

Granville Township  
Minutes of Regular Meeting, July 8, 2015

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Fred Abraham, Fiscal Officer Jerry Miller, Recording Secretary Maggie Barno  
Department Heads: Chief Hussey, Superintendent Travis Binckley  
Guests: Chuck Peterson, Granville Sentinel  
Rob Schaadt, 2523 Burg St.  
Dan Van Ness, 3923 Morse Road  
Rhonda and Steve Saunders, 3400 Lancaster Road  
Roger Dunifon, 3464 Loudon St.

Fiscal Officer Miller called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

FO Miller reported both Trustee Bill Mason and Trustee Paul Jenks resigned their elected positions on the Board of Township Trustees and explained the steps to fill the two vacancies. Trustee Bill Mason resigned as Township Trustee on June 10, 2015, effective July 1, 2015, and on June 28 (actually June 29) Township Trustee Paul Jenks resigned effective July 1, 2015.

On July 1, 2015, FO Miller notified the Board of Elections there were two vacancies on the Board of Granville Township Trustees. Trustee Mason was in his second year of his four-year term, leaving an immediate vacancy which needed to be filled through December 31, 2015. Two years will remain of Trustee Mason's full term after that date; so during the general election being held on November 3, 2015, the voters will elect a new Trustee to a two year term taking office January 1, 2016. Trustee Jenks was in the fourth year of his four-year term, leaving an immediate vacancy to be filled through December 31, 2015. At the November 3, 2015 election, voters will elect a new Trustee to a four-year term effective January 1, 2016.

FO Miller described the following process for replacing Trustees. When two trustees are in place, they have 30 days to appoint a trustee to fill the third seat. If they cannot agree upon a replacement within 30 days then a "committee of five" has 10 days to name the replacement trustee. A "committee of five" may or may not be named by a candidate when taking out a petition for election. If there were no committee of five, then the probate Judge, presently Judge Hoover, would appoint the trustee. If there is only one trustee, such as is the situation created when both Trustees Mason and Jenks resigned; there is no quorum, so it becomes the responsibility of the "committee of five" to appoint the Trustee.

Candidate Bill Mason had named his "committee of five" which included Ben Barton, Jonathan Downes, Jim Havens, and Rodger Kessler and Paul Jenks. The Committee met on July 2, 2015, and appointed Fred Abraham as the replacement for Trustee Mason's vacancy through December 31, 2015.

After a trustee is appointed, he or she must be bonded and sworn in. Trustee Abraham accomplished those two steps on July 7, 2015, and officially became a Trustee at that time.

FO Miller thanked Trustee Abraham for his willingness to serve the Township and congratulated him on officially becoming a Granville Township Trustee.

With Trustee Abraham's appointment there now are two Trustees in place and they have 30 days to name a new Trustee to fill the vacancy created by Trustee Jenks' resignation.

FO Miller stated he had placed an advertisement in the local newspaper informing the public there was a Trustee vacancy. This resulted in four residents expressing interest in filling the vacancy. FO Miller noted the remaining appointment will be covered later in the meeting under new business.

After explaining the steps to fill Trustee vacancies, FO Miller asked the Trustees if they wanted him to continue to chair the meeting until there was a third Trustee, at which time the Trustees would elect a new chair. Trustees Schott and Abraham agreed FO Miller should continue to chair the meeting.

Public Hearings on Nuisance Property located at 145 Fairview - Continuation:

FO Miller asked Zoning Inspector and Compliance Officer Binckley for a report on the property. Compliance Officer Binckley reported he inspected the property earlier today and the yard had been mowed and brush had been picked up. Compliance Officer Binckley noted he contacted the Health Department to take care of the tires in the backyard. Compliance Officer Binckley did not think this property was a nuisance any longer and recommended there be no movement by the Trustees on this property at this time.

Trustee Schott moved to take no further action on the nuisance at 145 Fairview Ave. and close the hearing on the property. Trustee Abraham seconded the motion and the motion passed by unanimous vote.

Approval of Agenda:

Trustee Schott moved to approve the agenda of the July 8, 2015, meeting. Trustee Abraham seconded and the motion passed with no objection.

Approval of Meeting Minutes:

Trustee Schott moved to approve the minutes of the May 27, 2015, meeting as submitted. Trustee Abraham seconded the motion, noting he did not attend the meeting, but has read the minutes. The motion passed by unanimous vote.

Trustee Schott moved to approve the minutes of the June 10, 2015, meeting as submitted. Trustee Abraham seconded the motion, noting he did not attend the meeting, but has read the minutes. The motion passed by unanimous vote.

FO Miller reported a special meeting was held to provide approval for a group (Park National Bank) requesting the use of Bicentennial Park as a rest stop for a bicycle event in July. Trustee Schott moved to approve the minutes of the June 23, 2015 special meeting as submitted. Trustee Abraham seconded the motion, noting he did not attend the meeting, but has read the minutes. The motion passed by unanimous vote.

Public Comment:

There was no public comment.

Correspondence Received or Sent:

FO Miller reported on correspondence:

- A postcard to the Trustees was received from the Licking Land Trust, inviting them to the “Farm to Fork” event to be held at the Granville Inn on August 14, 2015.
- A notice was received from Constellation Energy the Township buildings are all part of Constellation Energy program.
- Received certificates from the Ohio Department of Natural Resources recognizing the following trees:
  - Ohio Championship Flowering Dogwood in Maple Grove Cemetery
  - Red Spruce in Maple Grove Cemetery
  - (the largest) Pin Oak tree in Ohio at the Old Colony Burial Ground.

Don Hostetter of the Granville Tree and Landscape Commission had submitted the applications.

- On July 1, 2015, FO Miller filed a “termination of the reservation of rights” document with the Records Office, to address rights held by the Raccoon Valley Conservation Club (RVCC). FO Miller explained that 10 years ago the Township entered into a purchase agreement with the RVCC which included annual payments to RVCC plus the Club retained the right to continue shooting on the property for 10 years. The agreement also provided for the establishment of a monthly lease of the property at the end of the 10 years or a notice to terminate. Earlier this spring, Terrie Hill representing the RVCC attended a Township Trustee meeting where the Trustees voted to end the shooting on the property at the end of July 2015. The Prosecutor’s Office created the document which was signed by the Trustees. Along with the notice a letter was sent to Terrie Hill thanking him for his service to the Raccoon Valley Conservation Club and Granville Township, noting the Granville Recreation District would operate the facility as a park for the benefit of the community.
- Went to the Board of Elections to notify them of the Granville Township Board of Trustees vacancies. FO Miller went back to the Board of Elections on July 6, 2015, to notify them that Fred Abraham had filled Bill Mason’s vacancy.

Elected Official Reports:

FO Miller:

FO Miller reported he removed former Trustees Mason and Jenks from signature authority for checks produced at Med Ben and on accounts held at Park National Bank. FO Miller note the Township is not able to process checks until at least one new Trustee signs the forms. Trustee Abraham signed the forms earlier tonight so the Township is back in business.

FO Miller pointed out the Township does not stop just because two trustees resign. Work continues as we have a Fire Chief, Road/Cemetery Superintendent and Zoning Inspector. The biggest crisis was the Township could not issue checks. FO Miller stated he was grateful we were able to get a second Trustee on board so quickly.

FO Miller reported he rode in the 4<sup>th</sup> of July parade and represented the Township's elected officials. FO Miller noted the Fire Department had a big presence in the parade and thanked Chief Hussey and his staff for their support at the Fireworks Show. The Fire Department does a lot of work behind the scene, to make sure the event happens. FO Miller also noted the Fire Department defeated the Police Department in the Whit's Custard Eating Contest.

FO Miller presented and discussed the following appropriation transfers:

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose
06/10/2015	06/15/2015	1000-760-730-0000	\$890.00		Permanent	2 White Spruce Trees for Vill Edge Dr.
06/10/2015	06/15/2015	1000-930-930-0000	-\$890.00		Permanent	2 White Spruce Trees for Vill Edge Dr.
06/10/2015	06/15/2015	4901-760-720-0000	-\$917,981.42		Permanent	Move money back to General Fund.
06/10/2015	06/15/2015	4901-910-910-0000	\$917,981.42		Permanent	Move money back to General Fund.

Trustee Schott made a motion to approve the appropriations transfers, Trustee Abraham seconded the motion and the motion passed by unanimous vote.

FO Miller asked the Auditor's Office to provide an amended certificate showing the firehouse fund money was moved back to the General Fund. FO Miller asked for the Trustees to accept the new amended certificate.

Trustee Schott moved to accept the amended certificate, Trustee Abraham seconded the motion and without further discussion the motion passed by unanimous vote.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Abraham, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
584-2015	08/19/2015	08/16/2015	EP	Joseph C Asselin	\$982.09
585-2015	08/19/2015	08/16/2015	EP	Susan A Bain	\$301.12
586-2015	08/19/2015	08/16/2015	EP	Thomas M Barnhill	\$139.31
587-2015	08/19/2015	08/16/2015	EP	Margaret H Barno	\$352.13
588-2015	08/19/2015	08/16/2015	EP	Christopher M Bassetti	\$292.36
589-2015	08/19/2015	08/16/2015	EP	Andrew R Baughman	\$1,419.67
590-2015	08/19/2015	08/16/2015	EP	B. Travis Binckley	\$2,177.96
591-2015	08/19/2015	08/16/2015	EP	Charles D. Borden	\$837.39
592-2015	08/19/2015	08/16/2015	EP	Thomas A. Bowman	\$2,003.81
593-2015	08/19/2015	08/16/2015	EP	Tyler J. Bryan	\$1,047.52
594-2015	08/19/2015	08/16/2015	EP	Joshua M Butt	\$946.18
595-2015	08/19/2015	08/16/2015	EP	Derwin R Clemens	\$1,520.84
596-2015	08/19/2015	08/16/2015	EP	Gregory S. Coyle	\$417.24
597-2015	08/19/2015	08/16/2015	EP	Casey R. Curtis	\$1,689.77
598-2015	08/19/2015	08/16/2015	EP	Alexander J Daniels	\$433.81
599-2015	08/19/2015	08/16/2015	EP	Paul J. DuBeck III	\$111.53
600-2015	08/19/2015	08/16/2015	EP	Troy A Elmore	\$270.14
601-2015	08/19/2015	08/16/2015	EP	Bradley D Essick	\$1,351.38
602-2015	08/19/2015	08/16/2015	EP	Adam C Gottfried	\$288.08
603-2015	08/19/2015	08/16/2015	EP	John R Guegold	\$897.91
604-2015	08/19/2015	08/16/2015	EP	Joshua B. Harrison	\$477.27
605-2015	08/19/2015	08/16/2015	EP	Kevin M Henry	\$624.77
606-2015	08/19/2015	08/16/2015	EP	Brianne M Hill	\$1,483.46
607-2015	08/19/2015	08/16/2015	EP	Jeff A Hussey	\$2,627.21
608-2015	08/19/2015	08/16/2015	EP	Jeremiah C Irwin	\$510.36
609-2015	08/19/2015	08/16/2015	EP	Paul R. Jenks	\$1,358.41
610-2015	08/19/2015	08/16/2015	EP	Aaron C. Jones	\$744.44
611-2015	08/19/2015	08/16/2015	EP	Brian P. Jones	\$376.06
612-2015	08/19/2015	08/16/2015	EP	Bradley A. Leckrone	\$293.68
613-2015	08/19/2015	08/16/2015	EP	Terry L. Lynn Jr	\$507.02
614-2015	08/19/2015	08/16/2015	EP	Nicholas J Marcum	\$591.86
615-2015	08/19/2015	08/16/2015	EP	William R. Mason Jr.	\$1,240.51
616-2015	08/19/2015	08/16/2015	EP	Ralph R Meisenhelder	\$622.52
617-2015	08/19/2015	08/16/2015	EP	Troy A Melick	\$317.43
618-2015	08/19/2015	08/16/2015	EP	Daniel J Mercer	\$113.15
619-2015	08/19/2015	08/16/2015	EP	Jerry A Miller	\$1,616.83
620-2015	08/19/2015	08/16/2015	EP	Maxwell F Newton	\$73.15
621-2015	08/19/2015	08/16/2015	EP	Brandon T. Reece	\$1,479.84
622-2015	08/19/2015	08/16/2015	EP	Steve L. Riley Jr.	\$151.65
623-2015	08/19/2015	08/16/2015	EP	Andrew T. Saunders	\$1,367.96
624-2015	08/19/2015	08/16/2015	EP	Melanie J Schott	\$1,102.63
625-2015	08/19/2015	08/16/2015	EP	Douglas W. Smith	\$520.37
626-2015	08/19/2015	08/16/2015	EP	Scott M Smith	\$547.55
627-2015	08/19/2015	08/16/2015	EP	Seth W Teagle	\$343.16
629-2015	08/19/2015	08/16/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,111.70
630-2015	08/19/2015	08/16/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
631-2015	06/19/2015	06/16/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
632-2015	06/19/2015	06/16/2015	EW	Ohio Department of Taxation	\$2,208.43
633-2015	06/19/2015	06/16/2015	EW	School District Income Tax	\$262.08
634-2015	06/19/2015	06/16/2015	EW	Village of Granville - Income Tax Dept	\$1,215.38
635-2015	06/19/2015	06/17/2015	EW	City of Columbus	\$129.22
636-2015	06/19/2015	06/17/2015	EW	Heath Income Tax	\$7.94
637-2015	06/19/2015	06/17/2015	EW	Lancaster Income Tax	\$26.93
638-2015	06/19/2015	06/17/2015	EW	Newark Income Tax Department	\$95.39
639-2015	06/19/2015	06/17/2015	EW	City of Westerville	\$70.92
640-2015	06/19/2015	06/17/2015	EW	Regional Income Tax Agency	\$67.95
641-2015	06/26/2015	06/22/2015	CH	Medical Mutual of Ohio	\$13,669.47
642-2015	06/26/2015	06/24/2015	EW	AFLAC	\$937.54
643-2015	07/03/2015	06/30/2015	EP	Joseph C Asselin	\$982.08
644-2015	07/03/2015	06/30/2015	EP	Susan A Bain	\$287.81
645-2015	07/03/2015	06/30/2015	EP	Christopher M Bassetti	\$162.23
646-2015	07/03/2015	06/30/2015	EP	Andrew R Baughman	\$1,693.50
647-2015	07/03/2015	06/30/2015	EP	B. Travis Binckley	\$2,017.90
648-2015	07/03/2015	06/30/2015	EP	Charles D. Borden	\$1,018.13
649-2015	07/03/2015	06/30/2015	EP	Thomas A. Bowman	\$2,744.65
650-2015	07/03/2015	06/30/2015	EP	Tyler J. Bryan	\$1,047.52
651-2015	07/03/2015	06/30/2015	EP	Joshua M Butt	\$946.18
652-2015	07/03/2015	06/30/2015	EP	Derwin R Clemens	\$1,545.82
653-2015	07/03/2015	06/30/2015	EP	Gregory S. Coyle	\$269.95
654-2015	07/03/2015	06/30/2015	EP	Casey R. Curtis	\$1,932.79
655-2015	07/03/2015	06/30/2015	EP	Alexander J Daniels	\$569.12
656-2015	07/03/2015	06/30/2015	EP	Paul J. DuBeck III	\$111.53
657-2015	07/03/2015	06/30/2015	EP	C. Michael Duncan	\$351.50
658-2015	07/03/2015	06/30/2015	EP	Troy A Elmore	\$139.88
659-2015	07/03/2015	06/30/2015	EP	Bradley D Essick	\$1,395.59
660-2015	07/03/2015	06/30/2015	EP	John R Guegold	\$1,091.60
661-2015	07/03/2015	06/30/2015	EP	Benjamin S. Hagstad	\$399.79
662-2015	07/03/2015	06/30/2015	EP	Elizabeth G Hampton	\$80.89
663-2015	07/03/2015	06/30/2015	EP	Joshua B. Harrison	\$183.94
664-2015	07/03/2015	06/30/2015	EP	Kevin M Henry	\$624.78
665-2015	07/03/2015	06/30/2015	EP	Brianne M Hill	\$1,508.47
666-2015	07/03/2015	06/30/2015	EP	Jeff A Hussey	\$2,446.93
667-2015	07/03/2015	06/30/2015	EP	Jeremiah C Irwin	\$510.36
668-2015	07/03/2015	06/30/2015	EP	Brian P. Jones	\$237.61
669-2015	07/03/2015	06/30/2015	EP	Bradley A. Leckrone	\$459.68
670-2015	07/03/2015	06/30/2015	EP	Terry L. Lynn Jr	\$502.00
671-2015	07/03/2015	06/30/2015	EP	Nicholas J Marcum	\$596.92
672-2015	07/03/2015	06/30/2015	EP	Ralph R Meisenhelder	\$622.52
673-2015	07/03/2015	06/30/2015	EP	Troy A Melick	\$508.91
674-2015	07/03/2015	06/30/2015	EP	Daniel J Mercer	\$659.19
675-2015	07/03/2015	06/30/2015	EP	Maxwell F Newton	\$394.59
676-2015	07/03/2015	06/30/2015	EP	Brandon T. Reece	\$1,506.91

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677-2015	07/03/2015	06/30/2015	EP	Steve L. Riley Jr.	\$151.65
678-2015	07/03/2015	06/30/2015	EP	Andrew T. Saunders	\$1,646.85
679-2015	07/03/2015	06/30/2015	EP	Douglas W. Smith	\$520.37
680-2015	07/03/2015	06/30/2015	EP	Scott M Smith	\$547.55
681-2015	07/03/2015	06/30/2015	EP	Seth W Teagle	\$501.94
683-2015	07/03/2015	06/30/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,924.99
684-2015	07/03/2015	06/30/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
685-2015	07/03/2015	06/30/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
688-2015	06/30/2015	07/06/2015	CH	American Electric Power	\$1,193.27
689-2015	06/30/2015	07/06/2015	CH	Windstream	\$370.10
690-2015	06/30/2015	07/06/2015	CH	Columbia Gas - Utility Payments	\$683.77
691-2015	06/30/2015	07/06/2015	CH	Village of Granville	\$263.80
692-2015	06/30/2015	07/07/2015	CH	Granville Township - Dummy vendor	\$2,813.05
693-2015	06/30/2015	07/08/2015	CH	American Electric Power	\$93.09
10726	06/19/2015	06/16/2015	WH	Park National Bank - G Twp FSA W/H	\$1,184.58
10727	06/19/2015	06/16/2015	WH	Granville Township	\$6,726.27
10728	06/23/2015	06/22/2015	AW	Bowling Green State University	\$345.00
10729	06/23/2015	06/22/2015	AW	Burden Machine & Welding Inc	\$79.86
10730	06/23/2015	06/22/2015	AW	Columbus Builders Supply Inc	\$20.80
10731	06/23/2015	06/22/2015	AW	DMO Security	\$220.00
10732	06/23/2015	06/22/2015	AW	ELM Recycling LLC	\$48.66
10733	06/23/2015	06/22/2015	AW	Certified Oil Company	\$2,947.90
10734	06/23/2015	06/22/2015	AW	Fire House	\$828.00
10735	06/23/2015	06/22/2015	AW	Granville Lumber	\$44.71
10736	06/23/2015	06/22/2015	AW	Granville Milling Company	\$141.85
10737	06/23/2015	06/22/2015	AW	KE-WA-PA Inc.	\$398.17
10738	06/23/2015	06/22/2015	AW	McDonald Auto and Truck Repair	\$291.36
10739	06/23/2015	06/22/2015	AW	Medical Benefits Mutual	\$100.50
10740	06/23/2015	06/22/2015	AW	MT Business Technologies Inc	\$58.66
10741	06/23/2015	06/22/2015	AW	Ohio Dept of Natural Resources	\$90.00
10742	06/23/2015	06/22/2015	AW	Ohio Health/Behavior Health	\$175.00
10743	06/23/2015	06/22/2015	AW	Ohio Public Entity Consortium	\$1,540.18
10744	06/23/2015	06/22/2015	AW	Pinkerton Real Estate Services	\$71.50
10745	06/23/2015	06/22/2015	AW	Scioto Materials LLC	\$199.04
10746	06/23/2015	06/22/2015	AW	Stypula Brothers Landscaping	\$919.35
10747	06/23/2015	06/22/2015	AW	Treasurer State of Ohio	\$1,550.00
10748	06/30/2015	06/29/2015	AW	Finley Fire Equipment Co., Inc.	\$10,375.00
10749	06/30/2015	06/29/2015	AW	Hope Timber Garden Center Ltd	\$25.00
10750	06/30/2015	06/29/2015	AW	Paumier Medical Management Group Inc	\$2,113.54
10751	06/30/2015	06/29/2015	AW	ResponseSoft LLC	\$175.00
10752	06/30/2015	06/29/2015	AW	Verizon Wireless	\$321.34
10753	06/30/2015	06/29/2015	AW	Dish Network	\$35.21
10754	06/30/2015	06/29/2015	AW	Janet L. Packard	\$64.00
10755	06/30/2015	06/29/2015	AW	MT Business Technologies Inc	\$53.08
10756	06/30/2015	06/29/2015	AW	Time Warner	\$117.49
10757	06/30/2015	06/29/2015	AW	M P Dory Co	\$1,000.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10758	06/30/2015	06/29/2015	AW	Ashcraft Machine & Supply Inc	\$154.35
10759	06/30/2015	06/29/2015	AW	Buckeye Backflow Testing LLC	\$150.00
10760	06/30/2015	06/29/2015	AW	Fire House	\$1,067.00
10761	06/30/2015	06/29/2015	AW	Jae's Towing & Recovery	\$416.93
10762	06/30/2015	06/29/2015	AW	John Klauder Associates Landscaping Ltd.	\$690.00
10763	06/30/2015	06/29/2015	AW	Lawson Products Inc	\$1,166.23
10764	06/30/2015	06/29/2015	AW	Scioto Materials LLC	\$216.32
10765	06/30/2015	06/29/2015	AW	United Aggregates Inc	\$366.10
10766	06/30/2015	06/29/2015	AW	Wince Welding Supply Inc.	\$41.80
10767	06/30/2015	06/29/2015	AW	Wright Brothers Power, LLC	\$24.90
10768	06/30/2015	06/30/2015	AW	Travis Binckley	\$300.00
10769	06/30/2015	06/30/2015	AW	Joseph Asselin	\$75.00
10770	06/30/2015	06/30/2015	AW	Tyler Bryan	\$75.00
10771	06/30/2015	06/30/2015	AW	Joshua Butt	\$75.00
10772	06/30/2015	06/30/2015	AW	Kevin Henry	\$75.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Melanie Schott:

- Trustee Schott reported receiving an invitation from the Granville School District to attend the Economic Sustainability small group meeting on July 28, 2015. Trustee Schott wanted to make FO Miller and Trustee Abraham aware of the meeting and to contact Superintendent Brown at the School District Office if they plan to attend.
- Trustee Schott reported she received from the Licking County Auditor's office, information pertaining to ORC 971.09 for partitioned fence regarding a fence dispute on Burg Street. Trustee Schott noted the information was forwarded to the inquiring resident.
- Trustee Schott received an email from Superintendent Brown, GEVSD, concerning an Ohio Development Services Agency Grant for abandoned or non-functioning gas stations. It is a \$20 million grant. Trustee Schott contacted the Ohio Development Services Agency to determine the grant qualifications and was told it had to be a class C or lower gas station. Trustee Schott reported the information back to Superintendent Brown and Village Planner Alison Terry. Trustee Schott noted the gas station on Columbus Road has had their tanks removed, but the Township's name is listed with the property for the program. Trustee Schott indicated she is waiting for the grant stipulations and will keep the Trustees informed as it progresses.
- Trustee Schott the Benson property on River Road continues to be an issue as there is tall grass and the door to the house has been left opened. After discussing the issues with Zoning Inspector and Compliance Officer Binckley, Trustee Schott followed up with Joe Ebel, Director of the Licking County Health Department, who thought there may be several ways the Health Department can help, but needed a request from the Township.

Trustee Abraham stated the property has had issues for several years and noted there was a hole in the roof. After some discussion, Trustee Abraham and Trustee Schott agreed to ask the Health Department to do an inspection of the property.

Fred Abraham:

- As he just became a Trustee yesterday, he had no report at this time.

Roads District:

Superintendent Binckley reported crews:

- Smalls Asphalt Paving started paving yesterday and Vill Edge Drive, Oak Drive, Potters Lane and Pine Village Drive have been completed. There are about three days of paving left to complete on Louise, Whipkey, Granview, Orchard and Silver Street.
- Crews replaced culverts on Orchard Drive and Silver Street.
- Bruce Cramer, Director of the Bryn Du Mansion asked the Township to help repair the broken gates on the East side on the lawn. The gates were taken down; re-welded and put back in place.
- Klauder Landscaping planted two - 9 ft. tall spruce trees at the end of Vill Edge Drive. Planting were added to block the view of the bike path and the entrance to the new bridge.
- Crews mowed parts of Cherry Valley Road and New Burg St. which are in the Village. The Township helps the Village every year, as our arm mower reaches further over the banks.
- Previously the Trustees approved the purchase of a new backhoe with the stipulation the old backhoe be placed on Govdeals.com. The old backhoe sold last night for \$17,121.

Cemetery Department:

Superintendent reported the following activity:

- Six funerals were held
- Sold four graves with three deeds to be signed

Superintendent Binckley reported two weed-eaters, a leaf blower and a hedge trimmer were stolen in the afternoon of July 1, 2015. A police report was filed. The values of the tools were estimated at \$950 and our insurance deductible is \$1000. Crews will now start to lock the doors if no one is in the building during the workday. Superintendent Binckley asked for the tools to be replaced.

After a brief discussion Trustee Schott moved to purchase two weed-eaters, a leaf blower and a hedge trimmer, Trustee Abraham seconded the motion and after no further discussion the motion passed with no objection.

Trustee Schott stated the Old Colony Burial Ground expended \$175 from the Old Colony Burial Ground budget for supplies for an Eagle Scout project. Trustee Schott noted some gravel and mulch expenses were charged to the Township and FO Miller will be reimbursed by Jim Patin, Treasurer of the Old Colony Burial Ground.

Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:  
Superintendent Binckley had nothing to report.

Trustee Schott noted there is a lease agreement which the Trustees have been working on with the Granville Recreation District. This is on hold until we have a third Trustee.

Fire Department:

Chief Hussey reported staff completed the following activities:

- Year to date crews have responded to 948 calls.
- Responded to:
  - A major house fire on Hankinson Road assisted by five mutual aid agencies providing nine apparatus
  - Two cardiac arrests
  - Pedestrian struck by a car
  - A major vehicle accident with entrapment with two level one traumas.
  - Level 2 HazMat team response on SR 661.
- Staff assisted with a building upgrade project at Denison University by conducting a hydrant flow test for the buildings sprinkler system. Staff discovered more than a 50% reduction in the amount of water flow to the east half of campus. Granville Water and Denison worked with the Fire Department to trouble shoot the issue. A faulty pressure reduction valve was located and replaced.
- Staff participated in State wide full-scale HazMat terrorism exercises at the State Fire Academy in mid-June.
- Staff spent half a day with the Granville Schools Administrative Crisis Team teaching them the National Incident Management System (NIMS) 700 course. The course provides the framework for responding to a major emergency and meshes their response with the way we manage major incidents. Denison crisis team has also received the training.
- Staff worked hard on the 4th of July event and our volunteers provided over 300 hours to enhanced coverage during the event.
- The new EMS vehicle has been ordered for January 2016 delivery. Staff will meet with the Braun Company for a pre-build meeting within the next week.
- Station study continues with the Moody-Nolan planning team with an expected completion date late this fall.
- The State Division of EMS awarded the Fire Department a \$5500 grant for training and equipment. These funds are used to send a volunteer or two to paramedic school.

Chief Hussey asked for a motion to accept the resignation of part-time fire fighter Jamie Jones, effective August 1, 2015.

Trustee Abraham moved to accept the resignation of part-time firefighter Jamie Jones, Trustee Schott seconded and with no further discussion the motion carried with no objection.

Chief Hussey further reported he is on the Ohio inter-agency wildland fire crew and may be deployed to fight wildland fires on the West Coast for up to 3 weeks. Chief Hussey stated he plans to use his own leave and there is a staffing plan to cover his absence.

Land Management/ Open Space:

Trustee Schott stated she received notification from the Judy Preston, Chairperson of the Land Management Committee they recently inspected the Denison Golf Club at Granville.

Chairperson Preston inquired about the pump house area which is being carved out from the easement. Trustee Schott noted former Trustee Jenks has been working on this, but it is now in the hands of the Village Law Director, Mike King. Trustee Schott reported she spoke to Village Planner Terry who stated the legal description has been completed for the carve-out and now needs the Law Director's approval. The Land Management Committee would like to have this as part of their records when they do their annual inspection.

Zoning

Zoning Inspector and Compliance Officer

Zoning Inspector Binckley reported:

- The following permits since the last meeting:
  - 84 Chelsea, an addition
  - 1805 Columbus Rd. – a deck /ramp
  - 80 Maplewood Dr. -an addition
  - 3186 Grandview Rd. – a deck
- Issued a letter denying an applicant (Parini) to install a solar array on Loudon Street after consulting with the Licking County Prosecutors Office.

Compliance Officer Binckley reported he had received a few calls from residents in the area of Burtridge Rd. concerning a resident who they described as a hoarder. The Health Department inspected the property about a month ago and cited them on a few violations, which the resident addressed. Other residents still have concerns and wanted the Trustees to aware of their concerns. Zoning Inspector Binckley stated the Township cannot do anything from a zoning standpoint and encouraged the neighbors to contact the Health Department again.

Trustee Schott asked Superintendent Binkley if he thought we should have the Health Department look at this property at the same time they're going to look at the property (Benson) on River Road.

Chief Hussey reported there is a County Intervention Team, which is meant to deal with things like hoarders and suggested that since someone is living in the house it might be something appropriate for the Intervention Team. Superintendent Binkley agreed it might be a good idea since the Health Department told him they were definitely hoarders.

Trustee Schott suggested an option was to leave it on the agenda and go out and look at the property before the next meeting. Trustee Abraham volunteered to go out and take a look at the property with Zoning Inspector and Compliance Officer Binckley before the next meeting.

Zoning Commission:

Zoning Commission Chairperson Rob Schaadt was in attendance and reported the Zoning Commission is still working on the list of items provided by the Trustees and Zoning Inspector

Binckley. Chairperson Schaadt noted Richard Downes attended the last Zoning Commission meeting to further discuss solar energy, which the Zoning Commission is reviewing.

#### Zoning Commission

No report

#### Zoning Appeal Board (ZBA)

Trustee Schott reported the ZBA met on July 6, 2015, with two applications in front of them. The Forni variance request public hearing was tabled.

The Black Radish Creamery conditional use application was passed.

Trustee Schott reported she received a public records request from Bryon Reed and will work with Township staff to fulfill the request.

#### Old Business:

Rotary Bridge Project-status:

The opening ceremony for the bridge was held July 3, 2015.

In attendance, among others were, Trustee Abraham, Trustee Schott, former Township Trustee Mason, FO Miller, former Township FO Norm Kennedy, Village Planner Terry, Rotary members, ODOT representatives including District 5 Deputy Director David Ray and KORDA representatives.

FO Miller reported the Township provided ODOT 20% of the estimated cost and asked when the Township could expect payment of any remaining funds. The ODOT representative stated they hoped to have the project closed out by the end of the year. FO Miller noted there are funds set aside to pay for the remaining KORDA tests to see how the bridge affects downstream flooding.

#### SR37/James Road Properties:

Trustee Schott said she has nothing to report on this.

#### Township Purchasing Procedures:

FO Miller is working on the procedures.

#### Summer Meeting Schedule

FO Miller reported previously the Trustees decided to meet only once in July and August, however; as two Trustees resigned and two new Trustees will be on board, he feels it is important to meet the regular two times each month. Trustee Schott and Trustee Abraham agreed.

Trustee Schott asked if the December meetings schedule could be changed as both she and Trustee Abraham will be out of town on December 23, 2015. It was agreed to meet on December 9 and again on December 16. FO Miller responded if we could get our business accomplished by December 9, we might not need to have the second meeting in December.

New BusinessTrustee Appointment:

FO Miller reported he received applications from the following four candidates who expressed interest in filling Trustee Jenks vacated position:

Kevin Bennett, 172 Mill Race  
Todd Londot, 190 Victoria Drive  
Rhonda Saunders, 3400 Lancaster Road SW  
Dan Van Ness, 3923 Morse Road

Trustee Schott and Trustee Abraham stated they have read the resumes and letters of interest from the candidates and also had spoken directly to each candidate.

Executive Session

At 7:51 PM Trustee Schott made a motion to move into executive session for discussion on the appointment of a Trustee pursuant to section 121.22 G(1) of the ORC, Trustee Abraham seconded the motion. FO Miller called the roll with Trustee Schott, yes and Trustee Abraham, yes.

At 8:15 PM FO Miller asked to move out of executive session and called the roll with Trustee Schott, yes and Trustee Abraham, yes

FO Miller stated we are now back in general session and asked the Trustees if they had made a decision on the appointment to fill the remaining term of Trustee Jenks vacancy, through December 31, 2015.

Trustee Schott thanked all of the candidates for their interest and willingness to serve the Township. Trustee Schott reported the Trustees discussed there being some specific needs and expertise required for the Township right now. Trustee Schott made a motion that Mr. Kevin Bennett be appointed to fill the remaining term of Trustee Jenks vacancy, Trustee Abraham seconded the motion and without further discussion the motion passed by unanimous vote.

Trustee Schott stated the voters will choose who will serve the Township at the beginning of next year at the November election and there could be two different people here at the beginning of next year.

FO Miller agreed to contact Mr. Bennett and will work with Mr. Bennett on getting bonded and swearing in. FO Miller will also notify candidates, not in attendance, of the outcome.

Mr. Abraham moved to adjourn the meeting, Trustee Schott seconded the motion and the meeting adjourned at 8:22 PM.

Calendar Reminder

- Regular Board\* meetings 7/22/2015 and 8/12/2015 at 7:00 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.