

Granville Township  
Minutes of Regular Meeting, May 13, 2015

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Bill Mason, and Paul Jenks, Fiscal Officer Jerry Miller, Recording Secretary Betsey Hampton  
Department Heads: Chief Hussey, Superintendent Travis Binckley

Guests: Guests: Chuck Peterson, Granville Sentinel  
Christine McGowan, 3267 Raccoon Valley Road  
Richard Downs, 4174 Loudon Street  
Gregg and Alice Parini, 2409 Loudon Street  
Steve Layman, Township Green Space Consultant  
Laurel Kennedy, Denison University  
Chris Reamer, Licking County Prosecutors Office  
Richard and Mary Lee Van Meter

Trustee Jenks called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Jenks stated the first order of business was to hire the new Recording Secretary. FO Jerry Miller stated Betsey Hampton who had served as the Township's Recording Secretary for the past 3 years and also served as the current Zoning Commission Secretary and Board of Zoning Appeal (BZA) Secretary has taken a full time position with the State of Ohio and resigned. The Trustees and FO Miller expressed their appreciation for Ms. Hampton's service to the Township.

FO Miller then introduced applicant Maggie Barno and recommended a salary rate similar to what the Village is paying. Trustee Schott moved to hire Maggie Barno as the new Township Recording Secretary, Zoning Commission Secretary and Secretary of the Board of Zoning (BZA) Appeals at a rate of \$80 per set of meeting minutes, plus a rate of \$15 per hour for other time spent performing Zoning Commission and BZA duties, such as preparing legal notices to residents. Trustee Mason seconded and the motion passed by unanimous vote.

Approval of Agenda:

Trustee Jenks moved to approve the agenda, Trustee Mason seconded and the motion passed by unanimous vote.

Minutes Approval:

Trustee Jenks moved to approve the minutes from the regular Township meetings on April 8, 2015, Trustee Schott seconded and the motion passed by unanimous vote.

Trustee Jenks moved to approve the minutes from the regular Township meetings on April 22, 2015, Trustee Schott seconded and the motion passed by unanimous vote.

Trustee Schott moved to approve the minutes from the Joint Union Cemetery meeting from May 5, 2015, Trustee Jenks seconded and the motion passed by unanimous vote.

Green Space Grant Application:

Township Green Space consultant Steve Layman informed the Trustees he has been working on the Township's Federal USDA grant application which is due Friday. Mr. Layman requested the following items:

- Levy Language
- Property Listing
- Certifications of available Funds
- Trustee signature

Trustee Jenks moved to have Trustee Mason authorized to sign the grant application, Trustee Schott seconded and the motion passed by unanimous vote.

FO Miller noted the Township's budget included Open Space money for this property and provided Mr. Layman with a Certification of Available Funds as well as the other requested items.

Steve Layman stated he needs a purchase agreement signed by the Trustees. Trustee Jenks moved to prepare the purchase agreement consistent with the manner in which other Township properties have been purchased, Trustee Mason seconded and the motion passed by unanimous vote.

Trustee Jenks requested FO Miller prepare the agreement for signatures at the May 27, 2015 regular meeting of the Township Trustees.

Public Comment:

Trustee Schott introduced Christine McGowan who requested \$100 to help the residents of Raccoon Valley Road with the cost of planting flowers at triangle located at Raccoon Valley Road and Mootz Run. The residents maintain the flowerbed. Ms. McGowan requested this money be allocated every year. Trustee Mason stated he did not want to set a precedent. Trustee Schott stated flowers had not been budgeted for this year, but applauded the residents for helping to beautify Granville. Flowers are in the budget only for the Cemetery, which comes out of the Cemetery Fund.

After some discussion, Trustee Schott moved to approve \$100 for flowers for this year only, with money coming from the carry over from the General Fund, Trustee Jenks seconded and the motion passed by unanimous vote.

Gregg Parini, 2409 Loudon Street, stated he submitted an application within the last two weeks to Granville Township to install solar panels on his property, but the application was denied. Mr. Parini encouraged the Trustees to encourage the Zoning Commission to accept the application.

Richard Downs, 4174 Loudon Street, Township resident and solar contractor for Mr. Parini, stated Zoning Inspector Binckley had told him, on advice of legal council, if he submitted an application, it would not be accepted.

Zoning Inspector Binckley responded stating he did not tell Mr. Downs he could not submit an application, he told Mr. Downs he had the option of submitting the application, but it would be denied and then Mr. Downs could then appeal to the Township's Board of Zoning Appeals (BZA)

For clarification, Trustee Jenks asked Mr. Parini if he wanted the solar on his property for his home. Mr. Parini answered he was trying to install solar to generate electricity for his home. Trustee Jenks stated if solar panels are attached to an existing structure, no application is needed. There is no language in the present code allowing solar panels as an accessory structure.

Mr. Downs stated the home was located in the shade and a pier using five posts with a footprint of 576 Sq. feet was needed. Mr. Downs and Mr. Parini stated there was precedent to allow accessory solar structures in the Ohio Revised Code and the Township Code (Zoning Resolution). Trustee Jenks stated Township legal council had rendered an opinion the Trustees would need to follow. Trustee Jenks stated Parini had two options:

1. Ask the Trustees to have the Zoning Commission create new code to allow solar panels on an accessory structure on the property.
2. Submit an application, which will probably be rejected, and then appeal it, at which time you can come back and ask the Trustees to have it coded if you lose the appeal.

Trustee Schott stated another resident had gone through the appeal process, which can be several months, and suggested Mr. Parini start the process.

There was no more public comment.

#### Correspondence Received or Sent:

FO Miller reported:

- Received correspondence from Mollie Prasher on the results of 2014-15 Deer Management Program where 87 deer harvested. The Village plans to offer the program again the 2015-16 huntin season.
- Received invitations for the Trustees to attend the Memorial Day Parade.

#### Elected Official Reports:

FO Miller:

FO Miller reported he spent a day with Trustee Mason, Trustee Schott, Bill Habig and Chief Hussey visiting fire stations in the Columbus area.

FO Miller reported the Township's new records retention schedule was formally approved by the Ohio Historical Society. The new schedule provides for most paper copies to be destroyed once an electronic image has been created. FO Miller noted that before Township records are destroyed, he would work with the Granville Historical Society to determine if they have any historical value.

FO Miller suggested funding allocations for the general fund needs addressing. FO Miller recommended the creation of a "Contingency" line item within the general fund. This would

alleviate adding line items for every miscellaneous item which comes up. In the past the Township had over 400 line items. Trustee Jenks agreed with FO Miller.

Trustee Jenks moved to create a contingency line item within the general fund and to move \$10,000 from the general funds carryover, Trustee Mason seconded and the motion was passed by unanimous vote.

FO Miller stated he received a request from Trustee Schott to pay for weed killer. Trustee Schott moved to reimburse Granville Township Land Management Committee member Andy McCaul, \$180.52 for chemicals used to spray weeds at Spring Valley Park, from the contingency line item within the General Fund, Trustee Mason seconded and motion passed by unanimous vote.

FO Miller reported the only open PO to pay Steve Layman is for Open Space Funds. During a recent Trustee meeting, Mr. Layman was approved to assist the Trustees in selling the Township owned parcels located at SR 37 and James Rd. Since those properties were not purchased with open space funds, a purchase order is needed to pay Mr. Layman from the general fund. Trustee Schott moved to pay Steve Layman up to \$1000 from the general fund contingency line item. Trustee Jenks seconded and it was approved by unanimous vote.

FO Miller explained the Township employee vision insurance increased by \$1.10 per employee per month. Trustee Jenks moved to approve this vision insurance rate increase, with the employees picking up their share of the increase (16%), Trustee Schott seconded and the motion carried by unanimous vote.

Amended Certificate and Revised Revenue and Appropriation Amounts:

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Jenks, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
382-2015	04/24/2015	04/13/2015	CH	Medical Mutual of Ohio	\$13,669.47
383-2015	04/24/2015	04/21/2015	EP	Joseph C Asselin	\$982.15
384-2015	04/24/2015	04/21/2015	EP	Susan A Bain	\$281.16
385-2015	04/24/2015	04/21/2015	EP	Thomas M Barnhill	\$287.80
386-2015	04/24/2015	04/21/2015	EP	Andrew R Baughman	\$1,554.75
387-2015	04/24/2015	04/21/2015	EP	B. Travis Binckley	\$2,176.80
388-2015	04/24/2015	04/21/2015	EP	Charles D. Borden	\$837.46
389-2015	04/24/2015	04/21/2015	EP	Thomas A. Bowman	\$1,625.38
390-2015	04/24/2015	04/21/2015	EP	Tyler J. Bryan	\$1,047.58
391-2015	04/24/2015	04/21/2015	EP	Joshua M Butt	\$946.25
392-2015	04/24/2015	04/21/2015	EP	Derwin R Clemens	\$1,520.89
393-2015	04/24/2015	04/21/2015	EP	Casey R. Curtis	\$1,689.83
394-2015	04/24/2015	04/21/2015	EP	Alexander J Daniels	\$697.44
395-2015	04/24/2015	04/21/2015	EP	C. Michael Duncan	\$305.70
396-2015	04/24/2015	04/21/2015	EP	Troy A Elmore	\$139.88
397-2015	04/24/2015	04/21/2015	EP	Bradley D Essick	\$1,355.73
398-2015	04/24/2015	04/21/2015	EP	Adam C Gottfried	\$300.56
399-2015	04/24/2015	04/21/2015	EP	John R Guegold	\$1,141.26
400-2015	04/24/2015	04/21/2015	EP	Benjamin S. Hagstad	\$141.13
401-2015	04/24/2015	04/21/2015	EP	Elizabeth G Hampton	\$504.13
402-2015	04/24/2015	04/21/2015	EP	Joshua B. Harrison	\$387.27
403-2015	04/24/2015	04/21/2015	EP	Kevin M Henry	\$624.83
404-2015	04/24/2015	04/21/2015	EP	Brianne M Hill	\$1,483.51
405-2015	04/24/2015	04/21/2015	EP	Jeff A Hussey	\$2,627.28
406-2015	04/24/2015	04/21/2015	EP	Paul R. Jenks	\$1,358.41
407-2015	04/24/2015	04/21/2015	EP	Brian P. Jones	\$270.14
408-2015	04/24/2015	04/21/2015	EP	Jaime J Jones	\$275.15
409-2015	04/24/2015	04/21/2015	EP	Bradley A. Leckrone	\$492.21
410-2015	04/24/2015	04/21/2015	EP	Terry L. Lynn Jr	\$512.04
411-2015	04/24/2015	04/21/2015	EP	Nicholas J Marcum	\$526.10
412-2015	04/24/2015	04/21/2015	EP	William R. Mason Jr.	\$1,240.66
413-2015	04/24/2015	04/21/2015	EP	Ralph R Meisenhelder	\$622.58
414-2015	04/24/2015	04/21/2015	EP	Troy A Melick	\$385.80
415-2015	04/24/2015	04/21/2015	EP	Jerry A Miller	\$1,616.98
416-2015	04/24/2015	04/21/2015	EP	Tyler S Poe	\$301.14
417-2015	04/24/2015	04/21/2015	EP	Brandon T. Reece	\$1,479.89
418-2015	04/24/2015	04/21/2015	EP	Steve L. Riley Jr.	\$452.59
419-2015	04/24/2015	04/21/2015	EP	Andrew T. Saunders	\$1,618.66
420-2015	04/24/2015	04/21/2015	EP	Melanie J Schott	\$1,102.78
421-2015	04/24/2015	04/21/2015	EP	Douglas W. Smith	\$520.37
422-2015	04/24/2015	04/21/2015	EP	Scott M Smith	\$420.71
423-2015	04/24/2015	04/21/2015	EP	Seth W Teagle	\$82.50
425-2015	04/24/2015	04/21/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,774.92
426-2015	04/24/2015	04/21/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
427-2015	04/24/2015	04/21/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
428-2015	04/24/2015	04/21/2015	EW	Ohio Department of Taxation	\$2,154.97

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
429-2015	04/24/2015	04/21/2015	EW	School District Income Tax	\$232.27
430-2015	04/24/2015	04/21/2015	EW	Village of Granville - Income Tax Dept	\$1,184.69
431-2015	04/24/2015	04/22/2015	EW	Park National Bank - for OPERS ACH Dr	\$6,682.91
432-2015	04/24/2015	04/22/2015	EW	Park National Bank - OP&FPP	\$18,779.66
433-2015	04/30/2015	04/27/2015	EW	AFLAC	\$937.54
434-2015	04/30/2015	04/28/2015	CH	Bureau of Workers' Compensation - Ins F.	\$27,318.79
435-2015	05/08/2015	05/05/2015	EP	Joseph C Asselin	\$982.15
436-2015	05/08/2015	05/05/2015	EP	Susan A Bain	\$267.85
437-2015	05/08/2015	05/05/2015	EP	Christopher M Bassetti	\$541.64
438-2015	05/08/2015	05/05/2015	EP	Andrew R Baughman	\$2,074.58
439-2015	05/08/2015	05/05/2015	EP	B. Travis Binckley	\$2,177.41
440-2015	05/08/2015	05/05/2015	EP	Charles D. Borden	\$898.88
441-2015	05/08/2015	05/05/2015	EP	Thomas A. Bowman	\$1,656.92
442-2015	05/08/2015	05/05/2015	EP	Tyler J. Bryan	\$1,047.58
443-2015	05/08/2015	05/05/2015	EP	Joshua M Butt	\$946.25
444-2015	05/08/2015	05/05/2015	EP	Derwin R Clemens	\$1,730.59
445-2015	05/08/2015	05/05/2015	EP	Gregory S. Coyle	\$269.95
446-2015	05/08/2015	05/05/2015	EP	Casey R. Curtis	\$2,349.28
447-2015	05/08/2015	05/05/2015	EP	Alexander J Daniels	\$1,087.38
448-2015	05/08/2015	05/05/2015	EP	Paul J. DuBeck III	\$486.34
449-2015	05/08/2015	05/05/2015	EP	C. Michael Duncan	\$305.70
450-2015	05/08/2015	05/05/2015	EP	Troy A Elmore	\$264.72
451-2015	05/08/2015	05/05/2015	EP	Bradley D Essick	\$1,376.72
452-2015	05/08/2015	05/05/2015	EP	John R Guegold	\$1,136.30
453-2015	05/08/2015	05/05/2015	EP	Benjamin S. Hagstad	\$272.64
454-2015	05/08/2015	05/05/2015	EP	Joshua B. Harrison	\$101.96
455-2015	05/08/2015	05/05/2015	EP	Kevin M Henry	\$624.83
456-2015	05/08/2015	05/05/2015	EP	Brianne M Hill	\$1,658.53
457-2015	05/08/2015	05/05/2015	EP	Jeff A Hussey	\$2,627.28
458-2015	05/08/2015	05/05/2015	EP	Jeremiah C Irwin	\$409.88
459-2015	05/08/2015	05/05/2015	EP	Aaron C. Jones	\$394.74
460-2015	05/08/2015	05/05/2015	EP	Brian P. Jones	\$139.88
461-2015	05/08/2015	05/05/2015	EP	Bradley A. Leckrone	\$32.67
462-2015	05/08/2015	05/05/2015	EP	Terry L. Lynn Jr	\$512.04
463-2015	05/08/2015	05/05/2015	EP	Nicholas J Marcum	\$989.17
464-2015	05/08/2015	05/05/2015	EP	Ralph R Meisenhelder	\$622.58
465-2015	05/08/2015	05/05/2015	EP	Troy A Melick	\$375.69
466-2015	05/08/2015	05/05/2015	EP	Daniel J Mercer	\$572.40
467-2015	05/08/2015	05/05/2015	EP	Tyler S Poe	\$150.98
468-2015	05/08/2015	05/05/2015	EP	Brandon T. Reece	\$1,669.49
469-2015	05/08/2015	05/05/2015	EP	Steve L. Riley Jr.	\$151.65
470-2015	05/08/2015	05/05/2015	EP	Andrew T. Saunders	\$1,687.76
471-2015	05/08/2015	05/05/2015	EP	Douglas W. Smith	\$495.35
472-2015	05/08/2015	05/05/2015	EP	Scott M Smith	\$547.55
473-2015	05/08/2015	05/05/2015	EP	Seth W Teagle	\$355.53
475-2015	05/08/2015	05/05/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,466.88

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
476-2015	05/08/2015	05/05/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
477-2015	05/08/2015	05/05/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
478-2015	04/30/2015	05/06/2015	CH	Windstream	\$364.69
479-2015	04/30/2015	05/06/2015	CH	American Electric Power	\$1,338.08
480-2015	04/30/2015	05/06/2015	CH	Columbia Gas - Utility Payments	\$745.10
481-2015	04/30/2015	05/06/2015	CH	Village of Granville	\$208.72
482-2015	04/30/2015	05/08/2015	CH	Granville Township - Dummy vendor	\$4,350.41
10642	04/24/2015	04/21/2015	WH	Park National Bank - G Twp FSA W/H	\$1,184.58
10643	04/28/2015	04/27/2015	AW	Jerry A. Miller	\$50.00
10644	04/28/2015	04/27/2015	AW	Bowling Green State University	\$495.00
10645	04/28/2015	04/27/2015	AW	Cargill, Inc.	\$8,256.86
10646	04/28/2015	04/27/2015	AW	Certified Oil Company	\$2,164.21
10647	04/28/2015	04/27/2015	AW	Dish Network	\$35.21
10648	04/28/2015	04/27/2015	AW	ELM Recycling LLC	\$1,128.00
10649	04/28/2015	04/27/2015	AW	Finley Fire Equipment Co., Inc.	\$653.49
10650	04/28/2015	04/27/2015	AW	Fire House	\$626.00
10651	04/28/2015	04/27/2015	AW	Granville Milling Company	\$109.99
10652	04/28/2015	04/27/2015	AW	Keytel Systems	\$267.00
10653	04/28/2015	04/27/2015	AW	Medical Benefits Mutual	\$100.50
10654	04/28/2015	04/27/2015	AW	MT Business Technologies Inc	\$58.66
10655	04/28/2015	04/27/2015	AW	National Institute for Public Safety Tec	\$720.00
10656	04/28/2015	04/27/2015	AW	Time Warner	\$117.49
10657	04/28/2015	04/27/2015	AW	Treasurer State of Ohio	\$1,065.00
10658	04/28/2015	04/27/2015	AW	Verizon Wireless	\$321.20
10659	04/28/2015	04/27/2015	AW	Vince Catalogna	\$521.00
10660	04/28/2015	04/27/2015	AW	Violet Township	\$7,500.00
10661	04/28/2015	04/28/2015	AW	CareWorksComp	\$3,474.00
10662	05/06/2015	05/06/2015	AW	Granville Union Cemetery	\$5,000.00
10663	05/12/2015	05/12/2015	AW	Bound Tree Medical LLC	\$2,183.74
10664	05/12/2015	05/12/2015	AW	Cintas Corporation	\$642.12
10665	05/12/2015	05/12/2015	AW	CVS Pharmacy	\$2.49
10666	05/12/2015	05/12/2015	AW	Fackler Country Gardens Inc	\$75.71
10667	05/12/2015	05/12/2015	AW	Finley Fire Equipment Co., Inc.	\$1,263.00
10668	05/12/2015	05/12/2015	AW	Genuine Parts Co	\$872.94
10669	05/12/2015	05/12/2015	AW	Granville Lumber	\$81.01
10670	05/12/2015	05/12/2015	AW	Infinisource - COBRA Admin	\$675.00
10671	05/12/2015	05/12/2015	AW	KE-WA-PA Inc.	\$507.51
10672	05/12/2015	05/12/2015	AW	Motorola Inc	\$32,261.25
10673	05/12/2015	05/12/2015	AW	MT Business Technologies Inc	\$53.08
10674	05/12/2015	05/12/2015	AW	Newspaper Network of Central Ohio	\$262.30
10675	05/12/2015	05/12/2015	AW	Paumier Medical Management Group Inc	\$1,668.92
10676	05/12/2015	05/12/2015	AW	Ross' Granville Market	\$123.44
10677	05/12/2015	05/12/2015	AW	Treasurer State of Ohio	\$335.00
10678	05/12/2015	05/12/2015	AW	United Aggregates Inc	\$1,634.22
10679	05/12/2015	05/12/2015	AW	Wright Brothers Power, LLC	\$299.95
10680	05/12/2015	05/12/2015	AW	Ohio Public Entity Consortium	\$1,540.18
10681	05/13/2015	05/13/2015	AW	Cardmember Service	\$555.19

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Bill Mason:

- Had an informal meeting on campus with Chief Dan Hecht.
- Attended re-opening events at the Granville Inn.
- Met with Mr. Leggo, at his invitation, along with Trustee Jenks. Mr. Leggo is the new owner of the front area of the former Dow Chemical property. Mr. Leggo wanted to establish a relationship with the Township Trustees.
- Attended the Joint Union Cemetery meeting.

Trustee Paul Jenks:

- Attended a re-opening dinner at the Granville Inn.
- Attended meeting with Mr. Leggo, new owner of Dow Chemical, who stated he thinks he can refurbish the buildings and fill spaces.
- Reported the Chamber of Commerce would like a Trustee to write an article for their upcoming newsletter.

Trustee Melanie Schott:

- April 28 - Met with Steve Layman for signing listing agreement on James Road /Route 37 properties.
- April 29 - Fire Station visits all day
- May 4 - Follow-up meeting on Platform Tennis Club with Gary Ryan and Andy Wildman
- May 6 - Attended Joint Union Cemetery meeting
- May 7 - Toured the Granville Inn
- May 11 - Meeting with Licking County Prosecutor Ken Oswalt and Assistant Prosecutor Austin Lecklider regarding Township related matters.
- May 13 – Met with Village Councilwoman Constance Barsky and the new owner of Dow Chemical/Granville Business Park, Mr. Leggo, who owns 70 acres and 50 buildings.
- May 13 – Met with Laurel Kennedy at Denison University.

Roads District:

Superintendent's Report:

Superintendent Binckley reported the crews:

- Ditched near 2636 Cambria Mill Road for water issues.
- Installed catch basin and 180 feet of pipe on Old River Road near Klauder Landscaping.
- On May 13, completed adding fill on River Road near the bridge for County guardrail project.
- Spring Clean-up Week went smoothly. Filled approximately three roll off containers.
- Repaired the posts and berm on Denhigh Drive.
- Mowed the bushes back along Weaver Drive near Sandra's Hair Salon.

Superintendent Binckley requested approval to purchase a grinder attachment for the skid loader from Southeastern Equipment in the amount of \$16,000, noting this was already in the approved budget. Trustee Jenks moved to purchase the grinder, Trustee Mason seconded and the motion passed by unanimous vote.

### 2015-16 Winter Salt Purchase

Superintendent Binckley explained the ODOT Winter Salt Purchase Program, noting the Township is required to pay for 90% of the contract and can buy up to 110% at the contracted rate. A resolution and requested tonnage amount is due by May 18<sup>th</sup>. Superintendent Binckley recommended the Township commit to 775 tons of salt.

Trustee Schott questioned if the Village had been approached to go in with the Township for the salt. Trustee Jenks stated he had spoken to Mayor Hartfield about the program and noted the May 19, 2015 deadline, but as of this evening he had not heard back from the Village. FO Miller clarified that ODOT bids out the salt prices by county, so there was no need for the Village and Township to bid together.

Trustee Jenks moved to contract with ODOT for 775 tons of salt, Trustee Mason seconded and after no further discussion, the motion passed by unanimous vote.

**SAMPLE RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION  
IN ODOT COOPERATIVE PURCHASING PROGRAM**

Meeting or Approval Date: May 13, 2015

**WHEREAS**, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

**NOW, THEREFORE,**

Be it ordained by the Board of Granville Township Road District Trustees;

**SECTION 1.**

That the Board of Granville Township Road District Trustees hereby requests authority in the name of Granville Township, Licking County to participate in the Ohio Department of Transportation Winter (018-16) contracts for road salt.

**SECTION 2.**

That the Board of Granville Township Road District Trustees is hereby authorized to agree in the name of Granville Township, Licking County to be bound by all terms and conditions as the Director of Transportation prescribes.

**SECTION 3.**

That the Board of Granville Township Road District Trustees is hereby authorized to agree in the name of Granville Township, Licking County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Granville Township, Licking County participates, for items it receives pursuant to the contract.

**SECTION 4.**

That Granville Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Granville Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which Granville Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

*Jerry A Miller, Fiscal Officer* (Authorized Signature) *May 14, 2015* Date

(must have authorized signature(s) of either trustees, council, commissioners, mayor, or a group/individual authorized to contract on behalf of your Political Subdivision)

**2015 Road Paving Projects**

Superintendent Binckley recommended the Township award the 2015 Roads Paving Project to the lowest bidder, Small's Asphalt Paving, Inc. Superintendent Binckley reported Small's Asphalt Paving completed the 2014 Township paving last year and bid \$253,067.50 this year.

Trustee Mason questioned if Superintendent Binckley was satisfied with the work done by Small's last year. Superintendent Binckley reported the work done last year was good, but noted they experienced minor problems maintaining traffic on busier roads. Superintendent Binckley noted this year's bid showed an increase cost for maintaining traffic.

Trustee Jenks reported up to \$285,000 was budgeted for roads this year. Trustee Jenks reported some of this money is needed for road repair not associated with this contract. It was estimated the 2015 roads paving project would cost \$278,083. The bid from Small's is \$25,000 lower. Trustee Jenks made a motion to award the bid to Small's Asphalt Paving, Inc. for \$253,067.50 and allow Superintendent Binckley to negotiate with Small's Asphalt Paving, Inc. to complete additional paving up to the original estimate of \$278,083. Superintendent Binckley reported an additional \$24,000 should add an additional ¼ of a mile paved on Silver St.

Trustee Schott seconded the motion and after no further discussion, it was approved by a unanimous vote.

Superintendent Binckley reported he will verify with the Licking County Prosecutor Office it is okay to add the additional paving.

#### Cemetery Department:

Superintendent Reported the following activity:

- There had been seven funerals.
- Ten graves were sold.
- Five deeds need to be signed.
- Preparations for Memorial Day have begun with landscaping and flower planting.

Trustee Schott stated an 1829 tombstone had been discovered in a dorm room at Denison and it will be returned to Lyn Boone.

#### Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:

Superintendent Binckley reported his crew installed a 6-inch drain tile at Raccoon Valley Park along the driveway to get the water to the catch basin. A dead tree was cut down in Bicentennial Park. Accepted the grindings from Shelley Company, doing paving in town, and was looking for a place to dump them. The grindings were accepted for Township use.

Trustee Schott stated the GRD lease agreement with the Township is ready to move forward once the Platform Tennis Club portion has been included in the agreement. As soon as it is worked out, Trustee Schott will bring the lease back with redline changes.

#### Fire Department:

Chief's Report since the last meeting:

- Crews responded to a fatality on Columbus Road
- Crews responded to five structure fires
- Crews successfully resuscitated two cardiac arrests

Chief Hussey reported the total number of runs year to date is 720.

Chief Hussey stated vehicle maintenance is starting to be needed and he should be ready for approvals soon, a few thousand dollars per truck.

#### Site Visits Report:

Chief Hussey reported, he, Trustee Mason, Trustee Schott, FO Miller and Bill Habig visited five facilities and from these visits could see how the current Granville facility is inadequate. Chief Hussey stated a linear process is being used to evaluate the current facility. Chief Hussey also suggested a formal study of how to renovate the current site would be worthwhile and has had communications with one architect regarding this possibility. Chief Hussey stated he probably will ask the Trustees at their next meeting to approve the spending of funds for a professional feasibility analysis of renovating the downtown site.

It was noted Trustee Mason and Chief Hussey will meet with Village Council members to know if Council would favor renovating the downtown site.

#### Land Management/ Open Space:

Trustee Schott received an e-mail from the Land Management Committee member Andy McCaul requesting permission to spray chemicals on weeds at Spring Valley Park for the Granville Recreation District (GRD). Trustee Schott noted the Township (Superintendent Binckley) has a license for spraying chemicals and has asked to be notified in writing regarding spraying.

#### Zoning

Zoning Inspector and Compliance Officer  
Zoning Inspector Travis Binckley reported:

Three permits were issued:

- 3281 Milner- dwelling
- 3825 Columbus Road- signs
- 58 Highgate Road- shed

Trustee Scott stated she and Zoning Inspector Binckley have been meeting regarding a “clean-up” of inconsistencies within the Township Zoning Resolution. Trustee Schott is preparing a paper copy for the Trustees with areas to review. Trustee Schott and Zoning Inspector Binckley will meet with Zoning Commission Chairperson, Rob Schatt to consider the items to change.

Trustee Jenks noted there were four ways to change the code:

1. The Trustees can pass a resolution asking for a change
2. The Zoning Inspector can ask for a change
3. An outsider can ask the Zoning Commission to make a change with a fee
4. The Zoning Commission can do it internally

Option 4 is the easiest way for Zoning Inspector Binckley to ask for the change at the meeting. Trustee Schott noted she would be moving forward with this project.

#### Zoning Commission

Trustee Schott reported the Zoning Commission has not met.

Zoning Appeal Board

Trustee Schott reported the BZA has not met.

Old Business:

Rotary Bridge Project-status:

Trustee Jenks stated the bridge is almost finished and he has a punch list of items for completion and the most obvious is the lack of vegetation. Trustee Jenks stated there would be a Grand Opening for the bridge at a later, yet undetermined date.

Farm Sale SR37/ James Rd.:

Trustee Jenks stated skipping over this, as Trustee Schott presently had no update on this other than the property is listed.

Electrical Aggregation:

Trustee Jenks stated for those not in the co-op or engaged in another contract, we will move to a 6.19 % per KW rate in June.

Spring Clean up:

Superintendent Binckley stated the cleanup went smoothly with no hick-ups. One roll away container was filled with two others partially filled. Trustee Mason asked if blocking it off worked well during off-hours and Supt. Binckley replied it worked very well. It was a good experience this year, stated Superintendent Binckley.

Kendal Pathway:

Trustee Jenks stated there was nothing to report on the pathway at this time and to remove it from the agenda.

New Business:

Resolution Recognizing Seth Patton:

Trustee Mason read the following Resolution Recognizing Seth Patton, retiring Denison VP of Finance.

RESOLUTION HONORING SETH PATTON

WHEREAS, Seth Patton, Denison University's Vice President for Finance and Management has served both the University and Granville Township with distinction for many years,

WHEREAS, he has successfully cemented a solid relationship with Township Officials as a trusted friend and confidant,

WHEREAS, he has served as the "Voice of Denison University" throughout the Greater Granville Community,

WHEREAS, he has been instrumental in assisting with Township projects and issues ranging from mundane to vitally important,

WHEREAS, his promotion of projects ranging from local storm water prevention, to Fire Department training, to bike paths, to more recently a walking bridge,

WHEREAS, his energy, support, encouragement and ongoing communication has benefited the University, Township and Village,

WHEREAS, his personal conduct and demeanor has always been honest, sincere, and of the highest standards,

THEREFORE BE IT RESOLVED, Granville Township officials and personnel wish to recognize Seth Patton, Denison University's Vice President for Finance and Management upon his retirement as a trusted friend, fellow resident, vital contributor to the success of the Village and Township, and the person most directly responsible for the existing outstanding cooperative and amicable relationship between Granville Township and Denison University.

\_\_\_\_\_  
Paul Jenks, Trustee

\_\_\_\_\_  
Melanie Schott, Trustee

\_\_\_\_\_  
William Mason, Trustee

\_\_\_\_\_  
Jerry Miller Fiscal Officer

Trustee Jenks moved to accept the resolution as read, Trustee Schott seconded and the motion passed by unanimous vote.

Trustee Jenks stated he had asked for the resolution to be read at Mr. Patton's retirement celebration on May 22, 2015.

Procedures for Purchasing:

Trustee Jenks stated there was, from time-to-time, confusion with purchasing and he had asked FO Miller to investigate if there was a procedure for purchasing and to write procedures regarding purchasing. FO Miller stated he is working on this and will present the procedures at a later meeting.

Rights and Responsibilities of Trustees:

Item was not discussed.

Executive Session:

Trustee Jenks made a motion to move into executive session under 121.22(G)(1) to discuss a personnel issue. After a unanimous vote with Schott-Yes, Mason- Yes, and Jenks-Yes, the meeting was moved into executive session.

Trustee Schott made a motion to move out of Executive Session, Trustee Mason seconded the motion and after a unanimous vote with Schott-Yes, Mason- Yes, and Jenks-Yes, the meeting was moved out of executive session.

No further action was taken and the meeting adjourned at 8:50 PM.

Calendar Reminder

- Memorial Day Parade 5/25/2015 at 10:45 AM.
- Regular Board\* meetings 5/27/2015 and 6/10/2015 at 7:00 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.