

Granville Township
Minutes of Regular Meeting, March 11, 2015

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Bill Mason, and Paul Jenks, Fiscal Officer Jerry Miller and Betsey Hampton, Recording Secretary.

Department Heads: Chief Hussey, Superintendent Travis Binckley

Guests: Larry Bicking, Bryn Du Commission

Bruce Cramer, Bryn Du Commission

Jeff Chorpenning, 13637 National Rd SE Thornville, OH

Dave Dicks, 4545 Gooselane Rd, Alexandria

John and Anne Reese, Black Radish Creamery

Gary Sitler, 20 Old Farm Rd. Granville

Andy Wildman, Granville Recreation District

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Public Hearing on Zoning Resolution Change: Conditional Use Language:

Trustee Jenks opened the Public Hearing concerning the proposed Zoning Resolution text amendment to allow a conditional use for Artisan Businesses.

Copies of the proposed Zoning Resolution text amendment were distributed (see below). Trustee Schott introduced the proposal and read the changes.

1)-Create a new Conditional Use in the Agricultural and General Business Districts

Under section 904 add Item #10 as a conditional use within the Agricultural District

(904) Conditionally Permitted Uses: After obtaining a valid conditional use permit in accordance with Article 5, and the other provisions of these regulations, the following uses may be conditionally permitted:

1. Recreation clubs, golf courses. Extensive outdoor lighting for athletic fields, golf courses, and all other recreational facilities must comply with sections 525A item 5 and 1020.
2. Home Based Business.
3. Public and private schools. Extensive outdoor lighting for athletic fields, golf courses, and all other recreational facilities must comply with sections 525A item 5 and 1020.
4. Churches.
5. Commercial grain storage.
6. Cemeteries.
7. Nursery - plant materials and sales.
8. Bed and Breakfast.
9. Accessory Uses and Structures for Permitted and Conditionally Permitted Uses above.

10. Artisan Business

Under section 910 add Item #12 as a conditional use within the General Business District

(910) Conditionally Permitted Uses: After obtaining a valid conditional use permit in accordance with Article 5, and the other provisions of these regulations, the following uses may be conditionally permitted:

1. Retail business.
2. Restaurants.

3. Private parks and recreational areas. Extensive outdoor lighting must comply with sections 525A item 5 and 1020.
4. Commercial and public sports and game fields, baseball and soccer fields, swimming pools, skating rinks, golf driving ranges, miniature golf, bowling alleys. Extensive outdoor lighting must comply with sections 525A item 5 and 1020.
5. Accessory buildings and uses.
6. All conditionally permitted uses as specified in the PRO and LB Districts.
7. Trade schools or commercial schools.
8. Small item fabrication conducted entirely within an enclosed building.
9. Boarding kennels.
10. Residential uses
11. Cemeteries

12. Artisan Business

2)-Define/Add Artisan Business under Definitions Section

Alterations, Structural: Any change in the supporting members of a building such as bearing walls, columns, beams, or girders.

Artisan business - A business with a skilled work force that manufactures a high-quality or distinctive product in small quantities, usually by hand or using traditional methods, with very little mechanization, with or without retail. The primary structure shall not exceed 5,000 square feet of space by outside dimensions, exclusive of porches, garages, and cellars or basements. The structure must also be on a permanent foundation.

Automotive Repair: The repair, rebuilding, or reconditioning of motor vehicles or parts thereof, including collision service, painting, and steam cleaning of vehicles.

3)-Under 523 #9 - Addition of "hours of operation" to existing #9

9. A narrative statement evaluating the effects on adjoining property; the effect of such elements as noise, glare, odor, fumes, and vibration, **and hours of operation** on adjoining property; a discussion of the general compatibility with adjacent and other properties in the district; and the relationship of the proposed use to the Zoning Resolution of Granville Township and the Granville Comprehensive Plan.

4)-Under 525A Add items #16 -22

Section 525 A Specific Criteria for Conditional Uses

The following is a list of specific criteria that is individually selectable and must be used in evaluating or determining conditionally permitted uses as specified under the Official Schedule of District Regulations. In addition, several conditionally permitted uses listed under the various districts of Article 9 specifically refer to one or more of the following conditions as a probable requirement for approval. The Board of Zoning Appeals must review the following items to determine if any should be a condition for approval of a proposed conditional use.

A. Protection of Surrounding Properties and Neighborhoods

1. All structures and activity areas should be located at least 100 feet from all property lines.
2. Sound from loud speakers which can be detected beyond the premises shall not be permitted. Loud speakers, which cause a hazard or annoyance, shall not be permitted.

3. All points of entrance or exit should be located not closer than 200 feet from the intersection of two arterial thoroughfares or no closer than 100 feet from the intersection of an arterial street and a local or collector street.
4. There shall be no more than one sign oriented to each abutting street identifying the activity. Furthermore the requirements of Article 12 Signs must be met.
5. No lighting shall constitute a nuisance and shall in no way impair safe movement of traffic on any street or highway, and no lighting shall shine directly on adjacent properties. All outdoor lighting for athletic fields, golf courses, raceways, recreational facilities and lighted parking areas must comply with the regulations set out in section 1020. Additionally, such lighting systems must be designed by a licensed professional lighting engineer to ensure elimination of glare, light trespass and sky glow.
6. Structures should have primary access to a collector thoroughfare.
7. Such development should have primary access to arterial thoroughfares or be located at intersections of arterial and/or collector streets.
8. Such developments should be located adjacent to nonresidential uses such as churches, parks, industrial, or commercial uses.
9. Site locations should be preferred that offer natural or man- made barriers that would lessen the effect of intrusion into a residential area.
10. Such uses should be properly landscaped to be harmonious with surrounding residential uses.
11. Such structures should be located adjacent to parks and other non-residential uses such as schools and shopping facilities where use could be made of joint parking facilities.
12. All permitted installations shall be kept in a neat and orderly condition so as to prevent injury to any single property, any individual, or to the community in general.
13. Such uses should be located on an arterial thoroughfare, adjacent to non-residential uses such as commerce, industry, or recreation, or adjacent to sparsely settled residential uses.
14. Truck parking areas, maneuvering lanes, and access ways to public thoroughfares shall be designed to cause no interference with the safe and convenient movement of automobile and pedestrian traffic on and adjacent to the site. The site shall be used for the storage of trucks, and truck parking shall be limited to a time not to exceed 24 hours.
15. Such developments should be located on or immediately adjacent to state highways.
- 16. The conditional use shall not create noise, glare, odor, fumes or vibration that will adversely impact other properties in the area. Additionally, the conditional use shall not result in property owners in the area not being able to enjoy the property rights that others within the same zoning district are able to enjoy, as a result of the conditional use.**
- 17. Hours of operation shall be compatible with the permitted uses within the district and the existing land uses of the adjacent properties to the parcel that has requested the conditional use.**
- 18. Shall provide off street parking to accommodate the employees, delivery services, and customers of the conditional use. Said parking area shall be composed of a surface that limits dust and may include but is not limited to crushed aggregate, stone or brick pavers, pavement, and/or "green" parking lot surfaces. Other technologies may be considered by the Township Board of Zoning Appeals provided they limit dust.**
- 19. The conditional use shall provide for on-site circulation and areas for delivery vehicles. Said on-site circulation shall allow a delivery vehicle to clear the public road, and not cause backups of other vehicles onto the public road.**
- 20. Outdoor Storage shall be within a completely enclosed area that fully shields the contents from adjoining lots and the public right-of way. Said outdoor storage areas may consist of a wall or fences of opaque material that is established at a specified height to fully shield the proposed contents. Said outdoor storage should be limited to an agreed upon percentage of the principal structure, and in no instance should it exceed the size of the principal structure.**
- 21. The conditional use shall not provide for on-site burial or permanent storage of waste. On-site composting may be considered by the Township Board of Zoning Appeals, provided the on-site composting does not create a public safety hazard, ground contamination, objectionable odor, or otherwise adversely impact other properties in the area in a manner that the conditional use results in**

property owners in the area not being able to enjoy the property rights that others within the same zoning district are able to enjoy.

22. The Board of Zoning appeals may require landscaping and buffering to be installed to limit the adverse impacts of the conditional use on the other permitted and conditionally permitted uses and properties within the area. Said landscaping and buffering may consist of vegetation, mounding, wall, fencing or combination thereof and may be required to be developed by a registered landscape architect within the State of Ohio.

Trustee Schott opened the hearing for public comment. There was no public comment.

Trustee Jenks closed the Public Hearing at 7:02 p.m.

Trustee Jenks opened the Regular Trustee Meeting at 7:02 p.m.

Trustee Mason made a motion to adopt the text amendment to the Granville Township Zoning Resolution as proposed by the Granville Township Zoning Commission. Trustee Schott seconded the motion and it was approved by a unanimous vote.

Trustee Schott commented she believes this amendment is another way Granville Township is a business friendly community for the types of businesses it wishes to attract. Trustee Schott commented this will be a good fit for Granville Township.

FO Miller reported there will be a 30 day referendum period and after the referendum period the text amendment will become law. Trustee Schott advised John and Anne Reese they may contact Zoning Inspector Binckley about permit and BZA procedures after the 30 day referendum period. The conditional use must be approved by the BZA.

Approval of Agenda:

Trustee Schott moved to approve the agenda as presented. Trustee Mason seconded. Motion passed.

Minutes Approval:

Trustee Jenks moved to approve the minutes from the special meeting on February 10, 2015. Trustee Schott seconded and the motion passed by a unanimous vote.

Trustee Jenks moved to approve the minutes from the regular Trustees' meeting on February 11, 2015. Trustee Mason seconded and the motion passed by a unanimous vote.

Trustee Jenks moved to approve the minutes from the regular Trustees' meeting on February 25, 2015. Trustee Mason seconded and the motion passed by a unanimous vote.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller reported Trustee Jenks has been working with ODNR on the \$150,000 Rotary Bridge Project Grant. FO Miller forwarded the reimbursement request to ODNR.

FO Miller reported he received a signed contract and is waiting on an operational bond from Local Waste Services.

FO Miller reported he received a resignation request from Betsey Hampton, Recording Secretary. Ms. Hampton will remain until the position is filled. The position will be posted.

Elected Official Reports:

FO Miller:

Economic Sustainability Summit:

FO Miller reported he and all three Trustees attended the school's economic sustainability summit on Monday, March 9, 2015. FO Miller reported it was well attended with representatives from the GEVSD, Village, GRD, and the Chamber of Commerce.

Estate Tax Refund:

FO Miller reported he received an estate tax refund request from Knox County. The amount was \$56.60 and will be repaid from the Township's General Fund to the Knox County Auditor's Office.

Appropriation Transfers and Payment:

FO Miller presented and discussed the following appropriations transfers.

<u>Post Date</u>	<u>Transaction Date</u>	<u>Account Code</u>	<u>Amount</u>	<u>Resolution Number</u>	<u>Type</u>
03/10/2015	03/10/2015	2141-330-190-0000	-\$1,000.00		Temporary Overtime Expenses
03/10/2015	03/10/2015	2141-330-190-0001	\$1,000.00		Temporary Overtime Expenses

Trustee Schott moved to approve the supplemental appropriations transfers. Trustee Mason seconded and the motion passed by a unanimous vote.

FO Miller provided list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Jenks and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
172-2015	02/26/2015	02/16/2015	CH	Medical Mutual of Ohio	\$13,669.47
177-2015	02/27/2015	02/24/2015	EP	Joseph C Asselin	\$1,631.35
178-2015	02/27/2015	02/24/2015	EP	Susan A Bain	\$241.20
179-2015	02/27/2015	02/24/2015	EP	Christopher M Bassetti	\$372.69
180-2015	02/27/2015	02/24/2015	EP	Andrew R Baughman	\$1,545.54
181-2015	02/27/2015	02/24/2015	EP	B. Travis Binckley	\$2,175.57
182-2015	02/27/2015	02/24/2015	EP	Charles D. Borden	\$837.46
183-2015	02/27/2015	02/24/2015	EP	Thomas A. Bowman	\$1,822.51
184-2015	02/27/2015	02/24/2015	EP	Tyler J. Bryan	\$1,724.60
185-2015	02/27/2015	02/24/2015	EP	Joshua M Butt	\$1,179.02
186-2015	02/27/2015	02/24/2015	EP	Derwin R Clemens	\$1,535.76
187-2015	02/27/2015	02/24/2015	EP	Gregory S. Coyle	\$119.38
188-2015	02/27/2015	02/24/2015	EP	Casey R. Curtis	\$2,019.52
189-2015	02/27/2015	02/24/2015	EP	Alexander J Daniels	\$1,484.19
190-2015	02/27/2015	02/24/2015	EP	Paul J. DuBeck III	\$248.66
191-2015	02/27/2015	02/24/2015	EP	C. Michael Duncan	\$424.56
192-2015	02/27/2015	02/24/2015	EP	Troy A Elmore	\$264.72
193-2015	02/27/2015	02/24/2015	EP	Bradley D Essick	\$1,367.65
194-2015	02/27/2015	02/24/2015	EP	Adam C Gottfried	\$138.12
195-2015	02/27/2015	02/24/2015	EP	Benjamin S. Hagstad	\$62.09
196-2015	02/27/2015	02/24/2015	EP	Elizabeth G Hampton	\$265.32
197-2015	02/27/2015	02/24/2015	EP	Joshua B. Harrison	\$270.97
198-2015	02/27/2015	02/24/2015	EP	Kevin M Henry	\$835.17
199-2015	02/27/2015	02/24/2015	EP	Brianne M Hill	\$2,083.55
200-2015	02/27/2015	02/24/2015	EP	Jeff A Hussey	\$2,627.28
201-2015	02/27/2015	02/24/2015	EP	Paul R. Jenks	\$1,358.41
202-2015	02/27/2015	02/24/2015	EP	Brian P. Jones	\$134.41
203-2015	02/27/2015	02/24/2015	EP	Jaime J Jones	\$393.35
204-2015	02/27/2015	02/24/2015	EP	Bradley A. Leckrone	\$524.67
205-2015	02/27/2015	02/24/2015	EP	Terry L. Lynn Jr	\$498.99
206-2015	02/27/2015	02/24/2015	EP	Nicholas J Marcum	\$903.22
207-2015	02/27/2015	02/24/2015	EP	William R. Mason Jr.	\$1,240.66
208-2015	02/27/2015	02/24/2015	EP	Ralph R Meisenhelder	\$636.18
209-2015	02/27/2015	02/24/2015	EP	Troy A Melick	\$446.58
210-2015	02/27/2015	02/24/2015	EP	Daniel J Mercer	\$424.90
211-2015	02/27/2015	02/24/2015	EP	Jerry A Miller	\$1,616.98
212-2015	02/27/2015	02/24/2015	EP	Brandon T. Reece	\$1,479.89
213-2015	02/27/2015	02/24/2015	EP	Andrew T. Saunders	\$1,368.13
214-2015	02/27/2015	02/24/2015	EP	Melanie J Schott	\$1,102.78
215-2015	02/27/2015	02/24/2015	EP	Douglas W. Smith	\$470.32
216-2015	02/27/2015	02/24/2015	EP	Scott M Smith	\$420.71
217-2015	02/27/2015	02/24/2015	EP	Seth W Teagle	\$415.34
219-2015	02/27/2015	02/24/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,857.19
220-2015	02/27/2015	02/24/2015	EW	Ohio Public Employees Deferred Comp.	\$1,347.00
221-2015	02/27/2015	02/24/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
222-2015	02/27/2015	02/24/2015	EW	AFLAC	\$969.69

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
223-2015	02/27/2015	02/25/2015	EW	Ohio Department of Taxation	\$2,389.81
224-2015	02/27/2015	02/25/2015	EW	School District Income Tax	\$280.60
225-2015	02/27/2015	02/25/2015	EW	Village of Granville - Income Tax Dept	\$1,177.20
226-2015	02/27/2015	02/25/2015	EW	Park National Bank - for OPERS ACH Dr	\$7,467.42
227-2015	02/27/2015	02/25/2015	EW	Park National Bank - OP&FPP	\$19,247.13
10548	02/27/2015	02/24/2015	WH	Park National Bank - G Twp FSA W/H	\$1,184.58
10550	03/04/2015	03/03/2015	AW	C-TEC	\$2,458.00
10551	03/04/2015	03/03/2015	AW	Certified Oil Company	\$3,552.41
10552	03/04/2015	03/03/2015	AW	Cintas Corporation	\$559.45
10553	03/04/2015	03/03/2015	AW	County Treasurer's Educational Fund	\$100.00
10554	03/04/2015	03/03/2015	AW	Fackler Country Gardens Inc	\$2.01
10555	03/04/2015	03/03/2015	AW	Finley Fire Equipment Co., Inc.	\$484.41
10556	03/04/2015	03/03/2015	AW	Fire House	\$50.00
10557	03/04/2015	03/03/2015	AW	Granville Lumber	\$3.69
10558	03/04/2015	03/03/2015	AW	KE-WA-PA Inc.	\$420.62
10559	03/04/2015	03/03/2015	AW	Kokosing Materials Inc	\$144.00
10560	03/04/2015	03/03/2015	AW	Licking County Auditor	\$2,696.42
10561	03/04/2015	03/03/2015	AW	McDonald Auto and Truck Repair	\$2,479.52
10562	03/04/2015	03/03/2015	AW	MT Business Technologies Inc	\$53.08
10563	03/04/2015	03/03/2015	AW	Ohio Public Entity Consortium	\$1,519.28
10564	03/04/2015	03/03/2015	AW	Ross' Granville Market	\$118.55
10565	03/04/2015	03/03/2015	AW	Time Warner	\$117.49
10566	03/04/2015	03/03/2015	AW	United States Post Office	\$58.00
10567	03/04/2015	03/03/2015	AW	Verizon Wireless	\$321.24
10568	03/04/2015	03/03/2015	AW	Cargill, Inc.	\$20,632.54
10569	03/04/2015	03/03/2015	AW	United Aggregates Inc	\$450.30

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

2015 Permanent Budget:

FO Miller presented the 2015 permanent appropriations budget. FO Miller reported the 2015 budget has been under review for the past several months. On February 10, 2015 a special meeting was held which included a review of the budget process. Action items included reducing the number of line items and presenting a logical level of control. FO Miller worked with Superintendent Binckley and Chief Hussey to consolidate line items and contacted the State Auditor's Office, Local Government Services for budgeting recommendations. FO Miller noted he met with each of the Trustees earlier and reviewed the proposed budget. FO Miller explained what the Trustees will be approving in the budget. There was further discussion concerning the 2015 budget.

FO Miller read the 2015 budget approval resolution as required in the Ohio Revised Code Section 5705.38.

Trustee Jenks moved to approve the 2015 Granville Township budget resolution as read by FO Miller. Trustee Schott seconded. Trustee Schott stated she is concerned because the Trustees went to the taxpayers for a General Fund levy this past November further damage could be done to the General Fund by allocating all of the Trustees' salaries from the General Fund if such does not need to be done. Trustee Schott commented when the State legislature allowed Trustees' salaries to be allocated from other funds it was done for a reason. There was further discussion concerning this issue. Trustee Jenks commented because the Trustees' salaries are allocated from the General Fund, they do not need to be taken from the General Fund and fund transfers may still be done. Trustee Jenks commented it is difficult to guess at the beginning of the year upon which issues/areas the Trustees will spend most of their time. Previously FO Miller would have to over allocate Trustee salaries in other funds. It was noted if the Trustees spend time working on Open Space issues, their salaries may be paid from the Open Space Fund, but timesheets would need to be completed and funds appropriated from carryover.

FO Miller reported he will add carryover line items based on the dollars from the amended certificate.

Trustee Jenks amended his motion to approve the 2015 Granville Township budget as presented and to provide FO Miller authority to add a carryover line to the amount approved on the amended certificate. Trustee Schott seconded the amended motion and it was approved by a unanimous vote.

Granville Township
Township Annual appropriation Resolution
Rev. Code, Sec. 5705.38

The Board of Trustees of Granville Township, Licking County, Ohio, serving in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees met in regular session on the 11th day of March, 2015 at the Township Service Complex meeting room with the following members present:

Paul Jenks

William R. Mason, Jr.

Melanie Schott

Mr. Jenks moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Granville, Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2015, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows;

GENERAL FUND (1000)

110 - 100 Salaries	99,880.00
110 - 200 Employee Fringe Benefits	52,940.23
110 - 300 Purchased Services	34,417.00
110 - 400 Supplies and Materials	2,100.00
110 - 500 Other	5,700.00

130 - 100 Salaries	14,000.00
130 - 200 Employee Fringe Benefits	2,448.85
130 - 500 Other	4,000.00
610 - 300 Purchased Services	35,058.00
Carryover	471,085.63
Fund Total	721,629.71

MOTOR VEHICLE LICENSE (2011)

330 - 420 Oper Supplies	10,000.00
Carryover	50,749.32
Fund Total	60,749.32

GASOLINE TAXES (2021)

330 - 360 Contracts/Paving	100,000.00
Carryover	108,787.20
Fund Total	208,787.20

CEMETERY FUND (2041)

110 - 100 Salaries	1,000.00
110 - 200 Employee Fringe Benefits	165.00
410 - 100 Salaries	66,335.00
410 - 200 Employee Fringe Benefits	33,797.64
410 - 300 Purchased Services	10,170.45
410 - 400 Supplies and Materials	12,166.24
410 - 500 Other	7,223.74
410 - 700 Capital Outlay	38,500.00
C/O for Land for new cemetery	314,200.00
Carryover	377,696.84
Fund Total	860,929.90

ROAD DISTRICT (2141)

110 - 100 Salaries	1,800.00
110 - 200 Employee Fringe Benefits	275.00
330 - 100 Salaries	196,000.00
330 - 200 Employee Fringe Benefits	80,500.00
330 - 300 Purchased Services	273,900.00
330 - 400 Supplies and Materials	112,200.02
330 - 500 Other	2,000.00
760 - 700 Capital Outlay	140,000.00
Carryover	893,838.04
Fund Total	1,700,513.06

FIRE FUND (2191)

110-100 Salaries	2,950.00
110-200 Employee Fringe Benefits	2,000.00
110-300 Purchased Services	20,050.00

220-100 Salaries	1,089,400.00
220-200 Employee Fringe Benefits	413,850.00
220-300 Purchased Services	251,860.00
220-400 Supplies and Materials	79,100.00
220-500 Other	6,000.00
220-300 Purchased Services	0.00
760-700 Capital Outlay	104,500.00
910-910 Transfer Out	175,000.00
Carryover	2,441,485.99
Fund Total	4,586,195.99

OPERA HOUSE FUND (2193)

760 - 700 Capital Outlay	0.00
Carryover	96,693.91
Fund Total	96,693.91

OPEN SPACE FUND (2195)

110 - 100 Salaries	795.00
110 - 200 Employee Fringe Benefits	131.00
110 - 300 Purchased Services	37,025.00
110 - 400 Supplies and Materials	0.00
110 - 500 Other	5,000.00
760 - 700 Capital Outlay	1,000,000.00
Carryover	3,237,917.82
Fund Total	4,280,298.82

CEMETERY BEQUEST – NON-RESTRICTED FUND (2902)

760 – 700 Capital Outlay	0.00
Carryover	17,180.63
Fund Total	17,180.63

FIRE HOUSE FUND (4901)

760 – 700 Capital Outlay	0.00
Carryover	917,981.42
Fund Total	917,981.42

FIRE EQUIPMENT RESERVE FUND (4902)

760 – 700 Capital Outlay	0.00
Carryover	1,840,166.80
Fund Total	1,840,166.80

CEMETERY BEQUEST – RESTRICTED FUND (4951)

Carryover	176,758.78
Fund Total	176,758.78

Mrs. Schott seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Jenks, yes

Mr. Mason, yes

Mrs. Schott, yes

Adopted March 11, 2015

Jerry A. Miller, Fiscal Officer

Trustee Mason:

Trustee Mason reported he attended the joint communications meeting.

Trustee Mason reported he has been in contact with Eric DeHays, Local Waste Services on a daily basis. Trustee Mason reported Mr. DeHays stated the registration is going well and over half have registered. Mr. DeHays also requested the reverse 911 announcement be sent out next week. Trustee Mason will provide a message for Chief Hussey. .

Trustee Mason reported LWS will place signs at street intersections to remind residents about the transition. Also, the reverse 911 system will be used to provide an e-mail and a phone call to reminder residents to sign up and to advise the new pick-up day is Monday. Trustee Mason will obtain information for the Township's website.

Trustee Mason reported he attended the economic sustainability summit.

Trustee Jenks:

Trustee Jenks reported he attended the economic sustainability summit.

Trustee Jenks reported everything he has to report will be covered later in the agenda.

Trustee Schott:

Trustee Schott reported she attended the economic sustainability summit.

Trustee Schott reported she attended the MS-4 audit overview and updated the other Trustees by phone. Trustee Schott reported a binder was put together about the Township's compliance with the MS-4 permit. Trustee Schott explained the MS-4 permit information and process. Trustee Schott reported they will be submitting the permit for 2014 this week.

Trustee Schott reported she is working on creating a Township Facebook page as another mechanism to get information out to the residents regarding the trash pick-up change. There was discussion concerning the Facebook page. Trustee Jenks requested APA Lecklider be contacted concerning rules about public records and social media. Chief Hussey reported the Fire

Department has a Facebook page and information on it such as photos are maintained and there is no public interaction.

Trustee Schott reported everything she has to report will be covered later in the agenda.

Roads District:

Superintendent's Report:

Snow and Ice Removal/ Salt Purchasing agreement:

Snow and Ice Removal:

Superintendent Binckley reported the crews were out five times for snow and ice removal, using 85 tons of salt. The Township contracted for 775 tons of salt through the State's purchasing program and has purchased 840 tons of salt, which was 108% of the salt contract. 530 tons of salt have been used by the Township for the year. Granville Exempted School District and McKean Township have used approximately 120 tons of salt. Superintendent Binckley reported 150-175 tons of salt remains.

Superintendent Binckley reported he had a conference call with ODOT regarding ODOT's salt purchasing contracts for summer and winter. The winter participation agreements will be sent out sometime in April and be due back to ODOT by early May. Superintendent Binckley reported in the conference call it does not appear it is less expensive to purchase salt through the summer program as it is actually more expensive because the delivery trucks are being used for other functions in the summer. Superintendent Binckley recommended the Township not take part in the summer salt purchase program and continue to participate in the winter salt purchasing program. No action was taken.

Road Repair:

Superintendent Binckley reported the crews continue to fill pot holes.

Superintendent Binckley reported the crews ground the asphalt down near the Columbia Gas Sub Station on Silver St.

Superintendent Binckley reported a large limb came down on Cambria Mill Rd. this morning near SR 661.

Equipment:

Superintendent Binckley reported the Township will take delivery of a new backhoe from Southeastern Equipment later this week. The existing backhoe will be placed on GovDeals.com.

MS-4 Report:

Superintendent Binckley reported he completed the annual MS4 Report.

Paving:

Superintendent Binckley reported he plans to bring the paving contract information to the next Trustee meeting and would like to open bids at the first Township meeting in April.

Cemetery Department:

Superintendent Binckley reported the crews started picking up limbs and debris in the cemetery.

Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:

Bruce Cramer, Bryn Du Commission Executive Director, presented the Bryn Du Commission's annual report. Mr. Cramer provided financial details, recent projects such as the carriage house, normal bills and expenses, club, social, and group use, upcoming events such as the Art and Wine Show and Polo at Bryn Du, etc. Mr. Cramer noted there have been thousands of visitors to Bryn Du and many commented it is a gem and is well maintained. Mr. Cramer stated the Bryn Du Commission tries to stay financially strong and is fiscally prudent.

Trustee Mason commented some of what the Bryn Du Commission does mirrors what Denison has done with the Sigma Chi house on the Denison Campus. Trustee Mason commented there may be some ways he and the Bryn Du Commission may work together and share information such as sub-contractor information, etc. It was noted the center core of Bryn Du was built in the 1800s and the wings were added in 1905.

Trustee Jenks thanked Mr. Cramer and the Bryn Du Commission for their work. Trustee Jenks stated Bryn Du is special to the Township as is the GRD. Trustee Jenks raised the issue of one governmental unit paying money to another governmental unit. Trustee Jenks commented the Township appreciates the way the Bryn Du Commission has worked with the GRD and requested they continue to work with the GRD as both groups have limited funds which come from local residents.

GRD:

Request to Store Equipment at the Township Maintenance Facility:

Director Wildman advised the Trustees the GRD has posted a maintenance worker position. The GRD would like permission to store a truck, trailer and mower at the Township maintenance facility. Director Wildman reported there is a storage facility at Raccoon Valley Park which will be cleaned out, but it will take time until it is ready to be used.

After a period of discussion, Trustee Jenks made a motion to allow the GRD to store equipment at the Township Maintenance Facility until the end of June. Trustee Schott seconded and the motion passed by a unanimous vote.

Trustee Schott questioned if the Township's equipment would ever be borrowed by the new maintenance employee and Superintendent Binckley reported that was not discussed and would bring up insurance and liability issues.

GRD Park Operations Agreement:

Director Andy Wildman, GRD, advised the Trustees the GRD Trustees approved the operations agreement between the Township and the GRD with the change of wording to 'property lease' as this change will allow them to apply for grants.

Trustee Jenks requested the most recent draft of the GRD Lease. This will be reviewed and voted on at a later meeting. Trustee Schott reported she discussed the wording change with APA Lecklider who stated he did not have a preference and it was okay to change to 'lease'.

Fire Department:

Chief's Report:

Runs:

Chief Hussey reported he has been working on data analysis with Bill Habig regarding the Fire Station project.

ISO Rating:

Chief Hussey reported the Township received notification of its ISO rating and will be a class III on June 1, 2015. Chief Hussey described the ISO rating system, how it is used, and how Granville Township's score was achieved. Chief Hussey noted the Licking County 911 center technology dramatically improved which resulted in additional points, the fleet scored well, but it is a lean fleet without reserve trucks, the deployment analysis scored well, and they received 8.2 points out of 15 for staffing which was up from 3 points 5 years ago.

Chief Hussey reported the Department was only 2.5 points from being rated a class II fire department. Currently there are no class II fire departments in Central Ohio.

Chief Hussey indicated he would have liked the Fire Department to score higher in training as the Department scored 5 out of 9 points. Chief Hussey reported the Department loses points for not having a training facility. There was further discussion concerning this issue, risk reduction points, and Granville Township's scores. Chief Hussey opined a drill facility would be included in the planning of a new fire station. Chief Hussey reported the Class III rating places the Granville Township Fire Department in the top 6% of the Country and businesses and home owners may see adjustments in their insurances costs due to the ISO score. Chief Hussey indicated he has advised Denison University, Granville Schools, and Kendal about the new rating.

EMS Vehicle Purchase:

Chief Hussey reported he would like to form a committee to prepare the specifications for a new EMS vehicle. Chief Hussey advised the purchase is budgeted. The committee will take 3-4 months and there is a 6 month lead time for orders. The approval of the Trustees will be required before the new EMS vehicle is ordered. The EMS vehicle would be purchased in 2016.

Land Management/ Open Space:

Trustee Mason reported the Open Space Committee will be at the executive session of the next Trustees' meeting.

Zoning:

Zoning Inspector and Compliance Officer:

Permit issued-2228 Loudon St. - Dwelling

Granted approval for a minor lot split on Welsh Hills Rd. (Masterson Property)

Trustee Schott reported she received permission from the Trustees to spend up to \$500 for Township stationary. Trustee Schott reported she did not spend the entire \$500 and would like permission to use the remaining amount toward a new zoning permit application form. The person who printed the stationary will work on a new zoning permit for \$40. Trustee Schott

reported the Zoning Resolution requires the Trustees to accept all zoning applications. The current application was created in 1963. There were no objections.

Zoning Commission:

Trustee Schott reported the Zoning Commission will meet on March 16, 2015. They will have a public hearing on March 23, 2015, concerning the proposed Olde Park PUD, and on March 31, for the Sycamore Ridge PUD.

Board of Zoning Appeals (BZA):

Zoning Inspector Binckley reported the BZA will meet at 7:00 p.m. on March 17, 2015, to hear a variance request pertaining to a home at 1553 Welsh Hills Rd. NE.

Old Business:

Rotary Bridge Project-status:

Trustee Jenks reported he spent several days working with the Ohio Department of Natural Resources (ODNR) regarding the \$150,000 ODNR supplemental grant for the Rotary Bridge. A first submission for the grant money has been made. \$132,348 is the first reimbursement request amount. The grant ends in June and if the remaining \$18,000 is not requested, it will be lost. Trustee Jenks reported nothing more may be requested until more money is spent. Construction on the bridge should begin any day, weather permitting.

Policy to Appoint Committee Members/ Procedures:

This may be removed from the agenda.

Oil and Gas Well McPeek Lodge:

Gary Sitler informed the Trustees about an energy education program and a fire/rescue personnel training program funded by the oil and gas producers of Ohio.

Mr. Sitler stated his company desires to obtain an oil and gas lease for the Township's property at McPeek Lodge. Mr. Sitler stated he has received many questions from the Trustees, such as how much oil and gas, when, etc. Mr. Sitler reported he would like instead to request permission to do seismic testing. This will enable his company to figure out answers such as how much, etc. There was discussion concerning seismic testing such as when it could be conducted, weather, how it is conducted, etc. Mr. Sitler reported he e-mailed the Trustees a draft of a standard seismic permit. Mr. Sitler requested the Trustees grant his company a seismic permit.

Trustee Schott reported she forwarded the draft permit to APA Lecklider for review and asked if he thought the permit was a binding agreement. Trustee Schott reported APA Lecklider did not believe the permit was a binding agreement.

Trustee Mason questioned if there were obligations on the part of the Township, such as cost, for the testing or after the testing. Mr. Sitler responded the cost will be paid by the oil and gas company, and there is no obligation on the part of the Township. There was further discussion.

Mr. Sitler reported owners of a neighboring property are in the final stages of signing an oil and gas lease with Mr. Sitler's company.

Trustee Jenks reported the Township previously granted seismic testing rights at Raccoon Valley Park, although the seismic testing was not completed at the location.

Trustee Jenks noted there are a number of groups which have events at McPeck Lodge such as graduations and the Conservation Club will still be using the area until the end of June (July). Trustee Jenks requested if the Township grants permission for seismic testing, would Mr. Sitler's company work around the GRD and the Conservation Club.

Mr. Sitler commented they would agree to notify the Township two weeks prior to conducting the testing, and will coordinate their activities around any planned activities at McPeck Lodge.

Trustee Jenks made a motion to grant permission to Mr. Sitler's company permission until February 28, 2016, to conduct geophysical testing at McPeck Lodge with the condition they work around the GRD and the Raccoon Valley Conservation Club and for Trustee Schott to sign the permit after she has determined the conditions. Trustee Schott seconded the motion. After further discussion concerning the testing process, the motion passed by a unanimous vote.

MS-4:

This was discussed previously in the agenda.

Farm Lease Bid SR37/ James Rd.:

Trustee Jenks reported bids were opened at the last Trustees' meeting. Trustee Jenks suggested all bids be rejected in favor of exploring the possible sale of the property.

Trustee Jenks moved to reject all bids to farm the property at SR 37 and James Rd. Trustee Mason seconded and the motion passed by a unanimous vote.

FO Miller reported the property is still listed as tax exempt and he did not file for CAUV.

Electrical Aggregation:

Trustee Jenks reported the Township previously explored energy aggregation, however the prices were higher than expected and it was decided not to proceed at that time. Trustee Jenks reported Integrys/Constellation submitted a two year proposal with a rate of 6.14 cents, an opt out provision, no termination fees, budget billing, and will reimburse the Township and Village the \$3,500 cost of putting energy aggregation on the ballot. The Village is inclined to agree to the contract.

Trustee Jenks made a resolution stating Granville Township support and approve FO Miller or himself to sign a 2 year contract with Integrys/Constellation to start budget billing in June of 2015, at a rate of 6.14 cents per kwh, providing all components previously decided upon are included in the contract and if the Village of Granville also votes to support the program. There was further discussion concerning the process for approval, the timeline, the contract

requirements, resident notice, and the probable savings. Trustee Schott, seconded the motion which was approved by unanimous vote.

New Business:

There was no new business.

Executive Session:

There was no need for executive session.

Adjournment:

Trustee Jenks moved adjournment. Trustee Schott seconded the motion, and the meeting was adjourned at 8:37PM.

Calendar Reminder:

- Public Hearing concerning conditional use for artisan businesses, 03/25/2015 at 7:00 PM
- Regular Board Meeting, 03/11/2015 at 7:00 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.