

Granville Township
Minutes of Regular Meeting, February 25, 2015

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Bill Mason, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.
Department Heads: Chief Hussey, Superintendent Travis Binckley
Guests: Chuck Peterson, Granville Sentinel
Hugh Price, 48 Pinehurst Dr., Granville, Ohio

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Open Farm Lease Bid SR37/ James Rd.

FO Miller reported one Farm Lease Bid for the property at SR 37 and James Rd. was received from Watts Farm, Ltd. The bid was \$2,100 for three years. FO Miller reported he will review the bid and ensure it is complete and bring it to the next Trustee meeting for any action.

Approval of Agenda:

Trustee Schott moved to approve the agenda as presented. Trustee Jenks seconded. Motion passed.

Minutes Approval:

The minutes from the February 11, 2015, regular meeting and the special meeting were tabled until the next regular Trustee meeting.

New Business:

Property Donation:

Hugh Price, 48 Pinehurst Dr., Granville, Ohio presented information concerning a property one of his clients would like to donate to Granville Township. Mr. Price presented a description of the property which included its size, location, completed survey, and appraised value. The property abuts the cemetery and is on the south edge of Pearl St. Mr. Price reported the owners of the property are willing to donate the property to Granville Township if the Township pays the cost of transferring the property into the Township's name. Mr. Price reported the price to transfer the property would be less than \$3,600.

FO Miller noted if Trustees accept the donation of the property, the Township will begin paying the property tax, but will also be able to file for a tax exempt. Trustee Jenks made a motion to accept the gift of the described property. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Trustee Jenks made a motion to pay up to, but not to exceed, \$3,600 in closing costs including taxes, survey cost, and any other related costs from the Township's cemetery reserve fund. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller reported he received an e-mail from Bill Lozier regarding a highway maintenance safety day on April 8, 2015, at the Licking County Highway Garage. This information was forwarded to Superintendent Binckley.

Department of Liquor:

FO Miller reported he received a notice from the Department of Liquor Control concerning 35% of liquor license fees from Snapshots Lounge which will be distributed to Granville Township. The fees will be automatically deposited into the Township's checking account.

Estate Tax Refund:

FO Miller reported the Ohio Department of Taxation provided the Licking County Auditor's Office with a Certificate of Determination of a Refund of an Estate Tax. The Auditor's Office has requested the Township return \$2,696.42 in estate taxes. The money should be repaid from the General Fund from the carryover line item.

Trustee Jenks made a motion to refund \$2,696.42 from the inheritance tax portion of the General Fund to the Licking County Auditor's Office and to take the money from the carryover line item. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Elected Official Reports:

FO Miller:

2015 Budget:

FO Miller reported he is still working on the 2015 Budget and plans to have it ready for the next meeting.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller reported there were not any appropriations transfers.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount |
|------------------|------------|------------------|------|--|------------|
| 132-2015 | 02/13/2015 | 02/10/2015 | EP | Joseph C Asselin | \$1,257.91 |
| 133-2015 | 02/13/2015 | 02/10/2015 | EP | Susan A Bain | \$287.82 |
| 134-2015 | 02/13/2015 | 02/10/2015 | EP | Thomas M Barnhill | \$583.50 |
| 135-2015 | 02/13/2015 | 02/10/2015 | EP | Christopher M Bassetti | \$552.39 |
| 136-2015 | 02/13/2015 | 02/10/2015 | EP | Andrew R Baughman | \$1,963.80 |
| 137-2015 | 02/13/2015 | 02/10/2015 | EP | B. Travis Binckley | \$2,179.87 |
| 138-2015 | 02/13/2015 | 02/10/2015 | EP | Charles D. Borden | \$978.60 |
| 139-2015 | 02/13/2015 | 02/10/2015 | EP | Thomas A. Bowman | \$1,704.24 |
| 140-2015 | 02/13/2015 | 02/10/2015 | EP | Tyler J. Bryan | \$1,395.05 |
| 141-2015 | 02/13/2015 | 02/10/2015 | EP | Joshua M Butt | \$1,133.93 |
| 142-2015 | 02/13/2015 | 02/10/2015 | EP | Derwin R Clemens | \$1,725.64 |
| 143-2015 | 02/13/2015 | 02/10/2015 | EP | Gregory S. Coyle | \$289.95 |
| 144-2015 | 02/13/2015 | 02/10/2015 | EP | Casey R. Curtis | \$1,848.00 |
| 145-2015 | 02/13/2015 | 02/10/2015 | EP | Alexander J Daniels | \$1,296.99 |
| 146-2015 | 02/13/2015 | 02/10/2015 | EP | C. Michael Duncan | \$378.89 |
| 147-2015 | 02/13/2015 | 02/10/2015 | EP | Troy A Elmore | \$267.42 |
| 148-2015 | 02/13/2015 | 02/10/2015 | EP | Bradley D Essick | \$1,392.92 |
| 149-2015 | 02/13/2015 | 02/10/2015 | EP | Adam C Gottfried | \$150.69 |
| 150-2015 | 02/13/2015 | 02/10/2015 | EP | Joshua B. Harrison | \$280.09 |
| 151-2015 | 02/13/2015 | 02/10/2015 | EP | Kevin M Henry | \$828.41 |
| 152-2015 | 02/13/2015 | 02/10/2015 | EP | Brianne M Hill | \$1,733.52 |
| 153-2015 | 02/13/2015 | 02/10/2015 | EP | Jeff A Hussey | \$2,627.28 |
| 154-2015 | 02/13/2015 | 02/10/2015 | EP | Aaron C. Jones | \$510.36 |
| 155-2015 | 02/13/2015 | 02/10/2015 | EP | Brian P. Jones | \$270.14 |
| 156-2015 | 02/13/2015 | 02/10/2015 | EP | Jaime J Jones | \$275.15 |
| 157-2015 | 02/13/2015 | 02/10/2015 | EP | Bradley A. Leckrone | \$262.74 |
| 158-2015 | 02/13/2015 | 02/10/2015 | EP | Terry L. Lynn Jr | \$502.00 |
| 159-2015 | 02/13/2015 | 02/10/2015 | EP | Nicholas J Marcum | \$878.12 |
| 160-2015 | 02/13/2015 | 02/10/2015 | EP | Ralph R Meisenhelder | \$642.53 |
| 161-2015 | 02/13/2015 | 02/10/2015 | EP | Troy A Melick | \$385.80 |
| 162-2015 | 02/13/2015 | 02/10/2015 | EP | Tyler S Poe | \$724.89 |
| 163-2015 | 02/13/2015 | 02/10/2015 | EP | Brandon T. Reece | \$1,669.49 |
| 164-2015 | 02/13/2015 | 02/10/2015 | EP | Andrew T. Saunders | \$1,368.13 |
| 165-2015 | 02/13/2015 | 02/10/2015 | EP | Douglas W. Smith | \$399.79 |
| 166-2015 | 02/13/2015 | 02/10/2015 | EP | Scott M Smith | \$547.55 |
| 167-2015 | 02/13/2015 | 02/10/2015 | EP | Seth W Teagle | \$278.21 |
| 169-2015 | 02/13/2015 | 02/10/2015 | EW | Park National Bank-IRS (Fed, Med & SS w/h) | \$7,187.51 |
| 170-2015 | 02/13/2015 | 02/10/2015 | EW | Ohio Public Employees Deferred Comp. | \$1,347.00 |
| 171-2015 | 02/13/2015 | 02/10/2015 | EW | OCS Pay Center-Knox Cty 7085726383 | \$682.62 |
| 10529 | 02/25/2015 | 02/24/2015 | AW | Village of Granville | \$40.00 |
| 10529 | 02/25/2015 | 02/25/2015 | AW | Village of Granville | -\$40.00 |
| 10530 | 02/25/2015 | 02/24/2015 | AW | Village of Granville | \$40.00 |
| 10531 | 02/25/2015 | 02/24/2015 | AW | Ashcraft Machine & Supply Inc | \$387.90 |
| 10532 | 02/25/2015 | 02/24/2015 | AW | Burgess Ambulance Sales, Inc. | \$240.00 |
| 10533 | 02/25/2015 | 02/24/2015 | AW | Cargill, Inc. | \$5,224.16 |
| 10534 | 02/25/2015 | 02/24/2015 | AW | Dish Network | \$35.21 |

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount |
|------------------|------------|------------------|------|--|------------|
| 10535 | 02/25/2015 | 02/24/2015 | AW | Emergency Services Marketing Corp., Inc. | \$6.19 |
| 10536 | 02/25/2015 | 02/24/2015 | AW | Finley Fire Equipment Co., Inc. | \$441.93 |
| 10537 | 02/25/2015 | 02/24/2015 | AW | Luikart Heating & Cooling | \$124.00 |
| 10538 | 02/25/2015 | 02/24/2015 | AW | Mathews Ford | \$1,731.38 |
| 10539 | 02/25/2015 | 02/24/2015 | AW | Medical Benefits Mutual | \$100.50 |
| 10540 | 02/25/2015 | 02/24/2015 | AW | Mercer Door Sales | \$95.00 |
| 10541 | 02/25/2015 | 02/24/2015 | AW | MT Business Technologies Inc | \$58.66 |
| 10542 | 02/25/2015 | 02/24/2015 | AW | Ohio Health/Behavior Health | \$168.00 |
| 10543 | 02/25/2015 | 02/24/2015 | AW | Pinkerton Real Estate Services | \$71.50 |
| 10544 | 02/25/2015 | 02/24/2015 | AW | United Aggregates Inc | \$473.67 |
| 10545 | 02/25/2015 | 02/24/2015 | AW | Wince Welding Supply Inc. | \$125.29 |
| 10546 | 02/25/2015 | 02/24/2015 | AW | Treasurer State of Ohio | \$75.00 |
| 10547 | 02/25/2015 | 02/24/2015 | AW | Grayson Graphics Inc | \$380.00 |
| 10549 | 02/25/2015 | 02/25/2015 | AW | Susan Walker | \$40.00 |

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Mason:

Trustee Mason reported he and Superintendent Binckley met with representatives of Local Waste Services on February 19, 2015. They travelled every road in the Township, and took notes of trouble spots, etc. Trustee Mason indicated he was impressed with the representatives and on how well they were organized. Trustee Mason reported he received a call from Eric DeHays, Local Waste, who reported the company is ready. Letters will be sent to the customers in the next several days.

There was further discussion concerning the transition. Signs will be placed at intersections reminding about the transition, and it was decided there will be an e-mail reminder through the reverse 911 system and a phone call reminder to sign up and to advise the new pick-up day is Mondays. Trustee Mason will obtain information to place on the Township's website.

Trustee Schott:

Trustee Schott reported everything she has to report will be covered later in the agenda.

Trustee Jenks:

Trustee Jenks reported Waste Management bought Big O and took over operations February 1, 2015. Trustee Jenks stated the service in the Township and Village has been abysmal due to weather, poor service, not enough employees, etc. Trustee Jenks and Village Manager Steve Stilwell have met twice with Waste Management. There is a new local manager who promised pick up will be better. Trustee Jenks forwarded the contact person's information to the Trustees.

Trustee Jenks reported everything he has to report will be covered later in the agenda.

Roads District:

Superintendent's Report:

Snow and Ice Removal/ Salt Purchasing agreement:

Superintendent Binckley reported the crews were out seven times for snow and ice removal, using 155 tons of salt. The Township has taken delivery of 840 tons of salt, which fulfills the salt contract requirement. 550 tons of salt have been used by the Township. The schools have used approximately 50 tons of salt. There is approximately 200 tons of salt stored which should last the rest of the season.

FO Miller reported he received a salt reimbursement check from McKean Township.

Superintendent Binckley reported he will prepare final statements for the Schools and McKean Township in March.

Superintendent Binckley reported the crews continue to fill pot holes. They also placed a "bump" sign on Silver St. near Columbia Gas Sub Station. He plans to grind the asphalt down at the location tomorrow, but it cannot be permanently repaired until spring.

Welsh Hills Road:

Superintendent Binckley reported the dangerous Welsh Hills/ Snowden intersection has been discussed with the Licking County Engineer's Office since 2012. Superintendent Binckley explained the reasons the intersection is dangerous and indicated the Engineers Office is now ready to study the intersection. The Engineers Office has asked the Township Trustees complete an assistance request form. Superintendent Binckley explained this means the County acknowledges there is an issue and wants to complete an intersection improvement study. There was discussion concerning the intersection, traffic, and speed on Welsh Hills Road.

Trustee Jenks made a motion to complete the Engineer's assistance request form to study the intersection at Llanberis Drive and Welsh Hills Rd. Trustee Schott seconded the motion and it was approved with Trustee Mason abstaining because he lives in the area. Trustees Schott and Jenks will sign the assistance request form for the intersection study.

Cemetery Department:

There was nothing further to report.

Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:

Superintendent Binckley reported there are three areas in Salt Run Park (Sugar Bush field) where field tile has blown out. This will be inspected when the weather permits.

Granville Recreation District:

Trustee Schott reported the Granville Recreation District (GRD) has not signed the lease and needs one more GRD meeting to review it. Trustee Schott reported the GRD requested the word 'lease' be added back into the agreement because some grant requests require they show a copy of a lease. Trustee Schott will review this with Assistant Prosecuting Attorney Lecklider.

Fire Department:

Chief's Report:

Runs:

Chief Hussey recognized the hard work the Fire Department and Roads Department staffs have done during the harsh weather. Chief Hussey commented working in below zero temperatures is difficult on the staff and the equipment.

Chief Hussey reported there has been dialogue between himself, Chief Hect (Denison University, Director of Campus Safety), and Chief Caskey (Granville Police) concerning issues which affect the community.

Chief Hussey reported there is a new Union Township Trustee, Bill McWilliams. Trustee McWilliams will visit the Granville Township Fire Department on February 26, 2015, at 10:00 a.m. Chief Hussey noted Union Township is an important customer of the Fire Department.

Chief Hussey reported the Township has previously received two FEMA SAFER grants. Chief Hussey stated one of his objectives is to add overnight staff. The Township is getting busier and there are fewer volunteers. Chief Hussey requested permission to apply for another SAFER grant for three full time positions which will help with overnight staffing. Chief Hussey discussed his reasons why the Township should apply for the grant, the details of the grant, and the length. There was open discussion concerning the grant, the application process, application and award dates, past grants, reporting and accounting process, and what would occur if the grant is awarded to the Township. Chief Hussey advised the Trustees he is requesting approval to apply for the grant and if the grant is awarded, the Trustees will be able to accept or deny the grant.

Trustee Mason made a motion to permit Chief Hussey and Captain Curtis to complete the SAFER grant application for three full time employees. Trustee Schott seconded the motion and it was unanimously approved.

Personnel:

Chief Hussey reported he received a resignation request from a part time employee, Mike Theisen. Chief Hussey reported he received an application from John Geugold, and Mr. Geugold's back ground check process has been initiated.

Trustee Schott made a motion to accept Mike Theisen's resignation request and to approve hiring John Geugold to a part time fire fighter position, pending a successful background check. Trustee Mason seconded the motion and it was approved by a unanimous vote.

Surplus Equipment:

Chief Hussey presented and read a list of un-needed equipment and miscellaneous items and requested permission to declare the items surplus and to sell them on GovDeals.Com. Trustee Mason made a motion to declare the listed items surplus and to sell them on GovDeals.com. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Land Management/ Open Space:

Trustee Schott reported she attended the Land Management meeting on February 18, 2015, and provided them with an update concerning Trustee matters. Trustee Schott reported Land Management will begin inspections of Open and Green Space properties in May.

Trustee Mason suggested Steve Layman and the Open Space Committee be invited to a future Trustee meeting to provide an update on possible open space acquisition issues.

Zoning:

Zoning Inspector Reported he:

- Issued a Permit for Signs (Allstate) located at 1630 Columbus Rd
- The Licking County Planning Commission granted approval for a minor lot split for 3921 North St.
- Mailed a letter to a resident regarding a complaint about dogs at 1574 Newark Granville Rd.
- Received a letter of support for the proposed solar arrays at Denison from Richard Downs
- Received an application for a variance for the property at 1553 Welsh Hills Rd.

There was discussion concerning a possible PUD application from Keith Wills.

Zoning Commission:

Trustee Schott reported the Zoning Commission will meet on March 2, 2015, to vote on the Olde Park PUD.

A Public Hearing will be held by the Township Trustees on March 11, 2015 at 7:00 pm concerning the text amendment for conditional use for an artisan business. If the conditional use amendment is adopted, neighbors will be notified when the BZA meets to hear any conditional use requests.

Board of Zoning Appeals (BZA):

Trustee Schott reported the BZA is setting a date in the middle of March to hear a variance request from Marc and Ginny Clemente.

Old Business:

Rotary Bridge Project-status:

Trustee Jenks reported he received a call from the Ohio Department of Natural Resources (ODNR) regarding the \$150,000 ODNR supplemental grant for the Rotary Bridge. Trustee Jenks reported ODNR questioned why the Township had not made application for any of the grant money to date. Trustee Jenks reported ODNR stated if the Township can prove money has been spent on the bridge, it can begin requesting reimbursement. ODNR wants copies of bills and payments. Trustee Jenks reported the Township receives the bills, but the payments are made by ODOT. Trustee Jenks requested cancelled state checks from ODOT and is working with ODNR to have the cancelled checks from ODOT accepted as proof. This has not been resolved.

Policy to Appoint Committee Members/ Procedures:

Still in process.

2015 Board Appointments- Remaining Appointments:

Trustee Schott reported Candace Moore and Larry Bicking would like to be reappointed to the Bryn Du Commission. Background checks are not required as they are being reappointed.

Trustee Schott moved to reappoint Candace Moore and Larry Bicking to the Bryn Du Commission. Trustee Mason seconded and the motion passed.

USGS Stream Gauge Funding:

Trustee Schott reported there was nothing new concerning this issue and reminded FO Miller a line item will need to be recreated in the budget although nothing will be due until 2016.

Trustee Schott stated this item may be removed from the agenda.

Proposed Oil and Gas Well/McPeek Lodge:

Trustee Schott has been researching the oil and gas well proposal. Trustee Schott reported she is waiting to hear from APA Lecklider regarding questions about hiring an oil and gas attorney. There was further discussion concerning this issue including; whether hiring an attorney was appropriate, other wells in the area, amount of oil and gas at the site, payback over a period of time, how the public views McPeek Lodge, whether a well would inhibit recreation at the park, law of capture, and seismic testing.

Trustee Schott reported she is researching cost estimates for an attorney and who would be appropriate to hire. Trustee Mason reported someone in the Prosecuting Attorney's Office should be knowledgeable concerning oil and gas wells and reported there are oil and gas attorneys in the Zanesville area.

MS-4:

Trustee Schott reported she and Superintendent Binckley will meet to work on the report on February 26, 2015. The report is due April 1, 2015. Trustee Schott reported audits will be conducted at each of the service centers.

New Business:

Electrical Aggregation:

Trustee Jenks reported he spoke to Molly Prasher, Granville Village. Ms. Prasher received a letter which stated power prices may drop for a short period of time and it may be a good time to review aggregation. There was discussion concerning current rates from AEP, contract lengths, etc. Trustee Jenks reported an aggregator would need to be appointed to solicit prices on behalf of the Township. Granville Village appointed Mark Hollander, Aspen Energy, and requested the Township also appoint an aggregator.

Trustee Jenks made a motion to allow him permission to sign an aggregator request application to the State of Ohio to appoint Marc Hollander, Aspen Energy as the Township's aggregator. Trustee Schott seconded the motion and it passed by a unanimous vote.

Executive Session:

Trustee Jenks made a motion to move into executive session under 121.22(G)(1) to discuss a personnel issue and/or 121.22(G)(2) to discuss potential property purchase. After a unanimous vote with Schott-Yes, Mason- Yes, and Jenks-Yes, the meeting was moved into executive session.

Adjournment:

Trustee moved adjournment. Trustee seconded the motion, and the meeting was adjourned at 9:40 PM.

Calendar Reminder:

- Public Hearing concerning conditional use for artisan businesses, 03/11/2015 at 7:00 PM
- Regular Board Meeting, 03/11/2015 at 7:00 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.