP	Ralph R. Meisenhelder	\$636.18
66-2015	01/16/2015	01/13/2015	EP	Troy A Melick	\$506.91
67-2015	01/16/2015	01/13/2015	EP	Daniel J Mercer	\$548.02
68-2015	01/16/2015	01/13/2015	EP	Tyler S Poe	\$445.10
69-2015	01/16/2015	01/13/2015	EP	Brandon T. Reece	\$1,506.97
70-2015	01/16/2015	01/13/2015	EP	Steve L. Riley Jr.	\$151.65
71-2015	01/16/2015	01/13/2015	EP	Andrew T. Saunders	\$1,368.13
72-2015	01/16/2015	01/13/2015	EP	Douglas W. Smith	\$141.13
73-2015	01/16/2015	01/13/2015	EP	Scott M Smith	\$420.71
74-2015	01/16/2015	01/13/2015	EP	Seth W Teagle	\$268.92
76-2015	01/16/2015	01/13/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,748.18
77-2015	01/16/2015	01/13/2015	EW	Ohio Public Employees Deferred Comp.	\$1,347.00
78-2015	01/16/2015	01/13/2015	EW	OCS Pay Center-Knox Cty 7085728383	\$682.62
10480	01/26/2015	01/21/2015	AW	Cargill, Inc.	\$10,994.92
10481	01/26/2015	01/21/2015	AW	Certified Oil Company	\$2,540.45
10482	01/26/2015	01/21/2015	AW	Finley Fire Equipment Co., Inc.	\$80.46
10483	01/26/2015	01/21/2015	AW	Fire House	\$189.00
10484	01/26/2015	01/21/2015	AW	Frost Brown Todd LLC	\$385.00
10485	01/26/2015	01/21/2015	AW	Lawson Products Inc	\$197.39
10486	01/26/2015	01/21/2015	AW	Medical Benefits Mutual	\$315.45
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10487	01/26/2015	01/21/2015	AW	Mid-Ohio Regional Planning Commission	\$1,298.90
10488	01/26/2015	01/21/2015	AW	Smith Springs Inc	\$698.90
10489	01/26/2015	01/21/2015	AW	Wichert Insurance	\$22,495.00
10490	01/26/2015	01/21/2015	AW	David R. Hill, Inc	\$500.00
10491	01/26/2015	01/21/2015	AW	Gatherco Inc	\$500.00
10492	01/26/2015	01/21/2015	AW	John Reese	\$750.00

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Jenks:

Economic Sustainability Forum:

Trustee Jenks reported he attended the Economic Sustainability Forum at Granville High School. Trustee Jenks reported everything he has to report will be covered later in the agenda.

Trustee Mason:

Trustee Mason reported everything he has to report will be covered later in the agenda.

Trustee Schott:

Economic Sustainability Forum:

Trustee Schott reported she attended the Economic Sustainability Forum at Granville High School.

Licking County Township Association:

Trustee Schott reported she attended the LC Township Association Luncheon on January 17, 2015.

OTA Conference:

Trustee Schott reported she will attend the Ohio Township Association conference January 29th and 30th.

MS-4 Meeting:

Trustee Schott reported she attended the MS-4 meeting on January 27, 2015, along with Alison Terry from the Village and other Township's in the MS-4 area. Trustee Schott reported the base rate will be \$616 which does not include outfalls as they will be billed individually for each area. Exact cost will be provided within 30 days. Also, the County Commissioners plan to provide more money for the program, but this does not mean participants' costs will decrease.

Trustee Schott reported audits will be conducted on March 4, 2015, and each participant in the MS-4 area will be revisited and they will contact Superintendent Binckley regarding the Township's outfalls. Trustee Schott noted the Township is required by law to participate and fund the MS-4.

Trustee Schott reported everything else she has to report will be covered later in the agenda.

Roads District:

Superintendent's Report:

Snow and Ice Removal:

Superintendent Binckley reported the crews were out three times for snow and ice removal, using 90 tons of salt.

Equipment and Culvert Inventories:

Superintendent Binckley reported he is completing the annual equipment and culvert inventories due the County. Superintendent Binckley will send a copy to FO Miller.

Old River Road:

Superintendent Binckley reported the County provided the pipe size necessary for the culvert on Old River Road. The Township will be able to complete the project this year and it will be included in the 2015 budget.

Purchase Requests:

Superintendent Binckley presented a purchase request for a new power washer from NAPA.

Trustee Jenks moved to approve the purchase request for a power washer from NAPA for \$3,500. Trustee Mason seconded and the motion was approved by a unanimous vote.

Superintendent Binckley presented a purchase request to replace the 1999 backhoe with a new Case Backhoe from Southeast Equipment through the State of Ohio's purchasing agreement at a cost of \$92,517. This will be budgeted for in the final 2015 budget. The backhoe was on a 15 year replacement schedule and was due to be replaced in 2014.

Trustee Jenks moved to approve the purchase request for a Case Backhoe from Southeast Equipment at a cost of \$92,517, and to declare the 1999 backhoe surplus equipment to be placed on GovDeals.com. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Out of Office:

Superintendent Binckley reported he will be out of the office for surgery beginning January 29, 2015. While he is out, Josh Butt, will be the contact person.

Cemetery Department:

Superintendent Binckley reported there have been four funerals. The Township sold one grave and Superintendent Binckley presented one deed to be signed.

Parks Department/ Granville Recreation District (GRD):

Trustee Schott reported the GRD will update the Trustees at their meeting on February 11, 2015. Trustee Schott reported she will have further discussion regarding the GRD lease and move forward. There was further discussion concerning the lease.

Fire Department:**Chief's Report:****Runs:**

Chief Hussey reported the Fire Department responded to 9-10 major fires in the previous weeks.

OTA Conference:

Chief Hussey reported he was scheduled to attend the OTA conference on January 29, 2015, but may have to cancel due to an issue at the Granville Inn.

Injuries:

Chief Hussey reported the Fire Department has 2 fire fighters off work due to fractures. They should return to full duty early in March, 2015. Both positions are being filled by part time fire fighters.

River Road Exit:

Chief Hussey reported he received a response from ODOT reaffirming River Road would not be impacted by the Cherry Valley Interchange.

Personnel:

Chief Hussey reported Dave Kishler, who recently retired as a Volunteer Fire Fighter, would like to return as a Volunteer EMT only. Chief Hussey is in support and asked for the Trustees approval.

Trustee Mason moved to appoint Dave Kishler as a Volunteer EMT. Trustee Schott seconded and the motion was passed by a unanimous vote.

Land Management/ Open Space:

There was nothing to report.

Zoning:

Zoning Inspector and Compliance Officer:

Permits:

Zoning Inspector Binckley reported he issued two permits:

1. 1216 Weaver Drive- Addition.
2. 1089 River Road- Re- build.

Public Hearings-Olde Park PUD/ Artisan Business/ Conditional Use:

Trustee Schott reported the Public Hearing regarding the Olde Park PUD will be held at 7:00 p.m., on February 2, 2015. A second Public Hearing regarding conditional use for artisan businesses will be held at 8:00 p.m. on the same evening. Trustee Schott reported she plans to attend the Public Hearing for the Olde Park PUD as the application will not come before the Trustees. Trustee Schott reported APA Lecklider advised anyone may attend the Public Hearing for the Olde Park PUD, but advised the Trustees should leave before the 8:00 p.m. Public Hearing concerning artisan businesses because any language change will need to be approved by the Trustees.

Solar Arrays:

Trustee Schott reported she and Zoning Inspector Binckley met with APA Lecklider concerning the proposed Denison University Solar Arrays. APA Lecklider reviewed information he received from Denison and does not see anything in Granville Township's Zoning Resolution relating to approval of an application for a solar array. There was further discussion.

Zoning Appeal Board (ZBA):

Trustee Schott reported the ZBA has not met, however there is a potential application for 1553 Welsh Hills Road, a lot of record which is less than five acres. Trustee Schott reported the

resident would like to build an addition to the home which requires a variance. Trustee Schott reported the Zoning Commission is considering language dealing with lots of record less than five acres which have existing structures. If the Zoning Resolution is changed, the resident would not need a variance. There is also the option for the variance fee to be waived. The contractor, John Noblick, will come to the next Trustees' meeting and request a waiver of the variance fee and will need permission from the owner to speak on his behalf. There was further discussion.

Old Business:

Rotary Bridge Project-status:

Trustee Jenks reported there is nothing new to report concerning the Rotary Bridge project.

Farm Lease for SR 37 and James Rd.:

Superintendent Binckley reported language has been prepared for a new lease. FO Miller reported the legal notice will be in the February 5, 2015, Granville Sentinel. Superintendent Binckley recommended the bids be opened at the February 25, 2015, Trustee meeting.

Policy to Appoint Committee Members:

FO Miller reported he is working on the policy with input from the Trustees.

2015 Board Appointments- Remaining Appointments:

Trustee Schott reported she has only heard from one appointee and recommended tabling the issue.

There was discussion it would be up to the Trustee who is over the area of responsibility to make sure successful candidates for full appointments and alternates pass a background check.

Alternates will be asked first if they are interested when a full appointment opens.

USGS Stream Gauge Funding:

Chief Hussey reported he has nothing new to report concerning USGS Stream Gauge Funding. Trustee Schott reported she spoke with Village Planner Alison Terry about this at the MS-4 meeting. Ms. Terry indicated the Village is looking at alternate funding. There was further discussion. The Trustees will wait until they hear from the Village.

Licking County Recycling- Ohio EPA Tire Amnesty Grant for 2015-2016:

The \$3,000 fee is divided among the participants. There was discussion concerning the details of the program. Trustee Schott noted the Township can take up to 30 tires to LC Recycling each year at no charge. Trustees concluded they have not seen the need in the Township, therefore, agreed not to participate in the program.

New Business:

Proposed Oil and Gas Well McPeek Lodge:

Gary Sitler spoke to the Trustees as an agent of David R. Hill, Inc. concerning the company's request to discuss and negotiate a lease to drill an oil-gas well on Township property at McPeek Lodge property. Mr. Sitler read a prepared statement which included information concerning David R. Hill, Inc., its previous work in the Granville Township area, the drilling process, well design, potential income, tax revenue, etc. The Trustees asked questions concerning what possible problems could occur, the method by which the oil and gas will be extracted, odor,

noise, lighting, water and soil, length of time the well would be in production, expected revenue, length of lease, timing, etc.

Trustee Schott requested a copy of Mr. Sitler's prepared statement. Mr. Sitler reported he will provide the Trustees with a written statement approved by David R. Hill, Inc., but was unable to provide a copy of what he read as it contained his notes. The Trustees also requested Mr. Sitler provide a sample lease David R. Hill has with other public entities such as a township or school district and a recap of the answers provided by Mr. Sitler in response to the Trustees' questions.

There was no need for executive session. Trustee Jenks moved adjournment. Trustee Schott seconded the motion, and the meeting was adjourned at 8:35 PM.

Calendar Reminder:

- Regular Board Meeting, 02/11/2015 and 02/25/2015 at 7:00 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.