

Granville Township
Minutes of Regular Meeting, August 26, 2015

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Fred Abraham, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Superintendent Travis Binckley, Acting Chief Casey Curtis

Guests: Janet Worth, 2020 Burg St.

Steve Finlayson, 101 Rose Dr.

Deborah Bennett, 172 Mill Race

Dan VanNess, Township Trustee Candidate

Andrew King, Township Trustee Candidate

Steve Layman, Township Open Space Consultant

Open Space Committee Members:

Doug Wagner, Jackie O'Keefe, Leonard Hubert and Jeff Brown

Partitioned Fence Hearing

Trustee Bennett called the Partitioned Fence Hearing between Janet Worth and Steve Finlayson to order at 7 PM. At the end of the testimony, Trustee Bennett stated the Trustees will deliberate the case and will provide a written decision to the parties in about 10 days. Trustee Bennett also encouraged the parties to work together to find a mutual resolution. Trustee Bennett closed the hearing at 7:52 PM.

Trustee Schott called the regular meeting of the Township Trustees to order at 7:55 PM followed by the Pledge of Allegiance.

Approval of Agenda

Trustee Abraham moved to approve the agenda of the August 26, 2015, meeting. Trustee Bennett seconded and the motion passed with no objection.

Approval of Meeting Minutes

Trustee Bennett made a motion to approve the minutes of the August 12, 2015, meeting. Trusting Abraham seconded the motion and the motion carried by unanimous vote.

Trustee Schott made a motion to approve the amended minutes of the special meeting held August 24, 2015, to approve a new lease for the Spring Valley property. Trustee Bennett seconded the motion and the motion carried by unanimous vote.

Public Comment

Andrew King introduced himself to the Trustees saying he was a candidate for Township Trustee in the fall, 2015, election.

Correspondence Received or Sent

FO Miller reported on correspondence:

FO Miller received a couple of notices which were forwarded to the Trustees.

Elected Official Reports

FO Miller:

- FO Miller received the annual request from Brad Cottrell, of the Licking County Auditor's Office, with attachments of estimated revenue of tax receipts for Granville Township for 2015, payable in 2016. FO Miller will review the information with each Trustee prior to their next meeting. The required resolution must be approved by the Trustee before October 1, 2015.
- The Auditors Office also provided FO Miller the estimated revenue for 2016 local government fund: \$22,854.39. FO Miller noted the amount is similar to what the Township received last year.
- FO Miller received notices from Park National Bank, asking the Township to approve the following agreements:
 - Commercial Cash Management and ACH Origination Agreement
 - Commercial Cash Management Master Agreement

In discussion, Trustee Bennett asked if the bank required a second signature on the documents. The Trustees agreed to move forward with the banking documents and FO Miller asked for a motion for the Trustees regarding the banking documents.

Trustee Bennett made a motion to authorize Melanie Schott, the Chair of the Granville Township Trustees, to sign the documents if a second signature is required for processing. Trustee Abraham seconded the motion and the motion passed with no objection.

FO Miller stated there were no appropriation transfers.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Abraham and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
796-2015	08/14/2015	08/11/2015	EP	Joseph C Asselin	\$982.87
797-2015	08/14/2015	08/11/2015	EP	Susan A Bain	\$241.27
798-2015	08/14/2015	08/11/2015	EP	Thomas M Barnhill	\$139.33
799-2015	08/14/2015	08/11/2015	EP	Christopher M Bassetti	\$444.56
800-2015	08/14/2015	08/11/2015	EP	Andrew R Baughman	\$1,578.57
801-2015	08/14/2015	08/11/2015	EP	B. Travis Binkley	\$2,018.88
802-2015	08/14/2015	08/11/2015	EP	Charles D. Borden	\$858.20
803-2015	08/14/2015	08/11/2015	EP	Thomas A. Bowman	\$1,611.24
804-2015	08/14/2015	08/11/2015	EP	Tyler J. Bryan	\$1,048.44
805-2015	08/14/2015	08/11/2015	EP	Joshua M Butt	\$926.95
806-2015	08/14/2015	08/11/2015	EP	Derwin R Clemens	\$1,510.04
807-2015	08/14/2015	08/11/2015	EP	Gregory S. Coyle	\$119.40
808-2015	08/14/2015	08/11/2015	EP	Casey R. Curtis	\$1,674.38
809-2015	08/14/2015	08/11/2015	EP	Alexander J Daniels	\$510.33
810-2015	08/14/2015	08/11/2015	EP	Paul J. DuBeck III	\$232.30
811-2015	08/14/2015	08/11/2015	EP	C. Michael Duncan	\$305.80
812-2015	08/14/2015	08/11/2015	EP	Troy A Elmore	\$139.91
813-2015	08/14/2015	08/11/2015	EP	Bradley D Essick	\$1,629.31
814-2015	08/14/2015	08/11/2015	EP	John R Guegold	\$893.74
815-2015	08/14/2015	08/11/2015	EP	Joshua B. Harrison	\$510.67
816-2015	08/14/2015	08/11/2015	EP	Kevin M Henry	\$625.19
817-2015	08/14/2015	08/11/2015	EP	Brianne M Hill	\$1,472.67
818-2015	08/14/2015	08/11/2015	EP	Jeff A Hussey	\$2,428.87
819-2015	08/14/2015	08/11/2015	EP	Jeremiah C Irwin	\$399.98
820-2015	08/14/2015	08/11/2015	EP	Brian P. Jones	\$614.69
821-2015	08/14/2015	08/11/2015	EP	Bradley A. Leckrone	\$541.13
822-2015	08/14/2015	08/11/2015	EP	Terry L. Lynn Jr	\$617.75
823-2015	08/14/2015	08/11/2015	EP	Nicholas J Marcum	\$404.30
824-2015	08/14/2015	08/11/2015	EP	Ralph R Meisenhelder	\$622.86
825-2015	08/14/2015	08/11/2015	EP	Troy A Melick	\$482.08
826-2015	08/14/2015	08/11/2015	EP	Daniel J Mercer	\$275.96
827-2015	08/14/2015	08/11/2015	EP	Maxwell F Newton	\$251.74
828-2015	08/14/2015	08/11/2015	EP	Tyler S Poe	\$151.00
829-2015	08/14/2015	08/11/2015	EP	Brandon T. Reece	\$1,663.00
830-2015	08/14/2015	08/11/2015	EP	Andrew T. Saunders	\$1,356.82
831-2015	08/14/2015	08/11/2015	EP	Scott M Smith	\$547.87
832-2015	08/14/2015	08/11/2015	EP	Seth W Teagle	\$888.06
834-2015	08/14/2015	08/11/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,400.10
835-2015	08/14/2015	08/11/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
836-2015	08/14/2015	08/11/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
838-2015	08/27/2015	08/17/2015	CH	Medical Mutual of Ohio	\$13,669.47
839-2015	08/28/2015	08/25/2015	EP	Frederick Lee Abraham	\$1,305.78
840-2015	08/28/2015	08/25/2015	EP	Joseph C Asselin	\$1,011.91
841-2015	08/28/2015	08/25/2015	EP	Susan A Bain	\$234.64
842-2015	08/28/2015	08/25/2015	EP	Thomas M Barnhill	\$139.33
843-2015	08/28/2015	08/25/2015	EP	Margaret H Barno	\$334.59

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
844-2015	08/28/2015	08/25/2015	EP	Christopher M Bassetti	\$149.80
845-2015	08/28/2015	08/25/2015	EP	Andrew R Baughman	\$1,963.54
846-2015	08/28/2015	08/25/2015	EP	Brynn Kevin Bennett	\$1,485.61
847-2015	08/28/2015	08/25/2015	EP	B. Travis Binckley	\$2,022.54
848-2015	08/28/2015	08/25/2015	EP	Charles D. Borden	\$970.08
849-2015	08/28/2015	08/25/2015	EP	Thomas A. Bowman	\$2,394.27
850-2015	08/28/2015	08/25/2015	EP	Tyler J. Bryan	\$1,048.44
851-2015	08/28/2015	08/25/2015	EP	Joshua M Butt	\$926.95
852-2015	08/28/2015	08/25/2015	EP	Derwin R Clemens	\$1,534.85
853-2015	08/28/2015	08/25/2015	EP	Gregory S. Coyle	\$270.03
854-2015	08/28/2015	08/25/2015	EP	Casey R. Curtis	\$2,329.07
855-2015	08/28/2015	08/25/2015	EP	Alexander J Daniels	\$292.90
856-2015	08/28/2015	08/25/2015	EP	Paul J. DuBeck III	\$243.25
857-2015	08/28/2015	08/25/2015	EP	Troy A Elmore	\$270.23
858-2015	08/28/2015	08/25/2015	EP	Bradley D Essick	\$1,704.47
859-2015	08/28/2015	08/25/2015	EP	Adam C Gottfried	\$31.41
860-2015	08/28/2015	08/25/2015	EP	John R Guegold	\$1,052.91
861-2015	08/28/2015	08/25/2015	EP	Benjamin S. Hagstad	\$174.14
862-2015	08/28/2015	08/25/2015	EP	Joshua B. Harrison	\$379.78
863-2015	08/28/2015	08/25/2015	EP	Kevin M Henry	\$625.19
864-2015	08/28/2015	08/25/2015	EP	Brianne M Hill	\$1,527.03
865-2015	08/28/2015	08/25/2015	EP	Jeff A Hussey	\$2,428.87
866-2015	08/28/2015	08/25/2015	EP	Jeremiah C Irwin	\$141.16
867-2015	08/28/2015	08/25/2015	EP	Aaron C. Jones	\$141.16
868-2015	08/28/2015	08/25/2015	EP	Brian P. Jones	\$139.91
869-2015	08/28/2015	08/25/2015	EP	Bradley A. Leckrone	\$718.39
870-2015	08/28/2015	08/25/2015	EP	Terry L. Lynn Jr	\$462.08
871-2015	08/28/2015	08/25/2015	EP	Nicholas J Marcum	\$738.19
872-2015	08/28/2015	08/25/2015	EP	Ralph R Meisenhelder	\$622.86
873-2015	08/28/2015	08/25/2015	EP	Troy A Melick	\$449.34
874-2015	08/28/2015	08/25/2015	EP	Jerry A Miller	\$1,617.89
875-2015	08/28/2015	08/25/2015	EP	Maxwell F Newton	\$110.86
876-2015	08/28/2015	08/25/2015	EP	Tyler S Poe	\$151.00
877-2015	08/28/2015	08/25/2015	EP	Brandon T. Reece	\$1,592.49
878-2015	08/28/2015	08/25/2015	EP	Andrew T. Saunders	\$1,979.03
879-2015	08/28/2015	08/25/2015	EP	Melanie J Schott	\$1,102.96
880-2015	08/28/2015	08/25/2015	EP	Douglas W. Smith	\$272.73
881-2015	08/28/2015	08/25/2015	EP	Scott M Smith	\$420.90
882-2015	08/28/2015	08/25/2015	EP	Seth W Teagle	\$545.38
884-2015	08/28/2015	08/25/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,320.45
885-2015	08/28/2015	08/25/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
886-2015	08/28/2015	08/25/2015	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
887-2015	08/28/2015	08/25/2015	EW	AFLAC	\$937.54
888-2015	08/28/2015	08/25/2015	EW	Ohio Department of Taxation	\$2,190.35
889-2015	08/28/2015	08/25/2015	EW	School District Income Tax	\$249.50
890-2015	08/28/2015	08/25/2015	EW	Village of Granville - Income Tax Dept	\$1,271.79

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
891-2015	08/28/2015	08/26/2015	EW	Park National Bank - for OPERS ACH Dr	\$6,412.65
892-2015	08/28/2015	08/26/2015	EW	Park National Bank - OP&FPP	\$20,144.26
10824	08/18/2015	08/17/2015	SW	Skipped Warrants 10824 to 10824 Series 2	\$0.00
10825	08/18/2015	08/17/2015	AW	Applied Industrial Technologies	\$123.90
10826	08/18/2015	08/17/2015	AW	Bound Tree Medical LLC	\$1,115.21
10827	08/18/2015	08/17/2015	AW	C-TEC	\$1,511.00
10828	08/18/2015	08/17/2015	AW	Cardmember Service	\$2,553.99
10829	08/18/2015	08/17/2015	AW	Cintas Corporation	\$702.01
10830	08/18/2015	08/17/2015	AW	Enzo's Cleaning Solutions LLC	\$2,623.00
10831	08/18/2015	08/17/2015	AW	Fire House	\$40.25
10832	08/18/2015	08/17/2015	AW	Genuine Parts Co	\$777.65
10833	08/18/2015	08/17/2015	AW	Granville Milling Company	\$239.94
10834	08/18/2015	08/17/2015	AW	Jae's Towing & Recovery	\$507.35
10835	08/18/2015	08/17/2015	AW	Keytel Systems	\$258.99
10836	08/18/2015	08/17/2015	AW	Mathews Ford	\$515.00
10837	08/18/2015	08/17/2015	AW	McDonald Auto and Truck Repair	\$1,515.55
10838	08/18/2015	08/17/2015	AW	Newspaper Network of Central Ohio	\$106.00
10839	08/18/2015	08/17/2015	AW	Ohio Fire Chiefs' Association	\$85.00
10840	08/18/2015	08/17/2015	AW	Ohio Health/Behavior Health	\$350.00
10841	08/18/2015	08/17/2015	AW	Pinkerton Real Estate Services	\$71.50
10842	08/18/2015	08/17/2015	AW	Ross' Granville Market	\$89.88
10843	08/18/2015	08/17/2015	AW	Scott Romei	\$65.00
10844	08/18/2015	08/17/2015	AW	Super Duty Truck Parts	\$87.54
10845	08/18/2015	08/17/2015	AW	Telrepc Inc	\$1,026.00
10846	08/18/2015	08/17/2015	AW	Treasurer State of Ohio	\$100.00
10847	08/18/2015	08/17/2015	AW	Constance Moran	\$2,350.15
10848	08/18/2015	08/17/2015	AW	Healthscope Benefits	\$576.40
10849	08/18/2015	08/18/2015	AW	Paumier Medical Management Group Inc	\$2,346.38
10850	08/31/2015	08/25/2015	WH	Park National Bank - G Twp FSA W/H	\$1,184.58

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

- FO Miller stated he was in the process of getting a meeting scheduled with Dawson Insurance concerning the Township medical insurance policy.
- FO Miller reported he is gathering information on the Fire Department's VFIS policy. Wichert Insurance provided some information, but he is awaiting information from the Frank Gates Company.

Trustee Schott

- Regarding the Benson property, Trustee Schott stated Chad Brown, of the Licking County Health Department, told her new nuisance property criteria has been written is awaiting final approval by their Board. They are scheduled to meet September 17, 2015. Trustee Schott will have a further update after their meeting.

- Trustee Schott was contacted by former Trustee Bill Habig. Mr. Habig requested information about the Open Space Program because he will present on the topic at a MORPC meeting. FO Miller provided the information to Mr. Habig.
- On August 13, 2015, Trustee Schott attended the Trustee viewing of the partition fence.
- On August 18, 2015, Trustee Schott attended the MS4 consortium meeting and stated a representative from Licking Water and Soil will attend the next Trustee meeting to explain the Township's bill. Trustee Schott mentioned members of the MS4 consortium might be changing with some members dropping and others being added.
- On August 24, 2015, Trustee Schott attended the special meeting of the Granville Township Trustees regarding the Spring Valley property lease.
- Trustee Schott stated she asked the Trustees to sign a request to be sent to the Licking County Engineer regarding potential OPWC grants.

Trustee Abraham reported he:

- Resolved a trash complaint.
- Received another complaint about the trash situation at 169 Burt Ridge.
- Attended the partition fence viewing.
- Was in conversation with Superintendent Binckley regarding road issues.

Trustee Bennett reported he:

- Attended the partition fence viewing and has been working to resolve the fence dispute, as well as preparing for the Partition Fence Hearing.
- Met with Denison President, Dr. Adam Weinberg. Trustee Bennett reported the Dr. Weinberg is pleased with the routine level of support the Township provides to Denison. Also, the Dr. Weinberg has a great interest on plans for Granville's economic sustainability and what role Denison can play to promote that, as he senses there is a growing tide of concern over the tax burden being placed on property owners.

Granville Township Road District

Road Superintendent Binckley reported the roads crew:

- Finished the second round of mowing on the south side of the Township.
- Started spot spraying for weeds.
- Cut dead tree limbs on Goose Lane, New Burg Street and Denbigh Dr.
- Finished berming the recently paved roads.

Cemetery Department

Superintendent Binckley reported

- Crews continue mowing and weed eating
- There have been no funerals.

Parks/Granville Recreation District(GRD)/Bryn Du Commission

Superintendent Binckley reported the crew has spent the last two days at Salt Run Park working on replacing drainage tiles.

Trustee Schott reported the GRD Board would like the lease between the GRD and the Township to be a formalized one. APA Austin Lecklider promised to have the lease prepared by the second meeting of September, 2015.

Fire Department

Captain Curtis reported:

- The Fire Department has responded to 1222 runs to date, which is a 5% increase over 2014.
- The Fire Department did fire training at Denison Freshmen Orientation.
- The Fire Department responded to a fatal accident on Newark Granville Road.
- The Fire Department has resources for first responders and the public to deal with stressful situations.

Land Management/Open Space

Trustee Schott stated the Open Space Committee will have discussion in Executive Session after the general meeting.

Zoning

Zoning Inspector and Compliance Officer

Zoning Inspector Binckley reported the following activity:

- A Building Permit was issued for a pole barn at 228 Grandview Road.
- A Building Permit was issued for a garage at 171 Rose Drive.

Zoning Commission

Trustee Schott stated she and Trustee Bennett attended the last Zoning Commission meeting and the Commission was in discussion on residential and commercial solar energy. Trustee Schott indicated the Commission plans to hold a public meeting in September to gather public input on solar energy.

Board of Zoning Appeals (BZA)

Trustee Schott stated the BZA has not met. FO Miller and Zoning Inspector Binckley have not heard anything further on the Forni application.

Old Business

SR37/James Road Properties:

Trustee Schott said she has nothing to report at this time.

Township Purchasing Procedures

FO Miller stated this is still tabled.

Spring Valley Rental Property

Trustee Schott reported there was a Granville Township Trustees' special meeting on August 24, 2015, to sign a lease for the property.

Shooting Range - Environmental Study

Trustee Bennett reported he had a series of discussions with Mr. Mark Winterstein, of CTL Engineering and their environmental study proposal. Trustee Bennett stated there were a number of changes on the proposal that he has penned in ink: remove the provision regarding liquidated damages; provisions dealing with late payment penalties and interest rates; the part that states that CTL can do additional work when it exceeded 10% of the contract price. Now the contract reads to the effect that any work changes will require Trustee approval.

Trustee Bennett stated with the changes penned into the agreement, he made a motion to authorize FO Miller to sign the document on behalf of the Trustees and to take the necessary steps to put the contract into action, Trustee Schott seconded the motion and after no further discussion, the motion passed by unanimous vote.

Trustee Bennett will coordinate the work, including GRD notification.

New Business

River Round-up Proclamation - Tabled

Trustee Schott adjourned the general meeting at 8:27 PM.

At 8:28 PM Trustee Bennett made a motion to move into executive session, pursuant to section 121.22 (G) (2) of the ORC. Trustee Abraham seconded the motion. FO Miller called the role with Trustee Schott, yes, Trustee Abraham, yes, Trustee Bennett, yes.

At 9:00 PM the Trustees move out of executive session, as FO Miller called the role with Trustee Schott, yes, Trustee Abraham, yes, Trustee Bennett, yes.

Steve Layman explained the details of the proposed conservation easement on the Herb Breymaier property located on the east side of SR 661. The easement will cost \$925,000 and protect 185 acres (\$5000/acre). Mr. Breymaier will retain the right to divide the land. Mr. Breymaier may establish 2 additional home sites (2 separate 5 acre boxes), with a restriction the new home sites must be at least as far away from SR 661 as the existing home site.

Trustee Bennett made a motion to authorize Steve Layman as our agent, to proceed forward, consistent with terms discussed on the purchasing of a conservation easement on the Herb Breymaier property. Trustee Abraham seconded the motion. FO Miller called the role with Trustee Schott, yes, Trustee Abraham, yes, Trustee Bennett, yes.

Steve Layman stated documents will be forthcoming and he sees the motion as giving him the authority to negotiate the easement. The Trustees will have final approval of all documents.

The meeting adjourned at 9:10 PM.

Calendar Reminder

Regular Board meeting at 9/9/2015 and 9/23/2015 at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meet in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.