

Granville Township  
Minutes of Regular Meeting, July 22, 2015

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Fred Abraham, Fiscal Officer Jerry Miller, Recording Secretary Maggie Barno  
Department Heads: Chief Hussey, Superintendent Travis Binckley  
Guests: Judy Preston, 54 Tow Path Rd.  
Dan VanNess, 3923 Morse Rd.  
Richard VanMeter, 446 Llanberis Dr.

Fiscal Officer Miller called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

FO Miller welcomed Kevin Bennett as the new and third Trustee.

Approval of Agenda:

Trustee Schott moved to approve the agenda of the July 22, 2015, meeting. Trustee Abraham seconded and the motion passed with no objection.

Trustee Chair Appointed

There was discussion regarding appointing a new Board Chair.

Trustee Abraham made a motion to appoint Melanie Schott as the Board Chairperson; Trustee Bennett seconded the motion and the motion carried by unanimous vote.

Trustee Schott nominated Fred Abraham as Vice Chair, Trustee Bennett seconded the motion and the motion carried by unanimous vote.

Trustee Schott continued to chair the meeting from this point.

Approval of Meeting Minutes:

Grammatical amendments were made to the minutes.

Trustee Bennett made the motion to approve the minutes as amended; Trustee Abraham seconded the motion and the motion carried by unanimous vote.

A discussion followed regarding the process of amending the minutes. FO Miller noted the prior Trustees agreed to have Trustee Mason provide grammatical edits to the minutes before distribution to the other Trustees. FO Miller suggested sending out draft minutes to the Trustees to allow them to submit grammatical corrections before the final version is prepared and voted upon. The Trustees agreed with FO Miller's suggestion.

Public Comment:

Richard Van Meter asked if Welsh Hills Road would be paved instead of chip macadam road and seal as it is at present. Superintendent Binckley responded Welsh Hills Road is a county road and the last two years, with their tight budget, the County Engineer Office went with chip and seal, but will add a layer of asphalt within a couple weeks. It was suggested to reach out to the Engineers Office to see when the paving would be completed and to provide notice to residents through the Reverse 911 system (email and text only).

Dan VanNess stated the trees on the south portion of Granview Road need trimming. Superintendent Binckley noted the Township has spent almost \$9,000 in the past five years trimming trees in the area and the osage-orange trees were trimmed four years ago and are on the list to be trimmed again.

Judy Preston stated the Roads crew did an awesome job of mowing on James Rd, but it is needed again on James Road. Superintendent Binckley stated the mowing would be done.

Correspondence Received or Sent:

FO Miller reported on correspondence:

- Received a letter from State Representative Scott Ryan regarding the budget which was recently passed. The letter announced news of a \$20 million set-aside to fund a Local Government Safety Capital Grant Program. The program would be used to purchase vehicles, equipment facilities and systems. Each political subdivision would be allowed to receive up to \$100,000. FO Miller noted it will take some time for the Council to develop an application process.
- Received a notice from Medical Mutual regarding open enrollment, until August 25, for staff that would need coverage falling under the same sex marriage provision.
- Received notice the Ohio Public Works Commission will offer a training session on August 4, at the Licking County Administration Building, regarding applying for Ohio Public Works Grants. Discussion followed regarding Granville Township applying for the grant dollars. Superintendent Binckley and FO Miller plan to attend the training.
- Received notice there will be a Ground Breaking Reception for the Cherry Valley Road project on Friday, July 31, at 3:30 PM at the Granville Inn. ODOT's Director (Jerry Wray) is expected to speak.

Elected Official Reports:

FO Miller:

- The refrigerator at the Spring Valley rental property may need to be replaced. FO Miller will keep the Trustees updated on the situation. Discussion followed regarding supplying appliances for the rental property.
- Received a \$17,652 check from ODNR as final reimbursement of the \$150,000 the Township fronted the Rotary Bridge Project.
- Received a document from the office of the Attorney General regarding a Rock Salt Antitrust Litigation Settlement in the amount of \$11.5 million against the Morton and Cargill companies for the winter seasons of 2008, 2009 and 2010. FO Miller submitted a claim, noting the Township spent a total of \$106,000 during that 3 years period.

- FO Miller asked for a motion from the Trustees to approve moving \$75 from the General Funds contingency line item to pay for mulch at White Point, Bicentennial Park. Trustee Schott made a motion to approve moving \$75 from the General Funds contingency line item to pay for the mulch at White Point, Bicentennial Park; Trustee Bennett seconded the motion and the motion passed by unanimous vote.

FO Miller stated there were no appropriation transfers:

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Abraham and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
686-2015	07/17/2015	07/01/2015	EW	Park National Bank - for OPERS ACH Dr	\$6,518.76
687-2015	07/17/2015	07/01/2015	EW	Park National Bank - OP&FPP	\$19,014.36
694-2015	07/17/2015	07/14/2015	EP	Joseph C Asselin	\$982.08
695-2015	07/17/2015	07/14/2015	EP	Susan A Bain	\$261.17
696-2015	07/17/2015	07/14/2015	EP	Christopher M Bassetti	\$286.16
697-2015	07/17/2015	07/14/2015	EP	Andrew R Baughman	\$1,589.90
698-2015	07/17/2015	07/14/2015	EP	B. Travis Binckley	\$2,017.90
699-2015	07/17/2015	07/14/2015	EP	Charles D. Borden	\$837.39
700-2015	07/17/2015	07/14/2015	EP	Thomas A. Bowman	\$1,625.31
701-2015	07/17/2015	07/14/2015	EP	Tyler J. Bryan	\$1,047.52
702-2015	07/17/2015	07/14/2015	EP	Joshua M Butt	\$946.18
703-2015	07/17/2015	07/14/2015	EP	Derwin R Clemens	\$1,520.84
704-2015	07/17/2015	07/14/2015	EP	Gregory S. Coyle	\$119.38
705-2015	07/17/2015	07/14/2015	EP	Casey R. Curtis	\$1,689.76
706-2015	07/17/2015	07/14/2015	EP	Alexander J Daniels	\$697.44
707-2015	07/17/2015	07/14/2015	EP	Paul J. DuBeck III	\$111.53
708-2015	07/17/2015	07/14/2015	EP	C. Michael Duncan	\$324.09
709-2015	07/17/2015	07/14/2015	EP	Troy A Elmore	\$378.56
710-2015	07/17/2015	07/14/2015	EP	Bradley D Essick	\$1,770.25
711-2015	07/17/2015	07/14/2015	EP	Adam C Gottfried	\$294.33
712-2015	07/17/2015	07/14/2015	EP	John R Guegold	\$952.55
713-2015	07/17/2015	07/14/2015	EP	Benjamin S. Hagstad	\$141.13
714-2015	07/17/2015	07/14/2015	EP	Joshua B. Harrison	\$260.09
715-2015	07/17/2015	07/14/2015	EP	Kevin M Henry	\$624.78
716-2015	07/17/2015	07/14/2015	EP	Brianne M Hill	\$1,483.46
717-2015	07/17/2015	07/14/2015	EP	Jeff A Hussey	\$2,446.93
718-2015	07/17/2015	07/14/2015	EP	Jeremiah C Irwin	\$630.22
719-2015	07/17/2015	07/14/2015	EP	Aaron C. Jones	\$152.16
720-2015	07/17/2015	07/14/2015	EP	Brian P. Jones	\$128.94
721-2015	07/17/2015	07/14/2015	EP	Bradley A. Leckrone	\$293.68
722-2015	07/17/2015	07/14/2015	EP	Nicholas J Marcum	\$632.22
723-2015	07/17/2015	07/14/2015	EP	Ralph R Meisenhelder	\$622.52
724-2015	07/17/2015	07/14/2015	EP	Troy A Melick	\$385.80
725-2015	07/17/2015	07/14/2015	EP	Daniel J Mercer	\$250.95
726-2015	07/17/2015	07/14/2015	EP	Maxwell F Newton	\$733.16
727-2015	07/17/2015	07/14/2015	EP	Tyler S Poe	\$301.14
728-2015	07/17/2015	07/14/2015	EP	Brandon T. Reece	\$1,479.84
729-2015	07/17/2015	07/14/2015	EP	Steve L. Riley Jr.	\$302.52
730-2015	07/17/2015	07/14/2015	EP	Andrew T. Saunders	\$1,693.77
731-2015	07/17/2015	07/14/2015	EP	Scott M Smith	\$547.55
732-2015	07/17/2015	07/14/2015	EP	Seth W Teagle	\$268.92
734-2015	07/17/2015	07/14/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,320.52
735-2015	07/17/2015	07/14/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
736-2015	07/17/2015	07/14/2015	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
10773	07/13/2015	07/08/2015	AW	Arrow International Inc	\$496.09
10774	07/13/2015	07/08/2015	AW	Bound Tree Medical LLC	\$3,209.09

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
10775	07/13/2015	07/08/2015	AW	Cardmember Service	\$1,150.90
10776	07/13/2015	07/08/2015	AW	Cintas Corporation	\$562.78
10777	07/13/2015	07/08/2015	AW	Fire House	\$203.20
10778	07/13/2015	07/08/2015	AW	Genuine Parts Co	\$911.87
10779	07/13/2015	07/08/2015	AW	Granville Lumber	\$11.73
10780	07/13/2015	07/08/2015	AW	Janet L. Packard	\$10.00
10781	07/13/2015	07/08/2015	AW	Newark Winnelson	\$335.91
10782	07/13/2015	07/08/2015	AW	Ohio Health Consortium Inc	\$42.00
10783	07/13/2015	07/08/2015	AW	Paumier Medical Management Group Inc	\$2,583.05
10784	07/13/2015	07/08/2015	AW	Ross' Granville Market	\$60.02
10785	07/13/2015	07/08/2015	AW	Scioto Materials LLC	\$1,126.40
10786	07/13/2015	07/08/2015	AW	Treasurer State of Ohio	\$1,380.00
10787	07/13/2015	07/08/2015	AW	Wichert Insurance	\$100.00
10788	07/21/2015	07/20/2015	AW	Abe's Automotive, LLC	\$1,444.16
10789	07/21/2015	07/20/2015	AW	Certified Oil Company	\$2,409.50
10790	07/21/2015	07/20/2015	AW	ELM Recycling LLC	\$1,915.00
10791	07/21/2015	07/20/2015	AW	Finley Fire Equipment Co., Inc.	\$1,290.00
10792	07/21/2015	07/20/2015	AW	Janet L. Packard	\$37.30
10793	07/21/2015	07/20/2015	AW	Korda/Nemeth Engineering, Inc.	\$217.41
10794	07/21/2015	07/20/2015	AW	Medical Benefits Mutual	\$100.50
10795	07/21/2015	07/20/2015	AW	NFPA	\$300.00
10796	07/21/2015	07/20/2015	AW	Newspaper Network of Central Ohio	\$161.90
10797	07/21/2015	07/20/2015	AW	Ohio Public Entity Consortium	\$1,362.90
10798	07/21/2015	07/20/2015	AW	Pinkerton Real Estate Services	\$71.50
10799	07/21/2015	07/20/2015	AW	Scioto Materials LLC	\$361.60
10800	07/21/2015	07/20/2015	AW	Southeastern Equipment Company Inc	\$16,000.00
10801	07/21/2015	07/20/2015	AW	Wichert Insurance	\$100.00
10802	07/21/2015	07/20/2015	AW	Wince Welding Supply Inc.	\$121.35

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Schott reported she:

- Received a note of thanks from Park National Bank for use of White Point Bicentennial Park during the Ridge Runner Bicycle Tour.
- Received an update regarding the Benson property on River Road from Chad Brown from the Licking County Health Department who reported the owner of the property told him the grass would be mowed. Mr. Brown also asked the owner to remove the solid waste from the property, and to secure the property by July 31, 2015. Trustee Schott noted Mr. Brown indicated he would be willing to have further discussion with APA Austin Lecklider, regarding the possibility of deciding if the property would qualify for demolition.
- Received an email from Mr. Betts regarding a property he is trying to sell. Mr. Betts complaint is the neighbors barking dogs are impacting his ability to sale of his house. Zoning Inspector and Compliance Officer Binckley stated the APA Austin Lecklider, told him there is nothing in the ORC to enforce limits on animals, noting Ohio is an agricultural state. Zoning Inspector and Compliance Officer Binckley also indicated he

had spoken too many of the neighbors and discovered no one had any complaints regarding the dogs. Trustee Schott agreed to reply to Mr. Betts and copy the Trustees on the reply.

- Had an update of the request to review a partition fence on Burg Street. Trustee Schott spoke with fellow Trustees and APA Austin Lecklider about setting a possible meeting date of August 13, 2015, at 10 AM, for the Trustees to view the fence. Trustee Schott will confirm the date and send notices to adjacent and contiguous property owners. Trustee Bennett agreed to help prepare the notice.
- Received an invitation from the GEVSD asking the Trustees to attend a meeting on economic sustainability to be held July 28, 2015, at 10 AM. All Trustees stated they would plan to attend the meeting.
- Received an update from Denise Brooks, of Licking County Water and Soil, regarding the EPA Municipal Separate Sewer System (MS4) invoice, which was higher than anticipated. Ms. Brooks will attend the August 26, 2015, Granville Township Trustee meeting to explain the pricing, even though the Township will still be responsible to pay the invoice after her explanation. Trustee Schott further explained the billing with some input from the Trustees Abraham and Bennett and former Trustee Dan VanNess.

Trustee Abraham reported he:

- Met with Superintendent Binckley this week to look at various property issues which have come before the Trustees, namely the fence dispute property; Benson property; 1586 Granville Road (Betz property); and Burtridge Road (hoarder property) which will be turned over to the Licking County Disciplinary Team through Adult Protective Services which helps residents with this situation.
- Received a complaint from Mrs. Fred Karaffa on Goose Lane regarding a problem with the trash collectors' leaving her dumpster in the ditch. Trustee Abraham will follow up with Local Waste Services regarding the situation.

Trustee Bennett reported he:

- Spent time reading the Ohio Revised Code provisions regarding EMS, fire services and authority of fire chiefs.
- Met with FO Miller a budget briefing.
- Spoke with past Trustees and Fiscal Officer to gain a broader understanding of the responsibilities of a Trustee.

#### Roads District:

Superintendent Binckley reported:

- Small's Paving finished this year's road paving last Friday.
- Crews began another round of roadside mowing.
- Crews began berming the recently paved roads.

#### Cemetery Department:

Superintendent reported the following activity:

- Two funerals were held.
- Four graves were sold, with two deeds remaining to be signed.
- The weed eaters and tools which were stolen have been replaced.

Trustee Schott updated the Trustees on the stolen gravestone that was found at Denison University, reporting a woman from Wilson Cemetery called and thought the stone could possibly belong there. Trustee Schott referred her to Denison. Trustee Bennett questioned if a stone from the year 1829 could possibly belong to Wilson Cemetery. Trustee Schott responded, maybe it was Williams Cemetery.

Parks Department/ Granville Recreation District (GRD)/ Bryn Du Commission:

Superintendent Binckley reported a downed cherry tree was removed off the path near the upper shelter house at Spring Valley Park.

Trustee Schott announced she will forward the lease agreement between the GRD and Granville Township to the other Trustees. The new lease agreement still needs finalized.

Fire Department:

Chief Hussey reported staff completed the following activities:

- To date, this year the Fire Department has responded to 1050 calls with no major incidents to report.
- A Department overview was sent to the Trustees.
- Inspections of buildings, diesel fire pumping tests, and certification of sprinkler and alarm systems were performed at Denison University.
- Chief Hussey and Captain Curtis travelled to Van Wert, Ohio to attend the pre-construction conference on the new ambulance.
- Chief Hussey attended a graduation of Denison student volunteer, from the State Fire Academy who received Firefighter One and Two certifications.

Chief Hussey announced another volunteer, of small build, will attend the State Fire Academy in the fall and the Department does not have gear to fit him. Chief Hussey contacted the provider in Mechanicsville and found a gear set for \$1795. Chief Hussey requested the Trustees' approval to purchase the gear set with funds left over from the Capital Fund that was not spent on radios.

Trustee Schott made a motion to approve the purchase of the fire gear set needed by the Fire Department, Trustee Abraham seconded the motion and the motion passed by unanimous vote.

Land Management/ Open Space:

Trustee Schott reported the status of the pump house building at the Granville Golf Course is still not finalized.

Land Management Chairperson Judy Preston stated there is one property inspection remaining to be completed this year and so far no violations have been found. Chairperson Preston noted some of the easement properties are currently for sale.

Zoning

Zoning Inspector and Compliance Officer

Zoning Inspector Binckley reported the following activity:

- A Building permit was issued for an addition/porch at 301 Denison Drive.
- A building permit was issued for a deck at 3400 Lancaster Road.
- A denial letter for the solar array on Loudon Street (Parini property) was reissued on July 16, 2015, leaving 20 days to appeal.

Compliance Officer Binckley reported he had received a few calls from residents in the area of Burtridge Rd. concerning a resident who they described as a hoarder. The Health Department

#### Zoning Commission

Trustee Schott reported the Zoning Commission is still working on updates to the zoning resolution. Trustee Schott noted Richard Downes attended the last meeting as a guest to discuss solar energy.

#### Zoning Appeal Board (ZBA)

Trustee Schott reported the ZBA met on July 6, 2015, with two applications in front of them. The Forni variance request public hearing was tabled.

#### Old Business:

SR37/James Road Properties:

Trustee Schott said she has nothing to report on this.

#### Township Purchasing Procedures:

FO Miller is working on the procedures.

#### Electrical Aggregation:

FO Miller reported he had received telephone calls from citizen who are confused with their billing statements. FO Miller spoke with Mollie Prasher, Granville Village who agreed it would be helpful to put out a public notice regarding the switchover to Constellation Energy. Ms. Prasher will write something up for the newspaper.

#### New Business

The Trustees discussed the various areas of responsibility and decided the Trustees responsibilities would be divided as follows:

<b>Trustee Areas of Responsibility</b>	<b>Trustee Assignment Effective 7-22-2015</b>
Bryn Du Commission	Melanie Schott
Cemetery	Fred Abraham
Community Joint Committee (Twp, Vill, SD, Denison, Cham. of Comm. & GRD)	All Trustees
County Health Advisory Council	Melanie Schott
Denison University	Kevin Bennett
Economic development	All Trustee
Fire Department	Kevin Bennett
Granville Foundation	Melanie Schott

Granville Recreation District	Melanie Schott
Land Management Committee	Melanie Schott
Parks	Melanie Schott
Prop Acquisition/Open Space Committee	All Trustees - with Trustee Abraham as point of contact.
Roads	Fred Abraham
School district relations	Melanie Schott
Township Records Commission	Bd Chairperson + FO
Trash Hauling Program	Fred Abraham
Union Cemetery Board	Melanie Schott
Zoning	Melanie Schott
Aggregation	Kevin Bennett
<b>Ex-Officio Appointments</b>	
Newark Granville Community Authority	Melanie Schott

### Executive Session

At 8:50 PM Trustee Schott made a motion to move into executive session for discuss the sale of Township land pursuant to section 121.22(G)(2) of the ORC, Trustee Abraham seconded the motion. FO Miller called the role with Trustee Schott, yes, Trustee Abraham, yes and Trustee Bennett, yes.

At 9:02 PM FO Miller asked to move out of executive session and called the role with Trustee Schott, yes, Trustee Abraham, yes and Trustee Bennett, yes.

Trustee Schott noted the SR 27/James Rd properties listing contract with Steve Layman is set to expire on July 31, 2015.

Trustee Schott made a motion extend the SR 37/James Rd property listing contract with Steve Layman through the end of the year, Trustee Bennett seconded. Trustee Abraham noted Mr. Layman needs to agree with the extension. After no further discussion, the motion passed by unanimous vote.

The meeting was adjourned at 9:05 PM.

### Calendar Reminder

- Regular Board\* meetings 8/12/2015 and 8/26/2015 at 7:00 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.