

Granville Township  
Minutes of Regular Meeting, March 25, 2015

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott and Paul Jenks, Fiscal Officer Jerry Miller.

Absent: Trustee Mason

Department Heads: Chief Hussey, Superintendent Travis Binckley

Guests: Doug Wagner, Open Space Committee

Leonard Hubert, Open Space Committee

Jackie O'Keefe, Open Space Committee

Steve Layman, Township Land Consultant

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Approval of Agenda:

Trustee Jenks moved to approve the agenda with an amendment to add consent to sign the Big-O contract under new business. Trustee Schott seconded. Motion passed.

Minutes Approval:

Trustee Schott noted under the 2015 Permanent Budget section (page 58), her statement referred to the past November election rather than the upcoming November and provided FO Miller a copy of the correction. Trustee Schott moved to approve the minutes from the March 11, 2015 meeting as amended. Trustee Jenks seconded, and the motion passed.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller stated it was previously reported information was sent to ODNR regarding the Rotary Bridge. Trustee Jenks reported he was advised by ODNR the Township would have the money by this week and questioned if the money was received. FO Miller reported he has not received anything from ODNR. Trustee Jenks reported he will call ODNR if the money is not received by the next Trustee meeting.

FO Miller reported he received the official performance bond from Local Waste Services. FO Miller reported the only other correspondence received concerned trash information.

Elected Official Reports:

FO Miller:

Record Retention Schedule (RC2):

FO Miller reported the Records Commission met March 25, 2015, prior to the Trustees' regular meeting. A new RC2 schedule was presented, reviewed and approved by the Records Commission. FO Miller noted the revised RC2 was submitted on the recently updated form, which provides the Ohio Historical Society with a check box (RC-3 Required by OHS-LGRPR). Unchecked boxes allow documents to be destroyed based on their approved retention schedule. Checked boxes require completion of an RC-3 (Certificate of Records Disposal). FO Miller also

reported the new RC2 now includes new schedules which, if approved, would allow paper documents to be destroyed once electronic images have been created.

FO Miller reported he added a 6 month retention schedule for the digital recording of the Trustees' meetings. FO Miller reported he also received information from the Ohio Historical Society including opinions from the Ohio Attorney General's office regarding e-mails. This information stated e-mails are not records and are simply a delivery method. The Ohio Historical Society requested the Township add a disclaimer at the bottom stating, "e-mail is a format on which records are sent, received, and or drafted using electronic mailing systems, e-mail is not a record series."

Trustee Jenks commented he learned in training of other Townships which had been sued because they couldn't produce e-mails. Trustee Jenks questioned if this disclaimer meant the Township could dispose of e-mails. FO Miller referenced a section provided by the Ohio Historical Society titled correspondence. FO Miller reported this section stated correspondence is messages sent and received by any media including letters, memoranda, faxes, e-mail messages and communications. The Ohio Historical Society breaks correspondence into three categories:

Transient:

Communications which convey information of temporary importance in lieu of oral communication. i.e. drafts, meeting notices etc. Referral letters, requests for routine information or publications provided to the public by an agency which are answered by standard form letters. The retention for transient communications is until no longer of administrative value.

General:

Requests for information pertaining to interpretations and other miscellaneous inquiries; informative - does not attempt to influence policy. Including copies of outgoing correspondence maintained for reference purposes. The retention for transient communications is for two years.

Substantive:

Correspondence of the head and the executive staff of an agency dealing with significant aspects of the administration of the office. Includes information concerning agency policies, procedures, program, fiscal and personnel matters. The retention for transient communications is five years; file with related records if content requires longer retention; appraise for historical value.

There was further discussion e-mail may be required to be maintained depending on which category it is.

Trustee Jenks made a motion the Trustees approve the new record retention schedule as approved by the Township Records Committee. Trustee Schott seconded and the motion was approved.

FO Miller will finalize the changes and send the new RC2 to the Ohio Historical Society for acceptance.

FO Miller reported he has been taking phone calls concerning trash and discussed some of the calls. FO Miller reported he stressed to Local Waste Management it is important the residences which do not have trash pick-up do not receive a bill next month and provided a list of those residences.

Amended Certificate and Revised Revenue and Appropriation Amounts:

There were no appropriations transfers.

FO Miller discussed the new budget process and reported he will meet with Chief Hussey and Superintendent Binckley to discuss line items in the budget.

FO Miller provided list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
228-2015	03/13/2015	03/10/2015	EP	Joseph C Asselin	\$1,320.11
229-2015	03/13/2015	03/10/2015	EP	Susan A Bain	\$294.46
230-2015	03/13/2015	03/10/2015	EP	Thomas M Barnhill	\$578.13
231-2015	03/13/2015	03/10/2015	EP	Christopher M Bassetti	\$174.69
232-2015	03/13/2015	03/10/2015	EP	Andrew R Baughman	\$2,036.69
233-2015	03/13/2015	03/10/2015	EP	B. Travis Binckley	\$2,175.57
234-2015	03/13/2015	03/10/2015	EP	Charles D. Borden	\$999.92
235-2015	03/13/2015	03/10/2015	EP	Thomas A. Bowman	\$2,654.66
236-2015	03/13/2015	03/10/2015	EP	Tyler J. Bryan	\$1,559.84
237-2015	03/13/2015	03/10/2015	EP	Joshua M Butt	\$1,336.51
238-2015	03/13/2015	03/10/2015	EP	Derwin R Clemens	\$1,545.88
239-2015	03/13/2015	03/10/2015	EP	Gregory S. Coyle	\$269.95
240-2015	03/13/2015	03/10/2015	EP	Casey R. Curtis	\$2,375.49
241-2015	03/13/2015	03/10/2015	EP	Alexander J Daniels	\$1,296.99
242-2015	03/13/2015	03/10/2015	EP	Paul J. DuBeck III	\$111.53
243-2015	03/13/2015	03/10/2015	EP	C. Michael Duncan	\$268.09
244-2015	03/13/2015	03/10/2015	EP	Troy A Elmore	\$262.01
245-2015	03/13/2015	03/10/2015	EP	Bradley D Essick	\$1,544.48
246-2015	03/13/2015	03/10/2015	EP	Adam C Gottfried	\$603.47
247-2015	03/13/2015	03/10/2015	EP	Benjamin S. Hagstad	\$152.16
248-2015	03/13/2015	03/10/2015	EP	Kevin M Henry	\$882.70
249-2015	03/13/2015	03/10/2015	EP	Brianne M Hill	\$2,407.56
250-2015	03/13/2015	03/10/2015	EP	Jeff A Hussey	\$2,627.28
251-2015	03/13/2015	03/10/2015	EP	Aaron C. Jones	\$500.35
252-2015	03/13/2015	03/10/2015	EP	Brian P. Jones	\$128.94
253-2015	03/13/2015	03/10/2015	EP	Jaime J Jones	\$413.74
254-2015	03/13/2015	03/10/2015	EP	Bradley A. Leckrone	\$268.92
255-2015	03/13/2015	03/10/2015	EP	Terry L. Lynn Jr	\$512.04
256-2015	03/13/2015	03/10/2015	EP	Nicholas J Marcum	\$434.71
257-2015	03/13/2015	03/10/2015	EP	Ralph R Meisenhelder	\$636.18
258-2015	03/13/2015	03/10/2015	EP	Troy A Melick	\$385.80
259-2015	03/13/2015	03/10/2015	EP	Daniel J Mercer	\$300.85
260-2015	03/13/2015	03/10/2015	EP	Brandon T. Reece	\$1,649.15
261-2015	03/13/2015	03/10/2015	EP	Steve L. Riley Jr.	\$151.65
262-2015	03/13/2015	03/10/2015	EP	Andrew T. Saunders	\$1,368.13
263-2015	03/13/2015	03/10/2015	EP	Douglas W. Smith	\$948.06
264-2015	03/13/2015	03/10/2015	EP	Scott M Smith	\$420.71
265-2015	03/13/2015	03/10/2015	EP	Seth W Teagle	\$545.12
267-2015	03/13/2015	03/10/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,985.92
268-2015	03/13/2015	03/10/2015	EW	Ohio Public Employees Deferred Comp.	\$1,497.00
269-2015	03/13/2015	03/10/2015	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
10570	03/18/2015	03/17/2015	AW	Ashcraft Machine & Supply Inc	\$247.21
10571	03/18/2015	03/17/2015	AW	Bound Tree Medical LLC	\$1,142.92
10572	03/18/2015	03/17/2015	AW	Cardmember Service	\$361.14
10573	03/18/2015	03/17/2015	AW	EMSAR Columbus	\$300.00
10574	03/18/2015	03/17/2015	AW	Fire House	\$523.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10575	03/18/2015	03/17/2015	AW	Granville Lumber	\$125.22
10576	03/18/2015	03/17/2015	AW	Grayson Graphics Inc	\$70.00
10577	03/18/2015	03/17/2015	AW	Janet L. Packard	\$20.00
10578	03/18/2015	03/17/2015	AW	KE-WA-PA Inc.	\$13.47
10579	03/18/2015	03/17/2015	AW	Knox County Auditor	\$58.50
10580	03/18/2015	03/17/2015	AW	Lakes' End	\$199.95
10581	03/18/2015	03/17/2015	AW	Lawson Products Inc	\$216.99
10582	03/18/2015	03/17/2015	AW	Medical Benefits Mutual	\$100.50
10583	03/18/2015	03/17/2015	AW	Mercer Door Sales	\$305.00
10584	03/18/2015	03/17/2015	AW	Newark Winnelson	\$2.82
10585	03/18/2015	03/17/2015	AW	Newspaper Network of Central Ohio	\$98.00
10586	03/18/2015	03/17/2015	AW	Ohio Health/Behavior Health	\$164.50
10587	03/18/2015	03/17/2015	AW	Old Republic	\$200.00
10588	03/18/2015	03/17/2015	AW	Pinkerton Real Estate Services	\$71.50
10589	03/18/2015	03/17/2015	AW	Springfield Auto Supply Inc	\$3,923.22
10590	03/18/2015	03/17/2015	AW	Treasurer State of Ohio	\$870.00
10591	03/18/2015	03/17/2015	AW	United Aggregates Inc	\$133.66
10592	03/18/2015	03/17/2015	AW	Vince Catalogna	\$253.00
10593	03/18/2015	03/17/2015	AW	Wichert Insurance	\$140.00
10594	03/17/2015	03/17/2015	AW	First Ohio Title	\$3,203.83

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Schott:

Trustee Schott reported she contacted Assistant Prosecuting Attorney (APA) Lecklider concerning a Facebook page for the Township, public records requests concerning the page, etc. Trustee Schott reported APA Lecklider advised Licking County is also reviewing this issue and has formed a committee. Trustee Schott will attend a meeting with the committee on April 10, 2015. The meeting will be run by the Prosecutor's Office and will discuss public information on Facebook pages, etc. There was further discussion. Trustee Schott reported APA Lecklider stated there is nothing which prohibits Trustee Schott from having a page. Trustee Schott reported anyone can be made an administrator on the Facebook page, such as FO Miller, Chief Hussey, etc.

Trustee Schott reported everything she has to report will be covered later in the agenda.

Trustee Jenks:

Trustee Jenks reported he attended the Granville Township Zoning Commission Public Hearing concerning the Olde Park PUD meeting on March 23, 2015.

Trustee Jenks reported he attended a reunion for past Granville Recreation District Trustees.

Trustee Jenks reported everything else he has to report will be covered later in the agenda.

Trustee Mason:

Trustee Mason was absent.

Roads District:Superintendent's Report:

Superintendent Binckley reported the crew wrapped up filling potholes and repaired berms. Superintendent Binckley reported the berm was built up on River Road, by the bridge. The County will extend the guard rail at this location by 50 feet.

Superintendent Binckley reported the crew began removing snow fences.

2015 Paving Project:

Superintendent Binckley provided paving recommendations for 2015 to the Board.

Superintendent Binckley reported the recommendation was for roughly 3 miles of road mainly on the south side of the Township and includes Orchard, Whipkey, Louise, Alberry, a portion of Granview, Potters Lane, Pine Village, Vill-edge, Oakhill, and a portion of Silver Street.

Superintendent Binckley explained near the Columbia Gas station on Silver Street the asphalt raised up and there are water issues at the site. The culvert is scheduled for replacement and the water issue will be addressed. Superintendent Binckley noted if there is a big problem, the Township may need to subcontract some of the work, but he does not foresee that at this time.

The culvert work will be completed before the paving. There was further discussion. FO Miller questioned if, when in the middle of completing the culvert work Superintendent Binckley finds a need to subcontract, he would reach out to Trustees Jenks for approval to hire a subcontractor. Superintendent Binckley agreed. There was further discussion concerning the water project on Old River Road and the guardrail issue on the portion of River Road on the south side of SR16.

Superintendent Binckley suggested a deadline of July 31, 2015, for the paving. Superintendent Binckley reported he would like permission to obtain an engineer's estimate to include in the bid packet. Superintendent Binckley reported he would like to open bids at the next meeting, if possible. There was further discussion. Trustee Schott questioned how the bid process would be affected if the Trustees wanted to add any areas to be paved. Superintendent Binckley reported up to a certain dollar amount could be added, but he did not recall the specific amount.

Trustee Jenks moved to adopt the recommended paving projects as presented by Superintendent Binckley and putting the project to bid at \$278,083. Trustee Schott seconded the motion and the motion passed.

Summer work hours:

Superintendent Binckley requested permission for the employees to begin working summer hours: 10 hours days, Monday through Friday, 6:30 a.m. until 5:00 p.m. The Trustees had no objections.

Cemetery Department:

Superintendent Binckley reported the crews have been spring cleaning. Superintendent stated a volunteer ground up sticks at Old Colony.

Trustee Schott reported a Union Cemetery meeting was held at the Old Colony Cemetery on March 25, 2015. They met with the Village's Tree and Landscape Committee concerning the old ash tree. AEP contacted Village Manager Stilwell concerning this tree. Trustee Schott reported AEP stated although the tree is not an immediate threat to their lines, they would be willing to take this ash tree out at no charge. Trustee Schott reported key points of the tree discussion and stated the recommendation from the Tree and Landscape Committee and the Old Colony Board was the tree should probably come down. Trustee Schott reported how the tree will be removed.

Trustee Schott reported the Old Colony Board will send an invoice to the Village and to the Township for agreed upon funding.

Trustee Schott made a motion the Township pay the Old Colony Cemetery Invoice for \$5,000 appropriated in the 2015 budget, when it is received. Trustee Jenks questioned if this is a match to what the Village is paying. Trustee Schott reported the Village will be invoiced for the same amount. Trustee Jenks seconded the motion on the condition the Village pays the same amount. After no further discussion the motion passed by unanimous vote.

Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:

GRD:

Lease:

Trustee Jenks discussed an item Page 1, item 1, C1, of the proposed lease with the GRD and requested it be added after "Kiwanis Club" the GRD is subject to all properties within the park except what was listed as exceptions. Trustee Jenks discussed other requested changes and provided Trustee Schott with a copy of his requested changes.

Page 2, item 4-F, Trustee Jenks discussed there are preexisting restrictions which he did not know about, such as the swing set. The swing set may not be removed and the property must always be a park, etc. was discussed. Trustee Jenks questioned whether "and other items of which we become aware" should be added. There was further discussion.

Page 3, item 5-E, Trustee Jenks reported he is concerned about the general comment the Township is responsible for creek erosion prevention. There was further discussion concerning this item.

Trustee Schott reported she forwarded Trustee Jenks' potential changes to GRD Executive Director Andy Wildman, but has not met with him.

Page 3, item 6-I, concerning liability issues was reviewed and possible issues and changes were discussed.

Page 3, item 7 was discussed. Trustee Jenks commented he does not have a problem working with the GRD to maintain the park roadways, but questioned the wording and suggested a change from "when necessary" to "when mutually agreed upon." There was further discussion concerning this item.

There was discussion concerning the date for the lease agreement. Trustee Jenks reported APA Lecklider advised it would be better if the lease were backdated to the start date.

No further action was taken.

Paving:

Trustee Schott questioned if the Township would want to consider working with the GRD and doing any paving at Raccoon Valley Park. Trustee Schott suggested with the Rotary Bridge being completed in May, the Park may have more use. Trustee Schott provided her reasons why she would like the Township to consider paving the Raccoon Valley Park road. Trustee Schott reported she asked Superintendent Binckley to estimate possible cost.

Trustee Jenks stated the Township cannot spend Roads District money on the park road as it is not part of the approved mileage. There was a general discussion concerning the issue, ownership of the road, possible cost, the current state of the road, drainage problems, areas which flood, the General Fund, possible fund matching deals with the GRD, a possible General Fund levy, Village participation, etc.

Trustee Schott reported she will find out what pathways the GRD has planned for Raccoon Valley Park.

Trustee Schott requested this item remain on the agenda.

Fire Department:

Chief's Report:

Training:

Chief Hussey reported the staff completed the paramedic refresher class. The class was 48 hours for each full time paramedic.

Union Township:

Chief Hussey reported he attended a Union Township Trustees' meeting on March 16, 2015. Chief Hussey spoke at the meeting with the Hebron Fire Chief, Jack Stickrath, about community fire protection. The meeting concerned strategic planning outreach from Hebron to the Union Township residents. Chief Hussey reported the meeting was productive, but not well attended. Additionally, Chief Hussey noted he met with Union Township's newest Trustee (Bill Williams) and provided a tour of the Granville Fire Department.

Station Planning:

Chief Hussey reported he had a station planning meeting with Trustee Mason and Bill Habig on March 18, 2015. Current and projected run data was reviewed. They plan to meet again on March 27, 2015.

Olde Farm PUD:

Chief Hussey reported he attended the Olde Farm Public Hearing on March 23, 2015.

**Denison:**

Chief Hussey reported he attended a meeting concerning public safety with the Denison Security Chief and the Village Police Chief on March 25, 2015.

**Tornado Siren:**

Chief Hussey reported he was informed today the River Road tornado siren may not be working correctly. Upon review everything seemed to be working correctly, but will have Captain Curtis look at the siren tomorrow to ensure there is not a radio transmission problem.

**Land Management/ Open Space:**

FO Miller reported he provided Pat Deering, Licking County Soil and Water with information concerning how much the Township spent on agricultural conservation items last year.

**Zoning:**

Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported the BZA met on March 17, 2015, and granted the variance for 1553 Welsh Hills Road, therefore, he issued the permit for an addition for this property.

Zoning Inspector and Compliance Officer reported permit were also issued for:

48 Denison Court- shed and concrete pad.

122 Seymour Place- new dwelling.

Zoning Inspector Binckley reported he issued an opinion to Bryon Reed regarding a lot on Glyn Carin. Zoning Inspector Binckley reported the lot is in a platted subdivision and was over 5 acres originally. .9 of an acre was previously sold and Zoning Inspector Binckley reported his opinion is the lot is non-buildable.

The Zoning Inspector and Compliance Officer reported he spoke to a resident on Rose Drive concerning a fence line dispute. He reported since legislation was passed in 2008, this is a civil matter.

Trustee Schott reported she received a complaint concerning a vehicle parked on Township property on West Broad St. Trustee Schott reported she took pictures, and the vehicle was there for over one week. Trustee Schott reported she is monitoring the situation.

**Zoning Commission:**

Trustee Schott reported the Zoning Commission held a Public Hearing concerning the proposed Olde Park PUD on March 23, 2015. The Zoning Commission will have a Public Hearing on March 31, 2015, concerning the proposed Sycamore Ridge PUD.

**Board of Zoning Appeals (BZA):**

Zoning Inspector Binckley reported the BZA met 7:00 p.m. on March 17, 2015, and granted the variance for 1553 Welsh Hills Rd. NE.

#### Licking County Planning Commission:

Trustee Schott reported she attended the Licking County Planning Commission meeting on Monday, March 23, 2015, concerning a variance for the proposed Sycamore Ridge PUD. The variance regarding a connectivity road was approved and a connectivity road is not required.

#### Old Business:

##### Rotary Bridge Project-status:

Trustee Jenks reported the supervisor for Double ZZ Construction resigned and ODOT reassigned the engineer. Trustee Jenks is working with the State (ODOT) and they may reassign the engineer from last year to the project. Construction on the bridge will begin again next week.

##### Oil and Gas Well McPeck Lodge:

Trustee Schott reported a seismic testing agreement has been signed. Trustee Schott reported the only changes concerned the time agreed for the company to be on the property went from 3 weeks to 2 weeks. Mr. Sitler agreed to assign the \$100 payment to the GRD as it will affect their rentals. The start date for consideration will be August 1, which is after the gun club's lease agreement is up.

##### Farm Lease Bid SR37/ James Rd.:

Trustee Jenks reported all bids were rejected. This item may be removed from the agenda. It will be discussed in executive session.

##### Electrical Aggregation:

Trustee Jenks reported the Township voted to approve, in conjunction with the Village, an electrical aggregation, 6.14 cents per kilowatt hour for two years. Trustee Jenks reported the Village had issues with the language of the contract. Trustee Jenks commented while the issues were discussed, the price changed and will need to be re-voted. The price is now 6.2 cents. Trustee Jenks commented the Village is asking the Township to approve a high limit. Trustee Schott reported she spoke to Mollie Prasher, Village of Granville, and the rate changes daily. Trustee Schott reported the Village may go up to 6.5 cents, but Mollie commented she does not intend to go up that high. Trustee Schott reported she is okay going up to 6.25 cents per kilowatt hour. There was further discussion.

Trustee Jenks made a motion to approve entering into electrical aggregation

Trustee Jenks made a resolution Granville Township support and approve FO Miller or himself to sign a 2 year contract with Integris Constellation to start budget billing in June of 2015, at a rate 6.23 cents per kwh or less, providing all components previously decided upon are included in the contract and providing the Village of Granville also votes to support the program. Trustee Schott seconded the motion and it was approved.

##### Stream Gage Monitor:

Trustee Jenks reported there was previous discussion concerning whether the Township bought into the stream gage program and whether the Township should pay 1/3 of the cost. Trustee Jenks reported research was done and it was found that in August, 2007, Trustee Sergeant agreed to pay 1/3 of the stream gage monitor for 2008, and only for 2008. Trustee Jenks reported Trustee Sergeant's specific language was, "the trustees can decide on an annual payment from

year to year and can always discontinue the payment.” Trustee Jenks reported in 2012, Trustee Dan VanNess, not knowing the Village was paying for the stream gauge monitor, wrote a letter to the US Geological Survey stating the Township was not going to participate in the stream gauge monitoring project any longer. Trustee Jenks reported he and the Village Mayor agreed it would be fair if the Township pays 1/3 from the time Trustee Sergeant moved it to 2012 when Trustee VanNess cancelled it with the federal government. The amount is \$14,950.65.

Trustee Jenks made a motion to approve paying \$14,950.65 for the stream gauge monitoring project from carryover funds from the General Fund. Trustee Schott seconded the motion and the motion passed. Trustee Jenks presented a letter to be provided to the Mayor Hartfield explaining the Boards decision.

#### New Business:

##### Spring Valley Rental Home:

Trustee Jenks reported the renters of the home at Spring Valley wanted to purchase the home. This was researched and it was determined the Licking Land Trust has an easement on the property and the Township may not sell the house. There was further discussion the Township can replace the structure with one of the same footprint. There was further discussion concerning the possible building of a shelter house with the same footprint as the house and garage.

Trustee Jenks reported the residents would like to renew the lease, which is up May 31, 2015, for one year. Trustee Jenks stated the current lease amount is \$1,100 per month. There was further discussion concerning the rental amount, possible shelter house at the property, possible matching grant money to build a shelter house, footprint of the current home, and the demolition of the current home. Trustee Jenks suggested rather than lose the tenant, the Township renew the lease for one year and discuss what the Township would like to do with the property for the future.

Trustee Schott moved to extend the lease for the home to the current tenants for one year (ending May 31, 2016) at \$1,100 per month. Trustee Jenks seconded and the motion passed.

##### Big O Contract:

Trustee Jenks reported Big O would like the Township to assign their contract to Waste Management. Trustee Jenks reported there is only one week to go on the contract and there is a specific ending date.

Trustee Jenks made a motion to give himself permission to assign the one week left in the Big O contract to Waste Management. Trustee Schott questioned if there was anything which would cause Waste Management not to pick up totes. Trustee Jenks reported Big O sent an e-mail which stated they would like to give the totes to the customers. It was discussed Waste Management did not want to pick up the totes due to the wrong color. Trustee Jenks reported he did receive an e-mail which states Waste Management will pick up the totes. Trustee Schott seconded the motion to assign the one week left in the Big O contract to Waste Management and to give Trustee Jenks permission to sign the contract. The motion was passed by an affirmative vote.

**Executive Session:**

Trustee Jenks made a motion to move into executive session. Trustee Schott seconded. The motion passed with Jenks-Yes and Schott-Yes. The Open Space Committee and Steve Layman were invited to attend.

**Adjournment:**

With no further action the meeting was adjourned at 9:25 PM.

**Calendar Reminder:**

- Regular Board Meeting, 04/08/2015 at 7:00 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.